

# Holme Valley Parish Council

## MINUTES OF THE SPECIAL COMMITTEE HELD ON MONDAY 25 FEBRUARY 2008 -

Those present :

Chairman : Cllr C M Kaye

Councillors : Cllr T Bellamy, Cllr D M Firth, Cllr A R Otterburn, Cllr Mrs J Roberts

Officers : Mrs MA Bewick

### **To accept Apologies for Absence**

All Members were present.

### **07 01 To receive Members' declarations of interest in items on the agenda**

None were given.

### **07 02 To consider whether items on the agenda should be discussed in private session**

RESOLVED: That the business of this Committee now to be transacted be not open to the public or press on the grounds that the matters to be considered are of a confidential nature.

### **07 03 To consider action to be taken regarding requests for information**

(1) Information requested by a solicitor on behalf of a Councillor - Members considered draft replies to requests for information and some alterations were suggested.

RESOLVED: (1) That further advice be requested before the letters as now drafted be issued, and the Clerk be authorised to take such action as has been agreed by the Committee

(2) That, if legal advice is recommended, the Clerk be authorised to refer the matter to the Council's legal advisers.

(2) To consider responses to Freedom of Information and Data Protection requests submitted by a solicitor on behalf of a Councillor and by a Councillor:

RESOLVED: (1) That the information requested under section 7 of the Data Protection Act 1998 be supplied to the Councillor, and her solicitor so notified

(2) That clarification be sought from the solicitor, on behalf of the Councillor, as advised, on information requested under the Freedom of Information Act 2000 before the Council can consider this request further

(3) That the letters as drafted and amended be issued.

### **07 04 Freedom of Information Act 2000 - to agree what information will be made available to the public**

RESOLVED: That, under the Council's Publication Scheme, supporting papers for any item within the public session be made available, if requested, after approval of the minutes by the full Council.

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**Chairman**