

# HOLME VALLEY PARISH COUNCIL

To Members of the **CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE**

Members are hereby summoned to attend a meeting of the **CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE** to be held on **MONDAY 4 MARCH 2024 at 7.00 PM** in **THE EXHIBITION ROOM, THIRD FLOOR, THE CIVIC, HOLMFIRTH, HD9 3AS** to transact the following business:

## AGENDA – (A)

### WELCOME

7.00pm

The Chair welcomes all Committee members and any members of the public present.

### PUBLIC QUESTION TIME

Prior to the commencement of the business session of the Committee, there will be an open session lasting 15 minutes, for members of the public to speak to Members.

### PROCEDURAL MATTERS

- 2324 73 Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014 on 6 August 2014** 7.15pm

Local (Parish and Town) **HOLME VALLEY PARISH COUNCIL** meetings can now be recorded. This meeting is being recorded by the Assistant Clerk in video format for the [HOLME VALLEY PARISH COUNCIL YouTube Channel](#).

Chair to ask if any Committee member or member of the public wishes to record the meeting in addition to the arrangements referred to above.

**TO NOTE:** any other recordings being made of the meeting in addition to the recording made by the Assistant Clerk.

- 2324 74 Apologies and reasons for absence** 7.18pm

Apologies and reasons to be circulated prior to the meeting starting.

**TO CONSIDER:** apologies and reasons for absence.

Assistant Clerk to report.

- 2324 75 Items on the agenda to be discussed in private session** 7.20pm

Any recording by members of the public to be halted during such items; co-opted members to move to a waiting room.

**TO CONSIDER:** items on the agenda to be discussed in private session.

- 2324 76 Written requests for new DPI dispensations** 7.22pm

Any written requests for new DPI dispensations received from committee members prior to the meeting are usually emailed out in redacted form and are uploaded to the **HOLME VALLEY PARISH COUNCIL** website once noted.

# HOLME VALLEY PARISH COUNCIL

Clerk to report.

**TO CONSIDER:** written requests for new DPI dispensations.

**2324 77 Members' and Officers' personal and disclosable pecuniary interests in items on the agenda 7.23pm**

All Members and Officers present should declare any personal disclosable pecuniary interests in items on the agenda for consideration by the Committee.

**TO CONSIDER:** Members' and Officers' personal and disclosable pecuniary interests in items on the agenda.

**2324 78 Minutes of the Previous Meeting 7.25pm**

Clerk to report.

**TO NOTE:** The Minutes of the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE meeting held on 23 October 2023 items 2324 48 to 2324 72. **(B)**

Assistant Clerk to report on resolutions and actions from the previous meeting not otherwise covered in agenda items.

**CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE – REPORTS AND ACTION-PLANNING**

**2324 79 Climate Action, Communications and Engagement Action Plan 2023-2027 7.27pm**

**TO NOTE:** Updated version of the CACE Action Plan 2023-2027. **(C)**

**TO CONSIDER:** Amendments or actions from the CACE Action Plan 2023-2027.

**2324 80 Communications and Engagement Working Group – Feedback from interim meetings Autumn/Winter 2023/2024 7.30pm**

Key Priorities identified by CACE members November 2023:

1. HVPC Brand refresh and website redesign to improve accessibility and appeal.
2. Logo and QR code stickers on Parish Council assets.
3. Review of Collaboration and Community Engagement activities. Audit and confirm community groups.

Communications and Engagement Working Group to report.

**TO CONSIDER:** Actions arising from the report.

**2324 81 Climate Action Working Group – Feedback from interim meetings Autumn/Winter 2023/2024 7.35pm**

Key Priorities identified by CACE members November 2023:

1. Explore possible funding applications to the government's decarbonising scheme - for retrofitting/energy conservation measures for PC buildings in partnership with HCCT and FoHL to improve the energy efficiency and carbon footprint of HVPC owned buildings.
2. Feasibility study and costing - Park and ride, alongside Stotts review Including costings and possibilities for subsidised or free travel periods. Encourage the increased use of public

# HOLME VALLEY PARISH COUNCIL

- transport and active travel by residents and visitors to the Holme Valley.
3. Solar Panels on Parish toilets in Holmfirth.
  4. Embed the Climate Emergency.

Climate Action Working Group to report.

**TO CONSIDER:** Actions arising from the report.

## 2324 82 Public Transport Working Group – Feedback from meetings including members from the SERVICE PROVISION committee 7.40pm

A Working Group has been established with members from both SERVICE PROVISION and CACE committees to review HVPC's contribution to local transport schemes with a view to making improvements. Updates from the working group are summarised in the CACE Action Plan 2023-2027. (C)

Working Group members to report on progress.

**TO CONSIDER:** Any further action.

## 2324 83 Biodiversity Policy 7.45pm

In accordance with the duty imposed on town and parish councils by Section 40 of the Natural Environment and Rural Communities Act 2006, updated by Section 102 of the Environment Act 2021 it is now a statutory requirement for Town and Parish Councils to adopt a policy on biodiversity.

A draft adapted model policy has been prepared by the Assistant Clerk and is included for consideration. (D)

Assistant Clerk to report.

**TO CONSIDER:** Recommendation to FULL COUNCIL to adopt the Draft Biodiversity Policy or amendments to be included.

**TO CONSIDER:** Further action.

## 2324 84 Embedding the Climate Emergency in Parish Council Decision Making 7.47pm

The Statement of Intent in place for the life of Holme Valley Parish Council 2023-2027 was APPROVED at the FULL COUNCIL meeting on 18 December 2023.

Item 4 on the list detailed the Parish Council approach to the Climate Emergency:

### Address the Climate Emergency

- Every action will be underpinned by the desire to address the climate emergency, which HVPC declared in 2019.
- This will apply to the PCs own actions and to the projects of grant recipients.
- Proposed actions will be measured against their impact on the natural environment and climate change.

Cllr Green to report.

**TO CONSIDER:** Actions arising from the Statement of Intent December 2023.

## 2324 85 Installation of Solar Panels at Holmfirth Public Toilets

7.57pm

At the Climate Action, Communication and Engagement Committee meeting on 23 October 2023 the committee **APPROVED** a budget of up to £4,500 of expenditure from budget line 4810 Energy Strategy for the purchase and installation of solar panels at the central Holmfirth public toilets and **RESOLVED** that Cllr Green will work with the clerking team to progress the purchase and installation of solar panels at the central Holmfirth public toilets.

Quotes from 3 local providers have been gathered and circulated amongst the CACE committee Cllrs. These have not been included in the published papers due to commercial sensitivity. As all of the quotes exceed the £4,500 approved expenditure clarification on how to proceed is now sought.

Due to the location of the public toilets, the clerking team are also progressing prior planning approval of the installation with regards to the Holmfirth Conservation Area with Kirklees Council.

Assistant Clerk to report.

**TO CONSIDER:** Amendments to Holme Valley Parish Council's requirements of the Solar Panel installation at Holmfirth Public Toilets.

**TO CONSIDER:** Selection of a supplier for the Solar Panels.

There is currently £3,624 remaining in the 4810 Energy Strategy budget line for the year 2023-2024.

**TO CONSIDER:** Recommendations to FULL COUNCIL regarding funds to cover the Solar Panels for Holmfirth public toilets.

## 2324 86 CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE Budget and Earmarked Reserves 2023-24

8.05pm

A report on the Committee's Year-to-date and Projected Expenditure against Budgets 2023-24 **(E)** has been prepared by the Deputy Clerk.

As the Council is approaching the end of the financial year, decisions are needed to manage funds in budget lines that are unspent.

Existing EMRs relating to the Climate Action, Communications and Engagement Committee are:

- EMR 336 Royal Events – Current balance £0
- EMR 337 COVID Memorial – Current balance £6,000
- EMR 341 Climate Emergency Projects – Current Balance £13,697 (£7,000 of this has been agreed to form part of the 2024-2025 CACE budget to cover website expenditure, leaving £6,697 in the EMR at 1 April 2024).

Deputy Clerk to report

**TO NOTE:** the contents of the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE Year-to-date and Projected Expenditure against Budgets 2023-24.



# HOLME VALLEY PARISH COUNCIL

**TO CONSIDER:** actions arising from discussion of the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE Year-to-date and Projected Expenditure against Budgets 2023-24 report and funds remaining at the end of 2023-2024.

**2324 87 Holme Valley Covid Memorial 8.12pm**

**TO NOTE:** Report on progress with the Holme Valley Covid Memorial from Cllr Blacka. **(F)**

Covid Memorial Working Group to report.

**TO CONSIDER:** Further action regarding the Holme Valley Covid Memorial project

**2324 88 Business & Community Group Database 8.15pm**

Assistant Clerk to give a verbal report on progress towards completing a database of businesses and community groups.

Members of the Communications and Engagement Working Group met on 20 February to discuss the database and have proposed the following steps to roll out its use in a GDPR compliant way:

- Categorise contacts in to “corporate”, “identifiable person at organisation” and “private individual”.
- Initial mail out to the “corporate” group with HVPC Flier, announcing monthly E-newsletter and offering an “unsubscribe” option).
- Review response with the CE working group and use this to inform a second phase roll out for the “identifiable person at organisation” group.

**TO CONSIDER:** any further actions regarding the use of the database.

**2024 89 Request to Kirklees to cease the use of Glyphosate 8.20pm**

In a previous meeting on 23 October 2023 the CACE committee approved a letter to be sent to Holme Valley North and South Councillors at Kirklees.

Responses to the letter have been received from Kirklees Cllrs Crook, Davies and Greaves. **(G)**

Cllr Morgan to report on progress.

**TO NOTE:** Responses to correspondence from Cllrs Crook, Davies and Greaves.

**TO CONSIDER:** Further Action.

## MEDIA AND PUBLICITY

**2324 90 Review of External Communication and Establishing a Communications and Engagement Strategy 8.25pm**

Communications and Engagement Working Group to report.

# HOLME VALLEY PARISH COUNCIL

**TO CONSIDER:** Any further action.

## 2324 91 The HOLME VALLEY PARISH COUNCIL Website and Climate Action content 8.30pm

A summary of the proposed work plan to scope, cost and implement a new website for Holme Valley Parish Council has been put forward by the Assistant Clerk. This work will include the integration of existing content on the Climate Emergency. **(H)**

Assistant Clerk to report.

**TO CONSIDER:** Approval or amendments of the proposed work plan to scope, cost and implement a new website and brand for Holme Valley Parish Council.

## 2324 92 Publicising the work of the HOLME VALLEY PARISH COUNCIL 8.35pm

The full-page monthly Holme Valley Parish Council Report in the *Time In Time Out* November 2023 to March 2024 **(I)**, Hade Edge Breeze winter edition **(J)**, and Hepworth Focus winter edition **(K)** have been included with the papers.

A working group of Councillors produced a flyer to publicise the work of Holme Valley Parish Council in January 2024, which has been distributed to community and business venues throughout the Holme Valley. **(L)**

Cllrs are invited to share any feedback they have received from the community.

Chair to report on plans for a video related to the flier for social media and website use.

Assistant Clerk to report further.

**TO NOTE:** Print reports of the work of HOLME VALLEY PARISH COUNCIL published November 2023 to March 2024. **(I) (J) (K)**

**TO NOTE:** HVPC flier produced by the working group. **(L)**

**TO CONSIDER:** Approval of expenditure to cover the HVPC flier of up to £600 from budget line 4610 Publications and Publicity.

**TO CONSIDER:** further actions regarding publicising the work of HOLME VALLEY PARISH COUNCIL.

## 2324 93 Social media and website coverage 8.37pm

The Assistant Clerk and Deputy Clerk/RFO continue to post items relevant to the work of HOLME VALLEY PARISH COUNCIL to the HOLME VALLEY PARISH COUNCIL website and Facebook page.

A Summary of Facebook engagement analytics **(M)** (90 day report) from 28 November 2023 to 25 February 2024 has been included from the Assistant Clerk.

Assistant Clerk to report further.

**TO NOTE:** Summary of Facebook engagement from the HVPC account 28 November 2023 to

# HOLME VALLEY PARISH COUNCIL

25 February 2024.

## COMMUNITY ENGAGEMENT

### 2324 94 Awards 2024 8.40pm

At the FULL COUNCIL meeting on 29 January 2024 Cllrs **RESOLVED** to not proceed with the selection of Community Champions for 2024 until robust criteria and process have been put in place, to be developed by the CACE Committee and approved by FULL COUNCIL before implementation.

Chair to report.

**TO CONSIDER:** Further actions to establish selection criteria and event plans for the Community Champions Awards 2024.

### 2324 95 Community Event Summer 2024 8.46pm

The Holme Valley Cycling Festival was held on 10 September 2023 at Sands Recreation Ground.

At a previous meeting on 23 October 2023 Councillors **RESOLVED** that:  
An event for June 2024 was delegated to the Climate Action working group to progress with the Assistant Clerk with an initial outlined budget of up to £5,000 pending approval of 2024-25 budgets.

The committee are asked to take into consideration:

- Possible dates for a standalone event (proposed available dates include 8, 9 June, 20, 21 July) or the possibility of running activity at an existing event(s) such as one or more of the local summer festivals.
- The purpose and objectives of an event and desired outcomes.
- How those objectives can be best met through an event.
- What was successful from the 2023 event that Cllrs would like to replicate.
- Responsibility for delivery/workload capacity.
- Possibilities for commissioning local organisations to run activity.

Assistant Clerk to report.

**TO CONSIDER:** Capacity for delivery and involvement from the Clerking team, CACE members and third parties regarding greenlighting an event in summer 2024.

**TO CONSIDER:** The date for a Summer 2024 event.

**TO CONSIDER:** Theme and format of a Summer 2024 Event.

**TO CONSIDER:** Approval of expenditure from the 2024-2025 budget lines 4805 Climate Action and/or 4650 Communications and Engagement for the delivery of a summer event(s) in 2024.

### 2324 96 Honley Show 2024 8.56pm

Pitches are available at Honley Show in the Countryside area for £50 indoors or £25 outdoors on 29 June 2024.

# HOLME VALLEY PARISH COUNCIL

**TO CONSIDER:** The purpose and aims of a pitch for Holme Valley Parish Council use, and budget for any additional materials.

**TO CONSIDER:** Purchase of a pitch/table in the Countryside area at Honley Show 2024 for Holme Valley Parish Council use with a budget of up to £100 from budget line 4650 Communications and Engagement.

## PUBLICISING THE WORK OF THE COMMITTEE

### 2324 97 Items for publicity

8.58pm

The PUBLICATIONS & COMMUNICATIONS COMMITTEE 14-09-21 motion 2122 27 press coverage has directed officers of the HOLME VALLEY PARISH COUNCIL to add an agenda item in all meetings asking Members what events or news from the meeting they wish to publicise via the press, website and/or Facebook.

**TO CONSIDER:** events or news to publicise via the printed press, website and/or Facebook.

Please note that timings on the agenda are given for guidance of the Chair and the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE only and should not be taken as the time at which discussion of a particular item will commence. The CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE may agree to defer (in whole or part) any items on the agenda, if necessary.

*Gemma Sharp*

Gemma Sharp  
Assistant Clerk

Holme Valley Parish Council,  
The Civic,  
Huddersfield Road,  
HOLMFIRTH  
HD9 3AS  
Telephone: 01474 687460  
Email: [assistantclerk@holmevalleyparishcouncil.gov.uk](mailto:assistantclerk@holmevalleyparishcouncil.gov.uk)

APPROVED Minutes of the **CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE - MONDAY 23 OCTOBER 2023 at 7.00 PM** in **THE EXHIBITION ROOM, THIRD FLOOR, THE CIVIC, HOLMFIRTH, HD9 3AS**

**Those present:**

Chair: Cllr Sarah Whitelaw

Councillors: Cllr Chris Green (Deputy Chair), Cllr Mary Blacka, Cllr Jenny Holmes, Cllr D Brook, Cllr Alison Morgan, Cllr Trish Stewart, Cllr Martin Rostron.

Members: Julia Brown, Liz Bennett, Fran Bennett.

Absent with apologies/reasons approved: Cllr K Fernandes, Cllr Joanne Liles, Rob Hughes, Rachel Hogley, Kim Warren.

Officers: Gemma Sharp (Assistant Clerk), Jen McIntosh (Clerk)

## WELCOME

The Chair welcomed all Committee members.

## PUBLIC QUESTION TIME

No members of the public were present.

## PROCEDURAL MATTERS

### 2324 48 Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014 on 6 August 2014

Local (Parish and Town) **HOLME VALLEY PARISH COUNCIL** meetings can now be recorded. This meeting was recorded by the Clerk in video format for the [HOLME VALLEY PARISH COUNCIL YouTube Channel](#).

No other recordings were made.

### 2324 49 Apologies and reasons for absence

Apologies and reasons had been circulated prior to the meeting starting. Additional apologies and reasons were received immediately prior to the meeting.

Cllr Fernandes has a 6 month dispensation in place approved at CACE 4 September 2023.

**APPROVED:** apologies and reasons for absence from Cllr Liles, Cllr Fernandes, Mbr K Warren and Mbr R Hogley.

### 2324 50 Items on the agenda to be discussed in private session

No items on the agenda were to be discussed in private session.

---

SIGNED: \_\_\_\_\_ **CLLR S WHITELOW - CHAIR**

# HOLME VALLEY PARISH COUNCIL

## **2324 51 Written requests for new DPI dispensations**

None had been received.

## **2324 52 Members' and Officers' personal and disclosable pecuniary interests in items on the agenda**

Cllrs Blacka, Stewart, Holmes and Rostron declared an interest in item 2324 69.

**RESOLVED:** Cllrs Blacka, Stewart, Holmes and Roston will speak on item 2324 69 but not vote.

## **2324 53 Minutes of the Previous Meetings**

The Clerk reported on item 2324 32 and actions from the previous meeting regarding applying for grant funds from West Yorkshire Mayor's Fund and providing advertising space (within the confines of regulated restrictions) for companies contracted for work.

**NOTED:** The Minutes of the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE meeting held on 4 September 2023 items 2324 25 to 2324 47.

### **CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE – REPORTS AND ACTION-PLANNING**

## **2324 54 Communications and Engagement Working Group – Feedback from interim meetings Autumn 2023**

The Working Group key priorities and action plans were considered at FULL COUNCIL on 9 October 2023.

Progress and priorities with the action plans will be addressed in item 2324 57.

## **2324 55 Climate Action Working Group – Feedback from interim meetings Autumn 2023**

The Working Group key priorities and action plans were considered at FULL COUNCIL on 9 October 2023.

Progress and priorities with the action plans will be addressed in item 2324 57.

## **2324 56 Public Transport Working Group – Feedback from meetings including members from the SERVICE PROVISION committee**

A Working Group has been established with members from both SERVICE PROVISION and CACE committees to review HVPC's contribution to local transport schemes with a view to making improvements.

---

SIGNED: \_\_\_\_\_ CLLR S WHITELAW - CHAIR

# HOLME VALLEY PARISH COUNCIL

Cllrs Blacka, Morgan and Stewart reported on progress including meeting the West Yorkshire Combined Authority on 26 September 2023 and research in to subsidised bus travel for young people. The group also met on 2 October 2023 and the working group will continue to investigate the cost implications of subsidised or free travel with Stotts busses, explore methods to publicise services such as the “H” busses and access bus, and have set a goal to increase bus use by 100% by the end of 2024.

## 2324 57 CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE priorities and key actions

At the FULL COUNCIL meeting on 9 October 2023 HVPC COMMITTEES including the CLIMATE ACTION, COMMUNICATIONS, AND ENGAGEMENT COMMITTEE approved the priorities of the COMMITTEES for 2023-27.

**NOTED:** The key priorities and an up-to-date action plan working document considered at FULL COUNCIL on 9 October 2023.

A Discussion was held on the action plan for Communications and Engagement:

**RESOLVED:** The exploratory work on a new website will be delegated to the clerking team and Mbr J Brown who will create a specification for the requirements and invite organisations to put forward proposals to potential suppliers. Options will be brought to the next CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE on 4 March 2024.

**RESOLVED:** The exploratory work on a brand and logo update will be delegated to the clerking team and Mbr J Brown who will invite organisations to put forward proposals to potential suppliers. Options will be brought to the next CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE on 4 March 2024.

**RESOLVED:** The Assistant Clerk will work with Cllrs Whitelaw, Holmes, Rostron, Morgan and Stewart to produce a trial print newsletter to be distributed in late 2023.

**ACTION:** An action for the Assistant Clerk is to approach “Social Progress” about what training they may be able to offer in supporting the communication and engagement aims of HOLME VALLEY PARISH COUNCIL and report back to the committee on 4 March 2024.

**ACTION:** An Action for the Assistant Clerk is to add LinkedIn to the action plan as a social media platform to explore the use of.

**RESOLVED:** The Communications and Engagement working group will explore ways to evaluate the effectiveness and reach of printed external communication.

**ACTION:** An action for the Clerk is to add a standing item on FULL COUNCIL agendas for Kirklees Cllrs who are also Parish Cllrs to report back on relevant activity and news from Kirklees.

**ACTION:** An action for Cllrs is to attend the Ward Councillors forums when possible and report and share their activity at future meetings.

---

SIGNED: \_\_\_\_\_ CLLR S WHITELOW - CHAIR

# HOLME VALLEY PARISH COUNCIL

**ACTION:** An action for the Clerking team is to request the notes from Holme Valley Ward Forums from Julia McDowel.

The Clerk reported on progress with energy grants for The Civic.

**ACTION:** An action for the CLIMATE ACTION working group is to draft a Freedom of Information request to Kirklees on carbon emissions.

The committee discussed feasible ways forward with the projects on the action plan.

**RESOLVED:** The CLIMATE ACTION and COMMUNICATIONS AND ENGAGEMENTS working groups will work to prioritise and order the action plan and update the document with progress against the actions.

**RESOLVED:** The committee approved up to £4,500 of expenditure from budget line 4810 Energy Strategy for the purchase and installation of solar panels at the central Holmfirth public toilets.

**RESOLVED:** Cllr Green will work with the clerking team to progress the purchase and installation of solar panels at the central Holmfirth public toilets.

A discussion on progressing feasibility studies will be deferred to the next meeting.

**RESOLVED:** The item on the action plan regarding a Land Charity asset transfer of the Civic Hall is to be removed from the action plan.

The Deputy Clerk updated on plans for the Grants Working Group to be reestablished to review the grants process and criteria, which will include climate emergency concerns.

At this point agenda items 2324 58 and 2324 59 were considered out of order to allow for more informed decision making on item 2324 58.

## **2324 59 Recommendations from the FINANCE AND MANAGEMENT COMMITTEE**

Following a meeting on 25 September 2023 the FINANCE AND MANAGEMENT COMMITTEE has approved the following grants, but recommends that they be paid from the listed CLIMATE ACTION, COMMUNICATIONS, AND ENGAGEMENT budget lines:

1. 4315 Community Assets grant - Brockholes Village Trust - £588 - heat loss survey and draft proofing at the village hall
2. 4315 Community Assets grant - Cartworth Moor Cricket Club - £3,038 - roof insulation and LED lighting
3. 4315 Community Assets grant - 4315 Community Assets grant - Wooldale Wanderers AFC - £2,500 - x6 Dimplex energy-efficient wall heaters
4. 4315 Community Assets grant - Upperthong Village Hall - £4,500 - replace roof felt

---

SIGNED: \_\_\_\_\_ CLLR S WHITELAW - CHAIR



# HOLME VALLEY PARISH COUNCIL

5. 4315 Community Assets grant - Honley Village Community - £2,250 - improve biodiversity at Magdale dam
6. 4405 Community Benefits grant - Honley Village Community - £405 - Magdale map
7. 4405 Community Benefits grant - fairandfunky - £750 - towards climate change workshops for x10 Holme Valley schools Honley Village Community

**RESOLVED:** Taking advice from the Deputy Clerk the committee resolved to approve the use of committee budget as presented by the Deputy Clerk to pay the recommended grants listed (with the exception of item 7 fairandfunky due its reconsideration by FINANCE AND MANAGEMENT).

**RESOLVED:** Recommendation to FULL COUNCIL to vire funds from CLIMATE EMERGENCY budget lines to FINANCE AND MANAGEMENT grants budget lines as presented by the Deputy Clerk to cover this expenditure.

## 2324 58 CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE Budget and Earmarked Reserves 2023-24 and Recommendations for 2024-25

A report on the Committee's Year-to-date and Projected Expenditure against Budgets 2023-24 and a projected expenditure for 2023-24 by transaction was prepared by the Deputy Clerk.

The Deputy Clerk gave a summary of the financial picture and advised on what would need to be resolved upon in line with the schedule for the 2024-25 budget.

An EMR 341 Climate Emergency Projects remains with £13,937 after projected expenditure for the year 2023-24.

**NOTED:** the contents of the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE Year-to-date and Projected Expenditure against Budgets 2023-24 and projected expenditure reports.

**RESOLVED:** Recommendation to FULL COUNCIL to transfer £7,000 from the EMR 341 Climate Emergency Projects to the committee budget for 2024-25 to be used for website expenditure.

**RESOLVED:** The remaining £6,937 in the EMR 341 Climate Emergency Projects will be considered for a commissioning survey for district heating pending further exploration by the CLIMATE ACTION working group.

**RESOLVED:** To simplify the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT budget lines for the year 2024-25 to be one line for Climate Action and one line for Communications and Engagement.

**RESOLVED:** Recommendation to the FINANCE AND MANAGEMENT COMMITTEE that the budget for the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT committee budget requirements for the year 2024-25 total £13,000 to cover expected expenditure as follows:

- £7,000 for a new website and associated costs (to be taken from the existing EMR 341).
- £5,000 publications, event publicity and newsletters

---

SIGNED: \_\_\_\_\_ CLLR S WHITELAW - CHAIR

# HOLME VALLEY PARISH COUNCIL

- £3,000 for awards
  - £5,000 for sustainability events
- (Total £13,000 budget plus £7,000 from EMR 341 = £20,00)

At this point the committee approved more time for the meeting to go on beyond 9pm.

## ONGOING PROJECTS

### 2324 60 Holme Valley Covid Memorial

The Holme Valley Covid Memorial – was a project of the PUBLICATIONS AND COMMUNICATIONS COMMITTEE under the last Council that had not been completed by the end of that council's term of office.

At the meeting on 10 July 2023 it was **RESOLVED** that a working group formed of Cllr Blacka, Cllr Stewart and Cllr Liles with support from former councillor Jason Brook as Chair to work to bring proposals to the Committee. A meeting was arranged for 6.30pm on Monday 11 September at the Exhibition Room.

Cllr Blacka reported on progress and made recommendations from the working group that the memorial would take the form of a small fruit orchard and plaque at 2 sites in Holmfirth and Honley. A site visit to the proposed Holmfirth plot will take place in the coming weeks.

**RESOLVED:** Recommendation to FULL COUNCIL to create an Ear Marked Reserve of up to £6,000 from General Reserves for the Covid Memorial.

### 2324 61 Holme Moss Topograph

The Holme Moss Topograph project is now complete, members, councillors and the Assistant Clerk attended an unveiling on 22 September 2023.

The Deputy Clerk gave a summary of payments made on the work for the Topograph.

**NOTED:** The final balance of the remaining £1,065 for the Topograph will be paid following the FULL COUNCIL meeting on 18 December 2023.

Cllrs and members visiting the site are requested to monitor the carving for weathering.

### 2324 62 Cycling Event

The Holme Valley Cycling Festival was held on 10 September 2023 at Sands Recreation Ground.

**NOTED:** A summary of feedback by the Assistant Clerk was presented with the papers.

A discussion took place regarding a repeat of the event in 2024.

**RESOLVED:** An event for June 2024 was delegated to the Climate Action working group to

---

SIGNED: \_\_\_\_\_ CLLR S WHITELAW - CHAIR

# HOLME VALLEY PARISH COUNCIL

progress with the Assistant Clerk with an initial outlined budget of up to £5,000 pending approval of 2024-25 budgets.

## 2324 63 Business & Community Group Database update

The Assistant Clerk to gave a verbal report on progress towards completing a database of businesses and community groups.

It is anticipated that the database will support the Committee in expanding its influence and communicating with stakeholders directly with consultations, news, and events as well as supporting other functions of the HOLME VALLEY PARISH COUNCIL. It is estimated that the database will be available for use by the end of the calendar year.

**ACTION:** The COMMUNICATIONS AND ENGAGEMENT working group will consider their recommendations on what communications to use the database for.

## 2324 64 The future of the HOLME VALLEY PARISH COUNCIL Climate Action website

It was **RESOLVED** at the meeting on 4 September 2023 that Cllr Green and mbr Brown would support the review the content of the Climate Emergency website and decide what should be migrated to HVPC main website.

The Assistant Clerk reported that The Climate Emergency website has been temporarily reactivated by in order for the review to be carried out and progress had been made on mapping the section of the HVPC website that the content will be migrated to. Cllr Green and Mbr J Brown will continue to support the Assistant Clerk in selecting material to migrate.

## MEDIA AND PUBLICITY

### 2324 65 Publicising the work of the HOLME VALLEY PARISH COUNCIL through print media

The Assistant clerk gave a summary of the print media produced since the last meeting, the results of a social media poll on readership of Time In Time Out, and possible options for outside cover print and associated costs.

**NOTED:** Print reports of the work of HOLME VALLEY PARISH COUNCIL published September and October 2023 in TITO magazine.

**NOTED:** Print reports of the work of HOLME VALLEY PARISH COUNCIL published Autumn 2023 in Hepworth Focus magazine.

### 2324 66 Social media and website coverage

The Assistant Clerk gave an overview of recent social media activity.

**NOTED:** Summary of Facebook posts and engagement statistics from the HVPC account 17

---

SIGNED: \_\_\_\_\_ CLLR S WHITELAW - CHAIR

# HOLME VALLEY PARISH COUNCIL

August to 17 October 2023.

## 2324 67 External communication plan

The Assistant Clerk gave an overview of the weekly external communications planner and upcoming news stories.

**ACTION:** an action for the Assistant Clerk is to email out to Cllrs each month for news items.

## COMMUNITY ENGAGEMENT

## 2324 68 Awards 2024

It was **RESOLVED** that the Communications and Engagement Working Group will do a full review of all awards and Christmas card competition, and that the Climate Action Working Group will consider criteria and categories for environmental awards.

The time frame for the existing Community Champion awards would take proposed award winners to FULL COUNCIL on 29 January 2024 for approval and to be presented to the winners at the ANNUAL PARISH MEETING on 18 March 2024 . This therefore entails resolving on an award nomination and shortlist process to be concluded by 8 January 2024.

The Assistant Clerk gave an overview of the proposed awards for March 2024 and Autumn 2024.

Following the Community Champion Awards in March 2024 it is proposed in the CACE priorities action plan that going forward there will be a combined business and community awards for the Holme Valley to take place each Autumn, starting from Autumn 2024 that will replace the Community Champion and Tidy Trader awards.

Cllrs and members suggested that the nomination process could include nominations from the public via email and social media with a deadline of 21 December 2023.

**RESOLVED:** The committee delegated the Community Champion Awards nomination and selection process to a working group formed of Cllr Brook, Cllr Whitelaw, Mbr J Brown and the Assistant Clerk to be concluded by 8 January 2024, with details of shortlisted nominees to be presented to FULL COUNCIL on 29 January 2024.

## NEW PROJECTS

## 2324 69 D-Day Beacon Lighting Event

The Clerk reported that further information on the 80th Anniversary of D-Day on 6 June 2024 event has been received from Bruno Peek: Letter to Town, Parish and Community Councils. Cliffe Rec and Holme Moss had been used in similar events previously.

**RESOLVED:** This item will be deferred to FULL COUNCIL on 18 December 2023.

---

SIGNED: \_\_\_\_\_ CLLR S WHITELAW - CHAIR

# HOLME VALLEY PARISH COUNCIL

## 2024 70 Request to Kirklees to cease the use of Glyphosate

The Clerk and Cllr Morgan report that following work from the CLIMATE ACTION WORKING GROUP Cllr Morgan with support from The Clerk had drafted a written communication to Kirklees MBC from the HVPC CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE regarding the committee's request to cease the use of Glyphosate in the Holme Valley and ideally all of Kirklees.

**RESOLVED:** The committee approved the draft letter pending an amendment suggested by Cllr Morgan.

**RESOLVED:** The letter would be sent to the 6 Kirklees Holme Valley Ward Councillors.

**ACTION:** Cllr Morgan will investigate other councils that have had success in this area with a view to replicating actions.

## 2324 71 Stone shelter SH1 – proposal to install a sedum roof in conjunction with Friends of Honley

The clerk reported on an enquiry regarding ownership of stone shelter on Eastgate, Honley, opposite the Yorkshire Building Society and has confirmed that this shelter is in the ownership of Holme Valley Parish Council.

The enquiry was from Friends of Honley who are interested in contributing £890 from their Honley Open Gardens event to developing a sedum roof for the shelter as part of an effort to offset carbon emissions.

Friends of Honley had progressed to getting a quote for the installation of a sedum roof (£2,956.96) and also a quote for repairs to the shelter (£4,026.98).

This project is at an early stage.

The clerk has requested that the HVPC maintenance contractor inspect the shelter to make an assessment regarding any repairs necessary and provide a quotation for works. The maintenance of stone shelters is in the remit of the SERVICE PROVISION Committee. The Committee Chair, Cllr Baylin, is aware of the clerk's actions with respect to this matter.

It has been suggested that this may be a project the CLIMATE ACTION, COMMUNICATION AND ENGAGEMENT Committee may be interested in pursuing.

**RESOLVED:** The committee did not support this opportunity to install a sedum roof on the stone shelter at Eastgate, Honley.

**ACTION:** The Clerk will communicate the committee's decision not to go forward with the installation of the Sedum roof to Honley Open Gardens.

## PUBLICISING THE WORK OF THE COMMITTEE

## 2324 72 Items for publicity

---

SIGNED: \_\_\_\_\_ CLLR S WHITELAW - CHAIR

# HOLME VALLEY PARISH COUNCIL

The PUBLICATIONS & COMMUNICATIONS COMMITTEE 14-09-21 motion 2122 27 press coverage has directed officers of the HOLME VALLEY PARISH COUNCIL to add an agenda item in all meetings asking Members what events or news from the meeting they wish to publicise via the press, website and/or Facebook.

No items were put forward.

Close 9.58pm

---

SIGNED: \_\_\_\_\_ CLLR S WHITELOW - CHAIR

# CACE 2023 - 2027 PRIORITIES – CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT



At the Full Council meeting on 18 December 2023 the council approved the following priorities as guiding principles for council activity and decision making:

1. Be ambitious, working in partnership to improve the lives of residents.
2. Celebrate community life in the Holme Valley
3. Look after local people and the services that support them
4. Address the Climate Emergency
5. Promote prosperity by supporting local tourism and festivals

Year One – 2023 - 2024 (remaining) Communications and Engagement Actions	Resources and personnel Estimated costs	Progress
<p><b>1. Website redesign and PC re-branding</b></p> <p>Current provider Vision ITC (specialist provider) to be approached and consulted. To include 'interactivity'.</p> <p><b>NB</b> The PC brand/logo needs to be used consistently everywhere. Rebranding should maintain recognisable current heraldic HVPC elements but provide a visually attractive and modern image.</p>	<p>Assistant Clerk/CACE committee External</p> <p>A new website is likely to cost in the region of 5K (to be sourced from alternative reserves or budget 2024/25 – not included in figures below) Rebrand approx. £500</p>	<ul style="list-style-type: none"> <li>- Initial website planning advice session with GS and Julia Brown December 2023</li> <li>- Structural planning for interim addition on Climate Emergency to be integrated into HVPC core website, content to be migrated identified and partially downloaded to shared storage, build begun in draft (not published).</li> <li>- Worked with clerking team February 2024 to confirm statutory requirements for HVPC website and desired purpose, content and audience.</li> <li>- Briefing drafted with Cllr input areas identified.</li> <li>- Proposed overview of work plan and timeline included for consideration at CACE 4/3/24</li> </ul> <p>To Do:</p> <ul style="list-style-type: none"> <li>- Cllr input to include image gathering and brand research/feedback to come to a consolidated theme.</li> <li>- Complete brief for web developers using input from Cllrs.</li> <li>- Approach existing supplier and potential suppliers for proposals for new website, research options with suppliers of Parish website “templates” for costs, ability to customise etc.</li> <li>- Approach potential suppliers for logo and branding refresh, CEWG to contribute to brief.</li> <li>- Aim to have supplier options costed for CACE at the 4/6/24 meeting.</li> </ul>

		- Once supplier is chosen and structure is defined, work on refreshing content in line with new tone and style.
<b>2. Commission PC publicity banners (10) – post rebranding</b>	External £500	To be actioned post rebrand
<b>3. Quarterly Printed monthly newsletter trial – late November</b> The trial would be a hand delivered/key point ‘drop’ rather than mail out	Assistant Clerk/ Councillors External print £1k	- Cllr working group have drafted a trial with support from GS circulated in February 2024 - Electronic version also rolled out in February 2024 on social media and website, with plans to use the database to cascade as a first e-newsletter. - Cllrs considering an accompanying video for social media and website use. - A second flyer is in consideration with the working group, to be reviewed alongside comms review/strategy work.
<b>4. Monitor HVV Communication Screen trial – to April 2024 (6 months)</b> The stage two trial will appear shortly in Sid’s Café – HVV is monitoring and will report.	HVV Liaison	
<b>5. Consider/trial further SM outreach e.g. TikTok/Instagram - ongoing to April 2024 (6 months)</b> TikTok will require regular short video pieces – and people willing to create content for them. <b>NB</b> Social Progress – local business recommended for SM training, guidance and updates on best practice and effective SM use	Assistant Clerk/CACE committee Social Progress –support and training -enquiry	Will be considered as part of the communications strategy. GS recommendation to expand into Instagram and LinkedIn post rebrand, accounts are already in place but currently unused.
<b>6. Logo and QR code stickers/plaques on all PC assets</b> Logo post re-brand – QR reader stickers/plaques to be implemented at every opportunity	Assistant Clerk/CACE committee External £500	- Initial research indicates metal or plastic plaques will cost approx. £5-£10 per plaque plus additional costs to fit. Approx 200 plaques will be needed to cover all benches and bus shelters. - Work to be explored further post rebrand
<b>7. Identify and trial Councillors’ outreach activity</b> Individual/Ward Councillors to share ideas and activities with fellow Councillors	PC Ward Councillors	
<b>8. Establish monitoring of ‘engagement’ strategies – beyond FB</b> Use ‘old’ existing engagement strategy as a starting point.	Assistant Clerk/CACE committee	Will be included as part of the communications review
<b>9. Review of Collaboration and Community Engagement activities. Audit and confirm community groups.</b> Scope, specify and plan collaboration and communication opportunities with local Community groups, schools etc. for 2024  Plan in place with costings and recommendations for Budget to support (late October 2023) <b>NB</b> Includes database completion and expansion of the monthly Comms planner	Assistant Clerk /CACE councillors	- Database cleaned up and will be ready for initial “opt-in” and introductory mail outs in March - Suggested first communication should be the flyer produced by Cllr working group, followed by a monthly newsletter to mirror the submission to Tito, and ad-hoc news based on HVPC events/schedule (e.g. cycling festival, awards, grant deadlines etc), potential to include info on external free community events and schemes.



		<ul style="list-style-type: none"> <li>- Test group will be corporate email addresses identified in the database.</li> <li>- Once newsletter sign-up method is established this can also be used for individuals that want to receive the newsletter</li> </ul>
<b>10. Establish Publicly accessible PC activities Calendar</b>	Assistant Clerk, Clerking team, Committee Chair Councillors	To be included as part of the new website
<b>11. Establish regular communication and discussion with Kirklees Ward Councillors</b> – beyond Planning – monthly ‘touch base’	Clerking team, Committee Chair Councillors	
<b>12. Build relationships with Kirklees officers</b> <b>NB</b> Via Ward Councillors, using existing relationships and community contacts to assist this development	Clerking team, Committee Chair Councillors	
<b>13. Investigate possible relocation of Parish Council offices to more central, visible and accessible premises.</b>		
<b>Notes:</b>		

<b>Year One – 2023 - 2024 (remaining)</b> <b>Climate Action</b> Activity to mitigate climate change impact <b>Actions</b>	<b>Resources and personnel</b>	
<b>1.</b> In the light of discussions with Kirklees CA officer (Rob Green) <b>explore possible funding applications to Government decarbonising scheme-</b> for retrofitting/energy conservation measures for PC buildings in partnership with HCCT and FoHL	Assistant clerk/CACE Members/Service Committee	The deadline for phase 3 closed in November 2023. Phase 4 is due to open in 2024 but no date has been confirmed yet.
<b>2.</b> Submit FOI to Kirklees re PC Carbon emissions date	Assistant clerk/CACE Members	
<b>3.</b> <b>Feasibility study and costing - Park and ride, alongside Stotts review</b> Including costings and possibilities for subsidised or free travel periods (prior to November Budget set)	CACE Members/Service Committee	<p>An update has been received from the Transport Working Group and includes:</p> <ul style="list-style-type: none"> <li>- The group have held meetings to discuss the existing provision and possibilities for increasing passenger numbers and future development of the service with West Yorkshire Combined Authority and Stott’s Buses.</li> <li>- New funding has been secured for improvements to the Penistone Line and Cllrs are exploring possible links.</li> <li>- Cllrs Liles have been in touch with the Access Bus regarding requirements for setting up additional services.</li> <li>- The working group are investigating ideas for additional services connected to schools and day trips/leisure, possible subsidies and for promoting existing services.</li> </ul>

		<ul style="list-style-type: none"> <li>- EPIKS working with HVPCAP are exploring setting up an active travel hub for Holmfirth and have expressed an interest in working in collaboration with HVPC on this.</li> <li>- Cllrs have approached South Pennine Community Transport to look into possible links but as yet have not progressed.</li> </ul>
4. <b>Solar Panels on Parish toilets in Holmfirth</b>	Assistant clerk/CACE Members/Service Committee £3,500	<ul style="list-style-type: none"> <li>- Quotes received from 3 local suppliers, included for consideration for CACE Cllrs at meeting on 4/3/2024 (redacted information in published papers due to commercial sensitivity).</li> <li>- Quotes received exceed the approved amount so decisions need to be made on <ul style="list-style-type: none"> <li>a) Whether to proceed.</li> <li>b) Which supplier to go forward with.</li> <li>c) Whether HVPC needs include batteries (which may bring down costs).</li> <li>d) If going forward, where to source additional costs.</li> </ul> </li> <li>- The Clerking team have taken advice on planning permission requirements for the conservation area. A prior consent is recommended and will be progressed following advice on what plans/information are needed to take this forward.</li> </ul>
5. <b>Review climate audit for planning commentary</b> , align with Kirklees criteria	Assistant Clerk/CACE committee and Planning Committee	The Planning Standing Committee are considering climate for every application they comment on. A review of the Kirklees Local Plan is due in 2024 and the Planning Committee will engage with this on local and climate related matters.
6. <b>Engage with Kirklees officers (Landscaping) and Ward Councillors to stop use of glyphosate and rewild verges</b> , including a direct request to Kirklees Council	CACE Committee members	- Letters requesting cessation of glyphosate use sent to Kirklees Holme Valley North and South Ward councillors November 2023. Cllr Morgan will be updating the CACE Committee on 3/4/2024 on progress.
7. <b>Improvements to grants process</b> – to allow for increased weighting on green projects and improved feedback on climate mitigation.	Climate Action Working Group, working with F&M Committee	- A grants working group Via F&M will look at the grants process and explore ways for climate to carry more weight in decisions to fund, and to include more climate related feedback/reporting (such as energy/carbon savings) from grant recipients. Progress is in the early stages.
8. <b>Embed the Climate Emergency</b> - Identify mechanisms to ensure climate emergency is always considered as a priority on all committee and council decisions.	Climate Action Working Group working with Full Council	- New statement of intent drafted and approved at Full Council include a requirement for all decisions to take in to account the climate emergency. Cllr Green will introduce an

		item at CACE on 3/4/2024 to discuss ideas on the mechanisms for this.
<b>9. Begin to investigate possibilities to expand HVPC allotment provision</b>	Assistant Clerk/CACE Committee members	
<b>Notes:</b>		

<b>CACE - Year Two – 2024-5 – and Year 3 and 4 Actions</b>	<b>Resources and personnel</b>	<b>Progress</b>
<b>1. Review of 2023-4 CACE actions' impact</b> following evaluation of Year One activities. Recommendations for Budget to support (October 2024)	Assistant Clerk/CACE committee/Councillors/Community organisations	
<b>2. Review Parish 'image' and presence</b> following evaluation of Year One Communication and Engagement actions.	Assistant Clerk/CACE committee/Councillors/Community organisations	
<b>3. Consider Communication Screen installation trial</b> – central Holmfirth	CACE – Recommendations to Full council	
<b>4. Ongoing monitoring of Comms strategies</b> – including community survey	Assistant Clerks/CACE committee/External cost	
<b>5. Propose Comms strategies modifications as necessary</b>	CACE Committee	
<b>6. Review use of HD9 and Tito 'booklets'</b> – Consider regular printed paper copy and evaluate Quarterly flier trial (Nov 2023) Trial new editions (April 2024 to October 2024) – pre budget decisions	CACE – Recommendations to Full council	
<b>7. Annual Awards</b> – Community champions and Environment Friendly Business Awards, - Published criteria An annual awards ceremony (late Autumn) to showcase both award winners activity and the Council's work in supporting Climate Action, local businesses, community organisations and individuals.	Total awards Awards Ceremony £1k  Assistant Clerk /CACE councillors, Council chair	
<b>8. Deliver Climate Action and Community Engagement activities</b> as planned. Ongoing monitoring effectiveness and outreach	Assistant Clerk/CACE committee/Councillors/Community organisations	
<b>9. Identify any further Climate Action and Community Engagement strategies</b> e.g. Consider commissioning feasibility study for District Heating where no gas available experts £15,000	Assistant Clerk/CACE Committee	
<b>10. Progress sourcing land for allotments purchase/acquisition</b>	CACE members/Service Committee	
<b>11. Energy Show with suppliers for public advice</b> and to discuss feasibility and costs Could include thermal camera – heat loss trial – 1 month - Hire cost Plus 'staff' <b>NB</b> This might be incorporated in to a larger Climate -focussed Spring/summer festival (outdoors) building on the cycling event	Assistant Clerk/CACE committee/All councillors  Full festival costs £5K?	

<b>12. Engage with Business Associations</b> on improving and encouraging the decarbonization of local businesses	CACE members/Assistant Clerk	
<b>13. Investigate incentives for local business and households to go greener</b> such as stickers for carbon savers in shops / houses or green energy suppliers and LED in all shops / houses, including bulk client reduction	CACE Committee members	
<b>14. Work with SP and WYCA to implement the transport subsidies identified in Y1</b>	CACE and Service Provision Committees	

## MODEL BIODIVERSITY POLICY

### BACKGROUND

In accordance with the duty imposed on town and parish councils by Section 40 of the Natural Environment and Rural Communities Act 2006, updated by Section 102 of the Environment Act 2021, Holme Valley Parish Council (hereinafter referred to as the Council) which has any functions exercisable in relation to England must from time to time consider what action the authority can properly take, consistently with the proper exercise of its functions, to further the general biodiversity objective.

This duty also means that town and parish councils can spend funds in conserving biodiversity.

### DEFINITION

According to Defra (Biodiversity 2020), biodiversity is the variety of all life on Earth. It includes all species of animals and plants – everything that is alive on our planet.

Biodiversity is important for its own sake and has its own intrinsic value. A number of studies have shown this value also goes further. Biodiversity is the building block of our 'ecosystems' that in turn provide us with a wide range of goods and services that support our economic and social wellbeing. These include essentials such as food, fresh water and clean air, but also less obvious services such as protection from natural disasters, regulation of our climate, and purification of our water or pollination of our crops. Biodiversity also provides important cultural services, enriching our lives.

### AIMS AND OBJECTIVES

The object of this policy is to work towards conserving and enhancing the biodiversity of the Council's area.

The Full Council and any committees of the Council will consider sustainability, environmental impact and biodiversity when making decisions and will develop and implement policies and strategies as required.

In particular, the Council will aim to improve the biodiversity of the area in the following ways:

- consider the potential impact on biodiversity represented by planning applications.
- manage its land and property using environmentally friendly practices that will promote biodiversity.
- support local businesses and council operations in the adoption of low impact / nature positive practices.
- encourage and support other organisations within the parish to manage their areas of responsibility with biodiversity in mind.
- support residents and local organisation activities to enhance and promote biodiversity.

### ACTIONS

#### Planning applications

The Council will:

- when commenting on planning applications, support site and building design that benefits biodiversity through the conservation and integration of existing habitats or provision of new habitats.

- support protection of sensitive habitats from development and will consider whether the development would mean the loss of important habitats for wildlife in respect of all applications.
- consider what each proposed development might make in terms of biodiversity net gain.
- include policies in support of biodiversity within the neighbourhood plan.

## Land and property management

The Council will:

- carry out a biodiversity audit of its landholdings.
- consider the conservation and promotion of local biodiversity with regard to the management of its open spaces. This will include adopting beneficial practices with regard to cutting and removal of vegetation, application of chemicals and timing of maintenance work, paying attention to the Government's [regulations for plant protection products](#).
- take special care in the specification of grounds maintenance contracts to ensure that the work, whilst reaching acceptable standards, does not harm the natural environment.
- source sustainable materials when procuring supplies for the Council's use
- consider biodiversity issues and the implementation of changes when managing its buildings.

## Local community

The Council will:

- raise public awareness of biodiversity issues, including through its website and newsletters.
- engage with local businesses and residents regarding biodiversity in the community and how members of the community can assist and make a difference.
- where feasible, involve the community in biodiversity projects on its land including for example tree planting, wildflower meadows, birdbox making.

## Partners

The Council will work in partnership with other organisations to protect, promote and enhance biodiversity within the council area.

It will review any local nature recovery strategies, species conservation strategies, or protected site strategies in respect of local Sites of Special Scientific Interest (SSSIs) and consider how it may become more involved in implementing the strategies' recommendations.

## MONITORING

This policy was adopted on **xx** (Minute reference **yy**) and will be reviewed in two years or sooner should legislation dictate / each year at the Annual Meeting. A summary of how the policy has been implemented will be published annually, with reference to the original biodiversity audit to

## Expenditure against Budget 2023-24 CACE Budget Lines Projected to Year End

CODE	DESCRIPTION	Starting Budget	Virements	Reconcile 2022-23	April	May	June	July	August	September	October	November	December	January	February	March	Payments from EMR	Total	Remaining	
<b>Publications &amp; Communications Committee</b>																				
4600	Community Champion	0.00%	£300	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£300.00	4600
4610	Publications and Publicity	85.46%	£5,000	£0	£0.00	£210.00	£1,210.00	£210.00	£310.00	£210.00	£210.00	£210.00	£210.00	£210.00	£310.00	£763.00	£0.00	£4,273.00	£727.00	4610
4615	Royal Events	0.00%	£1,000	-£1,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	4615
4620	Awards	0.00%	£300	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£300.00	4620
4625	Website & Media	35.41%	£1,000	£0	£0.00	£0.00	£76.00	£0.00	£0.00	£238.13	£0.00	£0.00	£0.00	£0.00	£0.00	£40.00	£0.00	£354.13	£645.87	4625
4630	Special Projects	0.00%	£1,000	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	4630
4635	Civic Events	0.00%	£1,000	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	4635
4640	Holme Moss Topograph		£0	£1,000	£0.00	£0.00	£108.00	£155.57	£0.00	£0.00	£3,935.00	£0.00	£1,065.00	£0.00	£0.00	£0.00	£0.00	£5,263.57	-£4,263.57	4640
4645	COVID Memorial		£0	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	4645
<b>Total Publications &amp; Communications</b>		103.03%	<b>£9,600</b>	<b>£0</b>	<b>£0.00</b>	<b>£210.00</b>	<b>£1,318.00</b>	<b>£441.57</b>	<b>£310.00</b>	<b>£210.00</b>	<b>£448.13</b>	<b>£4,145.00</b>	<b>£210.00</b>	<b>£1,275.00</b>	<b>£210.00</b>	<b>£310.00</b>	<b>£803.00</b>	<b>£9,890.70</b>	<b>-£290.70</b>	
OK OK																				
<b>Climate Emergency</b>																				
4805	Community Mobilisation	6.67%	£8,500	-£4,000	-£70.41	£70.41	£102.08	£158.22	£0.00	£0.00	£107.00	£200.00	£0.00	£0.00	£0.00	£0.00	£0.00	£567.30	£3,932.70	4805 Virement to F&M 4315
4810	Energy Strategy	0.00%	£10,000	-£6,376	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£3,624.00	4810 Virement to F&M 4315
4815	Transport Strategy	182.47%	£1,000	£0	£0.00	£0.00	£0.00	£0.00	£510.00	£249.69	£120.00	£945.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,824.69	-£824.69	4815 Virement to F&M 4315
4820	Waste Strategy	0.00%	£500	-£500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	4820 Virement to F&M 4315
4825	Environment and Land Use Strategy	0.00%	£500	-£405	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£95.00	£95.00	4825 Virement to F&M 4405
4830	Business and Economy	0.00%	£2,000	-£2,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	4830 Virement to F&M 4315
<b>Total Climate Emergency</b>		189.14%	<b>£22,500</b>	<b>-£13,281</b>	<b>-£70.41</b>	<b>£70.41</b>	<b>£102.08</b>	<b>£158.22</b>	<b>£0.00</b>	<b>£510.00</b>	<b>£356.69</b>	<b>£320.00</b>	<b>£945.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£2,391.99</b>	<b>£6,827.01</b>	

**Earmarked Reserves - YTD**

Code	Account	Opening Balance	Net Transfers 01/04/2023	Revised EMR Balance 01/04/23	Net Transfers (to/from)	Actual YTD - Remaining
336	EMR Royal Events	£6,710	-£6,710	£0	£0	£0
337	EMR COVID Memorial	£5,000	-£5,000	£0	£6,000	£6,000
341	EMR Climate Emergency Projects	£0	£14,467	£14,467	-£770	£13,697

## Holme Valley Parish Council

### Covid Memorial Working Group – Update 9 February '24

#### Sands site

##### Agreed:

- Kirklees Council (KC) is happy to take the proposed area out of its grounds maintenance schedule
- There are no services running beneath the area we wish to develop
- River Holme Connections (RHC) trustees are meeting on 12 February '24 to consider our requests:
  - To survey the site and decide how many fruit trees are needed
  - To buy the fruit trees from Northern Fruit Group + the oak tree
  - To plant the trees
  - To maintain the orchard
- The wording on the plaque would be short and formal

##### Still to be agreed:

- Corporate landlord's consent from KC is required – this may not be needed, as we are not proposing to erect a building but just plant some trees. However, the decision may take some time.

#### Honley Library site

##### Agreed:

##### General

- The area of the Memorial would be on the Thirstin Road and Victoria Place sides of the Library
- Some of the wood from the felled beech tree will be used to form low seating for children and possibly in some other capacity
- The wording on the plaque would be longer and more discursive than that at Sands

##### Thirstin Road side

- All existing bushes would be removed, apart from the bush in the corner next to the CCTV pole
- The canopy of the larger trees, on the Thirstin Road site would be raised
- Planting of flowering bushes around the seating
- The difference in level on the Thirstin Road side would be changed into a gradual slope, removing the 'step'
- The Thirstin Road area would be designed as a contemplative space, with a table and seating

##### Victoria Place side

- Fruit trees would be planted along the Victoria Place side, so that the trees can benefit from more light



- Friends of Honley Library will undertake to maintain the Memorial garden. **Jenny** will confirm this in writing.
- The pathway from the Victoria Place gate, leading to the Thirstin Road side, would be widened, at its junction, on a curve, to allow easier pedestrian and wheelchair access. Because of cost, this is not likely to be part of the current project but we need to ensure that no fruit trees are planted in the area of the widened path.

Still to be agreed:

- Need for three quotations for the removal of the existing bushes etc – one quotation has been received. Jenny Lockwood has supplied the details of two more contractors. **Mary** to:
  - draft a schedule of works for the ground clearance, raising the canopy and levelling the Thirstin Road side
  - consult Rich McGill for advice on how to handle the quotations and get the required approval to spend from HVPC
- Involvement of River Holme Connections – see above. **Mary** to:
  - continue liaising with Simon, the River Steward, at RHC
- Whether there will be enough money in the budget to have a stone seat / table. A quotation is awaited from John Ford. **Jason** to:
  - liaise with John Ford. The quotation is expected on Monday 12 February.
- Decision on which flowering bushes to plant on the Thirstin Road side. **Jenny** to:
  - Send Mary her list of bushes
- Whether to use students in the construction of the table / seating to reduce costs
- Wording on the plaques. **Tricia** to:
  - Continue to refine the wording for the plaques



From: Cllr Charles Greaves <Charles.Greaves@kirklees.gov.uk>  
Sent: Wednesday, November 15, 2023 11:20 AM  
To: clerk@holmevalleyparishcouncil.gov.uk  
Cc: Cllr Alison Morgan <cllramorgan@holmevalleyparishcouncil.gov.uk>; Cllr Sarah Whitelaw <cllrswhitelaw@holmevalleyparishcouncil.gov.uk>; Cllr Chris Green <cllrchrisgreen@holmevalleyparishcouncil.gov.uk>; Gemma Sharp <assistantclerk@holmevalleyparishcouncil.gov.uk>  
Subject: RE: Letter from the HVPC Climate Action, Communication and Engagement Committee regarding the use of glyphosate in Kirklees

Hello all,

Thanks for getting in touch. This has been raised with Kirklees before, and they say that it is the only practical method available. I will try to find the previous reply.

I would suggest that HVPC seeks a meeting with the relevant Cabinet member and/or Operational officer – Paul and Moses should be able to arrange this.

It would also be worth asking for the Parish Charter to be updated to reflect current needs and structures.

Thanks,  
Charles

Cllr Charles Greaves  
Independent  
Holme Valley North

---

From: Cllr Charles Greaves <Charles.Greaves@kirklees.gov.uk>  
Sent: Wednesday, November 15, 2023 11:23 AM  
To: clerk@holmevalleyparishcouncil.gov.uk  
Subject: FW: Weed spraying

FYI

From: Councillor Enquiries  
Sent: 26 April 2019 13:21  
Subject: RE: Weed spraying

Further to my email below to you, our colleagues in Parks & Open Spaces have informed us that they still do control the weeds with chemicals as it is by far the least expensive way of controlling the weeds throughout Kirklees, however, they aim to minimise the use as much as possible with alternate ways of controlling the weeds such as mechanical/manual treatments wherever possible.

Kirklees Council understands the need to minimise the use of chemicals to help protect our

environment, unfortunately we cannot eradicate the use of chemicals entirely, but we can ensure that for any chemical used we follow best practice and only use an approved substance.

It is a legal requirement and good practice that when the Council use pesticides, we should aim to minimise pesticide use in public places.

Kind regards  
Richard

Richard Davies  
Business Support

---

From: Cllr Paul Davies <Paul.Davies@kirklees.gov.uk>  
Sent: 15 November 2023 17:43  
To: clerk@holmevalleyparishcouncil.gov.uk; Cllr Moses Crook  
Cc: Cllr Alison Morgan; Cllr Sarah Whitelaw; Gemma Sharp; Cllr Chris Green  
Subject: RE: Letter from the HVPC Climate Action, Communication and Engagement Committee regarding the use of glyphosate in Kirklees

Hi Jen

Thanks for forwarding this letter to me and I will follow up on this.

Thanks and regards  
Paul Davies  
Labour Party Councillor for Holme Valley South

---

From: Cllr Moses Crook <Moses.Crook@kirklees.gov.uk>  
Sent: 18 November 2023 20:14  
To: clerk@holmevalleyparishcouncil.gov.uk  
Cc: Cllr Alison Morgan; Cllr Sarah Whitelaw; Cllr Chris Green; Gemma Sharp  
Subject: RE: Letter from HVPC Climate Action, Communication and Engagement Committee regarding the use of glyphosate in Kirklees

Hi Alison,

Thank you for your letter.

I absolutely support the phasing out of glyphosate given the evidence of harm caused. It would be even better if the government legislated to ban its use UK wide so it may be worth HVPC also lobbying our MP on this.

As you know, I am and have always been organic in my own gardening practices and promote this approach whenever opportunity arises. I hope this demonstrates my personal position and commitment.

I will happily support any policy for reduction or cessation of the use of this chemical by Kirklees and I note that Paul has already agreed to progress this within council. I will also speak with the relevant cabinet member to ensure the issue is on her agenda (and to be honest, I would be surprised if it was not already).

On your suggestion that we request a ban for the HVPC area separately or ahead of other areas, I am sorry but I do not agree that this is a good way to proceed. We (Kirklees) should confirm if it is undesirable (I think it is), change council policy as quickly as we can and then immediately stop using it for the benefit of all of our residents across the borough. I think trying to change policy in a smaller area would take more resource, slow the overall process and risk potentially exposing residents in other areas for longer.

Once again thank you for your letter and for your promotion of improvement to and protection of our environment.

Best wishes,

Mo

Moses Crook  
Labour Party Councillor for Holme Valley South  
Cabinet member for Housing and Highways

## HVPC Website Update Plan - February 2024

### Overview

HVPC would like to refresh our website to improve the visitor experience and overall look and feel of the site. The website should be a gateway to the Holme Valley and we would like a more customisable site that can be more easily edited to our layout and brand standards.

Improvements should consider:

- What are the main reasons a person might visit the site?
- Do we meet statutory requirements for information that a public body must make available?
- Is the site meeting our aspirations on accessibility?
- How to present/structure the content and is there a hierarchy to this we want to achieve?
- How will it look on a mobile phone or tablet?
- How can it be used to present our services? Or signpost to essential local services?
- Is there a way to pre-empt those that are looking for an external service?
- How can we prioritise content more clearly? Can there be a better division of primary and secondary navigation?
- Can we use a “template” website supplied by a parish and town council specialist?
- Can a supplier of a template type site work with a design agency to achieve the exact look and feel we would like for the brand?
- How can Councillors contribute to the look, feel and content?

### Statutory requirements

- Meetings, agendas and minutes
- Councillor details & Redacted DPs
- Policies
- Financial information
- Information about the Land Charity (sign-posting to HVLC site)
- Transparency codes
- Complaints procedure
- Grants

### Target audience

- Residents
- Community groups and charities
- Schools
- Businesses
- Developers
- Other local governments
- Tourists

### Drivers for visitors (existing)

- Contact a ward councillor about an issue in the ward
- Make a representation to planning
- Report a problem with a HVPC asset e.g. broken bench.
- Get bins emptied! (or report other problem not covered within our service)
- Apply for a grant

# HVPC Website Update Plan - February 2024

## **Objectives for HVPC**

- Meet statutory requirements
- Keep residents and other stakeholders up to date about what HVPC are doing; e.g. News, events (interactive calendar of events?), projects, assets.
- Provide information on HVPC services and how to engage with them.
- Publication of meetings/agendas/minutes and information on how to engage with them.
- Support councillors to engage with the community and help them to be accessible to the public.
- A place to engage the public and local organisations on climate action including reporting on our own progress, links to local climate organisations, possibly info and advice on how to be “greener”.
- E-Form for grants?
- Get in Touch
- Improve accessibility
- A mechanism to “report a problem”
- Planning engagement
- More images, photos and video. Scrolling images of Holme Valley and Assets on top bar?
- Useful info locally e.g. contacts for external local services and advertising events and opportunities that fit our values.
- Tourist and heritage information?
- Celebrating the full range of the character of the Holme Valley = Civic heritage (old buildings, remembrance, traditional culture), range of people (age, race, ability etc), rural landscape & farming, vibrant local businesses (not just bars!), festivals and arts.

(to be refined and added to following Councillor involvement)

## **Proposed Councillor Involvement:**

Councillors will be invited to input into the look, feel, tone of voice and decisions on content. This may include:

- Feedback on the existing website, what works and what needs improvement.
- Contribution to decisions on brand/theming e.g. colours, typefaces etc.
- Collating examples of branding Cllrs like and don't like and reasons why.
- Researching existing parish council website from around the UK and collecting examples of good practice and things to avoid and reasons why.
- Finalise keywords to work from to form the tone of voice.
- Support with content writing for new pages, standardised Cllr profiles and blogs or news items.
- Collate examples of communications/media that they like and don't like and reasons why.
- Gathering images of the Holme Valley, local groups, events and people to use on the new site.

## HVPC Website Update Plan - February 2024

<b>Proposed steps to implementation</b>		
<b>What?</b>	<b>Who?</b>	<b>When?</b>
Gather feedback from Clerking team on statutory requirements for the website and aspirations on content, functionality and user experience.	Clerking team	Complete
Gather feedback via survey from Cllrs on the existing website and brand and headline aspirations for changes.	All councillors (simple survey to be coordinated by Assistant Clerk)	March 2024
Research and gather examples from parish websites and other good example brands.	CE Working Group	March-May 2024
Analyse feedback from Cllrs and use this to define the layout and content needs of the new website and the brief for the tone, look and feel for the brand.	CE Working Group	April/May 2024
Research potential suppliers for a design agency to support logo and brand redesign.	Assistant Clerk	Present with costs to CACE in June meeting.
Research potential suppliers, focus on existing parish council specialist “template” packages, and web developers that have been identified as good examples above. Include research in to ease of use of “back-end”, ongoing support and how easily customisable the sites are.	Assistant Clerk	Present with costs to CACE in June meeting.
Proceed with chosen suppliers to outline the structure and be trained on the new system.	Clerking team	Post CACE June meeting
Work with new website to build structure, transfer content and upload new content.	Clerking team	New brand and Website launch date TBD (work with suppliers to define estimated timeline)
Support with creating new content and imagery.	Communications and Engagement Working Group.	Ongoing during development and content thereafter.



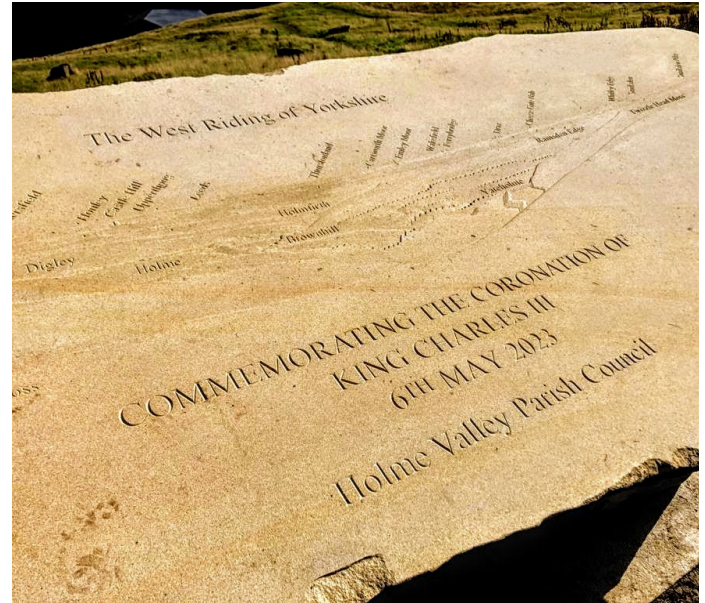
## Holme Valley Parish Council

### THE HOLME VALLEY'S NEWEST LANDMARK - CELEBRATING THE CORONATION OF KING CHARLES III

Holme Valley Parish Council are thrilled to announce the installation of a remarkable addition to our beloved Holme Valley – To celebrate the coronation of his Majesty King Charles III, A new topograph that captures the panoramic view across our landscape has been installed at Holme Moss car park.

The topograph, designed and hand-carved by talented local sculptor, Pat Walls, is a testament to the incredible craftsmanship found within our community. Using sandstone quarried from Hillhouses Edge Quarry in Cartworth Moor, the piece embodies our region's rich heritage and natural beauty.

The installation was made possible by former Cllr Rachel Hogley who lead the project and through the combined efforts and funding from Holme Valley Parish Council and Yorkshire Water. Their collaboration and commitment to enhancing our community have brought this vision to life.



The unveiling ceremony held on 22nd September 2023 was attended by Cllr Pat Colling Vice-chair of Holme Valley Parish Council, Jon Hammond Booth Deputy Lieutenant of West Yorkshire, Phil Tennyson of Yorkshire Water, sculptor Pat Walls, Holme Valley Parish Councillors Green, Whitelaw, and Wilson and former Cllr Rachel Hogley.

The topograph at Holme Moss car park serves as an invitation for all to experience the beauty of our surroundings. A relief landscape is carved into the stone so visitors can immerse themselves in the view and identify local landmarks in the Holme Valley and beyond across the West Riding of Yorkshire.

### Contacting Holme Valley Parish Council:

The Civic, Huddersfield Rd, Holmfirth, HD9 3AS  
Office open to the public: Tuesday, Wednesday  
and Thursday 9.30am - 2.30pm

Phone: 01484 687460  
(leave a message outside office hours)

Jen McIntosh (Clerk) [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Rich McGill (Deputy Clerk and Responsible Financial Officer) [deputyclerk@holmevalleyparishcouncil.gov.uk](mailto:deputyclerk@holmevalleyparishcouncil.gov.uk)

Gemma Sharp (Assistant Clerk) [assistantclerk@holmevalleyparishcouncil.gov.uk](mailto:assistantclerk@holmevalleyparishcouncil.gov.uk)

For contact details of all 23 Parish Councillors and all the latest news please visit our website:

[www.holmevalleyparishcouncil.gov.uk](http://www.holmevalleyparishcouncil.gov.uk)



# NEWS - DECEMBER EDITION



## Holme Valley Parish Council

### CHRISTMAS HAS ARRIVED IN THE HOLME VALLEY!

As the festive season approaches, we are excited to reveal that Holme Valley Parish Council is spreading seasonal cheer by allocating £3,850 towards the procurement, installation, and lighting of Christmas trees in several villages across the Holme Valley. In addition to the Christmas trees, HVPC has extended grants to support the dedicated Christmas teams in Honley and Holmfirth for lights, decorations, and events.

In collaboration with Kirklees MC Christmas trees will be installed and lit at Netherthong, New Mill, and Wooldale and thanks to the contributions from the Holme Valley South Kirklees ward funds, a large tree will be situated in central Holmfirth. Additionally, Holme Valley North Kirklees ward funds have contributed half of the costs each towards the trees in Brockholes and Meltham. We are grateful for their support in making these possible.

Working with our suppliers SD&TJ Kirk, and village community groups we will be bringing the Christmas tree spirit to Honley village centre, Holme village centre, Holmbridge St David's, Hinchcliffe Mill, Scholes Methodist Church and Upperthong Town Gate. The Parish Council are delighted that these beautiful trees will create a warm and festive atmosphere for residents and visitors alike.

We extend our heartfelt gratitude to all those involved in making this initiative a reality. The collective effort of our valued councillors, community partners, and dedicated village trusts embodies the spirit of goodwill during this special time of year.



#### Have Your Say:

As part of our commitment to continuously improve community initiatives, the service provision committee will be reviewing the provision of Christmas trees in February. We invite you all to join us on 19th February 2024 or reach out via your Parish Council Ward Councillor to share your valuable feedback. Your input will help shape future plans and ensure that our efforts align with your expectations.

#### Community Grants!

The deadline for our next round of community grants for events and assets is 31st January 2024 - Don't miss out! See our website for more detail on eligibility and how to apply.

As we come together as a community and embrace the joyous festivities that lie ahead, we wish you all a very merry Christmas from everyone at Holme Valley Parish Council.

### Contacting Holme Valley Parish Council:

The Civic, Huddersfield Rd, Holmfirth, HD9 3AS  
Office open to the public: Tuesday, Wednesday  
and Thursday 9.30am - 2.30pm

Phone: 01484 687460  
(leave a message outside office hours).

Jen McIntosh (Clerk) [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Rich McGill (Deputy Clerk and Responsible Financial Officer) [deputyclerk@holmevalleyparishcouncil.gov.uk](mailto:deputyclerk@holmevalleyparishcouncil.gov.uk)

Gemma Sharp (Assistant Clerk) [assistantclerk@holmevalleyparishcouncil.gov.uk](mailto:assistantclerk@holmevalleyparishcouncil.gov.uk)

For contact details of all 23 Parish Councillors and all the latest news please visit our website:

[www.holmevalleyparishcouncil.gov.uk](http://www.holmevalleyparishcouncil.gov.uk)

# NEWS - JANUARY EDITION



## Holme Valley Parish Council

### COMMUNITY GRANTS FROM HOLME VALLEY PARISH COUNCIL

Did you know one of the key ways the Parish Council supports the Holme Valley community is through its grant awards? In the year 2022-23, the Parish Council awarded £170,000 in grants.

#### Who can apply?

Voluntary groups and societies, clubs, not-for-profit organisations, charities operating in the Holme Valley where the benefit will be for some or all of residents of the Holme Valley. Such groups would be expected to have a constitution.

#### What does the Council give grants for?

Grants are available to support capital projects, such as the purchase of equipment, works to buildings, or improvements to premises. The Council may support a community event, festival or special event in commemoration which is held within the Holme Valley or that clearly benefits the people of the Holme Valley.

Examples from the last year include contributions towards community coronation events, equipment for music classes, workshops in schools, room hire for community arts projects, improvements to the energy efficiency of community buildings, equipment for sports clubs, facilities for local silver and brass bands, and support for many of the festivals in the Holme Valley. Larger grants also support the ongoing maintenance of Holmfirth Civic Hall and Honley Library and youth work in the Holme Valley.



#### How can organisations apply?

There is an application form and eligibility criteria available to download from the Holme Valley Parish Council Website (scan the QR code to visit). Grants are available of up to £5,000 for community assets and up to £1,500 for community projects or events. The deadline for the next round of community grants is 31 January 2024.



SCAN ME

### Contacting Holme Valley Parish Council:

The Civic, Huddersfield Rd, Holmfirth, HD9 3AS  
Office open to the public: Tuesday, Wednesday  
and Thursday 9.30am - 2.30pm

Phone: 01484 687460  
(leave a message outside office hours)

Jen McIntosh (Clerk) [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Rich McGill (Deputy Clerk and Responsible Financial Officer) [deputyclerk@holmevalleyparishcouncil.gov.uk](mailto:deputyclerk@holmevalleyparishcouncil.gov.uk)

Gemma Sharp (Assistant Clerk) [assistantclerk@holmevalleyparishcouncil.gov.uk](mailto:assistantclerk@holmevalleyparishcouncil.gov.uk)

For contact details of all 23 Parish Councillors and all the latest news please visit our website:

[www.holmevalleyparishcouncil.gov.uk](http://www.holmevalleyparishcouncil.gov.uk)





## Holme Valley Parish Council

### WELCOME TO TYLER! A NEW YOUTH WORKER FOR THE HOLME VALLEY

**We are delighted to welcome Tyler Augustine as the new dedicated youth worker for the Holme Valley - Funded by Holme Valley Parish Council.**

Tyler joined the team at Kirklees Youth Alliance in January 2024 and her role will encompass various aspects of youth engagement within our community. She will be the dedicated Youth Worker for the Holme Valley providing outreach youth work from the provision in Honley and from youth sessions at Café 100 and the Phoenix Youth Club as well as working with Honley and Holmfirth High School. She will be developing the youth offer for the area, updating and creating resources for practitioners and delivering support through the schools and youth clubs including evening sessions in Honley and at Café 100 in Holmfirth.

She has an extensive background in youth work, having worked in youth clubs across Huddersfield, in areas such as Dalton, Paddock, Springwood, Crosland Moor and Netherton. Tyler has also spent time working in behaviour and inclusion in schools all over West Yorkshire, providing interventions and 1:1 support for young people, both in mainstream and specialist schools. In 2021 she helped to establish two successful youth club sessions at The Phoenix Centre in Holmfirth.



***Tyler joins the team at Kirklees Youth Alliance with 10 years of experience working with Children and Young People across West Yorkshire.***

Reflecting on her new role Tyler said: "I attended many youth clubs and programmes when I was a young person myself, so my journey started with volunteering with those groups, before going on to university to study Youth & Community Work. I am really looking forward to learning more about The Holme Valley, and carrying out some meaningful work with the young people of the area, as I do actively believe that they are the future!".



*Kirklees Youth Alliance CIO is a membership organisation for VCSE youth organisations across Kirklees, West Yorkshire. They support the development of good quality community youth services and positive activities for local children and young people aged 8+*

*For more information on their services please visit [www.kirkleesyouthalliance.org](http://www.kirkleesyouthalliance.org)*

### Contacting Holme Valley Parish Council:

**The Civic, Huddersfield Rd, Holmfirth, HD9 3AS**  
Office open to the public: Tuesday, Wednesday  
and Thursday 9.30am - 2.30pm

**Phone: 01484 687460**  
(leave a message outside office hours)

**Jen McIntosh (Clerk)** [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

**Rich McGill (Deputy Clerk and Responsible Financial Officer)** [deputyclerk@holmevalleyparishcouncil.gov.uk](mailto:deputyclerk@holmevalleyparishcouncil.gov.uk)

**Gemma Sharp (Assistant Clerk)** [assistantclerk@holmevalleyparishcouncil.gov.uk](mailto:assistantclerk@holmevalleyparishcouncil.gov.uk)

For contact details of all 23 Parish Councillors and all the latest news please visit our website:

[www.holmevalleyparishcouncil.gov.uk](http://www.holmevalleyparishcouncil.gov.uk)



## Holme Valley Parish Council

### HOLME VALLEY ANNUAL PARISH MEETING

We are pleased to announce that the Annual Parish Meeting will be held on 18 March 2024 at 7pm in the Lesser Hall at The Civic, Holmfirth HD9 3AS. This meeting serves as a platform for the Parish Council to present the annual report for the year 2023/24, highlighting key achievements, challenges, and plans for the future.

As the first tier of government, our Parish Council is deeply committed to addressing the unique needs and concerns of our residents. We strive to be accessible and responsive to local issues, making us well-positioned to understand and represent your interests effectively. We encourage active participation from residents as we work together towards building a stronger and more vibrant Holme Valley.

The Parish Council aims to protect and enhance our local heritage and to address the climate emergency. We give grants to many local groups which have the aim of enriching our community and/or improving our environment.



*The Annual Parish Meeting will be held on 18 March 2024 at 7pm at The Civic, Holmfirth.*

The Annual Parish Meeting is a public event, and we extend a warm invitation to all residents of Holmfirth, Honley, and the surrounding villages. This is an excellent opportunity for you to stay informed about local matters and have your voice heard on issues that affect our community. You will have an opportunity to engage with council members, ask questions, and share your thoughts on parish matters that concern you most. Your input is invaluable in shaping the initiatives that directly impact our community. We look forward to seeing you there!

### Contacting Holme Valley Parish Council:

The Civic, Huddersfield Rd, Holmfirth, HD9 3AS  
Office open to the public: Tuesday, Wednesday  
and Thursday 9.30am - 2.30pm

Phone: 01484 687460  
(leave a message outside office hours)

Jen McIntosh (Clerk) [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Rich McGill (Deputy Clerk and Responsible Financial Officer) [deputyclerk@holmevalleyparishcouncil.gov.uk](mailto:deputyclerk@holmevalleyparishcouncil.gov.uk)

Gemma Sharp (Assistant Clerk) [assistantclerk@holmevalleyparishcouncil.gov.uk](mailto:assistantclerk@holmevalleyparishcouncil.gov.uk)

For contact details of all 23 Parish Councillors and all the latest news please visit our website:

[www.holmevalleyparishcouncil.gov.uk](http://www.holmevalleyparishcouncil.gov.uk)

# NEWS - WINTER EDITION



## Holme Valley Parish Council

### DUNFORD ROAD BUS SHELTER

#### MAKEOVER: A COMMUNITY EFFORT

Holme Valley Parish Council are delighted to share that the bus shelter on Duford Road is once again looking at its best. Thanks to your vigilant observations and valuable feedback, we were made aware of the sorry state of the shelter and were able to get it back to being a valuable community asset.

Many concerned residents reported their concerns to our dedicated Parish Councillors, highlighting the deteriorating condition of the bus shelter. Upon assessment, it was initially believed that a complete roof replacement would be necessary. However, thanks to the intervention of an experienced roofer, we were able to repair and restore the existing roof.

A special mention goes out to our maintenance contractor John Ford for his exceptional skill and dedication. His expertise has not only restored functionality but also enhanced the overall appearance of our bus shelter.

Thank you once again for your support and commitment to making Hade Edge an even better place to live. It is through collaborative efforts like these that we can create positive change and improve our surroundings for everyone's benefit.



**Before: Dunford Road Bus Shelter had seen better days**



**After: Looking good as new!**

#### Your Scholes and Hade Edge Ward Councillors:



**Cllr Lawrence Baylin**  
[cllrbbaylin@holmevalleyparishcouncil.gov.uk](mailto:cllrbbaylin@holmevalleyparishcouncil.gov.uk)



**Cllr Jo Liles**  
[cllrjliles@holmevalleyparishcouncil.gov.uk](mailto:cllrjliles@holmevalleyparishcouncil.gov.uk)

#### Community Grants!

The deadline for our next round of community grants for events and assets is 31st January 2024 - Don't miss out! See our website for more detail on eligibility and how to apply.

As we come together as a community and embrace the joyous festivities that lie ahead, we wish you all a very Merry Christmas and Happy New Year from everyone at Holme Valley Parish Council.

### Contacting Holme Valley Parish Council:

The Civic, Huddersfield Rd, Holmfirth, HD9 3AS  
Office open to the public: Tuesday, Wednesday  
and Thursday 9.30am - 2.30pm

Phone: 01484 687460  
(leave a message outside office hours)

**Jen McIntosh (Clerk)** [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

**Rich McGill (Deputy Clerk and Responsible Financial Officer)** [deputyclerk@holmevalleyparishcouncil.gov.uk](mailto:deputyclerk@holmevalleyparishcouncil.gov.uk)

**Gemma Sharp (Assistant Clerk)** [assistantclerk@holmevalleyparishcouncil.gov.uk](mailto:assistantclerk@holmevalleyparishcouncil.gov.uk)

For contact details of all 23 Parish Councillors and all the latest news please visit our website:

[www.holmevalleyparishcouncil.gov.uk](http://www.holmevalleyparishcouncil.gov.uk)



## **Holme Valley Parish Council News for Hepworth Focus – Winter 2023**

### **Season's Greetings from Everyone at Holme Valley Parish Council**

As we come together as a community and embrace the joyous festivities that lie ahead, we wish you all a very Merry Christmas and a Happy New Year from everyone at Holme Valley Parish Council.

Cllr Mary Blacka – Chair

Cllr Tom Dixon – Hepworth Ward Councillor

### **Enhancing the Heart of Hepworth – Community Grants 2023**

Holme Valley Parish Council are pleased to share that Hepworth has benefited from two of the community asset grants for 2023 for both Hepworth Band Room and Hepworth United Football Club.

The first grant of £3,195 was awarded to the Hepworth Band Room. This funding has been used to install brand-new double-glazed windows, a significant upgrade that promises to improve energy efficiency, enhance security, and reduce future heating costs. The band room serves as a hub for musical talent, providing a space where creativity thrives. With this improvement, it creates an environment that nurtures inspiration while ensuring sustainability for years to come.

The second grant of £5,000 was awarded to Hepworth United Football Club towards solar batteries at the clubhouse. This investment not only enhances environmental sustainability but also supports affordable access to the club. The club's local membership consists of over 560 junior members in 21 teams, 45 men's team members and 20 lady's team members who are dedicated to the sport they love. By reducing energy costs through solar power, the club are able to keep membership fees affordable for all and ensure that rising costs do not hinder participation in the football community.

We extend heartfelt gratitude to everyone involved in securing these grants - from those who advocated for our community's needs to those who generously contribute their time. It is your support that continues to make Hepworth a place where community is central.

### **Community Grants!**

The deadline for our next round of community grants for events and assets is 31st January 2024 - Don't miss out! See our website for more detail on eligibility and how to apply.

### **Contacting Holme Valley Parish Council**

- In person: open office hours are Tuesday, Wednesday and Thursday 9.30am-2.30pm at the Civic, Huddersfield Rd, Holmfirth, HD9 3AS.
- Phone: 01484 687460 (leave a message outside office hours).
- By email:
  - Mrs Jen McIntosh (Clerk) at [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)
  - Mr Richard McGill (Deputy Clerk and Responsible Financial Officer – for information about grants) at [deputyclerk@holmevalleyparishcouncil.gov.uk](mailto:deputyclerk@holmevalleyparishcouncil.gov.uk)
  - Mrs Gemma Sharp (Assistant Clerk – Planning Committee and Climate Action Communications and Engagement Committee) at [assistantclerk@holmevalleyparishcouncil.gov.uk](mailto:assistantclerk@holmevalleyparishcouncil.gov.uk)
- Visit our website [www.holmevalleyparishcouncil.gov.uk](http://www.holmevalleyparishcouncil.gov.uk) for contact details for all Parish Councillors and all the latest news.



# HOLME VALLEY PARISH COUNCIL

As the first tier of Government, we are close to local issues and the needs of residents in Holmfirth, Honley and the surrounding villages.

The Parish Council works in partnership with many groups to promote the Valley and make it a thriving place in which to live, work and play.



## WHAT HAS NORA BATTY GOT TO DO WITH HOLME VALLEY PARISH COUNCIL?

Last year the Parish Council gave many grants to local groups, including Holmfirth Arts Festival. They commissioned Urban Angels Aerial to create Flamin' Nora and Flying Compo. Huge crowds gathered to watch Compo pursue Nora as she cleaned up Holmfirth Parish Church.

Photo credit: John Coombes

## CONTACT US





# COMMUNITY COMMITMENTS

The Parish Council aims to protect and enhance our local heritage and to address the climate emergency. We give grants to groups which are best-placed to meet local needs. The grants vary every year. We also have regular, ongoing responsibilities.

**All the activities we fund are measured against their impact on the environment and climate change.**



## THE HOLME VALLEY PARISH COUNCIL:

- Owns and maintains the Civic Hall
- Owns and supports Honley Library
- Supplies Christmas trees and festive lights
- Supports the minibus services in the Holme Valley and aims to improve public transport
- Looks after the MANY benches and stone bus shelters
- Supports and funds youth workers across the Valley
- Looks after our Holmfirth public toilets
- Maintains war memorials
- Rents out allotments
- Promotes activities that address environmental issues and community projects

**With your ideas and help we could do even more!**

## COMMUNITY CHAMPIONS

We acknowledge individuals and groups who help the community. Nominations are welcome. Each year selected Community Champions are invited to attend a presentation. This year (2024) this will be part of the Annual Parish Meeting.



# GRANTS

The Parish Council gives grants to many local groups which have the aim of enriching our community and/or improving our environment. The money they are given is carefully accounted for against specific projects.

Last year we helped:

- village halls repair roofs and install better heating,
- sports clubs improve facilities,
- art groups buy equipment,
- music and arts groups organise events and festivals,
- brass bands, business associations, gardening groups, and many other community groups.

To apply for a grant to support your group or organisation please look at the grants page on our website. (see back page for details).

**We particularly welcome applications from groups that are often overlooked and also groups that are concerned with environmental or climate change issues and that support residents in greatest need.**



Friends of Honley Gardening  
Volunteers



Holme Valley Scouts



Folk Festival



Holmfirth Arts Festival Parade

# COMMUNITY COMMITMENTS — GRANTS

Find out how to apply and see grants we have awarded recently on our website ... or ring the office 01484 687460.  
[www.holmevalleyparishcouncil.gov.uk/Grants\\_23021.aspx](http://www.holmevalleyparishcouncil.gov.uk/Grants_23021.aspx)



## WOOLDALE WANDERERS

Wooldale Wanderers now has an amazing clubhouse! The Parish Council awarded a £5,000 grant to install a ladies' toilet and a kitchen. Paul Berry, a committee member and Club trustee, set about the task with enthusiasm.

The grant paid for materials and Paul worked pro bono (for free). Now the Parish Council has awarded a further £2,500 grant for heating. This has been completed recently. The Club is keen to be part of the local community: the "allotmenters" next door have access to the toilets now, as do the ramblers. The clubhouse is open for bookings and is interested in ideas local people have for making further use of this surprisingly stylish place. The Parish Council is proud to have played its part.

## HONLEY LIBRARY

In 2017 Honley Library was transferred as a community asset to Holme Valley Parish Council. Since then the Friends of Honley Library have worked hard to keep the building as a lending library. It is a welcoming place for all. There are book groups, children's storytelling sessions, a Lego club, Knit and Natter, and evening talks by local authors. The library is served by a Kirklees librarian and a team of volunteers. Friends of Honley Library have had grants from HVPC and other sources to help improve the building. Work so far has included insulating the ceiling and the floor, putting in LED lights and redecorating the interior. Bigger plans are afoot !!



**CONTACT US**





Facebook posts

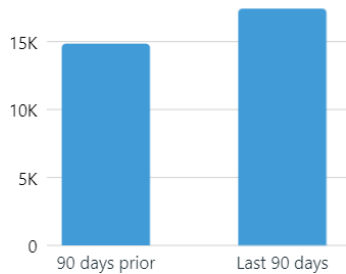
Facebook Stories

Reach

Post reach ⓘ

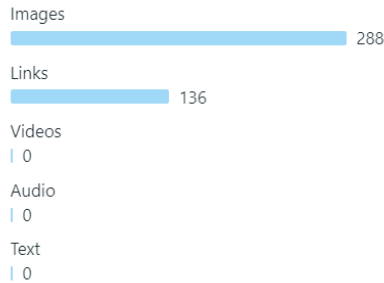
17.4K ↑ 17.4%

Total from last 90 days vs 90 days prior



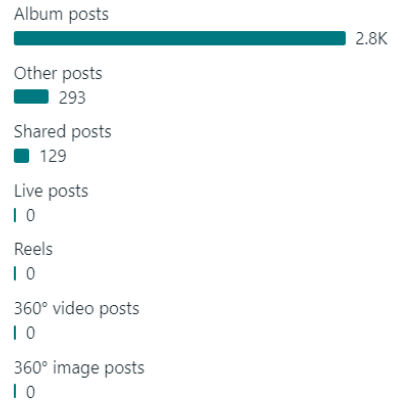
Median post reach per media type ⓘ

For posts created in the last 90 days



Median post reach per content format ⓘ

For posts created in the last 90 days

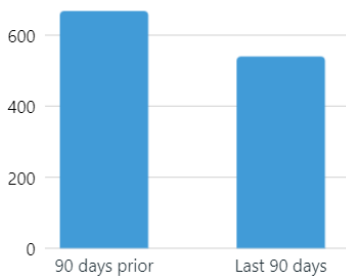


Engagement

Post reactions, comments and shares ⓘ

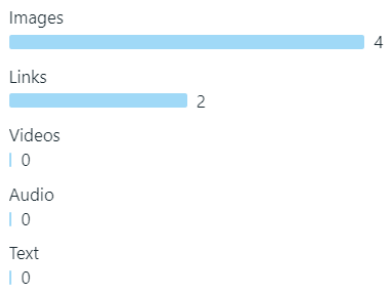
540 ↓ 19.2%

Total from last 90 days vs 90 days prior



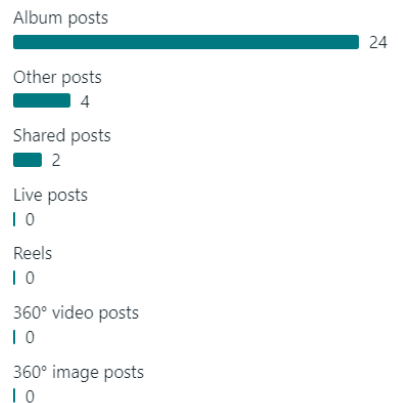
Median post reactions, comments and shares per media type ⓘ

For posts created in the last 90 days



Median post reactions, comments and shares per content format ⓘ

For posts created in the last 90 days



Top-performing organic posts

Here are posts that have performed well over the last 90 days. Understanding what's working can help you decide what to create and share next, so you can keep up the great work.

Highest reach on a post ⓘ

Facebook post  
EMERGENCY NOTICE - Ref TTRN  
15368 Closure expected until...  
22 Feb 2024, 01:37

This post's reach (8,629) is **2,917%** higher than your median post reach (286) on Facebook.

Highest reactions on a post ⓘ

Facebook post  
A very warm welcome to Tyler! a new youth worker for the Hol...  
1 Feb 2024, 05:36

This post received **7,750%** more reactions (157 reactions) than your median post (2 reactions) on Facebook.

Highest comments on a post ⓘ

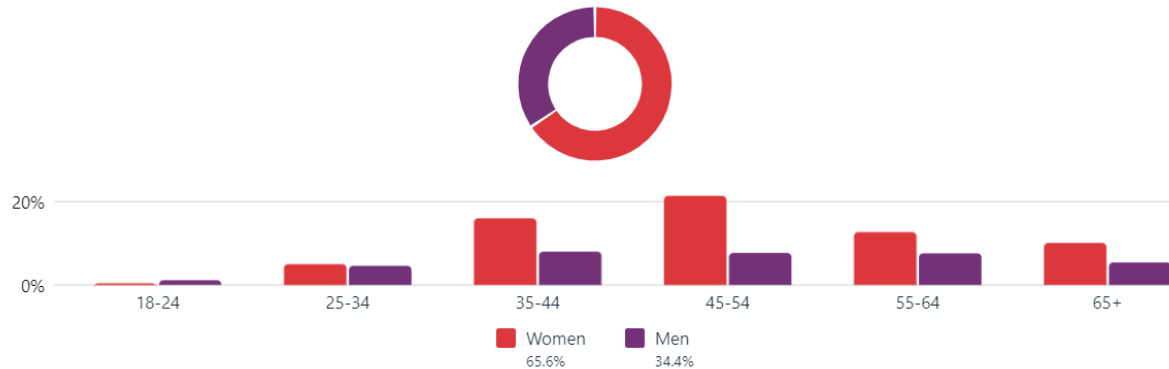
Facebook post  
A very warm welcome to Tyler! a new youth worker for the Hol...  
1 Feb 2024, 05:36

This post received 30 comments compared to your median post (0 comments) on Facebook.

Facebook followers ⓘ

912

Age & gender ⓘ



### Quote Highlights from Social Media Comments:

#### Feedback from the Christmas Trees Story:

*“This is so much appreciated, we cannot do as much as we are doing for the village of Honley without this brilliant funding to go alongside all the HBA business donations and goodwill of our community volunteers 🥰. Thank you 😊🎅🎄”*

*“Thanks so much from Honley Business Association <https://honley.info/listings/honley-business-association>. As a voluntary led group whose sole mission is to keep Honley vibrant and beautiful, we really rely on HVPCs help to attain this. Your grants help towards costs that we couldn't meet if you were not there to partner with. So massive thanks not just from HBA but from our community at large, who all benefit from your contributions.”*

*“How fabulous is this, thank you to the Holme Valley Parish Council!”*

#### Feedback from the Youth Worker story:

*“Fantastic, it's great that the Parish Council are able to support youth work in the Holme Valley.”*

*“Tyler is great - meet her in a work capacity with my project Valleys Anchor CIC. Look forward to how this develops, great news and thanks to the funding from the Holme Valley Parish Council”*

*“What a wonderful idea. Young people are so important but rarely seem to come into the provision line. Facilities and investment usually seem to go the other way. Well done HVPC”*