

Holme Valley Parish Council

MINUTES OF THE PUBLICATIONS & COMMUNICATIONS COMMITTEE HELD ON TUESDAY, 12 FEBRUARY 2019

Those present:

Chairman: Cllr R Hogley

Members: Cllrs DK Bellamy, K Bellamy & G Cropper

Officer: Mr A S Marlor

1819 53 Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014

As Local (Parish and Town) Council meetings can now be recorded, the Chairman checked if anyone wished to record the meeting, to ensure reasonable facilities could be provided.

1819 54 Public Open Session

No members of the public or press were present.

1819 55 To accept apologies for absence

Apologies for absence were accepted from Cllr J Brooks

1819 56 To receive Members' Personal and Disclosable Pecuniary Interests (DPIs) on items on the agenda

None received

1819 57 To consider written requests for new DPI dispensations

None received.

1819 58 To consider whether items on the agenda should be discussed in private session

It was agreed that no items required to be taken in private session.

1819 59 To confirm the Minutes of the Previous Meeting

RESOLVED: That the Minutes of the Publications & Communications Committee Meeting held on 12 November 2018, numbered 1819 38 to 1819 52 inclusive, be confirmed.

1819 60 Community Engagement

(1) 'Vintage Dinner':

RESOLVED: No further action will be taken

(2) Community Building Plaque on Holmfirth Civic Hall – Listed Building Consent

RESOLVED: Deferred for the Clerk to find out latest status of any process

1819 61 Monthly Column in Holme Valley Review

(1) Past monthly columns: The Clerk reported that the December 2018 column included

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articles on Public toilets, the installation of a defib and a Christmas message from the Chairman

The January 2019 edition included articles on the Presentation of Community Champion awards, an update on the Neighbourhood plan and the WWI Commemorative banner.

RESOLVED: That the Clerk's report be noted.

(2) Deadline and topics for future monthly columns: Members considered articles for future columns.

RESOLVED: (i) That the next edition should include details of the Red Phone box at Netherthong, the Parish Council Precept for 2019/20 and information about the Parish Council Elections and how to become a Parish Councillor.

(ii) That future editions will include an update on the toilets when a tenant has been found for the rentable space, the update given by the Civic Hall Trust, dog waste dispensers, encouraging people to vote in the Parish Council elections and the grants given out by the Council. The June edition should include details of all the Councillors that have been elected.

(iii) That the Clerk should contact the Holme Valley Review to provide a list of future publication dates.

(3) Preparation for annual report in Holme Valley Review: The Chairman reported that the Committee Chairs needed to provide information as soon as possible for publication in the June edition of the Holme Valley Review.

RESOLVED: That the Locum Clerk will remind Committee Chairman that they need to provide information to be included in the annual report

1819 62 Press & Social Media Communications

(1) Forthcoming Newsworthy Articles (for Facebook and/or new Press Statements):

RESOLVED: That an update on the Neighbourhood Plan would be issued once the Kirklees Local Plan had been adopted.

(2) Communications leading up to election (during purdah):

RESOLVED: That Councillors be reminded of the restrictions during purdah

(3) Guidance on impact of national periods of mourning on local events:

RESOLVED: That an update be sought from Kirklees Council on the current guidance

1819 63 Recording of Meetings

The Chairman reported on options for the recording of Council and Committee meetings

RESOLVED: That the Locum Clerk investigate the likely cost of recording and web-casting meetings for consideration at a future meeting.

1819 64 Website

(1) Recent updates: Recent website updates had included agendas and minutes, changes to Councillor details and news items.

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RESOLVED: That the updates be noted.

1819 65 Freedom of Information Act 2000 – to agree what information will be made available to the public

RESOLVED: That, under the Council's Publication Scheme, supporting papers for any item within the public session of the meeting be made available, if requested, after confirmation of the Minutes.

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Chairman

