

# Holme Valley Parish Council

To all Members of the Service Provision Committee

You are hereby summoned to attend a Meeting of the **SERVICE PROVISION COMMITTEE** to be held on **MONDAY, 6<sup>th</sup> January 2020** in the Exhibition Room at **HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH**, at **19:30 PM** to transact the following business -

- AGENDA -

Please note that timings on the agenda are given for guidance of the Chairman and the Council only and should not be taken as the time at which discussion of a particular item will commence.

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|----------------|--|----------------|
| <b>1920 47</b> | <b>Public Question Time</b>  | <b>7.30 PM</b> |
|                | Prior to the commencement of the business session of the Committee, there will be an open session lasting 15 minutes, for members of the public to speak to Members.   |                |
| <b>1920 48</b> | <b>Public Bodies (Admissions to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014</b>   | <b>7.45 PM</b> |
|                | As Local (Parish and Town) Council meetings can be recorded, the Chairman to check if anybody wishes to record the meeting, to ensure reasonable facilities can be provided.   |                |
| <b>1920 49</b> | <b>To accept apologies for absence</b>   | <b>7.46 PM</b> |
| <b>1920 50</b> | <b>To receive Members' personal and disclosable pecuniary interests in items on the agenda</b>   | <b>7.47 PM</b> |
| <b>1920 51</b> | <b>To consider written requests for new DPI dispensations</b>  | <b>7.48 PM</b> |
| <b>1920 52</b> | <b>To consider whether items on the agenda should be discussed in private session</b>  | <b>7.49 PM</b> |
| <b>1920 53</b> | <b>To confirm Minutes of the previous meeting</b><br>- held on 21 October 2019, numbered 1920 31 – 1920 46 inclusive . <a href="#">Minutes 21 10 19</a>  | <b>7.50 PM</b> |
| <b>1920 54</b> | <b>To consider grant applications</b><br>A Grant application form the Holme Valley Transport Scheme requesting £1000.  | <b>7.51 PM</b> |
| <b>1920 55</b> | <b>Report from a representative of West Yorkshire transport to discuss the Holme Valley buses.</b><br>A discussion of the challenges inherent in managing the local routes with the available finance. The Council supports the service with £24,000 per year. To consider how the Council might improve the uptake of the service.  | <b>7.58 PM</b> |
| <b>1920 56</b> | <b>Benches.</b><br><ol style="list-style-type: none"><li>1) Consider the invitation for quotes for the maintenance of the benches, bus shelters, adopted phone boxes and War Memorials.</li><li>2) Update on survey of the condition of the benches.</li><li>3) Two requests have been received from residents. They wish to make contributions to benches that they adopt as memorial benches. One resident requests to take over maintenance of a bench and the other would like to make annual contributions toward upkeep. YLCA advice is added as a supporting document and advises that contributions can be accepted but maintenance by residents is to be avoided. The committee is to consider a policy.</li><li>4) Review the survey of benches by councillors.</li><li>5) To consider the maintenance contract for benches, shelters and phone boxes.</li></ol> | <b>8.20 PM</b> |
| <b>1920 57</b> | <b>Christmas trees.</b>  |                |

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To consider a plan for living Christmas trees in 2020. Feedback from councillors on the possible sites for each village and the views from residents.

### **1920 58 Correspondence**

**8:30 PM**

- 1) To consider an email from a resident of Holmbridge complaining that a litter bin has been removed by the Council and needs reinstating. The Resident has not had a reply from the Kirklees Council department. This bin was used by dog walkers and for general litter and currently the dog waste is left around the area.
- 2) To note that the adoption of the Hepworth phone box is progressing. The council now has a contract to sign.
- 3) Letters of thanks from community groups for the provision of Christmas trees. The committee is asked to consider developing a plan for living trees for the coming year.

### **1920 58 Scheduling of meetings**

**8:45 PM**

The clerk asks for the committee's view on merging the Service Provision meeting with the Community Asset Support Committee to rationalise the meeting schedule.

Close of meeting

*Liz Bennett*

Clerk

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