

Holme Valley Parish Council

DRAFT Minutes of the **PLANNING STANDING COMMITTEE** held at **HONLEY LIBRARY, WEST AVENUE, HONLEY HD9 6HF** on **MONDAY 15 JULY 2024** at **700pm**.

In Attendance:

Chair: Cllr Mary Blacka

Vice Chair: Cllr Andy Wilson

Cllr Isaac Barnett, Cllr Pat Colling, Cllr Tom Dixon, Cllr Steve Ransby

Approved Apologies:

Cllr Damien Brook, Cllr Andrew Fenwick, Cllr Donald Firth

Absent:

Cllr Jo Liles

Welcome

Open Session at Planning

No members of the public were present for the public session, however 2 members of the public did arrive at 7.25pm for item 2425 70 (iv).

2425 61 Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014 on 6 August 2014

The meeting was already being recorded by the Officer for public broadcast via the Holme Valley Parish Council YouTube channel.

As Local (Parish and Town) Council meetings can now be recorded, the Chair checked if any members of the public wished to record the meeting, to ensure reasonable facilities could be provided.

Resolved: No one else wished to record the meeting.

2425 62 To accept apologies for absence

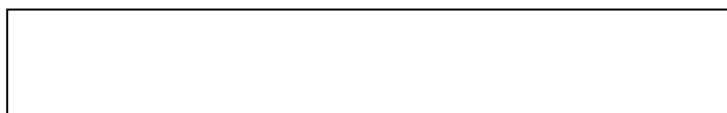
Cllr Brook, Cllr Fenwick and Cllr Firth were absent from the meeting and had sent apologies.

Cllr Liles was absent.

Resolved: The reasons for Cllr Brook's, Cllr Firth's and Cllr Fenwick's apologies were approved by the Committee.

2425 63 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda

Cllr Wilson declared a personal interest under item 2425 68, application numbers 2425/04/02, 2425/04/05 and 2425/04/11.



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Cllr Ransby declared a personal interest under item 2425 68, application number 2425/04/13.

2425 64 To consider written requests for new DPI dispensations

None were received.

2425 65 To consider whether items on the agenda should be discussed in private session

Resolved: The Committee resolved that no items would be taken in private session.

2425 66 To Confirm the Minutes of the Previous Meeting

Approved: The Minutes of the Planning Committee meeting held on 17 June 2024, numbered 2425 41 – 2425 60 inclusive were approved by the Committee.

2425 67 Completed Kirklees Planning Applications List

Noted: The list of Kirklees planning applications 14 May 2024 to 11 June 2024 updated with the views of the Committee was noted by the Committee.

2425 68 Kirklees Council - New Planning Applications

The Committee considered the new or amended applications received from Kirklees Council 11 June 2024 to 9 July 2024 inclusive – List 2425-04.

Resolved: That the Planning Committee's comments on the above applications be forwarded to Kirklees Council by the Assistant Clerk.

Resolved: A review of the approach to considering planning applications will be added to the agenda for the next Planning Committee meeting.

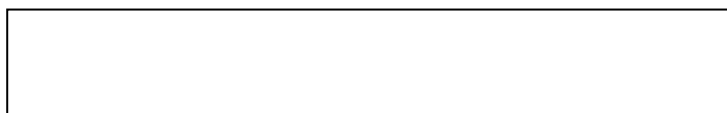
In addition to the list of applications to consider as a statutory consultee the Planning Committee was also asked to look at application 2024/CLD/91320/W in Upperthong for a certificate of lawfulness at the request of a resident.

Resolved: No further action at this time.

During this item members of the public arrived to speak about item 2425 70 (iv).

Resolved: At this point the Committee resolved to suspend standing orders to bring forward item 2425 70 (iv), and to allow for the members of the public to contribute to the discussion.

2425 70 (iv) Development at Hinchcliffe Mill



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The residents wished to raise concerns about vegetation clearance at the development site at the former mills in Hincliffe Mills.

Resolved: The Committee resolved to pursue the matter with Kirklees Councillors. An action for Cllr Wilson was to draft a communication with support from the Assistant Clerk.

2425 69 Kirklees Council - Planning Officers' Decisions

Noted: The list of Decision Notices issued by Kirklees Council for the period 11 June 2024 to 9 July 2024 inclusive was noted by the Committee.

2425 70 Neighbourhood Planning and Reviewing Parish Council Outcomes

i. Holme Valley Neighbourhood Development Plan – Action Plan Progress

At the meeting of the Planning Committee on 17 June 2024 an action for Cllr Blacka was to review progress on the NDP Action Plan from 2022 and report back to the committee.

Cllr Blacka updated the committee on progress and estimated that work would continue over the summer months ready for further discussion at the committee meeting on 16 September 2024.

ii. Purchase and placement of additional SID for the Holme Valley

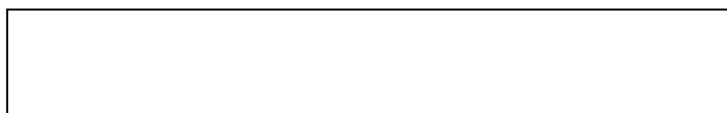
- At the full Council meeting on 27th March 2023 councillors approved the expenditure of up to £5,000 on a mobile speed indicator device (SID). At a meeting of the planning committee on 11 March 2024 Cllr Wilson reported that the SID was now active within the scheme for Holme Valley South. The Parish Council is still to be invoiced for the first SID.
- At a meeting of the planning committee on 5 February 2024 Cllrs resolved that the clerking team would progress the purchase of a second SID for the Holme Valley.
- On 5 July 2024 an email was received confirming that Kirklees had received delivery of the second device and were aiming to install in a Holme Valley North location in approximately 2 weeks.

Action: An action for the Assistant Clerk is contact Honley School when the device is in place to arrange for a news story about the students' campaign on road safety.

Action: An action for the Assistant Clerk is to contact HVPC councillors for suggestions of locations for the mobile SIDs.

Action: An action for the Assistant Clerk is to contact Cllr Crook regarding data from the SID that is now in circulation in Holme Valley South.

iii. Traffic calming



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- The Assistant Clerk on 13 May 2024 ordered a set of six Think Before You Park bollards, for Brockholes School. The cost is £474 plus £94.80 VAT (which the Parish Council reclaims) totalling £568.80.
- Confirmation that the order will be shipped by 12 July 2024 was received on 05 July 2024.

The Assistant Clerk reported that a delivery dispatch note had been received on 15 July 2024.

2425 71 Peak District National Park Authority

- No new or amended applications were received from the Peak District National Park Authority planning applications 14 May 2024 to 11 June 2024 to be updated with the views of the Committee.
- No new or amended applications were received by Peak District National Park Authority 11 June 2024 to 9 July 2024 inclusive.
- **Noted:** The new decision notices from the Peak District National Park received in the period 11 June 2024 to 9 July 2024 was noted by the Committee.
- **Noted:** The new system for reporting planning breaches launched by the Peak District National Park Authority was noted by the Committee.

2425 72 Ongoing highways campaigns, including unmade roads, green lanes and byways of the Holme Valley

The ongoing campaigns are:

- Ramsden Road**
- Cartworth Moor Road**
- Cheesegate Nab**
- South Lane**

Cllr Wilson and the Assistant Clerk reported that a TTRO had been received in relation to the repair of a burr wall on South Lane.

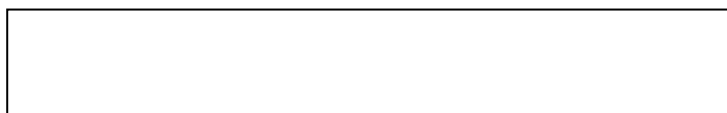
Cllr Wilson also gave updates received from Kirklees Highways on the situation at Ramsden Road.

Action: An action for the Assistant Clerk is to ascertain whether this repair relates to the same ongoing issue at South Lane.

2425 73 Planning Policy and Guidance

At the Planning Committee meeting on 17 June 2024 the committee resolved that the committee would accept the offer of a meeting with the Kirklees Heritage Team Lead in September 2024.

The Assistant Clerk reported that correspondence had been sent to accept the offer but



that no possible dates had yet been received.

At the Planning Committee meeting on 17 June 2024 the committee resolved that the committee would write again to Kirklees planning in response to the email about the publication of pre-application advice. Cllrs Blacka, Liles and Wilson have drafted a response sent on 9 July 2024.

Noted: The letter to Kirklees planning department about the publication of Pre-application advice was noted by the Committee.

2425 74 Design Code

Prior to the meeting Cllr Ransby had shared a draft text copy of the Shop Front Design Guide with Committee members.

Cllr Ransby updated the Committee on progress and outlined the next steps for the artwork and management of the document.

Committee members gave feedback on the document in their discussions.

2425 75 Place Standards, Holmfirth Blueprint, Holmfirth Town Centre Access Plan

At the Annual Council Meeting, 13 May 2024, the Parish Council **resolved** that the Planning Standing Committee should look to better engage with Kirklees officers and stakeholders in respect of the Holmfirth Blueprint.

At a previous meeting of the planning committee on 20 May 2024 it was **resolved** that Cllr Blacka would contact Cllr Moses Crook regarding the best way forward including contacting key officers/directors concerning the Holmfirth Blueprint.

Cllr Blacka updated on progress with Kirklees Councillors and the appointment of a liaison officer for the town centre upgrade works.

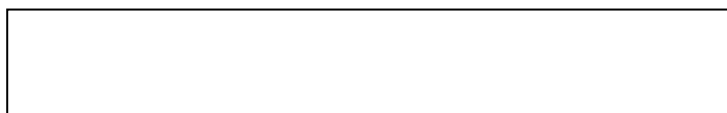
Action: An action for Cllr Blacka is to set up a meeting about the Blueprint with Holme Valley South Kirklees Councillors and the Committee.

Action: An action for the Assistant Clerk is to invite Matt Jukes, the liaison officer for the Town Centre upgrade works to meet with the committee.

2425 76 Kirklees Local Plan Review

In October 2023 it was announced that Kirklees would conduct a review of the Local Plan affecting all wards in Kirklees. A timetable for the review was approved by Kirklees Council on 12 March 2024.

The committee discussed possible approaches to the consultation and the possible impact of national planning reviews.



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Resolved: A Working Group formed on Cllr Blacka (Chair), Cllr Ransby, Cllr Colling, and Cllr Wilson will coordinate the work around the Kirklees Local Plan Review and the response from Holme Valley Parish Council.

Action: An action for the Assistant Clerk is to include "Create Streets" in the committee agenda for 12 August 2024.

2425 77 Representation at Kirklees Public Rights of Way (PROW) Forum

The next PROW forum meeting will be held on Monday 23 September 2024, 7pm to 9pm at Huddersfield Town Hall Reception Room.

Resolved: Cllr Green will continue to be the Holme Valley Parish Council representative to the Kirklees PROW Forum.

2425 77 Committee Budget 2024-25

- The Planning Committee has one budget line under its remit. This is 4505 Neighbourhood Plan. At the start of the Council year, the budget contains £1,500. No expenditure has come from this budget line.

In earmarked reserves, the Committee oversees one fund:

- £12,052 in the EMR 343 Road Safety.
- Of this, up to £10,000 has been committed to the purchase of 2 SIDs which have not yet been invoiced for.

The Deputy Clerk prepared a report on the committees expenditure against budget line 4505 Neighbourhood Plan and EMR 343 Road Safety to the end of June 2024.

Noted: The contents of budget line 4505 Neighbourhood Plan and EMR 343 Road Safety was noted by the Committee.

2425 78 Display Equipment for the Exhibition Room

The Assistant Clerk presented a number of options for providing display screen equipment for future planning meetings and for use by the wider Parish Council.

Action: An action for the Assistant Clerk is to locate existing projector equipment to trial at a future committee meeting.

2425 79 Publicising the work of Holme Valley Parish Council

The Assistant Clerk updated on recent and planned publicity.

Close 8.59