

Holme Valley Parish Council

MINUTES OF SPECIAL MEETING OF THE COUNCIL HELD ON MONDAY, 1 JULY 2019

Those present:

Chairman: Cllr T Bellamy

Councillors: Cllrs K Bellamy, M Blacka, J Brook, D Carre, P Colling, J Dalton, P Davies, P Dixon, T W Dixon, S N East, , D Firth, D Gould, D Hall, M Pogson and J Roberts.

Locum Clerk to the Council: Mr A Marlor, Trainee Clerk Mrs L Bennett

1920 28 Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014

As Council meetings can now be recorded, the Chairman checked if anyone wished to do so, to enable reasonable facilities to be provided if necessary. No-one wished to record the meeting.

1920 29 Public Question Time

No members of the public were present

1920 30 To accept apologies for absence

Apologies for absence were accepted from Cllrs G Barker, B Feeney, C Greaves, R Hogley and B Lockley.

1920 31 To receive Members' personal and disclosable pecuniary interests in items on the agenda and to consider any written requests for new DPI dispensations

None received.

1920 32 To consider whether items on the agenda should be discussed in private session

RESOLVED: That Item 7 (Staffing update) be taken in private session, owing to the confidential nature of the matters to be discussed.

1920 33 Annual Governance and Accountability Return 2018/19

Members reviewed the Annual Governance and Accountability Return 2018/19

RESOLVED:

1. That the Annual Internal Audit Report for 2018/9 at page 3 of the Annual Governance and Accountability Return 2018/19 be noted
2. That Section 1 - Annual Governance Statement 2018/19 for Holme Valley Parish Council on page 4 of the Annual Governance and Accountability Return 2018/19 be approved
3. That Section 2 – Accounting Statements 2018/19 for Holme Valley Parish Council on page 5 of the Annual Governance and Accountability Return 2018/19 be approved
4. That in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities,

Holme Valley Parish Council

Holme Valley Parish Council will publish the following documents on the Parish Council website:

- Annual Internal Audit Report 2018/19
- Section 1 – Annual Governance Statement 2018/19
- Section 2 – Accounting Statements 2018/19 – page 6
- Analysis of variances
- Bank Reconciliation to 31 March 2019
- Notice of the period for the exercise of public rights and other information required by Regulation 15(2), Accounts and Audit Regulations 2015.

1920 34 Council accommodation in the Civic Hall

A working group has been created to meet with HCHCT to discuss options for the Council accommodation in the Civic Hall. The lighting in the current meeting room is poor, an estimate has been obtained for various options to improve the lighting.

RESOLVED: That the Locum Clerk will contact HCHCT management and ask them make the necessary improvements.

1820 35 Exclusion of Public and Press

RESOLVED: That the business of the Council now to be transacted be not open to the public or press on the grounds that the matters to be considered are of a confidential nature.

1820 36 Staffing update

Members were advised that the Locum Clerk and RFO is reviewing the Council records following the recent Court case.

RESOLVED: That the information be noted and an up-date will be provide at the next meeting.

1820 37 Freedom of Information Act 2000 – to agree what information will be made available to the public

RESOLVED: That, under the Council’s Publication Scheme, supporting papers for any item within the public session of the meeting be made available, if requested, after confirmation of the minutes.

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Chairman