

Holme Valley Parish Council

DRAFT MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 25 SEPTEMBER 2023

Those present:

Chair: Cllr C Greaves

Vice Chair: Cllr P Colling

Councillors: Cllr L Baylin, Cllr M Blacka, Cllr J Holmes, Cllr G Kirkby, Cllr J Liles, Cllr A Wilson

Officer: Mr R McGill (RFO/Deputy Clerk)

Also present: Mrs Jen McIntosh (Clerk)

Welcome

The Chair welcomed Councillors and Officers to this meeting of the Finance and Management Committee.

Public Question Time

No members of the public were present, and no Councillor spoke in the open session.

2324 53 **Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014**

The RFO/Deputy Clerk recorded the meeting for upload to the Parish Council's YouTube channel.

No-one else wished to record the meeting.

2324 54 **To accept apologies for absence**

NOTED: The Committee noted that Cllrs Barnett, Brook, Fenwick, Fernandes and Rylah were absent.

Cllrs Fernandes had a dispensation in place. Cllrs Barnett, Brook, Fenwick, and Rylah had tendered apologies.

RESOLVED: The Committee approved the reasons for their apologies.

2324 55 **To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda**

Cllr Blacka declared a personal interest in 2324 59 viii 19 – grant application by Friends of Cliff Recreation Ground.

Cllr Holmes declared a personal interest in 2324 59 vii 12 – grant application by Holmfirth Tech and 2324 59 viii 27 – grant application by Holmfirth Arts Festival.

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Cllr Baylin declared a personal interest in 2324 59 vii 12 – grant application by Holmfirth Tech and 2324 59 viii 15 – grant application by Choppards Community Association.

Cllr Colling stated that she was a trustee of Honley Library. Given that she was a trustee nominated and approved by the Parish Council, this was not considered an interest that needed to be declared.

2324 56 To consider written requests for new DPI dispensations

NOTED: Cllr Baylin's revised DPI had been approved by the Service Provision Standing Committee 18 September 2023 and redacted copies would be uploaded to the website in due course.

2324 57 To consider whether items on the agenda should be discussed in private session

RESOLVED: Members resolved that no item should be heard in private session.

2324 58 To confirm the Minutes of the previous Committee meeting

APPROVED: Members approved the Minutes of the Finance and Management Committee Meeting held on 21 August 2023, numbered 2324 36 to 2324 52 inclusive.

2324 59 Grants

- i. **NOTED:** Members noted the updated rolling list of grants awarded 2022-23, and the current situation regarding receipt of Grant Evaluation Forms pertinent to each award.
- ii. **NOTED:** The Committee noted the receipt of the following newly completed Grant Evaluation Forms of Finance and Management grants awarded:
 - 2021-22 Grant 22 – Hepworth Pre-school
 - 2022-23 Grant 36 – Café 100
 - 2022-23 Grant 51 – Hepworth Band (interim report)
 - 2022-23 Grant 56 – Friends of Honley Library
 - 2022-23 Grant 64 – The Nest
 - 2022-23 Grant 66 – Wooldale Community Group
 - 2022-23 Grant 68 – Honley Village Community Trust – Coronation Tea
 - 2022-23 Grant 69 – Honley Village Community Trust – Easter events
 - 2022-23 Grant 70 – Honley Village Community Trust – Magdale tree survey
- iii. **NOTED:** Members further noted the newly completed Grant Evaluation Form regarding applicants with new applications being considered at this meeting:
 - 2022-23 Grant 34 – Holmfirth Tech – kitchen
- iv. **NOTED:** Members noted the updated full rolling list of grants since 2021. This was included to allow Members to review where organisations had received multiple and possibly annual awards.

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- v. **NOTED:** The Committee noted the updated rolling list of grants awarded this Council year by this Committee against its budget lines and, in yellow, the applications which were to be considered at this meeting.
- vi. Members considered whether any of the submitted applications should not be considered for awards at the meeting. Grounds for exclusion might, for example, be:
- a. not submitting all supporting documentation
 - b. not proportionately benefitting the Holme Valley against other areas
 - c. being an organisation that has recently received an award/s
 - d. being, for example, a CIC which appears to act as a sole trader
 - e. not submitting a grant evaluation for a previous award
 - f. being a church or school
 - g. being for a project which would ordinarily be funded by a statutory body (NHS, DfE for example)
 - h. if the project is fundraising.

This list is not comprehensive.

RESOLVED: Members voted that the following applications would not be considered for an award tonight:

- Grant application 2324 59/vii/18/Meltham Cricket Club would not be considered due to being outside the Holme Valley Parish Council area. The Club would be directed back to Meltham Town Council.
- Grant application 2324 59/vii/16/Ukrainian Club would not be considered due to being outside the Holme Valley Parish Council area.
- Grant application 2324 59/vii/14/Netherthong Community Partnership would not be considered due to the fact that the award would fund the renovation of a church-owned building. The Parish Council is barred by legislation from making awards to Churches.
- Grant application 2324 59/viii/30 Crafters Cottage would not be considered due to the application lacking supporting documentation.

The Chair said that consideration would be given to refer some applications, as they arose, to the CACE (Climate Action, Communications and Engagement) Committee for potential funding from their budgets where there was a clear climate action element to the application.

Signed: _____

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Grant Applications

The Chair pointed out that, as part of the considerations of grants, the Committee might wish to consider where awards are offered as rolling, multi-year awards.

vii. Community Assets Grants

8. The Committee considered a grant application from Brockholes Village Trust for £588 towards a heat loss survey. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings.
RESOLVED: Brockholes Village Trust were awarded £588 towards a heat loss survey.
RESOLVED: This award would be referred to CACE for consideration that funding may come in whole, in part, or not at all from its budget lines.
9. The Committee considered a grant application from Cartworth Moor Cricket Club for £3,038 towards ceiling cladding and LED lighting. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings.
RESOLVED: Cartworth Moor Cricket Club were awarded £3,038 towards ceiling cladding and LED lighting.
RESOLVED: This award would be referred to CACE for consideration that funding may come in whole, in part, or not at all from its budget lines.
10. The Committee considered a grant application from Honley Silver Band, for £1,441.20 towards replacement chairs at the band room. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings.
RESOLVED: Honley Silver Band were awarded £720.60 towards replacement chairs.
11. The Committee considered a grant application from Wooldale Wanderers AFC for £2,500 towards 6 energy efficient heaters. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings.
RESOLVED: Wooldale Wanderers AFC were awarded £2,500 towards 6 energy efficient heaters.
RESOLVED: This award would be referred to CACE for consideration that funding may come in whole, in part, or not at all from its budget lines.
12. The Committee considered a grant application from Holmfirth Tech for £12,348.69 towards refurbishing “The Rock Room”. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings.
RESOLVED: Holmfirth Tech were awarded £5,000 towards refurbishment of The Rock Room.

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13. The Committee considered a grant application from Upperthong Village Hall for £4,500 towards roof repairs to the Hall. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings.
RESOLVED: Upperthong Village Hall was awarded £4,500 towards roof repairs.
RESOLVED: This award would be referred to CACE for consideration that funding may come in whole, in part, or not at all from its budget lines.
14. **RESOLVED:** As above, a grant application from Netherthong Community Partnership for £5,000 towards repairs of the plaster and to decorate the community hall was not considered.
15. The Committee considered a grant application from Choppards Community Association, for £1,500 towards new tables and chairs. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings.
RESOLVED: Choppards Community Association was awarded £1,500 towards new tables and chairs.
16. **RESOLVED:** As above, a grant application from Huddersfield Ukrainian Club for £5,000 towards a children’s communal area at the Huddersfield base was not considered.
17. The Committee considered a grant application from Honley Village Community Trust for £2,250 towards improving access and biodiversity at Magdale Dam. The legal power for this would be Public Health Act 1875 S164, Open Spaces Act 1906, Local Government Act 1972 Sch14 para 27.
RESOLVED: Honley Village Community Trust was awarded £2,250 towards improving access and biodiversity at Magdale Dam.
RESOLVED: This award would be referred to CACE for consideration that funding may come in whole, in part, or not at all from its budget lines.
18. **RESOLVED:** As above, a grant application from Meltham Cricket Club for £5,000 towards an all-weather cricket practise facility was not considered.

Signed: _____

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viii. Community Benefits Grant – projects, events, other

19. The Committee considered a grant application from Friends of Cliff Recreation Ground, for £427 towards its Carols on the Cliff event. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments.
RESOLVED: Friends of Cliff Recreation Ground was awarded £427 towards its Carols on the Cliff event.

There was some confusion regarding an underspend of a previous award. The Friends would return that underspend to the Parish Council in due course.

The Parish Council considered whether to make an award of a rolling, multi-year grant.
RESOLVED: The Committee resolved to award £500 to the Friends of Cliff Recreation Ground towards its Carols on the Cliff event in 2024-25 and annually for the full term of this Council.

20. The Committee considered a grant application from Square Peg for £810 towards art materials, music sessions and room hire. The legal power for this would be Local Government Act 1972 S145 – provision of support of the arts.
RESOLVED: Square Peg was awarded £810 towards art materials, music sessions and room hire.
21. The Committee considered a grant application from Hepworth Band for £1,244 towards free band workshops and performances with youth groups. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments and support of the arts.
RESOLVED: Hepworth Band was awarded £1,244 towards free band workshops and performances with youth groups.
22. The Committee considered a grant application from Honley Village Community Trust for £910 towards Welcome Club activities and equipment. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments.
RESOLVED: Honley Village Community Trust was awarded £910 towards Welcome Club activities and equipment.
23. The Committee considered a grant application from Hade Edge Residents Association for £1,500 towards a marquee and sound system for the village gala. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments.
RESOLVED: Hade Edge Residents Association was awarded £1,500 towards a marquee and sound system for the village gala.

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24. The Committee considered a grant application from Holmfirth Festival of Folk, for £1,500 towards traffic management and insurance at the Festival. The legal power for this would be Local Government Act 1972 S145 – provision of support of the arts.

RESOLVED: Holmfirth Festival of Folk was awarded £1,500 towards traffic management and insurance.

The Parish Council considered whether to make an award of a rolling, multi-year grant.

RESOLVED: The Committee resolved to award £1,500 to Holmfirth Festival of Folk towards traffic management and insurance in 2024-25 and annually for the full term of this current Council.

25. The Committee considered a grant application from Holmfirth Forward for £1,050 towards the town centre map they have produced. The legal power for this would be Local Government Act 1972 S144 – contribute to the encouragement of tourism.
- RESOLVED:** The Committee resolved not to make an award in respect of this application.

26. The Committee considered a grant application from Holmfirth Women’s Institute for £388 towards equipment for outdoor events. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments.

RESOLVED: The Committee resolved to award £388 to Holmfirth Women’s Institute towards equipment for outdoor events.

27. The Committee considered a grant application from Holmfirth Arts Festival for £2,000/year over three years for its Flow arts project at the River Holme. The legal power for this would be Local Government Act 1972 S145 – provision of support of the arts.

RESOLVED: Holmfirth Arts Festival was awarded £1,500 towards its Flow arts project at the River Holme.

The Parish Council considered whether to make an award of a rolling, multi-year grant.

RESOLVED: The Committee resolved to award £1,500 to Holmfirth Arts Festival towards its Flow arts project at the River Holme for two further years 2024-25, 2025-26.

28. The Committee considered a grant application from St David’s Church Holmbridge Organ Group for £400 towards a Woofyt Organ Workshop to schoolchildren and marginalised adult groups like Square Peg. The legal power for this would be Local Government Act 1972 S145 – developing and improving knowledge of the arts.

RESOLVED: The Committee resolved not to make an award in respect of this application due to the group being constituted and presented as a Church group. The group were advised to apply as an informal, not-for-profit group separate from the Church.

29. The Committee considered a grant application from Honley Village Community Trust for £405 towards a Magdale map. The legal power for this would be Local Government Act 1972 S144 – contribute to the encouragement of tourism.

RESOLVED: Honley Village Community Trust was awarded £405 towards a Magdale map.

30. **RESOLVED:** As above, a grant application from Crafters Cottage CIC for £1,179.50 towards subsidised crafts classes for the Holme Valley was not considered.

Signed: _____

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- 31.** The Committee considered a grant application from Holmfirth Chess Club for £784.94 towards new chess equipment. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments.
RESOLVED: Holmfirth Chess Club was awarded £784.94 towards new chess equipment.
- 32.** The Committee considered a grant application from Honley Village Community Trust for £850 towards a children’s Christmas party. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments.
RESOLVED: Honley Village Community Trust was awarded £850 towards a children’s party.
- 33.** The Committee considered a grant application from Arts for Health for £1,500 towards equipment for music and animation projects. The legal power for this would be Local Government Act 1972 S145 – provision of support of the arts.
RESOLVED: Arts for Health was awarded £1,500 towards equipment for music and animation projects.
- 34.** The Committee considered a grant application from Honley Village Community Trust for £1,000 towards Christmas wreath-making workshops. The legal power for this would be Local Government Act 1972 S145 – provision of support of the arts.
RESOLVED: Honley Village Community Trust was awarded £500 towards Christmas wreath-making workshops.
- 35.** The Committee considered a grant application from Umbrella Yoga CIC for £1,500 towards accessible yoga sessions. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments.
RESOLVED: The Committee resolved not to make an award in respect of this application.
- 36.** The Committee considered a grant application from Honley Village Community Trust for £390 towards children’s arts and crafts workshops. The legal power for this would be Local Government Act 1972 S145 – provision of support of the arts.
RESOLVED: Honley Village Community Trust was awarded £390 towards children’s arts and crafts workshops.
- 37.** The Committee considered a grant application from Holme Valley Community Land Trust for £1,464 towards raising awareness or low energy affordable homes. The legal power for this would be Local Government Act 1972 S111, S137 – Power to act for the benefit of the community by tackling and promoting awareness of environmental issues.
RESOLVED: The Committee resolved not to make an award in respect of this application.
- 38.** The Committee considered a grant application from Past Truisms for £840 towards producing a Legends of the Holme Valley booklet for schools and adults. The legal power for this would be Local Government Act 1972 S137 – Power to incur expenditure where the Parish Council does not have a clear power.
RESOLVED: The Committee resolved not to make an award in respect of this application.

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39. The Committee considered a grant application from fairandfunky CIC for £1,500 towards climate change workshops for x10 Holme Valley schools. The legal power for this would be Local Government Act 1972 S111, S137 – Power to act for the benefit of the community by tackling and promoting awareness of environmental issues.
RESOLVED: fairandfunky was awarded £750 towards climate change workshops for x10 Holme Valley schools. The Committee hoped that the group would carry through the full project and would seek the remaining £750 from elsewhere and potentially from other grant-awarding bodies.
40. The Committee considered a grant application from Holmfirth Film Festival for £500 to launch the Holme Valley Culture Voucher scheme for 18-year-olds. The legal power for this would be Local Government Act 1972 S145 – provision of support of the arts.
RESOLVED: Holmfirth Film Festival was awarded £500 towards its Culture Voucher scheme for 18-year-olds.
41. The Committee considered a grant application from Yorkshire Wellbeing Group for £1,123 towards craft therapy sessions for isolated people. The legal power for this would be Local Government Act 1972 S145 – developing and improving knowledge of the arts and the crafts which serve the arts.
RESOLVED: The Committee resolved not to make an award in respect of this application.
- ix. **NOTED:** Members noted that the next grants cycle of this Committee will be February 26th 2024 with a closing date of January 31st 2023 for applications.

2324 60

Payments and Chair's Expenses

- i. **NOTED:** The Committee noted that the Chair's Expenses budget is £1,000 annually, and that nothing had been spent from this budget yet.

A new policy regarding Chair's Expenses will go before Council 9th October 2023 deferred from 26th June 2023.

- ii. The Committee considered the draft Parish Council Chair's Expenses Policy produced by the Clerk for recommendation to full Council.

RESOLVED: The Committee resolved to recommend the draft Parish Council Chair's Expenses Policy produced by the Clerk for recommendation to full Council.

The Committee considered the draft month-to-date Schedule of Payments for September 2023.

RESOLVED: The Schedule of Payments was approved to be paid.

Signed: _____

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Financial Statements

NOTED: The Committee noted the following accounting summaries

i. For August 2023:

- (1) Bank Reconciliations All Accounts (to end 31 August 2023)
- (2) Cash Books All Accounts Receipts and Payments (to end 31 August 2023)
- (3) Trial Balance (to end 31 August 2023)
- (4) Balance Sheet (to end 31 August 2023)
- (5) Cash and Investment Reconciliation (to end 31 August 2023)
- (6) Schedule of Payments (to end 31 August 2023)
- (7) VAT Return – quarter-to-date (not for submission).

ii. Income and Expenditure by Budget Heading

NOTED: Councillors reviewed the draft Income and Expenditure report for the financial year-to-date 2023, and the RFO/Deputy Clerk's report as below.

Notes:

- On the income side, the Parish Council has received 50% of 1076 Precept and 50% of 1078 Special Expenses Grant as agreed with Kirklees Council. The next instalments as stated will be in early November. 100% of 1200 Allotment Rents and 100% of 1300 Garage Income has been received. Around five months into the year, we have received 44% of projected donations on 1092 Donations - Holmfirth Toilets so that is on target. The Parish Council has received 210% of its projected income from 1090 Interest on Investments, so that was very much under-calculated, but better under-calculated than over-.
- The tenant of the shop unit next to Holmfirth toilets continues to pay his rent and electricity recharge in a timely fashion. However, he has surrendered his lease. 1250 Gartside Building.

On the expenditure side, some things the RFO/Deputy Clerk would like to highlight:

- Salaries and oncosts are on target at 40% 5 months into the year.
- 4060 Staff Training is already at 81% of the annual budget after five months. The Staff Training policy does state, "If enrolment for CiLCA training is anticipated then this amount will need to include an extra £800." This was not, however, committed in the original budget as it was set for this year. The Parish Council might consider creating an earmarked reserve to cover this.
- 4225 Elections has spent £24,860 against a budget of £29,789. This expenditure was markedly higher than the previous full Council election.
- 4235 Insurance is significantly over-budget.
- 4310 Holmfirth Civic Hall - projects is likely to be very significantly over-budget. It is currently £7,317 in deficit, and Service Provision is to ask for a minimum of £12,500 to fund repairs to the flat roof between The Civic and the Drill Hall.
- 4610 Publications and Publicity This records the £1,000 to sponsor Honley Show programme which Council approved would come from general reserves. Members need to be aware of this when calculating available spending in that budget line, - ie there is £3,850 remaining.

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- 4710 New Mill Churchyard is at 68% of the annual budget. Expenditure is normally in the summer months, but one suspects that this budget may be in the red in due course. This budget amount will probably need increasing in next year's budget.
- Other than these, most budget lines are on target. There are perhaps more concerns that some major budgets will be significantly underspent at the year's end without a clear, strategic focus. As in previous years, this applies to the climate emergency budget lines.

Members considered any further actions on income and expenditure against budget.

iii. Report on general reserves

The RFO/Deputy Clerk reported on the Parish Council's general reserves. Whilst, as recorded in the Trial Balance record, the Parish Council currently had £132,912 in general reserves, this did not give an accurate picture of the real position. A number of recent resolutions from Committees had involved recommending to Council creating earmarked reserves which would be immediately deducted from general reserves (CACE COVID memorial £5,500; CACE Holme Moss Topograph £5,062; Staffing £5,500 to cover the pending pay award). In addition, there had been a number of overspends (or anticipated overspends) on budget lines which will come from general reserves (insurance £1866; The Civic fire escape £7,300; The Civic roof anticipated £12,500+; Christmas trees). Accounting for all these would mean that, the level of general reserves would be around 27%, much lower than the current recorded level (37%). This does not account for the budget lines which will likely be underspent, - like Elections, for example. The true picture will only become clear as we reach the end of the financial year, but the RFO did want to make sure that Members are aware that there is little leeway in general reserves for large, unexpected expenses.

Signed: _____

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iv. Earmarked Reserves

NOTED: Members noted the RFO's report on earmarked reserves here:

The earmarked reserves as presented represented the situation year-to-date.

Councillors reviewed this first report of the year-to-date 2023-24:

- i. EMR 323 Other Community Assets in the Holme Valley now consisted solely of £2,017 for 10th Holme Valley (New Mill) Scouts (towards a new scout hut).
- ii. The 325 EMR Election Fund is at £0, as £19,789 had been moved into the budget to pay towards this year's elections. The Parish Council would need to build this reserve back up to £30,000 for the next elections cycle.
- iii. 329 EMR Holmfirth Civic Hall is now at 0 following the expenditure of £10,000 towards the fire escape and the condition survey.
- iv. 335 EMR Honley Library Energy is also now at 0 following the expenditure of £10,000 on energy efficiency measures.
- v. £15,000 remained in 332 EMR Honley Library.
- vi. £50,000 remained in 338 EMR Children's Playgrounds and the Parish Council previously approved working with Kirklees Council on this as a co-funding priority.
- vii. As agreed at the end of last year, all Climate Emergency Committee reserves had been dis-consolidated and the underspend on that Committee's budgets 2022-23 had been added to a newly created earmarked reserve 341 EMR Climate Emergency Projects.
- viii. Two earmarked reserves for the Planning Committee had been created from its planned underspend, - 342 EMR Holmfirth Market (£3,000) and 343 EMR Road Safety (£7,000). There will be an expenditure of £3,675 from the latter reserve; an order has been placed for a mobile road safety speed indicator device (SID) and attendant costs. This is already approved by Council. But this may not be quick.

The RFO/Deputy Clerk reported that new earmarked reserves could be constituted by Council as it sees fit at any Council meeting from general reserves or from reconfiguring existing earmarked reserves. Given the dwindling general reserves, the Parish Council may need to consider deconsolidating earmarked reserves in the future to fund projects. Members considered any further actions on earmarked reserves.

2324 62 Annual Governance and Accountability Return (AGAR) 2022-23

NOTED: The Committee noted that the AGAR is still with the external auditor.

2324 63 Tenancies

NOTED: The Committee noted that the tenant of the shop unit adjoining Holmfirth Toilets had opened the unit as a shop, but it had not been profitable, in part due to the poor summer weather. The tenant was, hence, to give up the lease on the unit. The Clerk was looking into alternatives with the Service Provision Committee.

Signed: _____

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2324 64 Internal Control Check

NOTED: The Committee noted that Cllr Liles had undertaken the Internal Controls Check for the quarter APR-JUN 2023 on 17 August 2023. The Parish Council thanked her for doing this. Cllr Liles reported that she found no issues with the Parish Council's accounts.

2324 65 Banking

- i. **NOTED:** The RFO reported that he had received the blank, bank mandate change forms for the CCLA Public Sector Deposit Fund. The mandated Councillors will be Cllrs Blacka, Colling and Greaves.
- ii. **NOTED:** With regard to the bank mandates for the Handelsbanken account, Cllr Colling and Cllr Greaves had completed the paperwork to be added to the mandate. However, Handelsbanken had reported that, as we are to close the account, adding two new Councillors to the mandate will take some time regarding identity and address checks and, therefore, delay the closure. Handelsbanken advised that we should use currently mandated Councillors to close the account, - these are: Cllr Blacka and former-Cllrs Hogley and Pogson. Former-Councillor Hogley had said she will sign the letter to authorise closure of the account with Cllr Blacka as the primary signature. Handelsbanken suggested that closing the account would be relatively quick once they receive the letter.
- iii. **NOTED:** The RFO/Deputy Clerk reported that he had not started the process to join Unity Trust yet. He will delay this until the Handelsbanken account is closed and the money moved to the current HSBC working account.

2324 66 Financial Records for the website

NOTED: Members noted that the financial records for August 2023 had been added to the website.

2324 67 Identification of Holme Valley Parish Council and Finance and Management Committee priorities and key actions 2023-27

The chair of Holme Valley Parish Council had signalled her intention to table a motion regarding the identification of key priorities for full Council and, within that, of each of the Standing Committees, for the term 2023-27. This will go to full Council 9 October 2023. At the last meeting of this Committee, priorities of the Committee were identified. The RFO/Deputy Clerk had populated the proforma with the identified priorities. The Committee considered the Committee's priorities as presented.

RESOLVED: The Committee approved the Committee's priorities as presented for submission to full Council 9 October 2023.

Signed: _____

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2324 68 Recommendation from CACE to act as a grant-awarding Committee

The Climate Action, Communications and Engagement Committee had proposed that it be established 2024-25 as a grant awarding Committee. The Finance Committee was asked to consider this and, potentially, to recommend it to Council.

RESOLVED: The Finance and Management Committee resolved not to recommend to full Council that the CACE Committee becomes a grant-awarding Committee.

2324 69 Publicising the work of Holme Valley Parish Council

The Committee considered recent events or news that this Committee wishes to publicise via the press, Parish Council website or social media.

RESOLVED: Grants awarded at this meeting would be publicised, as well as the timeframe of the next grants cycle in February 2024.

The meeting closed at 2145hrs.

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Chair

Signed: _____