

Holme Valley Parish Council

MINUTES OF THE SERVICE PROVISION COMMITTEE HELD ON MONDAY, 12 MARCH 2018

Those present:

Chairman: Cllr T Bellamy

Councillors: Cllrs DK Bellamy, K Bellamy, JG Cropper, TW Dixon, SN East, DM Firth and R Hogley,

Officer: Mrs S S Barber

1718 100 Public Bodies (Admissions to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014

As Council meetings can now be recorded, the Chairman checked if anyone wished to do so, to ensure reasonable facilities could be provided. No members of the public or press wished to do so. The Clerk recorded the meeting (for Minute purposes only), but the recording would be deleted once draft Minutes had been ratified.

1718 101 Public Question Time

One member of the public was present regarding Item 13 on the Agenda.

RESOLVED: That Item 13 (War Memorials) be brought forward on the agenda in priority order.

1718 102 To accept apologies for absence

Apologies for absence were accepted from Cllrs J Brook, G Christofi, D Hall, CM Kaye and M Pogson.

1718 103 To receive Members' personal and disclosable pecuniary interests in items on the agenda

Cllr R Hogley declared a personal interest in any items relating to Holmfirth Christmas Team.

1718 104 To consider written requests for new DPI dispensations

None received.

1718 105 To consider whether items on the agenda should be discussed in private session

It was agreed that no items required to be taken in private session.

1718 106 To confirm Minutes of the previous meeting

RESOLVED: That the Minutes of the Service Provision Committee meeting held on 15 January 2018, numbered 1718 81 to 1718 99 inclusive, be confirmed.

1718 107 War Memorials

RESOLVED: That owing to a member of public being in attendance, this item be taken in priority order.

Members considered correspondence dated 24 January 2018 from a local resident

Holme Valley Parish Council

representing Holmfirth Local History Group, regarding a request for funding for a WW1 Centenary Commemoration.

Standing Orders were suspended to allow the member of public to speak and answer questions.

Standing Orders were then resumed.

The member of public left the meeting.

RESOLVED: (1) That Members supported in principle the provision of an Addenda Panel and the Clerk be authorised to seek advice from YLCA, to check legislation regarding the power to provide such a panel to an existing War Memorial.

(2) That the Clerk be authorised to liaise with the Local History Group regarding quotations for proposed works, Listed Building Consent (if required) and funding: (which might be available from the Parish Council, subject to the Council having the power to fund the Addenda Panel and a formal request being made once costs apparent, or external sources (e.g. the War Memorial Trust)).

1718 108 Christmas Provision 2017

(1) Minute No. 1718 29 refers: Members noted letters of thanks from Holmfirth Christmas Team (Minute No. 1718 29 refers) and Scholes Methodist Church (Minute No. 1718 48(2) refers).

RESOLVED: That the above be noted.

(2) Cllr T W Dixon reported on his proposal for the Council to source its own trees etc. to provide better value for money.

RESOLVED: (i) That as an alternative to trees/lights provided by Kirklees Council, the Ward Councillors covering the tree locations of Brockholes, Netherthong, New Mill, Wooldale and Holmfirth (town centre) to engage with their communities, to see if there are other options. Responsibility for installation, electricity provision and insurance would have to be on the landowner and not the Parish Council.

(ii) That Cllr TW Dixon's offer to co-ordinate looking at alternatives for New Mill be accepted.

1718 109 Defibrillators

(1) Defibrillator to be installed outside Holmfirth Civic Hall - Minute No. 1718 90 refers: The Clerk reported that she continued to liaise with the supplier to agree the best place for the defibrillator to be installed, so that Listed Building consent can be applied for (if necessary) and permission sought from Holmfirth Civic Hall Community Trust. In the meantime, an enquiry had been forwarded to the Kirklees Listed Building/Planning Officers to enquire what the process might be to get consent for installation of the defibrillator on a Listed Building. No further action could be taken on arranging any training, until the exact location of the defibrillator has been agreed.

RESOLVED: That the above be noted.

(2) Members also noted that Finance & Management Committee would be considering a grant application from Hinchliffe Mill J & I School, for match funding towards a defibrillator proposed for an exterior wall of the School.

Holme Valley Parish Council

RESOLVED: That the above be noted.

1718 110 Complaints & General Enquiries

(1) The following complaints had been received since the last Service Provision Committee meeting; the Clerk had already responded or acknowledged/referred the complaint to a third party/other organisation:

(a) Email (9 Feb 2018) from local resident expressing concern about an old mill adjoining Upperthong J&I School and the ease of access to the dangerous dilapidated building and its land. Clerk replied (copying Ward Councillors into response) and suggested contacting Kirklees Councillors and the adjacent School who might have more details of the owner. One of the Ward Councillors had then responded to the complainant and the complaint had now been referred to the local MP (Thelma Walker) and Head Teacher, Upperthong School.

RESOLVED: That Cllr DM Firth be authorised to refer the matter to the Kirklees Council Enforcement Officer.

(b) Email (16 Feb 2018) from local resident regarding traffic parking problems adjacent to the Old Laundry on Woodhead Road, opposite Modd Lane. Clerk referred complaint to Kirklees Highways Ross, who had passed it to the Highways Safety team. Chairman of Council (whose Ward the area is within) had also been copied into correspondence and a number of suggestions had been put forward to attempt to resolve the issue regarding responsible parking and to improve sight lines.

(c) Email (1 March 2018) from local resident regarding a grit bin not being re-filled on Burnside Drive, near to Upperthong Junior and Infant School. Clerk referred complaint to Kirklees Highways ROSS.

RESOLVED: That the above Kirklees Highways issues be noted and the Clerk's actions taken be approved.

(2) The following general requests for information or support have been received since the last Committee meeting; once again, the Clerk had either already responded to provide the information requested or had referred the request to another third party:

(a) Telephone message received out of normal office hours (26 Jan 2018) querying result of election (casual vacancy – Wooldale Ward), as resident couldn't see the details on the HVPC website. The Clerk phoned back to direct her to the appropriate page on the website where the results were displayed.

(b) Email (12 Feb 2018) from local resident asking for help in confirming his address for a pension from Belgium. Clerk arranged for the resident to come into the Council's Office (27 Feb 2018) when satisfactory proof of the resident's address and other details were provided, and his appropriate form signed.

(c) Telephone call (6 March 2018) from lady wanting help to trace why her father's name is on Honley War Memorial, as she wasn't aware he ever lived in the area. Clerk suggested contacting St Mary's Church, Honley Civic Society, the War Memorials Trust, and Huddersfield & District Family History Society (based at Root Cellar, Meltham).

RESOLVED: That the actions taken or to be taken by the Clerk on the above be

Holme Valley Parish Council

authorised.

1718 111 Holme Valley Transport Scheme

Members considered a request for funding dated 13 February 2018 from the Trustee of Transport Scheme.

RESOLVED: That £1,000 be approved towards the above scheme.

1718 112 Community Noticeboards/Information Boards

Cllr R Hogley updated Members on an appropriate base in front of Holmfirth Conservation Group Interpretation Board.

RESOLVED: (1) That, as the land on which the base would be installed is owned by Kirklees Council, Cllr DM Firth be authorised to contact a Kirklees officer to ask Kirklees to fund the base and report back to full Council on 26 March 2018.

(2) That, if no positive response from Kirklees, Cllr R Hogley to liaise with the Council's Maintenance Contractor to price up another option to put forward to Kirklees Council, that the Parish Council will provide/install at its cost in line with Budget agreed.

1718 113 Highways & Streetscene

(1) Members received an update on SIDs: A chaser had been sent to Kirklees Highways regarding data from SIDs installed in Valley (and confirmation that they are now installed and working again, after software updates last year).

An enquiry had also been forwarded to Highways regarding the feasibility of installing a new SID at the end of Hollowgate at its junction with the bottom of Victoria Street, to discourage HGVs from entering Hollowgate. The Clerk was still awaiting feedback.

RESOLVED: That the Clerk be authorised to progress these matters.

(2) Feasibility study to improve traffic flow through centre of Holmfirth: A request for information on the study was submitted to Mr Naz Parkar (the Kirklees Officer responsible for the study) on 6 March 2018. The request was also copied to Jacqui Gedman, Joanne Bartholomew and Paul Kemp. There has been no acknowledgement or response, as yet.

Those Members who were also Kirklees Councillors reported on their 'Ward Visits' with Jacqui Gedman to assess travel issues, highways and topography of the Valley.

RESOLVED: That the Clerk be authorised to chase a response (and refer to a Member of the Kirklees Cabinet as well).

1718 114 Parks, Open Spaces & Play Areas

(1) Members considered a request from Holmfirth Town and Underbank Rangers for help in search for suitable enhanced facilities.

RESOLVED: That the above be noted, but no further action agreed.

(2) To receive update (if any) on latest risk assessments and maintenance matters relating to all play equipment in the Valley and to consider any further actions – Clerk to

Holme Valley Parish Council

report

RESOLVED: That the above be deferred to the next Service Provision Committee meeting.

1718 115 Policing & Security

(1) CCTV in New Mill: Members noted that the local supplier had requested (in early February 2018) that the Council should consider renewing the contract to provide the CCTV in New Mill. However, although the Clerk received an approximate cost from the supplier, just before the Council agreed its Budget for 2018-19, no formal proposal had been received re the specific contract for New Mill CCTV. The supplier had been made aware that without the benefit of a formal proposal, renewal of the contract could not be considered. However, Cllr DM Firth reported that Kirklees Council had now paid for renewal of the contract.

RESOLVED: That the above be noted.

(2) Members considered information from the Police & Crime Commissioner:

- (i) PCC Newsletter – February 2018
- (ii) PCC Newsletter – March 2018

RESOLVED: That the above be noted.

1718 116 Seats & Shelters

The Clerk reported that there had been no particular issues regarding seats and shelters in the Valley. However, Members noted the following:

1) Memorial Seat – Cllr Peter Searby: The Clerk had contacted Cllr Searby's family and they supported the idea of a memorial to him.

RESOLVED: That the Clerk be given delegated authority to arrange an appropriate memorial, with a maximum budget of £1,000 (from the Seats & Shelters Budget).

2) World War 1 Seat: Due to a spelling mistake on the plaque now affixed to the seat, a replacement plaque was being manufactured by the supplier, at no extra cost, as soon as possible.

RESOLVED: That the above be noted.

1718 117 Freedom of Information Act 2000 – to agree what information will be made available to the public

RESOLVED: That, under the Council's Publication Scheme, supporting papers for any item within the public session of the meeting be made available, if requested, after confirmation of the minutes.

.....
Chairman