

# HOLME VALLEY PARISH COUNCIL

## CLIMATE EMERGENCY STANDING COMMITTEE

MONDAY 13 MARCH 2023

**PRESENT:** Cllr Rachel Hogley (Chair), Cllr Andy Wilson, Cllr Mary Blacka, Cllr Sarah Sheard, Mbr Greta Bradley

**APOLOGIES:** Cllr T Bellamy, Cllr D Gould, Mbr D Charlesworth, Mbr P Charlesworth, Mbr F Bennett

**ABSENT:** Cllr P Davies, Mbr A Colwill

**OFFICER:** Jen McIntosh (Clerk), Michelle Brown (Climate Emergency Co-ordinator CEC)

## DRAFT MINUTES

The Chair welcomed all present to the final meeting of the Committee.

### PUBLIC QUESTION TIME

A member of the public was present in connection with item 2223 38 as the recently appointed Holme Valley Climate Action Partnership Champion. Standing Orders were to be suspended when that item was considered to allow the member of public to contribute to the discussion of the item.

### PROCEDURAL MATTERS

#### **2223 33 Public Bodies (Admission to Meetings) Act 1960 amended by the *Openness of Local Government Bodies Regulations 2014***

The meeting was recorded by the Clerk in video format for the [HOLME VALLEY PARISH COUNCIL YouTube Channel](#). No other recordings were requested to be made.

The Clerk had omitted to include an item on apologies received and reasons. These were considered under this item.

**APPROVED:** apologies and reasons from Cllr Gould, Cllr T Bellamy, Mbr D Charlesworth, Mbr P Charlesworth and Mbr F Bennett.

Cllr Davies and Mbr A Colwill were absent.

#### **2223 34 Members' and Officers' personal and disclosable pecuniary interests in items on the agenda**

There were no Members' or Officers' personal and disclosable pecuniary interests in items on the agenda to consider.

#### **2223 35 Written requests for new DPI dispensations**

There were no written requests for new DPI dispensations to consider.

#### **2223 36 Items on the agenda to be discussed in private session**

There were no items on the agenda to be discussed in private session.

#### **2223 37 Minutes of the previous meeting**

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**NOTED:** The Minutes of the CLIMATE EMERGENCY STANDING COMMITTEE meeting held on 4 October 2022 items 2223 15 to 2223 32, **APPROVED** at FULL COUNCIL on 12 December 2022.

## PROGRESS AND ACTIONS

### 2223 38 ***If it's Not Far, Leave the Car Campaign and Cycling Event***

*The Climate Emergency Co-ordinator arrived at 7.08pm during discussion of this item.*

Next steps regarding the draft version of the Honley *If it's not far, leave the car* map, displaying walks and steps/distance to Honley centre, developed by the Hollywood Agency, were discussed.

It was planned to publish the Holmfirth and Honley maps together to maximise the impact of the publicity opportunities. Part of the function of the maps was to raise awareness of shortcuts and pathways that people might not have known about that could encourage walking and cycling for everyday journeys.

Plans for a cycling event to be held on 4 June 2023 based at Sands Recreation Ground were reported on, with contributions from the HVCAP Climate Action Champion. This fitted with the objective of the *'If it's not far, leave the car'* campaign to encourage consideration of alternative means of transport for a functional journey. Funding would come from the Transport strand of the budget 2022-23.

**RESOLVED:** to recommend to FULL COUNCIL expenditure of up to £1,000 from EMR 339 *'If it's Not Far, Leave the Car'* for the production of a Honley map design and printing of sufficient posters, subject to liaison with and sign off from the CESC Chair and Vice-Chair.

Clerk to share map with representatives of Honley Business Association for comment prior to sign off.

**RESOLVED:** to recommend to FULL COUNCIL virement of £2,000 from budget 4805 Community Mobilisation to 4815 Transport to support the Cycling Event on 4 June 2023.

**RESOLVED:** approval of expenditure of – and approval to spend - up to £2,000 from 4815 Transport strategy to support the 4 June 2023 cycling event. These monies to be placed in an EMR if not spent by 31-3-2023 to support a cycling event.

### 2223 39 **Business & Community Group Database update**

The Climate Emergency Coordinator reported that the database of businesses and community groups was not yet complete and estimated that the further work needed meant completion before June was unlikely.

It is usable and a handover to the Assistant Clerk would be facilitated. There are around 800 email contacts as things stood. An initial email contact needed to be made with database entries.

### 2223 40 **Progress report – EPIKS Cargo-bike**

A report had been received summarising use of the EPIKS Cargo-bike since purchase. Eleven local businesses were making use of the cargo-bike. Cllr Blacka to share further information regarding deliveries to date.

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The Committee welcomed the report that EPIKS was building relationships with local businesses.

One issue raised by EPIKS was the comparative weight of the cargo-bike – a lighter model would be easier to use.

**NOTED:** report into the first year of operation of the EPIKS Cargo-bike.

## **2223 41 Report on other initiatives led by members of the Committee**

Verbal updates on progress of other initiatives were provided as follows.

- Disposal of trade waste – no progress to report.
- Any community engagement / attendance at festivals etc - HVCAP had held a successful Open Day with good footfall; the Cycling Festival would be a great opportunity for engagement.
- Case Studies (Climate Emergency Co-ordinator) – 4 completed; Hepworth Football Club would need to be followed up once their solar batteries were in use; a case study based in Honley needed to be signed off – Cllr Wilson had the details and would follow this up. There was a list of possible case studies being left by the CEC as part of a handover.

Several possible projects were mooted. These would be referred on to the Climate Action, Communications and Engagement Committee, due to meet on 10 July 2023, as part of an open agenda item on ideas for climate action to be considered.

Cllr Sheard reported on the York Wood Scheme which she found inspirational. This focused on upcycling wood. This was a substantial project and would need pressure to be brought to bear on Kirklees Council to lead it.

People idling engines outside schools was suggested as an issue to be raised after the elections with Kirklees Ward Councillors.

## **COMMUNITY ENGAGEMENT**

### **2223 42 Seeking input and views from the local community**

It was reported that since declaring a Climate Emergency the Committee had sought out ways to engage with the community, including local schools.

The two local high schools were not able to put forward students to address the meeting as hoped. However, Holmfirth High students were attending an Earth Summit at Keele University in the near future; it was hoped that this would generate more interest in engaging with HVPC regarding climate action in the Holme Valley.

## **BUDGETARY MATTERS**

### **2223 43 CLIMATE EMERGENCY STANDING COMMITTEE Budget and Earmarked Reserves 2022-23 Year-to-Date**

**NOTED:** the contents of the CLIMATE EMERGENCY STANDING COMMITTEE Budget and

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Earmarked Reserves 2022-23 Year-to-Date report.

**RESOLVED:** to recommend to FULL COUNCIL virement of £2,000 from 4805 Community Mobilisation and £2,000 from 4830 Business and Economy to 4815 Transport Strategy to support a Cycling Festival and to pay for the printing of a Honley Map showing walking distances to places from Honley Centre.

**RESOLVED:** to recommend to FULL COUNCIL that any unused monies in CESC budget lines as of 31 March 2023 be placed in a new EMR for CESC Projects and that monies from EMR 339 If it's not far, leave the car be placed in this EMR and then disbanded.

## FORWARD-PLANNING FOR COUNCIL YEAR 2023-24

### 2223 44 Climate Action, Communications and Engagement Committee

The Clerk reported that at a meeting of the FULL COUNCIL on Monday 12 December 2022 it was **RESOLVED** in principle to merge the CLIMATE EMERGENCY STANDING COMMITTEE and the PUBLICATIONS AND COMMUNICATIONS STANDING COMMITTEE for the Council Year beginning May 2023, pending a review of both Committees to ensure that all responsibilities of each Committee had been covered within revised Standing Orders.

A name for the new merged committee - CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE - was **APPROVED** at FULL COUNCIL on Monday 6 February 2023.

A member wished it to be minuted that they viewed those developments as a watering down of the Parish Council's response to the climate emergency.

The Clerk presented the revised Standing Orders and Scheme of Delegation for 2023-24, setting out how the responsibilities of each of the two original committees were to be combined or allocated to other committees.

Further amendments were discussed by the Committee.

The Climate Emergency Co-ordinator role was due to cease with the appointment of an Assistant Clerk who would clerk for the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE and also for the PLANNING COMMITTEE.

The Climate Emergency Co-ordinator had resigned from the post having secured other employment, her last day of working being Tuesday 14 March 2023. A handover was in process.

An Assistant Clerk had been appointed and would start work *circa* early May, subject to employment checks.

**RESOLVED:** to approve the revised Standing Orders and Scheme of Delegation as presented, reflecting the establishment of the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE for the Council Year 2023-24, subject to the amendments listed below:

- That there should be provision for up to 6 members of the public to be non-voting CACE Committee members;
- That the Parish Council awards should reference the creation of green awards;
- That a standing item for CACE should be community input.

Clerk to contact current non-voting CESC members to invite applications for membership of CACE

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prior to the CACE meeting on 10th July 2023.

**NOTED:** the resignation of the Climate Emergency Co-ordinator.

A presentation of flowers and a card was made to the Climate Emergency Co-ordinator who was thanked for all of her hard work and effort.

## **2223 45 Climate Emergency Standing Committee 2023-24 Budget and Earmarked Reserves**

The 2023-24 Budget was presented in report form.

At a meeting of the FULL COUNCIL on Monday 12 December 2022 it was **RESOLVED** in principle to merge the CLIMATE EMERGENCY STANDING COMMITTEE and the PUBLICATIONS AND COMMUNICATIONS STANDING COMMITTEE for the Council Year beginning May 2023 and to have a 2023-24 budget for the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE based on keeping the individual budget lines of each of the two existing Committees.

The possible re-allocation of specific budget lines from the CLIMATE EMERGENCY STANDING COMMITTEE 2023-24 Budget and Earmarked Reserves to Committees other than the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE was considered.

**RESOLVED:** to allocate responsibility for all budget lines within the CLIMATE EMERGENCY STANDING COMMITTEE 2023-24 Budget and Earmarked Reserves to the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE.

## **PUBLICISING THE WORK OF THE COMMITTEE**

### **2223 46 Items for publicity**

The CLIMATE EMERGENCY STANDING COMMITTEE did not consider this item.

*Meeting ended at 9pm.*