

Holme Valley Parish Council

MINUTES OF THE SPECIAL STAFFING COMMITTEE HELD ON MONDAY, 22 JULY 2019

Those present:

Chairman: Cllr Di Hall

Councillors: Cllrs T Bellamy, P Davies, T Dixon, RP Dixon S East R Hogley M Pogson and J Roberts

Officers: Mr A S Marlor – Locum Clerk present for item 6) part 1).

1920 18 Public Bodies (Admissions to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014

As Local (Parish and Town) Council meetings can now be recorded, the Chairman checked if anyone wished to record the meeting, to ensure reasonable facilities could be provided. No members of the public or press were present.

1920 19 To accept apologies for absence

There were no apologies for absence.

1920 20 To consider whether items on the agenda should be discussed in private session

RESOLVED: That the all items should be discussed in private session as they are all of a confidential nature.

1920 21 To receive Members' personal and disclosable pecuniary interests in items on the agenda

None received.

1920 22 To consider written requests for new DPI dispensations

None received.

1920 23 To confirm the Minutes of the Previous Meeting

RESOLVED: That the Minutes of the Special Staffing Committee Meeting held on 24 June 2019, numbered 1920 09 1920 17 inclusive, be confirmed.

1920 24 Exclusion of Public and Press

RESOLVED: That the business of the Council now to be transacted be not open to the public or press on the grounds that the matters to be considered are of a confidential nature.

1920 25 Staffing Matters

1) Members received an update from the Locum Clerk on the investigation into the actions of the former Clerk from the Locum Clerk.

2) The post of Deputy Clerk and RFO had been created with a Job Description and Person Specification. The post had been advertised in the local press and on the Holmfirth Events website.

3) **RESOLVED**, that the Locum Clerk's employment will cease on 30th August.

4) **RESOLVED** that the trainee Clerk would organise support and training from the YLCA regarding finance and administrative procedures in the interim before the new Deputy Clerk was appointed.

Karen Mann from YLCA would be available in August for this purpose. Her time is costed at £30 per hour and mileage at 45p per mile.

Holme Valley Parish Council

1920 26 Freedom of Information Act 2000 – to agree what information will be made available to the public

RESOLVED: That there were no supporting papers to be made available to the public.

.....
Chairman