

Holme Valley Parish Council

Meeting Schedule- April 2023 to May 2024

DATE	MEETING	TIME	CLERK
QUARTER 2			
3 April 2023	Holiday		
10 April	Bank Holiday		
17 April	Planning Committee 10	1900HRS	RM
24 April	Finance and Management Committee 7	1900HRS	RM
1 May	Bank Holiday		
8 May	Bank Holiday - Coronation		
15 May	HVPC ANNUAL COUNCIL 1	1900HRS	JM/RM
22 May	Planning Committee 1	1900HRS	RM/AC
29 May	Holiday		
5 June	Service Provision Committee 1 Q2	1900HRS	JM
12 June	Finance and Management Committee 1 AGAR	1900HRS	RM
19 June	<i>FREE BEFORE COUNCIL</i>		
26 June	COUNCIL 2 AGAR	1900HRS	JM/RM
QUARTER 3			
3 July	Planning Committee 2	1900HRS	RM/AC
10 July	CACE Committee 1 (Q3)	1900HRS	JM/AC
17 July	Staffing Committee 1	1900HRS	JM
24 July	Holiday		
31 July	Holiday		
7 August	Holiday		
14 August	Planning Committee 3	1900HRS	AC/RM
21 August	Finance and Management Committee 2	1900HRS	RM
28 August	Bank Holiday		
4 September	CACE Committee 2 (Q3)	1900HRS	AC/JM
11 September	Planning Committee 4	1900HRS	AC
18 September	Service Provision Committee 2 – grants (Q3)	1900HRS	JM/RM
25 September	Finance and Management Committee 3- grants	1900HRS	RM/JM
QUARTER 4			
2 October	<i>FREE BEFORE COUNCIL</i>		
9 October	FULL COUNCIL 3	1900HRS	JM/RM
16 October	Planning Committee 5 - budget	1900HRS	AC/RM
23 October	Holiday		
30 October	CACE Committee 3 (Q4) - budget	1900HRS	AC/RM
6 November	Service Provision Committee 3 (Q4) - budget	1900HRS	JM/RM
13 November	Staffing Committee 2 - budget	1900HRS	JM
20 November	<i>FREE BEFORE F&M - budget</i>		
27 November	Finance and Management Committee 4 - budget	1900HRS	RM/JM
4 December	Planning Committee 6	1900HRS	AC
11 December	<i>FREE BEFORE COUNCIL</i>		
18 December	COUNCIL 4- budget	1900HRS	JM/RM
25 December	Holiday		

Agendas published on the Council Website three working days prior to the meeting.
clerk@holmevalleyparishcouncil.gov.uk

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DATE	MEETING	TIME	CLERK
QUARTER 1			
1 January 2024	Bank Holiday		
8 January	Planning Committee 7	1900HRS	AC
15 January	Finance and Management Committee 5 - precept	1900HRS	RM/JM
22 January	FREE BEFORE COUNCIL		
29 January	COUNCIL 5- precept	1900HRS	JM/RM
5 February	Planning Committee 8	1900HRS	AC
12 February	Holiday		
19 February	Service Provision Committee 4 – Grants (Q1)	1900HRS	JM/RM
26 February	Finance and Management Committee 6 - Grants	1900HRS	RM/JM
4 March	CACE 4 (Q1)	1900HRS	AC
11 March	Planning Committee 9	1900HRS	AC
18 March	Annual Parish Meeting COUNCIL 6 - grants	1900HRS	JM/RM/AC
25 March	Holiday		
QUARTER 2			
1 April	Bank Holiday		
8 April	Planning Committee 10	1900HRS	JM/RM
15 April	Staffing Committee 3	1900HRS	AC
22 April	Finance and Management Committee 7	1900HRS	RM
29 April	FREE BEFORE ANNUAL COUNCIL		
6 May	Bank Holiday		
13 May	ANNUAL COUNCIL (1)	1900HRS	JM/RM/AC
20 May	Planning Committee 1	1900HRS	AC
27 May	Bank Holiday		

NOTES
Meetings on Monday evenings and start at 7pm unless there are 2 meetings.
Meetings are in the Exhibition Room, Top Floor, Holmfirth Civic Hall, unless otherwise stated.
Meeting free week before Full Council where possible to enable all previous meetings to be included in Council agenda. The week after a long holiday period should be a free week to allow agendas to be distributed.
Annual Parish Meeting (of electorate) to be held between 1 March and 1 June.
In an election year the Annual Council Meeting is to be held between 4 and 14 days after polling day.
Where there are two meetings the first starts at 6.30pm and the second at 8pm or whenever the previous meeting finishes.
Service Provision and Climate Action, Communications and Engagement Committees meet 4 times a year.
Planning meets every 4 weeks if possible.
Staffing meets 3 times a year or as needed.
Finance and Management or Full Council alternate month on month.