

# Holme Valley Parish Council

## MINUTES OF THE SERVICE PROVISION COMMITTEE HELD ON MONDAY, 19 NOVEMBER 2018

Those present:

Chairman: Cllr K Bellamy

Councillors: Cllrs DK Bellamy, JG Cropper, TW Dixon, D Hall and R Hogley

Officer: Mrs S S Barber

### **1819 47 Public Bodies (Admissions to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014**

As Council meetings can now be recorded, the Chairman checked if anyone wished to do so, to ensure reasonable facilities could be provided. No members of the public or press wished to do so. The Clerk recorded the meeting (for Minute purposes only), but the recording would be deleted once draft Minutes had been ratified.

### **1819 48 Public Question Time**

Four members of public were in attendance.

One addressed Members regarding Item 10 (Holmfirth Walkers are Welcome) to request written support from the Council for a Walkers are Welcome Scheme in Holmfirth and then two people addressed Members regarding Item 8 (Honley Youth Club).

### **1819 49 To accept apologies for absence**

Apologies for absence were accepted from Cllrs J Brook and G Christofi.

### **1819 50 To receive Members' personal and disclosable pecuniary interests in items on the agenda**

None received.

### **1819 51 To consider written requests for new DPI dispensations**

None received.

### **1819 52 To consider whether items on the agenda should be discussed in private session**

RESOLVED: That part of Item 9(2) (Transport Matters) be taken in private session, owing to the confidential nature (commercial sensitivity) of the matters to be discussed.

### **1819 53 Grant applications (Service Provision Scheme/Budget)**

RESOLVED: That this item be taken in priority order owing to the members of public being in attendance.

Honley Youth Club (Min. No. 1819 32(2)) refers: Members considered the information from the representative from the Club provided earlier in the meeting.

Standing Orders were suspended during this item to allow questions to be asked.

Standing Orders were resumed.

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RESOLVED: That in addition to the funds already agreed from this year's Budget, a further £1,000 be included in the Budget for 2019-20 (Finance & Management) and a recommendation be made to Finance & Management and full Council to provide funding for a third year (2020-21).

Two people left the meeting after this item.

## **1819 54 Exclusion of Public and Press**

RESOLVED: That the business of the Council now to be transacted be not open to the public or press on the grounds that the matters to be considered are of a confidential nature.

## **1819 55 Transport Matters**

RESOLVED: That this item be taken in priority order and in private session due to the commercial sensitivity of the information to be provided.

Cllr R Hogley entered the meeting at the start of this item.

(1) West Yorkshire Combined Authority (regarding Holme Valley Mini Bus Services): A representative from WYCA addressed Members and explained savings to be made in the next 3 years.

RESOLVED: That the information be noted and the representative from WYCA be thanked for his attendance; he then left the meeting.

## **1819 56 Re-admittance of the Public and Pres**

RESOLVED: That the public and press be re-admitted to the meeting.

## **1819 57 To confirm Minutes of the previous meeting**

Cllr DM Firth entered the meeting at the beginning of this item along with three members of the public.

Cllr TW Dixon gave his apologies and left the meeting at this point, due to another commitment.

RESOLVED: That the Minutes of the Service Provision Committee meeting held on 17 September 2018, numbered 1819 23 to 1819 46 inclusive, be confirmed.

## **1819 58 Transport Matters (continued)**

Standing Orders were suspended during this item to allow three more members of the public to speak, as they had missed the public open session.

(2) Minute No. 1819 33 refers - Patient Transport Scheme (Min. No. 1819 33 refers): Members considered the information provided by the representatives on other fundraising recently achieved.

RESOLVED: That the information be noted and the representatives be thanked for their attendance; the grant previously agreed at the last meeting now to be issued by the Clerk.

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Standing Orders were resumed.

## **1819 59 Holmfirth Walkers are Welcome**

Members considered a request from FOHLATIC for support on their application for a Walkers are Welcome Scheme in Holmfirth.

RESOLVED: That the Scheme be supported and the Clerk be authorised to send a letter of support accordingly.

Cllrs RP Dixon and J Roberts entered the meeting at this point.

## **1819 60 Christmas Provision 2018**

The Clerk reported that Kirklees Council had agreed to supply the normal trees at a cost of £690 + VAT each and an order had now been placed for the trees with lights for Brockholes, Netherthong, New Mill and Wooldale, with a further tree and lights in Holmfirth to be paid for by Kirklees. However, Members were mindful that the Parish Council may have to take the lead in our area if Kirklees Council decides not to fund Christmas trees/lights in quite the same way next year.

RESOLVED: (1) That the costs for the trees at Brockholes, Netherthong, New Mill and Wooldale, purchased through Kirklees Council, be approved, with the Holmfirth tree free of charge.

(2) That the cost of trees for Hinchliffe Mill, Honley, Holmbridge, Scholes and Upperthong, purchased from a local supplier, also be approved.

## **1819 61 Defibrillators**

The Clerk reported that the defib for Hinchliffe Mill had now been installed outside Cornloft House (funded through an F&M grant). Quotes were now being sought for installation of the other defib for outside Holmfirth Civic Hall (Minute Nos. 1819 11 and 1819 35 refer).

RESOLVED: That the above be noted.

## **1819 62 Complaints & General Enquiries**

(1) Members noted the following complaints received since the last Service Provision Committee meeting; the Clerk had already responded or acknowledged/referred the complaint to a third party/other organisation:

a) Email dated 19/9/18 - Cllr CR Greaves requested that branches and brambles be cut back at the bus shelter on New Mill Road/Thurstonland Bank Road, Brockholes – Maintenance Contractor instructed accordingly.

b) Email dated 11/10/18 - Complaint from a member of the public regarding uneven flags on a pathway leading up to Bridge Lane in Holmfirth – Clerk responded to advise that the path appeared to be on private land and he may therefore wish to contact the Co-op direct or lobby his Kirklees Councillors to do so (HV South).

c) Email dated 19/10/18 - re Power and Water Works at Stoney Bank Chase, New Mill and parking problems during works. Developer has since responded to the complainant

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promising to minimise disruption during the works and will endeavour to ensure their contractors park in the site and not on the road.

RESOLVED: That the actions already taken or to be taken by the Clerk on the above be authorised.

(2) The following general requests for information had been received since the last Committee meeting:

a) Email dated 20/10/18 – Concerns raised regarding alterations to a Wooldale property – enquirer advised to contact Kirklees Council Planning Services.

b) Email dated 19/10/18 from local resident who is writing a book provisionally titled Last of the Summer Wine: An Appreciation and keen to learn about the economic impact of the series on the area – Cllr K Bellamy offered to assist and answer his questions.

c) Telephone query on 7/11/18 from Holme Valley Sharing Memories regarding Well Dressing and responsibility for any wells in the Holme Valley – Clerk asked her to email details which she would then forward to Kirklees Council on her behalf. No further response received.

RESOLVED: That the actions already taken or to be taken by the Clerk on the above be authorised.

## **1819 63 War Memorials**

(1) Repairs to wall in front of Netherthong War Memorial following damage caused by out of control vehicle and complaint from local resident re condition of War Memorial and adjacent seat (Minute Nos. 1819 15(1) and 1819 38(1) refer): The Clerk reported that works to the wall were completed and the quality of work was satisfactory, so no further action required on that particular matter. However, the Clerk received a complaint (via three different routes) about the War Memorial and/or the adjacent bench, just before Remembrance Sunday. Urgent cleaning and tidying of the area was carried out by the Council's Maintenance Contractor, but it did highlight the necessity for all Members to carry out their asset surveys and risk assessments in a timely manner when asked to do so. The Clerk had responded to the complainants.

RESOLVED: That as the Ward Councillor had also instructed a member of her family to clean/tidy the area, the seat and the War Memorial, the Clerk be authorised to check and summarise what actions had been taken relating to this War Memorial and report back to the next meeting.

(2) Update on Addenda Panel to War Memorial in grounds of Holme Valley Memorial Hospital (Minute Nos. 1819 15(3) and 1819 38(3) refer): The Clerk reported that she had received an update from the Holmfirth History Group and the number of men for the Memorial Panel had reduced to 16. The Group had held their WW1 Exhibition at Holmfirth Civic Hall on 9 November 2018.

RESOLVED: That the Clerk be authorised to liaise with the Group to seek quotes from stone masons to include the names on the Addenda Panel proposed (Clerk has details on file from previous works to other War Memorials in the area) and Council can then consider funding the stone itself and the cost of the inscriptions.

(3) To consider report and recommendations (if available) on Listed Building status –

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Clerk to report

RESOLVED: That the above item be deferred to the next meeting on 14 January 2018.

## **1819 64 Highways & Streetscene**

(1) Accessibility Survey (Min. No. 1819 30(1) refers): Cllr K Bellamy reported on a tour of Hebden Bridge. It had been great to learn from other towns and she gave thanks to Square Pegs for organising the tour.

RESOLVED: That Square Pegs be asked to put forward detailed proposals for what improvements could be made to make the town more accessible, so that the Council can then consider funding/budget provision.

(2) Holmfirth Town Access Plan (Min. No. 1819 39(3) refers): The Clerk updated Members on the recent closure of A628 when traffic was directed onto A616 through Holmfirth centre. Kirklees have now advised that their contractor 'AONE' were asked to keep the diversions to the motorways, so traffic would not impact on the network. A contact for AONE had been provided for future reference.

RESOLVED: That the above be noted.

(3) Members considered correspondence dated 29 October 2018 from YLCA regarding problems with satellite navigation in Holmfirth (Min. No. 1819 39(2) refers).

RESOLVED: That it be noted that, although YLCA felt this could be a worthwhile campaign, any application to Government for change under the Sustainable Communities Act (SCA) must be made by the Parish Council. There is also a need for an applicant parish to involve local people in the bid and demonstrate that the proposal to make it mandatory for HGVs to use a satellite navigation system specifically designed for such vehicles would promote sustainable communities (as described in the Government guidance).

(4) To consider Members concerns re potential rail disruption due to TransPennine upgrade – Cllr TW Dixon to report

RESOLVED: That the above item be deferred to the next meeting on 14 January 2018.

## **1819 65 Seats & Shelters**

Members noted an email dated 21 October 2018 from a resident at Hall Ing Lane reporting that they had found a Council bench on their land. A request for permission for our Maintenance Contractor to access the land and remove the bench had been sent, but as yet no response had been received.

RESOLVED: That the Clerk be authorised to contact the resident again to progress the matter.

## **1819 66 Adopted Phone Boxes**

(1) K6 phone box adjacent to Building Society, Holmfirth (Minute Nos. 1819 08 and 1819 41(1) refer): Cllr R Hogley reported that she was still chasing this. She also agreed to investigate the ownership of the phone box near the Post Office in Holmfirth.

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RESOLVED: That Cllr R Hogley should report back to the next meeting on 14 January 2018.

(2) Completion of internal works to phone box at Giles Street, Netherthong (Minute Nos. 1819 19 and 1819 41(2) refer): The Clerk reported that the internal works were completed a few weeks ago and the Publications & Communications Committee would be including an article in a future Holme Valley Review.

RESOLVED: That the above be noted.

## **1819 67 Dog Waste Strategy**

(1) Dog waste dispenser provision, stocks of dog waste bags and gloves (Min. No. 1819 42 refers):

RESOLVED: That it be noted that dispensers for Hepworth and Water Street, Hinchliffe Mill had now been installed.

(2) Members considered a request for a dog waste bag dispenser in Netherthong and another one for Cliff, Wooldale. Although a spare dispenser was in stock, there were no fixings for it (normally appropriate to the type of structure that the dispenser would be affixed to, once the exact location has been agreed).

RESOLVED: (a) That the additional dispenser for Netherthong be approved and the Clerk to contact a Netherthong Community Group representative to agree the location, provision of bags and a key. Once the location has been agreed, the Maintenance Contractor to be asked to install it (with appropriate fixings).

(b) That a further additional dispenser be approved, for Cliff and the Clerk to liaise with a potential custodian accordingly.

## **1819 68 Market Provision**

Alternative venue for market provision in Holmfirth (Minute Nos. 1819 21 and 1819 43 refer): Cllr DK Bellamy reported on her recent meeting with a Kirklees Councillor. They are keen to use the road in front of the Methodist Church. Cllr DM Firth reported that he was scheduled to have a meeting with relevant parties next week. Concern was raised regarding the taking of parking spaces at Crown Bottom but the aim is still to have a market in Holmfirth.

RESOLVED: That Cllr DM Firth to report back to the next Service Provision meeting on 14 January 2019.

## **1819 69 Policing & Security**

RESOLVED: That the PCC Newsletters for October and November 2018 be noted.

## **1819 70 Superfast Broadband**

RESOLVED: That correspondence dated 30 October 2018 regarding Superfast Broadband available at new locations in Holme Valley South Ward be noted.

## **1819 71 Freedom of Information Act 2000 – to agree what information will be made available to the public**

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RESOLVED: That, under the Council's Publication Scheme, supporting papers for any item within the public session of the meeting be made available, if requested, after confirmation of the minutes.

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Chairman