

Holme Valley Parish Council

MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY, 2nd September 2019

Those present:

Chairman: Councillor P Dixon

Councillors: Cllrs P Colling, D Gould, M Pogson , P Davies, J Dalton, D Carre, S Sheard

Officers: Mrs E Bennett and Mr Richard McGill

1920 19 Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014 on 6 August 2014

There were no requests to record the meeting.

1920 20 Public Question Time

No members of the public were present. Cllr Bellamy was present as a member of the public.

1920 21 To accept apologies for absence

Apologies for absence were accepted from Cllrs, D Hall, J Sweeney, S East, M Blacka, R Hogley

1920 22 To receive Members' personal and disclosable pecuniary interests in items on the agenda

None received.

1920 23 To consider written requests for new DPI dispensations

None received.

1920 24 To consider whether items on the agenda should be discussed in private session

It was agreed that no items required to be taken in private session.

1920 25 To confirm the Minutes of the previous Committee meeting

RESOLVED: That the Minutes of the Finance & Management Committee Meeting held on 10 June 2019, numbered 1920 01 to 1920 18 were confirmed.

1920 26 Presentation from 'River Holme Connections' regarding the grant received from the council.

River Holme connections have very successfully upgraded the Duck Feeding Area adjacent to the Co Op car park with the addition of two decorative benches and a noticeboard. Each bench cost £1200 and the Council's grant of £1000 went towards this. A competition was run in various local schools for designs to be incorporated in the benches. The photo and a letter from the group will be posted to the website.

1920 27 To consider a grant application from Honley Parish Church for £1000 towards the purchase of a new Church organ.

Resolved; that a grant of £1000 will be earmarked for Honley Church until they have reached their required fund-raising target. This was acceptable to the church representative in attendance.

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1920 28 To consider a grant application from Holmfirth Film Festival for a grant of £500 towards this year's events'

Resolved; that this money will not be granted as it was not required for a specific item of expenditure.

1920 29 **Grant Application from the group 'Sharing Memories' for £1000 towards their planned project called 'Welcome to the Museum of Curiosities'**

There was some discussion over whether it was possible to make a grant for items such as 'wages' but since these costs were not for a recurring or regular salary the grant was made in full. The committee expressed their full support for this project particularly as it addressed the needs of several groups of people in the Valley who can be isolated.

Resolved: to grant £1000 to the group.

1920 30 **Financial Statements**

The financial statements for the months April, May, June and July 2019 were found to have a number of errors. It was also noted that the projected spend of the Council exceeded the Income for the year. There were a number of problems created by cheques which had been issued with incorrect signatories, the cheques were returned by the bank and the recipients left without the money they had been promised.

The payment schedule for August payments was circulated for the information of councillors. This will be repeated monthly at either Finance and Management or Full Council so that all councillors have sight of Council expenditure.

Resolved: That the accounts be reviewed urgently by the Clerk and Deputy Clerk to rectify the errors in coding. That the clerks will meet with the chairman and vice chairman in the next two weeks to assure themselves that the above issues have been addressed.

Resolved: that outstanding grants monies could be paid by bacs transfer on this occasion as our errors in the bank mandate should not be disadvantaging recipients.

Resolved: that the clerk to rectify the bank mandate issues with some haste.

1920 31 **Freedom of Information Act 2000 – to agree what information will be made available to the public**

RESOLVED: That, under the Council's Publication Scheme, supporting papers for any item within the public session of the meeting is made available, if requested, after confirmation of the minutes.

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Chairman