

Holme Valley Parish Council

MINUTES OF THE PUBLICATIONS AND COMMUNICATIONS COMMITTEE HELD ON MONDAY 06 APRIL 2009 -

Those present :

Chairman : Cllr T W Dixon

Councillors : Cllr Mrs R Bratt, Cllr Mrs J Roberts

Officers : Mrs S S Barber, Mrs MA Bewick

To accept Apologies for Absence

In the absence of Cllr Greenwood, Cllr T W Dixon took the Chair.

Apologies were accepted from Cllrs Greenwood and B A Smith.

Cllr Mrs J Roberts was in attendance in her ex-officio capacity, but also as a substitute for Cllr Greenwood.

Mrs Sandie Marshall, Editor of the Holme Valley Echo, was in attendance at the meeting.

08 30 To consider whether items on the agenda should be discussed in private session

It was agreed that no items required to be taken in private session.

08 31 To receive Members' declarations of interest in items on the agenda

None were given.

08 32 To accept the Minutes of the Previous Meeting

RESOLVED: That the Minutes of the meeting held on 18 February 2009 numbered 08 24 - 08 29 inclusive be received and adopted as a true record of the meeting.

08 33 Publications and Communications

Mrs Sandie Marshall, Editor of the Holme Valley Echo, was in attendance to inform Members of recent changes at the Echo (Minute number 08 23 refers).

Unfortunately, despite all her best efforts to continue production of the Holme Valley Echo, publication would cease with the commencement of her maternity leave. The situation would be reviewed in 12 months. Members regretted, but understood, the decision which had been taken and congratulated her on the success that she had achieved with the Holme Valley Echo which had proved popular with the community.

Members thanked Mrs Marshall for her attendance at the meeting and wished her well for the future and her forthcoming new arrival.

Members also agreed and approved the content of a press release to be issued to gather views from members of the public regarding the forthcoming planning application from Tesco for a new supermarket.

08 34 Quarterly Newsletter

Members considered the content for the next edition of the newsletter, Summer 09, which had a deadline for articles to the Editor of beginning to mid May 2009.

RESOLVED: That the possible content for the Summer 09 edition be as follows, and that the final version be approved by electronic circulation as previously:

Incoming Chairman - Cllr Mrs Roberts - short article and photograph - Clerk
CE Electric works in Netherthong/Honley areas (subject to CE Electric supplying the necessary electronic copy)

Holme Valley Parish Council

Yorkshire Water ongoing works at Reservoirs - re-opening of footpath - to check
Grant recipients - Band Contest and Festival of Folk - Clerk
Report on current Chairman's Civic Luncheon and amount raised for charity - ASO
Land Charity - future auction - Cllr Kaye
Tesco proposed development - update of position - Planning Chairman
Tidy Trader competition extended to cover Holme Valley North area - Clerk to contact Area Committee
Co-ordinator
Attendance at Honley Show (13 June 2009) and other community events - ASO
Retirement of Councillor for Honley West and casual vacancy - Cllr Robinson and Clerk
New Cycle of Meetings (bi-monthly instead of six-weekly) - ASO

RESOLVED: (1) That the information be noted.

(2) That the Clerk should contact CE Electric regarding the electricity supply works and information appropriate for the newsletter and website; the Clerk to explore with CE Electric the possibility of a financial contribution, as proposed by the Committee.

It was further RESOLVED that the Council should recognise, by way of a gift token, work undertaken by young people to assist the Administrative Support Officer in facilitating postage of newsletters sent via the office. The Clerk would provide suitable certificates of achievements for their portfolios.

08 35 Annual Report

The content and deadline for the Annual Report 2008-09 were discussed and agreed. This would be in the usual format with each Committee Chairman being asked to provide a short article (250 words) on the work of the relevant Committee in the year 2008-09; the Chairman of the Council providing an overview of the Council's year.

RESOLVED: That the above format be followed as agreed.

08 36 Parish Website

(1) Online Polling facility - a future question was suggested:

Should the Parish Council increase its support for community events (yes/no)?

RESOLVED: (i) That the online poll be removed temporarily.

(ii) That results of the past online polls be retained and available on the website.

(iii) That the online poll be reinstated after the next newsletter at the end of June 2009.

(2) Webmaster - Members considered the need for succession planning for this role.

RESOLVED: That the Clerk should investigate potential sub-contract services and associated costs, for consideration at a future meeting.

08 37 Freedom of Information Act 2000 - to agree what information will be made available to the public

RESOLVED: That, under the Council's Publication Scheme, supporting papers for any item within the public session of the meeting, be made available, if requested, after approval of the minutes by the full Council.

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Chairman