

# Holme Valley Parish Council

To all Members of the Finance & Management Committee

You are hereby summoned to attend a virtual meeting of the **Finance & Management Committee** to be held on **MONDAY, 18 JANUARY 2021** at **7pm** via the **Zoom Teleconferencing Platform** to transact the following business -

## - AGENDA – (A)

Please note that timings on the agenda are given for guidance of the Chairman and the Council only and should not be taken as the time at which discussion of a particular item will commence. The Committee may agree to defer (in whole or part) any items on the Agenda, if necessary.

	<b>Welcome</b>	<b>7.00 pm</b>
	<b>Public Question Time</b> Prior to the commencement of the business session of the Council, there will be an open session lasting 15 minutes, for members of the public to speak to the Council.	
<b>2021 58</b>	<b>Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014</b> As Local (Parish & Town) Council meetings can now be recorded, the Chairman to check if anybody wishes to record the meeting, to ensure reasonable facilities can be provided. As the meeting is a virtual meeting, the Deputy Clerk/RFO will be recording the meeting	<b>7.15 pm</b>
<b>2021 59</b>	<b>To accept apologies for absence</b>	<b>7.16 pm</b>
<b>2021 60</b>	<b>To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda</b>	<b>7.17 pm</b>
<b>2021 61</b>	<b>To consider written requests for new DPI dispensations</b>	<b>7.18 pm</b>
<b>2021 62</b>	<b>To consider whether items on the agenda should be discussed in private session</b>	<b>7.19 pm</b>
<b>2021 63</b>	<b>To confirm the Minutes of the previous Committee meeting</b> - To note the Minutes of the Finance & Management Committee Meeting held on 30 November 2020, numbered 2021 43 to 2021 57 inclusive – previously distributed; already confirmed by Council <b>(B)</b>	<b>7.20 pm</b>
<b>2021 64</b>	<b>Accounts for Payment</b> (1) To note, the Chairman of Council has not used any of her Chairman's Allowance during her term of office so far. (2) To approve the payments of the month-to-date Schedule of Accounts for January <b>(C)</b>	<b>7.21 pm</b>
<b>2021 65</b>	<b>Financial Statements</b> - To approve accounting summaries – copies enclosed	<b>7.25 pm</b>
	<b>For November 2020 (D):</b> (1) Bank Reconciliation All Accounts (to end 30 November 2020) (2) Cash Books All Accounts Receipts and Payments (to end 30 November 2020) (3) Trial Balance (to end 30 November 2020) (4) Detailed Income and Expenditure by Budget Heading (YTD Budget Report to end 30 November 2020) (5) Cash and Investment Reconciliation (to end 30 November 2020) (6) Earmarked Reserves (to end 30 November 2020)	

# Holme Valley Parish Council

For December 2020 (E):

- (1) Bank Reconciliation All Accounts (to end 31 December 2020)
- (2) Cash Books All Accounts Receipts and Payments (to end 31 December 2020)
- (3) Trial Balance (to end 31 December 2020)
- (4) Detailed Income and Expenditure by Budget Heading (YTD Budget Report to end 31 December 2020)
- (5) Cash and Investment Reconciliation (to end 31 December 2020)
- (6) Earmarked Reserves (to end 31 December 2020)

**2021 66 VAT Return 7.30 pm**  
 - To note, the VAT return to end 31 December 2020. **(F)**

**2021 67 Change to Tax Base and implications for precept and the budget – RFO to report 7.32 pm**  
 - To note, communication from Kirklees to notify of a change to the tax base **(G)**  
 - To note, communication from Kirklees to confirm a change to the amount of the Special Expense Grant contingent on the change to the tax base **(H)**  
 - To note, the new Precept for 2021-22 calculated from the new tax base **(I)**  
 - To consider, a revised budget suggested by the RFO taking account of the reduced Precept and Special Expenses Grant **(J)**

**2021 68 Banking Matters 7.40 pm**  
 - The RFO reports that both of Holme Valley Parish Council’s Handelsbanken accounts, - the 35 Day Account and the Current Account, - currently offer credit interest rates of 0%. No interest is earned on either account. We are charged £25/month for use of the current account.  
 - To consider, whether we look elsewhere to bank the c£85000 we have currently held in the Handelsbanken Current Account.

**2021 69 Statement of Intent on Training 7.45 pm**  
 - To receive report of any training by Councillors and Officers since the last Finance and Management meeting, – attendees to report

Name	Training undertaken	Date
Cllr Sheard	Allotments Webinar	28 <sup>th</sup> September 2020
Cllr Blacka	Broadening your Planning Knowledge Webinar	2 <sup>nd</sup> December 2020
Cllr Hogley	Budgeting Webinar remote training by Parkinson Partnership through YLCA	2 <sup>nd</sup> December 2020
Catherine O’Halloran (co-opted Member of CESC)	Climate Emergency Webinar	15 <sup>th</sup> December 2020
Planning Committee	Discussion Session with Teresa Harlow and Johanna Scrutton from Kirklees Planning	11 <sup>th</sup> January 2021

## Holme Valley Parish Council

<b>2021 70</b>	<b>Proposed elevated grant to Holmfirth Arts Festival</b>	<b>7.50 pm</b>
	<ul style="list-style-type: none"><li>- To consider whether to give an extra £1000 to Holmfirth Arts Festival, - to a total of £2000, - for their Art in the Woods project. This would, if approved, mean recommending to Council viring £1000 from elsewhere in the Council's budget or reserves.</li></ul>	
<b>2021 71</b>	<b>Financial Records for the website</b>	<b>7.55 pm</b>
	<ul style="list-style-type: none"><li>- To note, financial records for November and December 2020 have been uploaded to the Council website accessible from Quick Links.</li></ul>	
<b>2021 72</b>	<b>Representation</b>	<b>7.58 pm</b>
	<ul style="list-style-type: none"><li>- To receive report (if any) of representatives to outside bodies</li></ul>	
	<b>Close of Meeting</b>	<b>8.00 pm</b>

*Richard McGill*

Mr Richard McGill  
Responsible Finance Officer to the Council

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# Holme Valley Parish Council

## MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD VIA ZOOM ON MONDAY 30<sup>th</sup> NOVEMBER 2020

Those present:

Chairman: Cllr M Pogson

Councillors: Cllrs M Blacka, P Colling, P Davies, C Greaves, D Hall, R Hogley

Officer: Mr Richard McGill

Also present: Mrs E Bennett, Clerk to the Council

### Welcome

Chairman, Cllr M Pogson, welcomed Committee members and members of the public to this virtual meeting of the Finance and Management Committee.

### Public Question Time

Three members of the public joined the meeting. All attended to give testimony to support grant applications. One member of the public was an organiser of the Random Acts of Kindness project and spoke of the aims of that project and that they were seeking money for administrative and marketing costs. A second member of the public spoke in support of an application from Holmfirth Country Market for money towards anti-viral safety screens for the market pay-point. A third member of the public who helped organise Holmfirth Arts Festival spoke in support of a grant application for the Art in the Woods project.

### 2021 43 **Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014**

The RFO/Deputy Clerk was recording the meeting in audio and video formats through the Zoom platform.

### 2021 44 **To accept apologies for absence**

There were no apologies for absence. Cllr RP Dixon and Cllr J Sweeney were not in attendance. *[Cllr J Sweeney later gave belated apologies.]*

### 2021 45 **To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda**

Cllr M Blacka declared a personal interest in agenda item 2021 49 iii.

### 2021 46 **To consider written requests for new DPI dispensations**

None had been received.

### 2021 47 **To consider whether items on the agenda should be discussed in private session**

**RESOLVED:** The Committee resolved that no item would be held in private session.

**RESOLVED:** At this point the Committee resolved to reorder the Agenda and to consider the grant applications with members of the public present.

# Holme Valley Parish Council

## 2021 49 Applications for Grant

i. The Committee considered a grant application from Holmfirth Country Market for £207 towards purchase of Perspex screens to provide better protection to customers and servers under current pandemic conditions

**RESOLVED:** Committee approved the payment of a grant of £207 to Holmfirth Country Market.

ii. The Committee considered a grant application from Holmfirth Arts Festival for £2000 to support the Art in the Woods project. This was for costs of artists and a project manager.

**RESOLVED:** £1000 was awarded to Holmfirth Arts Festival as this is the current upper limit that the Finance and Management Committee can pay out.

**RESOLVED:** The Committee Chairman would investigate other financial avenues that might allow the Parish Council to award the full request of £2000.

iii. The Committee considered a grant application from Holmfirth Tech for £1000 towards the Random Acts of Kindness (RAoK) project to support lonely and isolated members of the Holme Valley community.

**RESOLVED:** £1000 was awarded to Holmfirth Tech for the Random Acts of Kindness project.

At this point the Committee returned to the scheduled running order.

## 2021 48 To confirm the Minutes of the previous Committee meeting

**RESOLVED:** the Minutes of the Finance & Management Committee Meeting held on 12 October 2020, numbered 2021 22 to 2021 42 inclusive – previously distributed; already confirmed by Council were approved.

## 2021 50 Accounts for Payment

(1)**NOTED:** The Committee noted that the Chairman of Council had not used any of her Chairman's Allowance during her term of office to date.

(2) **RESOLVED:** The Committee approved the remaining non-approved payments of the month-to-date Schedule of Accounts for November 2020.

## 2021 51 Financial Statements

**RESOLVED:** The Committee approved the accounting summaries:

For October 2020:

- (1) Cash Books All Accounts Receipts and Payments (to end 31 July 2020)
- (2) Bank Reconciliation All Accounts (to end 31 July 2020)
- (3) Year-to-date Budget Report (to end 31 July 2020)
- (4) Cash and Investment Reconciliation (to end 31 July 2020)
- (5) Trial Balance (to end 31 July 2020)

## 2021 52 AGAR – Completion of External Audit for Council Year 2019-20

**NOTED:** The Committee noted:

- that the external auditor, PKF Littlejohn, had completed their audit of the Holme Valley Parish Council accounts for the last financial year;
- that the RFO had published the Notice of Conclusion of Audit;
- that the external auditor's report had been added to Accounts 2019-20 on the website and that that year's accounts were complete.

# Holme Valley Parish Council

## 2021 53 Budget/Precept 2021-22

The Committee considered the Finance and Management Committee budget and the Council budget for the year 2021-22

### RESOLVED:

- The Committee resolved to recommend to Council the budget attached;
- When presenting the budget to Council, in addition to the recommended budget, the RFO would also include costings of 1) a budget whereby the charge to Band D households was £2 less than the current charge and the budget shortfall offset from general reserves of the Parish Council, and 2) a budget whereby the charge to Band D households was £5 less than the current charge and the budget shortfall offset from general reserves of the Parish Council.

## 2021 54 Statement of Intent on Training

The Committee noted reports from Cllr Pogson and Cllr Blacka.

### NOTED:

Cllr Pogson reported that he had been unable to attend Budgeting training due to other commitments.

Cllr Pogson and Cllr Blacka reported that they had just attended a webinar session for Larger Councils with a Gross Budgeted Income of over £100k, and found it informative and interesting.

## 2021 55 Financial Records for the website

**NOTED:** The Committee noted that financial records for October 2020 have been uploaded to the Council website accessible from Quick Links and that the RFO had advised that financial records for a month tended to be uploaded around the middle of the following month when bank statements had been received allowing completion of bank reconciliations.

## 2021 56 Internal Monitoring of the Council's financial systems

The Committee considered how Cllr Colling would fulfil her monitoring of the systems of the Council using the Internal Control Checklist under current restrictions.

**RESOLVED:** It was agreed that Cllr Colling and the RFO could use the Exhibition Room and the Parish Council office at the Civic Hall to insure safe distancing whilst the internal controls were checked.

## 2021 57 Representation

There were no reports from representatives to outside bodies.

The meeting closed at 21:38

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Chairman

## Holme Valley Parish Council - Budget Planner 2021-22

CODE	DESCRIPTION	Outturn 2019-20	Original Budget 2020-21	Final Budget 2020-21	Forecast Outturn 2020-21	Recommended Budget by F&M 30/11/2020 2021-22
<b>Full Council</b>						
200	Administration	£1,839	£1,500	£1,500	£1,501	£1,500
201	Audit	£1,898	£1,200	£1,200	£1,201	£1,200
210	Bank Charges	£25	£50	£50	£325	£300
215	Chairman's Allowance	£0	£1,000	£1,000	£2,000	£1,000
220	Civic Regalia	£0	£750	£750	£750	£750
225	Conferences / Seminars	£0	£500	£500	£0	£500
230	Contingencies	£0	£3,000	£3,000	£0	£0
235	Elections	£11,154	£9,789	£9,789	£0	£5,000
240	Equipment Maintenance	£311	£1,000	£1,000	£200	£1,000
245	Insurance	£1,674	£2,250	£2,250	£2,000	£2,250
250	Members travel allowance	£86	£300	£300	£0	£300
260	Office Equipment	£117	£300	£300	£40	£300
265	Office/Room Hire (Anchor Tenancy)	£10,084	£10,000	£10,000	£10,000	£10,000
270	Salaries	£37,122	£50,000	£50,000	£50,346	£53,000
271	Sub-contractor Services	£5,787	£5,000	£5,000	£0	£0
273	Legal Advice Contingency	£2,000	£5,000	£5,000	£0	£0
272	FOIA/EIR requests	£0	£500	£500	£0	£500
275	Subscriptions	£2,446	£3,000	£3,000	£2,737	£3,000
276	Local Council Award Scheme	£0	£100	£100	£0	£100
280	Telephones	£718	£500	£500	£313	£500
285	Training	£2,899	£1,800	£1,800	£879	£1,800
	<b>Total Council</b>	<b>£78,159</b>	<b>£97,539</b>	<b>£97,539</b>	<b>£72,292</b>	<b>£83,000</b>
<b>Community Assets Support Committee</b>						
651	Community - Honley Library	£288	£15,000	£15,000	£0	£15,000
651	Community - Holmfirth Tech	£25,000	£0	£0	£0	£0
651	Community - Holmfirth Civic Hall Capital Projects	£31,350	£15,000	£15,000	£14,997	£0
651	Community - Other Community Assets	£12,000	£15,000	£24,000	£24,394	£53,000
580	Public toilets day to day	£15,313	£16,000	£16,000	£13,782	£17,000
581	Public toilets letable space	£0	£5,000	£5,000	£1,625	£1,000
	<b>Total CASC</b>	<b>£83,950</b>	<b>£66,000</b>	<b>£75,000</b>	<b>£54,798</b>	<b>£86,000</b>
<b>Finance &amp; Management Committee</b>						
410	Electronic Support Maintenance	£316	£500	£500	£2,621	£1,650
415	Grants	£9,628	£10,000	£10,000	£9,356	£20,000
430	Maintenance of Public Clocks	£815	£600	£600	£0	£0
431	New office / meeting room	£10,000	£0	£0	£0	£0
	<b>Total Finance &amp; Management</b>	<b>£20,758</b>	<b>£11,100</b>	<b>£11,100</b>	<b>£11,977</b>	<b>£21,650</b>
<b>Planning Committee</b>						
310	Neighbourhood Plan	£4,879	£5,000	£5,000	£4,470	£5,000
	<b>Total Planning Committee</b>	<b>£4,879</b>	<b>£5,000</b>	<b>£5,000</b>	<b>£4,470</b>	<b>£5,000</b>
<b>Publications &amp; Communications Committee</b>						
620	Community Champion	£148	£250	£250	£240	£250
600	Community Engagement	£0	£100	£100	£0	£100
615	Publications	£3,830	£6,000	£6,000	£3,450	£6,000
602	National Events	£841	£1,000	£1,000	£0	£1,000
560	Tidy Trader Awards	£145	£100	£100	£100	£100
610	Website & Media Co-ordination	£1,129	£1,000	£1,000	£929	£1,000
637	Special Projects	£0	£1,000	£1,000	£1,000	£1,000
	<b>Total Publications &amp; Communications</b>	<b>£6,093</b>	<b>£9,450</b>	<b>£9,450</b>	<b>£5,719</b>	<b>£9,450</b>
<b>Service Provision Committee</b>						
551	CCTV	£0	£5,000	£5,000	£0	£0
505	Christmas Provision	£5,149	£5,500	£5,500	£5,500	£5,500
510	Closed Churchyard - New Mill	£0	£400	£400	£691	£800
520	Defibrillators	£0	£0	£0	£2,000	£0
525	Dog Waste Strategy	£446	£750	£750	£752	£1,000
530	HV Patient Transport Scheme	£1,000	£1,000	£1,000	£2,000	£1,000
540	Minibus	£23,205	£25,000	£25,000	£16,914	£25,000
590	Phone Boxes - Maintenance	£1	£300	£300	£273	£400
535	Seats & Shelters 7 - Maintenance	£10,739	£12,000	£12,000	£10,250	£13,000
545	Seats - New	£0	£0	£0	£0	£0
565	War Memorials	£0	£500	£500	£500	£0
570	Youth Facilities	£1,000	£5,000	£5,000	£5,000	£8,000
	<b>Total Service Provision</b>	<b>£41,541</b>	<b>£55,450</b>	<b>£55,450</b>	<b>£43,880</b>	<b>£54,700</b>
<b>Climate Emergency Committee</b>						
701	Climate Emergency Action Plan (publication)	£2,050	£0	£0	£0	£0
702	Community Mobilisation	£0	£17,500	£17,500	£13,840	£17,500
703	Energy Strategy	£0	£14,000	£14,000	£7,000	£14,000
704	Transport Strategy	£0	£13,000	£13,000	£7,000	£13,000
705	Waste and Consumption Strategy	£0	£500	£500	£500	£500
706	Environment and Land Use Strategy	£0	£1,000	£1,000	£5,000	£1,000
	<b>Total Climate Emergency</b>	<b>£2,050</b>	<b>£46,000</b>	<b>£46,000</b>	<b>£33,340</b>	<b>£46,000</b>
<b>COVID Relief</b>						
801	COVID Recovery - general	£0	£0	£8,685	£8,685	£0
802	COVID Recovery - HCHCT	£0	£0	£5,000	£5,000	£0
	<b>Total COVID Relief</b>	<b>£0</b>	<b>£0</b>	<b>£13,685</b>	<b>£13,685</b>	<b>£0</b>
<b>Summary of Council/Committee Totals</b>						
	Total Council	£78,159	£97,539	£97,539	£72,292	£83,000
	Total CASC	£83,950	£66,000	£75,000	£54,798	£86,000
	Total Finance & Management	£20,758	£11,100	£11,100	£11,977	£21,650
	Total Planning Committee	£4,879	£5,000	£5,000	£4,470	£5,000
	Total Publications & Communications	£6,093	£9,450	£9,450	£5,719	£9,450
	Total Service Provision	£41,541	£55,450	£55,450	£43,880	£54,700
	Total Climate Emergency	£2,050	£46,000	£46,000	£33,340	£46,000
	Total COVID Relief	£0	£0	£13,685	£13,685	£0
	<b>Total Expenditure</b>	<b>£237,430</b>	<b>£290,539</b>	<b>£313,224</b>	<b>£240,161</b>	<b>£305,800</b>
<b>INCOME</b>						
101	Precept	£274,970	£275,871	£275,871	£275,871	£275,871
100	Council Tax Support Grant	£206	£0	£0	£0	£0
	Special Expenses Grant	£0	£3,248	£3,248	£3,248	£3,248
105	Interest on Investments	£761	£750	£750	£600	£600
110	Refunds	£0	£0	£0	£3,072	£0
125	Rents - Allotments / Garage plots	£865	£940	£940	£940	£940
130	Donations - Holmfirth Public Toilets	£4,854	£5,000	£5,000	£2,000	£2,000
	Shop in toilet building	£0	£0	£0	£1,600	£4,800
	Donation for bench upkeep	£200	£0	£0	£50	£50
140	Neighbourhood Planning - grants	£0	£0	£0	£0	£0
	<b>Total income</b>	<b>£281,857</b>	<b>£285,809</b>	<b>£285,809</b>	<b>£287,381</b>	<b>£287,509</b>
<b>Funding from reserves</b>						
	From reserves	£0	£0	£0	£0	£18,291
	<b>Total income plus transfer from reserves (compare to budget above)</b>	<b>£281,857</b>	<b>£285,809</b>	<b>£285,809</b>	<b>£287,381</b>	<b>£305,800</b>
<b>Earmarked CASC Reserves</b>						
	Sub-contractor service	£0	£0	£0	£0	£5,000
	Legal Advice Contingency	£0	£0	£0	£0	£5,000
	Elections Reserve Fund	£29,484	£10,000	£10,000	£10,000	£19,789
	Special Reserve - Charity Fund - for defibrillators	£1,051	£500	£500	£500	£2,000
	CCTV	£0	£0	£0	£0	£5,000
	Community Assets - Holmfirth Civic Hall (capital)	£0	£30,000	£30,000	£30,000	£30,000
	Community Assets - Office/Meeting Room - longer term reshaping costs	£0	£15,000	£15,000	£15,000	£15,000
	Community Assets - Holmfirth Toilets	£0	£5,000	£5,000	£5,000	£5,000
	Community Assets - Honley Library	£0	£15,000	£15,000	£15,000	£30,000
	Community Assets - Other community assets	£0	£9,723	£9,723	£9,723	£9,723
	Community Assets - Holmfirth Tech	£0	£0	£0	£0	£10,000
	COVID Recovery - HCHCT	£0	£15,000	£15,000	£10,000	£10,000
	Covid-19 Recovery Fund	£0	£20,000	£20,000	£11,315	£11,315
	<b>Total Earmarked Reserves</b>	<b>£30,535</b>	<b>£120,223</b>	<b>£120,223</b>	<b>£106,538</b>	<b>£157,827</b>

# Holme Valley Parish Council Cash Book 2020-21

## HSBC Community Current Account

### Schedule of Payments MTD January 2021:

HVPC ref	Date	Payment method	Check v statement	Paid	Supplier	Inv date	Inv number	Services	Net	Vat	Gross
2021/10/01	04/01/2021	BACS	<input type="checkbox"/>	JAN	Holmfirth Country Market			Grant: towards perspex safety screens for the till-point	£207.00	£0.00	£207.00
2021/10/02	04/01/2021	BACS	<input type="checkbox"/>	JAN	Currys			Laptop for Clerk HP Pavilion 14-ce3610sa	£415.83	£83.16	£498.99
2021/10/03	04/01/2021	BACS	<input type="checkbox"/>	JAN	Currys			Laptop for Climate Emergency Coordinator HP Pavilion 14-ce3610sa	£415.83	£83.16	£498.99
2021/10/04		DD	<input type="checkbox"/>	JAN	Grenke			Photocopy Lease	£117.99	£23.60	£141.59
		BACS	<input type="checkbox"/>		Staff 02			Reimbursement for Zoom subscription	£11.99	£2.40	£14.39
		BACS	<input type="checkbox"/>		O2			iPad and mobile data monthly contract	£37.30	£7.46	£44.76
		BACS	<input type="checkbox"/>		Principal Hygiene Services Ltd			Supply and Service Sanitary Disposal Units	£208.00	£41.60	£249.60
		BACS	<input type="checkbox"/>		Principal Hygiene Services Ltd			Supply and Service Sanitary Nappy Unit	£52.00	£10.40	£62.40
		BACS	<input type="checkbox"/>		YLCA			Climate Emergency webinar training - Mmbr COH	£15.00	£0.00	£15.00
		BACS	<input type="checkbox"/>		YLCA			Internal Audit Training	£30.00	£0.00	£30.00
		BACS	<input type="checkbox"/>		Document Logic			Photocopying	£49.12	£0.00	£49.12
		BACS	<input type="checkbox"/>		Viking			Ink, Stamps, Stationery	£196.28	£26.20	£222.48
		BACS	<input type="checkbox"/>		Holme Valley Climate Action Partnership			Grant: Independent and expert energy audits - Civic Hall, Honley Library	£2,500.00	£0.00	£2,500.00
		BACS	<input type="checkbox"/>		Holme Valley Climate Action Partnership			Grant: towards Land Use Mapping of the Holme Valley	£5,000.00	£0.00	£5,000.00
		DD - tba	<input type="checkbox"/>		O2			Climate Emergency Coordinator - Mobile phone upfront cost	£20.00	£4.00	£24.00
		DD - tba	<input type="checkbox"/>		O2			Climate Emergency Coordinator - Mobile phone monthly contract £26 x 12	£312.00	£62.40	£374.40
		BACS	<input type="checkbox"/>		WYCA			Payment re Holme Valley Minibus Service - October	£2,416.28	£0.00	£2,416.28
		BACS	<input type="checkbox"/>		WYCA			Payment re Holme Valley Minibus Service - November	£2,416.28	£0.00	£2,416.28
		BACS	<input type="checkbox"/>		Maintenance Contractor			Expenses December - - i) seats and shelters; ii) toilets	£259.96	£48.45	£308.41
		BACS	<input type="checkbox"/>		Maintenance Contractor		080	Maintenance DEC - i) benches/shelters; ii) toilets; iii) phone boxes	£1,575.65	£0.00	£1,575.65
		SO	<input type="checkbox"/>		WYPF			Pensions	£606.72	£0.00	£606.72
		SO	<input type="checkbox"/>		Staff 02			Salary - January	£1,421.85	£0.00	£1,421.85
		SO	<input type="checkbox"/>		Staff 01			Salary - January	£1,440.80	£0.00	£1,440.80
		SO	<input type="checkbox"/>		HMRC			PAYE Tax and NI contributions	£1,051.75	£0.00	£1,051.75
		SO	<input type="checkbox"/>		Staff 03			Salary - January	£823.04	£0.00	£823.04
			<input type="checkbox"/>						£21,600.67	£392.83	£21,993.50



**Bank Reconciliation Statement as at 30/11/2020  
for Cashbook 1 - HSBC Current A/C**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	30/11/2020		208,590.69
			<hr/> 208,590.69
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			208,590.69
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			208,590.69
		<b>Balance per Cash Book is :-</b>	<b>208,590.69</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 30/11/2020  
for Cashbook 2 - Money Manager - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC - Money Manager	30/11/2020		55,679.13
			<hr/> 55,679.13
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			55,679.13
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			55,679.13
		<b>Balance per Cash Book is :-</b>	<b>55,679.13</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 30/11/2020  
for Cashbook 3 - Notice Deposit-Handelsbanken**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Notice Deposit - Handelsbanken	30/11/2020		0.00
			<hr/> 0.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		<b>Balance per Cash Book is :-</b>	<b>0.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 30/11/2020  
for Cashbook 4 - Current Account-Handelsbanken**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken Current A/C	30/11/2020		85,058.96
			<hr/>
			85,058.96
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/>
			0.00
			<hr/>
			85,058.96
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/>
			0.00
			<hr/>
			85,058.96
		<b>Balance per Cash Book is :-</b>	<b>85,058.96</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 30/11/2020  
for Cashbook 5 - CCLA Deposit Fund**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	30/11/2020		75,000.00
			<hr/> 75,000.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			75,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			75,000.00
		<b>Balance per Cash Book is :-</b>	<b>75,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 30/11/2020  
for Cashbook 6 - Petty Cash**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	30/11/2020		95.02
			<hr/> 95.02
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			95.02
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			95.02
		<b>Balance per Cash Book is :-</b>	<b>95.02</b>
		<b>Difference is :-</b>	<b>0.00</b>

Time: 15:04

## Bank Reconciliation up to 30/11/2020 for Cashbook No 1 - HSBC Current A/C

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/05/2020	Precept 1		139,119.00	139,119.00		R <input type="checkbox"/>	Receipt(s) Banked
04/05/2020	2021/01/04		24.11	24.11		R <input type="checkbox"/>	Receipt(s) Banked
19/05/2020	2021/02/01	445.16		445.16		R <input type="checkbox"/>	West Yorkshire Pension Fund
19/05/2020	2021/02/02	1,446.26		1,446.26		R <input type="checkbox"/>	Salaries Staff
19/05/2020	2021/02/03	1,122.12		1,122.12		R <input type="checkbox"/>	Salaries Staff
19/05/2020	2021/02/04	927.73		927.73		R <input type="checkbox"/>	HMRC
21/05/2020	2021/02/05	28.20		28.20		R <input type="checkbox"/>	Plusnet
29/05/2020	2021/02/16	2,000.00		2,000.00		R <input type="checkbox"/>	Holmfirth Tech
01/06/2020	2020/02/01		440.00	440.00		R <input type="checkbox"/>	Receipt(s) Banked
02/06/2020	2021/02/02		21.56	21.56		R <input type="checkbox"/>	Receipt(s) Banked
03/06/2020	2021/02/06	300.00		300.00		R <input type="checkbox"/>	Barnsley Chronicle
03/06/2020	2021/02/07	30.00		30.00		R <input type="checkbox"/>	Document Logic
03/06/2020	2021/02/08	30.00		30.00		R <input type="checkbox"/>	Document Logic
03/06/2020	2021/02/09	1,764.00		1,764.00		R <input type="checkbox"/>	Kirkwells Ltd
03/06/2020	2021/02/10	324.00		324.00		R <input type="checkbox"/>	Vision ICT
03/06/2020	2021/02/11	15.00		15.00		R <input type="checkbox"/>	YLCA
03/06/2020	2021/02/12	15.00		15.00		R <input type="checkbox"/>	YLCA
03/06/2020	2021/02/13	2,271.00		2,271.00		R <input type="checkbox"/>	YLCA
03/06/2020	2021/02/14	14.39		14.39		R <input type="checkbox"/>	Staff 02
05/06/2020	2021/02/15	274.25		274.25		R <input type="checkbox"/>	HMRC
05/06/2020	2021/02/03		26.33	26.33		R <input type="checkbox"/>	Receipt(s) Banked
08/06/2020	2021/03/01		172.00	172.00		R <input type="checkbox"/>	Receipt(s) Banked
10/06/2020	2021/03/02		2,218.44	2,218.44		R <input type="checkbox"/>	Receipt(s) Banked
12/06/2020	2021/03/27	25.00		25.00		R <input type="checkbox"/>	Handelsbanken
12/06/2020	2021/03/27		25.00	25.00		R <input type="checkbox"/>	Receipt(s) Banked
17/06/2020	2021/03/07	445.16		445.16		R <input type="checkbox"/>	West Yorkshire Pension Fund
17/06/2020	2021/03/08	1,446.26		1,446.26		R <input type="checkbox"/>	Salaries Staff
17/06/2020	2021/03/09	1,122.12		1,122.12		R <input type="checkbox"/>	Salaries Staff
17/06/2020	2021/03/10	927.73		927.73		R <input type="checkbox"/>	HMRC
29/06/2020	2021/03/18	29.53		29.53		R <input type="checkbox"/>	Plusnet
29/06/2020	2021/03/26	30.00		30.00		R <input type="checkbox"/>	HCHCT
29/06/2020	2021/03/26	-30.00		-30.00		R <input type="checkbox"/>	HCHCT
30/06/2020	2021/03/01	18.75		18.75		R <input type="checkbox"/>	YLCA
30/06/2020	2021/03/02	15.00		15.00		R <input type="checkbox"/>	YLCA
30/06/2020	2021/03/03	141.59		141.59		R <input type="checkbox"/>	Grenke
30/06/2020	2021/03/06	1,025.62		1,025.62		R <input type="checkbox"/>	Maintenance Contractor
30/06/2020	2021/03/05	86.10		86.10		R <input type="checkbox"/>	Maintenance Contractor
30/06/2020	2021/03/04	237.05		237.05		R <input type="checkbox"/>	Viking
30/06/2020	2021/03/11	68.74		68.74		R <input type="checkbox"/>	npower
30/06/2020	2021/03/12	125.55		125.55		R <input type="checkbox"/>	npower
30/06/2020	2021/03/14	170.00		170.00		R <input type="checkbox"/>	YLCA
30/06/2020	2021/03/13	15.00		15.00		R <input type="checkbox"/>	YLCA
02/07/2020	2021/03/02		18.59	18.59		R <input type="checkbox"/>	Receipt(s) Banked
09/07/2020	2021/03/15	249.60		249.60		R <input type="checkbox"/>	Principal Hygiene
09/07/2020	2021/03/16	49.99		49.99		R <input type="checkbox"/>	Staff 01
09/07/2020	2021/03/17	14.39		14.39		R <input type="checkbox"/>	Staff 02
09/07/2020	2021/03/26	30.00		30.00		R <input type="checkbox"/>	HCHCT
15/07/2020	2021/04/03	445.16		445.16		R <input type="checkbox"/>	West Yorkshire Pension Fund

Time: 15:04

## Bank Reconciliation up to 30/11/2020 for Cashbook No 1 - HSBC Current A/C

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
15/07/2020	2021/04/05	1,122.12		1,122.12		R <input checked="" type="checkbox"/>	Salaries Staff
15/07/2020	2021/04/04	1,446.26		1,446.26		R <input checked="" type="checkbox"/>	Salaries Staff
15/07/2020	2021/04/06	927.73		927.73		R <input checked="" type="checkbox"/>	HMRC
16/07/2020	2021/04/01		300.00	300.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
17/07/2020	2021/04/02		598.81	598.81		R <input checked="" type="checkbox"/>	Receipt(s) Banked
21/07/2020	2021/04/02	83.36		83.36		R <input checked="" type="checkbox"/>	Document Logic
21/07/2020	2021/03/25	1,000.00		1,000.00		R <input checked="" type="checkbox"/>	HCHCT
21/07/2020	2021/03/19	5,000.00		5,000.00		R <input checked="" type="checkbox"/>	Holmfirth Bowling Club
21/07/2020	2021/03/20	5,000.00		5,000.00		R <input checked="" type="checkbox"/>	Upperthong Village Hall
21/07/2020	2021/03/24	5,000.00		5,000.00		R <input checked="" type="checkbox"/>	Holmbridge Cricket Club
21/07/2020	2021/03/21	4,994.00		4,994.00		R <input checked="" type="checkbox"/>	River Holme Connections
21/07/2020	2021/03/23	2,000.00		2,000.00		R <input checked="" type="checkbox"/>	Wooldale Comm Assoc
23/07/2020	2021/04/08	91.15		91.15		R <input checked="" type="checkbox"/>	Business Stream
28/07/2020	2021/04/18	30.12		30.12		R <input checked="" type="checkbox"/>	Plusnet
29/07/2020	2021/04/07	-570.00		-570.00		R <input checked="" type="checkbox"/>	Simon Blyth
29/07/2020	2021/03/22	2,000.00		2,000.00		R <input checked="" type="checkbox"/>	Brockholes Village Trust
29/07/2020	2021/04/07	570.00		570.00		R <input checked="" type="checkbox"/>	Simon Blyth
29/07/2020	2021/04/09	48.00		48.00		R <input checked="" type="checkbox"/>	YLCA
29/07/2020	2021/04/10	373.31		373.31		R <input checked="" type="checkbox"/>	Internal Audit Yorkshire
29/07/2020	2021/04/11	62.40		62.40		R <input checked="" type="checkbox"/>	Principal Hygiene
29/07/2020	2021/04/12	2,077.20		2,077.20		R <input checked="" type="checkbox"/>	Rialtas
29/07/2020	2021/04/13	50.53		50.53		R <input checked="" type="checkbox"/>	Document Logic
29/07/2020	2021/04/15	101.19		101.19		R <input checked="" type="checkbox"/>	Maintenance Contractor
29/07/2020	2021/04/16	1,616.79		1,616.79		R <input checked="" type="checkbox"/>	Maintenance Contractor
29/07/2020	2021/04/07	570.00		570.00		R <input checked="" type="checkbox"/>	Simon Blyth
04/08/2020	2021/05/01		12.22	12.22		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/08/2020	2021/04/01	222.00		222.00		R <input checked="" type="checkbox"/>	Cllr 21
11/08/2020	2021/05/03	95.88		95.88		R <input checked="" type="checkbox"/>	Staff 01
11/08/2020	2021/05/04	14.39		14.39		R <input checked="" type="checkbox"/>	Staff 02
11/08/2020	2021/05/05	48.00		48.00		R <input checked="" type="checkbox"/>	YLCA
11/08/2020	2021/05/06	300.00		300.00		R <input checked="" type="checkbox"/>	Barnsley Chronicle
11/08/2020	2021/05/07	45.00		45.00		R <input checked="" type="checkbox"/>	YLCA
11/08/2020	2021/05/11	30.00		30.00		R <input checked="" type="checkbox"/>	Staff 02
11/08/2020	2021/05/12	21.60		21.60		R <input checked="" type="checkbox"/>	Vision ICT
11/08/2020	2021/05/15	120.37		120.37		R <input checked="" type="checkbox"/>	npower
17/08/2020	2021/05/16	445.16		445.16		R <input checked="" type="checkbox"/>	West Yorkshire Pension Fund
17/08/2020	2021/05/18	1,122.12		1,122.12		R <input checked="" type="checkbox"/>	Salaries Staff
17/08/2020	2021/05/17	1,446.26		1,446.26		R <input checked="" type="checkbox"/>	Salaries Staff
17/08/2020	2021/05/19	927.73		927.73		R <input checked="" type="checkbox"/>	HMRC
18/08/2020	2021/05/08	136.00		136.00		R <input checked="" type="checkbox"/>	Royal British Legion
20/08/2020	2021/04/14	36.00		36.00		R <input checked="" type="checkbox"/>	Campaign to Protect Rural Engl
20/08/2020	2021/05/01	957.60		957.60		R <input checked="" type="checkbox"/>	Leander Architectural
20/08/2020	2021/04/17	2,308.20		2,308.20		R <input checked="" type="checkbox"/>	MIW Water Cooler Experts
20/08/2020	2021/05/09	154.80		154.80		R <input checked="" type="checkbox"/>	MIW Water Cooler Experts
20/08/2020	2021/05/13	2,843.72		2,843.72		R <input checked="" type="checkbox"/>	Maintenance Contractor
20/08/2020	2021/05/14	232.98		232.98		R <input checked="" type="checkbox"/>	Maintenance Contractor
28/08/2020	2021/05/21	28.43		28.43		R <input checked="" type="checkbox"/>	Plusnet
02/09/2020	2021/06/01		8.55	8.55		R <input checked="" type="checkbox"/>	Receipt(s) Banked



Time: 15:04

## Bank Reconciliation up to 30/11/2020 for Cashbook No 1 - HSBC Current A/C

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
05/09/2020	2021/06/02		1.40	1.40		R <input checked="" type="checkbox"/>	Receipt(s) Banked
15/09/2020	2020/06/01	44.76		44.76		R <input checked="" type="checkbox"/>	O2
15/09/2020	2021/06/02	445.16		445.16		R <input checked="" type="checkbox"/>	West Yorkshire Pension Fund
15/09/2020	2021/06/03	1,122.12		1,122.12		R <input checked="" type="checkbox"/>	Salaries Staff
15/09/2020	2021/06/04	1,446.26		1,446.26		R <input checked="" type="checkbox"/>	Salaries Staff
15/09/2020	2021/06/05	927.73		927.73		R <input checked="" type="checkbox"/>	HMRC
15/09/2020	2021/06/06	1,410.47		1,410.47		R <input checked="" type="checkbox"/>	Salaries Staff
17/09/2020	2021/06/07	198.09		198.09		R <input checked="" type="checkbox"/>	West Yorkshire Pension Fund
17/09/2020	2021/06/08	53.66		53.66		R <input checked="" type="checkbox"/>	HMRC
17/09/2020	2021/06/09	1,440.00		1,440.00		R <input checked="" type="checkbox"/>	Barnsley Chronicle
17/09/2020	2021/06/10	300.00		300.00		R <input checked="" type="checkbox"/>	Barnsley Chronicle
17/09/2020	2021/06/11	300.00		300.00		R <input checked="" type="checkbox"/>	Barnsley Chronicle
17/09/2020	2021/06/12	37.98		37.98		R <input checked="" type="checkbox"/>	Document Logic
17/09/2020	2021/06/13	507.60		507.60		R <input checked="" type="checkbox"/>	Vision ICT
17/09/2020	2021/06/14	91.20		91.20		R <input checked="" type="checkbox"/>	Phone Co-op
17/09/2020	2021/06/15	14.39		14.39		R <input checked="" type="checkbox"/>	Staff 02
24/09/2020	2021/06/16	460.00		460.00		R <input checked="" type="checkbox"/>	Cllr 03
28/09/2020	2021/06/17	29.59		29.59		R <input checked="" type="checkbox"/>	Plusnet
01/10/2020	2021/07/01	365.98		365.98		R <input checked="" type="checkbox"/>	Maintenance Contractor
01/10/2020	2021/07/02	2,562.10		2,562.10		R <input checked="" type="checkbox"/>	Maintenance Contractor
01/10/2020	2021/07/03	60.00		60.00		R <input checked="" type="checkbox"/>	Staff 03
01/10/2020	2021/07/04	23.90		23.90		R <input checked="" type="checkbox"/>	Staff 03
01/10/2020	2021/07/05	35.00		35.00		R <input checked="" type="checkbox"/>	Staff 01
01/10/2020	2021/07/07	141.59		141.59		R <input checked="" type="checkbox"/>	Grenke
01/10/2020	2021/07/06	2,000.00		2,000.00		R <input checked="" type="checkbox"/>	Holme Valley Patient Transport
01/10/2020	2021/07/08	1,000.00		1,000.00		R <input checked="" type="checkbox"/>	Honley Business Association
01/10/2020	2021/07/09	1,000.00		1,000.00		R <input checked="" type="checkbox"/>	Honley Business Association
01/10/2020	2021/07/10	900.00		900.00		R <input checked="" type="checkbox"/>	Oates Hanson
01/10/2020	2021/07/01		400.00	400.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/10/2020	2021/07/02		8.38	8.38		R <input checked="" type="checkbox"/>	Receipt(s) Banked
13/10/2020	2021/0711	44.76		44.76		R <input checked="" type="checkbox"/>	O2
15/10/2020	2021/07/12	731.45		731.45		R <input checked="" type="checkbox"/>	West Yorkshire Pension Fund
15/10/2020	2021/07/13	1,446.06		1,446.06		R <input checked="" type="checkbox"/>	Salaries Staff
15/10/2020	2021/07/14	1,884.03		1,884.03		R <input checked="" type="checkbox"/>	Salaries Staff
15/10/2020	2021/07/15	1,518.19		1,518.19		R <input checked="" type="checkbox"/>	HMRC
15/10/2020	2021/07/16	917.04		917.04		R <input checked="" type="checkbox"/>	Salaries Staff
16/10/2020	2021/07/17	151.80		151.80		R <input checked="" type="checkbox"/>	Business Stream
22/10/2020	2021/07/18	270.00		270.00		R <input checked="" type="checkbox"/>	Square Peg
22/10/2020	2021/07/19	27.59		27.59		R <input checked="" type="checkbox"/>	Cllr 02 03
22/10/2020	2021/07/20	14.39		14.39		R <input checked="" type="checkbox"/>	Staff 02
22/10/2020	2021/07/21	62.40		62.40		R <input checked="" type="checkbox"/>	Principal Hygiene
22/10/2020	2021/07/22	47.08		47.08		R <input checked="" type="checkbox"/>	Document Logic
22/10/2020	2021/07/23	118.80		118.80		R <input checked="" type="checkbox"/>	Society Local Council Clerks
22/10/2020	2021/07/24	114.53		114.53		R <input checked="" type="checkbox"/>	Viking
22/10/2020	2021/07/25	270.00		270.00		R <input checked="" type="checkbox"/>	Full Life Church Food Bank
27/10/2020	03 and 04		895.28	895.28		R <input checked="" type="checkbox"/>	Receipt(s) Banked
28/10/2020	2021/07/26	29.57		29.57		R <input checked="" type="checkbox"/>	Plusnet
30/10/2020	2021/07/27	92.27		92.27		R <input checked="" type="checkbox"/>	Maintenance Contractor

Time: 15:04

## Bank Reconciliation up to 30/11/2020 for Cashbook No 1 - HSBC Current A/C

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
30/10/2020	2021/07/28	2,709.75		2,709.75		R <input type="checkbox"/>	Maintenance Contractor
02/11/2020	2021/08/01		140,000.00	140,000.00		R <input type="checkbox"/>	Receipt(s) Banked
03/11/2020	2021/08/02		5.57	5.57		R <input type="checkbox"/>	Receipt(s) Banked
04/11/2020	2021/08/03		1,645.73	1,645.73		R <input type="checkbox"/>	Receipt(s) Banked
06/11/2020	2021/08/01	-1,569.78		-1,569.78		R <input type="checkbox"/>	HCHCT
12/11/2020	2021/08/02	400.00		400.00		R <input type="checkbox"/>	Keith J Fermor
12/11/2020	2021/08/03	900.00		900.00		R <input type="checkbox"/>	Oates Hanson
12/11/2020	2021/08/04	80.94		80.94		R <input type="checkbox"/>	Viking
12/11/2020	2021/08/05	154.80		154.80		R <input type="checkbox"/>	MIW Water Cooler Experts
12/11/2020	2021/08/06	733.80		733.80		R <input type="checkbox"/>	JRB Enterprises Ltd
12/11/2020	2021/08/07	70.80		70.80		R <input type="checkbox"/>	Rialtas
12/11/2020	2021/08/08	30.00		30.00		R <input type="checkbox"/>	YLCA
12/11/2020	2021/08/09	64.94		64.94		R <input type="checkbox"/>	Document Logic
12/11/2020	2021/08/10	86.93		86.93		R <input type="checkbox"/>	Staff 03
12/11/2020	2021/08/11	14.99		14.99		R <input type="checkbox"/>	Staff 03
12/11/2020	2021/08/12	396.00		396.00		R <input type="checkbox"/>	Worthington Brown
12/11/2020	2021/08/13	66.00		66.00		R <input type="checkbox"/>	Worthington Brown
12/11/2020	2021/08/14	720.00		720.00		R <input type="checkbox"/>	PKF Littlejohn LLP
12/11/2020	2021/08/15	40.00		40.00		R <input type="checkbox"/>	Holme Start Computers
12/11/2020	2021/08/16	200.15		200.15		R <input type="checkbox"/>	npower
12/11/2020	2021/08/17	30.00		30.00		R <input type="checkbox"/>	YLCA
12/11/2020	2021/08/18	14.39		14.39		R <input type="checkbox"/>	Staff 02
13/11/2020	2021/08/19	35.00		35.00		R <input type="checkbox"/>	Information Commissioner's Off
13/11/2020	2021/08/20	44.76		44.76		R <input type="checkbox"/>	O2
16/11/2020	2021/08/21	606.72		606.72		R <input type="checkbox"/>	West Yorkshire Pension Fund
16/11/2020	2021/08/22	1,213.45		1,213.45		R <input type="checkbox"/>	Salaries Staff
16/11/2020	2021/08/23	1,508.80		1,508.80		R <input type="checkbox"/>	Salaries Staff
16/11/2020	2021/08/24	1,098.15		1,098.15		R <input type="checkbox"/>	HMRC
16/11/2020	2021/08/25	917.04		917.04		R <input type="checkbox"/>	Salaries Staff
16/11/2020	2021/08/26	1,000.00		1,000.00		R <input type="checkbox"/>	Honley Library
16/11/2020	2021/08/27	200.00		200.00		R <input type="checkbox"/>	Honley Cricket Club
27/11/2020	2021/08/28	-2,000.00		-2,000.00		R <input type="checkbox"/>	Holmfirth Tech
30/11/2020	2021/08/29	28.20		28.20		R <input type="checkbox"/>	Plusnet
		<u>97,279.22</u>	<u>285,940.97</u>				

Time: 12:19

**Bank Reconciliation up to 30/11/2020 for Cashbook No 4 - Current Account-Handelsbanken**

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
16/04/2020	2021/01/19	25.00		25.00		R <input checked="" type="checkbox"/>	Handelsbanken
30/04/2020	2021/01/05		14.10	14.10		R <input checked="" type="checkbox"/>	Receipt(s) Banked
15/05/2020	2021/02/17	25.00		25.00		R <input checked="" type="checkbox"/>	Handelsbanken
29/05/2020	2021/02/04		6.58	6.58		R <input checked="" type="checkbox"/>	Receipt(s) Banked
12/06/2020	2021/03/27	25.00		25.00		R <input checked="" type="checkbox"/>	HSBC Current A/C
14/07/2020	2021/04/19	25.00		25.00		R <input checked="" type="checkbox"/>	Handelsbanken
14/08/2020	2021/05/22	25.00		25.00		R <input checked="" type="checkbox"/>	Handelsbanken
14/09/2020	2021/06/18	25.00		25.00		R <input checked="" type="checkbox"/>	Handelsbanken
14/10/2020	2021/07/29	25.00		25.00		R <input checked="" type="checkbox"/>	Handelsbanken
13/11/2020	2021/08/30	25.00		25.00		R <input checked="" type="checkbox"/>	Handelsbanken
		<u>200.00</u>	<u>20.68</u>				

**Receipts for Month 8****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>74,025.47</b>					<b>74,025.47</b>	
2021/08/01	Banked: <b>02/11/2020</b>	<b>140,000.00</b>						
2021/08/01	Kirklees Council	140,000.00			1076	100	140,000.00	Precept Part 2
2021/08/02	Banked: <b>03/11/2020</b>	<b>5.57</b>						
2021/08/02	CCLA	5.57			1090	100	5.57	Interest on PSDA
2021/08/03	Banked: <b>04/11/2020</b>	<b>1,645.73</b>						
2021/08/03	HMRC VAT Return	1,645.73			105		1,645.73	HMRC VAT Return
<b>Total Receipts for Month</b>		141,651.30	0.00	0.00			141,651.30	
<b>Cashbook Totals</b>		<u>215,676.77</u>	<u>0.00</u>	<u>0.00</u>			<u>215,676.77</u>	

## Payments for Month 8

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
06/11/2020	HCHCT	2021/08/01	-1,569.78			4235	150	-1,569.78	Repayment of grant - insurance
12/11/2020	Keith J Fermor	2021/08/02	400.00			4315	200	400.00	Asset Register Map
12/11/2020	Oates Hanson	2021/08/03	900.00		149.00	4325	200	751.00	HVPC Garside Lease
12/11/2020	Viking	2021/08/04	80.94		8.93	4205	150	72.01	Ink carts, envs, paper
12/11/2020	MIW Water Cooler Experts	2021/08/05	154.80		25.80	4805	450	129.00	Vinyl bottle decal
12/11/2020	JRB Enterprises Ltd	2021/08/06	733.80		122.30	4720	400	611.50	Poo Bag Dispensers
12/11/2020	Rialtas	2021/08/07	70.80		11.80	4400	250	59.00	Making Tax Digital
12/11/2020	YLCA	2021/08/08	30.00			4061	150	30.00	Budgeting Training Cllr 18
12/11/2020	Document Logic	2021/08/09	64.94		10.83	4205	150	54.11	Photocopying
12/11/2020	Staff 03	2021/08/10	86.93			4805	450	86.93	Reimbursement - Expenses
12/11/2020	Staff 03	2021/08/11	14.99			4805	450	14.99	GoDaddy Webhosting
12/11/2020	Worthington Brown	2021/08/12	396.00		66.00	4805	450	330.00	Water Fountain Facts Sign
12/11/2020	Worthington Brown	2021/08/13	66.00		11.00	4805	450	55.00	Water Fountain Decal Artwork
12/11/2020	PKF Littlejohn LLP	2021/08/14	720.00		120.00	4210	150	600.00	External Audit AGAR
12/11/2020	Holme Start Computers	2021/08/15	40.00			4230	150	40.00	Laptop Troubleshooting
12/11/2020	npower	2021/08/16	200.15		9.53	4320	200	190.62	Electricity - Holmfirth toilet
12/11/2020	YLCA	2021/08/17	30.00			4061	150	30.00	Budgeting Training Cllr 20
12/11/2020	Staff 02	2021/08/18	14.39		2.40	4400	250	11.99	Repay for Zoom subscription
13/11/2020	Information Commissioner's Off	2021/08/19	35.00			4625	350	35.00	Data Protection Renewal
13/11/2020	O2	2021/08/20	44.76		7.46	4805	450	37.30	iPad and data contract
16/11/2020	West Yorkshire Pension Fund	2021/08/21	606.72			4000	110	476.72	Pension Payments - Staff 01 02
						4000	450	130.00	Pension Payments
16/11/2020	Salaries Staff	2021/08/22	1,213.45			4000	110	1,213.45	Salaries Staff 02
16/11/2020	Salaries Staff	2021/08/23	1,508.80			4000	110	1,508.80	Salaries Staff 01
16/11/2020	HMRC	2021/08/24	1,098.15			4000	110	1,036.21	PAYE tax and NI
						4000	450	61.94	PAYE tax and NI
16/11/2020	Salaries Staff	2021/08/25	917.04			4000	450	917.04	Salaries Staff 03
16/11/2020	Honley Library	2021/08/26	1,000.00			4405	250	1,000.00	Grant Children's Book Festival
16/11/2020	Honley Cricket Club	2021/08/27	200.00			4405	250	200.00	Grant towards sight screen
27/11/2020	Holmfirth Tech	2021/08/28	-2,000.00			5010	600	-2,000.00	Repayment of grant re COVID
30/11/2020	Plusnet	2021/08/29	28.20		4.70	4275	150	23.50	Internet and Phone
<b>Total Payments for Month</b>			7,086.08	0.00	549.75			6,536.33	
<b>Balance Carried Fwd</b>			208,590.69						
<b>Cashbook Totals</b>			<u>215,676.77</u>	<u>0.00</u>	<u>549.75</u>			<u>215,127.02</u>	

**Receipts for Month 8****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Balance Brought Fwd :</b>	<b>55,679.13</b>					<b>55,679.13</b>	
	Banked:	<b>0.00</b>						
			0.00				0.00	
	<b>Total Receipts for Month</b>	0.00	0.00	0.00			0.00	
	<b>Cashbook Totals</b>	<u>55,679.13</u>	<u>0.00</u>	<u>0.00</u>			<u>55,679.13</u>	

**Payments for Month 8****Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		55,679.13						
	<b>Cashbook Totals</b>		55,679.13	0.00	0.00			55,679.13	

**Receipts for Month 8****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked:	<b>0.00</b>						
			0.00				0.00	
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>			<u>0.00</u>	



**Payments for Month 8**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		0.00						
	<b>Cashbook Totals</b>		0.00	0.00	0.00			0.00	

**Receipts for Month 8****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Balance Brought Fwd :</b>	<b>85,083.96</b>					<b>85,083.96</b>	
	Banked:	<b>0.00</b>						
			0.00				0.00	
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>85,083.96</u>	<u>0.00</u>	<u>0.00</u>			<u>85,083.96</u>	

**Payments for Month 8****Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
13/11/2020	Handelsbanken	2021/08/30	25.00			4215	150	25.00	Bank Charges
<b>Total Payments for Month</b>			25.00	0.00	0.00			25.00	
<b>Balance Carried Fwd</b>			85,058.96						
<b>Cashbook Totals</b>			85,083.96	0.00	0.00			85,083.96	

**Receipts for Month 8****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Balance Brought Fwd :</b>	<b>75,000.00</b>					<b>75,000.00</b>	
	Banked:	<b>0.00</b>						
			0.00				0.00	
	<b>Total Receipts for Month</b>	0.00	0.00	0.00			0.00	
	<b>Cashbook Totals</b>	<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>75,000.00</u>	

**Payments for Month 8**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		75,000.00						
	<b>Cashbook Totals</b>		<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>75,000.00</u>	

**Receipts for Month 8****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>95.02</b>					<b>95.02</b>	
	Banked:	<b>0.00</b>						
			0.00					0.00
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>95.02</u>	<u>0.00</u>	<u>0.00</u>			<u>95.02</u>	

**Payments for Month 8**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		95.02						
	<b>Cashbook Totals</b>		95.02	0.00	0.00			95.02	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors			4,613.23	
105	VAT Control A/c			851.13	
200	HSBC Current A/C			208,590.69	
205	Money Manager - HSBC			55,679.13	
215	Current Account-Handelsbanken			85,058.96	
220	CCLA Deposit Fund			75,000.00	
225	Petty Cash			95.02	
310	General Reserves				139,927.06
323	EMR Com Asset-Others in Valley				9,723.00
325	EMR Election Fund				10,000.00
326	EMR Special Projects Reserve F				500.00
327	EMR Covid Response - HCHCT				10,000.00
328	EMR Covid Response - HVCMA				13,315.00
329	EMR Holmfirth Civic Hall (capi				30,000.00
330	EMR Office/Meeting Room				15,000.00
331	EMR Holmfirth Toilets				5,000.00
332	EMR Honley Library				15,000.00
500	Creditors				71.47
1076	Precept	100	Income		277,935.00
1078	Special Expenses Grant	100	Income		1,184.00
1090	Bank Interest	100	Income		185.17
1092	Toilets Donations	100	Income		172.00
1095	Other income	100	Income		866.13
1200	Allotment Rents	100	Income		240.00
1250	Garside Building	100	Income		400.00
1260	Memorial Bench Donations	100	Income		50.00
1300	Garage plot income	100	Income		700.00
4000	Salaries	110	Staff Expenditure	33,405.26	
4000	Salaries	450	Climate Emergency	3,871.90	
4060	Staff Training	110	Staff Expenditure	422.75	
4061	Councillor Training	150	Administration	216.00	
4200	Chairman's Allowance	150	Administration	1,000.00	
4205	APS & Petty Cash	150	Administration	1,160.87	
4210	Audit	150	Administration	973.31	
4215	Bank Charges	150	Administration	200.00	
4230	Repairs & Maintenance	150	Administration	40.00	
4235	Insurance	150	Administration	158.78	
4250	Office/Room Hire	150	Administration	10,000.00	
4265	Subscriptions	150	Administration	2,337.00	
4275	Telephone and Broadband	150	Administration	193.20	
4298	VAT Error 19/20	150	Administration	71.47	
4310	Holmfirth Civic Hall-Projects	200	CASC	1,149.00	



## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4315	Other Community Assets	200	CASC	24,394.00	
4320	Public Toilet - Day to Day	200	CASC	6,683.62	
4325	Public Toilet - Lettable Space	200	CASC	1,625.00	
4400	Electronic Support	250	Finance & Management	2,295.81	
4405	Grants	250	Finance & Management	1,356.00	
4505	Neighbourhood Plan	300	Planning	1,470.00	
4610	Publications	350	Publications & Communication	2,450.00	
4625	Website & Media	350	Publications & Communication	534.00	
4705	Christmas Provision	400	Service Provision	1,000.00	
4710	New Mill - Churchyard	400	Service Provision	691.10	
4720	Dog Waste	400	Service Provision	611.50	
4725	Patient Transport Scheme	400	Service Provision	2,000.00	
4735	Phone Boxes	400	Service Provision	94.13	
4740	Seats & Shelters-Maintenance	400	Service Provision	5,330.73	
4755	Youth Facilities	400	Service Provision	1,000.00	
4805	Community Mobilisation	450	Climate Emergency	2,830.24	
5000	HCHCT Relief Costs	600	COVID Response	5,000.00	
5005	Grant to Food Bank	600	COVID Response	6,300.00	
5015	Grant to HVCMA - SUPPLIES	600	COVID Response	200.00	
6000	Transfer from EMR	200	CASC		9,185.00
6000	Transfer from EMR	600	COVID Response		11,500.00
<b>Trial Balance Totals :</b>				<b>550,953.83</b>	<b>550,953.83</b>
<b>Difference</b>				<b>0.00</b>	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2020

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>								
1076 Precept	140,000	277,935	275,871	(2,064)			100.7%	
1078 Special Expenses Grant	0	1,184	3,248	2,064			36.5%	
1090 Bank Interest	6	185	750	565			24.7%	
1092 Toilets Donations	0	172	5,000	4,828			3.4%	
1095 Other income	0	866	4,730	3,864			18.3%	
1200 Allotment Rents	240	240	940	700			25.5%	
1250 Garside Building	400	400	0	(400)			0.0%	
1260 Memorial Bench Donations	0	50	0	(50)			0.0%	
1300 Garage plot income	700	700	0	(700)			0.0%	
<b>Income :- Income</b>	<b>141,346</b>	<b>281,732</b>	<b>290,539</b>	<b>8,807</b>			<b>97.0%</b>	<b>0</b>
<b>Net Income</b>	<b>141,346</b>	<b>281,732</b>	<b>290,539</b>	<b>8,807</b>				
<b>110 Staff Expenditure</b>								
4000 Salaries	4,235	33,405	50,000	16,595		16,595	66.8%	
4055 Sub-contractor Services	0	0	5,000	5,000		5,000	0.0%	
4060 Staff Training	0	423	900	477		477	47.0%	
<b>Staff Expenditure :- Indirect Expenditure</b>	<b>4,235</b>	<b>33,828</b>	<b>55,900</b>	<b>22,072</b>	<b>0</b>	<b>22,072</b>	<b>60.5%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(4,235)</b>	<b>(33,828)</b>	<b>(55,900)</b>	<b>(22,072)</b>				
<b>150 Administration</b>								
4061 Councillor Training	60	216	900	684		684	24.0%	
4200 Chairman's Allowance	0	1,000	1,000	0		0	100.0%	
4205 APS & Petty Cash	126	1,161	1,500	339		339	77.4%	
4210 Audit	600	973	1,200	227		227	81.1%	
4215 Bank Charges	25	200	50	(150)		(150)	400.0%	
4220 Conference / Seminars	0	0	500	500		500	0.0%	
4225 Elections	0	0	9,789	9,789		9,789	0.0%	
4230 Repairs & Maintenance	40	40	1,000	960		960	4.0%	
4235 Insurance	(1,570)	159	2,250	2,091		2,091	7.1%	
4240 Travel Allowance	0	0	300	300		300	0.0%	
4245 Office Equipment	0	0	300	300		300	0.0%	
4250 Office/Room Hire	0	10,000	10,000	0		0	100.0%	
4255 Legal Advice Contingency	0	0	5,000	5,000		5,000	0.0%	
4260 FOIA/EIR requests	0	0	500	500		500	0.0%	
4265 Subscriptions	0	2,337	3,000	663		663	77.9%	
4270 Local Council Award Scheme	0	0	100	100		100	0.0%	
4275 Telephone and Broadband	24	193	500	307		307	38.6%	
4280 Civic Regalia	0	0	750	750		750	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2020

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4298 VAT Error 19/20	0	71	0	(71)		(71)	0.0%	
4299 Contingency	0	0	3,000	3,000		3,000	0.0%	
Administration :- Indirect Expenditure	<b>(695)</b>	<b>16,351</b>	<b>41,639</b>	<b>25,288</b>	<b>0</b>	<b>25,288</b>	<b>39.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>695</b>	<b>(16,351)</b>	<b>(41,639)</b>	<b>(25,288)</b>				
<u>200 CASC</u>								
4300 Honley Library	0	0	15,000	15,000		15,000	0.0%	
4310 Holmfirth Civic Hall-Projects	0	1,149	15,000	13,851		13,851	7.7%	
4315 Other Community Assets	400	24,394	17,000	(7,394)		(7,394)	143.5%	9,000
4320 Public Toilet - Day to Day	191	6,684	16,000	9,316		9,316	41.8%	185
4325 Public Toilet - Lettable Space	751	1,625	3,000	1,375		1,375	54.2%	
CASC :- Indirect Expenditure	<b>1,342</b>	<b>33,852</b>	<b>66,000</b>	<b>32,148</b>	<b>0</b>	<b>32,148</b>	<b>51.3%</b>	<b>9,185</b>
<b>Net Expenditure</b>	<b>(1,342)</b>	<b>(33,852)</b>	<b>(66,000)</b>	<b>(32,148)</b>				
6000 plus Transfer from EMR	0	9,185						
<b>Movement to/(from) Gen Reserve</b>	<b>(1,342)</b>	<b>(24,667)</b>						
<u>250 Finance &amp; Management</u>								
4400 Electronic Support	71	2,296	500	(1,796)		(1,796)	459.2%	
4405 Grants	1,200	1,356	10,000	8,644		8,644	13.6%	
4410 Public Clocks	0	0	600	600		600	0.0%	
Finance & Management :- Indirect Expenditure	<b>1,271</b>	<b>3,652</b>	<b>11,100</b>	<b>7,448</b>	<b>0</b>	<b>7,448</b>	<b>32.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(1,271)</b>	<b>(3,652)</b>	<b>(11,100)</b>	<b>(7,448)</b>				
<u>300 Planning</u>								
4505 Neighbourhood Plan	0	1,470	5,000	3,530		3,530	29.4%	
Planning :- Indirect Expenditure	<b>0</b>	<b>1,470</b>	<b>5,000</b>	<b>3,530</b>	<b>0</b>	<b>3,530</b>	<b>29.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(1,470)</b>	<b>(5,000)</b>	<b>(3,530)</b>				
<u>350 Publications &amp; Communication</u>								
4600 Community Champion	0	0	250	250		250	0.0%	
4605 Community Engagement	0	0	100	100		100	0.0%	
4610 Publications	0	2,450	6,000	3,550		3,550	40.8%	
4615 Royal Events	0	0	1,000	1,000		1,000	0.0%	
4620 Tidy Trader Awards	0	0	100	100		100	0.0%	
4625 Website & Media	35	534	1,000	466		466	53.4%	
4630 Special Projects	0	0	1,000	1,000		1,000	0.0%	
Publications & Communication :- Indirect Expenditure	<b>35</b>	<b>2,984</b>	<b>9,450</b>	<b>6,466</b>	<b>0</b>	<b>6,466</b>	<b>31.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(35)</b>	<b>(2,984)</b>	<b>(9,450)</b>	<b>(6,466)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2020

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>400 Service Provision</u>								
4700 CCTV	0	0	5,000	5,000		5,000	0.0%	
4705 Christmas Provision	0	1,000	5,500	4,500		4,500	18.2%	
4710 New Mill - Churchyard	0	691	400	(291)		(291)	172.8%	
4720 Dog Waste	612	612	750	139		139	81.5%	
4725 Patient Transport Scheme	0	2,000	2,000	0		0	100.0%	
4730 Minibus	0	0	24,000	24,000		24,000	0.0%	
4735 Phone Boxes	0	94	300	206		206	31.4%	
4740 Seats & Shelters-Maintenance	0	5,331	12,000	6,669		6,669	44.4%	
4750 War Memorial	0	0	500	500		500	0.0%	
4755 Youth Facilities	0	1,000	5,000	4,000		4,000	20.0%	
Service Provision :- Indirect Expenditure	<b>612</b>	<b>10,727</b>	<b>55,450</b>	<b>44,723</b>	<b>0</b>	<b>44,723</b>	<b>19.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(612)</b>	<b>(10,727)</b>	<b>(55,450)</b>	<b>(44,723)</b>				
<u>450 Climate Emergency</u>								
4000 Salaries	1,109	3,872	0	(3,872)		(3,872)	0.0%	
4805 Community Mobilisation	653	2,830	17,500	14,670		14,670	16.2%	
4810 Energy Strategy	0	0	14,000	14,000		14,000	0.0%	
4815 Transport Strategy	0	0	13,000	13,000		13,000	0.0%	
4820 Waste Strategy	0	0	500	500		500	0.0%	
4825 Environment Strategy	0	0	1,000	1,000		1,000	0.0%	
Climate Emergency :- Indirect Expenditure	<b>1,762</b>	<b>6,702</b>	<b>46,000</b>	<b>39,298</b>	<b>0</b>	<b>39,298</b>	<b>14.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(1,762)</b>	<b>(6,702)</b>	<b>(46,000)</b>	<b>(39,298)</b>				
<u>500 Allotments/Garage plots</u>								
1200 Allotment Rents	(240)	0	0	0			0.0%	
1250 Garside Building	(400)	0	0	0			0.0%	
1300 Garage plot income	(700)	0	0	0			0.0%	
Allotments/Garage plots :- Income	<b>(1,340)</b>	<b>0</b>	<b>0</b>	<b>0</b>				<b>0</b>
<b>Net Income</b>	<b>(1,340)</b>	<b>0</b>	<b>0</b>	<b>0</b>				
<u>600 COVID Response</u>								
5000 HCHCT Relief Costs	0	5,000	0	(5,000)		(5,000)	0.0%	5,000
5005 Grant to Food Bank	0	6,300	0	(6,300)		(6,300)	0.0%	6,300
5010 Grant to HVCMA - EXPENSES	(2,000)	0	0	0		0	0.0%	
5015 Grant to HVCMA - SUPPLIES	0	200	0	(200)		(200)	0.0%	200
COVID Response :- Indirect Expenditure	<b>(2,000)</b>	<b>11,500</b>	<b>0</b>	<b>(11,500)</b>	<b>0</b>	<b>(11,500)</b>		<b>11,500</b>
<b>Net Expenditure</b>	<b>2,000</b>	<b>(11,500)</b>	<b>0</b>	<b>11,500</b>				
6000 plus Transfer from EMR	0	11,500						
<b>Movement to/(from) Gen Reserve</b>	<b>2,000</b>	<b>0</b>						

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2020

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	140,006	281,732	290,539	8,807			97.0%	
Expenditure	6,561	121,066	290,539	169,473	0	169,473	41.7%	
<b>Net Income over Expenditure</b>	<b>133,444</b>	<b>160,667</b>	<b>0</b>	<b>(160,667)</b>				
plus Transfer from EMR	0	20,685						
<b>Movement to/(from) Gen Reserve</b>	<b>133,444</b>	<b>181,352</b>						

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## Holme Valley Parish Council

### Bank - Cash and Investment Reconciliation as at 30 November 2020

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

30/11/2020	HSBC Current A/C	208,590.69
30/11/2020	HSBC - Money Manager	55,679.13
30/11/2020	Notice Deposit - Handelsbanken	0.00
30/11/2020	Handelsbanken Current A/C	85,058.96
30/11/2020	CCLA Deposit Fund	75,000.00
30/11/2020	Petty Cash	95.02

**424,423.80**

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##### All Cash & Bank Accounts

1	HSBC Current A/C	208,590.69
2	Money Manager - HSBC	55,679.13
3	Notice Deposit-Handelsbanken	0.00
4	Current Account-Handelsbanken	85,058.96
5	CCLA Deposit Fund	75,000.00
6	Petty Cash	95.02
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>424,423.80</b>

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**Earmarked Reserves**

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<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Council Tax Support Grant	19,820.00	-19,820.00	0.00
321 EMR Community Assets 19-20	37,808.00	-37,808.00	0.00
322 EMR Com Assets-HCH CAT Bid	3,750.00	-3,750.00	0.00
323 EMR Com Asset-Others in Valley	57,563.00	-47,840.00	9,723.00
324 EMR Neighbourhood Planning	12,181.00	-12,181.00	0.00
325 EMR Election Fund	29,484.00	-19,484.00	10,000.00
326 EMR Special Projects Reserve F	1,051.00	-551.00	500.00
327 EMR Covid Response - HCHCT	0.00	10,000.00	10,000.00
328 EMR Covid Response - HVCMA	0.00	13,315.00	13,315.00
329 EMR Holmfirth Civic Hall (capi	0.00	30,000.00	30,000.00
330 EMR Office/Meeting Room	0.00	15,000.00	15,000.00
331 EMR Holmfirth Toilets	0.00	5,000.00	5,000.00
332 EMR Honley Library	0.00	15,000.00	15,000.00
	<b><u>161,657.00</u></b>	<b><u>-53,119.00</u></b>	<b><u>108,538.00</u></b>

**Bank Reconciliation Statement as at 31/12/2020  
for Cashbook 1 - HSBC Current A/C**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	31/12/2020		187,095.07
			<hr/> 187,095.07
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			187,095.07
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			187,095.07
		<b>Balance per Cash Book is :-</b>	<b>187,095.07</b>
		<b>Difference is :-</b>	<b>0.00</b>



**Receipts for Month 9****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Balance Brought Fwd :</b>	<b>55,679.13</b>					<b>55,679.13</b>	
	Banked:	<b>0.00</b>						
			0.00				0.00	
	<b>Total Receipts for Month</b>	0.00	0.00	0.00			0.00	
	<b>Cashbook Totals</b>	<u>55,679.13</u>	<u>0.00</u>	<u>0.00</u>			<u>55,679.13</u>	

**Payments for Month 9****Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		55,679.13						
	<b>Cashbook Totals</b>		55,679.13	0.00	0.00			55,679.13	

**Bank Reconciliation Statement as at 31/12/2020  
for Cashbook 3 - Notice Deposit-Handelsbanken**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Notice Deposit - Handelsbanken	31/12/2020		0.00
			<hr/> 0.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		<b>Balance per Cash Book is :-</b>	<b>0.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 31/12/2020  
for Cashbook 4 - Current Account-Handelsbanken**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken Current A/C	31/12/2020		85,033.96
			<hr/>
			85,033.96
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/>
			0.00
			85,033.96
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/>
			0.00
			85,033.96
		<b>Balance per Cash Book is :-</b>	<b>85,033.96</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 31/12/2020  
for Cashbook 5 - CCLA Deposit Fund**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	31/12/2020		75,000.00
			<hr/> 75,000.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			75,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			75,000.00
		<b>Balance per Cash Book is :-</b>	<b>75,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 31/12/2020  
for Cashbook 6 - Petty Cash**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/12/2020		0.00
			<hr/> 0.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		<b>Balance per Cash Book is :-</b>	<b>0.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

Time: 15:52

## Bank Reconciliation up to 31/12/2020 for Cashbook No 1 - HSBC Current A/C

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/05/2020	Precept 1		139,119.00	139,119.00		R <input type="checkbox"/>	Receipt(s) Banked
04/05/2020	2021/01/04		24.11	24.11		R <input type="checkbox"/>	Receipt(s) Banked
19/05/2020	2021/02/01	445.16		445.16		R <input type="checkbox"/>	West Yorkshire Pension Fund
19/05/2020	2021/02/02	1,446.26		1,446.26		R <input type="checkbox"/>	Salaries Staff
19/05/2020	2021/02/03	1,122.12		1,122.12		R <input type="checkbox"/>	Salaries Staff
19/05/2020	2021/02/04	927.73		927.73		R <input type="checkbox"/>	HMRC
21/05/2020	2021/02/05	28.20		28.20		R <input type="checkbox"/>	Plusnet
29/05/2020	2021/02/16	2,000.00		2,000.00		R <input type="checkbox"/>	Holmfirth Tech
01/06/2020	2020/02/01		440.00	440.00		R <input type="checkbox"/>	Receipt(s) Banked
02/06/2020	2021/02/02		21.56	21.56		R <input type="checkbox"/>	Receipt(s) Banked
03/06/2020	2021/02/06	300.00		300.00		R <input type="checkbox"/>	Barnsley Chronicle
03/06/2020	2021/02/07	30.00		30.00		R <input type="checkbox"/>	Document Logic
03/06/2020	2021/02/08	30.00		30.00		R <input type="checkbox"/>	Document Logic
03/06/2020	2021/02/09	1,764.00		1,764.00		R <input type="checkbox"/>	Kirkwells Ltd
03/06/2020	2021/02/10	324.00		324.00		R <input type="checkbox"/>	Vision ICT
03/06/2020	2021/02/11	15.00		15.00		R <input type="checkbox"/>	YLCA
03/06/2020	2021/02/12	15.00		15.00		R <input type="checkbox"/>	YLCA
03/06/2020	2021/02/13	2,271.00		2,271.00		R <input type="checkbox"/>	YLCA
03/06/2020	2021/02/14	14.39		14.39		R <input type="checkbox"/>	Staff 02
05/06/2020	2021/02/15	274.25		274.25		R <input type="checkbox"/>	HMRC
05/06/2020	2021/02/03		26.33	26.33		R <input type="checkbox"/>	Receipt(s) Banked
08/06/2020	2021/03/01		172.00	172.00		R <input type="checkbox"/>	Receipt(s) Banked
10/06/2020	2021/03/02		2,218.44	2,218.44		R <input type="checkbox"/>	Receipt(s) Banked
12/06/2020	2021/03/27	25.00		25.00		R <input type="checkbox"/>	Handelsbanken
12/06/2020	2021/03/27		25.00	25.00		R <input type="checkbox"/>	Receipt(s) Banked
17/06/2020	2021/03/07	445.16		445.16		R <input type="checkbox"/>	West Yorkshire Pension Fund
17/06/2020	2021/03/08	1,446.26		1,446.26		R <input type="checkbox"/>	Salaries Staff
17/06/2020	2021/03/09	1,122.12		1,122.12		R <input type="checkbox"/>	Salaries Staff
17/06/2020	2021/03/10	927.73		927.73		R <input type="checkbox"/>	HMRC
29/06/2020	2021/03/18	29.53		29.53		R <input type="checkbox"/>	Plusnet
29/06/2020	2021/03/26	30.00		30.00		R <input type="checkbox"/>	HCHCT
29/06/2020	2021/03/26	-30.00		-30.00		R <input type="checkbox"/>	HCHCT
30/06/2020	2021/03/01	18.75		18.75		R <input type="checkbox"/>	YLCA
30/06/2020	2021/03/02	15.00		15.00		R <input type="checkbox"/>	YLCA
30/06/2020	2021/03/03	141.59		141.59		R <input type="checkbox"/>	Grenke
30/06/2020	2021/03/06	1,025.62		1,025.62		R <input type="checkbox"/>	Maintenance Contractor
30/06/2020	2021/03/05	86.10		86.10		R <input type="checkbox"/>	Maintenance Contractor
30/06/2020	2021/03/04	237.05		237.05		R <input type="checkbox"/>	Viking
30/06/2020	2021/03/11	68.74		68.74		R <input type="checkbox"/>	npower
30/06/2020	2021/03/12	125.55		125.55		R <input type="checkbox"/>	npower
30/06/2020	2021/03/14	170.00		170.00		R <input type="checkbox"/>	YLCA
30/06/2020	2021/03/13	15.00		15.00		R <input type="checkbox"/>	YLCA
02/07/2020	2021/03/02		18.59	18.59		R <input type="checkbox"/>	Receipt(s) Banked
09/07/2020	2021/03/15	249.60		249.60		R <input type="checkbox"/>	Principal Hygiene
09/07/2020	2021/03/16	49.99		49.99		R <input type="checkbox"/>	Staff 01
09/07/2020	2021/03/17	14.39		14.39		R <input type="checkbox"/>	Staff 02
09/07/2020	2021/03/26	30.00		30.00		R <input type="checkbox"/>	HCHCT
15/07/2020	2021/04/03	445.16		445.16		R <input type="checkbox"/>	West Yorkshire Pension Fund

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## Bank Reconciliation up to 31/12/2020 for Cashbook No 1 - HSBC Current A/C

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
15/07/2020	2021/04/05	1,122.12		1,122.12		R <input type="checkbox"/>	Salaries Staff
15/07/2020	2021/04/04	1,446.26		1,446.26		R <input type="checkbox"/>	Salaries Staff
15/07/2020	2021/04/06	927.73		927.73		R <input type="checkbox"/>	HMRC
16/07/2020	2021/04/01		300.00	300.00		R <input type="checkbox"/>	Receipt(s) Banked
17/07/2020	2021/04/02		598.81	598.81		R <input type="checkbox"/>	Receipt(s) Banked
21/07/2020	2021/04/02	83.36		83.36		R <input type="checkbox"/>	Document Logic
21/07/2020	2021/03/25	1,000.00		1,000.00		R <input type="checkbox"/>	HCHCT
21/07/2020	2021/03/19	5,000.00		5,000.00		R <input type="checkbox"/>	Holmfirth Bowling Club
21/07/2020	2021/03/20	5,000.00		5,000.00		R <input type="checkbox"/>	Upperthong Village Hall
21/07/2020	2021/03/24	5,000.00		5,000.00		R <input type="checkbox"/>	Holmbridge Cricket Club
21/07/2020	2021/03/21	4,994.00		4,994.00		R <input type="checkbox"/>	River Holme Connections
21/07/2020	2021/03/23	2,000.00		2,000.00		R <input type="checkbox"/>	Wooldale Comm Assoc
23/07/2020	2021/04/08	91.15		91.15		R <input type="checkbox"/>	Business Stream
28/07/2020	2021/04/18	30.12		30.12		R <input type="checkbox"/>	Plusnet
29/07/2020	2021/04/07	-570.00		-570.00		R <input type="checkbox"/>	Simon Blyth
29/07/2020	2021/03/22	2,000.00		2,000.00		R <input type="checkbox"/>	Brockholes Village Trust
29/07/2020	2021/04/07	570.00		570.00		R <input type="checkbox"/>	Simon Blyth
29/07/2020	2021/04/09	48.00		48.00		R <input type="checkbox"/>	YLCA
29/07/2020	2021/04/10	373.31		373.31		R <input type="checkbox"/>	Internal Audit Yorkshire
29/07/2020	2021/04/11	62.40		62.40		R <input type="checkbox"/>	Principal Hygiene
29/07/2020	2021/04/12	2,077.20		2,077.20		R <input type="checkbox"/>	Rialtas
29/07/2020	2021/04/13	50.53		50.53		R <input type="checkbox"/>	Document Logic
29/07/2020	2021/04/15	101.19		101.19		R <input type="checkbox"/>	Maintenance Contractor
29/07/2020	2021/04/16	1,616.79		1,616.79		R <input type="checkbox"/>	Maintenance Contractor
29/07/2020	2021/04/07	570.00		570.00		R <input type="checkbox"/>	Simon Blyth
04/08/2020	2021/05/01		12.22	12.22		R <input type="checkbox"/>	Receipt(s) Banked
05/08/2020	2021/04/01	222.00		222.00		R <input type="checkbox"/>	Cllr 21
11/08/2020	2021/05/03	95.88		95.88		R <input type="checkbox"/>	Staff 01
11/08/2020	2021/05/04	14.39		14.39		R <input type="checkbox"/>	Staff 02
11/08/2020	2021/05/05	48.00		48.00		R <input type="checkbox"/>	YLCA
11/08/2020	2021/05/06	300.00		300.00		R <input type="checkbox"/>	Barnsley Chronicle
11/08/2020	2021/05/07	45.00		45.00		R <input type="checkbox"/>	YLCA
11/08/2020	2021/05/11	30.00		30.00		R <input type="checkbox"/>	Staff 02
11/08/2020	2021/05/12	21.60		21.60		R <input type="checkbox"/>	Vision ICT
11/08/2020	2021/05/15	120.37		120.37		R <input type="checkbox"/>	npower
17/08/2020	2021/05/16	445.16		445.16		R <input type="checkbox"/>	West Yorkshire Pension Fund
17/08/2020	2021/05/18	1,122.12		1,122.12		R <input type="checkbox"/>	Salaries Staff
17/08/2020	2021/05/17	1,446.26		1,446.26		R <input type="checkbox"/>	Salaries Staff
17/08/2020	2021/05/19	927.73		927.73		R <input type="checkbox"/>	HMRC
18/08/2020	2021/05/08	136.00		136.00		R <input type="checkbox"/>	Royal British Legion
20/08/2020	2021/04/14	36.00		36.00		R <input type="checkbox"/>	Campaign to Protect Rural Engl
20/08/2020	2021/05/01	957.60		957.60		R <input type="checkbox"/>	Leander Architectural
20/08/2020	2021/04/17	2,308.20		2,308.20		R <input type="checkbox"/>	MIW Water Cooler Experts
20/08/2020	2021/05/09	154.80		154.80		R <input type="checkbox"/>	MIW Water Cooler Experts
20/08/2020	2021/05/13	2,843.72		2,843.72		R <input type="checkbox"/>	Maintenance Contractor
20/08/2020	2021/05/14	232.98		232.98		R <input type="checkbox"/>	Maintenance Contractor
28/08/2020	2021/05/21	28.43		28.43		R <input type="checkbox"/>	Plusnet
02/09/2020	2021/06/01		8.55	8.55		R <input type="checkbox"/>	Receipt(s) Banked



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## Bank Reconciliation up to 31/12/2020 for Cashbook No 1 - HSBC Current A/C

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
05/09/2020	2021/06/02		1.40	1.40		R <input checked="" type="checkbox"/>	Receipt(s) Banked
15/09/2020	2020/06/01	44.76		44.76		R <input checked="" type="checkbox"/>	O2
15/09/2020	2021/06/02	445.16		445.16		R <input checked="" type="checkbox"/>	West Yorkshire Pension Fund
15/09/2020	2021/06/03	1,122.12		1,122.12		R <input checked="" type="checkbox"/>	Salaries Staff
15/09/2020	2021/06/04	1,446.26		1,446.26		R <input checked="" type="checkbox"/>	Salaries Staff
15/09/2020	2021/06/05	927.73		927.73		R <input checked="" type="checkbox"/>	HMRC
15/09/2020	2021/06/06	1,410.47		1,410.47		R <input checked="" type="checkbox"/>	Salaries Staff
17/09/2020	2021/06/07	198.09		198.09		R <input checked="" type="checkbox"/>	West Yorkshire Pension Fund
17/09/2020	2021/06/08	53.66		53.66		R <input checked="" type="checkbox"/>	HMRC
17/09/2020	2021/06/09	1,440.00		1,440.00		R <input checked="" type="checkbox"/>	Barnsley Chronicle
17/09/2020	2021/06/10	300.00		300.00		R <input checked="" type="checkbox"/>	Barnsley Chronicle
17/09/2020	2021/06/11	300.00		300.00		R <input checked="" type="checkbox"/>	Barnsley Chronicle
17/09/2020	2021/06/12	37.98		37.98		R <input checked="" type="checkbox"/>	Document Logic
17/09/2020	2021/06/13	507.60		507.60		R <input checked="" type="checkbox"/>	Vision ICT
17/09/2020	2021/06/14	91.20		91.20		R <input checked="" type="checkbox"/>	Phone Co-op
17/09/2020	2021/06/15	14.39		14.39		R <input checked="" type="checkbox"/>	Staff 02
24/09/2020	2021/06/16	460.00		460.00		R <input checked="" type="checkbox"/>	Cllr 03
28/09/2020	2021/06/17	29.59		29.59		R <input checked="" type="checkbox"/>	Plusnet
01/10/2020	2021/07/01	365.98		365.98		R <input checked="" type="checkbox"/>	Maintenance Contractor
01/10/2020	2021/07/02	2,562.10		2,562.10		R <input checked="" type="checkbox"/>	Maintenance Contractor
01/10/2020	2021/07/03	60.00		60.00		R <input checked="" type="checkbox"/>	Staff 03
01/10/2020	2021/07/04	23.90		23.90		R <input checked="" type="checkbox"/>	Staff 03
01/10/2020	2021/07/05	35.00		35.00		R <input checked="" type="checkbox"/>	Staff 01
01/10/2020	2021/07/07	141.59		141.59		R <input checked="" type="checkbox"/>	Grenke
01/10/2020	2021/07/06	2,000.00		2,000.00		R <input checked="" type="checkbox"/>	Holme Valley Patient Transport
01/10/2020	2021/07/08	1,000.00		1,000.00		R <input checked="" type="checkbox"/>	Honley Business Association
01/10/2020	2021/07/09	1,000.00		1,000.00		R <input checked="" type="checkbox"/>	Honley Business Association
01/10/2020	2021/07/10	900.00		900.00		R <input checked="" type="checkbox"/>	Oates Hanson
01/10/2020	2021/07/01		400.00	400.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/10/2020	2021/07/02		8.38	8.38		R <input checked="" type="checkbox"/>	Receipt(s) Banked
13/10/2020	2021/0711	44.76		44.76		R <input checked="" type="checkbox"/>	O2
15/10/2020	2021/07/12	731.45		731.45		R <input checked="" type="checkbox"/>	West Yorkshire Pension Fund
15/10/2020	2021/07/13	1,446.06		1,446.06		R <input checked="" type="checkbox"/>	Salaries Staff
15/10/2020	2021/07/14	1,884.03		1,884.03		R <input checked="" type="checkbox"/>	Salaries Staff
15/10/2020	2021/07/15	1,518.19		1,518.19		R <input checked="" type="checkbox"/>	HMRC
15/10/2020	2021/07/16	917.04		917.04		R <input checked="" type="checkbox"/>	Salaries Staff
16/10/2020	2021/07/17	151.80		151.80		R <input checked="" type="checkbox"/>	Business Stream
22/10/2020	2021/07/18	270.00		270.00		R <input checked="" type="checkbox"/>	Square Peg
22/10/2020	2021/07/19	27.59		27.59		R <input checked="" type="checkbox"/>	Cllr 02 03
22/10/2020	2021/07/20	14.39		14.39		R <input checked="" type="checkbox"/>	Staff 02
22/10/2020	2021/07/21	62.40		62.40		R <input checked="" type="checkbox"/>	Principal Hygiene
22/10/2020	2021/07/22	47.08		47.08		R <input checked="" type="checkbox"/>	Document Logic
22/10/2020	2021/07/23	118.80		118.80		R <input checked="" type="checkbox"/>	Society Local Council Clerks
22/10/2020	2021/07/24	114.53		114.53		R <input checked="" type="checkbox"/>	Viking
22/10/2020	2021/07/25	270.00		270.00		R <input checked="" type="checkbox"/>	Full Life Church Food Bank
27/10/2020	03 and 04		895.28	895.28		R <input checked="" type="checkbox"/>	Receipt(s) Banked
28/10/2020	2021/07/26	29.57		29.57		R <input checked="" type="checkbox"/>	Plusnet
30/10/2020	2021/07/27	92.27		92.27		R <input checked="" type="checkbox"/>	Maintenance Contractor

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## Bank Reconciliation up to 31/12/2020 for Cashbook No 1 - HSBC Current A/C

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
30/10/2020	2021/07/28	2,709.75		2,709.75		R <input checked="" type="checkbox"/>	Maintenance Contractor
02/11/2020	2021/08/01		140,000.00	140,000.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
03/11/2020	2021/08/02		5.57	5.57		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/11/2020	2021/08/03		1,645.73	1,645.73		R <input checked="" type="checkbox"/>	Receipt(s) Banked
06/11/2020	2021/08/01	-1,569.78		-1,569.78		R <input checked="" type="checkbox"/>	HCHCT
12/11/2020	2021/08/02	400.00		400.00		R <input checked="" type="checkbox"/>	Keith J Fermor
12/11/2020	2021/08/03	900.00		900.00		R <input checked="" type="checkbox"/>	Oates Hanson
12/11/2020	2021/08/04	80.94		80.94		R <input checked="" type="checkbox"/>	Viking
12/11/2020	2021/08/05	154.80		154.80		R <input checked="" type="checkbox"/>	MIW Water Cooler Experts
12/11/2020	2021/08/06	733.80		733.80		R <input checked="" type="checkbox"/>	JRB Enterprises Ltd
12/11/2020	2021/08/07	70.80		70.80		R <input checked="" type="checkbox"/>	Rialtas
12/11/2020	2021/08/08	30.00		30.00		R <input checked="" type="checkbox"/>	YLCA
12/11/2020	2021/08/09	64.94		64.94		R <input checked="" type="checkbox"/>	Document Logic
12/11/2020	2021/08/10	86.93		86.93		R <input checked="" type="checkbox"/>	Staff 03
12/11/2020	2021/08/11	14.99		14.99		R <input checked="" type="checkbox"/>	Staff 03
12/11/2020	2021/08/12	396.00		396.00		R <input checked="" type="checkbox"/>	Worthington Brown
12/11/2020	2021/08/13	66.00		66.00		R <input checked="" type="checkbox"/>	Worthington Brown
12/11/2020	2021/08/14	720.00		720.00		R <input checked="" type="checkbox"/>	PKF Littlejohn LLP
12/11/2020	2021/08/15	40.00		40.00		R <input checked="" type="checkbox"/>	Holme Start Computers
12/11/2020	2021/08/16	200.15		200.15		R <input checked="" type="checkbox"/>	npower
12/11/2020	2021/08/17	30.00		30.00		R <input checked="" type="checkbox"/>	YLCA
12/11/2020	2021/08/18	14.39		14.39		R <input checked="" type="checkbox"/>	Staff 02
13/11/2020	2021/08/19	35.00		35.00		R <input checked="" type="checkbox"/>	Information Commissioner's Off
13/11/2020	2021/08/20	44.76		44.76		R <input checked="" type="checkbox"/>	O2
16/11/2020	2021/08/21	606.72		606.72		R <input checked="" type="checkbox"/>	West Yorkshire Pension Fund
16/11/2020	2021/08/22	1,213.45		1,213.45		R <input checked="" type="checkbox"/>	Salaries Staff
16/11/2020	2021/08/23	1,508.80		1,508.80		R <input checked="" type="checkbox"/>	Salaries Staff
16/11/2020	2021/08/24	1,098.15		1,098.15		R <input checked="" type="checkbox"/>	HMRC
16/11/2020	2021/08/25	917.04		917.04		R <input checked="" type="checkbox"/>	Salaries Staff
16/11/2020	2021/08/26	1,000.00		1,000.00		R <input checked="" type="checkbox"/>	Honley Library
16/11/2020	2021/08/27	200.00		200.00		R <input checked="" type="checkbox"/>	Honley Cricket Club
27/11/2020	2021/08/28	-2,000.00		-2,000.00		R <input checked="" type="checkbox"/>	Holmfirth Tech
30/11/2020	2021/08/29	28.20		28.20		R <input checked="" type="checkbox"/>	Plusnet
01/12/2020	2021/09/01	190.17		190.17		R <input checked="" type="checkbox"/>	Maintenance Contractor
01/12/2020	2021/09/02	2,178.93		2,178.93		R <input checked="" type="checkbox"/>	Maintenance Contractor
02/12/2020	2021/09/01		3.86	3.86		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/12/2020	2021/09/02		1.39	1.39		R <input checked="" type="checkbox"/>	Receipt(s) Banked
15/12/2020	2021/09/04	606.72		606.72		R <input checked="" type="checkbox"/>	West Yorkshire Pension Fund
15/12/2020	2021/09/05	1,213.45		1,213.45		R <input checked="" type="checkbox"/>	Salaries Staff
15/12/2020	2021/09/06	1,508.80		1,508.80		R <input checked="" type="checkbox"/>	Salaries Staff
15/12/2020	2021/09/07	1,098.15		1,098.15		R <input checked="" type="checkbox"/>	HMRC
15/12/2020	2021/09/08	917.04		917.04		R <input checked="" type="checkbox"/>	Salaries Staff
17/12/2020	2021/09/09	140.70		140.70		R <input checked="" type="checkbox"/>	Maintenance Contractor
17/12/2020	2021/09/10	1,774.82		1,774.82		R <input checked="" type="checkbox"/>	Maintenance Contractor
18/12/2020	2021/09/11	2,416.28		2,416.28		R <input checked="" type="checkbox"/>	West Yorks Combined Authority
18/12/2020	2021/09/12	59.40		59.40		R <input checked="" type="checkbox"/>	Printpod
18/12/2020	2021/09/13	61.65		61.65		R <input checked="" type="checkbox"/>	Document Logic
18/12/2020	2021/09/14	85.28		85.28		R <input checked="" type="checkbox"/>	Staff 03

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**Bank Reconciliation up to 31/12/2020 for Cashbook No 1 - HSBC Current A/C**

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
18/12/2020	2021/09/15	15.00		15.00		R <input type="checkbox"/>	YLCA
18/12/2020	2021/09/16	10.00		10.00		R <input type="checkbox"/>	YLCA
18/12/2020	2021/09/17	22.50		22.50		R <input type="checkbox"/>	YLCA
18/12/2020	2021/09/18	300.00		300.00		R <input type="checkbox"/>	Barnsley Chronicle
18/12/2020	2021/09/19	300.00		300.00		R <input type="checkbox"/>	Barnsley Chronicle
18/12/2020	2021/09/20	222.48		222.48		R <input type="checkbox"/>	Viking
18/12/2020	2021/09/21	14.39		14.39		R <input type="checkbox"/>	Staff 02
18/12/2020	2021/09/22	34.00		34.00		R <input type="checkbox"/>	Staff 01
18/12/2020	2021/09/23	75.00		75.00		R <input type="checkbox"/>	SD & TJ Kirk
18/12/2020	2021/09/24	177.68		177.68		R <input type="checkbox"/>	npower
18/12/2020	2021/09/25	2,000.00		2,000.00		R <input type="checkbox"/>	Hepworth Band
18/12/2020	2021/09/26	4,000.00		4,000.00		R <input type="checkbox"/>	Friends of Honley
18/12/2020	2021/09/27	100.00		100.00		R <input type="checkbox"/>	HCHCT
18/12/2020	2021/09/28	1,000.00		1,000.00		R <input type="checkbox"/>	Holmfirth Tech
18/12/2020	2021/09/29	1,000.00		1,000.00		R <input type="checkbox"/>	Holmfirth Arts Festival
30/12/2020	2021/09/30	28.69		28.69		R <input type="checkbox"/>	Plusnet
31/12/2020	2021/09/03	44.76		44.76		R <input type="checkbox"/>	O2
31/12/2020	2021/09/01		95.02	95.02		R <input type="checkbox"/>	Receipt(s) Banked
		<u>118,875.11</u>	<u>286,041.24</u>				

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**Bank Reconciliation up to 31/12/2020 for Cashbook No 4 - Current Account-Handelsbanken**

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
16/04/2020	2021/01/19	25.00		25.00		R <input type="checkbox"/>	Handelsbanken
30/04/2020	2021/01/05		14.10	14.10		R <input type="checkbox"/>	Receipt(s) Banked
15/05/2020	2021/02/17	25.00		25.00		R <input type="checkbox"/>	Handelsbanken
29/05/2020	2021/02/04		6.58	6.58		R <input type="checkbox"/>	Receipt(s) Banked
12/06/2020	2021/03/27	25.00		25.00		R <input type="checkbox"/>	HSBC Current A/C
14/07/2020	2021/04/19	25.00		25.00		R <input type="checkbox"/>	Handelsbanken
14/08/2020	2021/05/22	25.00		25.00		R <input type="checkbox"/>	Handelsbanken
14/09/2020	2021/06/18	25.00		25.00		R <input type="checkbox"/>	Handelsbanken
14/10/2020	2021/07/29	25.00		25.00		R <input type="checkbox"/>	Handelsbanken
13/11/2020	2021/08/30	25.00		25.00		R <input type="checkbox"/>	Handelsbanken
14/12/2020	2021/09/31	25.00		25.00		R <input type="checkbox"/>	Handelsbanken
		<u>225.00</u>	<u>20.68</u>				

## Receipts for Month 9

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>208,590.69</b>					<b>208,590.69</b>	
2021/09/01	Banked: <b>02/12/2020</b>	<b>3.86</b>						
2021/09/01	CCLA	3.86			1090	100	3.86	Interest on PSDA
2021/09/02	Banked: <b>05/12/2020</b>	<b>1.39</b>						
2021/09/02	HSBC	1.39			1090	100	1.39	Interest on BMM Account
	Banked: <b>31/12/2020</b>	<b>95.02</b>						
2021/09/01	Petty Cash	95.02			225		95.02	Close Petty Cash Account
<b>Total Receipts for Month</b>		100.27	0.00	0.00			100.27	
<b>Cashbook Totals</b>		<u>208,690.96</u>	<u>0.00</u>	<u>0.00</u>			<u>208,690.96</u>	

## Payments for Month 9

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/12/2020	Maintenance Contractor	2021/09/01	190.17		20.70	4320	200	169.47	Expenses - Toilets
01/12/2020	Maintenance Contractor	2021/09/02	2,178.93			4740	400	860.67	Maintenance - Benches/Shelters
						4320	200	1,152.87	Maintenance - Toilets
						4805	450	125.37	Maintenance - Climate Emergency
						4735	400	40.02	Maintenance - Phone Boxes
15/12/2020	West Yorkshire Pension Fund	2021/09/04	606.72			4000	110	476.72	Pensions - Staff 01 and 02
						4000	450	130.00	Pensions - Staff 03
15/12/2020	Salaries Staff	2021/09/05	1,213.45			4000	110	1,213.45	Salaries Staff 02
15/12/2020	Salaries Staff	2021/09/06	1,508.80			4000	110	1,508.80	Salaries Staff 01
15/12/2020	HMRC	2021/09/07	1,098.15			4000	110	1,036.21	PAYE Tax and NI
						4000	450	61.94	PAYE Tax and NI
15/12/2020	Salaries Staff	2021/09/08	917.04			4000	450	917.04	Salaries Staff 03
17/12/2020	Maintenance Contractor	2021/09/09	140.70		12.65	4805	450	37.51	Expenses - Climate Emergency
						4720	400	17.98	Expenses - Dog Waste
						4320	200	72.56	Expenses - Toilets
17/12/2020	Maintenance Contractor	2021/09/10	1,774.82			4740	400	625.30	Maintenance - Seats & Shelters
						4320	200	1,116.87	Maintenance - Toilets
						4735	400	32.65	Maintenance
18/12/2020	West Yorks Combined Authority	2021/09/11	2,416.28			4730	400	2,416.28	Bus Service for SEP 2020
18/12/2020	Printpod	2021/09/12	59.40		9.90	4805	450	49.50	A2 Dibond Sign
18/12/2020	Document Logic	2021/09/13	61.65		10.28	4205	150	51.37	Photocopying
18/12/2020	Staff 03	2021/09/14	85.28			4805	450	85.28	Reimbursements
18/12/2020	YLCA	2021/09/15	15.00			4061	150	15.00	Allotments Training
18/12/2020	YLCA	2021/09/16	10.00			4060	110	10.00	Risk Assesst Training
18/12/2020	YLCA	2021/09/17	22.50			4061	150	22.50	Planning Training
18/12/2020	Barnsley Chronicle	2021/09/18	300.00		50.00	4610	350	250.00	Holme Valley Review - DEC 20
18/12/2020	Barnsley Chronicle	2021/09/19	300.00		50.00	4610	350	250.00	Holme Valley Review - OCT 20
18/12/2020	Viking	2021/09/20	222.48		26.20	4205	150	196.28	Printer inks, stamps, statnry
18/12/2020	Staff 02	2021/09/21	14.39		2.40	4400	250	11.99	Repay for Zoom Subscription
18/12/2020	Staff 01	2021/09/22	34.00		5.67	4705	400	28.33	Reimbursement - Cards
18/12/2020	SD & TJ Kirk	2021/09/23	75.00		12.50	4705	400	62.50	Xmas Tree - Hinchliffe Mill
18/12/2020	npower	2021/09/24	177.68		8.46	4320	200	169.22	Electricity - Holmfirth Toilet
18/12/2020	Hepworth Band	2021/09/25	2,000.00			4405	250	2,000.00	Grant: towards band room
18/12/2020	Friends of Honley	2021/09/26	4,000.00			4755	400	4,000.00	Grant: towards Youth Worker
18/12/2020	HCHCT	2021/09/27	100.00			4705	400	100.00	Grant: Christmas Tree
18/12/2020	Holmfirth Tech	2021/09/28	1,000.00			4405	250	1,000.00	Grant: RAoK
18/12/2020	Holmfirth Arts Festival	2021/09/29	1,000.00			4405	250	1,000.00	Grant: Art in the Woods
30/12/2020	Plusnet	2021/09/30	28.69		4.78	4275	150	23.91	Internet and Phone
31/12/2020	O2	2021/09/03	44.76		7.46	4805	450	37.30	iPad and data contract

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<b>Total Payments for Month</b>	21,595.89	0.00	221.00	21,374.89
<b>Balance Carried Fwd</b>	187,095.07			
<b>Cashbook Totals</b>	<u>208,690.96</u>	<u>0.00</u>	<u>221.00</u>	<u>208,469.96</u>

**Receipts for Month 9****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>55,679.13</b>					<b>55,679.13</b>	
	Banked:	<b>0.00</b>						
			0.00					0.00
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>55,679.13</u>	<u>0.00</u>	<u>0.00</u>			<u>55,679.13</u>	



**Payments for Month 9****Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		55,679.13						
	<b>Cashbook Totals</b>		55,679.13	0.00	0.00			55,679.13	

**Receipts for Month 9**

**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked:	<b>0.00</b>						
			0.00				0.00	
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>			<u>0.00</u>	

Payments for Month 9

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		0.00						
	<b>Cashbook Totals</b>		0.00	0.00	0.00			0.00	

**Receipts for Month 9****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Balance Brought Fwd :</b>	<b>85,058.96</b>					<b>85,058.96</b>	
	Banked:	<b>0.00</b>						
			0.00				0.00	
	<b>Total Receipts for Month</b>	0.00	0.00	0.00			0.00	
	<b>Cashbook Totals</b>	<u>85,058.96</u>	<u>0.00</u>	<u>0.00</u>			<u>85,058.96</u>	

## Payments for Month 9

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
14/12/2020	Handelsbanken	2021/09/31	25.00			4215	150	25.00	Bank Charges
<b>Total Payments for Month</b>			25.00	0.00	0.00			25.00	
<b>Balance Carried Fwd</b>			85,033.96						
<b>Cashbook Totals</b>			85,058.96	0.00	0.00			85,058.96	

**Receipts for Month 9**

**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>75,000.00</b>					<b>75,000.00</b>	
	Banked:	<b>0.00</b>						
			0.00				0.00	
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>75,000.00</u>	

**Payments for Month 9****Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		75,000.00						
	<b>Cashbook Totals</b>		75,000.00	0.00	0.00			75,000.00	

**Receipts for Month 9****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>95.02</b>					<b>95.02</b>	
	Banked:	<b>0.00</b>						
			0.00					0.00
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>95.02</u>	<u>0.00</u>	<u>0.00</u>			<u>95.02</u>	



**Payments for Month 9****Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
31/12/2020	HSBC Current A/C	2021/09/01	95.02			200		95.02	Close Petty Cash Account
<b>Total Payments for Month</b>			95.02	0.00	0.00			95.02	
<b>Balance Carried Fwd</b>			0.00						
<b>Cashbook Totals</b>			<u>95.02</u>	<u>0.00</u>	<u>0.00</u>			<u>95.02</u>	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors			4,613.23	
105	VAT Control A/c			1,072.13	
200	HSBC Current A/C			187,095.07	
205	Money Manager - HSBC			55,679.13	
215	Current Account-Handelsbanken			85,033.96	
220	CCLA Deposit Fund			75,000.00	
310	General Reserves				139,927.06
323	EMR Com Asset-Others in Valley				9,723.00
325	EMR Election Fund				10,000.00
326	EMR Special Projects Reserve F				500.00
327	EMR Covid Response - HCHCT				10,000.00
328	EMR Covid Response - HVCMA				13,315.00
329	EMR Holmfirth Civic Hall (capi				30,000.00
330	EMR Office/Meeting Room				15,000.00
331	EMR Holmfirth Toilets				5,000.00
332	EMR Honley Library				15,000.00
500	Creditors				71.47
1076	Precept	100	Income		277,935.00
1078	Special Expenses Grant	100	Income		1,184.00
1090	Bank Interest	100	Income		190.42
1092	Toilets Donations	100	Income		172.00
1095	Other income	100	Income		866.13
1200	Allotment Rents	100	Income		240.00
1250	Garside Building	100	Income		400.00
1260	Memorial Bench Donations	100	Income		50.00
1300	Garage plot income	100	Income		700.00
4000	Salaries	110	Staff Expenditure	37,640.44	
4000	Salaries	450	Climate Emergency	4,980.88	
4060	Staff Training	110	Staff Expenditure	432.75	
4061	Councillor Training	150	Administration	253.50	
4200	Chairman's Allowance	150	Administration	1,000.00	
4205	APS & Petty Cash	150	Administration	1,408.52	
4210	Audit	150	Administration	973.31	
4215	Bank Charges	150	Administration	225.00	
4230	Repairs & Maintenance	150	Administration	40.00	
4235	Insurance	150	Administration	158.78	
4250	Office/Room Hire	150	Administration	10,000.00	
4265	Subscriptions	150	Administration	2,337.00	
4275	Telephone and Broadband	150	Administration	217.11	
4298	VAT Error 19/20	150	Administration	71.47	
4310	Holmfirth Civic Hall-Projects	200	CASC	1,149.00	
4315	Other Community Assets	200	CASC	24,394.00	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4320	Public Toilet - Day to Day	200	CASC	9,364.61	
4325	Public Toilet - Lettable Space	200	CASC	1,625.00	
4400	Electronic Support	250	Finance & Management	2,307.80	
4405	Grants	250	Finance & Management	5,356.00	
4505	Neighbourhood Plan	300	Planning	1,470.00	
4610	Publications	350	Publications & Communication	2,950.00	
4625	Website & Media	350	Publications & Communication	534.00	
4705	Christmas Provision	400	Service Provision	1,190.83	
4710	New Mill - Churchyard	400	Service Provision	691.10	
4720	Dog Waste	400	Service Provision	629.48	
4725	Patient Transport Scheme	400	Service Provision	2,000.00	
4730	Minibus	400	Service Provision	2,416.28	
4735	Phone Boxes	400	Service Provision	166.80	
4740	Seats & Shelters-Maintenance	400	Service Provision	6,816.70	
4755	Youth Facilities	400	Service Provision	5,000.00	
4805	Community Mobilisation	450	Climate Emergency	3,165.20	
5000	HCHCT Relief Costs	600	COVID Response	5,000.00	
5005	Grant to Food Bank	600	COVID Response	6,300.00	
5015	Grant to HVCMA - SUPPLIES	600	COVID Response	200.00	
6000	Transfer from EMR	200	CASC		9,185.00
6000	Transfer from EMR	600	COVID Response		11,500.00
<b>Trial Balance Totals :</b>				<b>550,959.08</b>	<b>550,959.08</b>
<b>Difference</b>				<b>0.00</b>	

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2020

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>								
1076 Precept	0	277,935	275,871	(2,064)			100.7%	
1078 Special Expenses Grant	0	1,184	3,248	2,064			36.5%	
1090 Bank Interest	5	190	750	560			25.4%	
1092 Toilets Donations	0	172	5,000	4,828			3.4%	
1095 Other income	0	866	4,730	3,864			18.3%	
1200 Allotment Rents	0	240	940	700			25.5%	
1250 Garside Building	0	400	0	(400)			0.0%	
1260 Memorial Bench Donations	0	50	0	(50)			0.0%	
1300 Garage plot income	0	700	0	(700)			0.0%	
<b>Income :- Income</b>	<b>5</b>	<b>281,738</b>	<b>290,539</b>	<b>8,801</b>			<b>97.0%</b>	<b>0</b>
<b>Net Income</b>	<b>5</b>	<b>281,738</b>	<b>290,539</b>	<b>8,801</b>				
<b>110 Staff Expenditure</b>								
4000 Salaries	4,235	37,640	50,000	12,360		12,360	75.3%	
4055 Sub-contractor Services	0	0	5,000	5,000		5,000	0.0%	
4060 Staff Training	10	433	900	467		467	48.1%	
<b>Staff Expenditure :- Indirect Expenditure</b>	<b>4,245</b>	<b>38,073</b>	<b>55,900</b>	<b>17,827</b>	<b>0</b>	<b>17,827</b>	<b>68.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(4,245)</b>	<b>(38,073)</b>	<b>(55,900)</b>	<b>(17,827)</b>				
<b>150 Administration</b>								
4061 Councillor Training	38	254	900	647		647	28.2%	
4200 Chairman's Allowance	0	1,000	1,000	0		0	100.0%	
4205 APS & Petty Cash	248	1,409	1,500	91		91	93.9%	
4210 Audit	0	973	1,200	227		227	81.1%	
4215 Bank Charges	25	225	50	(175)		(175)	450.0%	
4220 Conference / Seminars	0	0	500	500		500	0.0%	
4225 Elections	0	0	9,789	9,789		9,789	0.0%	
4230 Repairs & Maintenance	0	40	1,000	960		960	4.0%	
4235 Insurance	0	159	2,250	2,091		2,091	7.1%	
4240 Travel Allowance	0	0	300	300		300	0.0%	
4245 Office Equipment	0	0	300	300		300	0.0%	
4250 Office/Room Hire	0	10,000	10,000	0		0	100.0%	
4255 Legal Advice Contingency	0	0	5,000	5,000		5,000	0.0%	
4260 FOIA/EIR requests	0	0	500	500		500	0.0%	
4265 Subscriptions	0	2,337	3,000	663		663	77.9%	
4270 Local Council Award Scheme	0	0	100	100		100	0.0%	
4275 Telephone and Broadband	24	217	500	283		283	43.4%	
4280 Civic Regalia	0	0	750	750		750	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2020

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4298 VAT Error 19/20	0	71	0	(71)		(71)	0.0%	
4299 Contingency	0	0	3,000	3,000		3,000	0.0%	
Administration :- Indirect Expenditure	<b>334</b>	<b>16,685</b>	<b>41,639</b>	<b>24,954</b>	<b>0</b>	<b>24,954</b>	<b>40.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(334)</b>	<b>(16,685)</b>	<b>(41,639)</b>	<b>(24,954)</b>				
<u>200 CASC</u>								
4300 Honley Library	0	0	15,000	15,000		15,000	0.0%	
4310 Holmfirth Civic Hall-Projects	0	1,149	15,000	13,851		13,851	7.7%	
4315 Other Community Assets	0	24,394	17,000	(7,394)		(7,394)	143.5%	9,000
4320 Public Toilet - Day to Day	2,681	9,365	16,000	6,635		6,635	58.5%	185
4325 Public Toilet - Lettable Space	0	1,625	3,000	1,375		1,375	54.2%	
CASC :- Indirect Expenditure	<b>2,681</b>	<b>36,533</b>	<b>66,000</b>	<b>29,467</b>	<b>0</b>	<b>29,467</b>	<b>55.4%</b>	<b>9,185</b>
<b>Net Expenditure</b>	<b>(2,681)</b>	<b>(36,533)</b>	<b>(66,000)</b>	<b>(29,467)</b>				
6000 plus Transfer from EMR	0	9,185						
<b>Movement to/(from) Gen Reserve</b>	<b>(2,681)</b>	<b>(27,348)</b>						
<u>250 Finance &amp; Management</u>								
4400 Electronic Support	12	2,308	500	(1,808)		(1,808)	461.6%	
4405 Grants	4,000	5,356	10,000	4,644		4,644	53.6%	
4410 Public Clocks	0	0	600	600		600	0.0%	
Finance & Management :- Indirect Expenditure	<b>4,012</b>	<b>7,664</b>	<b>11,100</b>	<b>3,436</b>	<b>0</b>	<b>3,436</b>	<b>69.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(4,012)</b>	<b>(7,664)</b>	<b>(11,100)</b>	<b>(3,436)</b>				
<u>300 Planning</u>								
4505 Neighbourhood Plan	0	1,470	5,000	3,530		3,530	29.4%	
Planning :- Indirect Expenditure	<b>0</b>	<b>1,470</b>	<b>5,000</b>	<b>3,530</b>	<b>0</b>	<b>3,530</b>	<b>29.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(1,470)</b>	<b>(5,000)</b>	<b>(3,530)</b>				
<u>350 Publications &amp; Communication</u>								
4600 Community Champion	0	0	250	250		250	0.0%	
4605 Community Engagement	0	0	100	100		100	0.0%	
4610 Publications	500	2,950	6,000	3,050		3,050	49.2%	
4615 Royal Events	0	0	1,000	1,000		1,000	0.0%	
4620 Tidy Trader Awards	0	0	100	100		100	0.0%	
4625 Website & Media	0	534	1,000	466		466	53.4%	
4630 Special Projects	0	0	1,000	1,000		1,000	0.0%	
Publications & Communication :- Indirect Expenditure	<b>500</b>	<b>3,484</b>	<b>9,450</b>	<b>5,966</b>	<b>0</b>	<b>5,966</b>	<b>36.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(500)</b>	<b>(3,484)</b>	<b>(9,450)</b>	<b>(5,966)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2020

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>400 Service Provision</b>								
4700 CCTV	0	0	5,000	5,000		5,000	0.0%	
4705 Christmas Provision	191	1,191	5,500	4,309		4,309	21.7%	
4710 New Mill - Churchyard	0	691	400	(291)		(291)	172.8%	
4720 Dog Waste	18	629	750	121		121	83.9%	
4725 Patient Transport Scheme	0	2,000	2,000	0		0	100.0%	
4730 Minibus	2,416	2,416	24,000	21,584		21,584	10.1%	
4735 Phone Boxes	73	167	300	133		133	55.6%	
4740 Seats & Shelters-Maintenance	1,486	6,817	12,000	5,183		5,183	56.8%	
4750 War Memorial	0	0	500	500		500	0.0%	
4755 Youth Facilities	4,000	5,000	5,000	0		0	100.0%	
Service Provision :- Indirect Expenditure	<b>8,184</b>	<b>18,911</b>	<b>55,450</b>	<b>36,539</b>	<b>0</b>	<b>36,539</b>	<b>34.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(8,184)</b>	<b>(18,911)</b>	<b>(55,450)</b>	<b>(36,539)</b>				
<b>450 Climate Emergency</b>								
4000 Salaries	1,109	4,981	0	(4,981)		(4,981)	0.0%	
4805 Community Mobilisation	335	3,165	17,500	14,335		14,335	18.1%	
4810 Energy Strategy	0	0	14,000	14,000		14,000	0.0%	
4815 Transport Strategy	0	0	13,000	13,000		13,000	0.0%	
4820 Waste Strategy	0	0	500	500		500	0.0%	
4825 Environment Strategy	0	0	1,000	1,000		1,000	0.0%	
Climate Emergency :- Indirect Expenditure	<b>1,444</b>	<b>8,146</b>	<b>46,000</b>	<b>37,854</b>	<b>0</b>	<b>37,854</b>	<b>17.7%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(1,444)</b>	<b>(8,146)</b>	<b>(46,000)</b>	<b>(37,854)</b>				
<b>600 COVID Response</b>								
5000 HCHCT Relief Costs	0	5,000	0	(5,000)		(5,000)	0.0%	5,000
5005 Grant to Food Bank	0	6,300	0	(6,300)		(6,300)	0.0%	6,300
5015 Grant to HVCMA - SUPPLIES	0	200	0	(200)		(200)	0.0%	200
COVID Response :- Indirect Expenditure	<b>0</b>	<b>11,500</b>	<b>0</b>	<b>(11,500)</b>	<b>0</b>	<b>(11,500)</b>		<b>11,500</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(11,500)</b>	<b>0</b>	<b>11,500</b>				
6000 plus Transfer from EMR	0	11,500						
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>						
<b>Grand Totals:- Income</b>	<b>5</b>	<b>281,738</b>	<b>290,539</b>	<b>8,801</b>			<b>97.0%</b>	
<b>Expenditure</b>	<b>21,400</b>	<b>142,466</b>	<b>290,539</b>	<b>148,073</b>	<b>0</b>	<b>148,073</b>	<b>49.0%</b>	
<b>Net Income over Expenditure</b>	<b>(21,395)</b>	<b>139,272</b>	<b>0</b>	<b>(139,272)</b>				
plus Transfer from EMR	0	20,685						
<b>Movement to/(from) Gen Reserve</b>	<b>(21,395)</b>	<b>159,957</b>						

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## Holme Valley Parish Council

### Bank - Cash and Investment Reconciliation as at 31 December 2020

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

31/12/2020	HSBC Current A/C	187,095.07
31/12/2020	HSBC - Money Manager	55,679.13
31/12/2020	Notice Deposit - Handelsbanken	0.00
31/12/2020	Handelsbanken Current A/C	85,033.96
31/12/2020	CCLA Deposit Fund	75,000.00
31/12/2020	Petty Cash	0.00

**402,808.16**

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##### All Cash & Bank Accounts

1	HSBC Current A/C	187,095.07
2	Money Manager - HSBC	55,679.13
3	Notice Deposit-Handelsbanken	0.00
4	Current Account-Handelsbanken	85,033.96
5	CCLA Deposit Fund	75,000.00
6	Petty Cash	0.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>402,808.16</b>

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**Earmarked Reserves**

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Council Tax Support Grant	19,820.00	-19,820.00	0.00
321 EMR Community Assets 19-20	37,808.00	-37,808.00	0.00
322 EMR Com Assets-HCH CAT Bid	3,750.00	-3,750.00	0.00
323 EMR Com Asset-Others in Valley	57,563.00	-47,840.00	9,723.00
324 EMR Neighbourhood Planning	12,181.00	-12,181.00	0.00
325 EMR Election Fund	29,484.00	-19,484.00	10,000.00
326 EMR Special Projects Reserve F	1,051.00	-551.00	500.00
327 EMR Covid Response - HCHCT	0.00	10,000.00	10,000.00
328 EMR Covid Response - HVCMA	0.00	13,315.00	13,315.00
329 EMR Holmfirth Civic Hall (capi	0.00	30,000.00	30,000.00
330 EMR Office/Meeting Room	0.00	15,000.00	15,000.00
331 EMR Holmfirth Toilets	0.00	5,000.00	5,000.00
332 EMR Honley Library	0.00	15,000.00	15,000.00
	<b><u>161,657.00</u></b>	<b><u>-53,119.00</u></b>	<b><u>108,538.00</u></b>



**MTD Enabled - Do Not Manually Submit to HMRC**

Date: 11/01/2021

**Holme Valley Parish Council**

**Page 1**

Time: 09:57

VAT Return: 01/10/2020 - 31/12/2020

User: RFO

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>
Cashbook	1		7		1,303.66	1,303.66	0.00
Cashbook	1		8		141,651.30	141,651.30	0.00
Cashbook	1		9		5.25	5.25	0.00
<b>OUTPUT</b>				<b>Total Rate: Z</b>	<b>142,960.21</b>	<b>142,960.21</b>	<b>0.00</b>
Cashbook	1		8		200.15	190.62	9.53
Cashbook	1		9		177.68	169.22	8.46
<b>INPUT</b>				<b>Total Rate: F</b>	<b>377.83</b>	<b>359.84</b>	<b>17.99</b>
Cashbook	1		7		1,808.33	1,506.95	301.38
Cashbook	1		8		3,247.27	2,707.05	540.22
Cashbook	1		9		1,275.13	1,062.59	212.54
<b>INPUT</b>				<b>Total Rate: S</b>	<b>6,330.73</b>	<b>5,276.59</b>	<b>1,054.14</b>
Cashbook	1		7		16,729.95	16,729.95	0.00
Cashbook	4		7		25.00	25.00	0.00
Cashbook	1		8		3,638.66	3,638.66	0.00
Cashbook	4		8		25.00	25.00	0.00
Cashbook	1		9		20,143.08	20,143.08	0.00
Cashbook	4		9		25.00	25.00	0.00
<b>INPUT</b>				<b>Total Rate: Z</b>	<b>40,586.69</b>	<b>40,586.69</b>	<b>0.00</b>

<b>VAT Return Summary:</b>	<b>Total Outputs</b>	<b>142,960.21</b>	<b>142,960.21</b>	<b>0.00</b>
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	<b>Total Inputs</b>	<b>47,295.25</b>	<b>46,223.12</b>	<b>1,072.13</b>
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VAT due on Sales	<b>Box 1</b>	0.00
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VAT due on ACQUISITIONS from EC Members	<b>2</b>	0.00
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<b>Total VAT due</b>	<b>3</b>	<b>0.00</b>
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VAT reclaimed on ALL INPUTS	<b>4</b>	1,072.13
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<b>Net VAT to be RECLAIMED</b>	<b>5</b>	<b>1,072.13</b>
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<b>Total sales incl EC Members (Excl VAT)</b>	<b>6</b>	<b>142,960.00</b>
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<b>Total purchases incl EC Members(Excl VAT)</b>	<b>7</b>	<b>46,223.00</b>
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Total sales to EC Members(Excl VAT)	<b>8</b>	0.00
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Total purchases from EC Members(Excl VAT)	<b>9</b>	0.00	VAT on acquisitions from other EC States	<b>0.00</b>
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Dear Ms. Bennett,

The 2021-22 tax base figure for **Holme Valley Parish Council** has been calculated as 10,092.94.

As per the methodology outlined in the correspondence to yourself last year, the support grant allocations to parishes have also been reviewed based on the updated provisional tax base figure above.

As the tax base for **Holme Valley Parish Council** is now higher than the 2012-13 tax base of 10,008 (i.e. the tax base prior to localisation), **Holme Valley Parish Council** is no longer due any grant from Kirklees Council.

Please note that the figures above are provisional at this stage, subject to approval at Cabinet on 26 January 2021. I will contact you to confirm the figures after the meeting.

Our Budget Council meeting is scheduled for Wednesday 10 February 2021, and in order to feed your precept figures into our budget documentation, we would ideally receive your final precept figures by Friday 29 January 2021, although I understand that this might not be possible due to meeting dates.

In the meantime, if you have any draft precept figures please can you let me have them as soon as possible.

If you have any queries, please let me know.

Thank You

Graeme Wilde  
01484 221000  
Ext 73668



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----- Forwarded Message -----

<b>Subject:</b> RE: Fwd: Revised tax base for 2021-22 - Holme Valley Parish Council
<b>Date:</b> Mon, 11 Jan 2021 15:43:21 +0000
<b>From:</b> Graeme Wilde <Graeme.Wilde@kirklees.gov.uk>
<b>To:</b> Deputy Clerk <deputyclerk@holmevalleyparishcouncil.gov.uk>
<b>CC:</b> Liz Bennett <clerk@holmevalleyparishcouncil.gov.uk>

Hi Rich,

I agree with your figure of £3,230.

If you require any further information, please let me know.

Regards

Graeme

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**From:** Deputy Clerk <deputyclerk@holmevalleyparishcouncil.gov.uk>  
**Sent:** 11 January 2021 11:09  
**To:** Graeme Wilde <Graeme.Wilde@kirklees.gov.uk>  
**Cc:** Liz Bennett <clerk@holmevalleyparishcouncil.gov.uk>  
**Subject:** Re: Fwd: Revised tax base for 2021-22 - Holme Valley Parish Council

Hi Graeme

Liz passed your email on to me as RFO of the Parish Council. Thanks for the information about the Parish Council's non-eligibility for the support grant.

Can you confirm that the Special Expenses Grant which we received last year will continue and the total amount?

As per last year's calculations, we received £0.32 for each Band D household. That worked out for the current year to a Special Expenses Grant of £3248, -  $10149.79 \times 0.32$  rounded up, - and meant we could reduce the Band D charge by 32p.

This year, assuming the same calculations, it would work out to £3230, -  $10092.94 \times 0.32$  rounded up. Can you check that for us?

Many thanks,

Rich

# Holme Valley Parish Council Precept History

	Precept 2014-15	Precept 2015-16	Precept 2016-17	Precept 2017-18	Precept 2018-19	Precept 2019-20	Precept 2020-21	Precept 2021-22
	As adopted	As adopted	As adopted	As adopted	As adopted	As adopted	As adopted	As adopted
			10% inc on prev yr	80% inc			Reduce Band D precept by £0.32 (see Notes)	Reduce Band D precept by £0.32 (see Notes)
Precept	130810	113198	124518	224132	224132	274970	275871	274326
Tax Base	9348.77	9431.11	9630.95	9787.38	9960.21	9998.83	10149.79	10092.94
Band D property charge	£13.99	£12.00	£12.93	£22.90	£22.50	£27.50	£27.18	£27.18
Band A is 6/9ths of Band D	£9.33	£8.00	£8.62	£15.27	£15.00	£18.33	£18.12	£18.12
Band B is 7/9ths of Band D	£10.88	£9.34	£10.06	£17.81	£17.50	£21.39	£21.14	£21.14
Band C is 8/9ths of Band D	£12.44	£10.67	£11.49	£20.36	£20.00	£24.44	£24.16	£24.16
Band E is 11/9ths of Band D	£17.10	£14.67	£15.80	£27.99	£27.50	£33.61	£33.22	£33.22
Band F is 13/9ths of Band D	£20.21	£17.34	£18.68	£33.08	£32.50	£39.72	£39.26	£39.26
Band G is 15/9ths of Band D	£23.32	£20.00	£21.55	£38.17	£37.50	£45.83	£45.30	£45.30
Band H is double Band D	£27.98	£24.01	£25.86	£45.80	£45.01	£55.00	£54.36	£54.36

**Notes:** The Tax Base for the Holme Valley for 2021-22 has decreased to 10092.94. This is because of a reduction in the number of Band D properties in the parish. However, the Band D property charge will have decreased by £0.32 because of the introduction of the Special Expenses Grant for the parish totalling £3230. (10092.94 multiplied by £0.32). The total income paid to Holme Valley Parish Council by Kirklees Council will be £277556.11 made up of the Precept £274326.11 and the Special Expenses Grant £3230.

# Holme Valley Parish Council - Budget Planner 2021-22

LINE	BUDGET CODE	DESCRIPTION	Outturn 2019-20	Original Budget 2020-21	Final Budget 2020-21	Forecast Outturn 2020-21	Recommended Budget adopted by Council 14/12/2020	Revised Budget suggested by RFO given the new Tax Base
							£0 off charge 2021-22	£0 off charge 2021-22
1		<b>Full Council</b>						
2	200	Administration	£1,839	£1,500	£1,500	£1,501	£1,500	£1,500
3	201	Audit	£1,898	£1,200	£1,200	£1,201	£1,200	£1,200
4	210	Bank Charges	£25	£50	£50	£325	£300	£300
5	215	Chairman's Allowance	£0	£1,000	£1,000	£2,000	£1,000	£1,000
6	220	Civic Regalia	£0	£750	£750	£750	£750	£750
7	225	Conferences / Seminars	£0	£500	£500	£0	£500	£500
8	230	Contingencies	£0	£3,000	£3,000	£0	£0	£0
9	235	Elections	£11,154	£9,789	£9,789	£0	£5,000	£5,000
10	240	Equipment Maintenance	£311	£1,000	£1,000	£200	£1,000	£1,000
11	245	Insurance	£1,674	£2,250	£2,250	£2,000	£2,250	£2,250
12	250	Members travel allowance	£86	£300	£300	£0	£300	£300
13	260	Office Equipment	£117	£300	£300	£40	£300	£300
14	265	Office/Room Hire (Anchor Tenancy)	£10,084	£10,000	£10,000	£10,000	£10,000	£10,000
15	270	Salaries	£37,122	£50,000	£50,000	£50,346	£53,000	£53,000
16	271	Sub-contractor Services	£5,787	£5,000	£5,000	£0	£0	£0
17	273	Legal Advice	£2,000	£5,000	£5,000	£0	£0	£0
18	272	FOIA/EIR requests	£0	£500	£500	£0	£500	£500
19	275	Subscriptions	£2,446	£3,000	£3,000	£2,737	£3,000	£3,000
20	276	Local Council Award Scheme	£0	£100	£100	£0	£100	£100
21	280	Telephones	£718	£500	£500	£313	£500	£500
22	285	Training	£2,899	£1,800	£1,800	£879	£1,800	£1,800
23		<b>Total Council</b>	<b>£78,159</b>	<b>£97,539</b>	<b>£97,539</b>	<b>£72,292</b>	<b>£83,000</b>	<b>£83,000</b>
24								
25		<b>Community Assets Support Committee</b>						
26	651	Community - Honley Library	£288	£15,000	£15,000	£0	£15,000	£15,000
27	651	Community - Holmfirth Tech	£25,000	£0	£0	£0	£0	£0
28	651	Community - Holmfirth Civic Hall Capital Projects	£31,350	£15,000	£15,000	£14,997	£0	£0
29	651	Community - Other Community Assets	£12,000	£15,000	£24,000	£24,394	£53,000	£53,000
30	580	Public toilets day to day	£15,313	£16,000	£16,000	£13,782	£17,000	£17,000
31	581	Public toilets lettable space	£0	£5,000	£5,000	£1,625	£1,000	£1,000
32		<b>Total CASC</b>	<b>£83,950</b>	<b>£66,000</b>	<b>£75,000</b>	<b>£54,798</b>	<b>£86,000</b>	<b>£86,000</b>
33								
34		<b>Finance &amp; Management Committee</b>						
35	410	Electronic Support Maintenance	£316	£500	£500	£2,621	£1,650	£1,650
36	415	Grants	£9,628	£10,000	£10,000	£9,356	£20,000	£20,000
37	430	Maintenance of Public Clocks	£815	£600	£600	£0	£0	£0
38	431	New office / meeting room	£10,000	£0	£0	£0	£0	£0
39		<b>Total Finance &amp; Management</b>	<b>£20,758</b>	<b>£11,100</b>	<b>£11,100</b>	<b>£11,977</b>	<b>£21,650</b>	<b>£21,650</b>
40								
41		<b>Planning Committee</b>						
42	310	Neighbourhood Plan	£4,879	£5,000	£5,000	£4,470	£5,000	£5,000
43		<b>Total Planning Committee</b>	<b>£4,879</b>	<b>£5,000</b>	<b>£5,000</b>	<b>£4,470</b>	<b>£5,000</b>	<b>£5,000</b>
44								
45		<b>Publications &amp; Communications Committee</b>						
46	620	Community Champion	£148	£250	£250	£240	£250	£250
47	600	Community Engagement	£0	£100	£100	£0	£100	£100
48	615	Publications	£3,830	£6,000	£6,000	£3,450	£6,000	£6,000
49	602	National Events	£841	£1,000	£1,000	£0	£1,000	£1,000
50	560	Tidy Trader Awards	£145	£100	£100	£100	£100	£100
51	610	Website & Media Co-ordination	£1,129	£1,000	£1,000	£929	£1,000	£1,000
52	637	Special Projects	£0	£1,000	£1,000	£1,000	£1,000	£1,000
53		<b>Total Publications &amp; Communications</b>	<b>£6,093</b>	<b>£9,450</b>	<b>£9,450</b>	<b>£5,719</b>	<b>£9,450</b>	<b>£9,450</b>
54								
55		<b>Service Provision Committee</b>						
56	551	CCTV	£0	£5,000	£5,000	£0	£0	£0
57	505	Christmas Provision	£5,149	£5,500	£5,500	£5,500	£5,500	£5,500
58	510	Closed Churchyard - New Mill	£0	£400	£400	£691	£800	£800
59	520	Defibrillators	£0	£0	£0	£2,000	£0	£0
60	525	Dog Waste Strategy	£446	£750	£750	£752	£1,000	£1,000
61	530	HV Patient Transport Scheme	£1,000	£1,000	£1,000	£2,000	£1,000	£1,000
62	540	Minibus	£23,205	£25,000	£25,000	£16,914	£25,000	£25,000
63	590	Phone Boxes - Maintenance	£1	£300	£300	£273	£400	£400
64	535	Seats & Shelters 7 - Maintenance	£10,739	£12,000	£12,000	£10,250	£13,000	£13,000
65	545	Seats - New	£0	£0	£0	£0	£0	£0
66	565	War Memorials	£0	£500	£500	£500	£0	£0
67	570	Youth Facilities	£1,000	£5,000	£5,000	£5,000	£8,000	£8,000
68		<b>Total Service Provision</b>	<b>£41,541</b>	<b>£55,450</b>	<b>£55,450</b>	<b>£43,880</b>	<b>£54,700</b>	<b>£54,700</b>
69								
70		<b>Climate Emergency Committee</b>						
71	701	Climate Emergency Action Plan (publication)	£2,050	£0	£0	£0	£0	£0
72	702	Community Mobilisation	£0	£17,500	£17,500	£13,840	£17,500	£17,500
73	703	Energy Strategy	£0	£14,000	£14,000	£7,000	£14,000	£14,000
74	704	Transport Strategy	£0	£13,000	£13,000	£7,000	£13,000	£13,000
75	705	Waste and Consumption Strategy	£0	£500	£500	£500	£500	£500
76	706	Environment and Land Use Strategy	£0	£1,000	£1,000	£5,000	£1,000	£1,000
77		<b>Total Climate Emergency</b>	<b>£2,050</b>	<b>£46,000</b>	<b>£46,000</b>	<b>£33,340</b>	<b>£46,000</b>	<b>£46,000</b>
78								
79		<b>COVID Relief</b>						
80	801	COVID Recovery - general	£0	£0	£8,685	£8,685	£0	£0
81	802	COVID Recovery - HCHCT	£0	£0	£5,000	£5,000	£0	£0
82		<b>Total COVID Relief</b>	<b>£0</b>	<b>£0</b>	<b>£13,685</b>	<b>£13,685</b>	<b>£0</b>	<b>£0</b>
83								
84		<b>Summary of Council/Committee Totals</b>						
85		Total Council	£78,159	£97,539	£97,539	£72,292	£83,000	£83,000
86		Total CASC	£83,950	£66,000	£75,000	£54,798	£86,000	£86,000
87		Total Finance & Management	£20,758	£11,100	£11,100	£11,977	£21,650	£21,650
88		Total Planning Committee	£4,879	£5,000	£5,000	£4,470	£5,000	£5,000
89		Total Publications & Communications	£6,093	£9,450	£9,450	£5,719	£9,450	£9,450
90		Total Service Provision	£41,541	£55,450	£55,450	£43,880	£54,700	£54,700
91		Total Climate Emergency	£2,050	£46,000	£46,000	£33,340	£46,000	£46,000
92		Total COVID Relief	£0	£0	£13,685	£13,685	£0	£0
93		<b>Total</b>	<b>£237,430</b>	<b>£290,539</b>	<b>£313,224</b>	<b>£240,161</b>	<b>£305,800</b>	<b>£305,800</b>
94								
95								
96								
97		<b>INCOME</b>						
98	101	Precept	£274,970	£275,871	£275,871	£275,871	£275,871	£274,326
99	100	Council Tax Support Grant	£206	£0	£0	£0	£0	£0
100		Special Expenses Grant	£0	£3,248	£3,248	£3,248	£3,248	£3,230
101	105	Interest on Investments	£761	£750	£750	£600	£600	£600
102	110	Refunds	£0	£0	£0	£3,072	£0	£0
103	125	Rents - Allotments / Garage plots	£865	£940	£940	£940	£940	£940
104	130	Donations - Holmfirth Public Toilets	£4,854	£5,000	£5,000	£2,000	£2,000	£2,000
105		Shop in toilet building	£0	£0	£0	£1,600	£4,800	£4,800
106		Donation for bench upkeep	£200	£0	£0	£50	£50	£50
107	140	Neighbourhood Planning - grants	£0	£0	£0	£0	£0	£0
108		<b>Total income</b>	<b>£281,857</b>	<b>£285,809</b>	<b>£285,809</b>	<b>£287,381</b>	<b>£287,509</b>	<b>£285,946</b>
109								
110		<b>Funding from reserves</b>						
111		Money from reserves needed to balance the budget	£0	£0	£0	£0	£18,291	£19,854
112								
113		<b>Total income plus transfer from reserves (compare to budget above)</b>	<b>£281,857</b>	<b>£285,809</b>	<b>£285,809</b>	<b>£287,381</b>	<b>£305,800</b>	<b>£305,800</b>
114								
115		<b>Earmarked CASC Reserves</b>						
116		Sub-contractor service	£0	£0	£0	£0	£5,000	£5,000
117		Legal Advice Contingency	£0	£0	£0	£0	£5,000	£5,000
118		Elections Reserve Fund	£29,484	£10,000	£10,000	£10,000	£19,789	£19,789
119		Special Reserve - Charity Fund - for defibrillators	£1,051	£500	£500	£500	£2,000	£2,000
120		CCTV	£0	£0	£0	£0	£5,000	£5,000
121		Community Assets - Holmfirth Civic Hall (capital)	£0	£30,000	£30,000	£30,000	£30,000	£30,000
122		Community Assets - Office/Meeting Room - longer term reshaping costs	£0	£15,000	£15,000	£15,000	£15,000	£15,000
123		Community Assets - Holmfirth Toilets	£0	£5,000	£5,000	£5,000	£5,000	£5,000
124		Community Assets - Honley Library	£0	£15,000	£15,000	£15,000	£30,000	£30,000
125		Community Assets - Other community assets	£0	£9,723	£9,723	£9,723	£9,723	£9,723
126		Community Assets - Holmfirth Tech	£0	£0	£0	£0	£10,000	£10,000
127		COVID Recovery - HCHCT	£0	£15,000	£15,000	£10,000	£10,000	£10,000
128		Covid-19 Recovery Fund	£0	£20,000	£20,000	£11,315	£11,315	£11,315
129		<b>Total Earmarked Reserves</b>	<b>£30,535</b>	<b>£120,223</b>	<b>£120,223</b>	<b>£106,538</b>	<b>£</b>	