

2nd January 2024

To all Members of the Finance & Management Committee

You are hereby summoned to attend a meeting of the **Finance and Management Standing Committee** to be held at **HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** on **MONDAY 26th FEBRUARY 2024** at **7pm** to transact the following business -

- AGENDA – (A)

Welcome **7.00 pm**

Public Question Time

Prior to the commencement of the business session of the Council, there will be an open session lasting 15 minutes, for members of the public to speak to the Council.

2324 106 **Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014** **7.15 pm**

As Local (Parish & Town) Council meetings can now be recorded, the Chairman to check if anybody wishes to record the meeting, to ensure reasonable facilities can be provided. The Officer will be recording the meeting in video format for upload to the Parish Council's YouTube channel.

2324 107 **To accept apologies for absence** **7.16 pm**

To receive, apologies for absence given in advance of the meeting; these to be recorded in the minutes.

To consider, the approval of reasons given for absence by Members.

2324 108 **To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda** **7.17 pm**

2324 109 **To consider written requests for new DPI dispensations** **7.18 pm**

2324 110 **To consider whether items on the agenda should be discussed in private session** **7.19 pm**

2324 111 **To confirm the Minutes of the previous Committee meeting** **7.20 pm**

- To approve the Minutes of the Finance & Management Committee Meeting held on 15 January 2024, numbered 2324 87 to 2324 105 inclusive. **(B)**

- i. **To note**, the rolling list of all grants awarded by the Parish Council 2021-24 for Members to review past awards. RFO/Deputy Clerk to report. **(C)**
- ii. **To note**, the rolling list of all grants against budgets awarded by the Parish Council this year 2023-24, updated to reflect approved virements. RFO/Deputy Clerk to report. **(D)**
- iii. **To note**, the list of Finance and Management grants being considered at this meeting 22/02/2024 against the budget lines 4315 Community Assets and 4405 Projects and Events. RFO/Deputy Clerk to report. **(E)**
- iv. **To note**, the following newly completed Grant Evaluation Forms of Finance and Management grants awarded:
 - 2023-24 Grant 7. Holmfirth Food and Drink Festival **(F)**
 - 2023-24 Grant 11. Wooldale Wanderers AFC **(G)**
 - 2023-24 Grant 12. Holmfirth Tech – Rock Room **(H)**
 - 2023-24 Grant 17. Honley Village Community Trust – Magdale Dam **(I)**
 - 2023-24 Grant 22. Honley Village Community Trust – Welcome Club **(J)**
 - 2023-24 Grant 32. Honley Village Community Trust – Children’s Christmas Party **(K)**
 - 2023-24 Grant 36. Honley Village Community Trust – Children’s Arts and Crafts **(L)**

To consider, how this Committee receives future notifications of Grant Evaluation Reports to enable due diligence.

- v. **To note**, the RFO will be sending out Grant Evaluation Forms in February 2024 to those remaining groups awarded grants between August 2023 and November 2023, for completion and return.
- vi. **Grants Working Group**
To note, the first meeting of the reformed group by Zoom has taken place. Chair to report.

As part of the considerations of grants, the Committee might wish to consider where awards are offered as rolling, multi-year awards. A rolling grant agreement proforma can be used if the Committee wishes to offer a rolling award.

Budget line 4315 Community Assets Grants

To note, the Committee may consider recommending referring awards to other Committees for potential funding, - for example CACE, regarding, for example, energy solutions.

- i. **To consider**, Grant Application 43. Upperthong Cricket Club, – application enclosed, – for £4,100 towards replacement of clubhouse carpets. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings. **(M)**
- ii. **To consider**, Grant Application 44. Honley Village Community Trust, – application enclosed, – for £2,640 towards tree works at Southgate Woods. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – power to provide and contribute to a wide range of recreational facilities. **(N)**
- iii. **To consider**, Grant Application 45. Scholes Cricket Club, – application enclosed, – for £3,078 (£2,565 + VAT) for netting and a sightscreen. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – power to provide and contribute to a wide range of recreational facilities. **(O)**
- iv. **To consider**, Grant Application 46. Hade Edge Residents Association, – application enclosed, – for £4,000 towards a village green flower garden. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – power to provide and contribute to a wide range of recreational facilities. **(P)**
- v. **To consider**, Grant Application 47. Honley Business Association, – application enclosed, – for £1,000 towards the upkeep of six community-owned defibrillators in Honley. The legal power for this would be Public Health Act 1936 S234 – provision of life-saving appliances. **(Q)**
- vi. **To consider**, Grant Application 48. Eden's Forest CIC, – application enclosed, – for £1,337.63 towards a sheltered area for play and learning in Honley. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – power to provide and contribute to a wide range of recreational facilities. **(R)**
- vii. **To consider**, Grant Application 49. Friends of Honley, – application enclosed, – for £1,500 towards seasonal planting of outdoor spaces. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – power to provide and contribute to a wide range of recreational facilities. **(S)**

- viii. **To consider**, Grant Application 50. Hepworth Utd FC, – application enclosed, – for £2,000 towards storage for the club’s equipment. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – power to provide and contribute to a wide range of recreational facilities. **(T)**
- ix. **To consider**, Grant Application 51. Holmfirth Tech, – application enclosed, – for £4,915.20 towards new, upgraded entrance doors. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings. **(U)**
- x. **To consider**, a late Grant Application 52. Holmbridge Cricket Club, – application enclosed, – for £5,000 towards solar batteries for the clubhouse energy storage. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings. **(V)**

Budget Line 4405 Community Benefits Grant – projects, events, other

- xi. **To consider**, Grant Application 53. Thongsbridge Cricket Club, – application enclosed, – for £1,500 towards an irrigation system. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – power to provide and contribute to a wide range of recreational facilities. **(W)**
- xii. **To consider**, Grant Applications 54. Holmfirth Food and Drink Festival, – application enclosed, – for £1,500 towards refuse collection and street cleaning after the Festival. The legal power for this would be Local Government Act 1972 S144 – power to encourage tourism. **(X)**
- xiii. **To consider**, Grant Application 55. Friends of Cliff Recreation Ground, – application enclosed, – for £655 towards a D-Day beacon-lighting event. The legal power for this would be Local Government Act 1972 S145 – provision of entertainment. **(Y)**
- xiv. **To consider**, Grant Application 56. Honley Village Community Trust, – application enclosed, – for £1,369 towards brushcutter/trimmer training. The legal power for this would be Open Spaces Act 1906 s9-15 – power to maintain land for open spaces. **(Z)**
- xv. **To consider**, Grant Application 57. Wooldale Community Group, – application enclosed, – for £1,000 towards rent for the youth club and mother and baby club. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of buildings for public meetings. **(ZA)**
- xvi. **To consider**, Grant Application 58. Holme Valley Climate Action Partnership, – application enclosed, – for £897 towards a local food awareness event. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments. **(ZB)**

- xvii. To consider**, Grant Application 59. Honley Village Community Trust, – application enclosed, – for £372 towards Easter craft workshops for children. The legal power for this would be Local Government Act 1972 S145 – support of the arts. **(ZC)**
- xviii. To consider**, Grant Application 60. Honley Village Community Trust, – application enclosed, – for £578.50 towards Easter Bunny Tea Party for children. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments. **(ZD)**
- xix. To consider**, Grant Application 61. Honley Village Community Trust, – application enclosed, – for £1,163 towards floral workshops. The legal power for this would be Local Government Act 1972 S145 – support of the arts. **(ZE)**
- xx. To consider**, a late Grant Application 62. Honley Show Society Ltd, – application enclosed, – for £500 towards a cycle storage area for the festival. The legal power for this would be Local Government Rating Act 1997 – provision of equipment to prevent crime. **(ZF)**

To note, the Parish Council has, for the fourth time, contacted Holme Valley Patient Transport to advise that we need a completed copy of the Grant Evaluation Form regarding their award 2022-23, before we can pay them the current year's £1,000 award, and any future rolling awards. Cllr Greaves has also been in touch. RFO/Deputy Clerk to report.

2324 114	Chair's Expenses	8.45 pm
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To note, the Chair's Expenses budget is £1,000. Only expenditure to date, has been £28.

2324 115	Schedule of Payments	7.46 pm
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To consider, approval of the draft month-to-date schedule of payments for February 2024. **(ZG)**

As per the recommendation in the internal audit report, the Chair must initial the Schedule of Payments and they be attached to the minutes of the meeting.

To note the accounting summaries – copies enclosed

i. For December 2023 (ZH):

- (1) Bank Reconciliations All Accounts (to end 31 December 2023)
- (2) Cash Books All Accounts Receipts and Payments (to end 31 December 2023)
- (3) Trial Balance (to end 31 December 2023)
- (4) Income and Expenditure by Budget Heading (to end 31 December 2023)
- (5) Balance Sheet (to end 31 December 2023)
- (6) Cash and Investment Reconciliation (to end 31 December 2023)
- (7) Earmarked Reserves (to end 31 December 2023)
- (8) Schedule of Payments (to end 31 December 2023)
- (9) VAT Return –for the quarter OCT-DEC 2023 submitted 31st January 2024 and £1,341.06 VAT repayment received 07/02/2024.

ii. For January 2024 (ZI):

- (1) Bank Reconciliations All Accounts (to end 31 January 2024)
- (2) Cash Books All Accounts Receipts and Payments (to end 31 January 2024)
- (3) Trial Balance (to end 31 January 2024)
- (4) Income and Expenditure by Budget Heading (to end 31 January 2024)
- (5) Balance Sheet (to end 31 January 2024)
- (6) Cash and Investment Reconciliation (to end 31 January 2024)
- (7) Earmarked Reserves (to end 31 January 2024)
- (8) Schedule of Payments (to end 31 January 2024)
- (9) VAT Return –for the quarter-to-date JAN-MAR 2024 (not for submission)

iii. As per the recommendation in the internal audit report, the Chair and a second signatory on the bank mandates, - in this context, - the Vice Chair, have to sign and date all the bank reconciliations, checking against the bank statements. RFO/Deputy Clerk to report.

iv. Councillors to review the draft Income and Expenditure report for the financial year-to-date January 2024 from the January accounting summaries.

Notes:

Income -

- On the income side, budget line 1090 Interest on Investments line is nearly 500% over its projection because of higher interest rates! But better to undercalculate on income than overcalculate.
- Holmfirth Civic Hall Community Trust assure us that they will reimburse us for their portion of the insurance before the end of the financial year. This is included in 1095 Other Income.
- Members will be aware that it is unlikely that we will get a tenant for the Gartside shop unit before year end, so that will remain with a big variance.

Expenditure side:

- Salaries and oncosts are over budget at 90% of the full year's budget 10 months into the year so, as Council will be aware, this will be over at year end. This was due to the national pay award and individual performance-based uplifts.
- 4060 Staff Training is already at 135.8% of the annual budget after ten months. This is because both the Clerk and the RFO/Deputy Clerk have enrolled in the CiLCA which is a costly qualification. The Staff Training policy does state, "If enrolment for CiLCA training is anticipated then this amount will need to include an extra £800." This was not, however, committed in the original budget as it was set for this year.
- 4235 Insurance is significantly over-budget as Council is aware. This was over-budget at year start but then the addition of the topograph tipped it over even further. Also see the agenda item on the insurance.
- 4310 Holmfirth Civic Hall - projects is likely to be very significantly over-budget. It is currently £7,317 in deficit, and £22,490 has further been committed by this Committee from its 4315 Community Assets budget line to fund eventual repairs to the flat roof between The Civic and the Drill Hall. It seems, though, that this work will not be completed 2023-24, so Council may need to consider ways to manage the likely £22,490 underspend.
- The budget lines for 4705 Christmas Provision and 4710 New Mill Churchyard will both be a little over budget at year end. The Service Provision Committee are reviewing these projects.
- Other than these, most budget lines are on target.

To consider, any further actions on income and expenditure against budget.

v. Earmarked Reserves

The earmarked reserves as presented represents the situation year-to-date. Councillors to review the year-to-date January report.

- i. 322 EMR CCTV is likely to be down to £320 following the recommendation to award £1,560 at Service Provision 20/02/2024.
- ii. EMR 323 Other Community Assets in the Holme Valley now consists solely of £2,017 for 10th Holme Valley (New Mill) Scouts (towards a new scout hut).
- iii. 329 EMR Holmfirth Civic Hall may need to have the money for the roof repairs added to it from 4315 Other community assets at the year end to ringfence that money for future works.
- iv. £15,000 remains in 332 EMR Honley Library.
- v. £15,000 remains in 338 EMR Children's Playgrounds. Service Provision did not resolve what should happen to this reserve.
- vi. 342 EMR Holmfirth Market (£3,000) was disconsolidated in January and its money moved to 343 EMR Road Safety which now holds £10,000. There may be expenditure of £3,675 from the latter reserve, but the ordering process is slow.

To consider, any further actions on earmarked reserves.

2324 117	Tenancies	8.53 pm
	<ul style="list-style-type: none"> i. To note, the RFO/Deputy Clerk has, this month, February 2024, mailed out document packs to garage and allotment tenants with a letter regarding the new fees, tenancy agreements to be signed and returned, and invoices. ii. To note, the Clerk has contacted local estate agents, Simon Blyth and Wm. Sykes, with regard to advertising the vacant shop unit in the Gartside Building. RFO/Deputy Clerk to report. 	
2324 118	Holme Valley Parish Council Insurance 2024-25	8.55 pm
	<ul style="list-style-type: none"> i. To note, the Parish Council has had The Civic revalued by Boultons. The new reinstatement valuation is £9,750,000. The insurer has been informed of this. The previous valuation for insurance purposes was £5,731,288, so this is a sizeable increase and is likely to impact on the premium. (ZJ) ii. To consider, approving arrangements for the insurance of the Parish Council 2024-25. RFO/Deputy Clerk to report. 	
2324 119	Internal Control Check	8.56 pm
	To note , arrangements were made for Cllr Liles to undertake the Internal Control Check for JUL-SEP and OCT-DEC on Thursday 22 nd February 2024. Cllr Liles to report.	
2324 120	Banking	8.57 pm
	<ul style="list-style-type: none"> i. To note, Members may remember that the Parish Council's application to Unity Trust bank had been held up by the need to supply a business plan. However, since then the RFO/Deputy Clerk has been in touch with Unity Trust and has been advised that a letter summarising the business of the Parish Council, signed by all the mandated Councillors, would stand in for a business plan. The RFO/Deputy Clerk has drafted a letter with a Summary of the Business of Holme Valley Parish Council for consideration. To consider, approval of the letter with a Summary of the Business of Holme Valley Parish Council to forward to Unity Trust. (ZK) ii. At the last meeting of the Staffing Committee, the Parish Council resolved that having the skills to run the Parish Council's financial systems (payment of bills, payroll etc) needed to be shared wider between Officers. Currently only the RFO/Deputy Clerk has the knowledge and tools to make payments to staff, suppliers, HMRC and pensions, which makes the Parish Council vulnerable if he is absent from work for whatever reason. Since then, the Assistant Clerk has been learning how to manage these systems and has done so successfully. However, she needs authorisation for her own login to the HSBC website and supply of her own banking security device to access online banking. To consider, approval of the Assistant Clerk for HSBC online banking and supply of an HSBC banking security device. 	

2324 121 Financial Records for the website 8.58 pm

To note, the financial records for December 2023 and January 2024 have been added to the website. February's records will be included in due course.

2324 122 Publicising the work of Holme Valley Parish Council 8.59 pm

To consider, recent events or news that this Committee wishes to publicise via the press, Parish Council website or social media.

Close of Meeting 9.00 pm

Please note that timings on the agenda are given for guidance of the Chairman and the Council only and should not be taken as the time at which discussion of a particular item will commence. The Committee may agree to defer (in whole or part) any items on the Agenda, if necessary.



Mr Richard McGill
Responsible Finance Officer and Deputy Clerk to the Council

Holme Valley Parish Council
Holmfirth Civic Hall, Huddersfield Road, HOLMFIRTH HD9 3AS
Telephone: 01484 687460
Email: deputyclerk@holmevalleyparishcouncil.gov.uk

B DRAFT MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 8 JANUARY 2023

Those present:

Chair: Cllr P Colling

Vice Chair: Cllr A Wilson

Councillors: Cllr I Barnett, Cllr L Baylin, Cllr D Brook, Cllr C Greaves, Cllr J Holmes, Cllr G Kirkby,

Officer: Mr R McGill (RFO/Deputy Clerk)

Also present: Mrs Jen McIntosh (Clerk)

Welcome

The Chair welcomed Councillors and Officers to this meeting of the Finance and Management Committee.

Public Question Time

No members of the public were present, and no Councillor spoke in the open session.

2324 87 Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014

The RFO/Deputy Clerk recorded the meeting for upload to the Parish Council's YouTube channel.

No-one else wished to record the meeting.

2324 88 To accept apologies for absence

NOTED: The Committee noted that Cllrs Blacka, Fenwick, Fernandes, Liles and Rylah were absent.

Cllrs Fernandes had a dispensation in place. Cllrs Blacka, Fenwick, Liles and Rylah had tendered apologies.

RESOLVED: The Committee approved the reasons for their apologies.

2324 89 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda

The Clerk declared a personal interest in 2324 98 – tenancies; her husband is top of the waiting list for a garage tenancy.

2324 90 To consider written requests for new DPI dispensations

None had been received.

2324 91 To consider whether items on the agenda should be discussed in private session

RESOLVED: Members resolved that no item should be heard in private session.

2324 92 To confirm the Minutes of the previous Committee meeting

RESOLVED: Members approved the Minutes of the Finance and Management Committee Meeting held on 27 November 2023, numbered 2324 70 to 2324 86 inclusive.

2324 93 To elect a Vice-Chair of this Committee

RESOLVED: Cllr Andy Wilson was elected Vice Chair of the Finance and Management Standing Committee.

2324 94 Grants

- i. **NOTED:** Members noted the rolling list of all grants awarded by the Parish Council.
- ii. **NOTED:** Members noted the rolling list of Finance and Management grants awarded, updated to reflect the virements approved at December full Council.
- iii. Members considered whether any actions were required ahead of the next grants cycle for Finance and Management 26 February 2024 with a closing date of 31 January.
RESOLVED: The Committee resolved to ask Council to approve a virement of £3,289.40 from budget line 4315 Community Assets to 4405 Projects and Events.

 If approved this would mean that, ahead of the February grants cycle, the 4315 Community Assets budget line would hold exactly £20,000 and the 4405 Projects and Events budget line would hold £7,067.46.

 Members asked the Officer to forward any received grant applications as they came in.
- iii. **NOTED:** Members noted the newly completed Grant Evaluation Form of Finance and Management grants awarded:
 - 2022-23 Grant 33 – Wooldale Community Association - boilers
- iv. **NOTED:** The Committee noted that the RFO will be sending out Grant Evaluation Forms in February to those groups awarded grants between August 2023 and November 2023, for completion and return.
- v. **NOTED:** It was noted that Friends of Cliff Rec had returned the £427 awarded by the Parish Council towards its Carols on the Cliff event, because of safety concerns regarding the shelter at the recreation ground.
 The Committee considered whether any further action was needed with regard to the grant award.
RESOLVED: No further action.

vi. Grants Working Group

Members considered the arrangements for the first meeting of the renewed Grants Working group.

RESOLVED: Cllr Colling would contact members of the Group to try and arrange to hold a meeting in early February.

2324 95 Chair's Expenses

NOTED: Members noted there were no further payments from the Chair's Expenses since the last meeting.

2324 96 Schedule of Payments

NOTED: Members noted the draft month-to-date schedule of payments for January 2024. All payments had been pre-approved as regular payments.

2324 97 Financial Statements

NOTED: The Committee noted the accounting summaries as here For November 2023:

- (1) Bank Reconciliations All Accounts (to end 30 November 2023)
- (2) Cash Books All Accounts Receipts and Payments (to end 30 November 2023)
- (3) Trial Balance (to end 30 November 2023)
- (4) Income and Expenditure by Budget Heading (to end 30 November 2023)
- (5) Balance Sheet (to end 30 November 2023)
- (6) Cash and Investment Reconciliation (to end 30 November 2023)
- (7) Earmarked Reserves (to end 30 November 2023)
- (8) Schedule of Payments (to end 30 November 2023)
- (9) VAT Return – quarter-to-date (not for submission).

The RFO reported that the financial records for December would be added to the Parish Council website in due course.

2324 98 Tenancies

In its budget considerations, the Parish Council had resolved to raise rents on allotment plots and garage plots by 20%. Rent charges were recalculated as:

- Garages £120/a for a single garage; £240/a for a double garage;
- Allotment plots £30 for a ½ plot; £48 for a full plot.

NOTED: Members noted that the RFO would be mailing out document packs to tenants in February with a letter regarding the new fees, tenancy agreements to be signed and returned, and invoice.

The Committee considered where any other actions were needed concerning the tenancies.

NOTED: No further actions.

2324 99 Risk Assessments

- i. The Committee considered approval of the risk assessment for the allotments.
RESOLVED: The risk assessment was approved as a starting point for more in-depth work. Members felt that risk assessments should be formatted similarly. Cllr Baylin would pass on comments to the RFO/Deputy Clerk.
- ii. The Committee considered approval of the risk assessment for Holmfirth toilets.
RESOLVED: The risk assessment was approved.

2324 100 Fixed Assets

NOTED: The Committee noted the list of Holme Valley Parish Council fixed assets updated with the addition of the Holme Moss topograph.

2324 101 Holme Valley Parish Council budget 2024-25

The Parish Council approved its Budget, Reserves and Assets at its meeting 18 December 2023. That was a provisional approval given that calculations had been based on Kirklees Tax Base calculation for the Holme Valley for the current year 2023-24 rather than the year to which the budget applies. The tax base 2023-24 is 10482.86. The precept calculated using this figure and the £30.53 Band D charge was £320,042.

Since then, Kirklees had sent us its draft calculation for the Tax Base 2024-25. The new tax base is 10741.38. This is an increase of 258.52. Using the Parish Council's new, approved Band D household charge of £30.53, this translates into a final precept figure 2024-25 of £327,934 and an increase in the Special Expense Grant 2024-25 to £3,437. The total annual amount to be requested from Kirklees would be £331,371. This increase in the tax base would mean that the Parish Council's level of general reserves would be 27% of projected expenditure, a small excess of 2%.

APPROVED: The Committee approved the revised Parish Council's Budget, Reserves and Precept 2024-25 as presented. The Precept will be £327,934.

The Committee and Officers agreed that in Budget, Reserves and Precept deliberations in future years, the household charge be only provisionally agreed at the December meeting of Council, and a finalised figure reviewed and confirmed in the January meetings of Finance and Management and then Council.

2324 102 Internal Control Check

The Committee noted that arrangements had been made for Cllr Liles to undertake the Internal Control Check Tuesday 2nd January 2024, but this meeting had had to be cancelled by the RFO/Deputy Clerk due to a family bereavement. It was not possible to get the Internal Controls Check ahead of the Interim Internal Audit. The RFO/Deputy Clerk would be making new arrangements with Cllr Liles to undertake the Check.

2324 103 Banking

- i. **NOTED:** The Committee noted that Cllr Blacka, Cllr Colling and Cllr Wilson, as the Vice-Chair of this Committee, are mandated signatories on the CCLA account as per Council 2324 28 and would be attending to fill in the required mandate forms.
- ii. **NOTED:** The Committee noted that the RFO/Deputy Clerk had delayed the movement of the Parish Council's main banking account to Unity Trust bank until after the election of the new Chair of Finance and Management. The RFO/Deputy Clerk would now be moving forward with the transfer in the new year.

2324 104 Financial Records for the website

NOTED: The Committee noted that the financial records for November 2023 had been added to the website. December's records would be uploaded in due course.

2324 105 Publicising the work of Holme Valley Parish Council

Members considered recent events or news that this Committee wished to publicise via the press, Parish Council website or social media.

RESOLVED: The RFO/Deputy Clerk would liaise with the Assistant Clerk to publicise the next cycle of grants being awarded in February.

The Meeting closed at 1936hrs.

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Chair

Holme Valley Parish Council - Grants to Community Groups

most recent and pending to the top

No	COMMITTEE	WHEN	NAME	GROUP	TYPE	NUMBERS	CODE	BUDGET LINE	HOW MUCH APPLIED	WHAT FOR	LEGAL POWER	AWARD
62	F&M	26/02/2024	Honley Show Society Ltd - LATE APPLICATION	Ltd Company	2992321	4405	Projects and Events	E500.00		Cycle storage area	000-000-000	
59	F&M	26/02/2024	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	E1,343.00		Flour Workshops	000-000-000	
60	F&M	26/02/2024	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	E578.50		Easter Bunny Tea Party for children	000-000-000	
59	F&M	26/02/2024	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	E337.00		Easter Craft Workshops for children	000-000-000	
57	F&M	26/02/2024	Honley Village Climate Action Partnership	Charity	1195753	4405	Projects and Events	E897.00		Food event - local produce and vegetarian food	000-000-000	
56	F&M	26/02/2024	Woodlale Community Group (Youth Club, Mother and Baby Club)	Unorgl Group	1195759	4405	Projects and Events	E1,000		Youth Club / Mother and Baby Club - rent	000-000-000	
54	F&M	26/02/2024	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	E1,368.00		Brushwork/Trimmer Training	000-000-000	
53	F&M	26/02/2024	Friends of Cliff Rec	Unorgl Group	1195759	4405	Projects and Events	E263.00		D Day Beacon Lighting Event	000-000-000	
52	F&M	26/02/2024	Thongbridge Cricket Club	OC	11965004	4405	Projects and Events	E1,500		Refuse collection and street cleaning	000-000-000	
51	F&M	26/02/2024	Honley Business Association	CSC		4315	Other community assets	E5,000.00		Irrigation System	000-000-000	
49	F&M	26/02/2024	Holmeforth Tech	CBS	FCA 7739	4315	Other community assets to 4305	E4,915.20		Batteries for solar power energy storage	000-000-000	
48	F&M	26/02/2024	Holmeforth Tech	OC	1163904	4315	Other community assets	E2,000.00		New, upgraded entrance doors	000-000-000	
47	F&M	26/02/2024	Friends of Honley	Unorgl Group		4315	Other community assets	E1,000.00		Storage container for club's equipment	000-000-000	
46	F&M	26/02/2024	Eden's Forest OC	OC	10957935	4315	Other community assets	E1,000.00		Seasonal Planting of outdoor spaces - spring, summer	000-000-000	
45	F&M	26/02/2024	Honley Business Association	Unorgl Group		4315	Other community assets	E1,337.63		Sheltered area for play and learning - Honley	000-000-000	
44	F&M	26/02/2024	Hole Edge Residents Association	Unorgl Group		4315	Other community assets	E1,000		Uplights of all houses/deliverables	000-000-000	
43	F&M	26/02/2024	Schools Cricket Club	Charity	1195759	4315	Other community assets	E4,000.00		Village Green Flower Garden	000-000-000	
42	F&M	26/02/2024	Honley Village Community Trust	Charity	1195759	4315	Other community assets	E3,078		Netting and sight screen E2,365 + VAT	000-000-000	
41	F&M	26/02/2024	Upperthorpe Cricket Club	Unorgl Group		4315	Other community assets	E2,440.00		Southern Woods - tree work	000-000-000	
40	F&M	26/02/2024	Honley Business Association	Unorgl Group		4315	Other community assets	E4,100.00		Replace clubhouse carpets	000-000-000	
39	SP	16/02/2024	Honley Business Association	Unorgl Group		4700	CCTV	E1,560.00		CCTV	000-000-000	
38	COUNCIL	29/01/2024								Grant award returned by Friends of Cliff Rec		
37	COUNCIL	29/01/2024								Virement of £1,289.40 from 4315 Comm Assets to 4405 Projects and Events		
36	COUNCIL	18/12/2023								Virement of £405 to 4405 from CAC 4810 Environment		
35	COUNCIL	18/12/2023								Christmas Provision related expenditure - not grants		
34	COUNCIL	18/12/2023								Virement of £12,876 to 4315 from CAC2 Budget lines		
33	COUNCIL	18/12/2023								Virement of £22,490 from 4315 to 4310 Holmeforth Civic Hall		
32	COUNCIL	09/01/2023								Virement of £1,000 from 4615 to 4640 Holme Moss Topograph		
31	SP	18/09/2023	Kirkless Youth Alliance	Unorgl Group		4700	Youth work in the Holme Valley	E25,000.00		Support for youth clubs	000-000-000	E14,000
30	SP	18/09/2023	Holmeforth Christmas Team	Unorgl Group		4705	Christmas Provision	E1,000.00		Christmas events	000-000-000	E1,000
29	SP	18/09/2023	Honley Business Association	Unorgl Group		4705	Christmas Provision	E1,250.00		Christmas events	000-000-000	E1,250
28	F&M	25/09/2023	Yorkshire Wellbeing Group	Unorgl Group		4405	Projects and Events	E1,123.00		Craft therapy sessions for isolated people	000-000-000	E0
27	F&M	25/09/2023	Holmeforth Film Festival	OC	8875828	4405	Projects and Events	E500.00		Launch Holme Valley Culture Voucher to 18 year-olds	000-000-000	E500
26	F&M	25/09/2023	Taxandunkley	OC	09016821	4405	Projects and Events	E1,000.00		Climate change workshops for 450 Holme Valley Schools	000-000-000	E1,000
25	F&M	25/09/2023	Past Truism	OC	12055218	4405	Projects and Events	E840.00		Produce "Living Legends of the Holme Valley" booklet	000-000-000-007	E0
24	F&M	25/09/2023	Holme Valley Community Land Trust Limited t/a Ecofarmers	CBS		4405	Projects and Events	E1,464.00		Raise awareness re low-emergy, affordable homes	000-000-000	E0
23	F&M	25/09/2023	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	E290.00		Children's Arts and Crafts Workshops	000-000-000	E290.00
22	F&M	25/09/2023	Unibrella Yoga CIC	OC	12516725	4405	Projects and Events	E1,320.50		Accessible yoga classes	000-000-000	E0
21	F&M	25/09/2023	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	E1,000.00		Christmas wreath-making workshops	000-000-000	E0
20	F&M	25/09/2023	Arts for Health	OC	14346479	4405	Projects and Events	E1,500.00		Equipment for music, animation project/classes	000-000-000	E1,500
19	F&M	25/09/2023	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	E80.00		Children's Christmas Party	000-000-000	E80.00
18	F&M	25/09/2023	Holmeforth Tech	OC	14925768	4405	Projects and Events	E784.56		New chess equipment	000-000-000	E784.56
17	F&M	25/09/2023	Crafters Cottage OC	OC	14925768	4405	Projects and Events	E1,179.50		Subsidised craft courses for the Holme Valley	000-000-000	E0
16	F&M	25/09/2023	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	E405.00		Magable Map	000-000-000	E405
15	F&M	25/09/2023	St David's Church Organ Group	Unorgl Group		4405	Projects and Events	E400.00		Woolly Organ Workshops	000-000-000	E0
14	F&M	25/09/2023	Holmeforth Arts Festival	Charity	1141623	4405	Projects and Events	E2,000/year x3		Flow project - River Holme	000-000-000	E1,500
13	F&M	25/09/2023	Holmeforth Women's Institute	Charity		4405	Projects and Events	E388.00		Equipment for outdoor events	000-000-000	E388
12	F&M	25/09/2023	Holmeforth School	Ltd Company	11928547	4405	Projects and Events	E1,050.00		Town Centre Map	000-000-000	E0
11	F&M	25/09/2023	Holmeforth Festival of Folk	Unorgl Group		4405	Projects and Events	E1,500.00		Traffic management and insurance	000-000-000	E1,500
10	F&M	25/09/2023	Hole Edge Residents Association	Unorgl Group		4405	Projects and Events	E1,000.00		Marque and sound system for village gala	000-000-000	E1,000
9	F&M	25/09/2023	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	E20.00		Welcome Club activities and equipment	000-000-000	E510
8	F&M	25/09/2023	Hepworth Band	Charity	1161654	4405	Projects and Events	E1,344.00		Free band workshops and performances with youth groups	000-000-000	E1,344
7	F&M	25/09/2023	Square Peg	Charity	1188527	4405	Projects and Events	E810.00		Arts materials, music sessions and room hire	000-000-000	E810
6	F&M	25/09/2023	Square Peg	Unorgl Group		4405	Projects and Events	E437.00		Carols on the Cliff Christmas event	000-000-000	E427
5	F&M	25/09/2023	Friends of Cliff Rec	CAC		4315	Other community assets	E25,000.00		All-weather cricket practice facility	000-000-000	E0
4	F&M	25/09/2023	Honley Village Community Trust	Charity	1195759	4315	Other community assets	E5,000.00		Magable Map - improve access and biodiversity	000-000-000-007	E2,250
3	F&M	25/09/2023	Holmeforth School	Ltd Company	446916	4315	Other community assets	E1,000.00		Children's communal area at the Holmeforth field base	000-000-000	E0
2	F&M	25/09/2023	Choppards Community Association	Unorgl Group		4315	Other community assets	E1,500.00		New tables and chairs	000-000-000	E1,500
1	F&M	25/09/2023	Netherthorpe Community Partnership	Charity	1284212	4315	Other community assets	E5,000.00		Repair and decorate Netherthorpe Community Hall	000-000-000	E0
0	F&M	25/09/2023	Upperthorpe Village Hall	Charity	1027546	4315	Other community assets	E4,500.00		Repairs to village hall roof	000-000-000	E4,500
0	F&M	25/09/2023	Holmeforth Tech	CBS	FCA 7739	4305	Other community assets to 4305	E12,448.69		Refurbish "Back Room"	000-000-000	E15,000
0	F&M	25/09/2023	Woodlale Residents AFC	CASC		4315	Other community assets	E1,000.00		All energy-efficient wall heaters to clubhouse	000-000-000	E1,000
0	F&M	25/09/2023	Honley Silver Band	Unorgl Group		4315	Other community assets	E1,441.20		Replace chairs	000-000-000	E720.60
0	F&M	25/09/2023	Cartwheels Minor Cricket Club	CASC		4315	Other community assets	E3,038		Ceiling cladding and strip lights	000-000-000	E3,038
0	F&M	25/09/2023	Brookside Village Trust	OC	509001	4315	Other community assets	E1,500		Heat loss survey and draft proofing	000-000-000	E1,500
0	F&M	25/09/2023	Holmeforth Food and Drink Festival	OC	11965004	4405	Projects and Events	E1,500		Refuse collection and street cleaning	000-000-000	E1,500
0	F&M	25/09/2023	Sharing Memories	Unorgl Group		4405	Projects and Events	E1,500		Sing Your 'Soul' Sunday Project - teas and room hire	000-000-000	E1,500
0	COUNCIL	26/06/2023								Holmeforth Civic Hall via EMR 329		
0	COUNCIL	26/06/2023	The Civic, Holmeforth	Charity	1172232	4310	Holmeforth Civic Hall via EMR 329	E7,800.00		Towards full condition survey	000-000-000	E7,800.00
0	COUNCIL	26/06/2023	The Civic, Holmeforth	Charity	1172232	4310	Holmeforth Civic Hall via EMR 329	E9,517.39		Free Escape Additional Costs	000-000-000	E9,517.39
0	COUNCIL	26/06/2023	Friends of Honley Library	Charity	1181829	4300	Honley Library	E10,000		Towards energy efficiency measures	000-000-000	E10,000
0	COUNCIL	26/06/2023	Friends of Honley Library	Charity	1181829	4300	Honley Library	E10,000		Towards library costs	000-000-000	E10,000
0	F&M	24/04/2023	Choppards Community Association	Unorgl Group		4405	Projects and Events	E95.00		Coronation - Coronation Lunch	000-000-000	E95
82	COUNCIL	27/03/2023	Square Peg	Charity	1188527	5020	Step-free access map	E183.63		Report of step-free access map	000-000-000	E183.63
81	COUNCIL	27/03/2023	Holme Valley Residents Association	Unorgl Group		4615	Royal Events via EMR 336			Payment of £439.96 from EMR		
80	COUNCIL	27/03/2023								Coronation - gazebos	000-000-000	E439.96
79	F&M	27/03/2023	Holmeforth Film Festival	OC	8875828	4310	Holmeforth Civic Hall via EMR 329			Payment of £50,000 from EMR		
78	F&M	27/03/2023	Burthorpe Court Residents Group	Unorgl Group		4615	Royal Events via EMR 336			Payment of £50,000 from EMR		
77	F&M	27/03/2023	Towngate Court Residents Group	Unorgl Group		4615	Royal Events	E100		Coronation - decorations	000-000-000	E100
76	F&M	27/03/2023	Woodlale Residents Association	Unorgl Group		4615	Royal Events	E50		Coronation - bunting and flags display	000-000-000	E50
75	F&M	27/03/2023	Friends of Nabb School	Charity	1040723	4615	Royal Events	E100		Coronation - Big Lunch	000-000-000	E100
74	F&M	27/03/2023	Upperthorpe Residents Coronation Group	Unorgl Group		4615	Royal Events	E100		Coronation - tea party and dance	000-000-000	E100
73	F&M	27/03/2023	Holmeforth Tech	CBS	FCA 7739	4305	Other community assets to 4305	E12,448.69		Coronation - street party	000-000-000	E100
72	F&M	27/03/2023	Holmeforth Tech	OC	1163904	4315	Other community assets	E1,000.00		Coronation - materials for bunting	000-000-000	E100
71	F&M	27/03/2023	Honley Silver Band	Unorgl Group		4315	Other community assets	E1,441.20		Payment of £1,560 from EMR		
70	F&M	27/03/2023	Cartwheels Minor Cricket Club	CASC		4315	Other community assets	E3,038		CCTV	000-000-000	E1,560
69	F&M	27/03/2023	Brookside Village Trust	OC	509001	4315	Other community assets	E1,500		Internal Capital Works	000-000-000	E20,000
68	F&M	27/03/2023	Holmeforth Food and Drink Festival	OC	11965004	4405	Projects and Events	E1,500		Venue hire for film festival	000-000-000	E1,000
67	F&M	27/03/2023	Sharing Memories	Unorgl Group		4405	Projects and Events	E1,000		Towards a business map of Honley	000-000-000	E1,000
66	F&M	27/03/2023	Woodlale Residents Association	Unorgl Group		4405	Projects and Events	E750		Towards a tree survey at Magdale	000-000-000	E750
65	F&M	27/03/2023	Friends of Nabb School	Charity	1195759	4405	Projects and Events	E1,800		Towards Easter events - bonnet making, egg hunt, afternoon tea etc	000-000-000	E785
64	F&M	27/03/2023	The Netherside	OC	14925768	4405	Projects and Events	E1,000		Towards Coronation Afternoon Tea for people of Honley	000-000-000	E850
63	F&M	27/03/2023	The Netherside	OC	14925768	4405	Projects and Events	E1,000		Artist fees for art classes for children and young people	000-000-000	E1,000
62	F&M	27/03/2023	Woodlale Community Group (Youth Club, Mother and Baby Club)	Unorgl Group		4405	Projects and Events	E1,000		Youth Club / Mother and Baby Club - rent and equipment	000-000-000	E1,000
61	F&M	27/03/2023	Friends of Cliff Rec	Unorgl Group		4405	Projects and Events	E99.1		Services etc for Coronation event	000-000-000	E1,000
60	F&M	27/03/2023	The Netherside	OC	14925768	4405	Projects and Events	E555		Equipment, supplies - classes etc for parents and babies	000-000-000-007	E555
59	F&M	27/03/2023	Holme Valley District Scouts	Charity	1029847	4405	Projects and Events	E1,000		Toolkit to promote scouting in the HV - table, gazebos, banners, flyers	000-000-000	E1,000
58	F&M	27/03/2023	Holmeforth Town Juniors FC	Unorgl Group								

Holme Valley Parish Council - Grants to Community Groups													Projects and Events		Other Community Assets		Holmfirth Tech		CCTV		Royal Events		Honley Library		Holmfirth Civic Hall		Youth Facilities		Youth Work in the Holme Valley		Christmas Provision		CESC Transport		Patient Transport	
most recent and pending to the top													4405	4405	4315	4305	4305	4700	4700	4615	4615	4300	4300	4310	4310	4755	4755	4760	4760	4705	4705	4815	4815	4725	4725	
No	COMMITTEE	WHEN	NAME	GROUP	TYPE	REGISTRATION NUMBER	CODE	BUDGET LINE	HOW MUCH APPLIED	WHAT FOR	LEGAL POWER	AWARD	AWARD	REMAINING	AWARD	REMAINING	AWARD	REMAINING	AWARD	REMAINING	AWARD	REMAINING	AWARD	REMAINING	AWARD	REMAINING	AWARD	REMAINING	AWARD	REMAINING	AWARD	REMAINING	AWARD	REMAINING		
62	F&M	26/02/2024	Honley Show Society Ltd - LATE APPLICATION	Ltd Company		2992321	4405	Projects and Events	£500.00	Cycle storage area	USA 1870 1045			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
61	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£1,163.00	Floral Workshops	USA 1870 1045			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
60	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£578.50	Easter Bunny Tea Party for children	USA 1870 1045			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
59	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£372.00	Easter Craft Workshops for children	USA 1870 1045			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
58	F&M	26/02/2024	Holme Valley Climate Action Partnership	Charity		1190733	4405	Projects and Events	£897.00	Food event - local produce and vegetarian food	USA 1870 1045			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
57	F&M	26/02/2024	Woodside Community Group (Youth Club, Mother and Baby Club)	Unreg'd Group			4405	Projects and Events	£1,000	Youth Club / Mother and Baby Club - rent	USA 1870 1045			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
56	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£1,369.00	Brushcutter/Trimmer Training	PHA 1875 1044			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
55	F&M	26/02/2024	Friends of Cliff Rec	Unreg'd Group			4405	Projects and Events	£655.00	D-Day Beacon Lighting Event	USA 1870 1045			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
54	F&M	26/02/2024	Holmfirth Food and Drink Festival	CIC		11965504	4405	Projects and Events	£1,500	Refuse collection and street cleaning	USA 1870 1045			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
53	F&M	26/02/2024	Thongbridge Cricket Club				4405	Projects and Events	£1,500	Irrigation System	UDMPPA 1876 103			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
52	F&M	26/02/2024	Holmbridge Cricket Club - LATE APPLICATION	CASC			4315	Other community assets	£5,000.00	Batteries for solar power energy storage	UDMPPA 1876 103			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
51	F&M	26/02/2024	Holmfirth Tech	CBS	FCA 7739		4315	Other community assets to 4305	£4,915.20	New, upgraded entrance doors	UDMPPA 1876 103			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
50	F&M	26/02/2024	Hepworth Utd FC	Charity		1163904	4315	Other community assets	£2,000.00	Storage container for club's equipment	UDMPPA 1876 103			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
49	F&M	26/02/2024	Friends of Honley	Unreg'd Group			4315	Other community assets	£1,500.00	Seasonal Planting of outdoor spaces - spring, summer	UDMPPA 1876 103			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
48	F&M	26/02/2024	Eden's Forest CIC	CIC		10957935	4315	Other community assets	£1,337.63	Sheltered area for play and learning - Honley	UDMPPA 1876 103			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
47	F&M	26/02/2024	Honley Business Association	Unreg'd Group			4315	Other community assets	£1,000	Upkeep of x6 Honley defibrillators	PHA 1878 1034			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
46	F&M	26/02/2024	Hade Edge Residents Association	Unreg'd Group			4315	Other community assets	£4,000.00	Village Green Flower Garden	UDMPPA 1876 103			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
45	F&M	26/02/2024	Scholes Cricket Club	Unreg'd Group			4315	Other community assets	£3,078	Netting and sight screen £2,565 + VAT	UDMPPA 1876 103			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
44	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4315	Other community assets	£2,640.00	Southgate Woods - tree works	UDMPPA 1876 103			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
43	F&M	26/02/2024	Upperthong Cricket Club	Unreg'd Group			4315	Other community assets	£4,100.00	Replace clubhouse carpets	UDMPPA 1876 103			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
42	SP	19/02/2024	Honley Business Association	Unreg'd Group			4700	CCTV	£1,560.00	CCTV	USBA 1887 102			£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000		
COUNCIL 29/01/2024											Grant award returned by Friends of Cliff Rec			-£427	£7,251.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000	
COUNCIL 29/01/2024											Virement of £3,289.40 from 4315 Comm Assets to 4405 Projects and Events			-£3,289	£6,824.34	£20,000.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000	
COUNCIL 18/12/2023											Virement of £405 to 4405 from CACE 4825 Environment			-£405	£3,535.34	£23,289.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000	
COUNCIL 18/12/2023											Christmas Provision				£3,130.34	£23,289.40			£0		£0		£0			-£7,317		£0		£11,000		-£502		£0	£1,000	
COUNCIL 18/12/2023											Virement of £12,876 to 4315 from CACE budget lines				£3,130.34	£23,289.40			£0		-£12,876.00		£23,289.40			-£7,317		£0		£11,000		£3,752		£0	£1,000	
COUNCIL 18/12/2023											Virement of £22,490 from 4315 to 4310 Holmfirth Civic Hall				£3,130.34	£22,490.00			£0				£0			-£7,317		£0		£11,000		£3,250		£0	£1,000	
COUNCIL 09/10/2023											Virement of £1,000 from 4615 to 4640 Holme Moss Topography				£3,130.34	£32,903.40			£0		£1,000		£0			-£7,317		£0		£11,000		£3,250		£0	£1,000	
44	SP	18/09/2023	Kirklees Youth Alliance	Unreg'd Group			4760	Youth work in the Holme Valley	£25,000.00	Support for youth clubs	USA 1870 1045	£14,000		£3,130.34	£32,903.40			£0		£0		£1,000			-£7,317		£0		£14,000		£3,250		£0	£1,000		
43	SP	18/09/2023	Holmfirth Christmas Team	Unreg'd Group			4705	Christmas Provision	£1,000.00	Christmas events	USA 1870 1045	£1,000		£3,130.34	£32,903.40			£0		£0		£1,000			-£7,317		£0		£11,000		£1,000		£3,250	£0	£1,000	
42	SP	18/09/2023	Honley Business Association	Unreg'd Group			4705	Christmas Provision	£1,250.00	Christmas events	USA 1870 1045	£1,250		£3,130.34	£32,903.40			£0		£0		£1,000			-£7,317		£0		£25,000		£1,250		£4,250	£0	£1,000	
41	F&M	25/09/2023	Yorkshire Wellbeing Group	Unreg'd Group			4405	Projects and Events	£1,123.00	Craft therapy sessions for isolated people	USA 1870 1045	£0		£3,130.34	£32,903.40			£0		£0		£1,000			-£7,317		£0		£25,000				£5,000	£0	£1,000	
40	F&M	25/09/2023	Holmfirth Film Festival	CIC		8875828	4405	Projects and Events	£500.00	Launch Holme Valley Culture Voucher to 18-year-olds	USA 1870 1045	£500	£500	£3,130.34	£32,903.40			£0		£0		£1,000			-£7,317		£0		£25,000				£5,000	£0	£1,000	
39	F&M	25/09/2023	fairandfunky	CIC		08016821	4405	Projects and Events	£1,500.00	Climate change workshops for x10 Holme Valley Schools	USA 1870 1045	£750	£750	£3,630.34	£32,903.40			£0		£0		£1,000			-£7,317		£0		£25,000							

Holme Valley Parish Council - Grants to Community Groups

Grant Applications being considered 26th February 2024

												AWARD	4405	4405	4315		
No	COMMITTEE	WHEN	NAME	GROUP	TYPE	REGISTRATION NUMBER	CODE	BUDGET LINE	HOW MUCH APPLIED	WHAT FOR	LEGAL POWER		AWARD	AWARD	REMAINING	4315 AWARD	REMAINING
62	F&M	26/02/2024	Honley Show Society Ltd - LATE APPLICATION	Ltd Company		2992321	4405	Projects and Events	£500.00	Cycle storage area	LGA 1972 S145			£7,251.34		£20,000.40	
61	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£1,163.00	Floral Workshops	LGA 1972 S145			£7,251.34		£20,000.40	
60	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£578.50	Easter Bunny Tea Party for children	LGA 1972 S144			£7,251.34		£20,000.40	
59	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£372.00	Easter Craft Workshops for children	LGA 1972 S145			£7,251.34		£20,000.40	
58	F&M	26/02/2024	Holme Valley Climate Action Partnership	Charity		1190733	4405	Projects and Events	£897.00	Food event - local produce and vegetarian food	LGA 1972 S145			£7,251.34		£20,000.40	
57	F&M	26/02/2024	Wooldale Community Group (Youth Club, Mother and Baby Club)	Unregd Group			4405	Projects and Events	£1,000	Youth Club / Mother and Baby Club - rent	LGA 1972 S145			£7,251.34		£20,000.40	
56	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£1,369.00	Brushcutter/Trimmer Training	PHA 1875 S164			£7,251.34		£20,000.40	
55	F&M	26/02/2024	Friends of Cliff Rec	Unregd Group			4405	Projects and Events	£655.00	D-Day Beacon Lighting Event	LGA 1972 S145			£7,251.34		£20,000.40	
54	F&M	26/02/2024	Holmfirth Food and Drink Festival	CIC		11965504	4405	Projects and Events	£1,500	Refuse collection and street cleaning	LGA 1972 S145			£7,251.34		£20,000.40	
53	F&M	26/02/2024	Thongsbridge Cricket Club				4405	Projects and Events	£1,500	Irrigation System	LG(MP)A 1976 S19			£7,251.34		£20,000.40	
52	F&M	26/02/2024	Holmbridge Cricket Club - LATE APPLICATION	CASC			4315	Other community assets	£5,000.00	Batteries for solar power energy storage	LG(MP)A 1976 S19			£7,251.34		£20,000.40	
51	F&M	26/02/2024	Holmfirth Tech	CBS		FCA 7739	4315	Other community assets to 4305	£4,915.20	New, upgraded entrance doors	LG(MP)A 1976 S19			£7,251.34		£20,000.40	
50	F&M	26/02/2024	Hepworth Utd FC	Charity		1163904	4315	Other community assets	£2,000.00	Storage container for club's equipment	LG(MP)A 1976 S19			£7,251.34		£20,000.40	
49	F&M	26/02/2024	Friends of Honley	Unregd Group			4315	Other community assets	£1,500.00	Seasonal Planting of outdoor spaces - spring, summer	LG(MP)A 1976 S19			£7,251.34		£20,000.40	
48	F&M	26/02/2024	Eden's Forest CIC	CIC		10957935	4315	Other community assets	£1,337.63	Sheltered area for play and learning - Honley	LG(MP)A 1976 S19			£7,251.34		£20,000.40	
47	F&M	26/02/2024	Honley Business Association	Unregd Group			4315	Other community assets	£1,000	Upkeep of x6 Honley defibrillators	PHA 1936 S234			£7,251.34		£20,000.40	
46	F&M	26/02/2024	Hade Edge Residents Association	Unregd Group			4315	Other community assets	£4,000.00	Village Green Flower Garden	LG(MP)A 1976 S19			£7,251.34		£20,000.40	
45	F&M	26/02/2024	Scholes Cricket Club	Unregd Group			4315	Other community assets	£3,078	Netting and sight screen £2,565 + VAT	LG(MP)A 1976 S19			£7,251.34		£20,000.40	
44	F&M	26/02/2024	Honley Village Community Trust	Charity		1195759	4315	Other community assets	£2,640.00	Southgate Woods - tree works	LG(MP)A 1976 S19			£7,251.34		£20,000.40	
43	F&M	26/02/2024	Upperthong Cricket Club	Unregd Group			4315	Other community assets	£4,100.00	Replace clubhouse carpets	LG(MP)A 1976 S19			£7,251.34		£20,000.40	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

Name of Organisation	Holmfirth Food & Drink Festival
Amount of award	£ 1500
Purpose for which the grant was awarded	To assist with the cost of refuse collection and street cleaning service provided by Kirklees council during the festival weekend.

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

The festival took place in September 2023 being its second year after a two year break due to Covid. Despite the uncertain weather, it was successful and, we believe, and attracted as many visitors as the previous year. This was the first year without the Market Hall being available meaning that we had fewer stallholders overall and weren't able to use the flow of visitors through the Hall towards the library area. However, we turned the Hollowgate 'dead end' into a seating/eating area and this worked quite well. There was a lot of positive feedback from visitors, stall holders and local businesses who benefitted from increased trade over the weekend. We estimate that there were c 40,000 visitors to Holmfirth during the two days.

We applied the grant towards the cost of refuse collection and street cleaning.

Please see attached link for a short video of the 2023 festival:

[Holmfirth Food and Drink Festival 2024 Sponsorship Opportunity \(youtube.com\)](https://www.youtube.com/watch?v=...)

The Story of Your Project contd.

What you achieved	
What were the benefits of your project?	<p>The purpose of the event is to:</p> <ul style="list-style-type: none"> - showcase Holmfirth to visitors from outside the area - encourage visitors to visit the town again - provide locals with a vibrant event on their doorstep - increase trade to other businesses within the town during the weekend.
Who benefited from the project?	Visitors, local residents and businesses in the town
How many people benefited?	we estimate c40,000 visitors plus benefit to the traders and local businesses
Was the project inclusive? How were marginalised groups (elderly, disabled, young people etc) able to participate?	<p>The festival is accessible to all and there are no physical barriers for disabled visitors</p> <p>Families are encouraged to visit and we lay on free entertainment for children by way of circus skills and birds of prey. In addition, we have a face painting stall and select a wide range of vendors that are likely to appeal to all parts of the community.</p>
Reflecting on climate change, did the project address any aspects of the climate emergency? How?	<p>We encourage visitors to refill their water bottles at the water point (made available by the Parish Council).</p> <p>We prohibit the use of single use plastics, plastic straws and polystyrene by our vendors.</p> <p>Re-usable plastic beer 'glasses' are used by our key bar vendors (including The Picturedrome, who are not technically part of the festival).</p>

Did you achieve what you were trying to do?	Yes, it was a successful event.

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded	£ 1500
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Date	Description of expenditure	Amount
30.08.23	Refuse collection and street cleaning	£ 2033.04
		£
		£
		£
		£
		£
		£
		£
		£
		£
		£
		£
		£
	Total expenditure	£
	Amount of grant remaining (if any)	£

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form	Nick Davies	Date	15.02.24
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Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS
Email: clerk@holmevalleyparishcouncil.gov.uk
Tel: 01484 687460



Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

Name of Organisation	Wooldale Wanderers AFC (WWAFC)
Amount of award	£ 2,500
Purpose for which the grant was awarded	Installation of 6 energy efficient wall heaters

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

The grant kindly awarded by the Parish Council towards the installation of 6 energy efficient wall heaters represents Phase 2 of the renovation of the Wooldale Wanderers AFC Clubhouse. Phase 1, also most generously supported by the Parish Council, permitted the complete refurbishment of the space and Phase 3, supported by a grant from the Co-op Development Fund, will see the installation of secondary glazing.

All these grants have contributed to turning the former Co-op Bakehouse in Wooldale into a warm, welcoming and high quality changing area and club facility for the players and officials of Wooldale Wanderers, as well as a space that can be used by local community groups.

Since the refurbishment was completed, we have been able to host meetings by the Friends of the Cliff Rec (including their AGM), the Wooldale Allotment Society and the WWAFC committee and we hope to be able to extend the user base considerably now

that people no longer freeze in the winter!

The heaters have been integral to this. It was important to the club that they were energy efficient, as we are very conscious of the Climate Emergency and, as you can see from the photos, they are also discreet and in keeping with the overall feel of this lovely old building.

The club would like to record its most sincere thanks to the Parish Council's generosity in supporting us with two grants. Without these, we would not be the thriving, local community asset that we have now become.

The Story of Your Project contd.

What you achieved

What were the benefits of your project?

Before the installation of the 6 heaters the building was not heated. Quite simply, without this grant, we would not have been able to use the building in the winter.

Who benefited from the project?

The entire club – the 1sts, Reserves and the 2 Masters (over 45 teams) – plus officials, as well as the local community groups, who are increasingly wanting to either visit the clubhouse or use it for their own activities.

How many people benefited?

Over 100, plus the community groups.

Was the project inclusive?

How were marginalised groups (elderly, disabled, young people etc) able to participate?

Yes, WWAFC is a diverse club and prides itself on its engagement with the local community. Players were involved in some of the work.

Reflecting on climate change, did the project address any aspects of the climate

It was particularly important to the players and the committee that we were able to source energy-efficient heaters, as there is a great consciousness of the climate emergency amongst the players.

emergency? How?	
Did you achieve what you were trying to do?	100%! Thank you.

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded	£ 2500
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Date	Description of expenditure	Amount
23/10/23	Installation and commissioning of 6 panel heaters and an air curtain by South View Electrical Ltd	£ 700
1/11/23	Purchase from the Electric Centre of 5 x 2.0kw panel heaters; 1 x 1.5kw panel heater; ancillary items (detailed on the attached invoice)	£ 1,745.18
	Total expenditure	£ 2,445.18
	Amount of grant remaining (if any)	£ 54.82

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form	Dominic Shellard, Chair of WWAFC	Date	15/1/24
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Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

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Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

Name of Organisation	Holmfirth Tech Ltd
Amount of award	£ 5,000
Purpose for which the grant was awarded	Renovation of the Rock Room.

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

The funding was used to renovate the Tech's basement Rock Room; this included installation of a suspended ceiling (to cover unsightly pipework between the basement and ground floor) and the new ceiling has improved soundproofing incorporated, together with new LED ceiling lights which are more energy efficient than the old strip lights. Three walls have also been damp-proofed and replastered with the remainder of the funding.

The new plasterwork has only just dried, so walls are now ready to paint and for the room to be deep cleaned. New flooring tiles will also be laid to further help with soundproofing. The room is already used by a variety of hirers, who provide drum and piano/electronic keyboard lessons, music and animation sessions, and weekly Café Orchestra sessions. Once completed, the room will be more appealing to a wider range of musical activities and a wider age range, including band rehearsals. For example, Holmfirth Man Club have recently set up a new band and are using the Tech's Rock Room facilities to rehearse; this group was set up primarily to help men's mental wellbeing and members of the Club already love the Rock Room space and all it has to offer.

The Story of Your Project contd.

What you achieved	
What were the benefits of your project?	<p>We are already seeing the benefits that our Rock Room facilities provide to those who use the room, e.g. Arts for Health CIC teaches young people who are either disadvantaged or have learning disabilities, to play music and produce accompanying animations. Our facilities are providing a distraction from their day-to-day health issues, including lessening their depression and anxiety issues. The young people have become more focused, and it has aided their self-expression of emotions; after a music session at the Tech, they leave with more self-esteem and their confidence has been boosted.</p> <p>Other groups see the Tech as their home (including Holmfirth Man Club, as mentioned earlier). Before this grant and the work it has funded, the Rock Room was under-utilised and its state of repair made it the most unattractive room in the building. There was also sound drift into the rooms above the Rock Room, which acted as a disincentive to other potential hirers. With better soundproofing and an improved look and feel to the Rock Room, the room is now far more appealing to a wider range of existing and would-be musicians and animators.</p>
Who benefited from the project?	<p>The Tech, Kirklees Council Community Plus Team, the local PCN and a number of Community Interest Companies (including Arts for Health CIC and The Nest CIC – both based at the Tech) are all working together to promote practical skills, such as music, to help improve mental health and anxiety, without the need for people to go to their local doctor's surgery. Mental health and anxiety cases are extremely high within Holmfirth and the wider Holme Valley, and are on the increase; the use of our Rock Room musical facilities would help alleviate and highlight these issues from a practical side to reduce the dependency on the GP surgery. We are working closely with one of the practices to explore how the Tech, including its music facilities can help improve the wellbeing of local people.</p> <p>We are also aware that investment for music in schools</p>

	<p>has reduced and more older people are seeing involvement in music-making as beneficial for their health and wellbeing.</p> <p>Being able to promote the Rock Room more and increasing its use, we will be helping local people of all ages, as well as contributing to the Tech's financial viability.</p>
How many people benefited?	The majority of our Rock Room hirers are local people, of all ages. Music tuition is provided to young and old, able-bodied and disabled people (we have excellent disabled access). Some musical activities are for groups, other activities are on a one-to-one basis (e.g. piano and drum tuition), and the Arts for Health CIC sessions involve small groups (two or three young people).
Was the project inclusive? How were marginalised groups (elderly, disabled, young people etc) able to participate?	Totally inclusive; as mentioned above, all our facilities are totally accessible to young and old, able-bodied and disabled people. We have excellent disabled access.
Reflecting on climate change, did the project address any aspects of the climate emergency? How?	The new lowered, suspended ceiling includes LED ceiling lights which are far more energy efficient than the old strip lights they replaced. This will help to reduce our energy costs but, overall, the ceiling will also provide better soundproofing which will be beneficial to other hirers in the building and our neighbours.
Did you achieve what you were trying to do?	Absolutely. We now have a more appealing and fit-for-purpose Rock Room, with a ceiling that provides better energy efficiency and walls that are no longer damp.

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

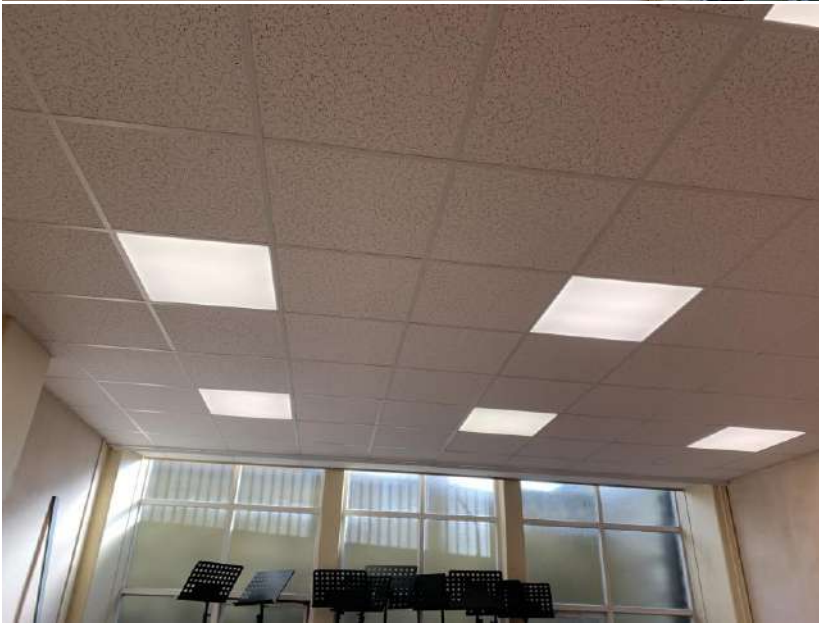
Grant awarded	£ 5,000
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Date	Description of expenditure	Amount
26/11/23	Supply and fit suspended ceiling including Thermatex and vinyl tiles for extra acoustic value	£ 3,159.88
19/12/23	Fitting of new LED ceiling lights	£ 1,063.23
12/1/24	Damp proofing and re-plastering, including insulated plasterboard (for improved soundproofing)	£ 4,150.00
		£
		£
		£
		£
		£
	Total expenditure	£ 8,373.11
	Amount of grant remaining (if any)	£ 0
	NB The difference has been made up from Tech funds.	(3,373.11)

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form	Sally Barber, Manager	Date	19 Feb 2024
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Holme Valley Parish Council

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Grant Evaluation

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Name of Organisation	Honley Village Community Trust CIO
Amount of award	£ 2250
Purpose for which the grant was awarded	To make Magdale Dam more accessible and safer for a range of anglers and to improve its biodiversity.

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

This project is ongoing. The most expensive item - the coir matting pre planted with marginal and wetland plants has been purchased and delivered. It will be pegged to the banking during the next 2/3 weeks. Work will then commence on path improvements.

The Story of Your Project contd.

What you achieved

What were the benefits of your project?	To be completed at end of project
Who benefited from the project?	To be completed at end of project
How many people benefited?	To be completed at end of project
Was the project inclusive? How were marginalised groups (elderly, disabled, young people etc) able to participate?	To be completed at end of project
Reflecting on climate change, did the project address any aspects of the climate emergency? How?	To be completed at end of project
Did you achieve what you were trying to do?	To be completed at end of project

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded	£ 2250
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Date	Description of expenditure	Amount
15.12.23	Pre planted Coir Matting	£ 3216
	50% to be paid from grant/ 50% from Environment Agency	£
	Total expenditure	£ 1608

	Amount of grant remaining (if any)	£ 642
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Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form	Steve Hemming	Date	15 February 24
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Holme Valley Parish Council

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Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
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Name of Organisation	The Welcome Club
Amount of award	£ 910
Purpose for which the grant was awarded	

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

We booked 4 x Armchair Zumba sessions which the members love, it encourages movement, while singing along to the music they love.

We booked 4 x Armchair Ballroom sessions, similar to the Armchair Zumba but with different emphasis and different movements invoved.

We arranged a Christmas Party for our members with hot chicken sandwiches with stuffing and apple sauce, pork

pies and quiches. They finished off with mince pies, Christmas cake and cheese.

They were entertained by members of Honley Silver Band who came along and played Christmas Carols for us.

We were very fortunate that ALDI supported us with FREE Christmas Cakes and Mince Pies – enjoyed by all.

Photos attached. I have permission from the Band for you to use their photo.

We are stocking up our tea, coffee, biscuits and cakes as now we have between 45 – 50 people each week.

We know how much they appreciate us as I set them a little task asking them to write down the words opposite the word Welcome Club that they think best describes it. Attached is a copy of their answers – it made me cry and made me even more determined to do this as long as ever any one of them needs it.

I have also enclosed a copy of some Christmas Cards they sent us, one of them stood up at the end of the Christmas Party and thanked all us volunteers for all that we do.

It is our PLEASURE to help so many people keep warm, find friends, enjoy life, be part of a family.

In a nutshell we love them and they love us and we are now A FAMILY, caring for each other in every way we can.

We are now booking trips for this year and we will use some of the money to subsidise some of these trips which are so important to them. They get so excited to be going on a coach and out for the day with friends. Seeing new and not so new places but getting away from the every day.

If ever you are around on a Monday in Honley please do call in to see us, we are always happy to welcome visitors to our Welcome Club.

We should encourage all our local villages to open a Welcome Club maybe on a different day of the week and then they can go to different ones if they can travel or at least give the people local to them the opportunity to enjoy what we do.

Big thanks go to our volunteers who sign people in, make drinks, serve cake and drinks and then wash up. They do a quiz and play Bingo all helped along by the volunteers.

The Story of Your Project contd.

What were the benefits of your project?	Providing a warm space with FREE tea, coffee, biscuits, cakes. Keeping the members active both mind and body! Sharing and caring with each other, forming friendships from day one.
Who benefited from the project?	ALL our members.
How many people benefited?	45 – 50 depending upon the date. We have records of numbers attending each week.
Was the project inclusive? How were marginalised groups (elderly, disabled, young people etc) able to participate?	<p>We have a majority of elderly people with one or two in wheelchairs – depending upon transport, carers etc. We have a family with 3 adopted special needs young adults who love the club.</p> <p>We have members with dementia who usually come with partners and this gives them the chance to see they are not on their own.</p>
Reflecting on climate change, did the project address any aspects of the climate emergency? How?	NO
Did you achieve what you were trying to do?	YES and more.

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

			Grant awarded	£ 910.00
Date	Description of expenditure	Amount	Remaining	
① 17/11/23	BISCUITS	£ 4.00	£ 906.00	
② 18/11/23	CAKES / BISCUITS / APPLE SAUCE	£ 17.05	£ 888.95	
③ 03/11/23	4 x ARMCHAIR ZUMBA	£ 180.00	£ 708.95	
④ 12/11/23	WHITE DISPOSABLE TABLE CLOTHS	£ 6.45	£ 702.50	
⑤ 29/11/23	TEABAGS, NAPKINS, BISCUITS	£ 24.93	£ 677.57	
⑥ 6/12/23	ALDI ^{DONATED} XMAS CAKES / MINCE PIES	£ 34.18	£ 677.57	
⑦ 16/12/23	SANDWICHES + PIES (XMAS PARTY)	£ 130.00	£ 547.57	
⑧ 20/12/23	THANK YOU CARDS u u	£ 10.00	£ 537.57	
⑨ 18/12/23	CHEESE + BISCUITS	£ 11.60	£ 525.97	
⑩ 17/12/23	QUICHES	£ 24.94	£ 501.03	
⑪ 15/12/23	EGGS	£ 2.00	£ 499.03	
⑫ 18/12/23	MILK, CHEESE, BUTTER	£ 6.05	£ 492.98	
⑬ 12/12/23	PLATES / SALT + PEPPER / TONGS	£ 5.95	£ 486.93	
	TRIPS - SUBSIDIES	£ 450.00	£ 36.93	
		£	£	
		£	£	
		£	£	
		£	£	
		£	£	

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form	C. Roberts.	Date	14/2/24
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Date	Day	Destination	Leave	Return
21/02/24	Wednesday	Wetherby Whaler [Lunch only]	12.00	15.30
19/03/24	Tuesday	Cannon Hall	9.30	16.00
29/03/24	Friday	Easter Tea	At Roundway	15.00
15/04/24	Monday	Barnsley Market	10.00	16.00
17/05/24	Friday	Hampsons Garden Centre	9.30	13.00
		and Wetherby Whaler	13.30	16.00
24/05/24	Friday	Llandudno	9.30	16.00
10/06/24	Monday	Summer Tea	At Roundway	15.00
20/06/24	Thursday	Canal Trip	9.30	16.30
10/07/24	Wednesday	Harewood House & Gardens	9.30	16.00
24/07/24	Wednesday	Bury Market	10.00	16.00
14/08/24	Wednesday	Yorkshire Wildlife Park	9.30	16.30
20/08/24	Tuesday	Bridlington	9.30	16.30
09/09/24	Monday	York [optional cruise]	9.30	16.00
	Cruise on the Ouse, bar and food on board. Cost from £8.50			
	Booking and payment for cruise by 18/8/24 [brochure with times soon]			
19/11/24	Tuesday	Blackpool	13.30	
	Granada Fish Restaurant in Fleetwood, then through the Illuminations			
20/12/24	Friday	Christmas Tea [with raffle and games]		14.00
		Everyone welcome to join us at Roundway		
Above are some trips that we hope you would enjoy going on this year.				
If you are interested, please let Margaret know as soon as possible.				
The sooner we have a list, the sooner we can book coaches and let you have prices.				
Once prices have been obtained and you put your name down, a non-refundable £15 deposit will be taken.				
The balance will be due at least two weeks before we set off.				
All are welcome to join any of our trips, so invite your family, friends, neighbours.				
You will see that some trips are during school holidays, bring your grandchildren.				
The more, the merrier; and it will keep costs down.				
If you have any further suggestions, please bring them to our attention and we can see if any others show any interest.				







Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

Name of Organisation	Honley Village Community Trust
Amount of award	£ 850
Purpose for which the grant was awarded	Childrens Christmas Party

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

We held a fabulous Childrens Christmas Party for the children of Honley aged 4-11 years old.

The village hall was decorated to create a wonderful Christmas atmosphere including the creation of a Santa's grotto with lot of Christmas tree's thanks to the wonderful donations received from residents of Honley.

The Party included a DJ, disco, party games, party food and refreshments, a visit from Santa himself and a present for them all to go home with. The DJ was a well-known DJ to the children, the local school use him and was a huge success.

Please see photos attached to the email

What you achieved

What were the benefits of your project?	<p>We created an opportunity for the children of Honley to come together to have fun with their own Christmas Party. The event was widely promoted on social media and in the Honley Flyer with the aim to reach as many people in the community as possible, offering everyone the opportunity to come together and take part.</p> <p>The party was hugely supported by local children and families from the village.</p> <p>Having fun, coming together to make new friends and creating memories were the main objectives and were definitely achieved – everyone who attended left very happy, excited and worn out from all the activity.</p>
Who benefited from the project and the grant awarded?	<p>c56 children from the village, aged between 3-11 years attended the Christmas Party bringing along mums and dads to watch them all have fun. Many siblings were able to take part in the party which was wonderful to see the whole family having fun together with other children from the village.</p>
How many people benefited?	<p>c56 children + mum's & dads & volunteers who made the day a great success</p>
Did you achieve what you were trying to do?	<p>We definitely achieved what we set out to do, and more. Our objective was to provide a fun, safe place for children to attend, take part and enjoy a disco, party games, eat good party food, meet Santa, leave with a gift, and having made some special memories and maybe have made some new friends.</p> <p>The event was extremely well attended, and all the children had a lot of fun together. We received fabulous feedback at the end of the party from families who had been involved and they are looking forward to 2024 Christmas party - we hope to build on the success and are keen to ensure we can provide this as an annual event to the children of Honley.</p>

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded			£ 850
Date	Description of expenditure	Amount	Remaining
	Village Hall Room Hire	£ 45.00	£
	Santa Costume	£ 150.00	£
	Party Food & Refreshments	£ 205.79	£
	Party Boxes / Cups / Table Covers / Christmas Crackers	£ 120.21	£
	Santa Gifts for Children	£ 125.00	£
	Printing – Tickets & Posters	£ 24.00	£
	DJ & Entertainment	£ 180.00	£
		£	£ 0

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form	Linda Booth
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Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS
Email: clerk@holmevalleyparishcouncil.gov.uk
Tel: 01484 687460

Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

Name of Organisation	Honley Village Community Trust
Amount of award	£ 390
Purpose for which the grant was awarded	Childrens Arts & Craft Workshops

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

We held 3 Free Childrens/Family Art & Crafts Workshops for 4-11 year olds. These included

- **2 x Halloween Pumpkin Carving and crafting workshops**
- **1 x Christmas Crafting workshop**

Halloween Pumpkin Carving & Crafting –

A free event for families to come along and enjoy. We had a huge amount of families attend and were thrilled that they had somewhere to come together as a family to carve the pumpkins. The feedback we received from families is that they find it hard to allocate the time and the space at home, and were thankful to have somewhere to come and loved the workshop. We provided all the cutting utensils along with lots of stencils for them to use to help them with their designs. There was a separate table full of crafts where the children could also draw, create pictures etc including glitter, glue, coloured card and lots of more craft material. Refreshments were provided. Both sessions were well attended by c28 children and c24 Adults at each workshop. The village hall was decorated with Halloween decorations.

Christmas Crafting Workshop

Following on from the success of the previous years workshop, 2023 was a huge success too. C50 children attended the workshop throughout the session. Several tables were set up enabling children to create their own Christmas crackers, a poinsettia tealight, snow globe, Christmas cards, advent calendar, and much more. The room was full of children having lots of fun and everyone went home with a bag of goodies that they had created. Refreshments were provided. The village hall was decorated with Christmas decorations to help create a festive atmosphere.

Please see photos attached to the email

What you achieved

What were the benefits of your project?	<p>Building on the success of the previous years Christmas Crafting Workshop this year we created more opportunities for the children of Honley to get involved, come together, have fun and enjoy more free events. Both the Halloween Crafting Workshop and Christmas Crafting workshop were heavily advertised on social media via our own facebook page and Honley Community page, plus there was a large presence in the Honley Flyer with the aim to reach as many families as possible. Posters were printed for display in the Library and Sweet Stop and copies were sent to the school to promote.</p> <p>Both events were a huge success, we have received wonderful feedback from families and they are all very much looking forward to both events taking place in 2024, which we hope and aim to be able to hold again and to make both workshops an annual event. We have helped to create fun and lasting memories to families who might not be able to provide their children with such activities and a safe environment for them to play and be creative with other children.</p>
Who benefited from the project and the grant awarded?	C80 children from the village, aged between 3-11 years have benefited from the events along with mum's, dad's and grandparents who attended with the children.
How many people benefited?	See above in other sections
Did you achieve what you were trying to do?	<p>We definitely achieved what we set out to do, and more. Our objective was to provide a fun, safe place for children to attend, take part and enjoy a being creative, taking home what they had made - special memories and maybe some new friends.</p> <p>We are thrilled with the attendance at both events and we very much look forward to offering the children and families of Honley similar events in 2024</p>

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded			£ 390
Date	Description of expenditure	Amount	Remaining
	Village Hall Room Hire	£ 135.00	£
	Crafting Material & Kits – Halloween	£ 67.00	£
	Crafting Material – Christmas	£ 103.19	£
	Refreshments	£ 21.21	£
	Printing – Tickets & Posters	£ 32.00	£
	Decorations	£ 35.89	£
<i>Any amount of the award unspent may have to be returned to the Parish Council</i>			

Person completing this form	Linda Booth
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**Halloween
crafting
workshop**

Fun for all the family!

Create your spooktacular
Pumpkin / Scarecrow at this
FREE crafting workshop

Bring your Pumpkin or your Scarecrow
along with you and use the workshop
to get creative, or express your creative
side with a drawing

Book your place at
The Sweet Stop, Honley

**SATURDAY 21ST &
SUNDAY 22ND
OCTOBER
2-4PM**

The Village Hall, Honley

Brought to you by Honley Village Community Trust CIO









Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS
Email: clerk@holmevalleyparishcouncil.gov.uk
Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?
Replacement carpets for the Upperthong Cricket Club clubhouse, a valued venue for people within the community

1 Contact Details	
Name of organisation	Upperthong Cricket Club
Address	Wickens Lane Upperthong Holmfirth
Postcode	HD9 3XB
Contact person	
Position in group	Committee member and junior team coach
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<div><div>• Unregistered community group <input type="checkbox"/></div><div>• Registered charity <input type="checkbox"/></div><div>• Other (please state) <input type="checkbox"/></div><div>Community Amateur Sports Club (CASC)</div><div>.....</div></div>	
Charity Registration No	N/A <div>If applicable</div>	
When did the group start?	Club formed in 1994 and became a CASC on 26 th June 2008	
How many people are involved in running your group? (approx. – variable by nature)	Trustees	
	Unpaid Management Committee	15
	Paid F/T Staff	
	Paid P/T Staff	2
	Volunteers (excluding Management Committee)	10

3 Your Finances (your last full financial year)	
Financial Year	To 31 st December 2022
Income	£ 12,006
Expenditure	£ 30,486
Reserves held	£ 2,584
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	<div>Accounts for the year-ending 31st December 2023 are currently in preparation ahead of AGM in February 2024.</div> <div>Long-term there is significant capital expenditure requirement within the clubhouse when possible. There is also a need to invest in ground-keeping and cricket training materials. These expenditure plans are not imminent and, therefore, not itemised.</div>

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
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Sort Code	
Account Number	

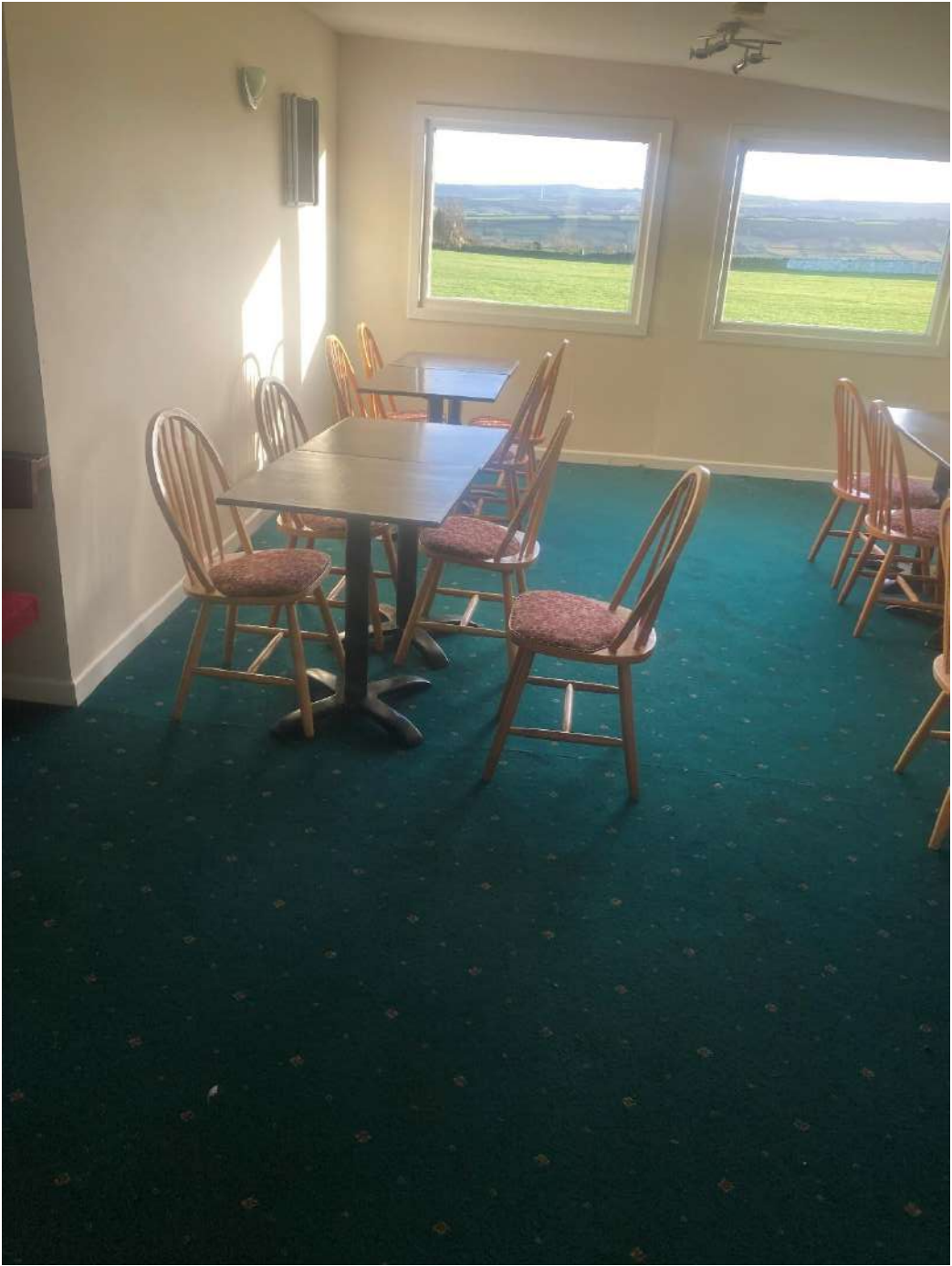
5	Your Project
Outline the project that you are seeking a grant for	
Objective <p>The aim of the project is to replace internal carpets within the existing clubhouse, in order to create a long lasting, more welcoming inside area for cricketers, match spectators and the surrounding community who use the facilities for other recreational activities. The existing indoor area consists of a bar area, fitted and functioning kitchen, lounge / dining and games area. The clubhouse currently provides comfortable capacity to seat c30 people, with additional room for standing. However, the current floor covering is a dated carpet material, which serves little purpose from an aesthetic or practical perspective. Loyal supporters of the club, players, juniors, parents and visitors regularly comment on how pleasing the external vista and viewing experience is, however the clubhouse interior is long overdue a wholesale refurbishment.</p> <p>The proposal is to make use of newly purchased carpet, which will require little maintenance to retain the functionality / appearance in order to improve the aesthetics of the clubhouse, the sustainability of the structure and the insulation of the open space. In addition, we seek to lay ribbed matting into the entrance areas in order to ensure that the floor is covered by a durable material, which is especially important for the pedestrian traffic and footwear in use within these areas. Again, this will improve aesthetics whilst providing essential longevity to the sub-covering structure. We are very keen to provide an exemplary viewing and social experience for all visitors to the club, therefore we intend to ensure that non-playing spectators can enjoy the warm, welcoming and comfortable atmosphere inside the clubhouse.</p>	
Design <p>The design has been pulled together by committee members based on observations of usage over the last two years during matches, training sessions and general social events. It takes into account available space, viewing points for spectators and the regular social events conducted within the building.</p> <p>The proposal makes use of Polypropylene fibre, which has many properties that contribute to sustainable use. Polypropylene fibre is chemically inert, so it doesn't break down with harmful effects on health or the environment. It is also low in density, so less of it is needed than other fibres to make products. The materials have been carefully selected for their durability with little maintenance as well as the positive environmental impact. The carpet is stainfree, bleach cleanable with a 10 year warranty, making this a durable long-term choice for the club.</p> <p>The design has been broken into 2 areas:</p> <p>Clubhouse lounge / bar / dining area<p>The overall social area and 'heartbeat' of the club, where local people attend to socialise and before, during and after participation in sport. It is also home of the club's extra-curricular functions and is used to provide a function area for local people to hire for private events. It is essential that this social area has a suitable floor covering in order to ensure sustainability of the structure and to provide a comfortable and appropriate environment for the club's visitors. The intention is for this area to be re-carpeted as outlined.</p></p> <p>Entrance 'lobbies'<p>Upon entry to the clubhouse, via either the front or the rear door, there is a narrow 'corridor' which provides access into the main clubhouse room and regularly houses temporary entrants to the clubhouse, e.g. when sheltering from a rain shower! The intention is to provide suitable and appropriate re-covering of these floor spaces with durable, heavy duty fitted ribbed matting. This will ensure the longevity of the sub-covered floor whilst providing improved aesthetics upon entry to the building.</p></p>	

Total Capacity

The clubhouse provides capacity for 30 people to be seated, with substantial further standing space. The furniture is adapted according to requirement, e.g. for presentation events, parties, club socials etc.

















The above pictures demonstrate the extent of the interior space within the clubhouse, along with the poor state of the current floor coverings.

Accessibility

It is very important for the club that we provide a welcoming community space for all people. We believe that the interior of the clubhouse is an essential matter for those non-playing members and visitors, who enjoy spending time at the club, enjoying the social aspects along with the spectacular views and ability to watch live sport.

Why do you feel your project is worthwhile?

As a village, Upperthong had 1,938 residents in 2019, however that figure has since grown significantly following the completion of substantial housing developments between Broad Lane and Upperthong Lane. The village, including Burnlee, has two pubs, a church, a primary school and a village hall. Upperthong Cricket Club therefore provides the only outdoor social venue in the village. Furthermore, it is the only organised sporting facility in the village.

Replacement floor coverings provide valuable benefits to the aesthetic qualities and durability of the main indoor facility at the cricket club. By ensuring that this type of maintenance is completed it helps to ensure the longevity of the club for the enormous benefits provided to the community outlined above.

How will your project benefit the people of the Holme Valley?
The Parish Council can only give out grants that directly benefit the people of the Holme Valley

A welcoming, attractive environment is absolutely essential to ensure the continued appeal of this fantastic sports club for the people of Upperthong and, to a large degree, also to the people of Netherthong. The journey of a club member often begins at a very young age, with parents bringing children to junior cricket training and matches within the Under-9's category. We volunteers ensure that junior cricketers have the opportunity to train, practice and play organised cricket from primary school through to late secondary school. We also run three adult teams and ensure that we welcome both male and female players. Throughout the summer, children and adults enjoy access to outdoor nets, qualified cricket coaches and structured, competitive fixtures. During the winter, club members have the opportunity to attend organised indoor trainings sessions at off-site venues, again overseen by qualified cricket coaches.

This valuable local cricket culture centres around a welcoming environment, of which the clubhouse plays an essential part. In addition to the cricketing benefits, replacement carpets will also assist with our extensive range of social events being planned for 2024 and beyond, which will ensure accessibility for people from the area to be able to enjoy an ideal, local social venue.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

- The local population will benefit through the improved environment. We see regular visitors to the club for spectating throughout the summer and would fully expect to see this pattern increase post-improvement;
- We run 4 x junior cricket teams and we see the numbers of children training each week exceeding 60-80. We are confident that we will continue to see further children join the club, especially with the improved environment for adult family members;
- Many junior members continue to play in one or more of the 3 x 'open-age' teams. An attractive environment will continue to provide young adults with the perfect social / sporting venue to spend their leisure time;
- Older people regularly visit the club, often to watch their children / grandchildren train and play cricket. We provide catering and bar-served hospitality several times per week and we appreciate the importance of a comfortable interior to ensure that the clubhouse provides an enjoyable experience to these people;
- As a member of the Huddersfield cricket league we enjoy hosting a diverse range of visitors to the club, with many teams, including our own, including players of minority ethnic origin. We simply wish for our internal environment to be as welcoming as the external environment, so that people from all backgrounds can continue to enjoy the Upperthong experience

How will your project address the ongoing climate emergency?

We are very keen to ensure the longevity of our clubhouse and we view the maintenance of essential floor coverings as being a key aspect of this. In addition, we are mindful that the current floor coverings are providing little insulation, which will invariably be addressed once the area has been re-carpeted. As mentioned previously, we have sourced materials which are sustainable and we insist upon using a local, Holme Valley based supplier in order to ensure optimum eco-efficiency.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7 Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Abingdon Chatsworth Wilton carpet and Magnum Rib Matting. Standard Brushed Chrome Plates System 10 underlay and glue Fitting full stick	£ 4,100	Holme Valley Parish Council Grant	£ 4,100
8 x rectangular shaker table	£ 749.76	Self-funding	Nil
30 x solero chair	£ 1,544.40	Self-funding	Nil
Project Total Cost	£6,394.16	Total amount requested from HVPC	£4,100

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?

Yes, £3,299.61 was granted to provide outdoor seating for spectators during February 2023. This was an excellent project, which was incredibly well-received by club members, new and old, and by the many visitors to the club. We ensure that the furniture is stored inside during the winter months and we remain confident that the furniture will remain appropriate for many years to come.

Please give details

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office

Holder or Trustee.	
Name	
Signature	
Date	30 th January 2024

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	30/01/2024
Application meets criteria	Yes / No
Name of Committee reviewing application	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

The grant will ensure that essential tree works are undertaken at Southgate Woods prior to planting young saplings

1	Contact Details
Name of organisation	Honley Village Community Trust CIO
Address	c/o Honley Village Hall, Roundway,

Postcode	HD9 6DE
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none">Registered charity <p>.....</p>	
Charity Registration No	1195759 <small>If applicable</small>	
When did the group start?		
How many people are involved in running your group?	Trustees	9
	Unpaid Management Committee	0
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	approx. 70

3 Your Finances (your last full financial year)	
Financial Year	2022
Income	66755

Expenditure	70364
Reserves held	50000
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Contingency and in particular held for any serious problems relating to Magdale Dam - a mill pond with earth dam

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	Honley Village Community Trust CIO
Sort Code	
Account Number	

5 Your Project
<p>Outline the project that you are seeking a grant for</p> <p>Southgate Woods is owned by Sheila Kaye (SK) but jointly managed with Honley Village Community Trust CIO (HVCT). SK liaised with HVCT regarding the joint management of the area and the woods are being left as a legacy to HVCT - hence our involvement in its management. The woods were purchased approximately 12/18 months ago to conserve this green space in the centre of the village (although it is little known by local residents), particularly in view of the housebuilding reducing the number of trees and wildlife habitats.</p> <p>SK obtained a tree survey from JCA Consulting to identify any essential works and to produce a plan for the future. (report attached). Kirklees approval has been obtained for the tree works and some have been undertaken due to the risk to nearby property. The other tree works are now required prior to us planting young saplings in areas that have been cleared of undergrowth. A free tree pack of 105 trees from the Woodland Trust offering year round colour is being delivered in March 2024.</p>

Why do you feel your project is worthwhile?		
<p>The project is the first stage of a 5 year plan to develop a managed woodland and wildlife area after years of neglect. Through the use of wildlife cameras we know that foxes and badgers are frequent visitors to the site.</p>		
How will your project benefit the people of the Holme Valley?		
<p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p>		
<p>The project will create a more accessible woodland area with paths through the woodland sections. At present there are a number of areas that are inaccessible and further clearance work will be undertaken by HVCT volunteers.</p>		
Who in the Holme Valley will benefit? How many people will benefit?		
<p>◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60, ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other</p>		
<p>It will be beneficial for the general population who will be able to experience this quiet woodland area, which is little known about by local residents. We will increase the use of the woodland following consultation with the community.</p> <p>It will also be an area that is beneficial for wildlife.</p>		
How will your project address the ongoing climate emergency?		
<p>The management of the area will mean that there will be more trees being planted in the area following clearance of undergrowth. A Dead Hedge has already been created from the undergrowth cleared and we intend to extend this around the perimeter. This and the planting of the area with trees will increase the biodiversity of Southgate Woods</p>		

Grant 1: Assets Grants**X**

- This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7**Your Project Budget Plan**

Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Essential Trees works to fell trees T26, T32, T48, G49, G52, and tree works to T56	£2640	HVPC Grant	£2640
please note that £1560 has already been spent to undertake essential works with the last 2 items on the attached quotation.			

Project Total Cost		Total amount requested from HVPC	2640

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

Has the group received a grant from the Parish Council in the last five years?

YES

2023: £780 Easter Family Events, £750 Coronation Afternoon Tea; £750 for Tree Safety Survey; £850 - Kids Xmas party: £390 - Kids arts and crafts (Xmas & Halloween); £405 Magdale Map; £2250 Magdale Dam Improvements.

£500 - Wreath Making

2022: £1k for wreath making workshops: £1k towards Honley Community Orchard.

2021: Village Hall Roof. £5k towards repair

2020: Honley Youth Project. £4k support

2019: Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park

Please give details

8

Documentation

Please ensure you enclose the following with your application:

1. This Application form

YES

2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)

YES

3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES5 year plan
7. Anything else: -	NO

9Declaration	
<ul style="list-style-type: none">• I am authorised to make the application on behalf of the above organisation.• I have read and noted the Council’s criteria relating to this applicationand agree to abide by the conditions listed if a grant is awarded.• I have filled in every section of the application form.• I certify that the information contained in this application is correct.• If the information in the application changes, I will inform the Council.• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Sig-na-ture	
Date	22 January 2024

Send the completed application form (with all supporting documentation) to:
 Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
 If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	22/01/2024
Application meets criteria	Yes / No
Name of Committee reviewing application	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	

or Date report received after project is complete	
--	--



Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS
Email: clerk@holmevalleyparishcouncil.gov.uk
Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Replacement ball stop netting and sightscreens

1	Contact Details
Name of organisation	Scholes Cricket Club
Address	Chapelgate Scholes Holmfirth
Postcode	HD9 1SX
Contact person	[REDACTED]
Position in group	Secretary
Correspondence address	[REDACTED]
Postcode	[REDACTED]
Daytime phone	[REDACTED]
Evening phone	
Email	[REDACTED]

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<div><div>• Unregistered community group</div><div><input type="checkbox"/></div></div> <div><div>• Registered charity</div><div><input type="checkbox"/></div></div> <div><div>• Other (please state)</div><div><input checked="" type="checkbox"/></div></div> <div>➤ Community Amateur Sports Club</div> <div>.....</div>	
Charity Registration No	If applicable	
When did the group start?	Cira 1876	
How many people are involved in running your group?	Trustees	0
	Unpaid Management Committee	16
	Paid F/T Staff	0
	Paid P/T Staff	4
	Volunteers (excluding Management Committee)	20

3 Your Finances (your last full financial year)	
Financial Year	1 st Jan – 31 st Dec
Income	£150,000
Expenditure	£140,000
Reserves held	£8,000
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	All our reserves are held for emergencies, we are in the process of replacing our gas boiler.

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE

Account Name	St Leonards
Sort Code	
Account Number	

5

Your Project

Outline the project that you are seeking a grant for

We need to replace our ball stop netting at the Chapelgate end of the ground, this helps to protect our neighbour's properties from cricket balls. Due to our location, the existing poles and netting have been badly damaged by high winds.

As the Huddersfield Cricket League moves to become an ECB Premier League, one of the stipulations is that each club in the top two divisions has double sightscreens at each end of their ground. Our solution to this is to have a sight screen incorporated into the ball stop netting at the Chapelgate end. At the other end we will purchase one new sight screen and adapt an existing one to be compliant.

Why do you feel your project is worthwhile?

It would be very dangerous and lead to many complaints to play cricket without the protective netting at the Chapelgate end, both for properties and for our neighbours.

As mentioned, the sight screens are now obligatory at our level of cricket.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

All our playing members will benefit from our ground being kept up to the highest standard possible. Our members will also benefit from their continued enjoyment of high-class cricket at Chapelgate. Our neighbours will also benefit from the added safety of improved safety netting.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

We have over 150 registered playing members from the age of 5 to 70 including an increasing number of female participants.

We have over 200 members in every age group and gender

How will your project address the ongoing climate emergency?

I'm afraid that this project does not form part of our continuing efforts to address ongoing climate change.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
7no new steel poles complete with double eyelets for ball stop nets and sight screen mesh.	£435 + VAT	HVPC	£435 + VAT
1no 12.5m x 3.5 white mesh with eyelets all around.	£240 + VAT	HVPC	£240 + VAT
1no New 4m x 4m Mesh Sight screen	£925 + VAT	HVPC	£925 + VAT
1no Mesh barrel and attachments to fit existing sight screen	£325 + VAT	HVPC	£325 + VAT
Labour to convert sight screen and install posts.	£200 + VAT	HVPC	£200 + VAT
Replacement Ball Stop Netting	£440 + VAT	HVPC	£440 + VAT

Project Total Cost	£2565 + VAT	Total amount requested from HVPC	£2565 + VAT

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?

Yes

£5000 grant towards the refurbishment of our pavilion and creation of female changing facilities – 2023.

Please give details

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A


9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically

and to contact us by phone, mail or email regarding this application.

- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	5 th January 2024

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	5th January 2024
Application meets criteria	Yes / No
Name of Committee reviewing application	F&M
Date of meeting	26th February 2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	

or Date report received after project is complete	
---	--

	<div><h1>Holme Valley Parish Council</h1><p>The Civic, Huddersfield Road, Holmfirth HD9 3AS Email: clerk@holmevalleyparishcouncil.gov.uk Tel: 01484 687460</p></div>
<div><h1>Grant Application Form</h1></div>	
<p>Please complete and return to the clerk by email or post as above.</p>	
<p>Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.</p>	
<p>There is an explanation of the types of grants available in Section 6, p4.</p>	
<div><p>In under 20 words, tell us what the grant would pay for?</p><p>To tranform part of the village green. Into a wild flower garden for people to see when entering the village</p></div>	
1	Contact Details

Name of organisation	HADE EDGE RESIDENTS ASSOCIATIONS
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2

About your organisation

What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none">Unregistered community group XRegistered charityOther (please state)	
	
Charity Registration No		If applicable
When did the group start?	1995	
How many people are involved in running your group?	Trustees	
	Unpaid Management Committee	10
	Paid F/T Staff	
	Paid P/T Staff	
	Volunteers (excluding Management Committee)	5

3

Your Finances (your last full financial year)

Financial Year		
Income		
Expenditure		
Reserves held		
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects		
4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE X
Account Name		
Sort Code		
Account Number		
5 Your Project		
Outline the project that you are seeking a grant for		
<p>This december 2023 we had village christmas tree on the Green outside the boshaw trout. Unfortunately due to high winds and storms we couldnt secure the tree properly due to uneven grounds. We are hoping to strip back the whole area and re-level. Place some ancors into the grown for future Christmas trees. When the ground is level we would like to remove all waste products from the area. Lots of uneven stones and flags and trips hazards for residents when using the paths. We are hoping to make this into a wild flower garden in the spring summer and then have a village Christmas tree November December.</p>		
Why do you feel your project is worthwhile?		

After having lots of road works round the village we would like to take care of the green space we have make it a usable space for walkers. It has become rundown and messy with lots of tarmac. We all mention how beautiful wild flower areas are when leaving shepley. This would hopefull encourage wildlife with bees and insects.

Depending on costings for the project we would like to add more benches and planters to the area so business can sponsor the planters or have memorial plaques for loved ones who have died.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Making our green spaces look better and be safer for residents to walk on the area. Currently lots of trip hazards and uneven parts to the green. We would like to make it a useable and improve the view.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60, ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

General population

How will your project address the ongoing climate emergency?

Adding in flowers and green space to help reduce flooding and encourage wild life.

6 Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.

£4000

- Maximum award is £5,000.

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources

and anything else which may benefit the people and community of the Holme Valley.			
<ul style="list-style-type: none"> Maximum award is £1,500. 			
<ul style="list-style-type: none"> If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk The Parish Council can award more money than the maximum award in very special circumstances. 			
7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
skip hire	£300	Committee money	
labour costs	£500	committee money	£500
digger hire	£200	committee money	
wild flower turf	£3000	Grant money	£3000
top soil	£1000	Grant money	£1000
Project Total Cost		Total amount requested from HVPC	£4000
Has the group applied elsewhere for other grants to fund this project? If yes, please give details.			
No			

Has the group received a grant from the Parish Council in the last five years?	YES / NO
	YES £1500 For August 2023
Please give details: For electrical equipment and marquee equipment for the Hade Edge Gala	

8

Documentation

Please ensure you enclose the following with your application:

• This Application form	YES	X	
• Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES X	NO	N/A
• Last 3 years accounts (if you have them)	YES X	NO	N/A
• Copy of bank statements for the last 6 months	YES X	NO	N/A
• Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
• A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
• Anything else: -	YES	NO	N/A

9

Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.

- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name

Signature

Date

29/01/24

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only

Date application received

29TH January 2024

Application meets criteria

Yes / ~~No~~

Name of Committee reviewing application

Finance and Management

Date of meeting

26th February 2024

Minute number

Grant awarded

Yes / No

Amount awarded

Legal power under which award is made

Date applicant is notified by email/phone of the outcome

Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

Throughout Honley there are 6 defibrillators that are available to the public 24/7 and registered with "The Circuit" who ensure defibrillators are managed by someone and "Ever Ready"

After 5 years of having them Honley needs to ensure we have funds for replacement pads, batteries or funds for repairs going forward

See blog sent out to Honley Community

<https://honley.info/urgent-appeal-to-fund-honleys-defibrillators/>

1 Contact Details	
Name of organisation	Honley Business Association
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	

Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input checked="" type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input type="checkbox"/> 	
Charity Registration No	N/A If applicable	
When did the group start?	2013	
How many people are involved in running your group?	Trustees	N/A
	Unpaid Management Committee	8
	Paid F/T Staff	N/A
	Paid P/T Staff	N/A
	Volunteers (excluding Management Committee)	Approx 50

3 Your Finances (your last full financial year)	
Financial Year	2023
Income	£12,201.00
Expenditure	£19,410
Reserves held	£5,500
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	As HBA launched a website 3 years ago we expected that for the coming 3 years we would spend more than income. However we are now in a position of break even

4 Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	No	NOT APPLICABLE
---	-----------	-----------------------

Account Name	
Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	
<p>Several pots of cash have been raised to provide the defibs throughout the village such as The Allied Public House raising funds for the one attached to the exterior of the pub and the defib in Jagger Lane Rec, Yorkshire building Society provided funding for the one attached to Taylors Foodstall, HBA applied for some Free defibs offered by Blood wise, and although some funding (£3.5k) was given to our First Responder, Bill O'Bryan 5 years ago this has now been used.</p> <p>HBA has offered to manage the funding on behalf of Honley Community going forward with accounts showing income and expenditure purely for the defibs as this is not our core activities.</p> <p>We hope this round of fund raising will raise around £3k and expect that this will keep our defibs funded until end of 2028</p>	
Why do you feel your project is worthwhile?	
<p>Over the last 16 months (That records are available through "The Circuit") our defibs have been removed from the cabinets, in an emergency situation, 13 times.</p> <p>Each time a defib is used the warden (HBA in the case of 4 of our defibs and Phoenix Squash club for a further one) has to ensure the defib is back in the cabinet and has pads in date. If the pads have been used there is a cost of around £50 to £60 to replace them. Once every 5 years if not faulty or in need prior, then the battery on the defib needs to be renewed at a cost of £190 each</p>	
How will your project benefit the people of the Holme Valley?	
<p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p> <p>We have had two people over the last 5 years who have informed us that their lives were saved by our defibrillators, this alone has made them worthwhile.</p>	
Who in the Holme Valley will benefit? How many people will benefit?	
<p>☐☐the general population, ☐☐children under 16, ☐☐young people under 25, ☐☐older people over 60, ☐☐disabled people, ☐☐people of minority ethnic origin, ☐☐particular groups, ☐☐other</p>	

The whole community and visitors as heart attacks can happen to anyone at any time.

How will your project address the ongoing climate emergency?

1. N/A

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Pads for replacement £50 each use or	Est £550.00	Community fund raising	£250.00

exchanged yearly			
Exchange Batteries	£380.00	Community Funding	£250.00
Maintenance and replacements (Estimate 1 defib to be replaced and 1 Cabinet to need repair within next 3 years)	£1890	Community Funding	£500.00
Project Total Cost	£2820	Total amount requested from HVPC	£1000

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No. Community funding is being sought

Has the group received a grant from the Parish Council in the last five years?

YES Although this grant is not for HBA directly this is for the community defibrillators with HBA holding the funding.

In 2019 £1000 towards the running of Honley Youth Club

In 2019 £1000 towards the Christmas Light Switch on

In 2020 £1000 towards Christmas Lights Event

In 2020 £1000 towards Youth Club activities

In 2020 £5000 towards CCTV upgrade

In 2021 £5000 towards play equipment in Jagger Lane & Honley Park

In 2021 £1000 towards Christmas Light Switch on event

In 2022 £1560 for CCTV Maintenance

In 2022 £1000 towards Christmas Events

In 2023 £1560 for CCTV maintenance

In 2023 £1250 for Christmas Activities

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form

YES

2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	No 2 years sent
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	NO
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	NO

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	30/01/2024

Application meets criteria	Yes / No
Name of Committee reviewing application	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS
Email: clerk@holmevalleyparishcouncil.gov.uk
Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

The grant will support a dedicated sheltered area for early years and families, facilitating nature-based play and learning activities.

1 Contact Details	
Name of organisation	Eden's Forest CIC
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2

About your organisation

What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> • Unregistered community group <input type="checkbox"/> • Registered charity <input type="checkbox"/> • Other (please state) <input checked="" type="checkbox"/> <p>➤ Community Interest Company</p>	
Charity Registration No	Company Number: 10957935 If applicable	
When did the group start?	Incorporated 2017	
How many people are involved in running your group?	Trustees	6
	Unpaid Management Committee	5
	Paid F/T Staff	2
	Paid P/T Staff	1
	Volunteers (excluding Management Committee)	16

3

Your Finances (your last full financial year)

Financial Year	Oct 2022 to Sept 2023 Currently being reviewed by accountants for year end submission.
Income	£96,617.70
Expenditure	£91,006.05
Reserves held	£2472
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	<p>Our current reserves policy covers closing down costs. Estimated to be £2472, and are broken down as follows:</p> <p>Redundancy – Staff Salary (NS) (as per Gov.uk statutory redundancy calculator) £594</p> <p>One Month's Notice for lease, subscriptions & accountant £1878. There is a longer term goal set out by the board to reserve 20% of total income as reserves.</p>

4

Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	
--	-----	--

Account Name	
Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	
<p>At Eden's Forest CIC, our ethos revolves around utilizing the natural environment to enhance wellbeing and compassionate care. We're seeking a grant to extend this philosophy into creating a bespoke early years space, integrating our commitment to nature, skill development, and community enrichment.</p> <p>We're seeking a grant to craft a haven for the littlest ones within our community—a bespoke early years space with a dedicated activity area. Picture a woodland shelter with wooden clad/clear tarp sides and a parachute roof, a bright airy space providing weather protection and where children revel in messy play with mud, sand, and water. Within this fenced, woodchipped area there will be benches, a mini sawhorse and mud kitchen. This project ensures maximum outdoor play, letting children experience the beauty of changing seasons while being protected from any extremes of weather. And, of course, a smokeless fire pit for teaching food prep and enjoying those essential S'mores.</p> <p>It's about nurturing creativity and independence, inspired by the great David Attenborough's wisdom: "If children grow up not knowing about nature and appreciating it, they will not understand it, and if they don't understand it, they won't protect it, and if they don't protect it, who will?" This project aligns with our mission, creating a vibrant and nurturing space for children & their families to explore, learn, and connect with nature, laying the groundwork for a community that cherishes its environment.</p>	
Why do you feel your project is worthwhile?	

We believe our project is more than structures; it's about nurturing essential life skills, sparking creativity, and building community bonds. Responding to local requests from young families, creating a bespoke early years space aligns with our commitment to promoting independence, creativity, and an appreciation for nature, thereby enhancing overall well-being. Our carefully designed activity area will cater to children of all sizes and abilities, ensuring broad accessibility. Within this sheltered space, parents can connect, fostering their own well-being. This initiative, born from community needs, extends our ethos, enabling us to nurture the very youngest members of the Holme Valley and surrounding areas in our woods, enriching lives through the wonders of nature.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Our project is dedicated to significantly enhancing the well-being and development of the Holme Valley community by creating a specialized early years space, designed to address the specific needs and desires of local families. Responding directly to requests from young families, we are establishing a tailored outdoor environment and sessions for early years and their families.

The benefits of spending time outdoors, coupled with the recognized importance of early years intervention, form the cornerstone of our project. Through the encouragement of open-ended play and learning, we aim to instill confidence, foster resilience, and elevate overall well-being among Holme Valley residents.

Our initiative goes beyond physical infrastructure; it is a holistic approach to nurturing essential life skills, promoting creativity, and fostering community bonds. The carefully designed mud kitchen and sheltered space will serve as a unique and accessible outdoor experience for the youngest members of Honley and the surrounding areas. This space will not only provide opportunities for play, socialization, and learning but will also directly support parents and family well-being, contributing to an enriched community life through the wonders of nature.

In strict accordance with the Parish Council's criteria, our project represents a pivotal and directly impactful investment in the holistic well-being and future development of the Holme Valley community. We are confident that our initiative will make a lasting positive contribution to the vibrant life of the Holme Valley.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

Whilst the primary focus is based upon creating a unique early years space for young children and their families, the project's impact extends far beyond. While we already welcome younger 5-7 years children to our holiday club, this funding will allow us to expand our provision to also include younger HAF (children on free school meals) funded places, as well as being able to support the early years children with 'stay and play' and family-based sessions.

This project is more than just a space. It's a catalyst for community bonds, providing a shared environment for families and the wider population to connect and engage. Stay-and-play sessions encourage families to participate together, creating a strong sense of community. We hope that the benefits ripple through generations. Older community members, especially grandparents, will indirectly benefit through involvement in family activities and events.

Excluded youth, aged under 25, will be provided with an opportunity for skill development and a sense of achievement by being invited to actively participate in the project. This inclusion contributes to their personal growth and community engagement.

Inclusivity is a core principle. The carefully designed activity area and sheltered space ensure accessibility for individuals with disabilities, creating an environment where everyone can actively participate and enjoy outdoor experiences. This commitment to inclusivity extends to individuals of all backgrounds, fostering a welcoming environment for people of minority ethnic origin within the community space.

One of core principles is to source as locally as we can, supporting local businesses. Our commitment to sourcing materials locally not only supports economic well-being but also strengthens community ties.

The project's open design invites broad community engagement, providing opportunities for anyone seeking connection with nature, skill-building, or participation in community-building activities.

In essence, the project is a multifaceted initiative designed to cater to a diverse range of individuals, promoting inclusivity and community well-being throughout the Holme Valley.

How will your project address the ongoing climate emergency?

Our project is deeply committed to addressing the ongoing climate emergency. Notably, we've recently received a nomination for the SEYH Environment Award, a testament to our dedication.

Locally our involvement extends to environmental work at Magdale Dam, Honley, which includes increasing biodiversity through our work with our volunteers and fishing coaches. With funding secured with the HVPC and Environment Agency we're building on the 4500 fish donation received in 2022 with the securing of 65m of planted coir matting along the pond edge, litter picking, removal of invasive plants,

improvement of the public footpath and the building of wildlife habitats and fish refuges.

We are committed to community engagement and have enjoyed supporting Cinderhills with their community garden & workshops and look forward to supporting both the gardens in Holmfirth & Honley.

Additionally, our focus on buying locally not only supports businesses but also significantly reduces transport-related CO2 emissions, aligning with sustainable practices.

We are ensuring that the project is as sustainable as possible by reusing trade waste timber such as waney boards and recycling/reusing pallets, whilst creating a design that is sympathetic to, and will blend into our woodland setting.

Last year, we planted 450 trees, contributing to carbon offsetting and biodiversity. Beyond ecological contributions, our project serves as an educational platform, aiming to instill in young minds a profound appreciation for the natural world. Through these endeavors, we are actively participating in the collective response to the climate crisis, ensuring a sustainable and environmentally conscious approach in all aspects of our project.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Large shelter: Including wooden posts & panels, waney boards and 'glass clear' tarp walls. Wood Materials for the construction of an Early Years/Families activity area within the shelter, including Benches and Mud Kitchen.	£1532.50	£1200 requested from Honley Show Fund	£332.50
Smokeless firepit fabricated at PAWelding Honley	£438.38	This Parish Council Community Benefits Grant	£438.38
Parachute (Roof) inc. VAT	£416.75	This Parish Council Community Benefits Grant	£416.75
Wire and Fittings, rope, and carabiners	£150	This Parish Council Community Benefits Grant	£150
Project Total Cost	£2537.63	Total amount requested from HVPC	£1337.63

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

We have a Honley Show Grant application request in for half of this Project, totaling £1200.

Has the group received a grant from the Parish Council in the last five years?

NO

However, we are aware the Holme Valley Parish Council have contributed to materials costs for the Magdale Dam improvements, a project in which we are partners, not directly beneficiaries, in its completion.

Please give details

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, e.g. Committee Member, Office Holder, or Trustee.

Name

Signature

Date

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	31/01/2024
Application meets criteria	Yes / No
Name of Committee reviewing application	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Go towards the cost of planting and maintenance of Honley's seasonal planting in 34 locations facilitated by FoH community volunteers.

1	Contact Details
Name of organisation	Friends of Honley (FoH)
Address	[REDACTED] Honley
Postcode	[REDACTED]
Contact person	[REDACTED]
Position in group	Committee Member
Correspondence address	[REDACTED]
Postcode	[REDACTED]
Daytime phone	[REDACTED]
Evening phone	
Email	[REDACTED]

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<div><div>Unregistered community group</div><div>Registered charity</div><div>Other (please state)</div></div> <div><div>X</div><div></div><div></div></div> <div></div>	
Charity Registration No	N/A <div>If applicable</div>	
When did the group start?	Incepted in 2014 under Honley Village Community Trust, and as a separate community group in 2023	
How many people are involved in running your group?	Trustees	N/A
	Unpaid Management Committee	5
	Paid F/T Staff	N/A
	Paid P/T Staff	N/A
	Volunteers (excluding Management Committee)	Approx 100

3 Your Finances (your last full financial year)	
Financial Year	2023 (Please note FoH was only set up as an unregistered community group in 2023), so we have not officially had a full year at this stage. The details in this section and in the attached accounts are from when FoH was part of HVCT, prior to the current change in status
Income	E16,108.09
Expenditure	£9,606.75
Reserves held	£1,500
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	To ensure we have funds for one round of seasonal planting should we be unable to obtain grants or local business and other support

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	Friends of Honley
Sort Code	
Account Number	

5

Your Project

Outline the project that you are seeking a grant for

Our aim is to help people of all ages acquire and use gardening and maintenance skills in our village. We run a monthly village tidy and specific projects throughout the year, always accompanied by a coffee and a chat. By engaging people in this way, we hope to encourage an appreciation of their surroundings, a desire to treat them with respect and a pride in where they live. There are 4 key elements of our plan for 2024. We would welcome your support with one of our key projects, **namely seasonal planting**, with the others shown below fyi and to provide context of its importance:

- Seasonal planting:** For the last 8 years we have planted across our village in spring/summer and autumn/winter. We started with 1 location and 25 plants, and now tend 34 locations and put in 2,400 plants. We engage with FoH volunteers of all ages, working with FoH’s community groups and in partnership with our businesses. Our aim is to both enable opportunities for people to come together, to help people learn new skills and to provide seasonal colour and cheer in our community. Our volunteers use their new skills in other village projects, some of which are below, with other groups or at home. We would welcome funding to cover the costs of plants, compost, and maintenance to continue this key activity.
- Monthly Village Tidy:** We host around 30 volunteers each month, including families, dogs, and folk of all ages, in clearing and tidying our village. We partner with Kirklees who remove an average of 40 bags of rubbish each month after each event. The use of litter pickers helps people maintain grip strength, dexterity and helps people stay healthy given the requirement to walk on the routes which we have designed, alongside the opportunity for social interaction.
- Maintenance of Village Assets:** We paint and wood-stain benches and street furniture (bollards, lampposts, bins) to maintain our conservation village to the best possible standard.
- Offsetting CO2 emissions in Honley park and community gardening:** In partnership with Honley Open Gardens, we shall be focusing further on (a) CO2 mitigation by planting wildflowers, diverse and dense planting in our flowerbeds, and trees and (b) greening grey spaces through provision of community gardening.

Seasonal Planting, for which we seek your support, underpins our plan.

Why do you feel your project is worthwhile?

The event offers an opportunity for light physical activity, with all of our planting containers at knee height making the project more accessible for the less physically able.

It offers the opportunity for social interaction, and interestingly our Seasonal Planting project tends to attract those in our community that are more socially anxious as it can be done in smaller groups or even flying solo.

It affords the opportunity to learn new skills as we can partner volunteers with skilled gardeners if preferred.

The project is accessible by all ages and we now extend the planting over a series of days/times, to make it available to as many folk as possible, to fit in/alongside other family/personal commitments.

We always use a local coffee shop for a bite to eat, and drink, which is especially important for those with diabetes or in food poverty, but more importantly this opportunity can be a time for many to discuss concerns or issues

In summary it's not just about a pile of plants!

How will your project benefit the people of the Holme Valley?
The Parish Council can only give out grants that directly benefit the people of the Holme Valley

People of all ages and abilities are welcome and attend our seasonal planting days, with folk from different ends of the age spectrum – young children particularly and the more elderly in our community - including those that are lonely and those with mental health issues. They tell us how much they look forward to learning about plants and how to plant, to getting their hands dirty so as to speak, to the “chat” and to making such a noticeable difference.

It provides an opportunity for physical activity, which can be as light or as challenging, as our volunteers prefer.

We always post/market the event(s) with fully inclusive wording and encourage all are volunteers to bring along others, and they do.

We offer flexibility as volunteers can attend for 30 mins, an hour or half day as suits them.

The activity instills a sense of self-worth as volunteers tell us they feel proud of their community and their involvement in it.

Many of these volunteers also volunteer for other projects annually with seasonal planting and village tidies being the glue that keeps them together.

Seasonal planting instills a sense of pride in our community and respect of our spaces.

Who in the Holme Valley will benefit? How many people will benefit?
the general population, children under 16, young people under 25, older people over 60, disabled people, people of minority ethnic origin, particular groups, other

The seasonal planting is seen and enjoyed village wide, therefore 6,500 of all ages and abilities

- How will your project address the ongoing climate emergency?**
- 1. Choice of plants & plant material: We choose planting that is diverse, attractive to wildlife and as drought tolerant as possible.
 - 2. We use peat free compost
 - 3. We recycle all planting containers in partnership with the nursery from which we purchase
 - 4. We take all old green material to Meltham recycling (we would like to host a compost area, but Kirklees Parks has advised that this may be time consuming and encourage dumping)
 - 5. We use the opportunity whilst planting with volunteers, to educate and inform on what we can individually and collectively do to help sustain our climate

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Winter planting	£940	Reserves	
Spring Summer planting	£1945.80	Balance will come from reserves	£1500
Spring summer plants	£540	Reserves	
Compost	£150	Reserves	

Project Total Cost	£3575	Total amount requested from HVPC	£1500
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Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?

YES

2022: £2000 to cover litter pick materials, maintenance and planting

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months We are awaiting a statement from our new bank account for which we are waiting access permissions to work. In the meantime, we've attached the last months when under the umbrella of HVCT	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.

- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	[REDACTED]
Signature	[REDACTED]
Date	30 Jan 2023

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	31/01/2024
Application meets criteria	Yes / No
Name of Committee reviewing application	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS
Email: clerk@holmevalleyparishcouncil.gov.uk
Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

We wish to replace a large metal storage container in order to keep our club’s sports equipment secure and dry.

1 Contact Details	
Name of organisation	Hepworth United Football Club
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	

Email	
-------	--

2

About your organisation

What sort of group are you? - put an 'x' in the box	<div><div>Unregistered community group</div><div>Registered charity</div><div>Other (please state)</div></div> <div><div></div><div>X</div><div></div></div>	
Charity Registration No	1163904	
When did the group start?	Founded in 1905 and registered as a charity in 2015	
How many people are involved in running your group?	Trustees	5
	Unpaid Management Committee	10
	Paid F/T Staff	
	Paid P/T Staff	
	Volunteers (excluding Management Committee)	45

3

Your Finances (your last full financial year)

Financial Year	2022/2023
Income	£175,297
Expenditure	£165,160
Reserves held	£3000
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	The £3000 is a figure advised by our accountant as a figure we should have in contingency for any issues that would arise or covid type scenarous

4

Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE
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Account Name	
Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	
<p>The club wish to seek a grant for a large metal storage container, to replace one in situ which is 20 years old, insecure and leaks badly. The vast amount of sports equipment stored within the current container is at great risk of becoming permanently damaged due to age related corrosion that has occurred over the years.</p> <p>The grant would be used to purchase a high grade, used 20 ft container with a fitted lock box and anti-pick padlock to maximise security.</p>	
Why do you feel your project is worthwhile?	
<p>The container stores essential, large items of sports equipment such as goals, nets, balls, corner flags and netball equipment that is too big to store within the club house or elsewhere on site.</p> <p>The kit stored is used by adults and junior members of the club and without this storage facility the club could not function properly.</p>	
How will your project benefit the people of the Holme Valley?	
<p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p> <p>Hepworth United Football Club has been at the heart of the Holmfirth Community for nearly 120 years. Our 580 players, their families and club members are largely although not exclusively made up of Holme Valley residents.</p>	
Who in the Holme Valley will benefit? How many people will benefit?	
<p>♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60, ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other</p> <p>Hepworth United Football Club continues to grow in strength and popularity; there are currently 70 adult football players, 350 junior players of which 50 are girls and 160 netball players who are aptly named the Hepworth Hurricanes. All the sports teams affiliated with the club will benefit from this grant and from the container that we seek to purchase.</p> <p>Our clubhouse which was built in 2016/2017 is fully accessible with level access to all areas and a disabled toilet. Our clubhouse is open to all players affiliated with the club and their families, but we also view it very much as a community asset.</p>	

The clubhouse and its full facilities including sports pitches are often used by Hepworth J&I School, Holmfirth Schools Tournaments, Summer Wine Trail Run Series, Hepworth Brass Band to name but a few. We make our clubhouse available to support local causes and we also hire it out for parties and events. As a club we support local events such as the Hepworth Feast where we run a refreshment stall and take part in the village celebrations.

We continually utilise our superb facilities to raise funds which help with the running of our club but also in support of local and national charities.

How will your project address the ongoing climate emergency?

As a club we are very conscious of climate change, and we seek to be as carbon neutral as possible. We have heavily invested in a large number of solar panels which are installed on the roof of the clubhouse. Previous grants awarded have supported us to purchase solar batteries etc... (see below*)

Our current, corroded metal container will be legally scrapped by a reputable scrap metal trader upon installation of a new unit.

6

Grants from Holme Valley Parish Council

Put an “X”

Grant 1: Assets Grants

- This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
20ft used, high grade container	1,500	Holme Valley Parish Council	1,500
Anti-pick padlock	60.00	Holme Valley Parish Council	60.00
Lock box	60.00	Holme Valley Parish Council	60.00
Delivery and installation cost	380.00	Holme Valley Parish Council	380.00
Project Total Cost	2000.	Total amount requested from HVPC	2000.

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?

YES .

£5,000 awarded in November 2022 towards the purchase of BYD solar Batteries, Smart meter and an Ohmpilot solar water heater element.

Please give details

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES

4. Copy of bank statements for the last 6 months	I can send a sample
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	N/A

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	31/01/2024
Application meets criteria	Yes / No

Name of Committee reviewing application	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

New/upgraded main entrance doors to provide improved access/egress of building in event of emergency.

1	Contact Details
Name of organization	Holmfirth Tech Ltd
Address	140 Huddersfield Road Holmfirth
Postcode	HD9 3AR
Contact person	Margaret Dale
Position in group	Director
Correspondence address	140 Huddersfield Road
Postcode	Holmfirth HD9 3AR
Daytime phone	
Evening phone	

Email			
-------	--	--	--

2

About your organisation

What sort of group are you? - put an 'x' in the box	<div><div>Unregistered community group</div><div>Registered charity</div><div>Other (please state)</div><div>Community Benefit Society</div></div>		
Charity Registration No	FCA 7739		
When did the group start?	2018		
How many people are involved in running your group?	Trustees	7	
	Unpaid Management Committee		
	Paid F/T Staff		
	Paid P/T Staff	2	
	Volunteers (excluding Management Committee)	7 (Trustees)	

3

Your Finances (your last full financial year)

Financial Year	Year ended 31 March 2023		
Income	£57,109		
Expenditure	£79,949		
Reserves held	£25,000		
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Approx £25,000 held in a low risk Unity Trust reserve account		

4

Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE
--	--	----------------

Account Name	Holmfirth Tech Ltd
--------------	--------------------

Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	
<p>The funding would be used to:</p> <p>a) Replace internal double doors to lobby/foyer, more in keeping with the character of the Grade II Listed Building.</p> <p>b) Improvements to our main front door, to provide more security and safety for Tech building users, and to improve energy efficiency.</p> <p>The existing outer front double doors are ill-fitting and draughty; at times of adverse weather conditions, large gaps are visible around the door, frame and hinges. As well as improvements to door casings and installation of draught-proofing measures to improve energy efficiency, new locking mechanisms would also be fitted, as recommended by WY Fire Service during a recent inspection. Existing outer doors can only be locked properly and safely from the outside, meaning that if someone is locked in the building, they have no means of easy escape through the front door without a key. We must ensure that all escape routes can be safely used whenever they are needed.</p>	
Why do you feel your project is worthwhile?	
<p>Each new door would be easily and immediately opened, without the use of a key, card, code or similar, by anyone who might need to use them in a fire or other emergency.</p> <p>Given the importance of the Tech as a major resource for local people and a draw to the town centre, we respectfully ask the Committee to consider further support to the Tech, to enable us to make these essential improvements to the building, to improve fire safety.</p> <p>NB – The quotation attached includes replacement of the main front doors and the internal foyer/lobby doors; after further consideration, we have decided not to replace the main front doors, so only the second part of the quotation needs to be considered by the Committee. Instead, we will carry out improvements to the main front doors, work to be carried out by a local joinery contractor who has carried out much of our past renovating/reshaping work at the Tech.</p> <p>Any overspend on work to the doors would be funded by the Tech, from its own reserves.</p>	
How will your project benefit the people of the Holme Valley?	
The Parish Council can only give out grants that directly benefit the people of the Holme Valley	

The Tech is a well-used community facility on the outskirts of the town. As well as providing a home for many local businesses (tenants including The Nest, FairandFunky CIC, Arts for Health CIC, Way Holme Web and two local artists), our facilities are used by Barclays Bank (providing a drop-in banking facility three days per week to local people, to save them having to go into nearby towns or cities) and many local businesses and community organisations hold their meetings, activities and classes at the Tech. The Tech’s own Mental Health Champions project (running until March 2025) and Warm Spaces project (running until 22 March 2024) are bringing lots of new local people into the building, who may not have been aware of the Tech’s existence previously, to see what our fabulous spaces have to offer.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

The general population of the Holme Valley would benefit. Our room usage is increasing every month and we are regularly getting between 400 and 500 people through the doors each week. For example, approx. 25-30 people regularly attend our Tuesday and Thursday coffee mornings; attendees are a mixture of middle-aged and older people, welcoming the use of our free warm space, a free warm meal and free activities, to improve social isolation and wellbeing. Many are struggling financially, cannot afford to heat their own homes or cannot afford to put food on their table (regularly using the local foodbanks); they make use of our facilities Monday to Friday 10am to 2pm. Our adult drumming sessions involve people with a variety of disabilities, some in wheelchairs; numbers have increased from 25 to 35 people since the start of 2024 (all aged over 25). Soul Choir (every Wednesday and Thursday evenings) attracts 30-35 singers of all ages and our weekly Café Orchestra and Fretmates Ukulele Group sessions have between 20-25 musicians on a regular basis. Children’s Art School run activities on Mondays and Tuesdays after school, and all day on Saturdays, all children under 16.

How will your project address the ongoing climate emergency?

The new/improved doors will be more energy efficient, helping to reduce our energy costs.

6 Grants from Holme Valley Parish Council		Put an “X”
Grant 1: Assets Grants <ul style="list-style-type: none">This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.Maximum award is £5,000.		<div>X</div>

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7**Your Project Budget Plan**

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Replacement internal double doors to lobby/foyer	£3,415.20 (inc VAT)	Holme Valley PC	£3,415.20
Work to existing main front doors, to improve door casings, install draught-proofing measures and new door locking/security mechanisms	Say £1,500 (inc VAT)	Holme Valley PC	£1,500.00
Project Total Cost	£4,915.20 (inc VAT)	Total amount requested from HVPC	£4,915.20 (inc VAT)

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No. We only had our most recent Fire Risk Assessment and inspection by WY Fire Service earlier this month, when various issues with the current front doors/inner lobby doors were highlighted. As mentioned earlier, the Tech will use its own reserves (if necessary) as this work is seen as essential following recommendations from the Fire Service.

Has the group received a grant from the Parish Council in the last five years?

YES

Please give details

£5,000 towards kitchen equipment (14 Dec 2021).

£10,000 towards provision of an accessible kitchen (25 Nov 2022).

£5,000 towards energy/utility bill costs (7 Feb 2023).

£5,000 towards Rock Room damp proofing, suspended ceiling and improved sound-proofing (21 Sep 2023).

8

Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES
7. Anything else: -	NO

9

Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the

project in the local media and on its website.

- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	31 January 2024

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	31/01/2024
Application meets criteria	Yes / No
Name of Committee reviewing application	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	

Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Addition of batteries to our solar power system

1 Contact Details	
Name of organisation	Holmbridge Cricket Club
Address	Woodhead Road Holmbridge Holmfirth
Postcode	HD9 2NQ
Contact person	
Position in group	Chairman
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input type="checkbox"/> <p>➤ CASC</p> <p>.....</p>	
Charity Registration No	If applicable	
When did the group start?	1868	
How many people are involved in running your group?	Trustees	
	Unpaid Management Committee	10
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	25
3 Your Finances (your last full financial year)		
Financial Year	28 th OCT 2022 TO 10 th NOV 2023	
Income	£60,172	
Expenditure	£54,633	
Reserves held	£5,539	
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Current reserves are allocated to known and expected expenditure, for instance Insurance (£1,600) and mower servicing and repair (£3,800)	
4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	<u>YES</u>	NOT APPLICABLE
Account Name		
Sort Code		

5

Your Project**Outline the project that you are seeking a grant for**

In 2023 we installed solar panels as part of a strategic move towards a more sustainable and low-carbon club. The panels have made a significant difference to our energy use and reliance on grid power, however, as we learn more about the installation, we have learned more about our needs and how to optimise the system. We are therefore planning to install batteries to store the energy that we're generating but not immediately using with an aim of getting our grid power usage to zero.

Why do you feel your project is worthwhile?

Holmbridge Cricket Club has been part of the community since 1868 and the club has a strategic commitment to still be at the heart of the community in 2168. The club therefore needs to be sustainable and, wherever possible, self-sufficient. The solar panel installation allowed us to reduce our reliance on power grid electricity, reducing monthly costs from over £500 per month to around £125 per month. All of the club's costs have increased significantly in the last two years so these savings allow us to continue to provide cricket to Holmbridge. By installing batteries into the system, we will be able to capture and store power at times when it's not being used, potentially reducing our use of power grid electricity to zero.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Holmbridge Cricket Club has close to eighty playing and non-playing members. The club has grown in recent years following a programme of active member recruitment and a drive to grow the club and the number of people who are able to use and enjoy the facilities. In the last five years, the club has grown its junior membership and now is able to operate teams at Under 9, U11, U13, U15 and U17 age groups and supports nearly fifty children and young people to engage with organized sport throughout the year. Participation in sport has been shown to reduce anti-social behaviour in young people, reduce neighbourhood crime and improve mental health. Outside the cricket season, the club is used by Holmbridge Football Club who are also working to build their membership numbers at both junior and adult levels.

In 2023 the club hosted a village cricket tournament as part of the Holmbridge Scarecrow festival. This event attracted residents from the community to the club and provided an important core event to the festival as a whole. On that day alone over 100 people visited the club.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

The project will benefit around:

- 25 children under 16
- 25 young people under 25
- The general population of Holmbridge
- Other groups within the community and beyond

How will your project address the ongoing climate emergency?

The project aims to remove entirely the club's reliance on power grid electricity thereby ensuring that all power is generated through a renewable, sustainable and carbon-free source.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan

Item	Cost	Where will the	Amount
------	------	----------------	--------

		funding come from? reserves, fundraising, donations, other grant awards or Holme Valley PC	requested from the Parish Council
Supply and install 18 Tigo voltage optimisers	£761.31	Club funded through sponsorship	£0
Remove the existing inverter Supply and install 1 new Givenergy Gen3 5Kw hybrid inverter Supply and install 1 new Givenergy 5.2Kw battery Remove the existing solar panels, adjust the mounting system and install 8 additional JA solar 365w panels with new mounting rails and roof hooks	£5,316.95	Holme Valley Parish Council and club funds and fundraising.	£5,000.00
Project Total Cost	£6,078.26	Total amount requested from HVPC	£5,000.00

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

None

Has the group received a grant from the Parish Council in the last five years?

YES / NO

Please give details

8

Documentation

Please ensure you enclose the following with your application:

1. This Application form	<u>YES</u>		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	<u>YES</u>	NO	N/A
3. Last 3 years accounts (if you have them)	<u>YES</u>	NO	N/A
4. Copy of bank statements for the last 6 months	<u>YES</u>	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	<u>YES</u>	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	<u>YES</u>	NO	N/A
7. Anything else: -	YES	<u>NO</u>	N/A

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	2 nd February 2024

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only

Date application received	02/02/2024 (late)
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Purchase and installation of a new irrigation system for the bowling green.

1 Contact Details	
Name of organisation	Thongsbridge Cricket and Bowling Club
Address	Miry Lane Thongsbridge Holmfirth
Postcode	HD9 7RY
Contact person	[REDACTED]
Position in group	Secretary
Correspondence address	[REDACTED]
Postcode	[REDACTED]
Daytime phone	[REDACTED]
Evening phone	[REDACTED]
Email	[REDACTED]

2

About your organisation

What sort of group are you? - put an 'x' in the box

• Unregistered community group ☒

• Registered charity ☐

• Other (please state) ☐



Charity Registration No

N/A

If applicable

When did the group start?

1918

How many people are involved in running your group?

Trustees 0

Unpaid Management Committee 10

Paid F/T Staff 0

Paid P/T Staff 0

Volunteers (excluding Management Committee) 20

3

Your Finances (your last full financial year)

Financial Year

1 January – 30 September 2023

Income

£30,839.50

Expenditure

£31642.13

Reserves held

£38,463.34

Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects

£10,000 earmarked for work on building
£8,000 committed to refurbishment

4

Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)

NOT
APPLICABLE

Account Name

Sort Code

Account Number

5

Your Project

Outline the project that you are seeking a grant for

To purchase and install an irrigation system for the bowling green. The green is our biggest single asset of the club and is essential in providing the best possible bowling experience for our members. In recent years global warming has lead to long dry spells in spring and summer interspersed with extreme wet conditions making greenkeeping difficult. Our new system will allow us to water regularly to maintain constant growth of the turf.

Why do you feel your project is worthwhile?

Thongsbridge are probably the most successful club in the Holme Valley which helps us attract better bowlers but they do expect the best playing surface. This success has helped us grow within the community and offer facilities to other organisations such as U3A and Foresters Friendly Society. The project will help improve our facilities and enable us to further promote the club.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

We are an open club and attract new members, not just in retirement but all ages and gender. Not only do we attract new bowlers but also spectators at many of the top level matches played on our green. The people of the Holme Valley benefit by either playing or watching top level sport. They also benefit by being able to attend our short mat bowling held at The Civic and our Brass and Voices concert, also held at The Civic featuring Hade Edge Band and Huddersfield Choral Society's Youth Choirs.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

9-90 year-old bowlers and supporters of our events. Bowling keeps people active and helps develop hand-eye co-ordination. We have recently introduced a visually impaired person to bowling via our short mat bowling at The Civic. The club also hosts the Foresters Friendly Society who have over the last two years raised over £4400 for Holme Valley Mountain Rescue.

How will your project address the ongoing climate emergency?

By offering a sporting activity in the heart of the Holme Valley within walking/cycling distance reducing carbon emissions. Many bowlers share cars when playing away fixtures. We also believe that a fresh green sward is better for absorbing carbon than a parched brown patch.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
ProBowl Automatic Watering System	£3,985	Reserves	
Stainless Steel Sprinkler Risers	£112	Increasing subscriptions	
Installation of the above	£2,950	British Crown Green Bowling Association irrigation grant £300	
Total	£7,047	Brass & Voices concert	
VAT	£1409.40		
Project Total Cost	£8,456.40	Total amount requested from HVPC	£1,500.00

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

British Crown Green Bowling Association – irrigation grant of £300

Huddersfield Common Good Trust – similar application to this, £1500

Has the group received a grant from the Parish Council in the last five years?

NO

Please give details

8

Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	N/A

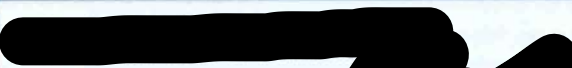

9

Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.

- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	8 January 2024

Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	09/01/2024
Application meets criteria	Yes / No
Name of Committee reviewing application	F&M
Date of meeting	26 February 2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	



Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS
Email: clerk@holmevalleyparishcouncil.gov.uk
Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?
Contribution towards running costs of Holmfirth Food & Drink Festival

1 Contact Details	
Name of organisation	Holmfirth Food & Drink Festival
Address	3 Victoria Square Holmfirth
Postcode	HD9 2DN
Contact person	
Position in group	Treasurer
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2

About your organisation

What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input checked="" type="checkbox"/> 	
Community Interest Company (CIC)	
Charity Registration No	If applicable	
When did the group start?	2010	
How many people are involved in running your group?	Trustees	0
	Unpaid Management Committee	5
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	10

3

Your Finances (your last full financial year)

Financial Year	30.04.2023
Income	38,302
Expenditure	34,568
Reserves held	4,329
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	The reserves are held as a buffer/contingency against losses in future year

4

Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE
--	--	----------------

Account Name	
Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	
<p>Following cancellation for two years during covid, the future of the festival was in doubt as the finances were in a poor state and business confidence in the town was low and some previous committee members stood down. However, thanks to a valiant effort from the remaining and new members, the festival has run successful events in 2022 and 2023. We are a not for profit organisation but over the last two years have managed to retain a small amount to help provide a contingency for future years. If we have a surplus over and above our requirements, our aim is to feed this back into the community. From the 2023 festival we made donations of £500 each to the food bank, Café 100 and HD9 music (for the benefit of children who attract pupil premium).</p> <p>The festival is primarily funded through sponsorship as stall fees only go some way to meeting our costs. Each year it becomes more difficult to seek sponsors particularly in the current economic climate where businesses are facing increased cost pressures and our costs are increasing likewise. At the time of writing, we have a shortfall of budgeted income against expenditure so may need to dip into our reserves. The grant applied for last year was to help cover the costs charged to us by Kirklees for street cleaning. This cost increased from £1800 in 2022 to £2100 in 2023 which is just one example of the scale of increases we are faced with year on year. Once again, we would like to apply for a grant of £1500 which will go some way to meeting the street cleaning charges.</p>	
Why do you feel your project is worthwhile?	
<p>The festival brings c40,000 people into Holmfirth over the two-day festival, many of whom are from outside the area and the festival is seen as one of the core events that happen in the town throughout the year. This has the benefit of raising the profile of the town as a visitor destination.</p>	
How will your project benefit the people of the Holme Valley? The Parish Council can only give out grants that directly benefit the people of the Holme Valley	
<p>Local businesses benefit with the increased footfall from visitors to the festival, many of whom will return on other occasions. The general population benefit from having the amenity of a food and drink festival running in the town.</p>	
Who in the Holme Valley will benefit? How many people will benefit? ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60, ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other	

The general population will benefit. There are circa 40,000 visitors and whilst a very high proportion of these will be from the Holme Valley, it is very difficult to be precise.

How will your project address the ongoing climate emergency?

- We specify to stall holders that all takeaway items (incl cups and cutlery) must be made from re-cycled materials. Single use plastic and polystyrene are not allowed
- All licensed drinks vendors operate a deposit scheme for recyclable plastic 'glasses'

Drinking water is made available for all visitors to refill their own containers

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? - <small>reserves, fundraising, donations, other</small>	Amount requested from the
------	------	---	---------------------------

		grant awards or Holme Valley PC	Parish Council
Project Total Cost	39,328	Total amount requested from HVPC	1500

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

Has the group received a grant from the Parish Council in the last five years?

YES

£1500 in 2023

£1000 in 2022

Please give details

8

Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet) **SEE END OF APPLICATION BELOW**	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action	N/A

plan (for applications over £2,000)	
7. Anything else: - Budget for 2024 festival	YES

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	16.1.2024

Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	16/01/2024
Application meets criteria	Yes / No
Name of Committee reviewing application	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No

Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holmfirth Food & Drink Festival

Constitution

The Food & Drink Festival formed as a Community Interest Company. As such we have a small number of directors who also make up the management committee. We meet at least monthly to look at finances and discuss actions and matters arising. Our accounts are audited by Langricks in Holmfirth

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

A D-Day 80th anniversary event, on 6 June '24, on Cliff Rec, with Hade Edge Band and the lighting of the beacon.

1 Contact Details	
Name of organisation	Friends of Cliff Recreation Ground
Address	
Postcode	
Contact person	
Position in group	

Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation

What sort of group are you? - put an 'x' in the box

- ☒ **Unregistered community group** ✓
- ☐ Registered charity
- ☐ Other (please state)
- ☐

Charity Registration No

N/A

If applicable

When did the group start?

2010

How many people are involved in running your group?

Trustees

0

Unpaid Management Committee

4

Paid F/T Staff

0

Paid P/T Staff

0

Volunteers (excluding Management Committee)

6

3 Your Finances (your last full financial year)

Financial Year

1 January 2023 to 31 December 2023

Income

£1,706.80

Expenditure

£1,642.38

Reserves held

£331.56

Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects

Reserves are needed to pay modest on-going expenditure, eg room hire, stationery. None of the reserves is earmarked for specific

	projects.
--	-----------

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5 Your Project
<p>Outline the project that you are seeking a grant for</p> <p>Cliff Rec has been the venue for national and royal events since it was established, well over a hundred years ago. Since the Friends was set up in 2010 we have revived this tradition. Our last royal and national celebration was for the late Queen's Platinum Jubilee in 2022.</p> <p>The 80th anniversary of the D-Day landings has been declared a national event, so the commemoration on Cliff Rec will be part of something much larger. We will be following the instructions and the timetable decreed by the Pageant Master, Bruno Peek.</p> <p>The event will take what has become the usual format, with short speeches, from local dignitaries, including the Deputy Lord Lieutenant of West Yorkshire, brass band music and the lighting of the Jubilee Beacon. Our beacon will be one of over 80, across the country and on the landing beaches in France.</p> <p>We will be delivering the event in partnership with three other local organisations – Hade Edge Band, the First Holmfirth Scouts, who will be providing refreshments and Wooldale Wanderers AFC, who will provide stewarding.</p>
<p>Why do you feel your project is worthwhile?</p> <p>The commemoration of the 80th anniversary of D-Day will be a large-scale international happening. We feel it is fitting that Holmfirth should be part of this. Our event will be the continuation of a local tradition. It is important to preserve tradition.</p> <p>For a sustainable future, Holmfirth needs a succession and variety of locally-based events. The Platinum Jubilee celebration will enable local people to come together in a reflective mood. There is a great need for such events in the aftermath of Covid 19.</p>
<p>How will your project benefit the people of the Holme Valley?</p> <p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p>

The aftermath of Covid is still with us, with attendances at many events still to recover to pre-Covid levels. Anything which brings local people together - especially in the open air, which is felt to be safe - is beneficial.

We anticipate that most of the attendees will be from the Holme Valley, though some will be from further afield.

As well as coming together, in shared memory, our events are also intended to encourage local residents to return later, to continue to use and enjoy the Rec. Despite our efforts, the Rec remains a well-kept secret, with local people being unaware of its existence.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

The D-Day commemoration is aimed at all local residents, of any age. We will ensure that local schools are aware of the event.

Our large scale events, the last of which was the Coronation Celebration in June 2023, attracted about 500 people on the site at any one time. It is difficult to make accurate estimates of attendance, as it is an un-ticketed event on an open site. People tend to come and go during the evening, so total attendance is probably much larger.

How will your project address the ongoing climate emergency?

We do try to keep our carbon footprint small. Events organised by the Friends are very simple, which is part of their charm. The loudspeaker system will be battery powered, rather than using a generator.

We always encourage people to attend our events on foot, if possible. There is no scope for parking on the Rec.

As an organisation we try to re-use and re-cycle, as much as we can.

6	Grants from Holme Valley Parish Council	Put an "X"
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Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for

equipment and resources and anything else which may benefit the people and community of the Holme Valley.

- Maximum award is £1,500.

X

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost £	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Hade Edge Band	300	HVPC	300
First Aid (St John's Ambulance)	280	HVPC	280
Stewarding	100	Kirklees Council MLP Fund	
Fencing	100	Kirklees Council MLP Fund	
Printing	75	HVPC	75
Toilet Hire	130	Kirklees Council MLP Fund	
Sound system hire	150	Kirklees Council MLP Fund	
Beacon loading & lighting costs	100	Kirklees Council MLP Fund	
Project Total Cost	1235	Total amount requested from HVPC	655

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

Yes. We are submitting a grant request to the Kirklees Council Members Local Project Fund for £580, ie the balance of the costs.

Has the group received a grant from the Parish Council in the last five years?

YES

	Please give details
	2020: £200 for VE75 – The event was cancelled because of Covid 19. The Friends received permission to use the grant for Carols on the Cliff, 2021.
	2021: £525 as part-funding for the Platinum Jubilee celebration
	2022: £1000 as part-funding for the repair of the Jubilee Beacon
	2023: £951 for the Coronation Celebration, May '23. Actual expenditure was £766.72. Underspend of £184.28 returned to HVPC, Oct '23.
	2023: £427 for Carols on the Cliff '23. Event cancelled because of concerns about the safety of the shelter on the Rec. Grant returned Dec '23.

8 Documentation			
Please ensure you enclose the following with your application:			
1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

9 Declaration
<ul style="list-style-type: none"> I am authorised to make the application on behalf of the above organisation. I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. I have filled in every section of the application form. I certify that the information contained in this application is correct.

- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	21 st January 2024

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	19/01/2024
Application meets criteria	Yes / No
Name of Committee reviewing application	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	

Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS
Email: clerk@holmevalleyparishcouncil.gov.uk
Tel: 01484 687460

Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

Training for Honley Village Community Trust Volunteers to use a brushcutter/trimmer when working on Magdale Fields

1 Contact Details	
Name of organisation	Honley Village Community Trust CIO

Address	c/o Honley Village Hall, Roundway
Postcode	HD9 6DE
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none">Unregistered community groupRegistered charity XOther (please state) <p>.....</p>	
Charity Registration No	1195759 <small>If applicable</small>	
When did the group start?	1993/4	
How many people are involved in running your group?	Trustees	9
	Unpaid Management Committee	0
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	approx. 70

3 Your Finances (your last full financial year)	
Financial Year	2022
Income	66755
Expenditure	70364
Reserves held	50000
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Contingency and in particular held for any serious problems relating to Magdale Dam - a mill pond with earth dam

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	Honley Village Community Trust CIO
Sort Code	
Account Number	

5 Your Project
Outline the project that you are seeking a grant for

HVCT CIO owns two brushcutters/trimmers but only one volunteer (the applicant) has received recognised training to use this equipment.

The grant will be used to secure certificated training for 6 volunteers (over 2 days) and enable the purchase of PPE for the use of the machines

Why do you feel your project is worthwhile?

In the management of the land at Magdale it is necessary to use a Brushcutter/trimmer in a variety of locations - around trees in the community orchard; to keep control of the brambles around field edges; to 'bash' the Himalayan Balsam when it takes hold in an area. Having more volunteers trained will enable us make full use of the machines to good effect.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The better use of the equipment will enable us to keep on top of the management of the land at Magdale, thereby improving the experience of visitors to the area

Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

The local residents of Honley and surrounding area as well as visitors from further afield.

How will your project address the ongoing climate emergency?

Through better management of the green spaces at Magdale.

6
"X"

Grants from Holme Valley Parish Council

Put an

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

Grant 2: Community Benefits Grants

X

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Brushcutter/Trimmer Course for max. 6 people leading to a City and Guilds Level 2 Award. Course provided by local accredited trainer TKF Training	£1254	HVPC	£1254

PPE Equipment (boots/headgear/ear defenders/safety glasses/gloves) (We are able to loan some additional equipment from River Holme Connections)	£115	HVPC	£115
Project Total Cost		Total amount requested from HVPC	£1369

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

Has the group received a grant from the Parish Council in the last five years?

YES

2023: £780 Easter Family Events, £750 Coronation Afternoon Tea; £750 for Tree Safety Survey; £850 - Kids Xmas party; £390 - Kids arts and crafts (Xmas & Halloween); £405 Magdale Map; £2250 Magdale Dam Improvements.

£500 - Wreath Making

2022: £1k for wreath making workshops: £1k towards Honley Community Orchard.

2021: Village Hall Roof. £5k towards repair

2020: Honley Youth Project. £4k support

2019: Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park

Please give details

Please ensure you enclose the following with your application:	
1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	NA
7. Anything else: -	NA

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Na me	

Sig- na- ture	
Dat e	22/01/24

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	22/01/2024
Application meets criteria	Yes / No
Name of Committee reviewing applica- tion	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is	

posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form re- ceived	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

The grant would be used (in full) towards our rent costs.

1 Contact Details	
Name of organisation	Wooldale Community Group
Address	Wooldale Methodist Free Church Robert lane Wooldale
Postcode	HD91XZ
Contact person	[REDACTED]
Position in group	Leader at both clubs & Chairperson
Correspondence address	[REDACTED]
Postcode	[REDACTED]
Daytime phone	[REDACTED]

Evening phone	[REDACTED]
Email	[REDACTED]

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input checked="" type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input type="checkbox"/> <p>➤</p>
Charity Registration No	
When did the group start?	Thursday club 2005 Toddlers 2021
How many people are involved in running your group?	Trustees 3
	Unpaid Management Committee 3
	Paid F/T Staff none
	Paid P/T Staff none
	Volunteers (excluding Management Committee) 4

3 Your Finances (your last full financial year)	
Financial Year	Included on a separate sheet for both groups
Income	
Expenditure	
Reserves held	
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Any reserves are used for buying refreshments & supplies. The amount that is left in the bank is from the last grant & allocated to final payments on rent.

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	[REDACTED]
Sort Code	[REDACTED]
Account Number	[REDACTED]

5	Your Project
Outline the project that you are seeking a grant for	
<p>Our rent obligations have gone up, we are required to TRY & meet £15 an hour (or as close as we can get) due to the church's utility increases. We cannot manage to meet this ourselves so are asking for HVPC to help. We use the space for 4 hours a week between both clubs. At £15 an hour for the 39 weeks that we use the space that is £2,340. We are not attached to the church in any other way than using their space to run from. We approached them & asked them if we could use their space to run our community groups & could we pay what we could, this was accepted but increases mean we need to try & pay closer to the hourly rate. We do not generate enough income to do this alone.</p>	
Why do you feel your project is worthwhile?	
<p>We are running a much-needed youth club & toddler group in the Newmill/ Wooldale area. These clubs provide social opportunities on people's doorsteps, removing the barrier of travel for many (open to the wider community also). The youth club offers many opportunities to young people to develop many skills. Toddlers offers a safe space for adults and their children to socialize & also develop many skills.</p>	
How will your project benefit the people of the Holme Valley?	
<p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p> <p>We have 2 lovely clubs Thursday club accessed by children aged 6-11 years, with an opportunity to become a young helper at 11+ and Toddler group has many users including babies, toddlers, parents & grandparents. Both provide a lovely community hub together with volunteers.</p>	
Who in the Holme Valley will benefit? How many people will benefit?	
<ul style="list-style-type: none"> ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60, ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other 	
<p>Toddlers- Many babies & toddlers, parents, carers & grandparents</p> <p>Thursday Club- 17 registered children (do not ALL attend every week) in addition 3 Young helpers (13, 15 & 15 yrs) along with 7 volunteers across the clubs.</p>	

How will your project address the ongoing climate emergency?

We are available in an area with many children, so they are not having to travel a great distance to access the same clubs.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
------	------	---	--

Rent	2,340 for the year	HVPC & income	1,000
Project Total Cost		Total amount requested from HVPC	1,000

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?

YES

We received a £1,000 grant last year for equipment and rent contributions.


Please give details

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A

7. Anything else: -	Accounts separate sheet
---------------------	-------------------------------

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	24/01/2024

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	24/01/2024
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	26/02/2024
Minute number	

Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Holme Valley Climate Action Partnership plan to deliver a celebration of Local Produce and Vegetarian Food.

1	Contact Details
Name of organisation	Holme Valley Climate Action Partnership
Address	[REDACTED]
Postcode	[REDACTED]
Contact person	[REDACTED]
Position in group	Development Worker
Correspondence address	[REDACTED]
Postcode	[REDACTED]
Daytime phone	[REDACTED]
Evening phone	[REDACTED]
Email	hvcapmail@gmail.com

2 About your organisation											
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input checked="" type="checkbox"/> Other (please state) <input type="checkbox"/> 										
Charity Registration No	1190733 <small>If applicable</small>										
When did the group start?	2020										
How many people are involved in running your group?	<table border="1"> <tr> <td>Trustees</td> <td>6</td> </tr> <tr> <td>Unpaid Management Committee</td> <td>6</td> </tr> <tr> <td>Paid F/T Staff</td> <td>0</td> </tr> <tr> <td>Paid P/T Staff</td> <td>1</td> </tr> <tr> <td>Volunteers (excluding Management Committee)</td> <td>23</td> </tr> </table>	Trustees	6	Unpaid Management Committee	6	Paid F/T Staff	0	Paid P/T Staff	1	Volunteers (excluding Management Committee)	23
Trustees	6										
Unpaid Management Committee	6										
Paid F/T Staff	0										
Paid P/T Staff	1										
Volunteers (excluding Management Committee)	23										

3 Your Finances (your last full financial year)	
Financial Year	2022/2023
Income	£17601
Expenditure	£18358
Reserves held	£4500
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	£21485 balance at 31 st March 2023 with £8872 being unrestricted and £12613 for specific project work.

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	[REDACTED]
Sort Code	[REDACTED]

Account Number

5

Your Project**Outline the project that you are seeking a grant for**

The annual Holmfirth Food Festival, drawing many people to the town, is also an extremely popular event in the local calendar. We are keen to add an element of locally sourced fresh food that celebrates the produce of the Holme Valley and showcases vegetarian cooking.

The plan will prompt discussion on the carbon emission contribution of our diets, not aiming to tell people to stop eating meat, but to highlight how good vegetarian food can be, and the benefits to individual health and the wider environment of simply reducing meat consumption.

Partnering with a local chef, super tasty, inspiring food will be available at reduced cost to ensure the venue is accessible. Displays on site will explain where food has come from, promote local producers, provide recipe inspiration to take away, and show how small changes to eating habits can deliver great benefits.

We would also use the opportunity to consult on future projects related to food.

Why do you feel your project is worthwhile?

The climate benefits of local food, and vegetarian or vegan diets have been well researched and published. We know that reducing food miles makes sense, and switching from a meat-based diet to vegetarian for just one day a week can save 176.8 Kilograms of CO₂ equivalent per year per person.

It doesn't have to be about giving up meat and dairy. Indeed, many people rely on livestock and dairy farming for their livelihoods, but if we reduce consumption and switch to high welfare, local produce, we will be having a positive influence to benefit the planet, health and our local economy.

Diet comparison figures

A western standard meat-based diet produces about 7.2 kilograms of CO₂ equivalent per day

A vegetarian diet produces 3.8 kg kilograms of CO₂ equivalent per day

A vegan diet 2.9 kg. kilograms of CO₂ equivalent per day

from work by Professor Mark Maslin (University College London)

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Working with a local Chef we will showcase amazing yet simple veggie food anyone can make at home. By offering a climate conscious, allergy aware, food stall or venue, we will add something a little different to the festival weekend. A place to get inspired, enjoy great food, chat, and take away recipes and information.

There can be many barriers to change, and habits are hard to alter. Often pushed for time, we can fall back on cooking meals that are familiar, and fast shopping – fast food. Through this and similar projects we want to encourage experimentation, and really celebrate the flavour and variety of local produce, and great veggie meals, offering an opportunity to taste and explore new ideas and add favourite climate conscious staples to the bank of everyday quick meals people cook on a regular basis.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

We aim to reach the general population plus visitors to the festival from surrounding areas. We would hope to appeal to people of all ages and be inclusive of special dietary requirements. The activity will be widely promoted through our media, contact network and local information sites. Our target would be to reach over 500 people through direct contact and indirect discussions and messaging around food and climate linked to this event.

How will your project address the ongoing climate emergency?

If successful we would like to make events like this a regular spot in our local calendar and encourage a gradual shift towards low meat, high-quality local produce. With all our projects we don't want to focus on what would people give up but rather what they gain, so in this instance, confidence to include great tasting veggie/vegan food in weekly plans, with benefits for health as well as the planet. Exploring great local food that helps people feel good, with advice and support, is a great way to encourage change with ongoing impact on the climate emergency.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan


Item	Cost	Where will the funding come from? - <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Hire of Holmfirth Tech with exclusive use of Kitchen facilities and Café space £18.50 x 2 for 7 hours	259		259
Ingredients contribution of £20 (A small charge will be made to cover remaining costs)	150 estimated local sources		20
Partner costs Staff time for 1 day cooking plus prep and planning 12 hours at £35 420	420		420
HVCAP time £22 x 9 hours development and promotion time	216		198
Project Total Cost		Total amount requested from HVPC	897


Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?	NO Please give details
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8 Documentation	
Please ensure you enclose the following with your application:	
1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	NO

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	

Signature	
Date	30/01/24

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	30/01/2024
Application meets criteria	Yes / No
Name of Committee reviewing application	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS
Email: clerk@holmevalleyparishcouncil.gov.uk
Tel: 01484 687460

Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

The grant is to provide the children of Honley with a free Easter Crafting Workshop

1 Contact Details	
Name of organisation	Honley Village Community Trust CIO

Address	The Village Hall, Roundway, Honley, Holmfirth
Postcode	HD9 6DE
Contact person	[REDACTED]
Position in group	Trustee including Editor of Honley Flyer Editor & Social Media
Correspondence address	[REDACTED]
Postcode	
Daytime phone	[REDACTED]
Evening phone	[REDACTED]
Email	[REDACTED]

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> • Unregistered community group <input checked="" type="checkbox"/> Registered charity • Other (please state) <p>.....</p> <p>.</p>
Charity Registration No	1195759 If applicable
When did the group start?	1993
How many people are involved in running your group?	Trustees 10
	Unpaid Management Committee 10
	Paid F/T Staff
	Paid P/T Staff
	Volunteers (excluding Management Committee) approx 75

3 Your Finances (your last full financial year)	
Financial Year	2022
Income	66755
Expenditure	70973
Reserves held	50000
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Contingency and in particular held for any serious problems relating to Magdale Dam - a mill pond with earth dam

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organ- isation with its permission? (Delete as needed)		NOT APPLIC- ABLE

Account Name	Honley Village Community Trust CIO
Sort Code	██████
Account Number	██████████

5 Your Project
Outline the project that you are seeking a grant for

Following on from the success of our previous Easter and Christmas Crafting workshops in 2023, for children of Honley aged 3-11years we would our aim is to make this an annual event.

We have received such wonderful feedback from parents who have brought their children to these events and witnessed first hand how much enjoyment the children receive too.

While there will be set elements the children will be able to make they will be encouraged to let their creative mind wander to design and glitter until their hearts content.

Our aim is to run one free workshop on Sunday 24th March and will be open to 40 children from Honley.

The grant will go towards buying the essential arts and craft items to enable this workshop to take place. We would like the children to each be given an Easter Bonnet to decorate, also we would like them to paint hard boiled eggs using child friendly paints, to create and design an Easter Card, Easter drawing and lots more.

The event will be a fun safe environment for children to come together with family to release their creative flare and importantly to take home with them what they have made.

The event will be advertised in the Honley Flyer, on Social Media and on posters within local shops. The posters will also be shared with the Library and school so that we can reach as many local residents as possible.

Why do you feel your project is worthwhile?

We want to continue to build on the success of our Easter & Christmas arts and crafts workshop held in 2023. Our aim is to build a yearly calendar of activities the children can look forward too and enjoy.

We are committed to fostering a strong sense of community and togetherness in Honley and the Holme Valley and through the events we have already held, we've seen firsthand the positive impact of bringing families and neighbours closer. This Easter our vision is no different. We want to create magical moments that resonate with both children and parents alike.

We received such wonderful positive feedback from families who have attended our previous workshops and they are very much looking forward to attending them again this year. We aim to reach out to as many new families as possible so that we can ensure we are fostering a strong sense of community spirit.

The cost of living crisis continues making fun activities hard for families as they have little disposable income, events such as this help enable families to do the activity together while creating memories and generating fun for the children.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Children aged 3-11years & their families in Honley. The workshops will be held at the village hall, honey a safe, central area that is accessible to all.

Who in the Holme Valley will benefit? How many people will benefit? ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60, ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other 40 children aged 3-11 years (and their parents / grandparents)
How will your project address the ongoing climate emergency? We will encourage up-cycling and recycling of items, and source natural products for decorative items.

6 an “X”	Grants from Holme Valley Parish Council	Put
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Grant 1: Assets Grants <ul style="list-style-type: none">This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.Maximum award is £5,000.	
Grant 2: Community Benefits Grants <ul style="list-style-type: none">This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.Maximum award is £1,500.	X
<ul style="list-style-type: none">If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.ukThe Parish Council can award more money than the maximum award in very special circumstances.	

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Village Hall Hire x3 hours	67.50	HVPC	67.50
Arts & Crafts items including Easter bonnets, bonnet decorations, Egg stencil kits, Paint Brushes, paint, glitter, ribbon, buttons, card, child friendly scissors etc	210	HVPC	210
Hard boiled eggs x40	8.50	HVPC	8.50
Easter Egg x40	50	HVPC	50
Refreshments & snacks	20	HVPC	20
Posters & Tickets	16	HVPC	16
Project Total Cost	372	Total amount requested from HVPC	372

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No - however we will reach out to local businesses to see if there is anyone who can donate paper or card for the Christmas arts and crafts workshop.

Has the group received a grant from the Parish Council in the last five years?	<p>YES</p> <p>2023: £780 Easter Family Events, £750 Coronation Afternoon Tea; £750 for Tree Safety Survey; £850 - Kids Xmas party: £390 - Kids arts and crafts (Xmas & Halloween); £405 Magdale Map; £2250 Magdale Dam Improvements. £500 - Wreath Making</p> <p>2022: £1k for wreath making workshops: £1k towards Honley Community Orchard.</p> <p>2021: Village Hall Roof. £5k towards repair</p> <p>2020: Honley Youth Project. £4k support</p> <p>2019: Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park</p>
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8 Documentation	
Please ensure you enclose the following with your application:	
1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	YES NO N/A

9 Declaration	
<ul style="list-style-type: none">• I am authorised to make the application on behalf of the above organisation.• I have read and noted the Council’s criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.• I have filled in every section of the application form.• I certify that the information contained in this application is correct.• If the information in the application changes, I will inform the Council.• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	<div></div>
Signature	<div></div>
Date	30 January 2024

Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	31/01/2024
Application meets criteria	Yes / No
Name of Committee reviewing application	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/ phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS
Email: clerk@holmevalleyparishcouncil.gov.uk
Tel: 01484 687460

Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

The grant is to provide Children aged 3-11 years with an Easter Bunny Afternoon Tea Party at The Village Hall, Honley

1 Contact Details	
Name of organisation	Honley Village Community Trust CIO
Address	The Village Hall, Roundway, Honley, Holmfirth

Postcode	HD9 6DE
Contact person	
Position in group	Trustee including Honley Flyer Editor & Social Media
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none">Unregistered community group<input checked="" type="checkbox"/> Registered charityOther (please state)	
Charity Registration No	1195759	If applicable
When did the group start?	1993	
How many people are involved in running your group?	Trustees	10
	Unpaid Management Committee	10
	Paid F/T Staff	
	Paid P/T Staff	
	Volunteers (excluding Management Committee)	approx 75

3 Your Finances (your last full financial year)	
Financial Year	2022
Income	66755
Expenditure	70973
Reserves held	50000

Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Contingency and in particular held for any serious problems relating to Magdale Dam - a mill pond with earth dam
---	--

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	Honley Village Community Trust CIO
Sort Code	
Account Number	

5 Your Project	
Outline the project that you are seeking a grant for	

Following on from the huge success of the Easter Bunny Afternoon Tea in 2023 our aim is to replicate this and provide even more fun for the children. Not only will this be an afternoon tea with the Easter Bunny but we would also like to have a DJ for dancing, games and entertainment. Overall our aim for the grant is to provide a fun afternoon for the children where they can have fun with their friends and family members creating fond memories and above all - be children.

Unfortunately the cost of living crisis continues to make it hard for families and out of school activities as festive times are expensive and often something families can not afford. The afternoon tea will provide the children with a delicious nutritious party box including a healthy snack and drink. We would also like each child to leave with an Easter Egg (from the Easter Bunny :-)).

Why do you feel your project is worthwhile?

HVCT is committed to fostering a strong sense of community and togetherness in Honley and the Holme Valley. Through our previous successful events over festive school holiday periods, we've seen firsthand the positive impact of bringing families and neighbours closer. This Easter, our vision is no different. We believe in creating magical moments that resonate with both children and parents alike. By applying for this grant, our aim is to hold an Afternoon Tea with the Easter Bunny on Saturday, 23rd March 2024 for up to 40 children aged 3-11 years, at the Village Hall, where they can enjoy an afternoon of fun, dancing, games and food.

The continued cost of food rises can/does pose financial challenges for some families, especially in the continued climate. We believe Easter is a special time for families and we want to help create memorable moments for children. We believe this event, along with our other Easter initiatives and those held by HBA and the Library across at this time, will reach out to the community making Honley and the Holme Valley an even warmer and more inviting place for all.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

40 x 3-11 year old children and their families across Honley.

The event will be heavily advertised on Social Media & The Honley Flyer. Posters will be printed and displayed in local shop windows & the Library and it will be shared with the school so they can display on their notice boards.

Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60, ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

40 families and children aged 3-11 years who live in Honley and The Holme Valley.

How will your project address the ongoing climate emergency?

We are very conscious of the ongoing climate challenges and we aim to play our part as much as possible. We aim to use as much sustainable resources and recycle where possible. We will use cardboard not plastic where possible

6
"X"**Grants from Holme Valley Parish Council**

Put an

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7**Your Project Budget Plan**

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Children's DJ entertainment	£180	HVPC	£180
Food & drinks for 40 children	£200	HVPC	£200
Party Boxes, Cups & Table Clothes	£65	HVPC	£65
Easter Eggs x40	50	HVPC	£50
Village Hall Hire x 3 hours	67.50	HVPC	£67.50
Printing - Posters & Tickets	16	HVPC	16



Project Total Cost	578.50	Total amount requested from HVPC	578.50
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Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?	<p>YES</p> <p>2023: £780 Easter Family Events, £750 Coronation Afternoon Tea; £750 for Tree Safety Survey; £850 - Kids Xmas party: £390 - Kids arts and crafts (Xmas & Halloween); £405 Magdale Map; £2250 Magdale Dam Improvements. £500 - Wreath Making</p> <p>2022: £1k for wreath making workshops: £1k towards Honley Community Orchard.</p> <p>2021: Village Hall Roof. £5k towards repair</p> <p>2020: Honley Youth Project. £4k support</p> <p>2019: Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park</p> <p>Please give details</p>
---	---

8 Documentation			
Please ensure you enclose the following with your application:			
1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES		
3. Last 3 years accounts (if you have them)	YES		
4. Copy of bank statements for the last 6 months	YES		
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A		
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A		
7. Anything else: -	YES	NO	N/A

9	Declaration
<ul style="list-style-type: none">• I am authorised to make the application on behalf of the above organisation.• I have read and noted the Council’s criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.• I have filled in every section of the application form.• I certify that the information contained in this application is correct.• If the information in the application changes, I will inform the Council.• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	30 January 2024

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	31/01/2024
Application meets criteria	Yes / No

Name of Committee reviewing application	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/ phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS
Email: clerk@holmevalleyparishcouncil.gov.uk
Tel: 01484 687460

Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

Instructor led, Spring & Summer Floral Workshops including all floral and decorative material, expertly led by a professional florist with refreshments & snacks.

1	Contact Details
Name of organisation	Honley Village Community Trust CIO

Address	The Village Hall, Roundway, Honley, Holmfirth
Postcode	HD9 6DE
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none">Unregistered community groupX Registered charityOther (please state)
Charity Registration No	1195759 <div>If applicable</div>
When did the group start?	1993
How many people are involved in running your group?	Trustees 10
	Unpaid Management Committee 10
	Paid F/T Staff

	Paid P/T Staff	
	Volunteers (excluding Management Committee)	<i>approx 75</i>

3 Your Finances (your last full financial year)	
Financial Year	2022
Income	66755
Expenditure	70973
Reserves held	50000
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Contingency and in particular held for any serious problems relating to Magdale Dam - a mill pond with earth dam

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	Honley Village Community Trust CIO
Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	

As we approach Spring and Summer our obsession with gardening and flower shows springs into life. In addition we are seeing an increased trend of floral door wreaths spilling over from Christmas and into other season. The winter months have been hard for many and we would like to offer a new workshop to bring people out of the wet, cold dark nights/days and celebrate the move into Spring.

We would like to offer two workshops 1) **Floral Spring Wreath** & 2) **Summer Bulb & Blossom workshop**

The Village Hall, Honley is a wonderful location in the heart of the community which is accessible to all and has the opportunity to provide more interesting classes.

The workshops will be lead by a professional florist and instructor held at 4 dates in March & April 2024 (dates tbc), held in the evening weekday/weekend. Our aim is to make the workshops as accessible as possible allowing people to get home from work, dine with the family and attend to the workshop. Our aim is to hold 2 x Floral Spring Wreath Workshops and 2 x Summer Bulb & Blossom Workshops

Attendees will be provided with all floral material and decorations to design and create their own beautiful floral door display to take home.

Our aim is to make both workshops as financially accessible to all as possible. We propose charging a fee for attending however we would like the grant to be able to subsidise the price for attendees, keeping the ticket price to an acceptable level for people to afford.

A professional florist / instructor is c£45 per person and brings not only her knowledge, expertise and experience but also provides all of the floral, evergreens and decorative material. We want the workshops to be fun, friendly and creative, providing each attendee with a refreshment and snack. Each person will leave with what they have made.

The event will be advertised widely across the village, on social media, in shops, the village noticeboards and Honley Flyer to ensure everyone has the opportunity to see it advertised.

If successful we would like to continue to build these workshops offering them at key times of the year.

Examples are attached to the email

Why do you feel your project is worthwhile?

Over previous years HVCT, HBA and Friends of Honley Library have established festive events within the village that have been successful in bringing the community together, creating fun, fostering community spirit, uniting families and children alike. Our aim as HVCT is to continue to build on these strong foundations, providing the community with social activities that promote inclusion and foster a strong community spirit.

Our vision is to create affordable, accessible activities for adults, children and families to attend and enjoy. The Spring / Summer Floral Workshops are sessions that can bring people together to have fun, use their own personal creative flare to create a wonderful floral display that they can hang not their door with pride. They will learn a new skill, chat to new people, have fun and leave happy that they live in a community that provides such opportunities.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

By holding the event at the Village Hall, Honley, we are providing an accessible venue for all. Our Christmas Wreath workshops have been a huge success and it is our aim that our Floral Spring Workshop will be too.

Our aim is to provide an affordable workshop open to c60 attendees (15 in each workshop) across Honley and the Holme Valley. While there is no age range attributed to the workshop we would anticipate the class being more interesting to adults (18 year +). That said if a parent and teenage child would like to enjoy the experience and make memories together, we would very much welcome them.

The class will be welcoming, friendly, fun, creative and held in a safe environment

Who in the Holme Valley will benefit? How many people will benefit?

◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60, ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

As mentioned above, while there is no age limit we do anticipate the class being undertaken by adults aged 18 years and over. We aim to attract c45 people

The activity will be promoted on Social media, in local shops, noticeboards, our website and the Honley Flyer (if timing allow).

How will your project address the ongoing climate emergency?

Where possible we will forage for ivy for the wreaths, flowers will be bought locally, decorative items will be recycled, sourced locally and made from materials other than plastic.

6

an "X"

Grants from Holme Valley Parish Council

Put

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7**Your Project Budget Plan**

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Subside of £10 per person x 60	£600.00	HVPC	£600
Village Hall Hire x 4 workshops (based on 3 hours per workshop)	£270.00	HVPC	£270

Refreshments - Fizz, Soft drink & snack per person (c60 people)	£268.00	HVPC	£268
Marketing, Advertising & Printing	£25.00	HVPC	£25
Project Total Cost	£1163.00	Total amount requested from HVPC	£1163.00

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?

YES
 2023: £780 Easter Family Events, £750 Coronacon Aafternoon Tea; £750 for Tree Safety Survey; £850 - Kids Xmas party:
 £390 - Kids arts and craes (Xmas & Halloween);
 £405 Magdale Map; £2250 Magdale Dam Improvements. £500 - Wreath Making
 2022: £1k for wreath making workshops: £1k towards Honley Community Orchard.
 2021: Village Hall Roof. £5k towards repair 2020: Honley Youth Project. £4k support
 2019: Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park

Please give details

8

Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES

4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	YES NO N/A

9 Declaration	
<ul style="list-style-type: none">• I am authorised to make the application on behalf of the above organisation.• I have read and noted the Council’s criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.• I have filled in every section of the application form.• I certify that the information contained in this application is correct.• If the information in the application changes, I will inform the Council.• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	

e	
Dat e	30 January 2024

Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	31/01/2024
Application meets criteria	Yes / No
Name of Committee reviewing applica- tion	F&M
Date of meeting	26/02/2024
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	

Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS
Email: clerk@holmevalleyparishcouncil.gov.uk
Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

- ~~• Sponsorship of Honley Show programme (front page mention and internal page editorial)~~
- Buy/Build cycle-park (new green initiative) and promote

1 Contact Details	
Name of organisation	Honley Show Agricultural Society Ltd
Address	
Postcode	
Contact person	
Position in group	Marketing and Sponsorship Manager
Correspondence address	
Postcode	
Daytime phone	07970 090135
Evening phone	
Email	

2			About your organisation	
What sort of group are you? - put an 'x' in the box		<div><div>• Unregistered community group</div><div><input type="checkbox"/></div></div> <div><div>• Registered charity</div><div><input type="checkbox"/></div></div> <div><div>• Other (please state)</div><div><input checked="" type="checkbox"/></div></div> <div><div>➤</div><div>.....Not for profit company...</div></div>		
Charity Registration No		If applicable		
When did the group start?		1921		
How many people are involved in running your group?		Trustees		0
		Unpaid Management Committee		20
		Paid F/T Staff		0
		Paid P/T Staff		0
		Volunteers (excluding Management Committee)		50 plus

3		Your Finances (your last full financial year)	
Financial Year	Financial Year 31 August 2023		
Income	Income £98,521		
Expenditure	Expenditure £100,472		
Reserves held	Reserves £220,698		
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects		Reserves held to fund future shows, maintain cash flow and to protect against cancelled shows having a negative impact on the show's trading ability.	

4			Your Bank Account	
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)			NOT APPLICABLE	

Account Name	
Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	
<p>There are two projects.</p> <p>1 The programme sponsorship — our main print communication for the show</p> <p>2 The building and promotion of a cycle storage / lock up facility to enable people to cycle to Honley Show and leave their bikes securely.</p>	
Why do you feel your project is worthwhile?	
<p>The HS programme is a useful, well read and supported print communication very valuable in reaching people who are not digitally savvy. It will help HS and HVPC reach their audiences in June with valuable information about their activities. It will be mutually supportive in terms of brand.</p> <p>The cycling project will fundamentally support the HVPC green initiative as it will enable people to cycle to the show rather than use cars.</p>	
How will your project benefit the people of the Holme Valley? The Parish Council can only give out grants that directly benefit the people of the Holme Valley	
<p>The programme will communicate the activities of the HVPC and the content of the show in the schools and businesses where it is distributed.</p> <p>The cycle storage initiative will improve fitness and understanding of green issues.</p>	
Who in the Holme Valley will benefit? How many people will benefit? ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60, ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other	
<p>The general population</p>	
How will your project address the ongoing climate emergency?	
<p>The cycle storage initiative will DIRECTLY encourage people to cycle rather than drive to the event by providing the facility to leave their bikes.</p> <p>The programme will INDIRECTLY support the climate emergency by publicizing the cycle rack and other HVPC green priorities.</p>	

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Programme Print Cost	£2215	Honley Show funded	£1000
Cycle storage area buy/build cost	500	Honley Show funded	500
Project Total Cost		Total amount requested from HVPC	1500

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?

YES /

Sponsorship of Programme in 2021 and 2023.

£1k per annum

Please give details

8

Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES NO N/A
3. Last 3 years accounts (if you have them)	YES NO N/A
4. Copy of bank statements for the last 6 months	YES NO N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES NO N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES NO N/A
7. Anything else: -	YES NO N/A

9

Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating

how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name

Signature

Date

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only

Date application received

12/02/2024

Application meets criteria

Yes / ~~No~~

Name of Committee reviewing application

Finance and Management

Date of meeting

26/02/2024

Minute number

Grant awarded

Yes / No

Amount awarded

Legal power under which award is made

Date applicant is notified by email/phone of the outcome

Date when formal letter of award is posted

Date when payment is made

Date blank Grant Audit Form is posted

Date completed Grant Audit Form received

or Date report received after project is complete

Holme Valley Parish Council Cash Book 2023-24

HSBC Community Current Account

Schedule of Payments February 2024

No	HVPC ref	Payment Sent Date	Payment method	Check v Statement	To pay	Inv date	Inv number	Description	Net	Vat	Gross	Authorisation to Pay	Legislation
		03/02/2024	CHARGE	<input checked="" type="checkbox"/>	HSBC			BANK CHARGES	£8.00	£0.00	£8.00	F&M 2324 25	LGA 1972 S111
		07/02/2024	DD	<input checked="" type="checkbox"/>	BT			INTERNET AND PHONE	£42.95	£8.59	£51.54	F&M 2223 90	LGA 1972 S111
		14/02/2024	BACS	<input checked="" type="checkbox"/>	SLCC			CILCA ENROLMENT STAFF 02	£450.00	£0.00	£450.00	F&M 2324 25	LGA 1972 S112
			BACS	<input type="checkbox"/>	HEPWORTH FOCUS			1 YEAR'S ARTICLES IN THE MAGAZINE	£100.00	£0.00	£100.00		LGA 1972 S142
			BACS	<input type="checkbox"/>	THE SCHOOL SIGN SHOP			6 PAVEMENT SIGNS - THINK BEFORE YOU PARK - FOR SCHOOLS	£474.00	£94.80	£568.80		LGA 1972 S137
			BACS	<input type="checkbox"/>	DOCUMENT LOGIC	31/01/2024		PHOTOCOPYING	£28.53	£5.71	£34.24	F&M 2324 25	LGA 1972 S111
			BACS	<input type="checkbox"/>	NPOWER			ELECTRICITY HOLMFIRTH TOILETS JAN	£106.52	£5.33	£111.85	F&M 2324 25	PHA 1936 S87
			SO	<input type="checkbox"/>	STAFF 02			SALARY FEB 2024	£1,721.15	£0.00	£1,721.15	F&M 2324 25	LGA 1972 S112
			SO	<input type="checkbox"/>	STAFF 04			SALARY FEB 2024	£1,547.01	£0.00	£1,547.01	F&M 2324 25	LGA 1972 S112
			SO	<input type="checkbox"/>	TIME IN TIME OUT MEDIA			TITO - MONTHLY COUNCIL NEWS - MAR 2024	£210.00	£42.00	£252.00	F&M 2324 25	LGA 1972 S142
			SO	<input type="checkbox"/>	STAFF 05			SALARY FEB 2024	£1,410.33	£0.00	£1,410.33	F&M 2324 25	LGA 1972 S112
			SO	<input type="checkbox"/>	WYPF			PENSIONS FEB 2024	£826.82	£0.00	£826.82	F&M 2324 25	LGA 1972 S112
			SO	<input type="checkbox"/>	HMRC			PAYE TAX AND NI FEB 2024	£1,525.77	£0.00	£1,525.77	F&M 2324 25	LGA 1972 S112
			BACS	<input type="checkbox"/>	SLCC			WEBINAR - SOCIAL MEDIA STAFF 05	£30.00	£6.00	£36.00	F&M 2324 25	LGA 1972 S112
			BACS	<input type="checkbox"/>	MAINTENANCE CONTRACTOR			EXPENSES	£175.92	£35.18	£211.10	F&M 2324 25	PCA 1957 S1
			BACS	<input type="checkbox"/>	MAINTENANCE CONTRACTOR			MAINTENANCE	£1,359.42	£0.00	£1,359.42	F&M 2324 25	LGMPA 1953 S4
			BACS	<input type="checkbox"/>	BOULTONS			VALUATION OF THE CIVIC	£495.00	£99.00	£594.00		LGA 1972 S133
				<input type="checkbox"/>					£10,511.42	£296.61	£10,808.03		

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 1 - HSBC Current A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	31/12/2023		158,453.47
			<u>158,453.47</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			158,453.47
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			158,453.47
		Balance per Cash Book is :-	158,453.47
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/12/2023
for Cashbook 2 - Money Manager - HSBC

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC - Money Manager	31/12/2023		55,679.13
			0.00
			55,679.13
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			55,679.13
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			55,679.13
		Balance per Cash Book is :-	55,679.13
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	31/12/2023		75,000.00
			<hr/> 75,000.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			75,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			75,000.00
		Balance per Cash Book is :-	75,000.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation up to 31/12/2023 for Cashbook No 1 - HSBC Current A/C

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
04/12/2023	2324/09/01	14.30		14.30		R <input type="checkbox"/>	HSBC
04/12/2023	2324/09/01		205.00	205.00		R <input type="checkbox"/>	Receipt(s) Banked
04/12/2023	2324/09/02		302.87	302.87		R <input type="checkbox"/>	Receipt(s) Banked
04/12/2023	2324/09/03		21.56	21.56		R <input type="checkbox"/>	Receipt(s) Banked
04/12/2023	2324/09/04		269.30	269.30		R <input type="checkbox"/>	Receipt(s) Banked
08/12/2023	2324/09/02	51.54		51.54		R <input type="checkbox"/>	British Telecom
14/12/2023	2324/09/03	150.83		150.83		R <input type="checkbox"/>	Town and Country
14/12/2023	2324/09/04	34.54		34.54		R <input type="checkbox"/>	Document Logic
14/12/2023	2324/09/05	50.00		50.00		R <input type="checkbox"/>	YLCA
14/12/2023	2324/09/06	484.20		484.20		R <input type="checkbox"/>	JRB Enterprises Ltd
14/12/2023	2324/09/07	750.00		750.00		R <input type="checkbox"/>	FAIRANDFUNKY CIC
14/12/2023	2324/09/08	3,960.00		3,960.00		R <input type="checkbox"/>	Kirklees Council
14/12/2023	2324/09/09	500.00		500.00		R <input type="checkbox"/>	SD & TJ Kirk
15/12/2023	2324/09/10	2,248.44		2,248.44		R <input type="checkbox"/>	Staff 02
15/12/2023	2324/09/11	2,347.96		2,347.96		R <input type="checkbox"/>	Salaries Staff
15/12/2023	2324/09/12	252.00		252.00		R <input type="checkbox"/>	Time In Time Out Media
15/12/2023	2324/09/13	1,866.59		1,866.59		R <input type="checkbox"/>	Salaries Staff
16/12/2023	2324/09/14	1,238.19		1,238.19		R <input type="checkbox"/>	West Yorkshire Pension Fund
19/12/2023	2324/09/15	2,984.07		2,984.07		R <input type="checkbox"/>	HMRC
19/12/2023	2324/09/16	1,065.00		1,065.00		R <input type="checkbox"/>	PATRICK WALLS SCULPTOR
19/12/2023	2324/09/17	212.75		212.75		R <input type="checkbox"/>	npower
19/12/2023	2324/09/18	252.48		252.48		R <input type="checkbox"/>	npower
19/12/2023	2324/09/19	263.57		263.57		R <input type="checkbox"/>	npower
19/12/2023	2324/09/20	13.18		13.18		R <input type="checkbox"/>	npower
19/12/2023	2324/09/21	98.31		98.31		R <input type="checkbox"/>	npower
19/12/2023	2324/09/22	238.00		238.00		R <input type="checkbox"/>	Society Local Council Clerks
19/12/2023	2324/09/23	62.48		62.48		R <input type="checkbox"/>	Maintenance Contractor
19/12/2023	2324/09/24	1,309.26		1,309.26		R <input type="checkbox"/>	Maintenance Contractor
19/12/2023	2324/09/25	119.99		119.99		R <input type="checkbox"/>	Staff 04
28/12/2023	2324/09/26	-427.00		-427.00		R <input type="checkbox"/>	Friends of Cliff Rec
		20,140.68	798.73				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation up to 31/12/2023 for Cashbook No 1 - HSBC Current A/C

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
14/12/2023	2324/09/08	-3,960.00		-3,960.00		R <input type="checkbox"/>	Kirklees Council
14/12/2023	2324/09/08	3,960.00		3,960.00		R <input type="checkbox"/>	Kirklees Council
19/12/2023	2324/09/20	-13.18		-13.18		R <input type="checkbox"/>	npower
19/12/2023	2324/09/19	-263.57		-263.57		R <input type="checkbox"/>	npower
19/12/2023	2324/09/19	276.75		276.75		R <input type="checkbox"/>	npower
		<div>0.00</div>	<div>0.00</div>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Receipts for Month 9

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		177,795.42					177,795.42	
2324/09/01	Banked: 04/12/2023	205.00						
2324/09/01	Holmfirth Toilets	205.00			1092	100	205.00	Donations
2324/09/02	Banked: 04/12/2023	302.87						
2324/09/02	CCLA	302.87			1090	100	302.87	PSDF Interest
2324/09/03	Banked: 04/12/2023	21.56						
2324/09/03	CCLA	21.56			1090	100	21.56	PSDF INTEREST
2324/09/04	Banked: 04/12/2023	269.30						
2324/09/04	HSBC	269.30			1090	100	269.30	INTEREST FROM BMM ACCOUNT
Total Receipts for Month		798.73	0.00	0.00			798.73	
Cashbook Totals		178,594.15	0.00	0.00			178,594.15	

Payments for Month 9

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
04/12/2023	HSBC	2324/09/01	14.30			4215	150	14.30	BANK CHARGE
08/12/2023	British Telecom	2324/09/02	51.54		8.59	4275	150	42.95	INTERNET AND PHONE
14/12/2023	Town and Country	2324/09/03	150.83			4235	150	150.83	INSURANCE ADDITIONAL COVER
14/12/2023	Document Logic	2324/09/04	34.54		5.76	4205	150	28.78	PHOTOCOPYING
14/12/2023	YLCA	2324/09/05	50.00			4060	110	25.00	PLANNING WEBINAR - STAFF 05
						4061	150	25.00	PLANNING WEBINAR - CLLR 14
14/12/2023	JRB Enterprises Ltd	2324/09/06	484.20		80.70	4720	400	403.50	POO BAGS
14/12/2023	FAIRANDFUNKY CIC	2324/09/07	750.00			4405	250	750.00	GRANT
14/12/2023	Kirklees Council	2324/09/08	3,960.00			4705	400	3,960.00	CHRISTMAS TREES
14/12/2023	SD & TJ Kirk	2324/09/09	500.00		83.33	4705	400	416.67	CHRISTMAS TREES
14/12/2023	Kirklees Council	2324/09/08	-3,960.00			4705	400	-3,960.00	Christmas Trees
14/12/2023	Kirklees Council	2324/09/08	3,960.00		660.00	4705	400	3,300.00	Christmas Trees
15/12/2023	Staff 02	2324/09/10	2,248.44			4000	110	2,248.44	SALARY STAFF 02
15/12/2023	Salaries Staff	2324/09/11	2,347.96			4000	110	2,347.96	SALARY STAFF 04
15/12/2023	Time In Time Out Media	2324/09/12	252.00		42.00	4610	350	210.00	COUNCIL NEWS
15/12/2023	Salaries Staff	2324/09/13	1,866.59			4000	110	1,866.59	SALARY STAFF 05
16/12/2023	West Yorkshire Pension Fund	2324/09/14	1,238.19			4000	110	524.19	PENSIONS - EMPLOYEE CONTRIBS
						4010	110	714.00	PENSIONS - EMPLOYER CONTRIBS
19/12/2023	HMRC	2324/09/15	2,984.07			4000	110	1,990.67	PAYE TAX AND NI - EMPLOYEE
						4005	110	933.40	PAYE TAX AND NI - EMPLOYER
						4015	110	60.00	PAYE TAX AND NI - STUDENT LOAN
19/12/2023	PATRICK WALLS SCULPTOR	2324/09/16	1,065.00			4640	350	1,065.00	TOPOGRAPH PAYMENT
19/12/2023	npower	2324/09/17	212.75		10.13	4320	400	202.62	ELECTRICITY HOLMFIRTH TOILETS
19/12/2023	npower	2324/09/18	252.48		12.02	4320	400	240.46	ELECTRICITY HOLMFIRTH TOILETS
19/12/2023	npower	2324/09/19	263.57			4320	400	263.57	ELECTRICITY HOLMFIRTH TOILETS
19/12/2023	npower	2324/09/20	13.18			105		13.18	ELECTRICITY HOLMFIRTH TOILETS
19/12/2023	npower	2324/09/21	98.31		4.68	4320	400	93.63	ELECTRICITY HOLMFIRTH TOILETS
19/12/2023	Society Local Council Clerks	2324/09/22	238.00			4060	110	238.00	MEMBERSHIP FEE STAFF 04
19/12/2023	Maintenance Contractor	2324/09/23	62.48		10.41	4320	400	52.07	EXPENSES - TOILETS
19/12/2023	Maintenance Contractor	2324/09/24	1,309.26			4740	400	408.07	MAINTENANCE - SEATS & SHELTERS
						4320	400	901.19	MAINTENANCE - TOILETS
19/12/2023	Staff 04	2324/09/25	119.99			4400	150	119.99	REIMBURSEMENTS MCAFEES
19/12/2023	npower	2324/09/20	-13.18			105		-13.18	Reverse VAT payment
19/12/2023	npower	2324/09/19	-263.57			4320	400	-263.57	Reverse payment
19/12/2023	npower	2324/09/19	276.75		13.18	4320	400	263.57	Electricity Holmfirth Toilets
28/12/2023	Friends of Cliff Rec	2324/09/26	-427.00			4405	250	-427.00	RETURNED GRANT

Total Payments for Month	20,140.68	0.00	930.80	19,209.88
Balance Carried Fwd	158,453.47			
Cashbook Totals	178,594.15	0.00	930.80	177,663.35

Receipts for Month 9

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		55,679.13					55,679.13	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>55,679.13</u>	<u>0.00</u>	<u>0.00</u>			<u>55,679.13</u>	

Payments for Month 9

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		55,679.13						
	Cashbook Totals		55,679.13	0.00	0.00			55,679.13	

Receipts for Month 9

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		75,000.00					75,000.00	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>75,000.00</u>	

Payments for Month 9

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		75,000.00						
	Cashbook Totals		75,000.00	0.00	0.00			75,000.00	

Date : 31/01/2024

Holme Valley Parish Council

Page 1

Time: 13:48

Trial Balance for Month No: 9

User : RFO

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			1,341.06	
200	HSBC Current A/C			158,453.47	
205	Money Manager - HSBC			55,679.13	
220	CCLA Deposit Fund			75,000.00	
310	General Reserves				161,912.76
322	EMR CCTV				1,880.00
323	EMR Com Asset-Others in Valley				2,017.00
326	EMR Defibrillator Special Resr				2,000.00
331	EMR Gartside Building				5,000.00
332	EMR Honley Library				15,000.00
337	EMR COVID Memorial				6,000.00
338	EMR Children's Playgrounds				15,000.00
341	EMR Climate Emergency Projects				13,697.00
342	EMR Holmfirth Market				3,000.00
343	EMR Road Safety				7,000.00
1076	Precept	100	Income		284,924.00
1078	Special Expenses Grant	100	Income		3,355.00
1090	Bank Interest	100	Income		3,374.27
1092	Toilets Donations	100	Income		1,950.00
1095	Other income	100	Income		1,702.00
1200	Allotment Rents	100	Income		270.00
1250	Gartside Building	100	Income		2,079.72
1260	Memorial Bench Donations	100	Income		50.00
1300	Garage plot income	100	Income		700.00
4000	Salaries	110	Staff Expenditure	55,187.41	
4005	Employer's N.I	110	Staff Expenditure	4,799.79	
4010	Employer's Pension	110	Staff Expenditure	4,187.56	
4015	Student Loan	110	Staff Expenditure	60.00	
4060	Staff Training	110	Staff Expenditure	1,986.50	
4061	Councillor Training	150	Administration	380.40	
4200	Chairman's Expenses	150	Administration	28.00	
4205	Council Office Expenditure	150	Administration	1,105.06	
4210	Audit	150	Administration	1,213.31	
4215	Bank Charges	150	Administration	275.69	
4225	Elections	150	Administration	24,860.13	
4230	Repairs & Maintenance	150	Administration	98.72	
4235	Insurance	150	Administration	8,517.41	
4245	Office Equipment	150	Administration	39.78	
4250	Office/Room Hire	150	Administration	10,048.75	
4265	Subscriptions	150	Administration	2,423.00	
4275	Telephone and Broadband	150	Administration	361.32	
4285	Remembrance Sunday	150	Administration	160.00	

Continued over page

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4300	Honley Library	400	Service Provision	25,000.00	
4310	Holmfirth Civic Hall- Projects	400	Service Provision	17,317.39	
4315	Other Community Assets	250	Finance & Management	20,096.60	
4320	Public Toilet - Day to Day	400	Service Provision	11,039.52	
4325	Public Toilet - Lettable Space	400	Service Provision	365.50	
4400	Electronic Support	150	Administration	906.39	
4405	Grants - Projects and Events	250	Finance & Management	16,442.66	
4610	Publications and Publicity	350	Publications & Communication	2,990.00	
4625	Website & Media	350	Publications & Communication	637.13	
4640	Holme Moss Topograph	350	Publications & Communication	5,263.57	
4705	Christmas Provision	400	Service Provision	5,966.67	
4710	New Mill - Churchyard	400	Service Provision	678.49	
4720	Dog Waste	400	Service Provision	807.00	
4730	Minibus	400	Service Provision	13,608.00	
4735	Phone Boxes	400	Service Provision	158.50	
4740	Seats & Shelters-Maintenance	400	Service Provision	7,805.85	
4760	Youth Work in the Holme Valley	400	Service Provision	14,000.00	
4805	Community Mobilisation	450	Climate Emergency	567.30	
4815	Transport Strategy	450	Climate Emergency	1,824.69	
6000	Transfer from EMR	400	Service Provision		20,000.00
6000	Transfer from EMR	450	Climate Emergency		770.00
Trial Balance Totals :				551,681.75	551,681.75
Difference				0.00	

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income								
1076 Precept	0	284,924	284,924	0			100.0%	
1078 Special Expenses Grant	0	3,355	3,355	0			100.0%	
1090 Bank Interest	594	3,374	750	(2,624)			449.9%	
1092 Toilets Donations	205	1,950	2,500	550			78.0%	
1095 Other income	0	1,702	3,776	2,074			45.1%	
1200 Allotment Rents	0	270	270	0			100.0%	
1250 Gartside Building	0	2,080	4,800	2,720			43.3%	
1260 Memorial Bench Donations	0	50	0	(50)			0.0%	
1300 Garage plot income	0	700	700	0			100.0%	
Income :- Income	799	298,405	301,075	2,670			99.1%	0
Net Income	799	298,405	301,075	2,670				
110 Staff Expenditure								
4000 Salaries	8,978	55,187	79,792	24,605		24,605	69.2%	
4005 Employer's N.I	933	4,800	0	(4,800)		(4,800)	0.0%	
4010 Employer's Pension	714	4,188	0	(4,188)		(4,188)	0.0%	
4015 Student Loan	60	60	0	(60)		(60)	0.0%	
4060 Staff Training	263	1,987	1,500	(487)		(487)	132.4%	
Staff Expenditure :- Indirect Expenditure	10,948	66,221	81,292	15,071	0	15,071	81.5%	0
Net Expenditure	(10,948)	(66,221)	(81,292)	(15,071)				
150 Administration								
4061 Councillor Training	25	380	900	520		520	42.3%	
4200 Chairman's Expenses	0	28	1,000	972		972	2.8%	
4205 Council Office Expenditure	29	1,105	2,000	895		895	55.3%	
4210 Audit	0	1,213	1,550	337		337	78.3%	
4215 Bank Charges	14	276	500	224		224	55.1%	
4220 Conference / Seminars	0	0	500	500		500	0.0%	
4225 Elections	0	24,860	29,789	4,929		4,929	83.5%	
4230 Repairs & Maintenance	0	99	1,000	901		901	9.9%	
4235 Insurance	151	8,517	6,500	(2,017)		(2,017)	131.0%	
4240 Travel Allowance	0	0	300	300		300	0.0%	
4245 Office Equipment	0	40	300	260		260	13.3%	
4250 Office/Room Hire	0	10,049	10,200	151		151	98.5%	
4260 FOIA/EIR requests	0	0	500	500		500	0.0%	
4265 Subscriptions	0	2,423	3,000	577		577	80.8%	
4275 Telephone and Broadband	43	361	500	139		139	72.3%	
4285 Remembrance Sunday	0	160	150	(10)		(10)	106.7%	

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4400 Electronic Support	120	906	1,650	744		744	54.9%	
Administration :- Indirect Expenditure	382	50,418	60,339	9,921	0	9,921	83.6%	0
Net Expenditure	(382)	(50,418)	(60,339)	(9,921)				
<u>250 Finance & Management</u>								
4315 Other Community Assets	0	20,097	65,876	45,779		45,779	30.5%	
4405 Grants - Projects and Events	323	16,443	20,405	3,962		3,962	80.6%	
Finance & Management :- Indirect Expenditure	323	36,539	86,281	49,742	0	49,742	42.3%	0
Net Expenditure	(323)	(36,539)	(86,281)	(49,742)				
<u>300 Planning</u>								
4505 Neighbourhood Plan	0	0	3,000	3,000		3,000	0.0%	
Planning :- Indirect Expenditure	0	0	3,000	3,000	0	3,000	0.0%	0
Net Expenditure	0	0	(3,000)	(3,000)				
<u>350 Publications & Communication</u>								
4600 Community Champion	0	0	300	300		300	0.0%	
4610 Publications and Publicity	210	2,990	5,000	2,010		2,010	59.8%	
4620 Awards	0	0	300	300		300	0.0%	
4625 Website & Media	0	637	1,000	363		363	63.7%	
4630 Special Projects	0	0	1,000	1,000		1,000	0.0%	
4635 Civic Events	0	0	1,000	1,000		1,000	0.0%	
4640 Holme Moss Topograph	1,065	5,264	1,000	(4,264)		(4,264)	526.4%	
Publications & Communication :- Indirect Expenditure	1,275	8,891	9,600	709	0	709	92.6%	0
Net Expenditure	(1,275)	(8,891)	(9,600)	(709)				
<u>400 Service Provision</u>								
4300 Honley Library	0	25,000	15,000	(10,000)		(10,000)	166.7%	10,000
4310 Holmfirth Civic Hall- Projects	0	17,317	0	(17,317)		(17,317)	0.0%	10,000
4320 Public Toilet - Day to Day	1,754	11,040	22,000	10,960		10,960	50.2%	
4325 Public Toilet - Lettable Space	0	366	1,000	635		635	36.5%	
4705 Christmas Provision	3,717	5,967	5,500	(467)		(467)	108.5%	
4710 New Mill - Churchyard	0	678	500	(178)		(178)	135.7%	
4720 Dog Waste	404	807	1,200	393		393	67.3%	
4725 Patient Transport Scheme	0	0	1,000	1,000		1,000	0.0%	
4730 Minibus	0	13,608	23,500	9,892		9,892	57.9%	

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4735 Phone Boxes	0	159	400	242		242	39.6%	
4740 Seats & Shelters-Maintenance	408	7,806	13,000	5,194		5,194	60.0%	
4760 Youth Work in the Holme Valley	0	14,000	25,000	11,000		11,000	56.0%	
Service Provision :- Indirect Expenditure	6,282	96,747	108,100	11,353	0	11,353	89.5%	20,000
Net Expenditure	(6,282)	(96,747)	(108,100)	(11,353)				
6000 plus Transfer from EMR	0	20,000						
Movement to/(from) Gen Reserve	(6,282)	(76,747)						
<u>450 Climate Emergency</u>								
4805 Community Mobilisation	0	567	4,500	3,933		3,933	12.6%	
4810 Energy Strategy	0	0	3,624	3,624		3,624	0.0%	
4815 Transport Strategy	0	1,825	1,000	(825)		(825)	182.5%	770
4825 Environment Strategy	0	0	95	95		95	0.0%	
Climate Emergency :- Indirect Expenditure	0	2,392	9,219	6,827	0	6,827	25.9%	770
Net Expenditure	0	(2,392)	(9,219)	(6,827)				
6000 plus Transfer from EMR	0	770						
Movement to/(from) Gen Reserve	0	(1,622)						
Grand Totals:- Income	799	298,405	301,075	2,670			99.1%	
Expenditure	19,210	261,208	357,831	96,623	0	96,623	73.0%	
Net Income over Expenditure	(18,411)	37,197	(56,756)	(93,953)				
plus Transfer from EMR	0	20,770						
Movement to/(from) Gen Reserve	(18,411)	57,967						

Holme Valley Parish Council
Detailed Balance Sheet - Excluding Stock Movement
Month 9 Date 31/12/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
105	VAT Control A/c	1,341
200	HSBC Current A/C	158,453
205	Money Manager - HSBC	55,679
220	CCLA Deposit Fund	75,000
Total Current Assets		290,474
<u>Represented by :-</u>		
300	Current Year Fund	37,197
310	General Reserves	182,683
322	EMR CCTV	1,880
323	EMR Com Asset-Others in Valley	2,017
326	EMR Defibrillator Special Resr	2,000
331	EMR Gartside Building	5,000
332	EMR Honley Library	15,000
337	EMR COVID Memorial	6,000
338	EMR Children's Playgrounds	15,000
341	EMR Climate Emergency Projects	13,697
342	EMR Holmfirth Market	3,000
343	EMR Road Safety	7,000
Total Equity		290,474

Holme Valley Parish Council

Bank - Cash and Investment Reconciliation as at 31 December 2023

Confirmed Bank & Investment Balances			
Bank Statement Balances			
31/12/2023	HSBC Current A/C	158,453.47	
		0.00	
31/12/2023	HSBC - Money Manager	55,679.13	
30/11/2023	Handelsbanken Current A/C	0.00	
31/12/2023	CCLA Deposit Fund	75,000.00	
			289,132.60
Receipts not on Bank Statement			
			0.00
Closing Balance			289,132.60
All Cash & Bank Accounts			
1	HSBC Current A/C	158,453.47	
2	Money Manager - HSBC	55,679.13	
4	Current Account-Handelsbanken	0.00	
5	CCLA Deposit Fund	75,000.00	
	Other Cash & Bank Balances	0.00	
	Total Cash & Bank Balances		289,132.60

Account	Opening Balance	Net Transfers	Closing Balance
322 EMR CCTV	1,880.00		1,880.00
323 EMR Com Asset-Others in Valley	2,017.00		2,017.00
325 EMR Election Fund	19,789.00	-19,789.00	0.00
326 EMR Defibrillator Special Resr	2,000.00		2,000.00
329 EMR Holmfirth Civic Hall (capi	10,000.00	-10,000.00	0.00
330 EMR Office/Meeting Room	15,000.00	-15,000.00	0.00
331 EMR Gartside Building	5,000.00		5,000.00
332 EMR Honley Library	20,000.00	-5,000.00	15,000.00
334 EMR Holme Moss Topograph	2,935.00	-2,935.00	0.00
335 EMR Honley Library Energy	10,000.00	-10,000.00	0.00
336 EMR Royal Events	6,710.04	-6,710.04	0.00
337 EMR COVID Memorial	5,000.00	1,000.00	6,000.00
338 EMR Children's Playgrounds	50,000.00	-35,000.00	15,000.00
339 EMR If It's Not Far Leave Car	1,000.00	-1,000.00	0.00
341 EMR Climate Emergency Projects	0.00	13,697.00	13,697.00
342 EMR Holmfirth Market	0.00	3,000.00	3,000.00
343 EMR Road Safety	0.00	7,000.00	7,000.00
	151,331.04	-80,737.04	70,594.00

List of Payments made between 01/12/2023 and 31/12/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/12/2023	HSBC	2324/09/01	14.30	F&M 2324 25	BANK CHARGE
08/12/2023	British Telecom	2324/09/02	51.54	F&M 2324 25	INTERNET AND PHONE
14/12/2023	Town and Country	2324/09/03	150.83	F&M 2324 25	INSURANCE ADDITIONAL COVER
14/12/2023	Document Logic	2324/09/04	34.54	F&M 2324 25	PHOTOCOPYING
14/12/2023	YLCA	2324/09/05	50.00	F&M 2324 25	PLANNING WEBINAR
14/12/2023	JRB Enterprises Ltd	2324/09/06	484.20	F&M 2324 78	POO BAGS
14/12/2023	FAIRANDFUNKY CIC	2324/09/07	750.00	F&M 2324 76iii	GRANT
14/12/2023	Kirklees Council	2324/09/08	3,960.00	F&M 2324 25	CHRISTMAS TREES
14/12/2023	SD & TJ Kirk	2324/09/09	500.00	F&M 2324 25	CHRISTMAS TREES
14/12/2023	Kirklees Council	2324/09/08	-3,960.00	F&M 2324 25	Christmas Trees
14/12/2023	Kirklees Council	2324/09/08	3,960.00	F&M 2324 265	Christmas Trees
15/12/2023	Staff 02	2324/09/10	2,248.44	F&M 2324 25	SALARY STAFF 02
15/12/2023	Salaries Staff	2324/09/11	2,347.96	F&M 2324 25	SALARY STAFF 04
15/12/2023	Time In Time Out Media	2324/09/12	252.00	F&M 2324 25	COUNCIL NEWS
15/12/2023	Salaries Staff	2324/09/13	1,866.59	F&M 2324 25	SALARY STAFF 05
16/12/2023	West Yorkshire Pension Fund	2324/09/14	1,238.19	F&M 2324 25	PENSIONS
19/12/2023	HMRC	2324/09/15	2,984.07	F&M 2324 25	PAYE TAX AND NI
19/12/2023	PATRICK WALLS SCULPTOR	2324/09/16	1,065.00	COUNCIL 2324 93	TOPOGRAPH PAYMENT
19/12/2023	npower	2324/09/17	212.75	F&M 2324 25	ELECTRICITY HOLMFIRTH TOILETS
19/12/2023	npower	2324/09/18	252.48	F&M 2324 25	ELECTRICITY HOLMFIRTH TOILETS
19/12/2023	npower	2324/09/19	263.57	F&M 2324 25	ELECTRICITY HOLMFIRTH TOILETS
19/12/2023	npower	2324/09/20	13.18	F&M 2324 25	ELECTRICITY HOLMFIRTH TOILETS
19/12/2023	npower	2324/09/21	98.31	F&M 2324 25	ELECTRICITY HOLMFIRTH TOILETS
19/12/2023	Society Local Council Clerks	2324/09/22	238.00	F&M 2324 25	MEMBERSHIP FEE STAFF 04
19/12/2023	Maintenance Contractor	2324/09/23	62.48	F&M 2324 25	EXPENSES
19/12/2023	Maintenance Contractor	2324/09/24	1,309.26	F&M 2324 25	MAINTENANCE
19/12/2023	Staff 04	2324/09/25	119.99	F&M 2324 25	REIMBURSEMENTS MCAFEE
19/12/2023	npower	2324/09/20	-13.18	F&M 2324 25	Reverse VAT payment
19/12/2023	npower	2324/09/19	-263.57	F&M 2324 25	Reverse payment
19/12/2023	npower	2324/09/19	276.75	F&M 2324 25	Electricity Holmfirth Toilets
28/12/2023	Friends of Cliff Rec	2324/09/26	-427.00		RETURNED GRANT
Total Payments			20,140.68		

Date: 31/01/2024	Holme Valley Parish Council	Page 1
Time: 13:51	VAT Return: 01/10/2023 - 31/12/2023	User: RFO

Source	Ledger	Ref No	Month	Code	Gross	Net	VAT	
Cashbook	1		7		1,162.14	1,162.14	0.00	
Cashbook	1		8		144,482.62	144,482.62	0.00	
Cashbook	1		9		798.73	798.73	0.00	
		OUTPUT	Total Rate:	Z	146,443.49	146,443.49	0.00	
Cashbook	1		9		840.29	800.28	40.01	
		INPUT	Total Rate:	F	840.29	800.28	40.01	
Cashbook	1		7		1,926.21	1,605.16	321.05	
Cashbook	1		8		535.25	446.04	89.21	
Cashbook	1		9		5,344.76	4,453.97	890.79	
		INPUT	Total Rate:	S	7,806.22	6,505.17	1,301.05	
Cashbook	1		7		67,158.42	67,158.42	0.00	
Cashbook	1		8		9,858.63	9,858.63	0.00	
Cashbook	1		9		13,955.63	13,955.63	0.00	
		INPUT	Total Rate:	Z	90,972.68	90,972.68	0.00	
VAT Return Summary:					Total Outputs	146,443.49	146,443.49	0.00
					Total Inputs	99,619.19	98,278.13	1,341.06
VAT due in the period on sales and other outputs						Box 1	0.00	
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States						2	0.00	
Total VAT due						3	0.00	
VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)						4	1,341.06	
Net VAT to reclaim from HMRC						5	1,341.06	
Total value of sales and all other outputs excluding any VAT						6	146,443.00	
Total value of purchases and all other inputs excluding any VAT						7	98,278.00	
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States						8	0.00	
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States						9	0.00	
VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States							0.00	

Bank Reconciliation Statement as at 31/01/2024
for Cashbook 1 - HSBC Current A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	31/01/2024		143,937.95
			<u>143,937.95</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			143,937.95
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			143,937.95
		Balance per Cash Book is :-	143,937.95
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/01/2024
for Cashbook 1 - HSBC Current A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	31/01/2024		143,937.95
			<u>143,937.95</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			143,937.95
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			143,937.95
		Balance per Cash Book is :-	143,937.95
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/01/2024
for Cashbook 2 - Money Manager - HSBC

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC - Money Manager	31/01/2024		55,679.13
			<u>55,679.13</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			55,679.13
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			55,679.13
		Balance per Cash Book is :-	55,679.13
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/01/2024
for Cashbook 4 - Current Account-Handelsbanken

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken Current A/C	31/01/2024		0.00
			<hr/> 0.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/01/2024
for Cashbook 5 - CCLA Deposit Fund

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	31/01/2024		75,000.00
			<hr/> 75,000.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			75,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			75,000.00
		Balance per Cash Book is :-	75,000.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation up to 31/01/2024 for Cashbook No 1 - HSBC Current A/C

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
03/01/2024	2324/10/01	12.58		12.58		R <input type="checkbox"/>	HSBC
03/01/2024	2324/10/01		335.74	335.74		R <input type="checkbox"/>	Receipt(s) Banked
04/01/2024	2324/10/02	51.54		51.54		R <input type="checkbox"/>	British Telecom
04/01/2024	2324/10/03	141.59		141.59		R <input type="checkbox"/>	Grenke
10/01/2024	2324/10/04	7.99		7.99		R <input type="checkbox"/>	Staff 04
10/01/2024	2324/10/05	10.00		10.00		R <input type="checkbox"/>	Staff 04
10/01/2024	2324/10/06	65.40		65.40		R <input type="checkbox"/>	Principal Hygiene
10/01/2024	2324/10/07	264.00		264.00		R <input type="checkbox"/>	Principal Hygiene
10/01/2024	2324/10/08	17.50		17.50		R <input type="checkbox"/>	YLCA
10/01/2024	2324/10/09	50.00		50.00		R <input type="checkbox"/>	SLCC
10/01/2024	2324/10/10	31.78		31.78		R <input type="checkbox"/>	Document Logic
15/01/2024	2324/10/11	1,721.15		1,721.15		R <input type="checkbox"/>	Salaries Staff
15/01/2024	2324/10/12	1,546.81		1,546.81		R <input type="checkbox"/>	Salaries Staff
15/01/2024	2324/10/13	252.00		252.00		R <input type="checkbox"/>	Time In Time Out Media
15/01/2024	2324/10/14	1,410.33		1,410.33		R <input type="checkbox"/>	Salaries Staff
16/01/2024	2324/10/15	826.82		826.82		R <input type="checkbox"/>	West Yorkshire Pension Fund
16/01/2024	2324/10/16	1,525.97		1,525.97		R <input type="checkbox"/>	HMRC
19/01/2024	2324/10/17	1,587.67		1,587.67		R <input type="checkbox"/>	Business Stream
30/01/2024	2324/10/18	15.59		15.59		R <input type="checkbox"/>	Staff 04
30/01/2024	2324/10/19	15.59		15.59		R <input type="checkbox"/>	Staff 02
30/01/2024	2324/10/20	15.59		15.59		R <input type="checkbox"/>	Staff 02
30/01/2024	2324/10/21	108.61		108.61		R <input type="checkbox"/>	npower
30/01/2024	2324/10/22	48.08		48.08		R <input type="checkbox"/>	Maintenance Contractor
30/01/2024	2324/10/23	1,175.47		1,175.47		R <input type="checkbox"/>	Maintenance Contractor
30/01/2024	2324/10/24	1,971.00		1,971.00		R <input type="checkbox"/>	West Yorks Combined Authority
30/01/2024	2324/10/25	1,908.00		1,908.00		R <input type="checkbox"/>	West Yorks Combined Authority
30/01/2024	2324/10/26	70.20		70.20		R <input type="checkbox"/>	Staff 04
		<div>14,851.26</div>	<div>335.74</div>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Receipts for Month 10

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		158,453.47					158,453.47	
2324/10/01	Banked: 03/01/2024	335.74						
2324/10/01	CCLA	335.74			1090	100	335.74	PSDF Interest
Total Receipts for Month		335.74	0.00	0.00			335.74	
Cashbook Totals		158,789.21	0.00	0.00			158,789.21	

Payments for Month 10

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/01/2024	HSBC	2324/10/01	12.58			4215	150	12.58	BANK CHARGE
04/01/2024	British Telecom	2324/10/02	51.54		8.59	4275	150	42.95	INTERNET AND PHONE
04/01/2024	Grenke	2324/10/03	141.59		23.60	4205	150	117.99	PHOTOCOPIER LEASE
10/01/2024	Staff 04	2324/10/04	7.99			4205	150	7.99	REIMBURSEMENT WALL PLANNER
10/01/2024	Staff 04	2324/10/05	10.00			4205	150	10.00	REIMBURSEMENT MINCE PIES
10/01/2024	Principal Hygiene	2324/10/06	65.40		10.90	4320	400	54.50	SERVICE NAPPY UNITS
10/01/2024	Principal Hygiene	2324/10/07	264.00		44.00	4320	400	220.00	SERVICE SANITARY UNITS
10/01/2024	YLCA	2324/10/08	17.50			4061	150	17.50	PRECEPT WEBINAR - CLLR 12
10/01/2024	SLCC	2324/10/09	50.00			4060	110	50.00	CILCA EXTENSION STAFF 04
10/01/2024	Document Logic	2324/10/10	31.78		5.30	4205	150	26.48	PHOTOCOPYING
15/01/2024	Salaries Staff	2324/10/11	1,721.15			4000	110	1,721.15	SALARY STAFF 02
15/01/2024	Salaries Staff	2324/10/12	1,546.81			4000	110	1,546.81	SALARY STAFF 04
15/01/2024	Time In Time Out Media	2324/10/13	252.00		42.00	4610	350	210.00	COUNCIL NEWS
15/01/2024	Salaries Staff	2324/10/14	1,410.33			4000	110	1,410.33	SALARY STAFF 05
16/01/2024	West Yorkshire Pension Fund	2324/10/15	826.82			4000	110	350.04	PENSIONS - EMPLOYEE CONTRIBS
						4010	110	476.78	PENSIONS - EMPLOYER CONTRIBS
16/01/2024	HMRC	2324/10/16	1,525.97			4000	110	1,006.92	PAYE TAX AND NI - EMPLOYEE
						4005	110	519.05	PAYE TAX AND NI - EMPLOYER
19/01/2024	Business Stream	2324/10/17	1,587.67			4320	400	1,587.67	TOILETS - WATER AND SEWERAGE
30/01/2024	Staff 04	2324/10/18	15.59		2.60	4400	150	12.99	REIMBURSEMENT ZOOM
30/01/2024	Staff 02	2324/10/19	15.59		2.60	4400	150	12.99	REIMBURSEMENT ZOOM
30/01/2024	Staff 02	2324/10/20	15.59		2.60	4400	150	12.99	REIMBURSEMENT ZOOM
30/01/2024	npower	2324/10/21	108.61		5.17	4320	400	103.44	ELECTRICITY HOLMFIRTH TOILETS
30/01/2024	Maintenance Contractor	2324/10/22	48.08		8.01	4320	400	40.07	EXPENSES - TOILETS
30/01/2024	Maintenance Contractor	2324/10/23	1,175.47			4740	400	323.62	MAINTENANCE - SEATS & SHELTERS
						4320	400	851.85	MAINTENANCE - TOILETS
30/01/2024	West Yorks Combined Authority	2324/10/24	1,971.00			4730	400	1,971.00	HV MINIBUS SERVICE OCT
30/01/2024	West Yorks Combined Authority	2324/10/25	1,908.00			4730	400	1,908.00	HV MINIBUS SERVICE NOV
30/01/2024	Staff 04	2324/10/26	70.20		11.70	4205	150	58.50	REIMBURSEMENT SHREDDING
Total Payments for Month			14,851.26	0.00	167.07			14,684.19	
Balance Carried Fwd			143,937.95						
Cashbook Totals			158,789.21	0.00	167.07			158,622.14	

Receipts for Month 10

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		55,679.13					55,679.13	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>55,679.13</u>	<u>0.00</u>	<u>0.00</u>			<u>55,679.13</u>	

Payments for Month 10

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		55,679.13						
	Cashbook Totals		55,679.13	0.00	0.00			55,679.13	

Receipts for Month 10

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>			<u>0.00</u>	

Payments for Month 10

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		0.00						
	Cashbook Totals		0.00	0.00	0.00			0.00	

Receipts for Month 10

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		75,000.00					75,000.00	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>75,000.00</u>	

Payments for Month 10

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		75,000.00						
	Cashbook Totals		75,000.00	0.00	0.00			75,000.00	

Date : 12/02/2024

Holme Valley Parish Council

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Time: 17:27

Trial Balance for Month No: 10

User : RFO

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			1,508.13	
200	HSBC Current A/C			143,937.95	
205	Money Manager - HSBC			55,679.13	
220	CCLA Deposit Fund			75,000.00	
310	General Reserves				161,912.76
322	EMR CCTV				1,880.00
323	EMR Com Asset-Others in Valley				2,017.00
326	EMR Defibrillator Special Resr				2,000.00
331	EMR Gartside Building				5,000.00
332	EMR Honley Library				15,000.00
337	EMR COVID Memorial				6,000.00
338	EMR Children's Playgrounds				15,000.00
341	EMR Climate Emergency Projects				13,697.00
343	EMR Road Safety				10,000.00
1076	Precept	100	Income		284,924.00
1078	Special Expenses Grant	100	Income		3,355.00
1090	Bank Interest	100	Income		3,710.01
1092	Toilets Donations	100	Income		1,950.00
1095	Other income	100	Income		1,702.00
1200	Allotment Rents	100	Income		270.00
1250	Gartside Building	100	Income		2,079.72
1260	Memorial Bench Donations	100	Income		50.00
1300	Garage plot income	100	Income		700.00
4000	Salaries	110	Staff Expenditure	61,222.66	
4005	Employer's N.I	110	Staff Expenditure	5,318.84	
4010	Employer's Pension	110	Staff Expenditure	4,664.34	
4015	Student Loan	110	Staff Expenditure	60.00	
4060	Staff Training	110	Staff Expenditure	2,036.50	
4061	Councillor Training	150	Administration	397.90	
4200	Chairman's Expenses	150	Administration	28.00	
4205	Council Office Expenditure	150	Administration	1,326.02	
4210	Audit	150	Administration	1,213.31	
4215	Bank Charges	150	Administration	288.27	
4225	Elections	150	Administration	24,860.13	
4230	Repairs & Maintenance	150	Administration	98.72	
4235	Insurance	150	Administration	8,517.41	
4245	Office Equipment	150	Administration	39.78	
4250	Office/Room Hire	150	Administration	10,048.75	
4265	Subscriptions	150	Administration	2,423.00	
4275	Telephone and Broadband	150	Administration	404.27	
4285	Remembrance Sunday	150	Administration	160.00	
4300	Honley Library	400	Service Provision	25,000.00	

Continued over page

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4310	Holmfirth Civic Hall- Projects	400	Service Provision	17,317.39	
4315	Other Community Assets	250	Finance & Management	20,096.60	
4320	Public Toilet - Day to Day	400	Service Provision	13,897.05	
4325	Public Toilet - Lettable Space	400	Service Provision	365.50	
4400	Electronic Support	150	Administration	945.36	
4405	Grants - Projects and Events	250	Finance & Management	16,442.66	
4610	Publications and Publicity	350	Publications & Communication	3,200.00	
4625	Website & Media	350	Publications & Communication	637.13	
4640	Holme Moss Topograph	350	Publications & Communication	5,263.57	
4705	Christmas Provision	400	Service Provision	5,966.67	
4710	New Mill - Churchyard	400	Service Provision	678.49	
4720	Dog Waste	400	Service Provision	807.00	
4730	Minibus	400	Service Provision	17,487.00	
4735	Phone Boxes	400	Service Provision	158.50	
4740	Seats & Shelters-Maintenance	400	Service Provision	8,129.47	
4760	Youth Work in the Holme Valley	400	Service Provision	14,000.00	
4805	Community Mobilisation	450	Climate Emergency	567.30	
4815	Transport Strategy	450	Climate Emergency	1,824.69	
6000	Transfer from EMR	400	Service Provision		20,000.00
6000	Transfer from EMR	450	Climate Emergency		770.00
Trial Balance Totals :				552,017.49	552,017.49
Difference				0.00	

Detailed Income & Expenditure by Budget Heading 31/01/2024

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income								
1076 Precept	0	284,924	284,924	0			100.0%	
1078 Special Expenses Grant	0	3,355	3,355	0			100.0%	
1090 Bank Interest	336	3,710	750	(2,960)			494.7%	
1092 Toilets Donations	0	1,950	2,500	550			78.0%	
1095 Other income	0	1,702	3,776	2,074			45.1%	
1200 Allotment Rents	0	270	270	0			100.0%	
1250 Gartside Building	0	2,080	4,800	2,720			43.3%	
1260 Memorial Bench Donations	0	50	0	(50)			0.0%	
1300 Garage plot income	0	700	700	0			100.0%	
Income :- Income	336	298,741	301,075	2,334			99.2%	0
Net Income	336	298,741	301,075	2,334				
110 Staff Expenditure								
4000 Salaries	6,035	61,223	79,792	18,569		18,569	76.7%	
4005 Employer's N.I	519	5,319	0	(5,319)		(5,319)	0.0%	
4010 Employer's Pension	477	4,664	0	(4,664)		(4,664)	0.0%	
4015 Student Loan	0	60	0	(60)		(60)	0.0%	
4060 Staff Training	50	2,037	1,500	(537)		(537)	135.8%	
Staff Expenditure :- Indirect Expenditure	7,081	73,302	81,292	7,990	0	7,990	90.2%	0
Net Expenditure	(7,081)	(73,302)	(81,292)	(7,990)				
150 Administration								
4061 Councillor Training	18	398	900	502		502	44.2%	
4200 Chairman's Expenses	0	28	1,000	972		972	2.8%	
4205 Council Office Expenditure	221	1,326	2,000	674		674	66.3%	
4210 Audit	0	1,213	1,550	337		337	78.3%	
4215 Bank Charges	13	288	500	212		212	57.7%	
4220 Conference / Seminars	0	0	500	500		500	0.0%	
4225 Elections	0	24,860	29,789	4,929		4,929	83.5%	
4230 Repairs & Maintenance	0	99	1,000	901		901	9.9%	
4235 Insurance	0	8,517	6,500	(2,017)		(2,017)	131.0%	
4240 Travel Allowance	0	0	300	300		300	0.0%	
4245 Office Equipment	0	40	300	260		260	13.3%	
4250 Office/Room Hire	0	10,049	10,200	151		151	98.5%	
4260 FOIA/EIR requests	0	0	500	500		500	0.0%	
4265 Subscriptions	0	2,423	3,000	577		577	80.8%	
4275 Telephone and Broadband	43	404	500	96		96	80.9%	
4285 Remembrance Sunday	0	160	150	(10)		(10)	106.7%	

Detailed Income & Expenditure by Budget Heading 31/01/2024

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4400 Electronic Support	39	945	1,650	705		705	57.3%	
Administration :- Indirect Expenditure	333	50,751	60,339	9,588	0	9,588	84.1%	0
Net Expenditure	(333)	(50,751)	(60,339)	(9,588)				
<u>250 Finance & Management</u>								
4315 Other Community Assets	0	20,097	62,587	42,490		42,490	32.1%	
4405 Grants - Projects and Events	0	16,443	23,694	7,251		7,251	69.4%	
Finance & Management :- Indirect Expenditure	0	36,539	86,281	49,742	0	49,742	42.3%	0
Net Expenditure	0	(36,539)	(86,281)	(49,742)				
<u>300 Planning</u>								
4505 Neighbourhood Plan	0	0	3,000	3,000		3,000	0.0%	
Planning :- Indirect Expenditure	0	0	3,000	3,000	0	3,000	0.0%	0
Net Expenditure	0	0	(3,000)	(3,000)				
<u>350 Publications & Communication</u>								
4600 Community Champion	0	0	300	300		300	0.0%	
4610 Publications and Publicity	210	3,200	5,000	1,800		1,800	64.0%	
4620 Awards	0	0	300	300		300	0.0%	
4625 Website & Media	0	637	1,000	363		363	63.7%	
4630 Special Projects	0	0	1,000	1,000		1,000	0.0%	
4635 Civic Events	0	0	1,000	1,000		1,000	0.0%	
4640 Holme Moss Topograph	0	5,264	1,000	(4,264)		(4,264)	526.4%	
Publications & Communication :- Indirect Expenditure	210	9,101	9,600	499	0	499	94.8%	0
Net Expenditure	(210)	(9,101)	(9,600)	(499)				
<u>400 Service Provision</u>								
4300 Honley Library	0	25,000	15,000	(10,000)		(10,000)	166.7%	10,000
4310 Holmfirth Civic Hall- Projects	0	17,317	0	(17,317)		(17,317)	0.0%	10,000
4320 Public Toilet - Day to Day	2,858	13,897	22,000	8,103		8,103	63.2%	
4325 Public Toilet - Lettable Space	0	366	1,000	635		635	36.5%	
4705 Christmas Provision	0	5,967	5,500	(467)		(467)	108.5%	
4710 New Mill - Churchyard	0	678	500	(178)		(178)	135.7%	
4720 Dog Waste	0	807	1,200	393		393	67.3%	
4725 Patient Transport Scheme	0	0	1,000	1,000		1,000	0.0%	
4730 Minibus	3,879	17,487	23,500	6,013		6,013	74.4%	

Detailed Income & Expenditure by Budget Heading 31/01/2024

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4735 Phone Boxes	0	159	400	242		242	39.6%	
4740 Seats & Shelters-Maintenance	324	8,129	13,000	4,871		4,871	62.5%	
4760 Youth Work in the Holme Valley	0	14,000	25,000	11,000		11,000	56.0%	
Service Provision :- Indirect Expenditure	7,060	103,807	108,100	4,293	0	4,293	96.0%	20,000
Net Expenditure	(7,060)	(103,807)	(108,100)	(4,293)				
6000 plus Transfer from EMR	0	20,000						
Movement to/(from) Gen Reserve	(7,060)	(83,807)						
<u>450 Climate Emergency</u>								
4805 Community Mobilisation	0	567	4,500	3,933		3,933	12.6%	
4810 Energy Strategy	0	0	3,624	3,624		3,624	0.0%	
4815 Transport Strategy	0	1,825	1,000	(825)		(825)	182.5%	770
4825 Environment Strategy	0	0	95	95		95	0.0%	
Climate Emergency :- Indirect Expenditure	0	2,392	9,219	6,827	0	6,827	25.9%	770
Net Expenditure	0	(2,392)	(9,219)	(6,827)				
6000 plus Transfer from EMR	0	770						
Movement to/(from) Gen Reserve	0	(1,622)						
Grand Totals:- Income	336	298,741	301,075	2,334			99.2%	
Expenditure	14,684	275,892	357,831	81,939	0	81,939	77.1%	
Net Income over Expenditure	(14,348)	22,848	(56,756)	(79,604)				
plus Transfer from EMR	0	20,770						
Movement to/(from) Gen Reserve	(14,348)	43,618						

Detailed Balance Sheet - Excluding Stock Movement

Month 10 Date 31/01/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
105	VAT Control A/c	130
200	HSBC Current A/C	166,694
205	Money Manager - HSBC	55,679
215	Current Account-Handelsbanken	84,409
220	CCLA Deposit Fund	75,000
Total Current Assets		381,912
<u>Represented by :-</u>		
300	Current Year Fund	60,427
310	General Reserves	127,304
322	EMR CCTV	3,440
323	EMR Com Asset-Others in Valley	2,017
325	EMR Election Fund	19,789
326	EMR Defibrillator Special Resr	2,000
329	EMR Holmfirth Civic Hall (capi	40,000
330	EMR Office/Meeting Room	15,000
331	EMR Gartside Building	5,000
332	EMR Honley Library	30,000
334	EMR Holme Moss Topograph	2,935
335	EMR Honley Library Energy	10,000
336	EMR Royal Events	8,000
337	EMR COVID Memorial	5,000
338	EMR Children's Playgrounds	50,000
339	EMR If It's Not Far Leave Car	1,000
Total Equity		381,912

Holme Valley Parish Council

Bank - Cash and Investment Reconciliation as at 31 January 2024

<u>Confirmed Bank & Investment Balances</u>			
<u>Bank Statement Balances</u>			
31/01/2024	HSBC Current A/C	143,937.95	
31/01/2024	HSBC - Money Manager	55,679.13	
31/01/2024	Handelsbanken Current A/C	0.00	
31/01/2024	CCLA Deposit Fund	75,000.00	
			274,617.08
 <u>Receipts not on Bank Statement</u>			
			0.00
Closing Balance			274,617.08
<u>All Cash & Bank Accounts</u>			
1	HSBC Current A/C	143,937.95	
2	Money Manager - HSBC	55,679.13	
4	Current Account-Handelsbanken	0.00	
5	CCLA Deposit Fund	75,000.00	
Other Cash & Bank Balances		0.00	
Total Cash & Bank Balances			274,617.08

Holme Valley Parish Council
Detailed Balance Sheet - Excluding Stock Movement
Month 10 Date 31/01/2024

A/c	Description	Actual
<u>Current Assets</u>		
105	VAT Control A/c	1,508
200	HSBC Current A/C	143,938
205	Money Manager - HSBC	55,679
220	CCLA Deposit Fund	75,000
Total Current Assets		276,125
<u>Represented by :-</u>		
300	Current Year Fund	22,848
310	General Reserves	182,683
322	EMR CCTV	1,880
323	EMR Com Asset-Others in Valley	2,017
326	EMR Defibrillator Special Resr	2,000
331	EMR Gartside Building	5,000
332	EMR Honley Library	15,000
337	EMR COVID Memorial	6,000
338	EMR Children's Playgrounds	15,000
341	EMR Climate Emergency Projects	13,697
343	EMR Road Safety	10,000
Total Equity		276,125

Account	Opening Balance	Net Transfers	Closing Balance
322 EMR CCTV	1,880.00		1,880.00
323 EMR Com Asset-Others in Valley	2,017.00		2,017.00
325 EMR Election Fund	19,789.00	-19,789.00	0.00
326 EMR Defibrillator Special Resr	2,000.00		2,000.00
329 EMR Holmfirth Civic Hall (capi	10,000.00	-10,000.00	0.00
330 EMR Office/Meeting Room	15,000.00	-15,000.00	0.00
331 EMR Gartside Building	5,000.00		5,000.00
332 EMR Honley Library	20,000.00	-5,000.00	15,000.00
334 EMR Holme Moss Topograph	2,935.00	-2,935.00	0.00
335 EMR Honley Library Energy	10,000.00	-10,000.00	0.00
336 EMR Royal Events	6,710.04	-6,710.04	0.00
337 EMR COVID Memorial	5,000.00	1,000.00	6,000.00
338 EMR Children's Playgrounds	50,000.00	-35,000.00	15,000.00
339 EMR If It's Not Far Leave Car	1,000.00	-1,000.00	0.00
341 EMR Climate Emergency Projects	0.00	13,697.00	13,697.00
343 EMR Road Safety	0.00	10,000.00	10,000.00
	151,331.04	-80,737.04	70,594.00

List of Payments made between 01/01/2024 and 31/01/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/01/2024	HSBC	2324/10/01	12.58	F&M 2324 25	BANK CHARGE
04/01/2024	British Telecom	2324/10/02	51.54	F&M 2324 25	INTERNET AND PHONE
04/01/2024	Grenke	2324/10/03	141.59	F&M 2324 25	PHOTOCOPIER LEASE
10/01/2024	Staff 04	2324/10/04	7.99	F&M 2324 25	REIMBURSEMENT WALL PLANNER
10/01/2024	Staff 04	2324/10/05	10.00	F&M 2324 25	REIMBURSEMENT MINCE PIES
10/01/2024	Principal Hygiene	2324/10/06	65.40	F&M 2324 25	SERVICE NAPPY UNITS
10/01/2024	Principal Hygiene	2324/10/07	264.00	F&M 2324 25	SERVICE SANITARY UNITS
10/01/2024	YLCA	2324/10/08	17.50	F&M 2324 25	PRECEPT WEBINAR - CLLR 12
10/01/2024	SLCC	2324/10/09	50.00	F&M 2324 25	CILCA EXTENSION STAFF 04
10/01/2024	Document Logic	2324/10/10	31.78	F&M 2324 25	PHOTOCOPYING
15/01/2024	Salaries Staff	2324/10/11	1,721.15	F&M 2324 25	SALARY STAFF 02
15/01/2024	Salaries Staff	2324/10/12	1,546.81	F&M 2324 25	SALARY STAFF 04
15/01/2024	Time In Time Out Media	2324/10/13	252.00	F&M 2324 25	COUNCIL NEWS
15/01/2024	Salaries Staff	2324/10/14	1,410.33	F&M 2324 25	SALARY STAFF 05
16/01/2024	West Yorkshire Pension Fund	2324/10/15	826.82	F&M 2325 25	PENSIONS
16/01/2024	HMRC	2324/10/16	1,525.97	F&M 2324 25	PAYE TAX AND NI
19/01/2024	Business Stream	2324/10/17	1,587.67	F&M 2324 25	TOILETS - WATER AND SEWERAGE
30/01/2024	Staff 04	2324/10/18	15.59	F&M 2324 25	REIMBURSEMENT ZOOM
30/01/2024	Staff 02	2324/10/19	15.59	F&M 2324 25	REIMBURSEMENT ZOOM
30/01/2024	Staff 02	2324/10/20	15.59	F&M 2324 25	REIMBURSEMENT ZOOM
30/01/2024	npower	2324/10/21	108.61	F&M 2324 25	ELECTRICITY HOLMFIRTH TOILETS
30/01/2024	Maintenance Contractor	2324/10/22	48.08	F&M2324 25	EXPENSES
30/01/2024	Maintenance Contractor	2324/10/23	1,175.47	F&M 2324 25	MAINTENANCE
30/01/2024	West Yorks Combined Authority	2324/10/24	1,971.00	F&M 2324 25	HV MINIBUS SERVICE OCT
30/01/2024	West Yorks Combined Authority	2324/10/25	1,908.00	F&M 2324 25	HV MINIBUS SERVICE NOV
30/01/2024	Staff 04	2324/10/26	70.20	F&M 2324 25	REIMBURSEMENT SHREDDING
Total Payments			14,851.26		

Date: 12/02/2024	Holme Valley Parish Council	Page 1
Time: 17:31	VAT Return: 01/01/2024 - 31/03/2024	User: RFO

Source	Ledger	Ref No	Month	Code	Gross	Net	VAT	
Cashbook	1		10		335.74	335.74	0.00	
		OUTPUT	Total Rate:	Z	335.74	335.74	0.00	
Cashbook	1		10		108.61	103.44	5.17	
		INPUT	Total Rate:	F	108.61	103.44	5.17	
Cashbook	1		10		971.36	809.46	161.90	
		INPUT	Total Rate:	S	971.36	809.46	161.90	
Cashbook	1		10		13,771.29	13,771.29	0.00	
		INPUT	Total Rate:	Z	13,771.29	13,771.29	0.00	
VAT Return Summary:					Total Outputs	335.74	335.74	0.00
					Total Inputs	14,851.26	14,684.19	167.07
VAT due in the period on sales and other outputs						Box 1	0.00	
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States						2	0.00	
Total VAT due						3	0.00	
VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)						4	167.07	
Net VAT to reclaim from HMRC						5	167.07	
Total value of sales and all other outputs excluding any VAT						6	335.00	
Total value of purchases and all other inputs excluding any VAT						7	14,684.00	
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States						8	0.00	
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States						9	0.00	
VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States							0.00	



54 JOHN WILLIAM STREET
HUDDERSFIELD
HD1 1ER
01484 515029

12th February 2024

Holme Valley Parish Council
Holmfirth Civic Hall
Huddersfield Road
Holmfirth
HD9 3AS

For the attention of Mrs Jen Mackintosh, Clerk

Dear Sirs

Re: Holmfirth Civic – Insurance Reinstatement Valuation

1.0 Introduction and Confirmation of Instructions

- 1.1 We refer to your instructions of the 12th December 2023 requesting Boultons Chartered Surveyors to undertake an insurance reinstatement valuation of the above property.
- 1.2 The report has been carried out by Kim Davis, BSc, MRICS.
- 1.3 The property was inspected on the 14th December 2023 during dry weather conditions.
- 1.4 This report is not to be construed as a structural report; we have not carried out a structural survey of the property nor have we made a detailed examination to discover defects and except where otherwise stated, we have not inspected woodwork, wall ties or other parts of the property or structure which are covered, unexposed or inaccessible and we are therefore unable to report that any such part of the property is free from rot, beetle attack or other defect. We have not tested the gas, electrical, water, drainage or heating installations and we did not carry out any investigations to ascertain whether or not high alumina cement or asbestos was used during the erection of the building.

2.0 Description and Age

- 2.1 Holmfirth Civic Hall is a large municipal building, built in 1842. The adjacent building, being a late Victorian drill hall, was subsequently linked to the Civic Hall to form one large building.

3.0 Construction

- 3.1 The external walls are of solid form, built with ashlar stone and having a height of 10.5m between the string course and the cornice to the front elevation. The sloping nature of the site results in a reduced height to the rear, 8m. There are both pitched, slate covered and flat roofs. The majority of windows are timber framed, single glazed. Floors within the buildings are of solid and suspended timber construction.



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4.0 Accommodation

4.1 The accommodation is laid out over three floors incorporating entrance halls, offices, kitchen, two halls with staging and associated dressing rooms and storage areas.

4.2 Outside, gardens to front.

4.3 Floor Area: 1,880 sq m (external)

5.0 Services

5.1 All mains services are connected, none have been tested.

5.2 Gas central heating is installed, not tested.

5.3 The property does have a lift, not tested.

5.4 A full fire alarm system is installed.

6.0 Planning

6.1 It is understood that the property is a Grade II Listed Building.

7.0 Contamination

7.1 We are not aware of the content of any environmental audit or other environmental investigation or soil survey which may have been carried out on the property and which may draw attention to any contamination or the possibility of any such contamination. In undertaking our work, we have been instructed to assume that no contaminative or potentially contaminative uses have ever been carried out in the property. We have not carried out any investigation into past or present uses, either of the property or of any neighbouring land, to establish whether there is any contamination or potential for contamination to the subject property from these uses or sites and have therefore assumed that none exists.

8.0 General Remarks

8.1 Holmfirth Civic comprises a substantial municipal building occupying a sloping site, positioned on the main Huddersfield Road to Holmfirth town centre. The buildings take up the majority of the site with only a modest formal garden to the front of the building. There are no gardens or land to the rear and there are no outbuildings.

8.2 Due to the sloping nature of the site, the boundary walls to the front also have a retaining function and this has been taken into account in arriving at the reinstatement figure.

8.3 The building is Grade II Listed and this does have implications in respect of requirements for any alterations or rebuilding works that may be required.



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 01484 515029

- 8.4 The insurance reinstatement figure has been calculated by using the latest information from the Building Cost Information Service (BCIS). Please note, however, that only an elemental bill of quantities, appropriately costed, can give a reasonably accurate assessment of the replica reinstatement of this building.

9.0 Buildings Insurance Reinstatement Figure

- 9.1 In my opinion, a minimum figure of £9,750,000 (nine million seven hundred and fifty thousand pounds) should be set as the level of buildings insurance reinstatement.

We trust this is adequate for your requirements but if we can be of further assistance, please feel free to contact this office.

Yours faithfully

Kim H Davis, BSc MRICS



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Holmfirth Civic Hall
Huddersfield Road
Holmfirth HD9 3AS



Clerk to the Council: Mrs Jen McIntosh
RFO and Deputy Clerk to the Council: Rich McGill
Assistant Clerk: Mrs Gemma Sharp

Phone: 01484 687460
E-mail: clerk@holmevalleyparishcouncil.gov.uk
deputyclerk@holmevalleyparishcouncil.gov.uk
assistantclerk@holmevalleyparishcouncil.gov.uk

26th February 2024

To whom it may concern,

In respect of Holme Valley Parish Council's application to Unity Trust, here follows an account of the business of the Parish Council.

Summary of the Business of Holme Valley Parish Council

Holme Valley Parish Council is the first tier of local government covering the administrative area of the Holme Valley in West Yorkshire. The Holme Valley is a rural parish with a population of around 30,000 living in two main centres, - Holmfirth and Honley, - as well as a number of smaller villages and hamlets.

The Council's main, asserted aim is to improve the quality of life of the residents of the Holme Valley. It works in partnership with many organisations to promote the Valley to make it a thriving place in which to live, work and play, as well as an attractive area to visit.

To fulfil these aims, the Parish Council approves a budget every January for the financial year ahead. The budget lays out a range of budget lines through which the Parish Council expects to meet its affirmed goals. In the year 2024-25, the approved budget for the Parish Council is £332,260.

As per the Accounts and Audit Regulations 2003, Holme Valley Parish Council has appointed a responsible finance officer as "the person who, by virtue of Section 151 of the [Local Government Act 1972], is responsible for the administration of the financial affairs" of the Parish Council.

As well as full Council, which maintains an operational budget for the Parish Council, a number of standing committees have also been constituted to fulfil delegated works and objectives of the Council. These standing committees maintain their own budgets (and earmarked reserves) as follows:

<u>Parish Council body</u>	<u>Remit, budget and earmarked reserves</u>
Full Council	<ul style="list-style-type: none"> Operational and administrative functions of the Parish Council (staffing, training, office expenditure, election costs, audit costs, equipment and repairs, office and room hire, insurance, subscriptions, phone and internet, electronic support, &c). The Council's own approved operational and administrative budget 2024-25 is £122,910 (of which £87,700 is for staffing). Council will also hold earmarked reserves of £22,000.
Staffing Standing Committee	<ul style="list-style-type: none"> Management of staffing (three part-time staff) – pay, training, performance. The Staffing Standing Committee makes recommendations to Council in terms of the staffing budget 2024-25 which is £87,700 and the staff training budget which is £2,300. Council, though, has final say on these matters and the Staffing Standing Committee has no active budget of its own. The Staffing Committee oversees no earmarked reserves 2024-25.
Finance and Management Standing Committee	<ul style="list-style-type: none"> As well as overseeing the financial systems of the Parish Council and monitoring income and expenditure against budgets, the Finance Committee also awards grants to community groups for a. community assets and b. projects and events. The Finance and Management Standing Committee has a budget 2024-25 of £69,500. All of this is for grant awards. It will further hold earmarked reserves of £8,077.

<p>Climate Action, Communications and Engagement Standing Committee (CACE)</p>	<ul style="list-style-type: none"> • The CACE Standing committee Oversees the public-facing of the Parish Council through publications, the Council website, social media, community awards and so on. It also acts to embed “greener” approaches (recycling, renewables, energy efficiency) into all the work of the Parish Council and promotes things like active travel. • The CACE Standing Committee has a budget 2024-25 of £20,000 • It will further hold earmarked reserves of £7,467 at the start of the new financial year.
<p>Service Provision Standing Committee</p>	<ul style="list-style-type: none"> • The Service Provision Committee oversees the management of community assets owned or managed by the Parish Council (The Civic Hall, Honley Library, Holmfirth toilets, benches, shelters, war memorials, street art, adopted red phone boxes, defibrillators, New Mill closed churchyard); services (day-to-day management of Holmfirth toilets, Holme Valley minibus service, Christmas provision, litter and dog waste strategy, youth work in the Holme Valley). The Committee is developing strategies to promote tourism in the Holme Valley and is looking into new approaches for public transport and active travel. • The Service Provision Standing Committee has a budget 2024-25 of £118,000. • It holds earmarked reserves of around £65,800.
<p>Planning Standing Committee</p>	<ul style="list-style-type: none"> • Reviews all planning applications in the parish area. Also is focused on highways issues, promoting road safety through various means of traffic management. • The Planning Standing Committee has a budget 2024-25 of £1,500 and earmarked reserves of around £10,000.

The Holme Valley Parish Council total budget 2024-25 is thus made up of the following cost-centre budgets with the remits as described above:

Council - operational -	£122,910
Staffing Committee (no budget of its own) -	£0
Finance and Management Committee -	£69,500
Climate Action, Communications & Engagement Committee -	£20,000
Service Provision Committee -	£118,350
Planning Committee -	£1,500
HOLME VALLEY PARISH COUNCIL TOTAL BUDGET 2024-25 -	<u>£332,260</u>

The Parish Council is projected to have reserves of £184,160 left at year end 2023-24, of which £74,491 would be general reserves, and the following earmarked reserves as approved by the Standing Committees and Council would make up the rest:

Council - elections, playgrounds -	£22,000
Staffing Committee (no reserves of its own) -	£0
Finance and Management Committee - rolling grants etc -	£8,077
Climate Action, Communications & Engagement Committee -	£7,467
Service Provision Committee -	£65,800
Planning Committee -	£6,325
HOLME VALLEY PARISH COUNCIL EARMARKED RESERVES	- <u>£109,669</u>

With a budget plan of £332,260 for the year 2024-25 approved by the Council, the Council has to consider how it is to fund this.

The Parish Council has a number of smaller income streams, - special expenses grant, interest on savings, rent on garages, allotments and a shop unit, donations to the Holmfirth public toilets, for example, - which are projected to raise £20,779 in 2024-25.

That leaves a shortfall of £311,481. In addition, the Parish Council wanted to add additional funds of £16,453 to its general reserves to better safeguard the Parish Council against unexpected events. Thus, the amount of £327,934 needed to be funded.

The Parish Council will raise this sum through the precepting process. The precept is the amount raised via council tax to fund the Parish Council's project plan for the year ahead. The Parish Council has advised the primary authority, Kirklees, by letter that £327,934 will need to be raised via the precept 2024-25.

The Parish Council normally receives the precept in two, equal parts, every May and November.

Unity Trust would be Holme Valley Parish Council's main, working, current account, and it would, thus, receive £163,967 as ½ precept in May 2024 and £163,967 in November 2024. In addition, as suggested, the account is projected to receive income of £20,779 across the year.

In terms of its banking, the Parish Council has approximately 50 receipt transactions over the course of the financial year, and around 400 payment transactions.

The primary reasons for Holme Valley Parish Council moving over to Unity Trust are for its anti-fraud measures, particularly the dual authorisation of payments. This was recommended by our internal auditor.

Yours faithfully,

Councillors approved for the Unity Trust bank mandates:

Signature of <u>Doris Mary Blacka</u> , Council Chair, known as Mary	Signature of <u>Patricia Colling</u> , Council Vice Chair and Finance & Management Committee Chair, known as Pat
Signature of <u>Lawrence Michael Baylin</u> , Service Provision Committee Chair, known as Lawrence	Signature of <u>Thomas William Dixon</u> , Staffing Committee Chair, known as Tom
Signature of <u>Melvin Andrew Wilson</u> , Planning Committee Chair, known as Andy	Signature of <u>Sarah Ann Whitelaw</u> , Climate Action, Communications and Engagement Committee Chair, known as Sarah

These Councillors were approved for the Unity Trust bank mandates at the meeting of full Council 18th December 2024 Agenda item 2324 92iii.

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ZL Subject: Re: Notification of the outcome of your grant application to Holme Valley Parish Council – Holmfirth Chess Club
From: David Booth <david_booth_@outlook.com>
Date: 06/02/2024, 20:42
To: Rich McGill <deputyclerk@holmevalleyparishcouncil.gov.uk>

Hi Rich,

Just a quick follow up on the grant we were awarded. The projector has been a great addition to the club. It has been used to allow much more interactive lessons for the juniors and to show some chess training videos for the seniors. After trialling the DGT Smart Chess Board we found that it would not work as well as we'd hoped without the purchase of additional computer hardware to run it. We have instead purchased an alternative digital chess board, the Chessnut Air (<https://www.chessnutech.com/products/chessnut-air>), which ended up being significantly cheaper at £179.08. Consequently we have £275.87 remaining from the grant which we would like to use to purchase a tablet to use with the interactive board, a bag to carry the equipment, and a mobile projector screen to use with the projector. Is this something we are allowed to do, or would the money we have not yet spent need returning if we are not buying the items requested in the original grant appeal? We would of course still provide invoices for all purchases.

Happy to discuss this over the phone if required? My number is 07557004682.

Thanks,

Dave Booth
Holmfirth Chess Club

From: Rich McGill <deputyclerk@holmevalleyparishcouncil.gov.uk>
Sent: 29 September 2023 14:58
To: David Booth <david_booth_@outlook.com>
Subject: Notification of the outcome of your grant application to Holme Valley Parish Council – Holmfirth Chess Club

Hi David,

I hope you're well.

Just a quick email to let you know that **Holmfirth Chess Club** was awarded the full grant of **£784.94** by Holme Valley Parish Council at the meeting of its Finance and Management Committee 25th September 2023 towards **new chess equipment** as described.

Congratulations!

As always with community grants, we ask that you provide us with a report in due course, outlining how the grant has been used, and what you achieved. We will forward a Grant Evaluation Form to you after your project is complete. The report will be published on the Parish Council website so that the public can understand how the Parish Council's share of council tax is being used. If you include photographs in your report, please bear this in mind and do not use photographs that identify individuals, especially children.

Our auditor has advised that we should ask grant award winners to keep invoices and receipts of purchases that have been paid from the money awarded. As your grant is public money, the auditor felt that it needed to be accounted for more formally to ensure public money is being used effectively. So, please, bear that in mind. This will be covered in the report template you are sent.

The payment will be paid into your account in the next few weeks. You will be advised when the money has been paid.

The Parish Council is always keen to support organisations like yours that bring people together, - particularly when it attracts many young people.

Keep up the good work and pass on the Parish Council's best wishes to everyone involved.

All the best,

Rich

Rich McGill

Deputy Clerk and Responsible Finance Officer

Holme Valley Parish Council

Holmfirth Civic Hall

Huddersfield Road

Holmfirth HD9 3AS

Tel: 01484 687460

Email: admin@holmevalleyparishcouncil.gov.uk

Please note that the office is open to the public on Tuesdays/Thursdays 10am-3pm

From: David Booth <david_booth_@outlook.com>

Sent: Sunday, September 3, 2023 3:15 PM

To: clerk@holmevalleyparishcouncil.gov.uk

Subject: Re: Holmfirth Chess Club - Parish Council Grant Application

Hi Jen,

Thanks for the update. I have attached some basic accounts and a print out of the last 6 months of bank transactions. We don't receive any monthly statement as it is all online. We operate on a very low cost basis which is why there isn't much in the accounts themselves, we always wanted to make sure the club was available to all no matter their financial situation.

Please let me know if these documents are insufficient?

Thanks,

Dave Booth

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Holmfirth Chess Club

From: clerk@holmevalleyparishcouncil.gov.uk <clerk@holmevalleyparishcouncil.gov.uk>

Sent: 31 August 2023 11:32

To: David Booth <david_booth_@outlook.com>

Cc: deputyclerk@holmevalleyparishcouncil.gov.uk <deputyclerk@holmevalleyparishcouncil.gov.uk>

Subject: FW: Holmfirth Chess Club - Parish Council Grant Application

Hi David

This is to acknowledge that we've received your application – thank you. Your grant application cannot be considered unless we have your accounts and bank statements as set out on the form. Can we have these by 10am Tuesday 5 September, please?

Kind regards

Jen McIntosh

Mrs Jen McIntosh
Clerk

Holme Valley Parish Council
Holmfirth Civic Hall
Huddersfield Road
Holmfirth HD9 3AS

Tel: 01484 687460

Email: clerk@holmevalleyparishcouncil.gov.uk

Please note that the HVPC Office is open to the public Tuesdays and Thursdays 9.30am through to 2.30pm. At other times please leave a recorded message or contact me via email. The HVPC office is based on the Third Floor in Holmfirth Civic with access through the Exhibition Room.

My usual working pattern is Monday to Thursday.

From: David Booth <david_booth_@outlook.com>

Sent: Wednesday, August 30, 2023 4:33 PM

To: clerk@holmevalleyparishcouncil.gov.uk

Subject: Holmfirth Chess Club - Parish Council Grant Application

Dear Holme Valley Parish Council,

Please find attached our application for a Parish Council Grant to purchase equipment which will aid in the training and development of members of Holmfirth Chess Club. I have attached the application form along with our constitution and details of the items we wish to purchase on a separate document. If you do require additional financial records from our treasurer I can ask to obtain these from him.

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Holmfirth Chess Club is a fast growing club situated in the Stumble Inn in Holmbridge. Established in 2019 with the following mission statement:

“To provide an open and friendly atmosphere to enjoy the game of chess and welcome new members into the Holmfirth Chess Family”

The club has grown substantially since then and was awarded the England Chess Federation's Small Club of the Year award for 2022. Holmfirth Chess Club are very well known on the junior county circuit with seven juniors playing for Yorkshire this season, with two England County Champions. We participate in the Yorkshire, Calderdale and Huddersfield leagues and have a very active squad of juniors on the Yorkshire u18s circuit.

We thank you taking the time to read this application. Holmfirth Chess provide a valuable and very low-cost service to our local community in promoting and developing chess in the area for both juniors and adults. We would like to do more for the region and a successful grant request will certainly aid this.

Kind regards,

David Booth
Holmfirth Chess Club Junior Manager