

Holme Valley Parish Council

MINUTES OF THE PUBLICATIONS AND EDITORIAL COMMITTEE HELD ON TUESDAY 30 AUGUST 2005 -

Those present :

Chairman : Cllr A R Otterburn

Councillors : Cllr Mrs R Bratt, Cllr J R Chilton

Officers : Mrs MA Bewick

Apologies for Absence

An apology for absence was received from Councillor Robinson.

05 26 Disclosure of Interests

None were given.

05 27 Admission of the Public

It was agreed that no items required to be taken in private session.

05 28 Minutes of the Previous Meeting

RESOLVED: That the Minutes of the Meeting held on 8 August 2005 numbered 05 18 - 05 25 inclusive be received and adopted as a true record of the meeting.

05 29 Parish Website

Members discussed the draft website as currently developed, and approved the work to date. Cllr. Mrs. Bratt and the Clerk explained that there were still a number of alterations and amendments to make, but that, in the main, the content of the site had been agreed. There were, however, a number of technical issues to be resolved which were highlighted and discussed; these included online voting, menu options, and usage of the domain name.

RESOLVED: (1) That Cllr. Mrs. Bratt and the Clerk be authorised to meet both with the developer and with officers of Kirklees MC to discuss the technical issues and to agree a way forward on the lines discussed

(2) That the website will not be launched until these technical issues are resolved to the satisfaction of Cllr. Mrs. Bratt and the Clerk.

It was further resolved that, once the site had been launched successfully, the Clerk should submit details of the Council's website to the Local Channel as per the offer notified to provide details of the Council and a link to its website.

05 30 Quarterly Newsletter

Cllr. Otterburn outlined the ideas and suggestions to date for the Autumn 2005 newsletter, which were agreed by Members. Cllr. Mrs. Bratt had submitted an article about accessibility and the new website. The Clerk agreed to chase up articles from Alan Bishop, West Yorkshire PTE re changes to the minibus services, Cllr. Kaye for the ward profile, and Mick Kirby-Geddes regarding a completion date for the repair of the bus shelter outside the Market Hall. Information would also be included about the 25th anniversary of the minibus services.

Cllr. Otterburn agreed to e-mail Members of the Committee with the draft of the newsletter for their approval before submission to the printers by the due date.

RESOLVED: That these actions be taken and the newsletter sent to the printers, following Members' approval.

05 31 To agree date of next meeting

Holme Valley Parish Council

RESOLVED: That the next meeting of the Publications and Editorial Committee be scheduled for 3 October 2005 at 4.00 pm.

Cllr. Otterburn asked for an item on the agenda of the next meeting to consider time implications for the Council's officers in maintaining the website, and producing newsletters and allied publications.

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Chairman