

Holme Valley Parish Council

MINUTES OF THE PUBLICATIONS AND COMMUNICATIONS COMMITTEE HELD ON MONDAY 03 NOVEMBER 2008 -

Those present :

Chairman : Cllr J M Greenwood

Vice-Chairman : Cllr T W Dixon

Councillors : Cllr Mrs R Bratt, Cllr B A Smith

Officers : Mrs S S Barber, Mrs MA Bewick

To accept Apologies for Absence

All members were present.

In opening the meeting the Chairman thanked Cllr T Dixon for chairing the last meeting in his absence.

08 10 To consider whether items on the agenda should be discussed in private session

It was agreed that no items required to be taken in private session.

08 11 To receive Members' declarations of interest in items on the agenda

None were given.

08 12 To accept the Minutes of the Previous Meeting

RESOLVED: That the Minutes of the meeting held on 28 July 2008 numbered 08 03 - 08 09 inclusive be received and adopted as a true record of the meeting.

08 13 Parish Website

(1) Online Polling: Members noted that the current online polling question was related to the Tidy Trader competition and considered questions for future online polls, including the Community Governance Review which had particular relevance at the moment.

RESOLVED: (i) That the current question on Tidy Trader be removed and replaced with a question on the Community Governance Review, during November.

(ii) That the Tidy Trader question should be reinstated in December, once the Community Governance Review consultation period had ended.

(iii) That it be noted that a third question is required for the online poll in January 2009.

(2) Discussion forum on website - Minute number 07 50(3) refers: This item was deferred from the last meeting, due to the Chairman of the Committee being absent. Members discussed how an electronic forum might work for the Council, the cost implications for a forum without adverts, and the requirement and time commitment for a moderator.

RESOLVED: (i) That Cllr T Dixon would investigate the use of web blogs as an alternative to fora.

(ii) That visitor statistics to the website should be provided for consideration at the next meeting and instructions would be provided on how to access/download the statistics in future, to any interested Councillor.

(iii) That an item regarding succession planning for the role of Webmaster be placed on the agenda for the next meeting.

08 14 Quarterly Newsletter

Members considered the content for the next edition of the newsletter, Winter 2008-09, which had a deadline for articles to Editor of 24 November 2008.

RESOLVED: That the possible content for the Winter 2008-09 edition be as follows, and that the final version be approved by electronic circulation as previously:

Remembrance Sunday - Clerk/Admin Support Officer (ASO); photographs to be requested from Councillors

Holme Valley Parish Council

War Memorials refurbishments completed - Clerk/ASO

Café 100 - Cllr T Dixon to contact Café 100 to request an article

Response to letter requesting play area in Upperthong and problems finding appropriate site - Cllr Cropper to be asked to write article

Church clock competition results - Clerk/ASO

'Tautology' (tie/draw) - as featured on BBC Radio 4 news quiz - Clerk/Cllr Mrs Bratt

H8/H9 bus services - use it or lose it? - Clerk/ASO

Grant Reports - Festival of Folk - Clerk/ASO

Charitable Scheme re Awarded Quarries - update only (to be followed up in more detail in Spring edition) - Clerk

Community Governance Review - consultation closing date - ASO

08 15 Publications and Communications

Public Clocks Competition: Members considered the arrangements for declaring the two winners. They noted that there had been an extremely good response, with many correct entries. The deadline for entries was 14 November 2008.

RESOLVED: (1) That a competition draw would be held at the full Council meeting on 17 November 2008, and that the Chairman and Vice Chairman of the Council would make the draw.

(2) That the Clerk would inform the two winners and organise photo opportunities, for inclusion in the next newsletter.

Complaint about article in Valley Voice (Autumn 2008 edition): Members noted the comments received from a Kirklees Councillor about the wording of an article about the Tidy Trader scheme.

RESOLVED: That the Clerk would write to the Kirklees Councillor to inform him that his points of concern have been noted.

Wooldale Community Association: A request had been received to publicise the 30th Anniversary Open Day on 22 November 2008 in the Parish Council's next newsletter.

RESOLVED: That the Clerk would respond to the representative, informing him that it was too late for inclusion in the next newsletter, which was not due for release until January 2009.

Holme Valley Echo: Members noted that this publication had become more established and was widening its circulation.

RESOLVED: That the Clerk should invite the Editor to a future meeting, to update Members on the progress of the publication and to discuss working relationships with the Council.

08 16 Freedom of Information Act 2000 - to agree what information will be made available to the public

RESOLVED: That, under the Council's Publication Scheme, supporting papers for any item within the public session of the meeting, be made available, if requested, after approval of the minutes by the full Council.

.....
Chairman