

Holme Valley Parish Council

Draft MINUTES OF THE MEETING OF THE COMMUNITY ASSETS SUPPORT COMMITTEE HELD ON MONDAY 19 OCTOBER 2020 , 19:00 PM held with an online platform.

Those present:

Chairman: Cllr P Colling

Councillors: Cllrs K Bellamy, M Blacka, J Brook, T Dixon, S East, R Hogley, J Roberts, D Carre.

Officer: Mrs Liz Bennett

Public Bodies (Admissions to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014

As Local (Parish and Town) Council meetings can be recorded, the Chairman checked if anybody wished to record the meeting, to ensure reasonable facilities could be provided. The meeting is being recorded as a zoom meeting and stored will be published on You Tube in due course.

Public Question Time

Four members of the public were present.

The Chair of the Holmfirth Civic Hall Community Trust gave a brief verbal report on the Hall following the Covid restrictions and subsequent successful applications to get grants to support the Hall.

A representative of the Brockholes School explained the route the school had taken in approaching the Council for funding in order to build an all-weather extension to the School.

Two representatives from the Friends of Honley Library gave a summary of the current negotiations with the Kirklees Council on the progress of the Library to the ownership of the Holme Valley Parish Council. (this is recorded under item 2021 40)

2021 27 To accept apologies for absence

None received. All members present.

2021 28 To receive members' personal and disclosable pecuniary interests in items on the agenda

Cllr K Bellamy expressed an interest as a member of the Civic Hall Community Trust . Cllr S East expressed a personal interest in Honley Library and Cllr P Colling said that she was a member of the Friends of Honley Library.

2021 29 To Receive Officers' interests in items on the agenda.

None reported.

2021 30 To consider written requests for new DPI dispensations

None received.

2021 31 To consider whether items on the agenda should be discussed in private session

Resolved; no items to be discussed in private session.

2021 32 To accept the minutes of the C.A.S.C meeting on 22 JUNE 2020 numbered 2021 01 to 2021 26

Holme Valley Parish Council

RESOLVED: To accept these minutes as a true record.

Cllr P Colling gave thanks to Cllr T Dixon for his able chairmanship of the Committee over the past 18 months.

2021 33 Holmfirth Civic Hall

Noted; the report from Holmfirth Civic Hall Community Trust .

A report from the Holmfirth Civic Hall Community Trust described how the Hall was able to re-open with Covid Restrictions . Some grants had been obtained to help with running costs. The trust thanked the Council for the financial support given at the beginning of the lockdown period. The staff were furloughed part time. The main renovations to the toilet block had been put back to January 2021 and there might be a further need for funding to support this. There were other minor repairs planned which could be funded from reserves. The Trust had recently undertaken a re-branding exercise to enhance the appearance of the Hall and to encourage new hirers.

2021 34 Sub lease to the HCHCT

Noted; that the lease for the sublease of the building to the Holmfirth Civic Hall Community Trust was completed on 24 July 2020.

2021 35 The lease arrangement for the renting of office space form the HCHCT to the Parish Council

Noted; that this lease is currently nearing completion.

2021 36 To Consider nominating a second Councillor to act as a representative to the Civic Hall Community Trust.

Resolved; that no member of the committee was able to take this on at present but the matter would be revisited. In the meantime, Cllr K Bellamy continues to support the Trust.

2021 37 Holmfirth Public Conveniences

The committee noted the report form the maintenance contractor and his staff on the reopening of the toilets after Covid restrictions were relaxed in July 2020.

Resolved; 1) that the toilets remain open with just the one cubicle at the present time.
2) that the committee is not minded to change the configuration of the toilets at the present time. The extra capacity is required for festivals and events in Holmfirth.
3) The committee is not minded to have a café outlet at the location at this time.
4) The committee is content with the presentation of the current toilet provision.

The toilets had been vital in the Covid era when no shops or bars were open. Any decisions regarding altering the facilities could be re-visited after a year of normal opening and after noting the effect of the new drinking water tap.

Additional Item: The owner of the Retail outlet adjacent to the toilets has requested that funding be made available for some alterations to enhance the heat retention in the shop. While some councillors reminded the committee that the lease stipulated that the space was accepted as seen in return for a rent holiday, it would be reasonable to consider the request if

Holme Valley Parish Council

the alterations were done to a good standard and were likely to suit any future tenant.. Three councillors agreed to meet at the building and discuss the matter with the shop owner. The internal door was agreed in principle but the heating would be the tenant's responsibility.

2021 38 To approve a review of the contract for the management of the toilets, the cleaning of the toilets and the collection of donations.

Resolved; that the Clerk will review the contract and return to the committee with costed options for a decision at the next meeting.

2021 40 Report on Honley Library.

Noted a written report from the Trustees which had been circulated.

The Kirklees Property Services are taking the proposed transfer of the Library to the Kirklees Council Cabinet in November.

There have been exchanges of views on the proposed agreement with Kirklees Library Service (item 2021 42) and the trustees are broadly in favour of the latest document.

There are repairs needed to the Library roof which have been requested of Kirklees but are unlikely to be undertaken. The requirement for radiator thermostatic valves would help in maintaining a level temperature in the building. Again, this is unlikely to be undertaken by Kirklees at this stage. They are both requirements if the Library, as a transferred asset, is to reach the standards proposed in the KLS agreement.

There was some discussion about whether Kirklees Council could insist that the library be made available as a polling station. The question was asked whether Kirklees Council could be charged for this. These matters will be amongst the subject of the discussions of the lease contracts.

The Library is currently open Tuesday to Friday, 1pm to 4pm. The numbers allowed in at any one time are limited to meet with Covid restrictions. All activities are undertaken in line with Covid-19 regulations.

2021 41 Resolved.

- 1) To approve the proposed 'heads of terms' from Kirklees Council.
- 2) To approve the map of the Library boundary.
- 3) To reconvene the C.A.T. group for the overseeing of the transfer process, given that any decisions will have to come back to the Committee. This subcommittee will have Cllr Colling, Cllr East and Cllr Carré as representatives from C.A.S.C.

2021 42 Resolved ;To approve the proposed agreement with Kirklees Library Service

Cllr Carré advised that an interim agreement should be in place after initial transfer while the legal processes are concluding for the final agreement.

2021 43 Request from Honley Growers for use of the grounds around the Library Building

This matter had been discussed in the Finance and Management Committee last week where the group had sought a grant for the project. The grant will be re-considered when the transfer has been completed .

2021 44 To approve a firm of solicitors to represent the Council on the asset transfer of Honley Library

Resolved; to accept the services of the third practice listed in a report from the Clerk.

2021 45 To consider the two bike cabinets and one sharps bin adjacent to the public toilets.

Holme Valley Parish Council

Resolved; that the clerk follow up with the relevant departments of Kirklees Council to establish who is responsible for these structures and to discuss the possible alternatives in their future management and to bring the conclusions back to the committee.

2021 46 To consider grant application from The Brockholes C of E School

The grant application will be discussed along with the other Expressions of Interest under the item 2021 47.

2021 47 To consider the Expressions of Interest in grants for Community organisations.

This item was deferred due to lack of time. There will be another C.A.S.C. meeting soon to look at these applications.

2021 48 C.A.S.C. Budget planning for 2021/22

Cllr Hogley interpreted the financial information provided by the RFO on likely underspends in the C.A.S.C. budgets by the end of the current year and how these might be considered for the grants itemised in 2021 47.

The committee agreed to defer the setting of the 2021/22 budget to the next meeting.

2021 49 Noted; the letter of thanks from the Holmbridge Cricket Club for the grant of £5,000, made in June 2020 for the completion of a new path to the Cricket pavilion.

21:00 PM Close of meeting

.....
Chairman