

Holme Valley Parish Council

To all Members of the Finance & Management Committee

You are hereby summoned to attend a meeting of the **Finance & Management Committee** to be held on **MONDAY, 4 MARCH 2019** at **HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS** at **07:30 PM** to transact the following business -

- AGENDA -

Please note that timings on the agenda are given for guidance of the Chairman and the Council only and should not be taken as the time at which discussion of a particular item will commence. The Committee may agree to defer (in whole or part) any items on the Agenda, if necessary.

- 1 Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014 7.30 pm**
As Local (Parish & Town) Council meetings can now be recorded, the Chairman to check if anybody wishes to record the meeting, to ensure reasonable facilities can be provided.
- 2 Public Question Time 7.31 pm**
Prior to the commencement of the business session of the Council, there will be an open session lasting 15 minutes, for members of the public to speak to the Council.
- 3 To accept apologies for absence 7.46 pm**
- 4 To receive Members' personal and disclosable pecuniary interests in items on the agenda 7.47 pm**
- 5 To consider written requests for new DPI dispensations 7.18 pm**
- 6 To consider whether items on the agenda should be discussed in private session 7.49 pm**
- 7 To confirm the Minutes of the previous Committee meeting 7.50 pm**
- To confirm the Minutes of the Finance & Management Committee Meeting held on 21 January 2019, numbered 1819 46 to 1819 67 inclusive – previously distributed
- 8 Applications for Grant 7.51 pm**
(1) To note grant acknowledgement received from Holmfirth Art Festival – copy enclosed
(2) To consider application for grant support from Hepworth Brass Band towards essential repair works to the Band Room – copy enclosed
- 9 Accounts for Payment 8.21 pm**
(1) To approve the payment of accounts for January and February 2019 – copies enclosed
(2) To approve Chairman's expenditure and donations 2018-19 (if any) – Clerk to report
- 10 Financial Statements 8.26 pm**
- To approve accounting summaries – copies enclosed:
(1) Receipts & Payments for the period to 31 January 2019.
(2) Income Received to 31 January 2019.
(3) Balances held at 31 January 2019.
(4) Latest bank reconciliation of main Community Account (to 31 January 2019.)
(5) Actual versus Budget comparison report for the year to date (31 January 2019.)

Holme Valley Parish Council

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| 11 Investment of Income | 8.36 pm |
| - To consider current rates of interest applying to the Council's accounts and the investment of the Council's income – Clerk to report | |
| 12 Audit of Accounts | 8.41 pm |
| - Clerk to report | |
| 13 Tenancies | 8.44 pm |
| - To receive update on tenancies 2019-20 – Clerk to report | |
| 14 Civic Regalia | 8.47 pm |
| - To receive update on purchase of Past Chairman's badges – Clerk to report | |
| 15 Anchor Tenancy - Holmfirth Civic Hall | 8.50 pm |
| - To consider longer term office/meeting room requirements – Clerk to report | |
| 16 Bank Matters | 9.00 pm |
| - To consider any amendments to authorised signatories under the Bank Mandates – Clerk to report | |
| 17 Freedom of Information Act 2000 – to agree what information will be made available to the public | 9.03 pm |
| - To determine availability, or not, of supporting papers – under the Council's Publication Scheme | |

Tony Marlor

Anthony S Marlor
Locum Clerk to the Council

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