

# Holme Valley Parish Council

To all Members of the Finance & Management Committee

You are hereby summoned to attend a meeting of the **Finance & Management Committee** to be held on **MONDAY, 10 JUNE 2019** at **HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS** at **07:30 PM** to transact the following business -

## - AGENDA -

Please note that timings on the agenda are given for guidance of the Chairman and the Council only and should not be taken as the time at which discussion of a particular item will commence. The Committee may agree to defer (in whole or part) any items on the Agenda, if necessary.

- 1 Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014** **7.30 pm**  
As Local (Parish & Town) Council meetings can now be recorded, the Chairman to check if anybody wishes to record the meeting, to ensure reasonable facilities can be provided.
- 2 Public Question Time** **7.31 pm**  
Prior to the commencement of the business session of the Council, there will be an open session lasting 15 minutes, for members of the public to speak to the Council.
- 3 To accept apologies for absence** **7.46 pm**
- 4 To receive Members' personal and disclosable pecuniary interests in items on the agenda** **7.47 pm**
- 5 To consider written requests for new DPI dispensations** **7.49 pm**
- 6 To consider whether items on the agenda should be discussed in private session** **7.50 pm**
- 7 To confirm the Minutes of the previous Committee meeting** **7.51pm**  
- To confirm the Minutes of the Finance & Management Committee Meeting held on 4 March 2019, numbered 1819-68 to 1819-84 inclusive – previously distributed
- 8 To consider the funding for New Councillor training “Off to a Flying Start” provided by YLCA** **7.52pm**
- 9 Thongsbridge Cricket Club.** **8.00pm**  
Acknowledgement of two grants last year.
- 10 Service Contract for Six Church Clocks in The Holme valley.** **8.05pm**  
To accept a quote for the annual service contract for £590.
- 11 Grant application for repair of St David’s Church Clock, Holmbridge.** **8.10pm**  
Grant application form attached. Clerk to report.
- 12 Accounts for Payment** **8.15 pm**  
(1) To approve the payment of accounts for February, March, April and May 2019 – copies enclosed
- 13 Financial Statements** **8.25 pm**  
- To approve accounting summaries – copies enclosed:  
(1) Receipts & Payments for the period to 30 April 2019

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- (2) Income Received to 30 April 2019.
- (3) Balances held at 30 April 2019.
- (4) Latest bank reconciliation of main Community Account (to 30 April 2019.)
- (5) Actual versus Budget comparison report for the year to date (30 April 2019.)

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| <b>14</b> | <b>Audit of Accounts</b><br>- Clerk to report   | <b>8.50 pm</b> |
| <b>15</b> | <b>Tenancies</b><br>- To receive update on tenancies 2019-20 – Clerk to report  | <b>9.00 pm</b> |
| <b>16</b> | <b>Anchor Tenancy - Holmfirth Civic Hall</b><br>(1)- To consider longer term office/meeting room requirements.  | <b>9.05pm</b>  |
| <b>17</b> | <b>Legal Briefing from the National Association of Local Councils (NALC)-</b><br>Section 137 Limit for the financial Year 2019-2020   | <b>9.15</b>    |
| <b>18</b> | <b>Freedom of Information Act 2000 – to agree what information will be made available to the public</b><br>- To determine availability, or not, of supporting papers – under the Council’s Publication Scheme | <b>9.20 pm</b> |

*Liz Bennett*

Elizabeth Bennett  
Clerk to the Council

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