

Holme Valley Parish Council

MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON MONDAY 14 MAY 2018

Those present:

Chairman: Cllr JG Cropper

Vice-Chairman: Cllr DM Firth

Members: Cllrs S Baggott, DK Bellamy, K Bellamy, T Bellamy, J Brook, E Bunbury, RP Dixon, T W Dixon, S N East, CR Greaves, D Hall, M Pogson, J Roberts and T Walshaw

Officer: S S Barber

1819 01 Installation of Chairman

Two members of the public were in attendance.

The Chairman read out a letter from Charles M Kaye tendering his resignation as Councillor for the Honley South Ward. The Chairman expressed his regret over this and said he had been superb as both a Councillor and advisor, and he was a decent, honourable man.

As Charles Kaye had been appointed as Chairman-Elect at the Council Meeting on 5 February 2018, the Chairman asked for new nominations.

It was proposed by Cllr JG Cropper, seconded by Cllr J Brook and

RESOLVED UNANIMOUSLY: That Cllr D Hall be and is hereby elected Chairman of the Council for the ensuing year.

The Chairman was invested with the Chain of Office. She then read and signed the Declaration of Acceptance of Office, took the Chair and returned thanks for her election. She gave thanks for the opportunity to become Chairman of the Council.

She then thanked the retiring Chairman, Cllr JG Cropper, and retiring Vice Chairman, Cllr DM Firth, for their hard work in the last year. She presented Cllr JG Cropper with his Past Chairman's Jewel. She said it had been 14 years since she had last been Chairman and expressed her wish for the Council to work as a team and be proud of its achievements.

Cllr JG Cropper replied appropriately and wished the Council and new Chairman well in the coming year. He said it had been a privilege to serve the Council as Chairman.

It was further RESOLVED: That the Council (at its next meeting) should review the procedures for deciding on the Chairman-Elect and Vice Chairman-Elect in future.

1819 02 Installation of Vice Chairman

It was proposed by Cllr J Roberts and seconded by Cllr T Walshaw and

RESOLVED UNANIMOUSLY: That Cllr DK Bellamy be and is hereby elected Vice Chairman of the Council for the ensuing year.

The newly elected Vice Chairman was presented with the Vice Chairman's Jewel, took the Vice Chairman's Chair and gave thanks for her election. She assured Members that she would support the Chairman to the best of her ability.

Cllr C R Greaves entered the meeting during this item.

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1819 03 To accept apologies for absence

Apologies for absence were accepted from Cllrs G Christofi, P Davies, R Hogley, D Yates and R Young.

1819 04 Code of Conduct (Standing Orders 2 and 14(b) refer)

(1) Code of Conduct: Members received the Code of Conduct, originally adopted on 20 May 2013.

RESOLVED: That the Code of Conduct be reaffirmed.

(2) Statement of Grievance: Members noted a Statement of Grievance submitted by the Clerk and considered actions necessary (in accordance with the Council's adopted Grievance Procedure, Standing Orders 2 and 14(b) and the Scheme of Delegation 4.6) regarding a number of allegations made and poor behaviour displayed during and after recent meetings. Members noted the recommendation of the Clerk to form an independent Grievance Committee to deal with the matter, but agreed that, due to the hefty agendas for both of tonight's meetings, the process to resolve the grievances should be deferred for one week, to decide whether the Council's Staffing Committee should deal with the matter or for it to be dealt with by an independent body.

Cllr D M Firth reported that he had already sought (verbal) advice from Kirklees Legal Services, who had advised that the matter should be dealt with by the Staffing Committee. It was suggested that confirmation of the Kirklees advice be sought in writing as soon as possible.

RESOLVED: (1) That, with the agreement of the Clerk, consideration of a clear process to respond to the Statement of Grievance and resolve any issues raised be deferred to the full Council meeting on 21 May 2018.

(2) In the meantime, the Clerk be authorised to seek details of advice/support available from independent bodies, e.g. YLCA, SLCC.

1819 05 Casual Vacancy – Honley Central & East Ward

Members noted that Mr Rob Young had been elected at the by-election on 3 May 2018 but was unable to attend this meeting due to another commitment. He had not, therefore, signed his Declaration of Acceptance of Office. As legislation states that the Declaration must be signed before or at the next full Council meeting or, if permitted by the Council at that meeting, before or at a later meeting, fixed by the Council it was

RESOLVED: (1) That it be noted that Mr Rob Young of 140 Westcroft, Honley, Holmfirth HD9 6JP had been elected as a Parish Councillor for the Honley Central & East Ward at the by-election on 3 May 2018; his apologies for non-attendance of this meeting (due to another commitment) were noted and accepted.

(2) That, in order to meet the legislative requirements, his Declaration of Acceptance of Office should be signed in the presence of the Clerk, at a meeting to be held on Thursday, 17 May 2018.

(3) That, once his Declaration has been signed, an announcement regarding his election be made on the Council's Facebook page (as well as on the Council's Website Contacts Page, with his Register of Interests).

(4) That, with regard to the resignation of Cllr C M Kaye, as reported earlier in the meeting, the Clerk be authorised to contact Kirklees Electoral Services to make the necessary arrangements to advertise that vacancy.

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One member of the public left the meeting.

1819 06 Standing Orders

(1) Members reviewed Standing Orders (Standing Orders 5(j)(viii) and 29 refer). The Clerk also reported on an email received earlier today from NALC, via YLCA, regarding further changes recommended by NALC, following recent updates to legislation.

Clerk to review NALC changes.

RESOLVED: (i) That Standing Orders be approved and adopted, subject to a number of amendments as recommended by the Clerk and Members (re Standing Orders 4e(1), 5(j)(xvii), 15b(ix) and 20).

(ii) That the Clerk be authorised to review the NALC amendments for further updates to be recommended to the Council at its next meeting (if time available).

(2) Members reviewed the Scheme of Delegation (Standing Order 5(j)(v) refers).

RESOLVED: That the Scheme of Delegation be approved and adopted, subject to a number of amendments as recommended by the Clerk and Members (re Sections 2.1.9, part of Section 4.1 regarding charities supported by the Parish Council and part of Section 4.2 re GDPR).

1819 07 To appointment Office Holders (Standing Order 4e and 26 refer)

In accordance with Standing Order 4(e) it was

RESOLVED that the following Members be appointed as Office Holders for the ensuing year:

(1) Chairman of Community Asset Support Committee: Cllr DK Bellamy.
Vice Chairman of Community Asset Support Committee: Cllr T Bellamy.

(2) Finance and Management Committee: It was proposed by Cllr T Bellamy that Mr Rob Young should be appointed to the post of Chairman of this Committee, but Members noted that, officially, Mr Young was not a Councillor until he had signed his Declaration.

RESOLVED: That the Chairman and Vice Chairman of the Finance & Management Committee would be appointed from the membership of that Committee, at its first meeting (11 June 2018); in the meantime, Cllr RP Dixon to continue in the role until then.

(3) Chairman of Planning Committee: Cllr J Roberts.
Vice Chairman of Planning Committee: Cllr T Walshaw.

(4) Chairman of Publications & Communications Committee: Cllr R Hogley.
Vice Chairman of Publications & Communications Committee: Cllr E Bunbury.

(5) Chairman of Service Provision Committee: Cllr K Bellamy.
Vice Chairman of Service Provision Committee: Cllr DM Firth.

(6) Chairman of Staffing Committee: Cllr JG Cropper.

RESOLVED: That Vice Chairman of the Staffing Committee be appointed from the membership of that Committee, at its first meeting (11 June 2018), along with the Staff Development Co-ordinator (in accordance with Standing Order 4e(2)).

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1819 08 To appoint Standing Committees (Standing Orders 4d and 4e refer)

(1) In accordance with Standing Order 4(d) and 4(e) it was RESOLVED: That the following Committees be appointed, with their structure and remit as detailed in the Scheme of Delegation now adopted:

- (a) Community Asset Support Committee
- (b) Finance & Management Committee
- (c) Planning Committee
- (d) Publications & Communications Committee
- (e) Service Provision Committee
- (f) Staffing Committee
- (g) Publications & Communications Committee

(2) Appointment of Members to Committees: It was RESOLVED that the following Members be appointed to the Standing Committees until the next Annual Council Meeting, with membership numbers and associated quorum adjusted as agreed and detailed below:

(a) Community Assets Support Committee:

Cllr S Baggott, Cllr D K Bellamy, Cllr K Bellamy, Cllr T Bellamy, Cllr J Brook, Cllr E Bunbury, Cllr J G Cropper, Cllr P Davies, Cllr T W Dixon, Cllr S East, Cllr D M Firth, Cllr R Hogley, Cllr J Roberts.

The Clerk to consult with Cllr G Christofi as to whether he wished to be re-appointed to this Committee; the Clerk to report back to the full Council at its next meeting.

As a variation agreed, this Committee will now have a maximum of 14 Members and with the re-appointment of Cllr G Christofi there would be no vacancies. Quorum is half of current membership, i.e. 7.

(b) Finance & Management Committee:

Cllr S Baggott, Cllr E Bunbury, Cllr P Davies, Cllr R P Dixon, Cllr T W Dixon, Cllr D M Firth, Cllr C R Greaves, Cllr R Hogley, Cllr M Pogson and Cllr T Walshaw.

The Clerk to consult with Cllrs R Rogers, D Yates and the new Councillor (Cllr R Young), as to whether they wish to sit on this Committee; the Clerk to report back to full Council at its next meeting.

In accordance with Standing Orders, this Committee has a maximum of 14 Members and with the appointment of Cllr R Young and re-appointment of Cllrs C R Greaves and D Yates there would be one vacancy. Quorum is half of current membership (rounded down), i.e. 6. The one vacancy could be filled by the councillor for Honley South (once elected or co-opted).

(c) Planning Committee:

Cllr S Baggott, Cllr K Bellamy, Cllr J G Cropper, Cllr R P Dixon, Cllr T W Dixon, Cllr S N East, Cllr R Hogley, Cllr J Roberts and Cllr T Walshaw.

The Clerk to consult with Cllrs G Christofi, P Davies, R Rogers and D Yates as to whether they wish to be re-appointed to this Committee; the new Councillor (Cllr R Young) may also wish to sit on this Committee. The Clerk to report back accordingly, to the full Council at its next meeting.

In accordance with Standing Orders, this Committee has a maximum of 22 Members (preferably one representative per Ward). With all of the above-mentioned willing to sit on the Committee, there would be 8 vacancies. Quorum is half of current membership, i.e. 7.

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(d) Publications & Communications Committee:

Cllr D K Bellamy, K Bellamy, Cllr J Brook, Cllr E Bunbury, Cllr J G Cropper and Cllr R Hogley.

The Clerk to consult with the new councillor (Cllr R Young) as to whether he wishes to be appointed to this Committee; the Clerk to report back to the full Council at its next meeting.

In accordance with Standing Orders, this Committee has a maximum of 10 Members and with the appointment of Cllr R Young there would be 3 vacancies. Quorum is half of current membership (rounded down), i.e. 3.

(e) Service Provision Committee:

Cllr D K Bellamy, K Bellamy, Cllr J Brook, Cllr E Bunbury, Cllr J G Cropper, Cllr T W Dixon, Cllr D M Firth and Cllr D Hall.

The Clerk to consult with Cllr G Christofi as to whether he wishes to be re-appointed to this Committee and with the new councillor (Cllr R Young) as to whether he would wish to be appointed to it; the Clerk to report back to the full Council at its next meeting.

In accordance with Standing Orders, this Committee has a maximum of 14 Members and with the re-appointment of Cllr G Christofi and appointment of Cllr R Young there would be 4 vacancies. Quorum is half of current membership (rounded down), i.e. 5.

(f) Staffing Committee:

Cllr S Baggott, Cllr D K Bellamy, Cllr K Bellamy, Cllr T Bellamy, Cllr E Bunbury, Cllr J G Cropper, Cllr T W Dixon and Cllr J Roberts.

The Clerk to consult with Cllr R Hogley as to whether she wishes to be re-appointed to this Committee; the Clerk to report back to full Council at its next meeting.

As previously agreed, the Vice Chairman of this Committee would be appointed at the first Staffing Committee of the civic year, when the Staff Development Review Co-ordinator would also be appointed (in accordance with Standing Order 3(i)).

In accordance with Standing Orders, this Committee has a maximum of 10 places; if Cllr R Hogley is re-appointed to the Committee, there would be one vacancy. The quorum is half of current membership (rounded down), i.e. 4.

(g) Publications, Communications & Promotion Committee - Appointment of Editor and Webmaster: Members thanked the Secretarial Bureau for their efforts in providing sub-contracted Webmaster and Editor services, being responsible for maintenance and upkeep of the Council's website and co-ordinating production of the Valley Voice newsletters and monthly columns (as appropriate), and Annual Reports.

RESOLVED: That Secretarial Services Bureau be re-appointed, to provide Webmaster and Editor services for the ensuing year, at the same rates as previously.

1819 09 Minutes of Council & Committee meetings (Standing Order 5(j)(ii) and (iii) refer)

RESOLVED:

- (1) That the Minutes of Council meeting held on 26 March 2018, Minute No. 1718 93 to 1718 109 inclusive, be confirmed.
- (2) That the Minutes of Special Council meeting held on 16 April 2018, Minute No. 1718 110 to 1718 119 inclusive, be confirmed.
- (3) That the Minutes of Annual Parish Meeting held on 26 March 2018, Minute No. 2018 01 to 2018 06 inclusive, be confirmed, subject to an amendment to the resolution of Minute No.

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2018 06(1).

(4) That the Minutes of Staffing Committee meeting held on 26 March 2018, Minute No. 1718 48 to 1718 57 inclusive, be confirmed.

(5) Planning Minutes: Cllr DK Bellamy reported that she would be abstaining on voting on the Planning Minutes because of an interest.

RESOLVED: That the Minutes of Planning Committee meetings held on:

(a) 9 April 2018, Minute No. 1718 168 to 1718 182 inclusive, be confirmed.

(b) 30 April 2018, Minute No. 1718 183 to 1718 199 inclusive, be confirmed.

(6) Matters arising from recent meetings: Following an allegation made by a member of the public present at the Annual Parish Meeting on 26 March 2018 (Minute No. 2018 06(1) refers) the past Chairman reported that he had carried out an investigation, involving other Members of the Council as necessary, into the allegation of anomalies regarding grant funding. No anomalies had been found in the investigation and a written response to that effect had been provided to the member of the public concerned, and to the community organisation implicated. A representative of that organisation had subsequently confirmed their acceptance of the Chairman's findings and the matter was considered to be concluded.

The past Chairman also reported that, as agreed at the subsequent Council Meeting (later that evening on 26 March 2018 - Minute No. 1718 94(1) refers) verbal responses given to the same member of the public during the public open session had been confirmed in writing the next day.

1819 10 Policy, Procedural & Administrative Matters (Standing Order 5(j) refers)

(1) Financial Regulations: In accordance with Standing Order 5(j) Members reviewed Financial Regulations.

RESOLVED: (i) That the Financial Regulations be approved and re-adopted, unamended.

(ii) That the use of a variable Direct Debit for Yorkshire Water, Npower, O2 and PlusNet be approved (Financial Regulation 6.7 refers).

(iii) That the use of a Banker's Standing Order for the subscription to Friends of Art Week be approved (Financial Regulation 6.8 refers).

(2) Investment Strategy and Reserves Policy: Members reviewed the Clerk's recommendations on amendments to the Investment Strategy for 2018-19, to ensure it meets the requirements of updated DCLG guidance (Minute No. 1718 89(2) refers).

RESOLVED: That the Investment Strategy (as amended) and Reserves Policy (unamended) be approved and adopted.

(3) Completion of annual review of Register of Members' Interests: The Clerk reminded Members that it is the responsibility of individual councillors, and them alone, to declare interests (pecuniary or otherwise) and to register them with the Kirklees Monitoring Officer. Neither is it the responsibility of other councillors or the Clerk to decide that an individual councillor may have an interest in the business to be transacted at a Council meeting. Queries regarding any interests should therefore be directed to the Monitoring Officer.

RESOLVED: That the Clerk be authorised to liaise with all Members to confirm any changes to their individual Register of Interests but, as in previous years, the Clerk also be authorised, on behalf of Members, to notify the Kirklees Monitoring Officer of any changes, for the information to be made available in the public domain.

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(4) Inventory of land and assets including buildings and office equipment:

RESOLVED: That the Asset Register as at 31 March 2018 be approved and adopted.

(5) Arrangements for insurance cover in respect of all insured risks:

RESOLVED: (i) That the Risk Management Policy, Strategy and Assessments be approved and adopted.

(ii) That the arrangements for insurance cover in respect of all insured risks for the year to 31 March 2019 be approved.

(6) Statement of Intent on Training (originally adopted on 14 December 2009): Members reviewed the Clerk's recommended revised version of the Statement, to bring it up-to-date with current training providers, qualifications and continuing professional development.

RESOLVED: That the Statement of Intent on Training, as revised, be approved and adopted.

(7) Council's and/or Officer subscriptions to other bodies: Members considered a list of current subscriptions. It was agreed that it was important to continue with most of the subscriptions, to provide support and advice to the Clerk and Members of the Council.

RESOLVED: That the payment of annual subscriptions to the following organisations be approved:

Yorkshire Local Council's Associations (YLCA)

Campaign to Protect Rural England (CPRE)

Friends of Holmfirth Artweek

Peak Park Parishes Forum

Society of Local Council Clerks (SLCC)

Penistone Line Partnership

Rural Action Yorkshire (RAY)

Zurich Insurance – Local Council Advisory Service (LCAS)

National Association of Local Councils (NALC) – Direct Information Service (DIS)

NALC – Local Council Review (LCR)

(8) Complaints Procedure: Members reviewed the Council's policy for dealing with complaints about the Council's administrative processes.

RESOLVED: That the Complaints Procedure be approved and adopted.

(9) Procedures for handling requests made under Freedom of Information Act 2000, Environmental Information Regulations 2004, Data Protection Act 1998 and General Data Protection Regulation (GDPR) which comes into force on 25 May 2018 regarding the processing of personal data: Members reviewed the policy and procedures relating to processing requests for information, under existing and new legislation coming into force on 25 May 2018.

Members noted an update on GDPR received earlier today from YLCA, that MPs have accepted the Government amendment to exempt all parish and town councils from the requirement to appoint a Data Protection Officer (DPO). The Data Protection Bill would now enter 'Ping Pong' with the House of Lords, but it was not expected for the amendment to be reversed. Royal Assent is expected, for the Bill to come into force on 25 May 2018.

RESOLVED: (i) That the Records Management Policy above be approved and adopted.

(ii) That the Model Publication Scheme and information available under the Scheme be approved and adopted.

(iii) That the General Data Protection Regulation (GDPR) Policy, Procedures and Information

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Audit (first annual audit completed 3 May 2018) be approved and adopted, subject to any amendments/exemptions from Central Government to be considered by the Finance & Management Committee (in accordance with the Scheme of Delegation) in due course.

(10) Council's procedures on donations and payments from the Chairman's Allowance (2018-19) and reclaim of VAT (if any) on previous Chairman's expenditure (2017-18):

RESOLVED: (i) That it be noted that, as the previous Chairman (2017-18) had not claimed any expenses, there was no VAT to reclaim for the financial year to 31 March 2018.

(ii) That the procedures on donations and payments to be made from the Chairman's Allowance (2018-19) be approved.

(iii) That the past Chairman's project for the Council (and Civic Hall) to become dementia-friendly should be continued in the longer term, with delegated authority given to the Publications & Communications Committee to oversee the project (and any associated budget requirements).

(11) Council's policy for dealing with the press/media: Members reviewed the Council's policy for dealing with the press and media, including a formal Media Policy and Newsletter & Website Guidelines. It was noted that a Social Media Policy was still under review by the Publications & Communications Committee.

RESOLVED: That the Media Policy and Newsletter & Website Guidelines be approved and re-adopted, unamended.

(12) Proof of membership cards (term of office 2015-2019): Members reviewed the arrangements for the provision of proof of membership cards for existing and/or new Members and the Clerk. Replacement cards could be provided for any Members who may have lost theirs.

RESOLVED: That the Clerk be authorised to issue new membership cards (with photograph and term of office) to new members once elected/co-opted (as necessary) and any replacement membership cards, if required.

1819 11 Schedule of Meetings 2018-19 (Standing Order 5(j)(xix) refers)

(1) A provisional list of meetings for the civic year 2018-19 had been circulated.

RESOLVED: That the Schedule of Meetings for the civic year 2018-19 be approved.

(2) Date of Annual Parish Meeting 2019: Members noted that legislation required the Council to hold this meeting (a meeting of the electorate) between 1 March and 1 June annually, called by the Chairman of the Council.

RESOLVED: That the Annual Parish Meeting will be held on Monday, 25 March 2019 at 7pm at Holmfirth Civic Hall.

1819 12 To confirm Representatives to Outside Bodies

RESOLVED: (1) That the existing representation and any new appointments to outside bodies, as detailed below, be approved, subject to a number of further resolutions (numbers in brackets):

Outside Body

Brockholes Village Trust
Earnshaw's Foundation Charity

Representative(s) 2018-19

Cllr M Pogson
Cllr K Bellamy

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Hall Trust Education Charity	Cllr K Bellamy
Holme Valley Community Breakfast Forum	Cllr T Bellamy
	Cllr D Hall
Holmfirth Civic Hall Community Trust	Cllr J Roberts
	Cllr J G Cropper
	Cllr K Bellamy
	Cllr S East
Honley Library – charity to be established to run/manage Library after CAT	
Kirklees HV North Ward Forum (formerly Area Committee)	Cllr E Bunbury
Kirklees HV South Ward Forum (formerly Area Committee)	Cllr R Rogers (2)
Neighbourhood Management Group (NMG) – HV North	Cllr E Bunbury
Neighbourhood Management Group (NMG) – HV South	Cllr K Bellamy
Kirklees Historic Buildings Trust	Cllr T Bellamy
	Cllr J G Cropper
Kirklees Rights of Way Forum	Cllr M Pogson
Peak District National Park Authority – Moors for Future Project	Cllr T Bellamy
Peak Park Parishes Forum	Cllr T Bellamy
Yorkshire Local Councils Associations (both with voting rights) - Past and Present Chairman	Cllr J G Cropper (3)
	Cllr D Hall (3)

It was further RESOLVED: (2) That the Clerk should ask Cllr R Rogers if he would be willing to represent the Council on the HV South Ward Forum.

(3) That the Past and Present Chairmen of the Council should be the representatives appointed to YLCA (both with voting rights) but, if either representative was unavailable, Cllr D K Bellamy, in her capacity as Vice Chairman of the Council, to be a substitute.

(4) That no Members be appointed to represent the Council on the Holmfirth Conservation Group, as it is for the Group to decide if they wish to request one.

(5) That Cllr J Brook be authorised to lead any resurrection of the Holmfirth Crime Prevention Panel; any Members interested in joining the Panel to contact Cllr Brook direct.

1819 13 To appoint Authorised Signatories under the Bank Mandates

(1) Bank Mandate with HSBC Holmfirth Branch - Financial Regulations 1.4 and 5.1: The Clerk requested Members' approval for the authorised signatories under the Bank Mandate with HSBC Holmfirth Branch, to be in accordance with appointments of key office holders made earlier in this meeting. Cheques must be signed by two Councillors from the nominated list, plus the Clerk (or three Councillors in the absence of the Clerk).

RESOLVED: (i) That the authorised signatories be the Chairman and Vice Chairman of the Council and the Chairman of each of the Standing Committees (CASC, Finance & Management, Service Provision, Planning, Publications & Communications and Staffing) together with the Clerk.

(ii) That the Clerk inserts the appropriate names of the Chairmen, as appointed earlier, to the schedule of authorised signatories 2018-19, immediately after this meeting.

(iii) That the Clerk be authorised to arrange any necessary signatory changes to the Bank Mandate with HSBC.

(2) Bank Mandate with Bank of Scotland - Financial Regulations 5.5: Members agreed that the signatories on this account should be the same signatories as for the HSBC Bank Mandate.

RESOLVED: That the Clerk be authorised to arrange any necessary signatory changes to the Bank Mandate with Bank of Scotland.

(3) Bank Mandate for subsidiary account – HVPC Chairman's Charity:

RESOLVED: (i) That cheques should be signed by any two of the following: Cllr K Bellamy (as

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Past Chairman of Staffing Committee), Cllr T W Dixon (as Past Vice Chairman of Community Asset Support Committee) and the Clerk.

(ii) That the Clerk be authorised to arrange any necessary signatory changes to the Bank Mandate for the HVPC Chairman's Charity account.

(4) Investment accounts, e.g. CCLA and Svenska Handelsbanken: In accordance with the Investment Strategy (adopted earlier in the meeting) and Minute No. 1718 89(2)(c) it was

RESOLVED: (i) That the Council should continue to invest in CCLA and Svenska Handelsbanken.

(ii) That all investment transactions should be signed by any two of the following: Chairman of the Council, Chairman of Finance & Management Committee (once appointed, but Cllr R P Dixon to remain on the mandate for the time being) and the Clerk.

(iii) That the Clerk be authorised to arrange any necessary signatory changes to the Bank Mandates for each of the Council's investment accounts.

1819 14 Freedom of Information Act 2000 – to agree what information will be made available to the public

RESOLVED: That, under the Council's Publication Scheme, supporting papers for any item within the public session of the meeting, be made available, if requested, after confirmation of the minutes.

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Chairman