

# Holme Valley Parish Council

## Meeting Schedule- April 2022 to May 2023

DATE	MEETING	TIME	CLERK
4 April 2022	Planning Committee	1900HRS	RM
11 April	Holiday		
18 April	Holiday		
25 April	Finance and Management Committee	1900HRS	RM/JM
2 May	Holiday		
9 May	Planning Committee	1900HRS	JM
16 May	<b>HVPC ANNUAL COUNCIL</b>	1900HRS	JM/RM
23 May	Publications and Communications 1	1900HRS	RM
30 May	Holiday		
6 June	Planning Committee 1	1900HRS	RM
13 June	Service Provision Committee 1	1900HRS	JM
20 June	Finance and Management Committee 1	1900HRS	RM/JM
27 June	Climate Emergency Committee 1	1900HRS	JM
4 July	Planning Committee 2	1900HRS	RM
11 July	<b>COUNCIL 1</b>	1900HRS	JM/RM
18 July	Staffing Committee 1	1900HRS	JM
25 July	Holiday		
1 August	Holiday		
8 August	Holiday		
15 August	Planning Committee 3	1900HRS	RM
22 August	Finance and Management Committee 2	1900HRS	RM/JM
29 August	Bank Holiday		
5 September	Publications and Communications Committee 2	1900HRS	JM
12 September	Service Provision Committee 2 - grants	1900HRS	JM
19 September	Finance and Management Committee 3- grants	1900HRS	RM/JM
26 September	Planning Committee 4	1900HRS	RM
3 October	<b>COUNCIL 2</b>	1900HRS	JM/RM
10 October	Climate Emergency Committee 2 - budget	1900HRS	JM
17 October	Staffing Committee 2 - budget	1900HRS	JM
24 October	Holiday		
31 October	Planning Committee 5 - budget	1900HRS	RM
7 November	Service Provision Committee 3 -budget	1900HRS	JM
14 November	Publications and Communications 3 - budget	1900HRS	JM
21 November	Finance and Management Committee 4 - budget	1900HRS	RM/JM
28 November		1900HRS	RM
5 December	Planning Committee 6	1900HRS	JM/RM
12 December	<b>COUNCIL 3- budget</b>	1900HRS	JM
19 December	Holiday		
26 December	Holiday		
2 January 2023	Free/ prepare agendas		
9 January	Planning Committee 7		
16 January	Finance and Management Committee 5- precept		

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23 January	Staffing Committee 3	1900HRS	JM
30 January	Planning Committee 8	1900HRS	RM
6 February	<b>COUNCIL 4- precept</b>	1900HRS	JM/RM
13 February	Holiday		
20 February 2023	Finance and Management Committee 6 - Grants	1900HRS	RM/JM
27 February	Service Provision Committee 4 - Grants	1900HRS	JM
6 March	Planning Committee 9	1900HRS	RM
13 March	Climate Emergency Committee 3	1900HRS	JM
20 March	Publications and Communications Committee 4	1900HRS	JM
27 March	<b>Annual Parish Meeting</b> <b>COUNCIL 5 - grants</b>	1900HRS 2000HRS	JM/RM
3 April	Holiday		
10 April	Holiday		
17 April	Planning Committee 10	1900HRS	RM
24 April	Finance and Management Committee 7	1900HRS	RM/JM
1 May	Bank Holiday		
8 May	Climate Emergency Committee 4	1900HRS	JM
15 May	Planning Committee 11	1900HRS	RM
22 May	<b>ANNUAL COUNCIL 6</b>	1900HRS	JM/RM
29 May	Holiday		

<b>Meetings on Monday evenings and start at 7pm unless there are 2 meetings</b>	
<b>Meetings are in the Exhibition Room, Top Floor, Holmfirth Civic Hall, unless otherwise stated.</b>	
<b>Meeting free week before full council where possible to enable all previous meetings to be included in Council agenda. The week after a long holiday period should be a free week to allow agendas to be distributed.</b>	
<b>Annual Parish Meeting (of electorate) to be held between 1 March and 1 June</b>	
<b>In an election year the Annual Council Meeting is to be held between 4 and 14 days after polling day</b>	
<b>Where there are two meetings the first starts at 6.30 and the second at 8 pm or whenever the previous meeting finishes</b>	
<b>Pubs and Comms, Service Provision and Climate Emergency meet 4 times a year.</b>	
<b>Planning meets every 4 weeks if possible</b>	
<b>Staffing meets 3 times a year or as needed</b>	
<b>Finance and Management or Full Council alternate month on month.</b>	