

HOLME VALLEY PARISH COUNCIL

Holmfirth Civic Hall
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Holmfirth HD9 3AS

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STANDING FOR ELECTION AS A PARISH COUNCILLOR

Information sheet

On Thursday 4th May 2023 an election will take place for all 23 seats on Holme Valley Parish Council. This information sheet provides information on how to submit your nomination to be a Parish Councillor.

1. Qualifications to stand

Candidates must satisfy the criteria on day they are nominated **and** on polling day. You must:

- Be at least 18 years of age
- Be a British, qualifying Commonwealth, Irish or European Union citizen

And at least **one** of the following:

- Registered as a local government elector for the parish
- Occupied as owner or tenant any land or premises in the parish during the whole 12 months preceding nomination
- Main or only place of work during last 12 months has been in the parish
- Lived in the parish or within 3 miles of it during the last 12 months

2. Disqualifications

You cannot stand for election if any of the following apply:

- Are employed by the parish council, or hold a paid office under the parish council
- Are the subject of a bankruptcy restrictions order or interim order
- Have been sentenced to a term of imprisonment of 3 months or more (including a suspended sentence) without the option of a fine, during the 5 years before polling day
- Have been disqualified under the RPA 1983 for a corrupt or illegal electoral practice
- New disqualification rule added - subject to the notification requirement of or under Part 2 of the Sexual Offences Act 2003.

3. Nomination papers

Three documents must be submitted by **all** candidates:

- 1) Nomination Form
- 2) Home Address Form
- 3) Consent to Nomination

Nomination packs containing the three forms must be collected in person and are available from:

Electoral Services
Kirklees Council
Kirkgate Buildings
Byram Street
Huddersfield
HD1 1BY

Collect between 9am-4pm Monday to Friday

Holme Valley Parish Council Office
Third Floor
The Civic Hall
Huddersfield Road
Holmfirth
HD9 3AS

Collect Tuesday or Thursday 9.30am-2.30pm

Political party candidates will also need to submit:

- A certificate authorising the use of a party name/ registered description on the ballot paper

Optional for party candidates

- A written request to use one of the party's emblems on the ballot paper

4. Submitting nomination papers

- Nomination form, Home Address form and Consent to nomination **must be delivered by hand** to the Kirklees Returning Officer or appointed deputy.
- **Delivered by hand to – Nomination Room A, Kirkgate Buildings, Byram Street Huddersfield HD1 1BY.**
- Do not post them or hand post them in a mail box outside the office – they must be handed to the Deputy Returning Officer.
- For political party candidates Certificate of Authorisation and Emblem Request can be delivered by hand or post but **must be originals.**

Please note that the nomination period is:

Friday 24 March – 4pm Tuesday 4 April (statutory deadline)
8:30am – 4pm on an appointment basis

Book an appointment now to submit your nomination forms by emailing electoral.registration@kirklees.gov.uk

5. What happens after close of nominations

- If there are more candidates than seats in the relevant area, there will be a poll.
- If there are the same number of candidates as seats, or fewer candidates than seats, election is uncontested.
- If Parish Council is quorate (8+ members elected) validly nominated candidates will be declared elected and parish council must then co-opt to fill the remaining seats.
- If not quorate - validly nominated candidates will be declared elected and the Returning Officer will order a new election to fill the remaining vacancies

6. Holme Valley Parish Council – seats to be elected

Do take a look at the [Holme Valley Parish Council Ward Map](#) – available on the HVPC website – to see the geographical area covered by each ward.

Ward seats open for nominations are:

- | | |
|------------------------------|-------------------------|
| - Brockholes x1 | - Honley West x2 |
| - Fulstone x2 | - Netherthong x2 |
| - Hepworth x1 | - Scholes x2 |
| - Holmfirth Central x2 | - Upper Holme Valley x2 |
| - Honley Central and East x3 | - Upperthong x2 |
| - Honley South x1 | - Wooldale x3 |

Any questions?

Please contact the Clerk by email or phone – contact details can be found at the top of the information sheet.

With thanks to Electoral Services, Kirklees Council, who have provided the above information.

ENDS