

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



## Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

<b>Name of Organisation</b>	Holmfirth Civic Hall Community Trust
<b>Amount of award</b>	£ 79,517.39
<b>Purpose for which the grant was awarded</b>	<p>The amount is made up of four amounts (£30,000 awarded 2019/20, plus £10,000 specifically for fire escape in 2019/2020; £30,000 awarded 2021/2022; and £9,517.39 to contribute to fire escape shortfall 2022/2023.)</p> <p>The project was to refurbish gents and ladies toilets; relocate and replace disabled toilet; create office and external store; fabricate, galvanise and install external fire escape.</p>

### The Story of Your Project

- ***Tell us what you did with the money awarded to you***
- ***Attach a few photos***

This project was the first major undertaking by HCHCT and was a priority project in terms of replacing the toilets which had gone beyond their natural life; to relocate and replace the disabled toilet allowing for the creation an office for our staff so they had a permanent location, to create a new storage facility in order to free up other space in the building and to install a fire escape from the third floor to provide a greater degree of security and safety for users of the Exhibition Room and accompanying office.

The works were originally commissioned prior to the Covid Pandemic and all the funding was secured just about as we went into lockdown – this resulted in the project running on far longer than was originally anticipated, materials were harder to come by, prices escalated and we had to revisit our original plans to ensure the works could be delivered within the original budget. Our architect and project manager suffered a serious health issue during the works which meant there was still an issue with the budget and we did overrun on the fire escape in the end, but we did eventually complete the project and are happy with the outcome in terms of the value it has to the building overall for users now.

## What you achieved

<b>What were the benefits of your project?</b>	<p>The benefits of the project are to provide better toilet facilities for all building users, these were installed with an eye to environmental issues, with low volume flush toilets and waterless urinals; all taps are automatic to reduce water usage and all lighting is LED.</p> <p>The disabled toilet is more appropriately located in the building now and has better facilities including baby changing facilities. The office is a benefit to our staff who previously had to hot desk in available space rather than having a permanent location in the building.</p> <p>The fire escape is of benefit to all users of the third floor, providing security and safety in the case of fire which would previously have made exiting in an emergency difficult.</p>
<b>Who benefited from the project and the grant awarded?</b>	For the most part people visiting the building are from in and around the Holme Valley, although for some of our live events people do travel from further afield. Our audience include young and older people, children and families etc.
<b>How many people benefited?</b>	In the year prior to the Covid pandemic we had approximately 48,500 people visit the building – whilst this number fell significantly in the years since we are now seeing footfall levels increase again and so all of those people are potentially able to benefit from the works undertaken as part of this project.
<b>Did you achieve what you were trying to do?</b>	The store area is different to our original plans, but this was changed to keep the project within the budget of the funds we'd received. Costs escalated so significantly during the pandemic that we had no option but to make a change – the resulting store is nonetheless providing what we needed in terms of freeing up space elsewhere in the building so achieves the original aim.

## Finance and Expenditure

***We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes***

<b>Grant awarded</b>			<b>£ 79,517.39</b>
<b>HVPC - toilet/office construction/fire escape</b>			
<b>Description</b>	<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>
Holme Valley Parish Council – toilets-office-store	60,000.00		60,000.00
Holme Valley Parish Council – fire escape	19,517.39		79,517.39
League of Friends of Holme Valley Hospital	55,000.00		134,517.39
Holme Valley Masonic Lodge	5,000.00		139,517.39
Bright Green Fund	2,000.00		141,517.39
Holmfirth Civic Hall Community Trust own funds	25,000.22		166,517.61

Architect's fees		(5,600.00)	160,917.61
Planning permission & building regs		(1,482.00)	159,435.61
Miscellaneous fees			
- Parking permits		(625.00)	158,810.61
- Toilet hire		(432.00)	158,378.61
- WiFi installation		(442.00)	157,936.61
- Office furniture		(78.00)	157,858.61
- Signage		(14.61)	157,844.00
- Mirrors		(764.00)	157,080.00
Contractor fees		(145,440.00)	11,640.00
Fire escape (fabricating, galvanising, erecting only)		(11,640.00)	0.00
<b>TOTAL</b>	<b>166,517.61</b>	<b>(166,517.61)</b>	<b>0.00</b>

***Any amount of the award unspent may have to be returned to the Parish Council***

**Person completing  
this form**

**Dawn Whiteley MBE**

With grateful thanks to all funders and others who supported us with our latest project to create an office, external store and disabled toilets, to refurbish the ladies and gentlemen's toilets and erect a fire escape from the third floor.



Funding received from Holme Valley Parish Council, the League of Friends of Holme Valley Memorial Hospital, West Riding Masons and the Bright Green Fund

Construction undertaken by Building Preservation of West Yorkshire

Architect services provided by DB Architects

