

Holme Valley Parish Council

MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY, 4 MARCH 2019

Those present:

Chairman: Councillor TW Dixon

Councillors: Councillors E Bunbury, P Davies, RP Dixon, R Hogley and T Walshaw

Officer: Mr A S Marlor

1819 68 Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014 on 6 August 2014

As Council meetings can be recorded, the Chairman checked if anyone wished to do so, to ensure reasonable facilities could be provided. No members of the public or press wished to do so.

1819 69 Public Question Time

One member of the public were present he addressed , six addressed Members regarding Item 8 Hepworth Brass Band grant application.

1819 70 To accept apologies for absence

Apologies for absence were accepted from Cllrs, CR Greaves, , M Pogson and R Rogers

1819 71 To receive Members' personal and disclosable pecuniary interests in items on the agenda

Councillor R P Dixon item 8

1819 72 To consider written requests for new DPI dispensations

None received.

1819 73 To consider whether items on the agenda should be discussed in private session

It was agreed that no items required to be taken in private session.

1819 74 To confirm the Minutes of the previous Committee meeting

RESOLVED: That the Minutes of the Finance & Management Committee Meeting held on 21 January 2019, numbered 1819 46 to 1819 67 inclusive be confirmed.

1819 75 Applications for Grant

Hepworth Brass Band – towards essential repair works to the Band Room.

RESOLVED: That £1,000 be awarded towards the cost of the works

1819 76 Accounts for Payment

(1) RESOLVED: That the payment of accounts be approved as follows:

January 2019 totalling £35,992.05

February 2019 totalling £23,228.04

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(2) Chairman's expenditure and donations 2018-19 (if any): The current Chairman has only claimed expenses for her Civic Service so far.

RESOLVED: That the above be noted.

1819 77 Financial Statements

(1) Members considered the Actual versus Budget comparison report for the year to date 28 February 2019 and the Bank reconciliation to 5th February.

RESOLVED: That the report be approved.

1819 78 Investment of Income

(1) The Locum Clerk reported on current rates of interest applying to the Council's accounts and the investment of the Council's income.

RESOLVED: That the Locum Clerk to review the recommendations and consider other options for the Council's Banking arrangements, in particular Banks who have branches in Holmfirth.

1819 79 Audit of Accounts

(1) The details of the Annual Audit for year ended 31 March 2019 have not been received yet. Once these are received the Internal Audit arrangements will be finalised.

RESOLVED: That the above be noted.

1819 80 Tenancies

The tenancy agreements for 2019 – 20 have been prepared and will be posted out in the next few days.

RESOLVED: That the above be noted.

1819 81 Civic Regalia

Information has been obtained from neighbouring Councils on their suppliers. A number of different designs were available.

RESOLVED: That the Locum Clerk presents details of the designs and costs to the next meeting of this committee.

1819 82 Anchor Tenancy – Holmfirth Civic Hall

The Council has agreed that Councillors TW Dixon and D Bellamy will meet with trust to discuss the longer term office/meeting room requirements.

RESOLVED: That the above be noted

1819 83 Bank Matters

Changes will be made to the authorised signatories under all of the Council's Bank Mandates after the Annual meeting of the Council.

RESOLVED: That the above be noted.

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1819 84 Freedom of Information Act 2000 – to agree what information will be made available to the public

RESOLVED: That, under the Council’s Publication Scheme, supporting papers for any item within the public session of the meeting be made available, if requested, after confirmation of the minutes.

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Chairman