

# Holme Valley Parish Council

## MINUTES OF THE SPECIAL COMMUNITY ASSETS SUPPORT COMMITTEE MEETING HELD ON MONDAY, 3 SEPTEMBER 2018

Those present:

Chairman: Cllr D Bellamy

Councillors: Cllrs S Baggott, K Bellamy, T Bellamy, E Bunbury, P Davies, TW Dixon, S East and J Roberts

Officer: Mrs S S Barber

### **1819 22 Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014**

As Parish Council meetings can now be recorded, the Chairman checked if anyone wished to record the meeting, to ensure reasonable facilities could be provided. No-one wished to do so, but the Clerk recorded the meeting (for Minute purposes only) and the recording would be deleted once draft Minutes had been ratified.

### **1819 23 To accept apologies for absence**

Apologies for absence were accepted from Cllrs J Brook and R Hogley.

### **1819 24 To receive Members' personal and disclosable pecuniary interests in items on the agenda**

Cllr K Bellamy declared a personal interest in any items relating to Holmfirth Civic Hall Community Trust.

### **1819 25 To consider written requests for new DPI dispensations**

None received.

### **1819 26 To consider whether items on the agenda should be discussed in private session**

It was agreed that no items required to be taken in private session.

### **1819 27 Holmfirth Civic Hall**

The Chairman of the Committee reported on a proposal for a separate meeting with representatives of Holmfirth Civic Hall Community Trust (HCHCT) to discuss progress with the ongoing refurbishment works, grant funding and more partnership working.

The proposal came about following a meeting between Cllrs DK Bellamy and D Hall and the Chairman of HCHCT a few weeks ago, when the Council's grant evaluation and monitoring process was discussed.

Members also considered correspondence from the Chairman of the Trust, providing an update on the south west elevation work to the Civic Hall (funded by a Parish Council grant).

RESOLVED: (1) That an (informal) meeting should be held on 24 September 2018 or as soon as possible (depending on availability of representatives of HCHCT, Members and Officers); it would not be a formal CASC meeting, although all Members of CASC and the Chairman of the Council could attend, but the Clerk to attend (if possible) to take notes and

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record any follow-up actions.

(2) That the update on works to the Civic Hall be noted; the Clerk to thank the Chairman of the Trust for the update but to query the materials used for the replacement windows.

(3) That it be recommended to the Council that Cllr T Bellamy should be appointed as the Council's second representative on the Board of Trustees of Holmfirth Civic Hall Community Trust for the ensuing year.

Cllr J Roberts entered the meeting during this item.

## **1819 28 Urgent Matters relating to other community assets**

(1) Holmfirth Public Conveniences: Following completion of the reshaping/refurbishment works to that area of the toilet block which would continue as public toilets, Members noted that the works had now been signed off by the Kirklees Building Control Officer (Building Control application no. 2018/00307) and a Building Control Certificate issued.

RESOLVED: (i) That the Building Control Certificate be noted.

(ii) That the final stage payment to the building contractor be approved.

(iii) That a Working Party comprising Cllrs J G Cropper, S Baggott, E Bunbury, T W Dixon, T Bellamy and the Council's Maintenance Contractor be appointed to prepare the rentable space for marketing. Volunteers would also be sought for painting etc.

(2) Honley Library: Members noted that, upon the request of Kirklees Corporate Landlord, the Expression of Interest needed to be amended to make it clearer that the Parish Council would be leading the asset transfer.

RESOLVED: That the Clerk be authorised to effect any amendments to the Expression of Interest, to meet Kirklees Council's requirements, and to keep the Asset Transfer Steering Group updated on any further feedback received re submission of a full Business Plan etc.

(3) Former Council Offices, Holmfirth: Members noted that the building was now being marketed for rent on a web-based property listing and that, from an enquiry by the Clerk, 'guardians' were living in the building on a temporary basis, to prevent the type of low level anti-social behaviour, vandalism and theft that can often blight unoccupied buildings. This was seen as more acceptable than metal screens over all the doors, windows and means of access. Kirklees Council had also indicated that, because of the temporary nature of the occupation by guardians, a change of use and 'House in Multiple Occupation' licence were not necessary.

RESOLVED: That the above be noted.

(4) Holmfirth Library: Members noted a response from Kirklees Council to the Clerk's email expressing Members' concerns over the lift. Kirklees Council had confirmed that the lift was now beyond economical repair and had been decommissioned. Until the outcome of the Library Consultation has been confirmed, Kirklees Council will not progress the design and purchase of a new lift for the site.

RESOLVED: That the Clerk be authorised to request that Kirklees Council keep the Parish Council updated, once the Library Consultation is confirmed.

(5) Holmfirth Adult Education Centre: Members noted a response from Kirklees College dated 31 August 2018 in response to the Parish Council's comments on the College's consultation notice and the proposal to dispose of the Adult Education Centre to a local

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community group, Holmfirth Tech Ltd. As a number of specific questions had not been answered, it was felt that it would be beneficial for representatives of Kirklees College to attend the next CASC meeting to discuss their proposals further. It was also noted that a representative of the community group had already been invited to the next meeting.

RESOLVED: That the Clerk be authorised to liaise with the third parties accordingly.

(6) Holmfirth Market Hall: There was nothing further to report on the feasibility study being undertaken by Kirklees Council/West Yorkshire Combined Authority, but the new road scheme proposals would be discussed at the next Ward Forum meeting.

RESOLVED: That the above be noted.

## **1819 29 Freedom of Information Act 2000 – to agree what information will be made available to the public**

RESOLVED: That, under the Council's Publication Scheme, supporting papers for any item within the public session of the meeting be made available, if requested, after confirmation of the minutes.

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Chairman