

To all Members of the Finance & Management Committee

You are hereby summoned to attend a meeting of the **Finance and Management Standing Committee** to be held at **HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** on **WEDNESDAY 28 SEPTEMBER 2022** at **7pm** to transact the following business -

**- AGENDA – (A)**

	<b>Welcome</b>	<b>7.00 pm</b>
	<b>Public Question Time</b>	
	Prior to the commencement of the business session of the Council, there will be an open session lasting 15 minutes, for members of the public to speak to the Council.	
<b>2223 59</b>	<b>Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014</b>	<b>7.15 pm</b>
	As Local (Parish & Town) Council meetings can now be recorded, the Chairman to check if anybody wishes to record the meeting, to ensure reasonable facilities can be provided. The Officer will be recording the meeting in video format for upload to the Parish Council's YouTube channel.	
<b>2223 60</b>	<b>To accept apologies for absence</b>	<b>7.16 pm</b>
<b>2223 61</b>	<b>To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda</b>	<b>7.17 pm</b>
<b>2223 62</b>	<b>To consider written requests for new DPI dispensations</b>	<b>7.18 pm</b>
<b>2223 63</b>	<b>To consider whether items on the agenda should be discussed in private session</b>	<b>7.19 pm</b>
<b>2223 64</b>	<b>To confirm the Minutes of the previous Committee meeting</b>	<b>7.20 pm</b>
	<ul style="list-style-type: none"> <li>- To approve the Minutes of the Finance &amp; Management Committee Meeting held on 22 August 2022, numbered 2223 39 to 2223 58 inclusive. <b>(B)</b></li> </ul>	

2223 65

## Grants

7.21 pm

**To note**, the rolling list of grants against budgets. This includes the awards granted by the Service Provision Standing Committee at their meeting 20<sup>th</sup> September 2022. **(C)**

2223 66

## Grant Applications

7.23 pm

### **From 4315 Grants – Other community assets**

- i. **To consider**, a grant application from fairandfunky Community Interest Company, – application enclosed, – for £995 towards a replacement smoothie bike. This is a stationary cycle which blends smoothies and is used at school workshops and community events to educate about the climate emergency and active travel. The legal power for this would be Local Government Act 1972 S137. **(D)**
- ii. **To consider**, a grant application from Hade Edge Band, – application enclosed, – for £4,500 towards a full set of uniform jackets for senior players. The legal power for this would be Local Government Act 1972 S45. **(E)**
- iii. **To consider**, a grant application from Hepworth United FC, – application enclosed, – for £5,000 towards batteries for their solar roof panels. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19. **(F)**
- iv. **To consider**, a grant application from Honley Silver Band, – application enclosed, – for £5,000 towards replacing a rotten floor. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19. **(G)**
- v. **To consider**, a grant application from Honley Players Amateur Dramatic Society, – application enclosed, – for £5,000 towards replacing an ancient public address system and stage sound system at the Southgate Theatre. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19. **(H)**
- vi. **To consider**, a grant application from Scholes Cricket Club, – application enclosed, – for £5,000 towards women's changing rooms. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19. **(I)**
- vii. **To consider**, a grant application from Scholes Cricket Club, – application enclosed, – for £1,000 towards safety nets. The legal power for this would be Local Government Act 1972 S45. **(J)**
- viii. **To consider**, a grant application from Upperthong Village Hall, – application enclosed, – for £5,000 towards roof repairs, gable end repointing and waterproofing. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19. **(K)**

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- ix. **To consider**, a grant application from Wooldale Community Association, – application enclosed, – for £5,000 towards replacement of two old boilers. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19. **(L)**
- x. **To consider**, a grant application from Wooldale Wanderers AFC, – application enclosed, – for £4,911.35 towards installation of a women's toilet and upgrade of the kitchen. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19. **(M)**

### **From 4315 Other Community Assets and 4405 Grants – Projects and Events**

- xi. **To consider**, a grant application from Friends of Honley, – application enclosed, – for £4,916 towards Honley village improvements. The legal power for this would be varied Local Government Act 1972 S137, Parish Councils Act 1957 S3. **(N)**

### **From 4405 Grants – Projects and Events**

- xii. **To consider**, a grant application from Hepworth Band, – application enclosed, – for £1,000 towards staging a concert series. The legal power for this would be Local Government Act 1972 S45. **(O)**
- xiii. **To consider**, a grant application from Holmfirth Arts Festival, – application enclosed, – for £1,000 towards outdoor event production costs. The legal power for this would be Local Government Act 1972 S145. **(P)**
- xiv. **To consider**, a grant application from Holmfirth Forward – application enclosed, – for £1,000 towards a 2<sup>nd</sup> printing of the Holmfirth map. The legal power for this would be Local Government Act 1972 S144. **(Q)**
- xv. **To consider**, a grant application from Honley Village Community Trust – application enclosed, – for £1,000 towards a festive wreath-making project for the elderly in Honley. The legal power for this would be Local Government Act 1972 S145. **(R)**
- xvi. **To consider**, a grant application from Sharing Memories – application enclosed, – for £1,000 towards artist costs for the inDeep art project. The legal power for this would be Local Government Act 1972 S145. **(S)**

### **Grant Application for Holmfirth Market**

- xvii. **To consider**, how to process a grant application from Holmfirth Forward for start-up costs for the nascent Holmfirth Market. Available budgets do not especially fit the application as it stands. **(T)**

### **Grant Applications Referrals from Service Provision Standing Committee**

- xviii. **To consider**, a grant application from Holme Valley District Scouts – application enclosed, – for £1,000 towards training costs for 5 explorer scouts attending the World Jamboree in S Korea. The legal power for this would be Local Government Act 1972 S137. **(U)**

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- xvix. To consider**, a grant application from Holmbridge Cricket Club – application enclosed, – for £575 towards a new shower. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19. **(V)**
- xx. To approve**, payments of all the grant awards made tonight.
- xxi. To note**, the next regular round of grant applications will be held in February 2023. Finance and Management grant applications will be reviewed 20 February 2023; Service Provision grant applications will be reviewed 27 February 2022.

2223 67

### Accounts for Payment

8.30 pm

- i. To note**, there has been no expenditure by the Chairman from Chairman's Expenses though his Civic Event has been booked for December and there will be attendant expenses attached.
- ii To note**, the completed Schedules of Payments for August **(W)**.

Members should specifically note 1) the reduced payment to HMRC for PAYE income tax and national insurance and 2) the absence of a payment to West Yorkshire Pension Fund. Each was paid twice in error in July. The internal control checker will be directed to review these records.

- iii To consider**, approval of the pending month-to-date transactions of the Schedule of Payments for September 2022 **(X)**



- **To note** the accounting summaries – copies enclosed

i. **For August 2022 (Y):**

- (1) Bank Reconciliations All Accounts (to end 31 August 2022)
- (2) Cash Books All Accounts Receipts and Payments (to end 31 August 2022)
- (3) Trial Balance (to end 31 August 2022)
- (4) Balance Sheet (to end 31 August 2022)
- (5) Cash and Investment Reconciliation (to end 31 August 2022)
- (6) VAT Return – quarter-to-date (not for submission).

ii. Income and Expenditure by Budget Heading

Councillors to review the reports for August 2022. **(Z)**

**To consider**, whether any action is needed to manage specific budget lines, cost centres budgets or the overall budget.

- The RFO reports that 4235 Insurance is significantly over budget. The deficit will reduce once Holmfirth Civic Hall Community Trust reimburses the Parish Council for The Civic's insurance £3,775.72. (This has now been repaid.) But even including that, this budget line will be heavily in deficit due to the previous insurer refusing to insure the Parish Council. No further action is recommended.
- The RFO further reports that the 4735 Phone Boxes budget line will be over budget. This is due to Council approving payment regarding the Wooldale phone box from general reserves. No further action is recommended.
- The RFO also notes that 4320 Public Toilets day-to-day is at 49.7% of the annual budget 5 months into the financial year. The Finance Committee and the Service Provision Committee should monitor this line given, for example, the rise in energy prices.

iv. Earmarked Reserves

Councillors to review the report for August 2022. **(ZA)**

- i. EMR 323 Other Community Assets in the Holme Valley is made up of £5,000 earmarked still for Hepworth Playgroup and Pre-school (for playground surfacing) and £2,017 for 10<sup>th</sup> Holme Valley (New Mill) Scouts (towards a new scout hut).
- ii. With regard to the £50,000 in 338 EMR – Children's Playgrounds, Cllr Davies reports that "At the moment it would seem that the current budgets are able to cover the work needed to be done [in Holme Valley South]. Cinderhills, Holmfirth is almost complete. Moorlands, Scholes is waiting for some investigatory work to be done with regard to drainage issue before finalising the design. Netherthong is in planning. These are the Holme Valley South sites I do not have sight on the Honley/ Brockholes sites."

**To consider**, whether any action is needed to manage earmarked reserves.

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**2223 69**      **Tenancies**      **8.40 pm**

Ongoing plans to meet arrears in rent.  
RFO/Deputy Clerk to report.  
**To consider**, any further action on this matter.

**2223 70**      **Internal Control Check**      **8.50 pm**

**To note**, unfortunately Cllr Carré was unable to undertake the internal control checks due to the RFO/Deputy Clerk being away from the Holme Valley. New arrangements are in hand. Cllr Carré will undertake checks of the first two quarters of the year in October.

**2223 71**      **Banking**      **8.51 pm**

- i At the last Committee meeting, Members voted to approve moving the Parish Council's day-to-day, business account to Unity Trust bank. The RFO/Deputy Clerk has reviewed the online transfer of the account from HSBC to Unity Trust. For the transfer to move smoothly all the mandated Councillors with HSBC need to be the same, named, mandated Councillors with Unity Trust. Thus, the RFO/Deputy Clerk suggests that we get the new HSBC mandates in place first, - we are going through the annual update of the HSBC mandates now, - and once those are in place, then arrange the transfer to Unity Trust. The RFO/Deputy Clerk suggests that we set up the mandates so that every Committee Chair is a mandatee and so is the Chair of Council, and we do this as a matter of course each year.

Holme Valley Parish Council Role	HSBC Mandate	Unity Trust Mandate
Chair of Council	YES	YES
Chair of Climate Emergency Standing Committee	YES	YES
Chair of Finance and Management Standing Committee	YES	YES
Chair of Planning Standing Committee	YES	YES
Chair of Service Provision Standing Committee	YES	YES
Chair of Staffing Standing Committee	YES	YES

**To consider**, whether to approve this approach to the named, mandated Councillors for HSBC and Unity Trust.

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- ii. Then, once the transfer of the account to Unity Trust bank has taken place, the RFO/Deputy Clerk suggests that access to internet banking might be accorded to Councillors and Officers as presented here.

Persons with access to Unity Trust internet banking	Nature of access to Unity Trust internet banking
RFO/Deputy Clerk	View the accounts and submit payments
Clerk	View the accounts and submit payments
Chair of Council	View the accounts and authorise payments
Chair of Climate Emergency Standing Committee	View the accounts and authorise payments
View the accounts and authorise payments	View the accounts and authorise payments
Chair of Planning Standing Committee	View the accounts and authorise payments
Chair of Service Provision Standing Committee	View the accounts and authorise payments
Chair of Staffing Standing Committee	View the accounts and authorise payments
Internal Controls Checker	View the accounts

This means that all the roles named can view the online accounts of the Parish Council with Unity Trust. Currently, only the RFO/Deputy Clerk has access so this broadening of access should help due diligence.

Under these arrangements as presented, the RFO/Deputy Clerk and the Clerk would be able to set up and submit payments of an invoice or grant. But they would not be able to authorise the payment. Two Councillors would need to log on to the internet banking to authorise the payment. The payment would be triggered once the second authorisation was approved. The advantage of this dual authorisation system is that it will better safeguard the Parish Council against fraud, and Councillors take a much more significant role in the process than they do now.

**To consider**, whether to approve these roles as defined in the table above.

2223 72

**Financial Records for the website**

8.55 pm

**To note**, the completed Annual Governance and Accountability Return (AGAR) for 2021-22 has been added to the website and posted to the noticeboard and to social media.

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2223 73

## Utility Aid

8.58 pm

**To note**, the holdup with the energy broker Utility Aid was that our current electricity supplier, Npower, was not being forthcoming with sharing our usage data with Utility Aid. The RFO/Deputy Clerk has forwarded all the data we have on electricity usage from a year's worth of bills and we are awaiting the new prices.

2223 74

## Publicising the work of Holme Valley Parish Council

8.59 pm

**To consider**, recent events or news that this Committee wishes to publicise via the press, Parish Council website or social media.

## Close of Meeting

9.00 pm

Please note that timings on the agenda are given for guidance of the Chairman and the Council only and should not be taken as the time at which discussion of a particular item will commence. The Committee may agree to defer (in whole or part) any items on the Agenda, if necessary.



Mr Richard McGill  
Responsible Finance Officer and Deputy Clerk to the Council

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## DRAFT MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 22 AUGUST 2022

Those present:

Chair: Cllr P Colling

Councillors: Cllrs M Blacka, D Carré, C Greaves,

Officer: Mr Rich McGill (RFO/Deputy Clerk)

Also present: Mrs Jen McIntosh (Clerk)

### Welcome

The Chair welcomed Members and two members of the public to this meeting of the Holme Valley Parish Council Finance and Management Standing Committee. The two members of the public present were in attendance to speak in support of a grant application.

### Public Question Time

**RESOLVED:** The Committee resolved to suspend standing orders when grant applications were reviewed under item 2223 47 to allow the members of the public to speak at that point. Therefore no one spoke during the Public Question Time.

### **2223 39 Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014**

The RFO/Deputy Clerk recorded the meeting for upload to the Parish Council's YouTube channel.

No-one else wished to record the meeting.

### **2223 40 To accept apologies for absence**

Cllrs M Bustard, RP Dixon, S East and R Hogley had tendered apologies.

**RESOLVED:** The reasons for their apologies were approved by the Committee.

### **2223 41 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda**

None were disclosed.

### **2223 42 To consider written requests for new DPI dispensations**

None had been received.

### **2223 43 To consider whether items on the agenda should be discussed in private session**

**RESOLVED:** Members resolved that item 2223 50 should be heard in private and moved to the end of the agenda.

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## **2223 44 To confirm the Minutes of the previous Committee meeting**

**NOTED:** Members noted the Minutes of the Finance and Management Committee Meeting held on 20 June 2022, numbered 2223 20 to 2223 38 inclusive, - already approved by Council.

## **2223 45 To nominate a Vice Chair of the Committee**

**RESOLVED:** Cllr Carré was elected Vice Chair of the Committee.

## **2223 46 Grants**

- i. **NOTED:** The Committee noted that the Grants Working Group had met again and is making progress with its proposals for Council on various and comprehensive aspects of the grants process. The Chair will be drafting a report for full Council in October for approval of the work to date of the working group and the way forward.
- ii. **NOTED:** Members noted that the next regular round of grant applications will be held in September 2022. Service Provision grant applications will be reviewed 12 September 2022; Finance and Management grant applications will be reviewed 19 September 2022. To date, 6 applications against 4315 Other Community Assets had been received and 1 against Projects and Events. Five applications had been received to date by Service Provision, - 2 related to Christmas and 3 to Youth Facilities. More were anticipated, though Councillors were concerned about the low numbers of applications, - especially against the Projects and Events budget.
- iii. **NOTED:** The Committee noted that a rolling list of grants is now included on the website accessible from the Grants page.

## **2223 47 Grant Applications**

### **From 4405 Grants – Projects and Events**

- i. Members considered a grant application from Holmfirth Food and Drink Festival for £1,000 towards street cleaning and waste/bin emptying at and after the Festival. The legal power for this would be Litter Act 1983 Ss 5 and 10. This application was being heard outside of the regular September-February grants cycle because the Festival is held the weekend before the September grants meeting.  
**RESOLVED:** £1,000 was awarded to the Holmfirth Food and Drink Festival and payment authorised.

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## From 4305 Holmfirth Tech via EMR 333 Holmfirth Tech

- ii. Members considered a grant application from Holmfirth Tech for £10,042.28 towards installation of a new accessible kitchen that would be usable by a wide range of user groups. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S 19. As any expenditure approved would be from an earmarked reserve, this would have to be referred to full Council as only Council can spend from an earmarked reserve. The action of the Finance and Management Committee at this meeting would pertain to recommending or not recommending an award.

**RESOLVED:** The Finance and Management Committee resolved to recommend to full Council an award of £10,000 to Holmfirth Tech towards an accessible kitchen.

**2223 48**

## Accounts for Payment

- i. **NOTED:** The Committee noted that there had been no expenditure by the Chairman from Chairman's Expenses though his Civic Event had now been booked for December and there will be attendant expenses attached.
- ii **NOTED:** Members noted the completed Schedules of Payments for June and July 2022, specifically noting the RFO's mistakes in the July payments where HMRC and the West Yorkshire Pension Fund had been paid the same amount twice. This had been caused by the RFO forgetting that Standing Orders were in place for these payments. The overpayments were subsequently used to offset what is owed to HMRC and WYPF in August. Nothing was paid to WYPF in August and only £234.55 paid to HMRC. The Internal control checker will be directed to review these records.
- iii **RESOLVED:** Members approved the pending month-to-date transactions of the Schedule of Payments for August 2022.
- iv. Members considered approval of payments pertaining to the Queen's Jubilee Wildflower and Tree-planting Project
  1. Purchase of a pack of 15 trees from the Woodland Trust at a total cost of £71.95
  2. Purchase of 30 plaques at £12/each excluding VAT at a total cost of £360 plus VAT.

The total is £431.95 excluding VAT

**RESOLVED:** Members approved these payments.

**2223 49**

## Financial Statements

- i. **NOTED:** Members noted the accounting summaries for June 2022:
  - (1) Bank Reconciliations All Accounts (to end 30 June 2022)
  - (2) Cash Books All Accounts Receipts and Payments (to end 30 June 2022)
  - (3) Trial Balance (to end 30 June 2022)
  - (4) Balance Sheet (to end 30 June 2022)
  - (5) Cash and Investment Reconciliation (to end 30 June 2022)
  - (6) VAT Return – Submitted quarterly return.

Members specifically noted:

- The VAT Return for APR-JUN 2022 had been submitted 15 July 2022 and the VAT repayment of £1,810.79 was deposited by HMRC 21 July 2022.

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ii. **NOTED:** Members noted the accounting summaries for July 2022:

- (1) Bank Reconciliations All Accounts (to end 31 July 2022)
- (2) Cash Books All Accounts Receipts and Payments (to end 31 July 2022)
- (3) Trial Balance (to end 31 July 2022)
- (4) Balance Sheet (to end 31 July 2022)
- (5) Cash and Investment Reconciliation (to end 31 July 2022)
- (6) VAT Return – quarter to date.
- (7) Journal entry

Members specifically noted:

- The journal entry log recording that money in the earmarked reserve 340 EMR - CESC Living Streets had been returned to general reserves as agreed at Council 11 July 2022.
- The level of general reserves after the removal of these earmarked reserves was £110,744 which is about 39% of precept. Target is around 25%.

iii. Income and Expenditure by Budget Heading

Councillors reviewed the Income and Expenditure by Budget Heading reports for June and July 2022. They considered whether any action was needed to manage specific budget lines, cost centres budgets or the overall budget.

**RESOLVED:** Members noted the RFO/Deputy Clerk's report on budgets which were likely to be over budget or would potentially be over budget and resolved to factor this information into next year's budget deliberations. Members further resolved to monitor closely the budgets that looked likely or potentially to be overspent, namely:

- 4235 Insurance which is significantly over budget. The deficit will reduce once Holmfirth Civic Hall Community Trust reimburses the Parish Council for The Civic's insurance £3,775.72. But even including that, this budget line will be heavily in deficit due to the previous insurer refusing to insure the Parish Council. No further action was resolved at this point.
- 4735 Phone Boxes budget line will be over budget. This is due to Council approving payment regarding the Wooldale phone box from general reserves. No further action was resolved at this point.
- 4320 Public Toilets day-to-day is at 40.9% of the annual budget one third way through the year. Rising energy costs may account for some of this. The Committee would monitor this budget and ask for the Service Provision Standing Committee to do the same.



# Holme Valley Parish Council

## iv. Earmarked Reserves

Councillors reviewed the earmarked reserves reports for June and July 2022. They considered whether any action was needed to manage the reserves.

**NOTED:** Members noted

- Money in the earmarked reserve 340 EMR - CESC Living Streets had been returned to general reserves as agreed at Council 11 July 2022. That EMR contains zero money and will be closed when allowed.
- EMR 323 Other Community Assets in the Holme Valley is made up of £5,000 earmarked still for Hepworth Playgroup and Pre-school (for playground surfacing) and £2,017 for 10<sup>th</sup> Holme Valley (New Mill) Scouts (towards a new scout hut). The RFO reported that he had contacted the two community groups about whether they will be calling on these funds.
- With regard to the £50,000 in 338 EMR – Children’s Playgrounds, Cllr Davies reports that “At the moment it would seem that the current budgets are able to cover the work needed to be done [in Holme Valley South]. Cinderhills, Holmfirth is almost complete. Moorlands, Scholes is waiting for some investigatory work to be done with regard to drainage issue before finalising the design. Netherthong is in planning. These are the Holme Valley South sites I do not have sight on the Honley/ Brockholes sites.”  
Members did consider that some playgrounds were in need of refurbishment and were not on Kirklees list of pending projects; Sands was mentioned as needing some work.

**RESOLVED:** The Committee would wait to hear a response from Cllr Davies to a further email from the Chair, and then consider whether any action is needed with regard to the earmarked reserve 338 EMR – Children’s Playgrounds.

*As agreed, at this point, item 2223 50 was moved to the end of the agenda.*

**2223 51**

## Internal Audit

- i. The RFO/Deputy Clerk reported that the one area the Parish Council failed on in the last Accountability and Governance Annual Return was a new internal control requirement that came onto the AGAR this year, - this is about adherence to the Transparency Code. This requires the Parish Council to publish a variety of information and to do so in an agreed format. The Parish Council did not meet the requirements of this objective under this audit at that time.

**NOTED:** Members noted that the RFO/Deputy Clerk had addressed these shortcomings in the Transparency Code on the Parish Council website by recording:

- All expenditure exceeding £500 (not including salaries)
- Ongoing contracts
- Land and buildings owned by the Parish Council
- List of grants to voluntary groups
- Organisation Chart
- Pay multiple (ie the ratio of the salary of the median paid worker to the highest paid)
- Anti-fraud and irregularities
- Other information not relevant to the Parish Council where a No is recorded.

## Holme Valley Parish Council

- ii. **NOTED:** Members noted that one requirement under the Transparency Code that the Parish Council does not have, which it should have, is a constitution, - "The Parish Council is ..... required to make its Constitution available for inspection at their offices under section 9P of the Local Government Act 2000. The Parish Council must also, under this Code, publish their Constitution on their website."

**RESOLVED:** The Committee resolved to recommend to full Council the establishment of a working group to draw up a comprehensive draft constitution of the Parish Council for submission to the Annual Council Meeting.

### 2223 52 Internal Control Check

**NOTED:** Members noted that arrangements had been made for Cllr Bustard to undertake the internal controls check on 22 August 2022. However, Cllr Bustard was not able to undertake the internal controls check.

**RESOLVED:** Cllr Carré as newly elected Vice Chair of the Committee elected to undertake the internal controls checks.

### 2223 53 Banking

- i. The RFO reported that he had investigated the Unity Trust banking offer and had spoken to Clerks at Parish Councils who are customers of the bank who had spoken positively about their experiences with the bank. The RFO has written a report on the service of Unity Trust.

The Parish Council considered, as per the report:

- a. That Holme Valley Parish Council moves its main, working business bank account from HSBC to Unity Trust Bank.
- b. That the Unity Trust business account is set up with Dual Authority meaning that 3 people are involved in a payment transaction, - one Officer to set up a payment and 2 Councillors to authorise.
  - a. The RFO and Clerk would be set up to View and Submit.
  - b. Mandated Councillors (Committee Chairs) would be set up to View and Authorise.
  - c. The internal control checker would be set up to View only.
- c. Close the HSBC Current Account.
- d. Maintain the HSBC Money Manager savings account and top up to £86,000.
- e. Open a Unity Trust Savings Account and deposit anything left in the HSBC current account here.
- f. Register for the Unity Corporate MultiPay Card with a monthly Cardholder Limit of £1,000. The RFO would be the named person on the card. There would only be one card issued at present, subject to review.

**RESOLVED:** The Committee approved all the actions above as recommended by the RFO.

- ii. **NOTED:** As previously communicated, Handelsbanken had now received adequate proof of identification and address from Councillors.

# Holme Valley Parish Council

## 2223 54 Financial Records for the website

**NOTED:** Members noted that financial records for June 2022 and July 2022 had been uploaded to the Council website accessible from Quick Links.

## 2223 55 Holme Valley Parish Council Honours Board

- i. **NOTED:** Members noted that the honours board had been updated to include the recent Parish Council Chairs:

2017-2018 J G Cropper  
2018-2019 Mrs D Hall  
2019-2020 T Bellamy  
2020-2021 Mrs R J Hogley JP  
2021-2022 M Pogson

## 2223 56 Utility Aid

**NOTED:** Members noted that there had been no further contact from Utility Aid, the energy and utilities broker, regarding the energy and water needs of the Parish Council pertaining to Holmfirth toilets. The RFO/Deputy Clerk would contact the organisation in the following week.

## 2223 57 Casual Vacancy Co-option

**NOTED:** Members noted the draft memo from the Clerk regarding agreeing the process of co-option to the casual vacancy in Honley South ward at full Council 3 October 2022.

## 2223 58 Publicising the work of Holme Valley Parish Council

**RESOLVED:** The Officers would press organisations that had been awarded grants by the Parish Council to mention awards in press releases and other publicity. Often it appeared that the Parish Council's award was not acknowledged.

Further, it was resolved that Officers and Members would be encouraged to attend more community events, groups and meetings to publicise the Parish Council and its work and to promote the grants that are available.

*The item taken in private session was deferred to the end of the meeting.*

## 2223 50 Tenancies

Members considered the plans with tenants for meeting debt arrears.

**RESOLVED:** That the RFO/Deputy Clerk would continue to monitor the payment of debt arrears and report to Finance and Management on this matter or, if needed, to full Council.

**Close of Meeting**  
**The Meeting finished at 840pm**

# Holme Valley Parish Council

.....  
Chairman

NUMBER	WHEN	NAME	GROUP TYPE	REGISTRATION NUMBER	CODE	BUDGET LINE	HOW MUCH APPLIED	WHAT FOR	LEGAL POWER	AWARD	When Paid	4405 AWARD	4405 REMAINING	4315 AWARD	4315 REMAINING	4305 AWARD	4305 REMAINING	4700 AWARD	4700 REMAINING	4615 AWARD	4615 REMAINING	4310 AWARD	4310 REMAINING	4755 AWARD	4755 REMAINING	4705 AWARD	4705 REMAINING	4815 AWARD	4815 REMAINING	4725 AWARD	4725 REMAINING	
	Council	03/10/2022	Holmfirth Tech	CBS	4305	Holmfirth Tech from EMR 333	£10,000	Replace kitchen	LGMPA 1070 010	£0			£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	F&M	19/09/2022	Holmbridge Cricket Club	CASC	4315	Other community assets	£575	New shower	LGMPA 1070 010	£0			£48,000		£0		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	F&M	19/09/2022	Holme Valley District Scouts	Charity	1029847	4405	Projects and Events	£1,000	Scout jamboree training for x4 Scouts	USA 1072 1137	£0		£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	?	?	Holmfirth Forward	Ltd Company	11928547	4405	Projects and Events	£5,000	Holmfirth Market startup costs	Fixed As 1080 000	£0		£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	F&M	19/09/2022	Sharing Memories	Unregd Group		4405	Projects and Events	£1,000	Indeep Project - sub-project	USA 1072 145	£0		£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	F&M	19/09/2022	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£1,000	Wreath-making workshops for marginalised people	USA 1072 145	£0		£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	F&M	19/09/2022	Holmfirth Forward	Ltd Company	11928547	4405	Projects and Events	£1,000	Second printing of the Holmfirth map	USA 1072 1446	£0		£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	F&M	19/09/2022	Holmfirth Arts Festival	Charity	1141623	4405	Projects and Events	£1,000	Outdoor events production costs	USA 1072 145	£0		£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	F&M	19/09/2022	Hepworth Band	Charity	1161654	4405	Projects and Events	£1,000	Towards staging concert series	USA 1072 145	£0		£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	F&M	19/09/2022	Friends of Honley (Honley Village Community Trust)	Charity	1195759	4315	Other community assets	£4,916	Village centre improvements project	USA 1072 1137	£0		£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	F&M	19/09/2022	Wooldale Wanderers AFC	CASC	4315	Other community assets	£4,911	Install ladies' toilets and upgrade kitchen	LGMPA 1070 010	£0			£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	F&M	19/09/2022	Wooldale Community Association	Charity	1159314	4315	Other community assets	£5,000	Towards replacement of 2 boilers	LGMPA 1070 010	£0		£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	F&M	19/09/2022	Upperthong Village Hall	Charity	1027546	4315	Other community assets	£5,000	Roof repairs	LGMPA 1070 010	£0		£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	F&M	19/09/2022	Scholes Cricket Club	Unregd Group		4315	Other community assets	£1,000	Boundary nets	LGMPA 1070 010	£0		£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	
	F&M	19/09/2022	Scholes Cricket Club	Unregd Group		4315	Other community assets	£5,000	Women's changing rooms	LGMPA 1070 010	£0		£19,800		£48,000		£0		£-1,560		£0		£0		£82		£3,500		£0		£0	

# HOLME VALLEY PARISH COUNCIL

THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS

Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)



Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

Grants are considered in September and February. For 2022-2023 your application needs to be submitted by the last day of July to be considered in September and the last day of January to be considered in February.

CONTACT DETAILS
<b>Name of organisation</b>
fairandfunky CIC
<b>Contact person for this application:</b>
[REDACTED]
<b>Position e.g. Chair, Secretary, Treasurer:</b>
Founding Director
<b>Correspondence address:</b>
[REDACTED]
<b>Email address:</b>
[REDACTED]
<b>Telephone numbers:</b>
[REDACTED]

TYPE OF COMMUNITY GRANT APPLIED FOR
-------------------------------------

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets

☒

Community Services

☐

Community Events or Projects

☐

**What will your grant pay for?**

The grant will pay to replace the fairandfunky Smoothie Bike, which we use regularly for school workshops and community events in the Holme Valley.

**ABOUT YOUR GROUP**

<b>What type of group are you?</b>	Community Interest Company
<b>Charity registration no. (if applicable)</b>	NA
<b>When did the group start?</b>	fairandfunky CIC formed in May 2012
<b>Do you have a constitution or a set of governing rules?</b>	Yes, CIC document attached
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	fairandfunky CIC works across the UK, however with our office and homes located in the Holme Valley, much of our connections and business activity is within Holmfirth and surrounding areas.
<b>Describe the people you <u>mainly</u> work with:</b>	fairandfunky CIC delivers workshops with schools and community groups, so the core demographic we work with is primary to high school children (ages 5 to 16).
<b>How many people are involved in running your group?</b>	7 Directors, 2 of which are paid staff delivering day-to-day activity

FINANCES	
<b>Financial year</b>	Year End April 2021
<b>Income</b>	8,232.00
<b>Expenditure</b>	9,789.00
<b>Reserves</b>	(626.00)
<b>Please describe your current financial reserves and account for expected expenditure from these.</b>	Due to HMRC
<b>Has the group previously received a grant from the Parish Council?</b>	No

YOUR PROJECT			
<b>How much money are you requesting from the Parish Council?</b>		£995.00	
<b>Project start date:</b>	<b>October 2022</b>	<b>Project end date:</b>	<b>October 2022</b>
<p>fairandfunky CIC delivers workshops in schools and with community groups on key global themes such as recycling, Fairtrade, the environment and sustainability.</p> <p>In 2019 fairandfunky invested in our own smoothie bike. The bike uses pedal power in order to generate movement and power a blender, allowing the user to make their own smoothie. The fairandfunky 'Smoothie Bike Workshop' quickly established itself to be one of our most popular workshops.</p> <p>The Smoothie Bike workshop is used in schools to kick-start conversations on healthy eating, Fairtrade, waste, and recycling. It is an excellent resource to demonstrate how we are all connected to the things we do, the food we eat and the actions we take; and how our consumer choices can change the world.</p> <p>We also use the Smoothie Bike for a variety of community events, such as the Summer Celebration at New Mill Community Garden, the Holme Valley Climate Action Green Week in 2021, and Summer Club at Café 100.</p> <p>Unfortunately, after over 3 years of regular use, the fairandfunky Smoothie Bike has endured a lot of wear and tear. After a number of repairs, the original manufacturers of the bike have recommended replacing the existing bike with a newer model.</p> <p>Replacing the fairandfunky Smoothie Bike will allow us to continue delivering the messages around healthy eating, waste and recycling, in a fun and tangible way.</p>			



PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
Adjustable Adult/Child Smoothie Bike	£995.00	£995.00
<b>TOTALS</b>		

OTHER FUNDING
<p><b>Has the group applied elsewhere for other grants to fund this project?</b></p> <p>No</p>
<p>Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts.</p>
BANK ACCOUNT DETAILS
<p><b>Account name</b> [REDACTED]</p>
<p><b>Sort code</b> [REDACTED]</p>
<p><b>Account number</b> [REDACTED]</p>

Declaration
<p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p> <ul style="list-style-type: none"> <li>I am authorised to make the application on behalf of the above organisation.</li> <li>I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> </ul>

- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**Name:** [REDACTED]

**Signature:** [REDACTED]

**Date:** 26<sup>th</sup> July 2022

<b>Name of Organisation</b>	
<b>CHECKLIST</b>	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	✓
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	✓
Last three years audited annual accounts (if available)	✓
Constitution or set of rules (if not applicable please state so)	✓
Copy of bank statements for past six months	✓
Copies of written estimates/quotations for capital purchases?	✓
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	N A
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	✓
<b>and send completed application form (with all supporting documentation) to: Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road Holmfirth, HD9 3AS</b>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>	
<i>You are advised to keep a copy of this application for your own records.</i>	
<b>For internal admin use only:</b>	

Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

# HOLME VALLEY PARISH COUNCIL

THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS  
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CONTACT DETAILS	
Name of organisation	HADE EDGE BAND
Contact person for this application:	[REDACTED]
Position e.g. Chair, Secretary, Treasurer:	CHAIR
Correspondence address:	[REDACTED]
Email address:	[REDACTED]
Telephone numbers	[REDACTED]

## TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

- Community Assets ☐
- Community Services ☐
- Community Events or Projects ☒



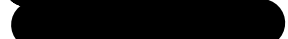
What will your grant pay for? PART-FUNDING A FULL SET OF UNIFORM JACKETS (MIN 35) FOR HADE EDGE BAND SENIOR PLAYERS.


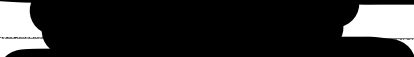
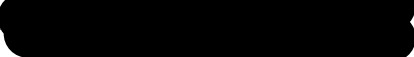
ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> <li>• Unregistered community group</li> <li>• <u>Registered charity</u></li> <li>• Other (please state)</li> </ul>
Charity registration no. (if applicable)	1098763
When did the group start?	1908
Do you have a constitution or a set of governing rules? <i>YES</i>	<p>If yes, please provide copy with this application</p> <p>If no, please explain your management structure on a separate sheet.</p>
What area does your group cover? <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	<p>HOLME VALLEY + HUDDERSFIELD AREAS - YORKSHIRE REGION. (NATIONALLY REGISTERED BAND IN GREAT BRITAIN)</p>
Describe the people you <u>mainly</u> work with:	<p>AMATEUR BRASS PLAYERS - MEMBER OF OTHER MUSICAL ORGANISATION IN THE DISTRICT AND COMMUNITY ORGANISATIONS USING THE HALL FACILITIES.</p>
How many people are involved in running your group?	40 +

FINANCES	
Financial year	2021
Income	49,565
Expenditure	26,635
Reserves @ DEC 2021	85,586
Please describe your current financial reserves and account for expected expenditure from these. @ JUNE 2022	<p>INCOME V EXPENDITURE - £2797. AUG/SEPT - 3K COST OF INSURANCES ETC. EXPECTED Y. END RESULT TO BE IN DEFICIT AND USING SAVINGS TO 'TOP-UP'</p>
Has the group previously received a grant from the Parish Council?	<p>Yes / <del>No</del> 3K - NEW PLANE (2019) 1K - HEROES (2021) If 'Yes' please give the date and brief details of any grants received in the last five years.</p>

YOUR PROJECT			
How much money are you requesting from the Parish Council?		£4,500	
Project start date:	OCT 2022	Project end date:	DEC 2022
<p>OUR CURRENT STOCK OF JACKETS ARE "SCRUFFY". THEY HAVE 3 DIFFERENT LOGOS, AND HAVE BEEN REPLACED OVER TIME DUE TO LOSS OF SPONSORSHIP ETC. SOME ARE 'WORN OUT' (LINING + BRADING ALL SPLIT) AND DO NOT MEET THE STANDARD OF THE BANDS IMAGE. WE DO NOT HAVE A FULL SET OF MATCHING JACKETS TO PROVIDE TO OUR PLAYERS AND WE FEEL IT IS IMPORTANT TO MAINTAIN THE IMAGE OF THE BAND TO THE WIDER COMMUNITY WHEN ON DISPLAY. THE 'RED' JACKETS OF MADE EDGE BAND BOTH IDENTIFY THE BAND AND MAINTAIN A LONG HISTORY.</p> <p>OUR PLAN IS TO PROVIDE OUR 35 PLAYERS WITH MATCHING/TAILORED RED JACKETS WITH THE CORRECT LOGO EMBROIDED INTO THE MATERIAL AND IMPORTANTLY SOURCED FROM CLOTH WOVEN IN WEST YORKSHIRE. THE BAND IS JUSTLY PROUD OF THE MADE EDGE 'RED' THAT PLAYERS HAVE DISPLAYED OVER THE LAST 114 YEARS AND THE CURRENT COMMITTEE ARE DETERMINED THAT THE PRESENTATION OF MADE EDGE BAND CONTINUES FOR MANY YEARS TO COME BY DISPLAYING THE 'RED' PROPERLY ASSOCIATED WITH MADE EDGE BAND AND THE HOLME VALLEY.</p>			

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
RED UNIFORM JACKETS TO CURRENT BAND SPECIFICATION (35 JACKETS) + LOGO.		
(99p x £280 per JKT) INC VAT	9,800	4,500
TOTALS	9,800	4,500

OTHER FUNDING	
Has the group applied elsewhere for other grants to fund this project? <i>no</i>	
If yes, please give details below. Include date of application, amount requested and the outcome (if known).	
Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts. <i>BAND RESERVES (SAVINGS) WILL MAKE UP THE DIFFERENCE (approx £5,300)</i>	
BANK ACCOUNT DETAILS	
Account name	
Sort code	
Account number	

Declaration	
This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.	
<ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul>	
Name:	
Signature:	
Date:	

Name of Organisation		HADS EDGE BAND
<b>CHECKLIST</b>		
Please enclose the following with your application		
	<b>Please Tick</b>	
Signed application form, with every question answered	✓	
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	✓	
Last three years audited annual accounts (if available)	✓	
Constitution or set of rules (if not applicable please state so)	✓	
Copy of bank statements for past six months	✓	
Copies of written estimates/quotations for capital purchases?	✓	
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?		
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	✓	
<b>and send completed application form (with all supporting documentation) to:</b> <b>Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road</b> <b>Holmfirth, HD9 3AS</b>		
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>		
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<b>For internal admin use only:</b>		
Date application received:		
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Meeting Date/Minute No.		
Grant approved . Yes/No		
Legislation under which grant is made.		
Date applicant notified of outcome:		





# HOLME VALLEY PARISH COUNCIL

THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS

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CONTACT DETAILS	
<b>Name of organisation</b>	Hepworth United Football Club
<b>Contact person for this application:</b>	[REDACTED]
<b>Position e.g. Chair, Secretary, Treasurer:</b>	Chair
<b>Correspondence address:</b>	[REDACTED]
<b>Email address:</b>	[REDACTED]
<b>Telephone numbers:</b>	[REDACTED]

## TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets ☒

Community Services ☐

Community Events or Projects ☐

**What will your grant pay for?** We are applying for the grant to hopefully progress our journey to reduce our carbon footprint. We recently purchased and installed solar panels that are working well and this grant application is to buy solar batteries to go with the panels and also to purchase some kit that will allow excess solar power to be diverted to heat the water and in doing so reduce our LPG gas too

ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> <li>Registered charity</li> </ul>
Charity registration no. (if applicable)	1163904
When did the group start?	The club has been in operation since 1905 and as a Charity since 2015
Do you have a constitution or a set of governing rules?	<i>Yes we have and I will attach with the application</i>
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Whilst the club house itself is in Hepworth we have around 400 players and the vast majority of those are from the HolmeValley in HD9
Describe the people you <b><u>mainly</u></b> work with:	<p>We have 24 junior teams made up of around 250 boys 65 girls aged between 6 to 18.</p> <p>Then we also have a ladies team with 25 members, 2 mens team with 40 members</p> <p>We also now have an affiliated netball team who now have 35 adult members and 50 junior girls</p>
How many people are involved in running your group?	<p>We have a committee of around 10 people and 45 coaches and managers that run our various teams. Our coaches and committee are all voluntary roles.</p>

FINANCES	
Financial year	21-22
Income	£128,498
Expenditure	£124,002
Reserves	£3,000
Please describe your current financial reserves and account for expected expenditure from these.	Our reserve figure has been advised by our accountant that as a charity we should set aside in case of further unforeseen issues like covid and energy price increases. We don't therefore have an expected plan for our reserves the

	£3000 is a contingency
<b>Has the group previously received a grant from the Parish Council?</b>	<p>No, I don't believe we have</p> <p><i>If 'Yes' please give the date and brief details of any grants received in the last five years.</i></p>

YOUR PROJECT			
<b>How much money are you requesting from the Parish Council?</b>		We would like to ask for the £5,000 although would appreciate any level of support	
<b>Project start date:</b>	Funding dependent but asap with funds	<b>Project end date:</b>	
<p>In February of this year we made an investment for the club in to a 12kw solar panel system which was part grant and a £5,000 investment from the club. We are keen as a club to become more energy efficient, reduce our carbon footprint and also reduce our costs to ensure we can keep our costs low and lower our overheads.</p> <p>The solar panels have proved to be a big success and are producing a good amount of electricity and have really reduced our usage but this is only effective in the daylight hours. As we don't have solar batteries we cannot harness any of the additional power produced and that means as we enter the evening or if we have short term spikes within the day we are back to using grid power again</p> <p>This project request is to install an 11kw battery storage and also include some smart technology that will not only allow excess power to be diverted to store in batteries but additionally and importantly it would then direct that power generated by the solar to our water heating system to power the electric heating elements and this reduces the need to use LPG to heat the water.</p> <p>We have used our half hour meter readings and we have attached those too for your review to work out how much the addition of batteries could save for us in usage and costs. We are largely in the daytime covering our usage as can be seen by the green squares where we have zero usage in the half hour. The greens start at installation in February. I have also attached on the second tab the overall power by month we are generating through the panels by month.</p> <p>You can see that in June we are averaging around 52 KW of production per day and we use around 30kw per day but without batteries we still require to draw down around 10-15 KW per day. We are effectively allowing 35 KW of energy to back to the grid at 3.5p per KW payback only to then buy back the next few hours for 15-30p per KW</p> <p>We have calculated by month what the cost saving could be with an 11KW battery</p>			

storage and we feel that around 2/3rds of the days we could cover all of our electricity needs and paying just small amounts on the busier days

As mentioned then above we would still have power left to be able to direct additional energy into our storage water tank. We have a large tank as it needs to hold water for 2 teams to shower, so as a result we are heating a large storage tank which is LPG heated and last year we spent £2439 on LPG gas. The technology would allow us to use the electric override nodes to heat the water when we have additional energy and there for reduce our LPG usage also.

Our existing Solar panels use a Fronius Inverter and the addition technology is to add 2 additional components that are also Fronius so all compatible with each other. We anticipate that an 11kw battery with the additional technology of the Fronius OhmPilot for the water heating would save the club around £1659 per year (reduced from electricity and LPG) when we are using our soon to be new electricity price so this solution has a great payback also. In addition will take our carbon footprint down significantly

The clubhouse at Hepworth was build in 2016/17 and is has really driven the club forward and given us a home and heart. This has as a result seen the club grow in numbers especially into the female and girl sections. Ensuring the sustainability of the club is vital to ensure we can operate as a going concern for many years to come and reducing the yearly running costs will be a huge help in ensuring that sustainability.

The usage of the club goes beyond club football and we like to be able to open it up to the wider community. This year we have held 5 after school tournaments for the junior schools of the Holme Valley for tournaments of different ages and for both girls and boys. We have just held a running event for the Summer Wine Trails which saw 200 runners start and finish at the club, in June we held an event for the Hepworth Brass Band to celebrate the Hepworth Feast Weekend and we now have a sister arm of the Hepworth Hurricanes who now have nearly 100 members from 12 to 50 years old and they use the club for meetings and events too so we like to feel that any investments in the club that we are most grateful for can have a wider reaching benefit that just football members.

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
BYD Solar Batteries 4 x 2.76KW so 11.04 Total KW	£7,626.49	£5,000
Fronius SMART Meter	£805.54	
Fronius Ohmpilot	£1,064.28	
<b>TOTALS</b>	<b>£9,496.31</b>	<b>£5,000</b>

OTHER FUNDING	
<p><b>Has the group applied elsewhere for other grants to fund this project?</b></p> <p><i>If yes, please give details below. Include date of application, amount requested and the outcome (if known).</i></p> <p>We have this week also applied to the SYCF Grant from Blackstone Edge farm which doesn't specify the amount possible but we added the full details. We also applied for a grant from the One Community from the Bright Green Fund again this didn't state amounts but could be between £3,000 to £10,000. Both only went in this week so it could be a few weeks before we hear back.</p>	
<p>Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts.</p> <p>As stated above we did invest £5,000 in February to the solar panels so that did use up a lot of our saved funds, whilst we have £3,000 in reserve at the minute the Charity Commission accountants have recommended this as an amount that should be held in reserve. If we do get part success with the grants we will look to fund raise further and could see a possible amount of £2-3000 been available by the end of the year.</p>	
BANK ACCOUNT DETAILS	
Account name	██
Sort code	██████
Account number	████████

### Declaration

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**Name:** [REDACTED]

**Signature:** [REDACTED]

**Date:** 30/07/2022

Name of Organisation	
<b>CHECKLIST</b>	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	✓
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	✓
Last three years audited annual accounts (if available)	✓
Constitution or set of rules (if not applicable please state so)	✓
Copy of bank statements for past six months	✓
Copies of written estimates/quotations for capital purchases?	✓
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	✓
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	✓

<p align="center"><b>and send completed application form (with all supporting documentation) to: Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road Holmfirth, HD9 3AS</b></p>	
<p>If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a></p>	
<p><i>You are advised to keep a copy of this application for your own records.</i></p>	
<p><b>For internal admin use only:</b></p>	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	



# HONLEY SILVER BAND

Celebrating 150 years of Tradition

Berry Croft Honley Holmfirth HD9 6BP



## **Application for Community Assets Grant**

**To repair/replace rotting floor in Band Room**

# HOLME VALLEY PARISH COUNCIL

THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS  
Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)



Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

**Grants are considered in September and February. For 2022-2023 your application needs to be submitted by the last day of July to be considered in September and the last day of January to be considered in February.**

CONTACT DETAILS	
<b>Name of organisation</b>	Honley Silver Band
<b>Contact person for this application:</b>	[REDACTED]
<b>Position e.g. Chair, Secretary, Treasurer:</b>	Chairperson
<b>Correspondence address:</b>	[REDACTED]
<b>Email address:</b>	[REDACTED]
<b>Telephone numbers:</b>	[REDACTED]

TYPE OF COMMUNITY GRANT APPLIED FOR
-------------------------------------

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets

☒

Community Services

☐

Community Events or Projects

☐

**What will your grant pay for?**

Replace/repair rotting floor over cellar, currently supported by a telegraph pole.

ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> <li>Unregistered community group</li> </ul>
Charity registration no. (if applicable)	
When did the group start?	1865
Do you have a constitution or a set of governing rules?	Yes
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	The Holme Valley and environs
Describe the people you <b><u>mainly</u></b> work with:	The band rehearses twice each week to prepare for a range of performances, including 3 concerts, plus supporting local events in the Holme Valley (Remembrance, Lights switch on, Honley Show, Xmas markets)
How many people are involved in running your group?	We have a Committee of 8 and currently 27 playing members aged 15 to 70

FINANCES	
Financial year	Year to 31 Dec 2021
Income	£5184
Expenditure	£3964
Reserves	£16283
Please describe your current financial reserves and account for expected expenditure from these.	Our Band Room is an old School house and we have an on-going programme of refurbishing the building, mainly from our own funds.
Has the group previously received a grant from the Parish Council?	Yes  Feb 2022 Grant for £1000 to refurbish and repair instruments used by the band.

--	--

YOUR PROJECT			
<b>How much money are you requesting from the Parish Council?</b>		£5000.00	
<b>Project start date:</b>	<b>Oct 2022</b>	<b>Project end date:</b>	<b>April 2023</b>
<p>The project is to repair and replace part of the floor over a cellar in the Band Room.</p> <p>The floor has been supported by a telegraph pole for a number of years, as a temporary remedy to the damaged flooring, however, a more permanent solution is needed.</p>			

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
New timber and flooring	£2260	£2260
Brackets and fittings	£ 96	£ 96
Skips	£ 520	£ 520
Insulation	£ 420	£ 420
Carpet tiles and fitting	£1500	£1500
Labour	£3600	£ 104
<b>TOTALS</b>	<b>£8396</b>	<b>£5000</b>

### OTHER FUNDING

**Has the group applied elsewhere for other grants to fund this project?**

No

Other sources of funding for this project, e.g. donations, reserves, fund raising.  
Please list, with amounts.

The balance of £3,396.00 will be made up from Band reserves, to be reimbursed through future jobs (Xmas carols at supermarkets and around Honley village)

### BANK ACCOUNT DETAILS

**Account name**

**Sort code**

**Account number**

### Declaration

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**Name:**

**Signature:**

**Date:** 25/08/2022

Name of Organisation	
<b>CHECKLIST</b>	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	✓
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	✓
Last three years audited annual accounts (if available)	✓
Constitution or set of rules (if not applicable please state so)	✓
Copy of bank statements for past six months	✓
Copies of written estimates/quotations for capital purchases?	✓
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	✓
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	✓
<b>and send completed application form (with all supporting documentation) to:</b> <b>Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road</b> <b>Holmfirth, HD9 3AS</b>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>	
<i>You are advised to keep a copy of this application for your own records.</i>	
<b>For internal admin use only:</b>	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

## **Supporting Documentation**

### Meeting the needs of the Community:

The band is active in the Holme Valley and beyond, taking part in a number of community events each year, including Remembrance Sunday, Christmas Markets, Honley lights switch on, Honley Show, several Concerts and playing carols around the village, particularly at the various sheltered housing communities.

### Effective use of the grant:

The grant will be used to repair and replace the rotting floor in the band room. I understand a 'temporary' support was placed under the floor, in the form of a telegraph pole, about 40 years ago!

### Appropriate and realistic costs:

The costs have been kept to a minimum, by repairing/replacing only the part of the floor above a cellar, where the wood is rotting. The quote is provided by a long-time supporter of the band, who has provided a very competitive quote.

### What level of contributions are raised locally:

The balance of the cost will be paid from band reserves, to be reimbursed through band jobs in the coming years. We usually undertake a number of paid jobs each year, and plan to take on additional jobs to offset the floor project costs.

### How the organisation is managed:

The constitution is attached below. We have a managing committee that runs the day-to-day activities of the band, reporting back to the band members where needed or where support/decisions are required.

### Goals of Climate Emergency Committee:

The repair/replacement of the floor includes insulation to reduce heat loss from the building. Over recent years we have been upgrading the property, including turning and relaying and insulating the roof 4 years ago, and replacing doors and windows with modern uPVC double glazing about 8 years ago. We continually explore ways to reduce waste.

## Photos

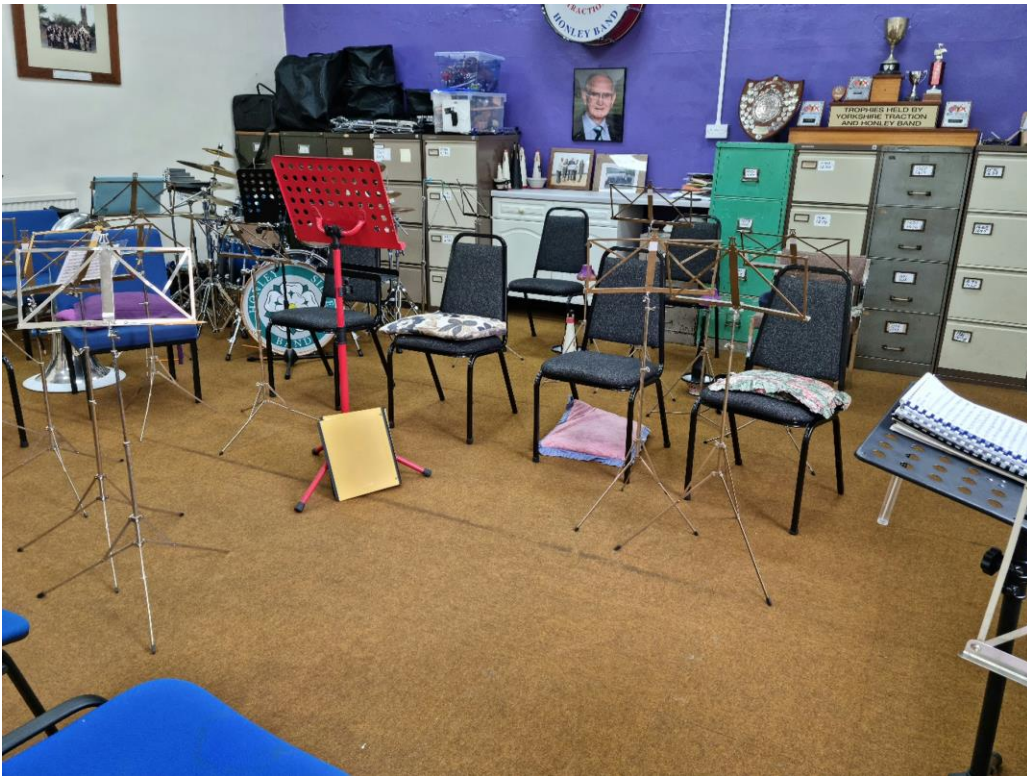


The Honley Silver Band building



The Band Room





The dark line marks the ridge in the floor area needing repair/replacement to the wall behind the filing cabinets.



Telegraph pole in cellar supporting the floor. Future plans include converting the cellar area into a practice space for individuals, and for lessons.



Flooring needing repair/replacing.

## **Appendices**

Estimate for work

Latest annual accounts (ending 31 Dec 2021)

6 months Bank/Building Society Statements

Bank Cheque showing 2 signatories

Honley Silver Band Constitution

March 2022 AGM (containing last full accounts – pre-covid)



# HOLME VALLEY PARISH COUNCIL

THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS

Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)



Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

**Grants are considered in September and February. For 2022-2023 your application needs to be submitted by the last day of July to be considered in September and the last day of January to be considered in February.**

CONTACT DETAILS
<b>Name of organisation</b>
Honley Players Amateur Dramatic Society
<b>Contact person for this application:</b>
[REDACTED]
<b>Position e.g. Chair, Secretary, Treasurer:</b>
Building Manager
<b>Correspondence address:</b>
[REDACTED]
<b>Email address:</b>
[REDACTED]
<b>Telephone numbers:</b>
[REDACTED]
TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets

✓

Community Services

☐

Community Events or Projects

☐

**What will your grant pay for?**

**The current PA and stage sound system is around 50 years old and in desperate need of replacing. Therefore this grant will go towards the cost of replacing this**

equipment with more modern fit for purpose equipment.
---

ABOUT YOUR GROUP	
What type of group are you?	X Unregistered community group <ul style="list-style-type: none"> <li>Registered charity</li> <li>Other (please state)</li> </ul>
Charity registration no. (if applicable)	
When did the group start?	1970
Do you have a constitution or a set of governing rules?	YES
What area does your group cover? <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Honley and the wider Holme Valley
Describe the people you <b>mainly</b> work with:	Our theatre group is open to anyone who wants to be involved either on stage or behind the scenes. Our members currently represent a very wide spectrum of society ranging from LGBT to autism. No one is excluded.
How many people are involved in running your group?	12

FINANCES	
Financial year	2019
Income	5616.63
Expenditure	8051.62
Reserves	6081.62
Please describe your current financial reserves and account for expected expenditure from these.	Currently recovering from Covid closures so accounts will not truly reflect our financial status. Currently have £8137.97 in reserve
Has the group previously received a grant from the Parish Council?	No

	<i>If 'Yes' please give the date and brief details of any grants received in the last five years.</i>
--	---

YOUR PROJECT			
<b>How much money are you requesting from the Parish Council?</b>		£5,000.00	
<b>Project start date:</b>	<b>01/12/22</b>	<b>Project end date:</b>	<b>01/05/23</b>
<p>Honley Players and Southgate Theatre were established over 50 years ago in Honley. The Theatre premises have changed very little since then, including the sound and lighting systems, which still have original fittings from this time. The sound system however, has deteriorated quite significantly over the Pandemic period, and is now in an unserviceable condition. The Covid Pandemic saw our reserves plummet, but as they say “The show must go on”, and we recently completed a successful run of a locally adapted pantomime, and are now busy working on our next production for October. We are looking at this as an opportunity to upgrade the sound system throughout the theatre and include new options that will appeal to external hirers of the venue. Our initial plan is to install new speakers and amplifiers to the main hall, together with control equipment and a crew talk back system between the gallery and the stage. The total projected cost of this is approximately £7,000 of which we can fund £2,000 from our reserves, with hopefully £5,000 being gained through this grant application. The Theatre is a very popular venue, and supports numerous events and organisation throughout the Holme Valley, Besides the several plays we put on we also act as a popular venue for the Holmfirth Film Festival, and have been booked for this years Festival Weekender in October.</p>			

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PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
Electro-Voice ELX200 speakers x4	£1,852.00	
Laney CXP-115 Active PA Floor Monitor x 2	£692.00	
Behringer Ultradrive DCX2496LE Loudspeaker Management System	£252.00	
Behringer NX6000D Power Amplifier x 2	£1,080.00	
Hollyland Mars T1000 Intercom 4 set	£1,600.00	
LD Systems U508 BPH Single Headset Mic x 3 @ £320	£960.00	
Cabling and Power	£500.00	

<b>TOTALS</b>	<b>£6,936.00</b>	£5,000.00
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OTHER FUNDING
---------------

**Has the group applied elsewhere for other grants to fund this project?**

NO

*If yes, please give details below. Include date of application, amount requested and the outcome (if known).*

Other sources of funding for this project, e.g. donations, reserves, fund raising.  
Please list, with amounts.  
Approximately £2000 will be funded from our reserves

BANK ACCOUNT DETAILS
----------------------

<b>Account name</b>	
<b>Sort code</b>	
<b>Account number</b>	

Declaration
-------------

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

- ✓ I am authorised to make the application on behalf of the above organisation.
- ✓ I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- ✓ I certify that the information contained in this application is correct.
- ✓ If the information in the application changes, I will inform the Council.
- ✓ I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- ✓ If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- ✓ I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.



<b>Name:</b> [REDACTED]
<b>Signature:</b>
<b>Date: 28/09/2022</b>

Name of Organisation	
<b>CHECKLIST</b>	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	√
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	√
Last three years audited annual accounts (if available)	√
Constitution or set of rules (if not applicable please state so)	√
Copy of bank statements for past six months	To Follow
Copies of written estimates/quotations for capital purchases?	√
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	
If possible, please email a copy of the grant application to the Clerk (). With the Application in WORD not PDF.	
<b>and send completed application form (with all supporting documentation) to:</b> <b>Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road</b> <b>Holmfirth, HD9 3AS</b>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email:	
<i>You are advised to keep a copy of this application for your own records.</i>	
<b>For internal admin use only:</b>	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date /Minute No	

[clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

# HOLME VALLEY PARISH COUNCIL

THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS  
Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)



Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

**Grants are considered in September and February. For 2022-2023 your application needs to be submitted by the last day of July to be considered in September and the last day of January to be considered in February.**

CONTACT DETAILS	
<b>Name of organisation</b>	
Scholes Cricket Club	
<b>Contact person for this application:</b>	
<b>Position e.g. Chair, Secretary, Treasurer:</b>	
Secretary	
<b>Correspondence address:</b>	
<b>Email address:</b>	
<b>Telephone numbers:</b>	

## TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

### Community Assets

Community Services

☐

Community Events or Projects

☐

**What will your grant pay for?**

**It would go towards funding part of the refurbishment of our changing facilities, more specifically towards provision of vastly improved female facilities.**

ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> <li>Unregistered community group</li> <li>Registered charity</li> <li>Other (please state)</li> </ul>
Charity registration no. (if applicable)	
When did the group start?	Circa: April 1876
Do you have a constitution or a set of governing rules?	Yes
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Scholes, Hepworth, Hade Edge, Wooldale and beyond
Describe the people you <b>mainly</b> work with:	<p>We have over 150 registered playing members from the age of 5 to 70. We have an increasing number of female participants.</p> <p>We have over 200 members in every age group and sex</p>
How many people are involved in running your group?	<p>Committee = 14 people</p> <p>Cricket = Coaches etc circa 20</p>

FINANCES	
Financial year	1 <sup>st</sup> January – 31 <sup>st</sup> December
Income	£62454
Expenditure	£58260
Reserves	£10000
Please describe your current financial reserves and account for expected expenditure from these.	We have reserves of around £10k and expect to use all these on the project plus any operating profit and funds raised this year – we will aim to have some funds still in reserve to cover unforeseen expenses
Has the group previously received a grant from the Parish Council?	<p>Yes</p> <p><b>2007</b></p> <p><i>If 'Yes' please give the date and brief details of any grants received in the last five years.</i></p>

YOUR PROJECT			
<b>How much money are you requesting from the Parish Council?</b>		£5000	
<b>Project start date:</b>	October 2022	<b>Project end date:</b>	April 2023
<p>The changing pavilion was built in 1993 and has only undergone cosmetic alterations to its upkeep since. We see this a major part of our move to keep Scholes Cricket Club at the forefront of local cricket at all ages and for both sexes. We currently run 4 open age teams and 5 junior sides, as well as being a centre for the ECB All Stars Programme for 5 – 8 year olds.</p> <p>Improvements will include:</p> <ul style="list-style-type: none"> <li>• A complete refit of the changing facilities</li> <li>• Extension of the changing rooms to incorporate the balcony areas</li> <li>• Installation of glass sliding doors and balustrades</li> <li>• Complete new shower/wet room areas</li> <li>• Vastly improved female changing facilities</li> <li>• Improved umpires changing rooms</li> <li>• An electronic scoreboard</li> <li>• New scorers' facility</li> <li>• Vastly improved energy efficiency</li> </ul> <p>The whole project has been costed at somewhere in the region of £80,000 – this money will be raised from various sources, but we will work tirelessly to keep the costs within our budget. We will be using club reserves, members donations, money raised by various fund raising initiatives as well as any grant funding we are able to secure. We will also look at loans if necessary from the English Cricket Board, Huddersfield Cricket League and Key Fund.</p> <p>The initial plans have been approved by KMC Planning, however we are now in the process of drawing up revised plans to have a much larger ground floor female changing area complete with shower and toilet facilities. This is in an attempt to provide better facilities but also to encourage increased participation in cricket and use of our facilities by girls and ladies in the area. We currently have a number of young girls playing in our junior sides as well as hosting female players from our opposition. We now have a group of older female members who want to have a go at playing cricket, improved and discrete female facilities will be a great asset to them. We have recently hosted a Yorkshire Under 18 girls game, and hope to do so again in the future, improved facilities can only help us to be considered for such games and in turn these help to encourage female participation in cricket.</p> <p>The initial quotation (enclosed) does not include the additional cost of these improvements to the female facilities. These have been costed at around £6000 – we will add to any grant from our fundraising efforts, reserves, donations and in kind support.</p>			

Getting people involved in sport and community at any early age is key in increasing their health and mental well being. We are central to our community and this development will encourage more people to partake.

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
Refurbishment of changing facilities	£80520	
Specific female changing facilities circa	£6000	£5000
<b>TOTALS</b>	£80520	£5000

OTHER FUNDING	
<p><b>Has the group applied elsewhere for other grants to fund this project?</b></p> <p>We are in the process of looking at all our options, these include: The England &amp; Wales Cricket Board, Kirklees Council members community fund, Key Fund, Sport For All – at present we haven't made or heard back from these applications.</p> <p><i>If yes, please give details below. Include date of application, amount requested and the outcome (if known).</i></p>	
<p>Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts.</p> <p>Reserves - £10000, Fund Raising £20000(?), Donations – including free time of crafts people and labour £30000(?)</p>	
BANK ACCOUNT DETAILS	
Account name	
Sort code	
Account number	

Declaration
<p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p> <ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul>
<p><b>Name:</b> </p>
<p><b>Signature:</b></p>
<p><b>Date:</b> 17/08/2022</p>

Name of Organisation	
CHECKLIST	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	
Last three years audited annual accounts (if available)	
Constitution or set of rules (if not applicable please state so)	
Copy of bank statements for past six months	
Copies of written estimates/quotations for capital purchases?	
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	
<p align="center"><b>and send completed application form (with all supporting documentation) to:</b>  <b>Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road</b>  <b>Holmfirth, HD9 3AS</b></p>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>	
<i>You are advised to keep a copy of this application for your own records.</i>	
For internal admin use only:	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

# HOLME VALLEY PARISH COUNCIL

THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS

Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)



Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

**Grants are considered in September and February. For 2022-2023 your application needs to be submitted by the last day of July to be considered in September and the last day of January to be considered in February.**

CONTACT DETAILS	
<b>Name of organisation</b>	
Scholes Cricket Club	
<b>Contact person for this application:</b>	
<b>Position e.g. Chair, Secretary, Treasurer:</b>	
Secretary	
<b>Correspondence address:</b>	
<b>Email address:</b>	
<b>Telephone numbers:</b>	

## TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

### Community Assets

Community Services

☐

Community Events or Projects

☐

**What will your grant pay for?**

It would go towards funding part of the refurbishment of our boundary safety nets



ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> <li>Unregistered community group</li> <li>Registered charity</li> <li>Other (please state)</li> </ul>
Charity registration no. (if applicable)	
When did the group start?	Circa: April 1876
Do you have a constitution or a set of governing rules?	Yes
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Scholes, Hepworth, Hade Edge, Wooldale and beyond
Describe the people you <b>mainly</b> work with:	<p>We have over 150 registered playing members from the age of 5 to 70. We have an increasing number of female participants.</p> <p>We have over 200 members in every age group and sex</p>
How many people are involved in running your group?	<p>Committee = 14 people</p> <p>Cricket = Coaches etc circa 20</p>

FINANCES	
Financial year	1 <sup>st</sup> January – 31 <sup>st</sup> December
Income	£62454
Expenditure	£58260
Reserves	£10000
Please describe your current financial reserves and account for expected expenditure from these.	We have reserves of around £10k and expect to use all these on our projects plus any operating profit and funds raised this year – we will aim to have some funds still in reserve to cover unforeseen expenses
Has the group previously received a grant from the Parish Council?	<p>Yes</p> <p><b>2007</b></p> <p><i>If 'Yes' please give the date and brief details of any grants received in the last five years.</i></p>

YOUR PROJECT			
<b>How much money are you requesting from the Parish Council?</b>		£1000	
<b>Project start date:</b>	January 2023	<b>Project end date:</b>	April 2023
<p>We have safety netting installed at the bottom end of our ground to protect our neighbours properties in boundary court. The original nets, installed by the building developer were replaced by the club around ten years ago. We now need to replace both the steel poles and the netting itself.</p> <p>We have checked with our supplier for the size and quality of net required, their website suggests it would cost £1800. We would then need to fund and replace the steel poles with money raised by members efforts and using club reserves.</p> <p>No cricket is played at Chapelgate without these safety nets, they keep any nuisance and damage caused by flying cricket balls to a minimum.</p>			

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
Refurbishment of safety netting	£1800	£1000
<b>TOTALS</b>	£1800	£1000

OTHER FUNDING	
<p><b>Has the group applied elsewhere for other grants to fund this project?</b>            No we haven't</p> <p><i>If yes, please give details below. Include date of application, amount requested and the outcome (if known).</i></p>	
<p>Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts.            Reserves - £1000, Fund Raising £2000(?), Donations – including free time of crafts people and labour £1000(?)</p>	
BANK ACCOUNT DETAILS	
<b>Account name</b>	
<b>Sort code</b>	
<b>Account number</b>	

Declaration
<p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p> <ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul>
<p><b>Name:</b></p>
<p><b>Signature:</b></p>
<p><b>Date:</b> 22/08/2022</p>

Name of Organisation	
CHECKLIST	
Please enclose the following with your application	
	Please Tick
Signed application form, with every question answered	
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	
Last three years audited annual accounts (if available)	
Constitution or set of rules (if not applicable please state so)	
Copy of bank statements for past six months	
Copies of written estimates/quotations for capital purchases?	
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	
<p><b>and send completed application form (with all supporting documentation) to:</b>  <b>Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road</b>  <b>Holmfirth, HD9 3AS</b></p>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>	
<i>You are advised to keep a copy of this application for your own records.</i>	
For internal admin use only:	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

# HOLME VALLEY PARISH COUNCIL



THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS  
Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

**Grants are considered in September and February. For 2022-2023 your application needs to be submitted by the last day of July to be considered in September and the last day of January to be considered in February.**

CONTACT DETAILS
<b>Name of organisation</b>
Upperthong Village Hall
<b>Contact person for this application:</b>
[REDACTED]
<b>Position e.g. Chair, Secretary, Treasurer:</b>
Treasurer
<b>Correspondence address:</b>
[REDACTED]
<b>Email address:</b>
[REDACTED]
<b>Telephone numbers:</b>
[REDACTED]

TYPE OF COMMUNITY GRANT APPLIED FOR
-------------------------------------

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets ☐

Community Services ☐

Community Events or Projects ☐

<p><b>What will your grant pay for?</b></p> <p>Replacing roof tiles, north facing gable end pointing &amp; waterproofing plus replacing ceiling boards and plaster to prevent further internal damage in the</p>
--

kitchen/bar area.
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ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> <li>• Unregistered community group</li> <li>• <b>Registered charity</b></li> <li>• Other (please state)</li> </ul>
Charity registration no. (if applicable)	1027546
When did the group start?	Pre 1992
Do you have a constitution or a set of governing rules?	<i>If yes, please provide copy with this application</i> <i>If no, please explain your management structure on a separate sheet.</i> <b>YES</b>
Describe the people you <u>mainly</u> work with:	Upperthong village and the surrounding area, Holme and Colne Valley's
How many people are involved in running your group?	10

FINANCES	
Financial year	2020/21
Income	£51693.14
Expenditure	£34004.44
Reserves	£17788.70
Please describe your current financial reserves and account for expected expenditure from these.	The reserves include two years hall running costs which are expected to increase significantly owing to the current energy increases
Has the group previously received a grant from the Parish Council?	Yes / No  <i>If 'Yes' please give the date and brief details of any grants received in the last five years.</i> <b>September 2020</b> <b>£5000 contribution towards replacement</b>

*windows, doors  
September 2021  
£3000 approx towards damp proofing  
and roof insulation*

## YOUR PROJECT

**How much money are you requesting from the Parish Council?**

£5000

**Project start date:**

**1 October 2022**

**Project end date:**

**1 August 2023**

**We have had a persistent water leak into the building, mainly around our kitchen and bar. The hall is a listed building and very exposed to the elements. In the medium term we would like to upgrade our kitchen and bar area, but we need to make the building watertight before we do this.**

**We have had the building inspected by a surveyor and building work has been quoted according to their recommendations. This involves having to replace and renovate the current roof tiles, on the road side elevation, pointing and treating the wall at the north side gable end to treat with waterproof protective cladding, ensuring a damp free and leak proof replacement plasterboard kitchen ceiling. This adds to the previous works completed to provide an energy efficient, warm and water tight community asset.**

**Three comparable quotes, against a schedule of works, have been obtained c£6.5k**





Account number



### Declaration

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

Name:



Signature:

Date: 27/7/22

Name of Organisation Upperthong Village Hall	
CHECKLIST	
Please enclose the following with your application	
	Please Tick
Signed application form, with every question answered	x
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	x
Last three years audited annual accounts (if available)	x
Constitution or set of rules (if not applicable please state so)	x
Copy of bank statements for past six months	x
Copies of written estimates/quotations for capital purchases?	x
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in	

WORD not PDF.	
<p><b>and send completed application form (with all supporting documentation) to: Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road Holmfirth, HD9 3AS</b></p>	
<p>If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a></p>	
<p><i>You are advised to keep a copy of this application for your own records.</i></p>	
<p><b>For internal admin use only:</b></p>	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	



**HOLME VALLEY PARISH COUNCIL**

THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS  
Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

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CONTACT DETAILS	
Name of organisation	WOOLDALE COMMUNITY ASSOCIATION
Contact person for this application:	[REDACTED]
Position e.g. Chair, Secretary, Treasurer:	TREASURER
Correspondence address:	[REDACTED]
Email address:	[REDACTED]
Telephone numbers:	[REDACTED]

**TYPE OF COMMUNITY GRANT APPLIED FOR**

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets ☒

Community Services ☐

Community Events or Projects ☐

What will your grant pay for? TOWARDS REPLACEMENT OF 2, 30 YEAR OLD BOILERS
--

### ABOUT YOUR GROUP

What type of group are you?	<ul style="list-style-type: none"> <li>✓ Unregistered community group</li> <li>Registered charity</li> <li>Other (please state)</li> </ul>
Charity registration no. (if applicable)	1159314
When did the group start?	1978
Do you have a constitution or a set of governing rules?	<p>If yes, please provide copy with this application <i>ENCLOSED</i></p> <p>If no, please explain your management structure on a separate sheet.</p>
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	WOOLDALE, NEW MILL AND SURROUNDING AREA
Describe the people you <u>mainly</u> work with:	CHILDREN, AND ADULTS.
How many people are involved in running your group?	9

### FINANCES

Financial year	31/3/2021
Income	£40215
Expenditure	£42335
Reserves	£59172
Please describe your current financial reserves and account for expected expenditure from these.	£72804. AT LEAST £25000 REQUIRED FOR NEW BOILERS
Has the group previously received a grant from the Parish Council?	<p>Yes / <del>No</del></p> <p>If 'Yes' please give the date and brief details of any grants received in the last five years.</p>

YEAR TO 31/3/21 £2000 CHILDRENS' PLAY AREA  
 31/3/19 £1000 CAR PARK RESURFACING.  
 31/3/19 £300 KITCHEN UPGRADE.

## YOUR PROJECT

How much money are you requesting from the Parish Council?

£5000

Project start date:

SUMMER  
2023

Project end date:

SUMMER  
2023

REPLACE 2, 30 YEAR OLD, BOILERS  
TO PROVIDE SAVINGS IN GAS COSTS,  
MAINTENANCE, AND PROVIDE MORE  
RELIABLE HEATING SYSTEM FOR CENTRE  
USERS.

## PROJECT BUDGET

Item	Total cost	Requested from the Parish Council
REPLACE 2 BOILERS.	£51552	£5000
(NOTE THE ESTIMATE IS BASED ON CURRENT COSTS)		
<b>TOTALS</b>	£51552	£5000

OTHER ESTIMATES ARE BEING SOUGHT

### OTHER FUNDING

Has the group applied elsewhere for other grants to fund this project?

ENERGY PROTECT ENABLING FUND £10,000 24/7/22.

If yes, please give details below. Include date of application, amount requested and the outcome (if known).

Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts.

LOOKING INTO A GRANT FROM BLACKSTONE EDGE WIND FARM FUND £5000, AND ONE COMMUNITY FUND £1000. USE £25000 OF RESERVES.

### BANK ACCOUNT DETAILS

Account name

Sort code

Account number

### Declaration

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

Name:

Signature:

Date:

25/7/22

<b>Name of Organisation</b>	
<b>CHECKLIST</b>	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	✓
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8). <i>REDUCTION IN 40% OF GAS</i>	✓
Last three years audited annual accounts (if available)	✓
Constitution or set of rules (if not applicable please state so)	✓
Copy of bank statements for past six months	✓
Copies of written estimates/quotations for capital purchases?	✓
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	<i>CONTINUE RUNNING THE CENTRE.</i>
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	<i>N/A</i>
<b>and send completed application form (with all supporting documentation) to:</b> <b>Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road</b> <b>Holmfirth, HD9 3AS</b>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>	
<i>You are advised to keep a copy of this application for your own records.</i>	
<b>For internal admin use only:</b>	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

# HOLME VALLEY PARISH COUNCIL



THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS

Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

Grants are considered in September and February. For 2022-2023 your application needs to be submitted by the last day of July to be considered in September and the last day of January to be considered in February.

CONTACT DETAILS
<b>Name of organisation</b>
Wooldale Wanderers AFC
<b>Contact person for this application:</b>
[REDACTED]
<b>Position e.g., Chair, Secretary, Treasurer:</b>
Committee Member (applying on behalf of the Chair, Paul Dean)
<b>Correspondence address:</b>
[REDACTED]
<b>Email address:</b>
[REDACTED]
<b>Telephone numbers</b>
[REDACTED]

## TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets ☒

Community Services ☒

Community Events or Projects ☐

## What will your grant pay for?

The installation of Ladies toilets and the upgrade of the kitchen facilities in Wooldale



Wanderers AFC's Clubhouse (the former Co-op dairy in Wooldale) to allow 1. the Clubhouse to be utilised by other community groups (including the Woodale allotment users, who wish to have access to toilet facilities) and 2. The potential creation of Girls and Women's football teams. The Club would also like to be able to host a meeting of a Parish Council committee!

ABOUT YOUR GROUP	
What type of group are you?	Community Football Club, with aspirations for its clubhouse – the former Coop dairy in Wooldale – to become a community hub
Charity registration no. (if applicable)	N/A
When did the group start?	August 1919
Do you have a constitution or a set of governing rules?	Yes (submitted with application form)
What area does your group cover? <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Holme Valley
Describe the people you <u>mainly</u> work with:	The club runs a first and a second team in the Huddersfield and District Association Football League. Its players are predominantly drawn from Wooldale and the Holme Valley
How many people are involved in running your group?	The club has 3 trustees and a committee of 9 members (Chair, Vice-Chair, Secretary, Treasurer, First Team Coach and 4 Committee members) which meets monthly

FINANCES	
Financial year	2021/22
Income	3793.92
Expenditure	6146.96
Reserves	3421.15
Please describe your current financial reserves and account for expected	The club received a Covid grant of £10,000. This has covered its losses during the lockdown

expenditure from these.	and provides a vital cash safety net
<b>Has the group previously received a grant from the Parish Council?</b>	No <i>If 'Yes' please give the date and brief details of any grants received in the last five years.</i>

YOUR PROJECT			
<b>How much money are you requesting from the Parish Council?</b>		£4911.35	
<b>Project start date:</b>	Autumn 2023	<b>Project end date:</b>	September 2023
<p>Wooldale Wanderers AFC was founded in August 1919 and played its first game in the September of that year. Club trustee and historian, Paul Berry, has written a book, 'Bonnie Oodle' – Oodle being the nickname of Wooldale - which documents the first 75 years of the Club's history and was published in 1994.</p> <p>The club currently runs a First and a Second team, which play in the Huddersfield and District Association Football League.</p> <p>Under the new leadership of Chairman, Paul Dean, and Trustee, Paul Berry, from August 2018 the Club has found renewed vigour. The infrastructure of the Club has been improved, with floodlights installed at the Club's pitch, and a decision was made to start to bring the Clubhouse – the former Co-op dairy in Wooldale – into the 21<sup>st</sup> century.</p> <p>This has involved Paul Berry installing roofing installation in the building, given the urgent need of all of us to reduce our carbon footprint in the light of the climate emergency and undertaking the work himself to reduce the Club's expenditure – he is a master craftsman by profession.</p> <p>In addition to this, the Club has updated its constitution, enhanced its committee membership and been able to appoint a Second Team Coach, not to mention navigate the considerable challenges of the Covid lockdowns.</p> <p>In the light of this momentum, the Club's Committee now wants to accelerate the work to update the Clubhouse. Its top priority is to install Ladies Toilets, as the Club is committed to equality and wishes to put its Clubhouse at the disposal of the local Wooldale community for meetings. This is particularly timely given the sad demise of the Methodist Chapel.</p> <p>Examples of potential users include gardeners working on the neighbouring Wooldale allotments, who have already approached the Club about having access to its toilet facilities, local community groups and the Parish Council. These new Ladies toilets also permit the club to have female members, should the opportunity arise to run a Girls or Women's team.</p> <p>To ensure maximum value for money, the Club would also like some funding to help</p>			

enhance the kitchen facilities of the Clubhouse to further enhance its appeal for its users.

The bid to the Parish Council is for £4911.35

This sum is to fund the following, costed work:

- a) installation of a Ladies WC in the Clubhouse
- b) upgrade and installation of kitchen facilities in Clubhouse

If successful with this bid, the Club would very much like the Parish Council to open the new facilities – particularly in the light of the success of the new use for Wooldale's telephone box!

Please note that following the election of the new committee at the AGM in June 2022, the following activities will be undertaken:

1. The club's accounts will start to be audited by Balance Accountants, Holmfirth
2. The club will change its Bank Account from Virgin Money to reduce business charges and regular, monthly bank statements will be obtained (these can be provided to the Parish Council going forward if this grant application is successful). The current set of statements is incomplete but the new Treasurer is committed to initiating the above going forward

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
Installation of Ladies WC in Clubhouse (Quote from KG Tiles and Bathrooms)	1,930.18	1,930.18
Installation of Kitchen Facilities in Clubhouse	4,481.17	2,981.17 (the club members include kitchen and bathroom fitters, who will undertake the installation for free, dispensing with the need for a fitting charge)
<b>TOTALS</b>		4,911.35

OTHER FUNDING
Has the group applied elsewhere for other grants to fund this project?

We are investigating whether the overall project of renovating the entire club house may be partially funded by Ward Funds (Kirklees Council)

Other sources of funding for this project, e.g., donations, reserves, fund raising.  
Please list, with amounts.

Club fundraising nights at the Wooldale Arms, sponsorship of match balls and – primarily – the free labour of the craftsmen who form part of the club

#### **BANK ACCOUNT DETAILS**

**Account name**

**Sort code**

**Account number**

#### **Declaration**

This declaration must be signed by an authorised person, e.g. Committee Member, Office Holder or Trustee.

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**Name:**

**Signature**

**Date: 31 July 2022**

**Name of Organisation – Wooldale Wanderers AFC**

#### **CHECKLIST**

Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	Yes
Have you addressed sustainability issues? See the criteria on the council website (section 1.8).	Yes
Last three years audited annual accounts (if available)	The 2021/22 accounts will be the first to be audited. They are currently with Balance accountants, Holmfirth. The interim 2021/22 accounts are attached
Constitution or set of rules (if not applicable please state so)	Yes
Copy of bank statements for past six months	The club's bank statements are incomplete and all in the new Treasurer's possession have been submitted
Copies of written estimates/quotations for capital purchases?	Yes
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year?	NA
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	Emailed 31/7/22
<p><b>and send completed application form (with all supporting documentation) to:</b>  <b>Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road</b>  <b>Holmfirth, HD9 3AS</b></p>	
<p>If you have any queries, please contact the Clerk - Tel: 01484 687460          Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a></p>	

<i>You are advised to keep a copy of this application for your own records.</i>	
<b>For internal admin use only:</b>	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved. Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

# HOLME VALLEY PARISH COUNCIL

THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS

Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)



Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

Grants are considered in September and February. For 2022-2023 your application needs to be submitted by the last day of July to be considered in September and the last day of January to be considered in February.

CONTACT DETAILS	
<b>Name of organisation</b>	
Friends of Honley (part of Honley Village Community Trust CIO)	
<b>Contact person for this application:</b>	
[REDACTED]	
<b>Position e.g. Chair, Secretary, Treasurer:</b>	
Vice Treasurer (HVCT) & Treasurer for Friends of Honley Sub-Committee respectively	
<b>Correspondence address:</b>	
[REDACTED]	
<b>Email address:</b>	
[REDACTED]	
<b>Telephone numbers:</b> [REDACTED]	

## TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets

☐

Community Services

☒

Community Events or Projects

☐

### What will your grant pay for?

Our aim is to help people of all ages acquire/use gardening and maintenance skills in our village. By engaging people in this way, we hope to encourage people to appreciate their surroundings and treat them with respect. People of all ages attend and we've encourage intergenerational attendance successfully. We know we have elderly and young who are lonely and some people with mental health issues who join us. They tell us how much they look forward to coming each month. We always post/market this with fully inclusive wording and encourage all are volunteers to bring along others. They tell us they feel proud of their

community and their involvement in it. Many of these volunteers also volunteer for other projects annually but these monthly get togethers are the glue that keeps them together.

We are also now seeing a post covid shift in emphasis in our activities, with many volunteers using the monthly FoH sessions as opportunities for social engagement (chats over coffee after a morning's work are just as important as the tasks themselves), including intergenerational "play".

There are 4 key elements of our plan for 2023 for which funding is sought.

**Monthly Village Tidy:** Provision of maintenance tools & safety vests. The use of litter pickers helps people maintain grip strength, dexterity and to stay healthy given the requirement to walk on the routes which we have designed

**Maintenance of Village Assets:** Paint and woodstain/other materials for maintenance of donated benches, and all other street furniture (bollards, lampposts, bins) in our conservation village

**Seasonal planting:** Continued working with Honley's youth and all ages to garden throughout the village, gardening through the seasons

**2 New wooden planters**, with wooden signage and plant materials in celebration/memory of key residents and a caring Honley Community

#### ABOUT YOUR GROUP

<b>What type of group are you?</b>	Registered charity
<b>Charity registration no. (if applicable)</b>	1195759
<b>When did the group start?</b>	Honley Village Trust for 27 years.
<b>Do you have a constitution or a set of governing rules?</b>	Yes  <i>If yes, please provide copy with this application If no, please explain your management structure on a separate sheet.</i>
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Honley and its surrounding areas
<b>Describe the people you <u>mainly</u> work with:</b>	<ul style="list-style-type: none"> <li>• Children 4 yrs and over</li> <li>• Adults of all ages</li> <li>• Business owners from Honley</li> <li>• People with disabilities</li> <li>• People of minority ethnic origin</li> </ul> <p>Friends of Honley is an inclusive group, targeted at encouraging intergenerational interaction</p>



How many people are involved in running your group?	Paid staff:
	Volunteers, including Committee members: 100+

FINANCES	
Financial year	Year End Dec 2021 (totals are for FOH & Youth project combined)
Income	£56,045
Expenditure	£31,915
Reserves	£30,520 **
Please describe your current financial reserves and account for expected expenditure from these.	**HVCT reserves are ring fenced in a separate account as a contingency for emergency property, and/or dam repairs or necessary associated capital investment
Has the group previously received a grant from the Parish Council?	Yes <i>If 'Yes' please give the date and brief details of any grants received in the last five years.</i> 2021: Village Hall Roof. £5k towards repair 2020: Honley Youth Project. £4k support 2019: Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park 2017: £1k grant towards Village Hall refurbishments.

YOUR PROJECT			
How much money are you requesting from the Parish Council?		£4,916	
Project start date:	Sept 2022	Project end date:	Oct 2022
<p>We operate 12 months of the year, and outside covid, are proud to state that we have only missed 2 months in a 6 year period, due to snow. We meet on the 1<sup>st</sup> Sunday of each month plus additional dates for other focused activities. We seek your support in 4 areas:</p> <p><b>Monthly Village Tidy:</b> Maintenance tools &amp; safety vests for both adults and children, and a small amount for refreshments. The monies will let us replace delapidated vests and litter pickers as they break.</p> <p><b>Quarterly Maintenance of Village Assets:</b> Paint and woodstain materials plus a small amount for refreshments for maintenance of donated benches, and all other street furniture (bollards, lampposts, bins) in our conservation village so that we avoid replacement costs</p> <p><b>Seasonal planting:</b> Continue to work with Honley's youth and residents of all ages to garden throughout the seasons in our village</p> <p><b>2 New wooden planters,</b> with wooden signage and plant materials in celebration/memory of key residents and a caring Honley Community</p>			

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PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
Monthly Village Tidy	£1,509	£1,207
Maintenance of village street furniture	£ 401	£ 334
Seasonal planting	£2,476	£2,064
Wooden Trough planters with signage “in celebration of Honley community”	£1,703	£1,310
<b>TOTALS</b>	<b>£6,090</b>	<b>£4,916</b>

OTHER FUNDING	
<p><b>Has the group applied elsewhere for other grants to fund this project?</b></p> <p>No</p> <p><i>If yes, please give details below. Include date of application, amount requested and the outcome (if known).</i></p>	
<p>Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts.</p> <p>Monthly Village Tidy – Donation of refreshments from Wired Coffee and discounted litter pickers from DIY business Total: Approx £300</p> <p>Maintenance of Village Street furniture – Discounting and donation of paint/brushes/paint from Holmebuild Total: Approx £70</p> <p>Seasonal Gardening – Donation From Honley Open Gardens fundraising project Total Approx: £400</p> <p>Wooden Trough planters – Donation of wood/carpentry and from Honley Open Gardens Total: Approx £400</p>	
BANK ACCOUNT DETAILS	
Account name	<div style="background-color: black; width: 100%; height: 1.2em;"></div>
Sort code	<div style="background-color: black; width: 100%; height: 1.2em;"></div>
Account number	<div style="background-color: black; width: 100%; height: 1.2em;"></div>

Declaration
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This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**Name:** [REDACTED]

**Signature:** [REDACTED]

**Date:** 29 July 2022

Name of Organisation	
<b>CHECKLIST</b>	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	yes
Have you addressed sustainability issues? See the criteria on the council website (section 1.8).	yes
Last three years audited annual accounts (if available)	yes
Constitution or set of rules (if not applicable please state so)	yes
Copy of bank statements for past six months	yes
Copies of written estimates/quotations for capital purchases?	
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	Forward plan to follow
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	
<b>and send completed application form (with all supporting documentation) to: Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road Holmfirth, HD9 3AS</b>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>	

*You are advised to keep a copy of this application for your own records.*

**For internal admin use only:**

Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

# HOLME VALLEY PARISH COUNCIL

THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS  
Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)



Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

**Grants are considered in September and February. For 2022-2023 your application needs to be submitted by the last day of July to be considered in September and the last day of January to be considered in February.**

CONTACT DETAILS
<b>Name of organisation</b>
Hepworth Band
<b>Contact person for this application:</b>
[REDACTED]
<b>Position e.g. Chair, Secretary, Treasurer:</b>
Secretary
<b>Correspondence address:</b>
[REDACTED]
<b>Email address:</b>
[REDACTED]
<b>Telephone numbers:</b>
[REDACTED]

TYPE OF COMMUNITY GRANT APPLIED FOR
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If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

## Community Events or Projects

<p><b>What will your grant pay for?</b></p> <p>The grant will be used towards the cost of staging and promoting the Hepworth Bands 'Music in the Holme Valley 2023' concert series.</p>
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ABOUT YOUR GROUP	
What type of group are you?	Registered charity
Charity registration no. (if applicable)	1161654
When did the group start?	1882
Do you have a constitution or a set of governing rules?	Yes
What area does your group cover? <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Hepworth, the Holme Valley
Describe the people you <b>mainly</b> work with:	Young people Adults Older people over 60
How many people are involved in running your group?	Paid staff: 1
	Volunteers, inc. Committee members: 20

FINANCES	
Financial year	Jan 2021
Income	£49031
Expenditure	£12236
Reserves	£12128
Please describe your current financial reserves and account for expected expenditure from these.	The bands unrestricted reserves are identified to fund its ongoing operational costs for the current financial year including hire of alternative accommodation for rehearsals (to meet Covid19 requirements and whilst repair/refurbishment works are carried out), music director costs, insurance, utilities, instrument hire & maintenance.
Has the group previously received a grant from the Parish Council?	Yes Dec 2021 - £2950 towards cost of bandroom roof insulation. Dec 2020 - £2000 towards cost of bandroom refurbishment. 2019 - £1000 towards cost of replacement windows and security door.

YOUR PROJECT			
How much money are you requesting from the Parish Council?		£1000	
Project start date:	01 Jan 2023	Project end date:	31 Dec 2023
<p><b><i>'Music in the Holme Valley 2023'</i></b> is a series of four seasonal concerts to be staged at venues within the Holme Valley, organised and promoted by the Hepworth Band.</p> <p>The opening concert of the series, 'A New Year Celebration' will take place on 29 January at Christ Church, New Mill. The spring concert takes place in St David's Church, Holmbridge on 19 March and will be in aid of the church organ restoration appeal. The centrepiece of the series 'A Midsummer Prom' is a new joint concert featuring the Hepworth Band and Holme Valley Orchestra that will be staged in Holmfirth on 24 June. For the final concert in the series the band returns to Christ Church, New Mill for its popular Christmas concert.</p> <p>The band is an integral part of the local community, staging and promoting a series of concerts over the year will enable audiences to experience and enjoy live music making. It will help the band to engage with its existing audience and also help it reach new, wider audiences.</p> <p>Securing funding towards the cost of staging and promoting the concert series will help to keep ticket prices affordable, enable discounted tickets to be made available for older people and free entry to be offered to children and young people.</p> <p>Engagement with audiences and communities can help to reduce loneliness, support mental health and wellbeing, sustain older people and help to build and strengthen social ties. As well as engaging with existing and new audiences, the project will provide a focus for the band to work towards, helping to keep players engaged and motivated, improve wellbeing and confidence which in turn will help to improve the standard and quality of the bands' musical performance.</p>			

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
Venue hire: (Christ Church, New Mill £250 x 2) (The Civic, Holmfirth £300)	£800	£500
Staging/pa (Midsummer prom concert)	£1200	
Advertising (Banner/posters/social media advertising - £450 per concert)	£1800	£500
Van/percussion hire (£200 per concert)	£800	

<b>TOTALS</b>	<b>£4,600</b>	<b>£1,000</b>
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OTHER FUNDING	
<p><b>Has the group applied elsewhere for other grants to fund this project?</b>  <i>If yes, please give details below. Include date of application, amount requested and the outcome (if known).</i></p> <p>We intend to apply to the One Community Kirklees Longley Farm fund when it opens in September for grant funding of £1,000 towards the cost of staging/pa for the Midsummer Prom concert.</p>	
<p>Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts.</p> <p>Income from ticket sales will be used to offset the cost of staging and promoting the concert series. Remaining profit will be used to help meet the band's annual operational costs.</p>	
BANK ACCOUNT DETAILS	
Account name	[REDACTED]
Sort code	[REDACTED]
Account number	[REDACTED]

Declaration
<p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p> <ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul>



<b>Name:</b> [REDACTED]
<b>Signature:</b> [REDACTED]
<b>Date:</b> 26/08/2022

<b>Name of Organisation</b>	
<b>CHECKLIST</b>	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	Y
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	Y
Last three years audited annual accounts (if available)	Accounts for year-end 2021/22
Constitution or set of rules (if not applicable please state so)	Y
Copy of bank statements for past six months	To follow
Copies of written estimates/quotations for capital purchases?	N/a
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	N/a
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	Y
<b>and send completed application form (with all supporting documentation) to: Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road Holmfirth, HD9 3AS</b>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>	
<i>You are advised to keep a copy of this application for your own records.</i>	
<b>For internal admin use only:</b>	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	

Legislation under which grant is made.	
Date applicant notified of outcome:	

# HOLME VALLEY PARISH COUNCIL



THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS  
Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

**Grants are considered in September and February. For 2022-2023 your application needs to be submitted by the last day of July to be considered in September and the last day of January to be considered in February.**

CONTACT DETAILS	
<b>Name of organisation</b>	Holmfirth Arts Festival
<b>Contact person for this application:</b>	[REDACTED]
<b>Position e.g. Chair, Secretary, Treasurer:</b>	Chair
<b>Correspondence address:</b>	[REDACTED]
<b>Email address:</b>	<a href="mailto:rogerlancaster4551@gmail.com">rogerlancaster4551@gmail.com</a>
<b>Telephone numbers:</b>	[REDACTED] [REDACTED]

## TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets ☐

Community Services ☐

Community Events or Projects ☒

## What will your grant pay for?

Holmfirth Art and Music are seeking **£2,000 in total - £1,000 towards the production costs of the outdoor activities** at the 2023 Festival **and £1,000 towards the costs of working with young people as music makers and music/event technicians.**

Down to Earth, the theme of the 2023 Holmfirth Arts Festival, forms the 2<sup>nd</sup> year of our two year developmental artistic programme for the Festival which explores ecological and climate change issues, whilst looking for new ways to deliver the annual arts festival. In 2022, we extended the range and length of the programme beyond its traditional long weekend format by programming concerts in venues across the Holme Valley between April and October. Building on, and learning from, this new format, the 2023 festival will begin with an entertaining walk in May followed by a weekend of free activities in June, extending the concert and walks programme again across the Holme Valley and into October 2023.

The Programme includes:

\* Down to Earth Festival weekend between 16th and 19th June to include:

- Zero Carbon Art in the Landscape Trail at Earthworks New Mill Community Garden Thursday 15<sup>th</sup> – Sunday 25<sup>th</sup> June including our Festival launch event in the Garden on Thursday 15<sup>th</sup>.
- A panel discussion on climate change on Friday 16<sup>th</sup> June
- The Steve Sykes Commission for new music in the landscape (local emerging artist)  
- timing tbc according to commission
- **Protect our Planet Parade in Holmfirth Town Centre on Saturday 17th June in partnership with The Children's Art School and Handmade Parade \*\* This application**
- **Street Theatre in Holmside Gardens Sunday 18th June \*\* This application**

Plus

\* 5 indoor concerts in rural venues across the Holme Valley between end June and early October

\* 3 performative, musical walks created and hosted by our Festival Supporters between May and September

\* Accessibility and inclusion developments throughout

\* **Training for young music makers and music technicians in partnership with Holmfirth based Josh Haslam of the Jam Factory \*\* This application**

The **parade** project will BENEFIT at least 15 local schools/community groups with around 250 children and their families participating in parade making and parading on the day. Parade participants will include Ability Options and further community groups with whom we worked for the first time last year. Audiences of 1000+ are expected in the streets.

The **Street Theatre** programme provides free to access live performance for people of all

ages cultures and abilities whilst putting Holmfirth and Holme Valley on the national and regional map with its high-quality extraordinary street theatre productions. Last year's production of CastAway by Highly Sprung achieved coverage in the Times and The Daily Mail national newspapers. This year, in addition to the Steve Sykes commission, we also want to co-commission three new outdoor works – a) Gaia Saves the World – a visual street theatre show about climate change using puppetry, b) Daedalus and Icarus an aerial theatre show about the limits of our planet's ecological systems and c) a fun aerial performance nodding to the 50 year anniversary of the airing of the first episode of Last of the Summer Wine. In addition to professional performances and commissions, the street theatre programme builds on this year's success with the Music Garden Party to provide a platform for local and emerging talent. The street theatre programme is estimated to BENEFIT around 30 artists and reach around 2000 audience

**The training programme for young music makers and music technicians** picks up and develops our success this year with working with Dan Price of Soul Choir to promote singing in local schools and with local music leader and technician – Josh Haslam – whom we engaged to provide technical support for the indoor concerts across the Holme Valley and to make music with Ability Options a group of Holme Valley based disabled young people. This year we will build our work with Dan and Josh, with Josh recruiting mentoring and training young music technicians so that they can support concerts and events delivered by Holmfirth Arts Festivals and other Holme Valley Festivals in the future.

The NEED for healthy, outdoor, fun and inspirational family activity is still great post pandemic and lockdown. The parade and street theatre programmes provide opportunities for local people to come together, learn about their area and about caring for the environment, celebrate the Holme Valley and present the valley in its best possible light to the wider region. The training programme builds the confidence, creativity and employability of local young people.

Holmfirth Arts Festival, with its mission of promoting creativity in the landscape and values of caring for the community and the environment, is continuously trying to reduce its carbon use and promotes a sustainable environment by:

- avoiding single use plastics in our bar facilities by reusing and washing beer mugs and glasses
- minimising print by printing programme brochures only using recycled paper and making greater use of social media, digital minutes and digital ticketing
- we do not have our own premises
- our Festival Director drives a hybrid car

We will engage an independent evaluator to gain feedback from audiences, volunteers, artists and staff who will record numbers of participants, artists, audience, their postcode and demographic information whilst asking key questions such as whether the Festival:

- Helps people to express themselves creatively.
- Makes them feel proud of the Holme Valley
- Raises awareness of the climate emergency
- helps to build Creative and Cultural Communities in the Holme Valley.

ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> <li>• Unregistered community group</li> <li>• <b>Registered charity</b></li> <li>• Other (please state) <b>Company Limited by Guarantee</b></li> </ul>
Charity registration no. (if applicable)	1141623
When did the group start?	Holmfirth Art and Music formed in 2007 and incorporated in March 2010
Do you have a constitution or a set of governing rules?	<p><i>If yes, please provide copy with this application</i></p> <p><i>If no, please explain your management structure on a separate sheet.</i></p> <p>Copy attached</p>
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Holme Valley
Describe the people you <b>mainly</b> work with:	We work with people of all ages, cultures and abilities across the Holme Valley. We work hard to be inclusive to people regardless of disability or socio-economic disadvantage
How many people are involved in running your group?	<p>Board of Trustees 7 who are also Supporters</p> <p>Festival Supporters 29 who are not Board Members</p> <p>Numerous freelance workers making up 1 x FTE member of staff</p>

FINANCES	
Financial year	Ending Sept 2021
Income	68,279
Expenditure	70,384
Reserves	£15,409
Please describe your current financial reserves and account for expected	£15,409 is the unrestricted reserves as at 30 September 2021. We are currently

expenditure from these.	finalising the 2022 Festival and anticipate unrestricted reserves of £8,832 by the end of the 2022 financial year which we intend to apply to kick starting the 2023 Festival.
<b>Has the group previously received a grant from the Parish Council?</b>	<b>Yes / No</b>  If 'Yes' please give the date and brief details of any grants received in the last five years  2019 - £500 2020 - £1000 2021 - £1000 2022 - £1000 towards parade adjusted to Music Garden Party and £1000 towards Cross Festival Training

YOUR PROJECT			
<b>How much money are you requesting from the Parish Council?</b>		£1,000 towards the production costs of the outdoor activities at the 2023 Festival and £1,000 towards the costs of working with young people as music makers and music/event technicians	
<b>Project start date:</b>	3 April 2023	<b>Project end date:</b>	30 October 2023

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
<b>Outdoor events production costs:</b> Road closure £2457, First Aid £486, Security £519, Site Safety Manager £630, PA and sound production £750	£4,842	£1.000
<b>Training for Music Makers and Music/Event Technicians</b> Jam Factory supporting trainee technicians before and during 5 Holme Valley Events at £200 per session/event	£1,000	£500
<b>Training for Music Makers and Music/Event Technicians</b> Jam factory providing 10 music making sessions with young people aged 13+ with and without disabilities. 10 sessions at £60/session	£600	£500

<b>Training for Music Makers and Music/Event Technicians</b> Dan Price providing singing workshops in 5 schools at £60/session = £300	£300	£0
<b>TOTALS</b>	<b>£6,442.00</b>	<b>£2,000.00</b>

OTHER FUNDING	
<p><b>Has the group applied elsewhere for other grants to fund this project?</b></p> <p><i>If yes, please give details below. Include date of application, amount requested and the outcome (if known).</i></p> <p>Ward Councillors £2,500 towards production costs. Application due end August, decision end October</p> <p>Co-op Community Fund - £7000 towards participatory projects of which £2,242 can be applied to this project - outcome due end August</p>	
<p><b>Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts.</b></p> <p>Arts Council England £30,000 towards Festival programme and freelance staff costs. Application to be made by end September decision by end December 2022.            Earned income from bar and ticketed events – estimated income £1000 after costs            Bright Green Community Fund £7,000 towards Zero Carbon Art in the Landscape Trail applied 01/08/2022 - outcome by end November 2022</p> <p>We are also in discussion with Longley Farm about providing specific funding support for the parade.</p>	
BANK ACCOUNT DETAILS	
<b>Account name</b>	██
<b>Sort code</b>	██████
<b>Account number</b>	████████

Declaration
<p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p> <ul style="list-style-type: none"> <li>I am authorised to make the application on behalf of the above</li> </ul>



organisation.

- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**Name:** Roger Lancaster

*Signature:*

**Date:** 08 August 2022

Name of Organisation	
<b>CHECKLIST</b>	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	✓
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	✓
Last three years audited annual accounts (if available)	✓
Constitution or set of rules (if not applicable please state so)	✓
Copy of bank statements for past six months	
Copies of written estimates/quotations for capital purchases?	N/A
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	N/A
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	
<b>and send completed application form (with all supporting documentation) to:</b> <b>Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road</b> <b>Holmfirth, HD9 3AS</b>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>	

<i>You are advised to keep a copy of this application for your own records.</i>	
<b>For internal admin use only:</b>	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

# HOLME VALLEY PARISH COUNCIL

THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS  
Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)



Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

**Grants are considered in September and February. For 2022-2023 your application needs to be submitted by the last day of July to be considered in September and the last day of January to be considered in February.**

CONTACT DETAILS	
<b>Name of organisation</b>	Holmfirth Forward
<b>Contact person for this application:</b>	[REDACTED]
<b>Position e.g. Chair, Secretary, Treasurer:</b>	Co-ordinator
<b>Correspondence address:</b>	[REDACTED]
<b>Email address:</b>	[REDACTED]
<b>Telephone numbers:</b>	[REDACTED]

## TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets ☐

Community Services ☒

Community Events or Projects ☐

**What will your grant pay for?**

A revision and reprint of the Holmfirth town centre map

ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> <li>• Unregistered community group</li> <li>• Registered charity</li> <li>• Other (please state)</li> </ul> Not for profit company limited by guarantee
Charity registration no. (if applicable)	n/a
When did the group start?	April 2019
Do you have a constitution or a set of governing rules?	<i>If yes, please provide copy with this application</i> <i>If no, please explain your management structure on a separate sheet.</i>
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Holmfirth town centre
Describe the people you <b><u>mainly</u></b> work with:	Town centre businesses, event organisers, community groups and residents
How many people are involved in running your group?	7

FINANCES	
Financial year	We do not have a bank account so use the services of Holmfirth Tech Ltd for financial accounting
Income	£1,517
Expenditure	£1,517
Reserves	0
Please describe your current financial reserves and account for expected expenditure from these.	
Has the group previously received a grant from the Parish Council?	Yes  <i>If 'Yes' please give the date and brief details of any grants received in the last five years.</i>  The Parish Council granted £1,000 to fund

	the production of the first Holmfirth Town Centre Map in March 2022
--	---

YOUR PROJECT			
<b>How much money are you requesting from the Parish Council?</b>		£273 £887	
<b>Project start date:</b>	1 October 2022	<b>Project end date:</b>	31 January 2023
<p>The first town centre map has been a huge success. The response from the town centre businesses has been very positive and the first print run of 2,000 was exhausted very quickly.</p> <p>A second edition is needed to correct a few mistakes and improve its content.</p> <p>The first edition was funded in part by a grant of £1,000 from the Parish Council. Its total cost was £1,516,80. The short fall was funded by a donation from Holmfirth Events (£150) and Keep Holmfirth Special (£357).</p> <p>Revisions to the second edition and a new A5 flier will cost c£350.</p> <p>The printing costs will depend on the number printed. Another 2,000 will cover the town centre again and will last until Christmas. 5,000 will enable the map to be distributed to venues in the surrounding area, such as bed and breakfast accommodation. 10,000 will enable us to take the map to venues in neighbouring towns such as Barnsley and Oldham where we know many of our visitors come from.</p> <p>Keep Holmfirth Special and Holmfirth Events will again contribute £400 and £150 respectively to the cost of the reprint. It is up to the Parish Council to decide the amount it wishes to add and thus determine the print run size.</p> <p>Holmfirth Tech Ltd has agreed to act as Banker and has provided recent bank statements to support its own application. Copies are available to support this one if required.</p> <p>We would also like to talk to the Parish Council about how we continue to finance the map in the longer run and possibly support the production of a similar map for Honley.</p>			

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
2,000 print run	£823	£273
Or 5,000 print run	£1051	£500
Or 10,000 print run	£1,437	£887
<b>TOTALS</b>	<b>n/a</b>	<b>n/a</b>

OTHER FUNDING	
<p><b>Has the group applied elsewhere for other grants to fund this project?</b></p> <p>Yes</p> <p><i>If yes, please give details below. Include date of application, amount requested and the outcome (if known).</i></p> <p>Holmfirth Events                      £150  Keep Holmfirth Special              £400</p>	
BANK ACCOUNT DETAILS	
Account name	██████████
Sort code	██████
Account number	████████

Declaration
<p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p> <ul style="list-style-type: none"> <li>I am authorised to make the application on behalf of the above organisation.</li> <li>I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> </ul>

- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**Name: Margaret Dale**

**Signature:** 

**Date:** 

Name of Organisation	
<b>CHECKLIST</b>	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	/
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	/
Last three years audited annual accounts (if available)	n/a
Constitution or set of rules (if not applicable please state so)	/
Copy of bank statements for past six months	n/a
Copies of written estimates/quotations for capital purchases?	n/a
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	n/a
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	
<b>and send completed application form (with all supporting documentation) to:</b> <b>Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road</b> <b>Holmfirth, HD9 3AS</b>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>	
<i>You are advised to keep a copy of this application for your own records.</i>	
<b>For internal admin use only:</b>	

Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	



# HOLME VALLEY PARISH COUNCIL



THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS  
Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

**Grants are considered in September and February. For 2022-2023 your application needs to be submitted by the last day of July to be considered in September and the last day of January to be considered in February.**

CONTACT DETAILS
<b>Name of organisation</b>
Honley Village Community Trust CIO
<b>Contact person for this application:</b>
[REDACTED]
<b>Position e.g. Chair, Secretary, Treasurer:</b>
Trustee
<b>Correspondence address:</b>
[REDACTED]
<b>Email address:</b>
[REDACTED]
<b>Telephone numbers:</b>
[REDACTED]

## TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets ☐

Community Services ☐

Community Events or Projects ☒

### What will your grant pay for?

This grant would pay for materials and expertise to host a series of festive activities in Honley Village Hall in the run up to Christmas 2022. Activities will focus on wreath

making events with specifically timed activities for a variety of groups within our community including the elderly and those who have struggled to socialise after COVID.

Building on the work that HVCT and Honley Business Association have done in establishing festive events within the village, including the craft markets and light turn on, this grant would take the first steps in creating a programme of inclusive activities that are financially accessible to the whole community allowing for community and festive spirit to bring together our community during a time of hardship for many.

Supported by local businesses and HVCT volunteers we aim to provide some of the materials needed to run these workshops free of charge as our vision for Honley Village Hall is to provide a space that will benefit local residents through a range of accessible activities events and services.

By offering these events we hope to provide opportunities for social inclusion and enhance a feeling of self-worth in our attendees. Joining in with social activities will enhance the festive period for many in our community as although this is a time of joy for so many it can also be very isolating and lonely for those with limited or no family.

ABOUT YOUR GROUP	
<b>What type of group are you?</b>	<ul style="list-style-type: none"> <li>Registered charity</li> </ul>
<b>Charity registration no. (if applicable)</b>	1195759
<b>When did the group start?</b>	<b>Honley</b> Village Community Trust was formed in 1993, serving our community for 29 years.
<b>Do you have a constitution or a set of governing rules?</b>	Yes  <i>If yes, please provide copy with this application</i> <i>If no, please explain your management structure on a separate sheet.</i>
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Honley and the surrounding area
<b>Describe the people you <u>mainly</u> work with:</b>	<ul style="list-style-type: none"> <li>Children of all ages</li> <li>Adults of all ages</li> <li>Business owners of Honley</li> <li>People with disabilities</li> </ul>

	<ul style="list-style-type: none"> <li>• People of minority ethnic origin</li> </ul>
<b>How many people are involved in running your group?</b>	Volunteers, including Trustees 100+

<b>FINANCES</b>	
<b>Financial year</b>	Accounts ending 31 December 2020 (AGM postponed due to COVID) signed accounts from Oct 2021 attached with the application.
<b>Income</b>	£31,915
<b>Expenditure</b>	£28,575
<b>Reserves</b>	£30,520 **
<b>Please describe your current financial reserves and account for expected expenditure from these.</b>	** HVCT reserves are ring fenced in a separate account as a contingency for emergency property, and/or dam repairs or necessary associated capital investment
<b>Has the group previously received a grant from the Parish Council?</b>	<p>Yes</p> <p>2021: Village Hall Roof. £5k towards repair</p> <p>2020: Honley Youth Project. £4k support</p> <p>2019: Honley Remembers WW1 Project, £1k towards Info Board, &amp; seat for Park</p> <p>2017: £1k grant towards Village Hall refurbishments.</p> <p><i>If 'Yes' please give the date and brief details of any grants received in the last five years.</i></p>

<b>YOUR PROJECT</b>			
<b>How much money are you requesting from the Parish Council?</b>		£1,000	
<b>Project start date:</b>	<b>December 2022</b>	<b>Project end date:</b>	<b>December 2022</b>
HVCT propose to hold a series of three instructor led wreath making workshops at			

Honley Village hall on various dates in December 2022. All materials will be provided for our attendees to make and take home a beautiful festive decoration for their homes.

Workshops will be 2 hours long and can accommodate up to 15 attendees at each event. We want to make these events financially accessible to all and are proposing to charge a small fee for attending to cover the running costs for the hall but providing the materials and expertise will be free to attendees.

Events will be advertised widely across the village, on social media, in local shops and targeted marketing activities will focus on vulnerable people and the elderly.

Should the 2022 festive wreath making prove popular, we will look to extend the offering of festive activities for the village in 2023 making sure that we keep affordability and accessibility in mind during our planning. The funding of and sustainability of these types of activities is being considered in our Village Hall plans.

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
Florist to lead the workshops @ £100 per event x 3 events	£300	£300
Wreaths @ £6 per item x 15pax x 3 events	£270	£270
Ribbon @ £10 for 10 yards x 3 per event	£90	£90
Decorative items to add on such as berries, dried orange slices etc from £1 each	£190	£190
Refreshments @ £40 per event x 3	£120	£120
Marketing and theming	£30	£30
<b>TOTALS</b>	<b>£1000</b>	<b>£1000</b>

OTHER FUNDING
<p><b>Has the group applied elsewhere for other grants to fund this project?</b></p> <p>No</p> <p><i>If yes, please give details below. Include date of application, amount requested and the outcome (if known).</i></p>

Other sources of funding for this project, e.g. donations, reserves, fund raising.  
Please list, with amounts.

- Volunteers will go foraging for ivy and holly in local woodlands and we will approach local businesses for foliage and festive flowers – approx. £150-£200
- A small fee will be applied to each attendee to cover the remaining event costs. We will be keeping this small to allow for a broader range of our community to be able to participate.

#### **BANK ACCOUNT DETAILS**

**Account name**

[REDACTED]

**Sort code**

[REDACTED]

**Account number**

[REDACTED]

#### **Declaration**

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
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- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**Name:**

[REDACTED]

**Signature:**

[REDACTED]

**Date: 31/08/2022**

Name of Organisation	
CHECKLIST	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	x
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	X
Last three years audited annual accounts (if available)	x
Constitution or set of rules (if not applicable please state so)	x
Copy of bank statements for past six months	
Copies of written estimates/quotations for capital purchases?	
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	
<p align="center"><b>and send completed application form (with all supporting documentation) to: Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road Holmfirth, HD9 3AS</b></p>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>	
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Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

# HOLME VALLEY PARISH COUNCIL

THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS

Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)



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CONTACT DETAILS	
<b>Name of organisation</b>	
	Holme Valley Sharing Memories Group
<b>Contact person for this application:</b>	
<b>Position e.g. Chair, Secretary, Treasurer:</b>	
	Project Manager
<b>Correspondence address:</b>	
<b>Email address:</b>	
<b>Telephone numbers:</b>	

## TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets ☐

Community Services ☐

Community Events or Projects ☒

**What will your grant pay for?**

It will part pay for a sub project in November 2022 of a much larger project called InDeep we are in the middle of. It started back in Jan 2022 and as things started

slower than expected due to Covid, we have now extended it out to June 2023, so the exhibition that it culminates in will open on World Ocean Day. The grant would pay for 2 weeks of the Lead Artist and 2 weeks of 2 support artists plus a small amount towards art materials. The sub-project is to make plastic bottle school of fish and runs from 3-17 November 2022. We plan to work for those 3 weeks with children from The Nabb, Holmfirth Primary School.

ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> <li>Unregistered community group</li> </ul>
Charity registration no. (if applicable)	
When did the group start?	Feb 1994
Do you have a constitution or a set of governing rules?	Yes
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	The Holme Valley: Holmfirth, Honley, Hepworth, Wooldale, Scholes, Meltham
<b>Describe the people you <u>mainly</u> work with:</b>	<ul style="list-style-type: none"> <li>Older people over 60, mainly those in their 70's, 80's &amp; 90's – often lonely, living alone</li> <li>People with disabilities – some of our members also have dementia, some are registered blind, others have mobility issues</li> <li>Our group then works with other local groups – primary schools (The Nabb in Holmfirth), residential homes, centres for adults recovering from mental illnesses e.g Enfield Down in Honley</li> </ul>
How many people are involved in running your group?	4 but all freelance self-employed so only paid per session (3 visual artists, 1 Project Manager) <b>Volunteers, including Committee members:</b> 3 volunteers, & we have 3 committee members who are also Sharing



FINANCES	
<b>Financial year</b>	To March 2022
<b>Income</b>	£23,262.22
<b>Expenditure</b>	£25,232.75
<b>Reserves</b>	£2445.18
<b>Please describe your current financial reserves and account for expected expenditure from these.</b>	We currently have £5017.49 at the bank, £2468.24 of which are reserves (unrestricted). These will be used to fund activities until we are successful in finding further funding. We have applied for an Arts Council Grant which we should hear about in September 2022
<b>Has the group previously received a grant from the Parish Council?</b>	Yes - Holme Valley Sharing Memories received a grant award of £1000 from Holme Valley Parish Council towards a 5-month project from Oct 2019 – Feb 2020, entitled “Museum of Curiosities”. Also we received a grant last financial year in Jan 2022 of £987 towards an earlier sub-project of InDeep.

YOUR PROJECT			
<b>How much money are you requesting from the Parish Council?</b>		£1000	
<b>Sub Project start date:</b>	<b>3 Nov 2022</b>	<b>Sub Project end date:</b>	<b>17 Nov 2022</b>
<p>Please describe what you want to do with the money. Use no more than 500 words. Please answer the following questions in your answer:</p> <ul style="list-style-type: none"> <li>• Who will benefit from this project?</li> <li>• How do you know there is a need for this project?</li> <li>• Are you working in partnership with other groups?</li> <li>• How many people are involved in your activities each year?</li> <li>• How will you know that the project is a success?</li> </ul> <p>We had originally planned a project from Jan – Oct 2022, called InDeep, all about the problems facing our oceans due to man’s pollution and how we can help by recycling. We have now decided to extend it</p>			

as we have had a slower start and until Spring 2022 were unable to work with other groups so the volume of output would not have been not great enough to put on an exhibition. The project is an arts and wellbeing project for Sharing Memories consisting of several sub projects and it is the sub project making plastic bottle school of fish that we are seeking funds for. In each project our members will learn a new creative skill to create one element of a seascape, all from recycled materials. They have already made a coral reef from recycled paper, and interactive plastic sea kelp, they have yet to make sound of the sea tubes, deep sea creature lanterns, felt crustaceans and a giant cardboard whale. The project will culminate in a large public educational exhibition in the valley, opening on World Ocean day in June 2023, which will teach people about how they can reuse and where they can recycle materials locally.

The people who will benefit are Sharing Memories Members; the groups that they work with – Nabb School in Holmfirth, local residential homes, day centres for adults with learning difficulties and those recovering from mental illness (Enfield Down, Honley). The public will also benefit from seeing and learning from the exhibition. All who work on the project benefit from working intergenerationally with people they would not normally meet. Sharing Memories members benefit as it helps alleviate their loneliness due to rural and age-related isolation. It gives them a purpose and something to look forward to each week.

We know there is a need for our work because all our members came back bar one after lockdown and we have recently gained new members. We are continuing to grow, getting referrals from the Primary Care Network via social prescribing, from Admiral dementia nurses in the NHS Trust and from Creative Minds, part of the South West Yorkshire NHS Foundation Trust

The project involving recycling ties in strongly with the Parish and wider world Climate Change Emergency initiatives and the need to drive awareness and action.

Each year we involve more than 500 people, with the groups that we work with as described above and the public that take part in our project exhibitions, open days & events. We will deem the project a success if we work flexibly with 10 other groups (throughout the whole project) and we put on a successful well attended (50 people / day) exhibition. We will do a full evaluation of the project surveying our members and partners to fully understand what they liked, what they feel we could improve on and what we might repeat.

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
Lead Artist – 3 weeks @ £190 / day	£570	£380 (2 weeks)
2 Support artists @ £106 per session, for 3 weeks	£636	£620
Materials (mainly recycled so minimal for fixing, glueing, hanging etc)	£50	0
Taxis to get members to the session – 3 weeks at £40 / week	£120	0
Insurance for 3 weeks	£30	0

Volunteer expenses – 2 volunteers at £10 each / week for 3 weeks	£60	0
<b>TOTALS</b>	<b>£1466</b>	<b>£1000</b>

## OTHER FUNDING

### Has the group applied elsewhere for other grants to fund this project?

I have applied to The Arts Council for £25,285 for funding for other future elements and weeks of the whole project (not for these specific sub project weeks). I applied on 21/07/2022. We will hear back by 15 September 2022.

I also applied to the following organisations for earlier weeks and sub projects that have now been completed – I have colour coded whether successful fully, partially or unsuccessful:

- Francis Winham Trust £2500 – applied 23/11/2021 – **successful, received £1000**
- Persimmon Homes - £1000 – applied for 24/11/2021 – **Unsuccessful**
- Barchester Healthcare Foundation £4888 – applied 30/11/2021 – **successful, received £500**
- One Community – Thornton Fund £4747.85 – applied 20/12/2021 – **successful, received £2000**
- Awards For All - £9458 – applied 22/12/2021 – **successful, received full amount**
- Meltham Town Council £1000, applied for 10/01/2022. **Unsuccessful.**
- Seachangers £1200 applied for 10/01/2022 **Unsuccessful**
- Matthew Good Foundation – applied for share of £10k 28/11/2022, **Unsuccessful.**
- Central England Coop Community Dividend Fund Applied for £3344. **Successful received £1000**
- Bettys and Taylors Group Coronavirus Community Fund Applied for £4485 in Jan 2022. **Unsuccessful.**
- The Awesome Foundation, applied for \$1000 10/01/2022 **Unsuccessful.**

Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts.

We are also trying to raise funds by selling some of the Group's artwork from earlier projects at an exhibition which we are in the process of finalising with "Village Art", either at The Tech in Holmfirth or at the Library in Skelmanthorpe, the exact amount of this is unknown as although we will price items, we are still going through our archives to identify what we can exhibit and sell

We will also use our reserves if we are unable to secure Arts Council funding, until we secure further funding from elsewhere.

BANK ACCOUNT DETAILS	
Account name	
Sort code	
Account number	

Declaration
<p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p> <ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul>
<b>Name:</b>
<b>Signature:</b>
<b>Date: 19 August 2022</b>

Name of Organisation	
<b>CHECKLIST</b>	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	✓
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	✓
Last three years audited annual accounts (if available)	✓
Constitution or set of rules (if not applicable please state so)	✓
Copy of bank statements for past six months	✓
Copies of written estimates/quotations for capital purchases?	N/A
For projects or items over £5000 have you completed a Business Plan	N/A

or for grants over £2.000 have you provided a forward plan of activities for the next year ?	
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	✓
<p><b>and send completed application form (with all supporting documentation) to:</b>  <b>Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road</b>  <b>Holmfirth, HD9 3AS</b></p>	
<p>If you have any queries, please contact the Clerk - Tel: 01484 687460  Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a></p>	
<p><i>You are advised to keep a copy of this application for your own records.</i></p>	
<p><b>For internal admin use only:</b></p>	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

# HOLME VALLEY PARISH COUNCIL

THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS

Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)



Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

**Grants are considered in September and February. For 2022-2023 your application needs to be submitted by the last day of July to be considered in September and the last day of January to be considered in February.**

CONTACT DETAILS	
<b>Name of organisation:</b>	Holmfirth Forward
<b>Contact person for this application:</b>	
<b>Position e.g. Chair, Secretary, Treasurer:</b>	Convenor
<b>Correspondence address:</b>	
<b>Email address:</b>	
<b>Telephone numbers:</b>	

## TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

**Community Assets**

☐ Yes

**Community Services**

☐

**Community Events or Projects**

☐

**What will your grant pay for? Start up costs**

ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> <li>• Unregistered community group</li> <li>• Registered charity</li> <li>• Other (please state)</li> </ul> Company Limited By Guarantee
Charity registration no. (if applicable)	n/a
When did the group start?	April 2019
Do you have a constitution or a set of governing rules?	<i>If yes, please provide copy with this application</i> <i>If no, please explain your management structure on a separate sheet.</i>
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Holmfirth town centre
Describe the people you <b>mainly</b> work with:	Other local groups and individuals who care about the future of the town centre
How many people are involved in running your group?	7

FINANCES	
Financial year	n/a
Income	
Expenditure	
Reserves	
Please describe your current financial reserves and account for expected expenditure from these.	Holmfirth Forward has no financial resources
Has the group previously received a grant from the Parish Council?	Yes  <i>If 'Yes' please give the date and brief details of any grants received in the last five years</i>  2021 to support the reopening of the town centre "It's blooming marvellous' and 2022 for the production of a map of the town centre.

YOUR PROJECT			
<b>How much money are you requesting from the Parish Council?</b>		£5,000 of	
<b>Project start date:</b>	Now	<b>Project end date:</b>	When the market is generating enough to cover its own costs
<p>Holmfirth Forward has been granted the license to operate the Holmfirth Community Market as soon as a suitable alternative location can be found.</p> <p>Discussions are underway with the Coop regarding the use of Crown Bottom Car Park but, for the market to run more than 28 days per year, a change of use planning permission is required. We are fortunate to have the services of a retired planner, so completing the application form is being done with no cost but a fee of c£500 is levied by the Council. A similar application at a similar cost of c£500 will be required for the space being created on the site of the old Market Hall and Huddersfield Road car park.</p> <p>A sum of £500 is required to open a bank account and Holmfirth Forward's directors will need to take out Directors and Owners and insurance cover to run the market. The cost of this is estimated at £1,000.</p> <p>In addition, the new market will require promotion. Marketing, design and creation of a web site is estimated at £1,500 and there will be unexpected costs as this is a totally new venture. There are very few other community markets in the country. A provision of £1,000 is being made.</p> <p>Attempts to secure funding from other sources have been made but it is evident, that while there is money for specific projects, there is an assumption that the community group has been set up. There appears to be no fund that supports the creation of a new venture.</p>			



PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
Open bank account	£500	£500
Planning applications	£1,000	£1,000
Insurance	£1,000	£1,000
Marketing and web site	£1,500	£1,500
Unanticipated costs	£1,000	£1,000
<b>TOTALS</b>	<b>£5,000</b>	<b>£5,000</b>

OTHER FUNDING	
<p><b>Has the group applied elsewhere for other grants to fund this project?</b></p> <p>No as there are no other sources. Discussions have taken place with Kirklees Council and national bodies including Power to Change, Locality and Coops UK. An application to the Community Assets Fund was unsuccessful as this applies only to buildings. The lack of support for start-up community businesses has been raised through our national networks.</p> <p><i>If yes, please give details below. Include date of application, amount requested and the outcome (if known).</i></p>	
<p>Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts.</p> <p>Enquires have been made with a number of funders, including Kirklees Council and Power to Change. Other sources have been explored but start up community businesses are not eligible as they do not have the required trading histories.</p>	
BANK ACCOUNT DETAILS	
Account name	c/o Holmfirth Tech until Holmfirth Forward's bank account is opened. Then the money will be transferred.
Sort code	
Account number	

<b>Declaration</b>
<p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p> <ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul>
<b>Name: Margaret Dale</b>
<b>Signature:</b>
<b>Date: 19 June 2022</b>

<b>Name of Organisation</b>	
<b>CHECKLIST</b>	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	/
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	/
Last three years audited annual accounts (if available)	n/a
Constitution or set of rules (if not applicable please state so)	/
Copy of bank statements for past six months	n/a
Copies of written estimates/quotations for capital purchases?	n/a
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	/
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	/
<b>and send completed application form (with all supporting documentation) to:</b>	

<b>Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road Holmfirth, HD9 3AS</b>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>	
<i>You are advised to keep a copy of this application for your own records.</i>	
<b>For internal admin use only:</b>	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

# HOLME VALLEY PARISH COUNCIL



HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS

Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

**From April 2021 there will be two dates in the Council Year on which grants are considered. Your application needs to be submitted by the last day of August to be considered in September or by the last day of January to be considered in February.**

CONTACT DETAILS
<b>Name of organisation</b>
Holme Valley District Scouts
<b>Contact person for this application:</b>
[REDACTED]
<b>Position e.g. Chair, Secretary, Treasurer:</b>
District Explorer Scout Commissioner (Holme Valley District)
<b>Correspondence address:</b>
[REDACTED]
<b>Email address:</b>
[REDACTED]
<b>Telephone numbers</b>
[REDACTED]

## TYPE OF COMMUNITY GRANT APPLIED FOR

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets

☐

Community Services

☒

Community Events or Projects

☒

**What will your grant pay for?** Help towards training costs for 5 Explorer scouts that live within the Holme Valley to attend the world Scout Jamboree in Korea in August 2023

ABOUT YOUR GROUP	
What type of group are you?	<ul style="list-style-type: none"> <li>Registered charity Yes</li> </ul>
Charity registration no. (if applicable)	1029847
When did the group start?	Holme Valley District Scouts formed over 100 years ago
Do you have a constitution or a set of governing rules?	<p>Yes (POR) Policy Organisations and Rules. The Scout Association <a href="http://www.scouts.org/por">www.scouts.org/por</a></p> <p>The purpose of Scouting is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and members of their local, national and international communities</p>
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	Holme Valley District looks after the following Groups. Holmfirth, Honley, Netherthong & New Mill
Describe the people you <b>mainly</b> work with:	<ul style="list-style-type: none"> <li>Young people under 25</li> <li>People with disabilities</li> <li>People of minority ethnic origin</li> </ul>
How many people are involved in running your District	<b>Paid staff: N/A</b>
	<b>Volunteers, including Committee members: 10</b>

FINANCES	
Financial year	2021-2022
Income	£5451
Expenditure	£3272
Reserves	£20,164
Please describe your current financial reserves and account for expected expenditure from these.	The reserves are there to help, should a new Scouts Group or Scout section start up in the valley also to fund additional / replacement kayaks etc.
Has the group previously received a grant from the Parish Council?	Yes  <i>Training costs towards sending 4 Explorer Scouts to the World Scout Jamboree in Virginia USA in August 2019</i>

YOUR PROJECT			
How much money are you requesting from the Parish Council?		£1000	
Project start date:	October 2020	Project end date:	August 2023
<p>Please describe what you want to do with the money. Use no more than 500 words. Please answer the following questions in your answer:</p> <ul style="list-style-type: none"> <li>• Who will benefit from this project?</li> <li>• How do you know there is a need for this project?</li> <li>• Are you working in partnership with other groups?</li> <li>• How many people are involved in your activities each year?</li> <li>• How will you know that the project is a success?</li> </ul> <p>The total cost to each of the young people attending the World Scout Jamboree is £3800. Within this is a training budget of £400 per person. We are hoping that the Parish Council will see that helping to fund this training would be beneficial for the Young People and their Community. There is a large amount of evidence to show that those that attend World Scout Jamboree's go on to continue to volunteer in Scouting and help to shape the next generation of Young People (and in some cases many generations!!). We have volunteers in the Holme Valley that attended World Scout</p>			

Jamboree's back in the 1980's and 1990's who are still volunteering and pushing our Young People to make the most of these international opportunities.

Scouting helps to build confidence, helps young people to appreciate the community in which they live and have an understanding of their place in society. The values and opportunities that Scouting provides our Young People with are Skills for Life and we are proud to be a part of such a strong community.

During Covid many trips and visits were halted or postponed but we are now getting back to normality. Scouting in the Holme Valley continued during Covid (via Zoom) and once we could get back outdoors, we were one of the first activities that were able to re-start. Our numbers in the Holme Valley have grown in the last 12 months and we currently have 347 members (up from 290 the previous year).

We try to work alongside other community groups and are part of many local activities – litter picking with HolmePride, supporting the Holmfirth Round Table Duck Race, Holmfirth Rotary Bonfire at Sands and the Food and Drink Festival etc.

During the course of preparation for the Jamboree, whilst on Jamboree and also when they return, our participants will be completing a Jamboree Personal Journey. This is an on-line questionnaire based system that will hopefully help us to measure the various skills that we are hoping the Young People will learn and improve in over the course of the next 12 months. There are aspects such as confidence, speaking skills, listening ability, mental health challenges, personal understanding and working together. The young people will also be putting together a presentation to document their journey.

We hope that you can see that helping to fund training in these type of skills for our Young People will help to produce the leaders and volunteers of the future.

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
Jamboree Fee per person	£1472	
Travel	£1178	
Insurance	£257	
Uniform & Kit	£150	
Contingency & Funding for other countries	£343	
Training	£400	£200 per Scout x 5
<b>TOTALS for each Explorer Scout</b>	<b>£3800</b>	<b>Total Requested £1000</b>

### OTHER FUNDING

**Has the group applied elsewhere for other grants to fund this project?**

No

*If yes, please give details below. Include date of application, amount requested and the outcome (if known).*

Other sources of funding for this project, e.g. donations, reserves, fundraising.  
Please list, with amounts. Holme Valley Mountain Bike Challenge 2021 £1000  
Table Magic and formal meal £1200. Jubilee Beacon Lighting £300. Jubilee Event  
Upperthong £300. Sponsored Walk September 2022 aiming for £1000  
Christmas Tree Collection Jan 2023 aiming for £1000.

### BANK ACCOUNT DETAILS

**Account name**

**Sort code**

**Account number**

### Declaration

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**Name:**

**Signature:**

**Date: 13.07.22**



Name of Organisation	
<b>CHECKLIST</b>	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	x
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	x
Last three years audited annual accounts (if available)	2021/22
Constitution or set of rules (if not applicable please state so)	<a href="http://www.scouts.org/por">www.scouts.org/por</a>
Copy of bank statements for past six months	
Copies of written estimates/quotations for capital purchases?	
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	
<b>and send completed application form (with all supporting documentation) to: Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road Holmfirth, HD9 3AS</b>	
If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a>	
<i>You are advised to keep a copy of this application for your own records.</i>	
<b>For internal admin use only:</b>	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	

# HOLME VALLEY PARISH COUNCIL

HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS

Tel: 01484 687460 Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)



Please complete this form as clearly as possible and return it to the clerk by email or by post to the above address.

**From April 2021 there will be two dates in the Council Year on which grants are considered. Your application needs to be submitted by the last day of August to be considered in September or by the last day of January to be considered in February.**

CONTACT DETAILS	
<b>Name of organisation</b>	
	Holmbridge Cricket Club
<b>Contact person for this application:</b>	
<b>Position e.g. Chair, Secretary, Treasurer:</b>	
	Chairman
<b>Correspondence address:</b>	
<b>Email address:</b>	
<b>Telephone numbers:</b>	

TYPE OF COMMUNITY GRANT APPLIED FOR
-------------------------------------

If you are unsure, please tick any that might apply, and our clerk will consider which Committee the application should be considered by.

Community Assets

☒

Community Services

☐

Community Events or Projects

☐

<b>What will your grant pay for?</b> Training and coaching equipment for junior cricketers
--

aged 6-18, all of whom live in the Holmbridge area.

### ABOUT YOUR GROUP

<b>What type of group are you?</b>	<ul style="list-style-type: none"> <li>• Unregistered community group</li> <li>• Registered charity</li> <li>• Other (please state):</li> </ul> <p>CASC Sports Club</p>
<b>Charity registration no. (if applicable)</b>	
<b>When did the group start?</b>	Holmbridge CC was established in 1868
<b>Do you have a constitution or a set of governing rules?</b>	<p><b>Yes</b> / No</p> <p><i>If yes, please provide copy with this application</i></p> <p><i>If no, please explain your management structure on a separate sheet.</i></p>
<b>What area does your group cover?</b> <i>The Council can only fund grants to groups which directly benefit residents of the Holme Valley</i>	The club attracts members from the Holme Valley, predominantly Holmbridge, Holme, Hinchliffe Mill, Burnlee and Upperthong.
<b>Describe the people you <u>mainly</u> work with:</b>	<ul style="list-style-type: none"> <li>• <b><u>Children under 16</u></b></li> <li>• Young people under 25</li> <li>• Older people over 60</li> <li>• People with disabilities</li> <li>• People of minority ethnic origin</li> <li>• Other groups (please state):</li> </ul>
<b>How many people are involved in running your group?</b>	<b>Paid staff:0</b>
	<b>Volunteers, including Committee members: 15</b>

FINANCES	
<b>Financial year</b>	Financial year Nov 2020 - Nov 2021
<b>Income</b>	£18,727.00
<b>Expenditure</b>	£17,693.00
<b>Reserves</b>	£1,034.00
<b>Please describe your current financial reserves and account for expected expenditure from these.</b>	Current reserves £3,107.39  To pay: Groundsman circa £1,200 Insurance £1,100 AMPL (beer supplier) bills to pay
<b>Has the group previously received a grant from the Parish Council?</b>	<b><u>Yes</u> / No</b>  <i>If 'Yes' please give the date and brief details of any grants received in the last five years.</i>  In June 2020 you awarded us £5000.00 to enable us to complete phase 3 of our accessibility project. Enabling us to complete the accessible path from mid-way around the ground to the gate entrance (roadside).

YOUR PROJECT			
<b>How much money are you requesting from the Parish Council?</b>		<b>£1,385</b>	
<b>Project start date:</b>	<b>1<sup>st</sup> March 2022</b>	<b>Project end date:</b>	<b>28<sup>th</sup> Feb 2025</b>
<p>Please describe what you want to do with the money. Use no more than 500 words. Please answer the following questions in your answer:</p> <ul style="list-style-type: none"> <li>• Who will benefit from this project?</li> <li>• How do you know there is a need for this project?</li> <li>• Are you working in partnership with other groups?</li> <li>• How many people are involved in your activities each year?</li> <li>• How will you know that the project is a success?</li> </ul> <p>To introduce our club, Holmbridge CC must rank amongst the smallest grounds within the ECB cricketing family. Although we're small, the size of our ground and limitations of our location however do not reduce the energy or passion that we have for our club.</p>			

What we lack in square metreage, we more than make up for elsewhere.

We are proud to be able to sit at the heart of a tightly knit and friendly community. The majority of our members live within walking distance of our ground, with many being able to see the pitch through their windows. As a community hub, our junior section is an essential part of our activity and operations. Over the past five seasons, the club has invested significantly in its junior section and in 2021, after a year of lockdown and restrictions, we have welcomed more young people into the club than in any year previously. Our juniors are of mixed age, ability and gender, and approximately 35% of our young cricketers are girls. We have invested in the quality of experience that our youngsters receive, with two of our coaches passing the Foundation Level 1 qualification and another achieving the Level 2 Coaching Young People and Adults qualification.

We are equally proud to have been awarded the highly prestigious ECB and Sport England Clubmark Accreditation.

The junior section of the club is not operated in a 'win at all costs' way. We focus on four key values for the young people who join our club. They are "Perseverance", "Teamship", "Fairness" and developing "A Love of the Game". These values underpin all junior cricket activity and have seen us grow the number of junior members from 30 to 50 in the past two seasons. We have done this as other local cricket clubs are seeing a decline in the number of children participating in our sport. We have recently integrated into the junior setup the children of a Ukrainian family who have come to the UK to shelter from the on-going conflict.

To support our young cricketers we are seeking support with two projects. The first is the acquisition of new coaching equipment that will provide an improved training environment and experience for our young people. The second project would help with the provision of an improved experience for girl and women cricketers who play cricket for, or visit our club. We have transitioned our unused umpires room into a dedicated girls changing area. We have created a safe area where girls and women can change in privacy. We would like to finish this space by fitting a shower into the room. We have completed most of the work and would like funding for the installation of the shower plumbing and mixers.

The equipment will benefit our junior cricketers, aged 6-18 years and all woman and girl cricketers.

We will measure success in terms of the growth and maintenance of the number of young people participating in cricket at Holmbridge.

PROJECT BUDGET		
Item	Total cost	Requested from the Parish Council
Box of 60 'All Rounder' Training balls	£150	£120

1x set mixed plastic bats & balls (blue)	£100	£80
1x set mixed plastic bats & balls (pink)	£100	£80
2x Home Ground Back Nets	£200	£150
2x Reflex Deflector Catching ramps	£250	£200
2x Skyer catching bats	£200	£180
Shower installation	£575	£575
<b>TOTALS</b>	<b>£1,575</b>	<b>£1,385</b>

OTHER FUNDING
<p><b>Has the group applied elsewhere for other grants to fund this project?</b></p> <p>Yes / <b>No</b></p> <p><i>If yes, please give details below. Include date of application, amount requested and the outcome (if known).</i></p>
<p>Other sources of funding for this project, e.g. donations, reserves, fund raising. Please list, with amounts.</p> <p>We will provide £290 of club funding towards the coaching equipment.</p>

BANK ACCOUNT DETAILS	
Account name	████████████████████
Sort code	██████
Account number	██████

Declaration
<p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p> <ul style="list-style-type: none"><li>• I am authorised to make the application on behalf of the above organisation.</li><li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li><li>• I certify that the information contained in this application is correct.</li><li>• If the information in the application changes, I will inform the Council.</li><li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li><li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li><li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li></ul> <p><b>Name:</b> <span style="background-color: black; color: black;">[REDACTED]</span></p> <p><b>Signature:</b> <span style="background-color: black; color: black;">[REDACTED]</span></p> <p><b>Date:</b></p>

Name of Organisation	
CHECKLIST	
Please enclose the following with your application	
	<b>Please Tick</b>
Signed application form, with every question answered	
Have you addressed sustainability issues? See the criteria on the council website ( section 1.8).	
Last three years audited annual accounts (if available)	
Constitution or set of rules (if not applicable please state so)	
Copy of bank statements for past six months	
Copies of written estimates/quotations for capital purchases?	
For projects or items over £5000 have you completed a Business Plan or for grants over £2.000 have you provided a forward plan of activities for the next year ?	
If possible, please email a copy of the grant application to the Clerk ( <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a> ). With the Application in WORD not PDF.	
<p><b>and send completed application form (with all supporting documentation) to: Holme Valley Parish Council, Holmfirth Civic Hall, Huddersfield Road Holmfirth, HD9 3AS</b></p>	
<p>If you have any queries, please contact the Clerk - Tel: 01484 687460 Email: <a href="mailto:clerk@holmevalleyparishcouncil.gov.uk">clerk@holmevalleyparishcouncil.gov.uk</a></p>	
<p><i>You are advised to keep a copy of this application for your own records.</i></p>	
For internal admin use only:	
Date application received:	
Application meets criteria:	Yes/No*
Meeting Date/Minute No.	
Grant approved . Yes/No	
Legislation under which grant is made.	
Date applicant notified of outcome:	



## List of Payments made between 01/08/2022 and 31/08/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/08/2022	HSBC	2223/05/01	17.50	Council 2122 57	Bank Charges
08/08/2022	British Telecom	2223/05/02	41.12	Council 2122 57	Telephone and Broadband
10/08/2022	O2	2223/05/03	82.57	Council 2122 57	iPad and iPhone Contracts
15/08/2022	Salaries Staff	2223/05/04	1,646.79	Council 2122 57	Salary Staff 02 - AUG 22
15/08/2022	Salaries Staff	2223/05/05	960.99	Council 2122 57	Salary Staff 03 - AUG 22
15/08/2022	Salaries Staff	2223/04/06	1,746.40	Council 2122 57	Salary Staff 04 - AUG 22
16/08/2022	HMRC	2223/05/07	234.55	Council 2122 57	PAYE Tax and NI
31/08/2022	Viking	2223/05/08	204.42	F&M 2223 48iii	Paper, Stationery, Stamps
31/08/2022	Staff 03	2223/05/09	269.19	Council 2122 57	Reimbursement GoDaddy etc
31/08/2022	Boultons	2223/05/10	234.00	F&M 2223 48iii	Honley Library insurance check
31/08/2022	Principal Hygiene	2223/05/11	264.00	Council 2122 57	Service Nappy Units
31/08/2022	Principal Hygiene	2223/05/12	65.40	Council 2122 57	Service Nappy & Sanitary Units
31/08/2022	Document Logic	2223/05/13	287.93	Council 2122 57	Photocopying
31/08/2022	YLCA	2223/05/14	120.00	Council 2122 57	Annual Conference Staff 04
31/08/2022	Staff 04	2223/05/15	27.99	Council 2122 57	Reimbursement - ink
31/08/2022	Staff 02	2223/05/16	14.39	Council 2122 57	Reimbursement - Zoom
31/08/2022	Staff 02	2223/05/17	95.88	Council 2122 57	Reimbursement Dropbox
31/08/2022	JRB Enterprises Ltd	2223/05/18	595.20	F&M 223 48iii	Poo Bags
31/08/2022	West Yorks Combined Authority	2223/05/19	1,908.00	Council 2122 57	HV Minibus Service JUN
31/08/2022	Campaign to Protect Rural Engl	2223/05/20	36.00	Council 2122 57	Annual Subscription
31/08/2022	Document Logic	2223/05/21	88.81	Council 2122 57	Photocopying
31/08/2022	YLCA	2223/05/22	25.00	Council 2122 57	Webinar Elections Staff 02
31/08/2022	Royal British Legion	2223/05/23	136.00	F&M 2223 48iii	8 Remembrance Poppies
31/08/2022	HCHCT	2223/05/24	30.00	Council 2122 57	Membership Commnty First Yorks
31/08/2022	Time In Time Out Media	2223/05/25	252.00	F&M 2223 48iii	Council News
31/08/2022	npower	2223/05/26	186.08	Council 2122 57	Electricity Holmfirth Toilets
31/08/2022	Maintenance Contractor	2223/05/27	1,927.51	Council 2122 57	Maintenance
31/08/2022	Maintenance Contractor	2223/05/28	267.60	Council 2122 57	Expenses
<b>Total Payments</b>			<b>11,765.32</b>		



# Holme Valley Parish Council Cash Book 2022-23

## HSBC Community Current Account

### Schedule of Payments September 2022

No	HVPC ref	Payment Sent Date	Payment method	Check v Statement	To pay	Inv date	Inv number	Description	Net	Vat	Gross	Authorisation to Pay	Legislation
1	2223/06/01	02/09/2022	BACS	<input type="checkbox"/>	MAINTENANCE CONTRACTOR			HOLMFIRTH CENTRAL K6 TELEPHONE BOX LABOUR AND MATERIALS	£1,478.48	£0.00	£1,478.48	Council 2122 57	LA SS87-108
2	2223/06/02	03/09/2022	CHG	<input type="checkbox"/>	HSBC			BANK CHARGES	£8.00	£0.00	£8.00	Council 2122 57	LGA 1972 S111
3	2223/06/03	06/09/2022	BACS	<input type="checkbox"/>	COUNCILLOR 18			REIMBURSEMENT PRIZES FOR SCHOOLS WILDFLOWER PROJECT	£110.00	£0.00	£110.00	Council	LGA 1972 S137
4	2223/06/04	06/09/2022	BACS	<input type="checkbox"/>	STAFF 03			REIMBURSEMENT ENDOLE	£39.00	£7.80	£46.80	Council 2122 57	LGA 1972 S137
5	2223/06/05	06/09/2022	BACS	<input type="checkbox"/>	STAFF 02			REIMBURSEMENT ZOOM SEP	£11.99	£2.40	£14.39	Council 2122 57	LGA 1972 S111
6	2223/06/06	06/09/2022	BACS	<input type="checkbox"/>	VISION ICT			WEBSITE CHANGES - LONDON BRIDGE AND MENAI BRIDGE	£70.00	£14.00	£84.00	Council 2122 57	LGA 1972 S111
7	2223/06/07	06/09/2022	BACS	<input type="checkbox"/>	YLCA			WEBINAR GOVT REFORM OF PLANNING SYSTEM CLLR 25	£25.00	£0.00	£25.00	Council 2122 57	LGA 1972 S112
8	2223/06/08	07/09/2022	DD	<input type="checkbox"/>	BT			INTERNET AND PHONE	£39.08	£7.82	£46.90	Council 2122 57	LGA 1972 S111
9	2223/06/09	12/09/2022	DD	<input type="checkbox"/>	O2			IPAD AND IPHONE CONTRACTS	£71.99	£14.40	£86.39	Council 2122 57	LGA 1972 S137
10	2223/06/10	15/09/2022	SO	<input type="checkbox"/>	STAFF 02			SALARY SEP 2022	£1,550.59	£0.00	£1,550.59	Council 2122 57	LGA 1972 S112
11	2223/06/11	15/09/2022	SO	<input type="checkbox"/>	STAFF 03			SALARY SEP 2022	£981.25	£0.00	£981.25	Council 2122 57	LGA 1972 S112
12	2223/06/12	15/09/2022	SO	<input type="checkbox"/>	STAFF 04			SALARY SEP 2022	£1,676.46	£0.00	£1,676.46	Council 2122 57	LGA 1972 S112
13	2223/06/13	16/09/2022	SO	<input type="checkbox"/>	WYPF			PENSIONS SEP - MINUS OVERPAYMENT	£693.93	£0.00	£693.93	Council 2122 57	LGA 1972 S112
14	2223/06/14	16/09/2022	SO	<input type="checkbox"/>	HMRC			PAYE TAX AND NI	£1,413.45	£0.00	£1,413.45	Council 2122 57	LGA 1972 S112
			BACS	<input type="checkbox"/>	WOODLAND TRUST			15 TREES	£71.95	£0.00	£71.95	F&M 2223 48iv	LGA 1972 S137
			BACS	<input type="checkbox"/>	QUEEN'S GREEN CANOPY			30 PLAQUES @ £12/EACH	£360.00	£0.00	£360.00	F&M 2223 48iv	LGA 1972 S137
			BACS	<input type="checkbox"/>	TOWN AND COUNTRY			AMENDMENT TO INSURANCE - INCLUDING REMEMBRANCE PARADES	£74.89	£0.00	£74.89	Council 2223 27	LGA 1972 S111
			BACS	<input type="checkbox"/>	DOCUMENT LOGIC			PHOTOCOPYING	£31.52	£6.31	£37.83	Council 2122 57	LGA 1972 S111
			BACS	<input type="checkbox"/>	PKF LITTLEJOHN			EXTERNAL AUDIT LIMITED ASURANCE REVIEW OF AGAR 2021-22	£800.00	£160.00	£960.00	Council 2122 57	LGA 1972 S111
			BACS	<input type="checkbox"/>	TIME IN TIME OUT MEDIA			TITO - MONTHLY COUNCIL NEWS - OCT 2022	£210.00	£42.00	£252.00	F&M 2223 28ii	LGA 1972 S142
			BACS	<input type="checkbox"/>	VISION ICT			EMAIL HOSTING, WEBSITE HOSTING	£436.13	£87.23	£523.36	Council 2122 57	LGA 1972 S111
			BACS	<input type="checkbox"/>	NPOWER			ELECTRICITY HOLMFIRTH TOILETS - SEP	£175.75	£8.79	£184.54	Council 2122 57	PHA 1936 S87
			BACS	<input type="checkbox"/>	STAFF 04			REIMBURSEMENT: FLOWERS FOR QEII	£90.00	£0.00	£90.00	Council 2122 57	LGA 1972 S111
			BACS	<input type="checkbox"/>	STAFF 03			REIMBURSEMENT GODADDY DOMAINS	£57.96	£0.00	£57.96	Council 2122 57	LGA 1972 S137
			BACS	<input type="checkbox"/>	CAFÉ 100			GRANT: YOUTH CLUB RUNNING COSTS	£2,146.00	£0.00	£2,146.00		LG(MP)A 1976 S19
			BACS	<input type="checkbox"/>	ENABLING YOUTH AND MOTOCROSS CIC			GRANT: YOUTH CLUBS	£2,479.50	£0.00	£2,479.50		LG(MP)A 1976 S19
			BACS	<input type="checkbox"/>	HOLMBRIDGE CRICKET CLUB			GRANT: TRAINING AND COACHING FOR JUNIOR CRICKETERS	£405.00	£0.00	£405.00		LGA 1972 S137
			BACS	<input type="checkbox"/>	HOLMFIRTH ARTS FESTIVAL			GRANT: TRAINING FOR YOUNG MUSIC MAKERS	£500.00	£0.00	£500.00		LGA 1972 S145
			BACS	<input type="checkbox"/>	HONLEY YOUTH			GRANT: TRAINING WORKSHOPS FOR YOUNG PEOPLE	£2,387.50	£0.00	£2,387.50		LG(MP)A 1976 S19
			BACS	<input type="checkbox"/>	HOLMFIRTH CHRISTMAS TEAM			GRANT: HOLMFIRTH CHRISTMAS EVENTS	£1,000.00	£0.00	£1,000.00		LGA 1972 S144
			BACS	<input type="checkbox"/>	HONLEY BUSINESS ASSOCIATION			GRANT: HONLEY CHRISTMAS EVENTS	£1,000.00	£0.00	£1,000.00		LGA 1972 S144
			BACS	<input type="checkbox"/>	HOLME VALLEY PATIENT TRANSPORT			GRANT: PATIENT TRANSPORT SCHEME	£1,000.00	£0.00	£1,000.00		LG&RA 1997 S26-29
			BACS	<input type="checkbox"/>	ALTERNATIVE DRAINAGE COMPANY LIMITED			DRAINAGE WORK ON HOLMFIRTH TOILETS	£180.00	£0.00	£180.00		PHA 1936 S87
			BACS	<input type="checkbox"/>	COUNTRYWIDE LEGAL INDEMNITIES			HONLEY LIBRARY: CHANCEL REPAIR LIABILITY INSURANCE	£174.00	£0.00	£174.00		LG(MP)A 1976 S19
									£21,749.42	£350.75	£22,100.17		



Date: 08/09/2022

Holme Valley Parish Council

Page 1

Time: 10:48

**Bank Reconciliation Statement as at 31/08/2022  
for Cashbook 1 - HSBC Current A/C**

User: RFO

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	31/08/2022		164,525.88
			<u>164,525.88</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			164,525.88
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			164,525.88
		<b>Balance per Cash Book is :-</b>	<b>164,525.88</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 31/08/2022  
for Cashbook 2 - Money Manager - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC - Money Manager	31/08/2022		55,679.13
			<u>55,679.13</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			55,679.13
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			55,679.13
		<b>Balance per Cash Book is :-</b>	<b>55,679.13</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 31/08/2022  
for Cashbook 4 - Current Account-Handelsbanken**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken Current A/C	31/08/2022		84,533.96
			<u>84,533.96</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			84,533.96
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			84,533.96
		<b>Balance per Cash Book is :-</b>	<b>84,533.96</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 31/08/2022  
for Cashbook 5 - CCLA Deposit Fund**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	31/08/2022		75,000.00
			<u>75,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			75,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			75,000.00
		<b>Balance per Cash Book is :-</b>	<b>75,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>



Time: 10:44

**Bank Reconciliation up to 31/08/2022 for Cashbook No 1 - HSBC Current A/C**

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
02/08/2022	2223/05/01		68.39	68.39		R <input type="checkbox"/>	Receipt(s) Banked
03/08/2022	2223/05/01	17.50		17.50		R <input type="checkbox"/>	HSBC
08/08/2022	2223/05/02	41.12		41.12		R <input type="checkbox"/>	British Telecom
10/08/2022	2223/05/03	82.57		82.57		R <input type="checkbox"/>	O2
15/08/2022	2223/05/04	1,646.79		1,646.79		R <input type="checkbox"/>	Salaries Staff
15/08/2022	2223/05/05	960.99		960.99		R <input type="checkbox"/>	Salaries Staff
15/08/2022	2223/04/06	1,746.40		1,746.40		R <input type="checkbox"/>	Salaries Staff
16/08/2022	2223/05/07	234.55		234.55		R <input type="checkbox"/>	HMRC
26/08/2022	2223/05/02		3,775.72	3,775.72		R <input type="checkbox"/>	Receipt(s) Banked
31/08/2022	2223/05/08	204.42		204.42		R <input type="checkbox"/>	Viking
31/08/2022	2223/05/09	269.19		269.19		R <input type="checkbox"/>	Staff 03
31/08/2022	2223/05/10	234.00		234.00		R <input type="checkbox"/>	Boultons
31/08/2022	2223/05/11	264.00		264.00		R <input type="checkbox"/>	Principal Hygiene
31/08/2022	2223/05/12	65.40		65.40		R <input type="checkbox"/>	Principal Hygiene
31/08/2022	2223/05/13	287.93		287.93		R <input type="checkbox"/>	Document Logic
31/08/2022	2223/05/14	120.00		120.00		R <input type="checkbox"/>	YLCA
31/08/2022	2223/05/15	27.99		27.99		R <input type="checkbox"/>	Staff 04
31/08/2022	2223/05/16	14.39		14.39		R <input type="checkbox"/>	Staff 02
31/08/2022	2223/05/17	95.88		95.88		R <input type="checkbox"/>	Staff 02
31/08/2022	2223/05/18	595.20		595.20		R <input type="checkbox"/>	JRB Enterprises Ltd
31/08/2022	2223/05/19	1,908.00		1,908.00		R <input type="checkbox"/>	West Yorks Combined Authority
31/08/2022	2223/05/20	36.00		36.00		R <input type="checkbox"/>	Campaign to Protect Rural Engl
31/08/2022	2223/05/21	88.81		88.81		R <input type="checkbox"/>	Document Logic
31/08/2022	2223/05/22	25.00		25.00		R <input type="checkbox"/>	YLCA
31/08/2022	2223/05/23	136.00		136.00		R <input type="checkbox"/>	Royal British Legion
31/08/2022	2223/05/24	30.00		30.00		R <input type="checkbox"/>	HCHCT
31/08/2022	2223/05/25	252.00		252.00		R <input type="checkbox"/>	Time In Time Out Media
31/08/2022	2223/05/26	186.08		186.08		R <input type="checkbox"/>	npower
31/08/2022	2223/05/27	1,927.51		1,927.51		R <input type="checkbox"/>	Maintenance Contractor
31/08/2022	2223/05/28	267.60		267.60		R <input type="checkbox"/>	Maintenance Contractor
		<u>11,765.32</u>	<u>3,844.11</u>				

Time: 16:21

**Bank Reconciliation up to 31/08/2022 for Cashbook No 4 - Current Account-Handelsbanken**

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
14/07/2022	2223/04/26	25.00		25.00		R 	Handelsbanken
12/08/2022	2223/05/29	25.00		25.00		R 	Handelsbanken
		<u>50.00</u>	<u>0.00</u>				



Receipts for Month 5				Nominal Ledger Analysis			
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
Balance Brought Fwd :		172,447.09					172,447.09
2223/05/01	Banked: 02/08/2022	68.39					
2223/05/01	CCLA	68.39			1090	100	68.39 PSDA Interest
2223/05/02	Banked: 26/08/2022	3,775.72					
2223/05/02	Holmfirth Civic Hall CT	3,775.72			1095	100	3,775.72 Insurance Reimbursement
Total Receipts for Month		3,844.11	0.00	0.00			3,844.11
Cashbook Totals		176,291.20	0.00	0.00			176,291.20

Payments for Month 5				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/08/2022	HSBC	2223/05/01	17.50			4215	150	17.50	Bank Charges
08/08/2022	British Telecom	2223/05/02	41.12		6.85	4275	150	34.27	Telephone and Broadband
10/08/2022	O2	2223/05/03	82.57		13.76	4805	450	68.81	iPad and iPhone Contracts
15/08/2022	Salaries Staff	2223/05/04	1,646.79			4000	110	1,646.79	Salary Staff 02 - AUG 22
15/08/2022	Salaries Staff	2223/05/05	960.99			4000	450	960.99	Salary Staff 03 - AUG 22
15/08/2022	Salaries Staff	2223/04/06	1,746.40			4000	110	1,746.40	Salary Staff 04 - AUG 22
16/08/2022	HMRC	2223/05/07	234.55			4000	110	231.52	PAYE Tax and NI - Staff 02 04
						4000	450	3.03	PAYE Tax and NI - Staff 03
31/08/2022	Viking	2223/05/08	204.42		13.24	4205	150	191.18	Paper, Stationery, Stamps
31/08/2022	Staff 03	2223/05/09	269.19		15.60	4805	450	253.59	Reimbursement GoDaddy etc
31/08/2022	Boultons	2223/05/10	234.00		39.00	4300	400	195.00	Honley Library insurance check
31/08/2022	Principal Hygiene	2223/05/11	264.00		44.00	4320	400	220.00	Service Nappy Units
31/08/2022	Principal Hygiene	2223/05/12	65.40		10.90	4320	400	54.50	Service Nappy & Sanitary Units
31/08/2022	Document Logic	2223/05/13	287.93		47.99	4205	150	239.94	Photocopying
31/08/2022	YLCA	2223/05/14	120.00			4060	110	120.00	Annual Conference Staff 04
31/08/2022	Staff 04	2223/05/15	27.99		4.66	4205	150	23.33	Reimbursement - ink
31/08/2022	Staff 02	2223/05/16	14.39		2.40	4400	150	11.99	Reimbursement - Zoom
31/08/2022	Staff 02	2223/05/17	95.88			4400	150	95.88	Reimbursement Dropbox
31/08/2022	JRB Enterprises Ltd	2223/05/18	595.20		99.20	4720	400	496.00	Poo Bags
31/08/2022	West Yorks Combined Authority	2223/05/19	1,908.00			4730	400	1,908.00	HV Minibus Service JUN
31/08/2022	Campaign to Protect Rural Engl	2223/05/20	36.00			4265	150	36.00	Annual Subscription
31/08/2022	Document Logic	2223/05/21	88.81		14.80	4205	150	74.01	Photocopying
31/08/2022	YLCA	2223/05/22	25.00			4060	110	25.00	Webinar Elections Staff 02
31/08/2022	Royal British Legion	2223/05/23	136.00			4205	150	136.00	8 Remembrance Poppies
31/08/2022	HCHCT	2223/05/24	30.00			4265	150	30.00	Membership Commnty First Yorks
31/08/2022	Time In Time Out Media	2223/05/25	252.00		42.00	4610	350	210.00	Council News
31/08/2022	npower	2223/05/26	186.08		8.86	4320	400	177.22	Electricity Holmfirth Toilets
31/08/2022	Maintenance Contractor	2223/05/27	1,927.51			4740	400	596.15	Maintenance - Seats & Shelters
						4710	400	331.87	Maintenance - Graveyard
						4320	400	999.49	Maintenance - Toilets
31/08/2022	Maintenance Contractor	2223/05/28	267.60		44.61	4740	400	183.35	Expenses - Seats and Shelters
						4320	400	39.64	Expenses - Toilets
Total Payments for Month			11,765.32	0.00	407.87			11,357.45	
Balance Carried Fwd			164,525.88						
Cashbook Totals			176,291.20	0.00	407.87			175,883.33	

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		55,679.13					55,679.13	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>55,679.13</u>	<u>0.00</u>	<u>0.00</u>			<u>55,679.13</u>	

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
Total Payments for Month			0.00	0.00	0.00			0.00	
Balance Carried Fwd			55,679.13						
Cashbook Totals			55,679.13	0.00	0.00			55,679.13	

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		84,558.96					84,558.96	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>84,558.96</u>	<u>0.00</u>	<u>0.00</u>			<u>84,558.96</u>	

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
12/08/2022	Handelsbanken	2223/05/29	25.00			4215	150	25.00	Bank Charges
Total Payments for Month			25.00	0.00	0.00			25.00	
Balance Carried Fwd			84,533.96						
Cashbook Totals			84,558.96	0.00	0.00			84,558.96	

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		75,000.00					75,000.00	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>75,000.00</u>	

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		75,000.00						
	Cashbook Totals		75,000.00	0.00	0.00			75,000.00	



## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			604.29	
200	HSBC Current A/C			164,525.88	
205	Money Manager - HSBC			55,679.13	
215	Current Account-Handelsbanken			84,533.96	
220	CCLA Deposit Fund			75,000.00	
310	General Reserves				110,744.28
322	EMR CCTV				3,440.00
323	EMR Com Asset-Others in Valley				7,017.00
325	EMR Election Fund				19,789.00
326	EMR Defibrillator Special Resr				2,000.00
329	EMR Holmfirth Civic Hall (capi				40,000.00
330	EMR Office/Meeting Room				15,000.00
331	EMR Gartside Building				5,000.00
332	EMR Honley Library				30,000.00
333	EMR Holmfirth Tech				10,000.00
334	EMR Holme Moss Viewpoint				935.00
335	EMR Honley Library Energy				10,000.00
336	EMR Royal Events				10,000.00
337	EMR COVID Memorial				5,000.00
338	EMR Children's Playgrounds				50,000.00
339	EMR If It's Not Far Leave Car				1,000.00
1076	Precept	100	Income		141,346.50
1078	Special Expenses Grant	100	Income		1,664.00
1090	Bank Interest	100	Income		256.91
1095	Other income	100	Income		3,775.72
1200	Allotment Rents	100	Income		240.00
1250	Gartside Building	100	Income		400.00
1300	Garage plot income	100	Income		700.00
4000	Salaries	110	Staff Expenditure	26,038.90	
4000	Salaries	450	Climate Emergency	5,564.32	
4060	Staff Training	110	Staff Expenditure	170.00	
4061	Councillor Training	150	Administration	25.00	
4205	Council Office Expenditure	150	Administration	1,240.46	
4210	Audit	150	Administration	373.31	
4215	Bank Charges	150	Administration	203.38	
4235	Insurance	150	Administration	6,360.59	
4250	Office/Room Hire	150	Administration	10,180.00	
4265	Subscriptions	150	Administration	2,435.00	
4275	Telephone and Broadband	150	Administration	185.72	
4300	Honley Library	400	Service Provision	195.00	
4315	Other Community Assets	250	Finance & Management	5,000.00	
4320	Public Toilet - Day to Day	400	Service Provision	8,440.70	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4400	Electronic Support	150	Administration	888.82	
4405	Grants	250	Finance & Management	200.00	
4610	Publications and Publicity	350	Publications & Communication	730.00	
4615	Royal Events	350	Publications & Communication	5,933.75	
4710	New Mill - Churchyard	400	Service Provision	331.87	
4720	Dog Waste	400	Service Provision	609.48	
4730	Minibus	400	Service Provision	7,758.00	
4735	Phone Boxes	400	Service Provision	1,560.00	
4740	Seats & Shelters-Maintenance	400	Service Provision	4,164.11	
4805	Community Mobilisation	450	Climate Emergency	773.35	
4815	Transport Strategy	450	Climate Emergency	27.50	
4820	Waste Strategy	450	Climate Emergency	94.13	
4825	Environment Strategy	450	Climate Emergency	41.76	
6000	Transfer from EMR	400	Service Provision		1,560.00
<b>Trial Balance Totals :</b>				<b>469,868.41</b>	<b>469,868.41</b>
<b>Difference</b>				<b>0.00</b>	

## Detailed Balance Sheet - Excluding Stock Movement

Month 5 Date 31/08/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
105	VAT Control A/c	604
200	HSBC Current A/C	164,526
205	Money Manager - HSBC	55,679
215	Current Account-Handelsbanken	84,534
220	CCLA Deposit Fund	75,000
<b>Total Current Assets</b>		<b>380,343</b>
<u>Represented by :-</u>		
300	Current Year Fund	58,858
310	General Reserves	112,304
322	EMR CCTV	3,440
323	EMR Com Asset-Others in Valley	7,017
325	EMR Election Fund	19,789
326	EMR Defibrillator Special Resr	2,000
329	EMR Holmfirth Civic Hall (capi	40,000
330	EMR Office/Meeting Room	15,000
331	EMR Gartside Building	5,000
332	EMR Honley Library	30,000
333	EMR Holmfirth Tech	10,000
334	EMR Holme Moss Viewpoint	935
335	EMR Honley Library Energy	10,000
336	EMR Royal Events	10,000
337	EMR COVID Memorial	5,000
338	EMR Children's Playgrounds	50,000
339	EMR If It's Not Far Leave Car	1,000
<b>Total Equity</b>		<b>380,343</b>

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## Holme Valley Parish Council

### Bank - Cash and Investment Reconciliation as at 31 August 2022

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#### **Confirmed Bank & Investment Balances**

##### **Bank Statement Balances**

31/08/2022	HSBC Current A/C	164,525.88
31/08/2022	HSBC - Money Manager	55,679.13
31/08/2022	Handelsbanken Current A/C	84,533.96
31/08/2022	CCLA Deposit Fund	75,000.00

**379,738.97**

##### **Receipts not on Bank Statement**

**0.00**

##### **Closing Balance**

**379,738.97**

##### **All Cash & Bank Accounts**

1	HSBC Current A/C	164,525.88
2	Money Manager - HSBC	55,679.13
4	Current Account-Handelsbanken	84,533.96
5	CCLA Deposit Fund	75,000.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>379,738.97</b>

Source	Ledger	Ref No	Month	Code	Gross	Net	VAT
Cashbook	1		4		2,369.79	2,369.79	0.00
Cashbook	1		5		3,844.11	3,844.11	0.00
		OUTPUT	Total Rate:	Z	6,213.90	6,213.90	0.00
Cashbook	1		4		184.58	175.79	8.79
Cashbook	1		5		186.08	177.22	8.86
		INPUT	Total Rate:	F	370.66	353.01	17.65
Cashbook	1		4		1,125.78	938.15	187.63
Cashbook	1		5		2,394.03	1,995.02	399.01
		INPUT	Total Rate:	S	3,519.81	2,933.17	586.64
Cashbook	1		4		16,210.20	16,210.20	0.00
Cashbook	4		4		25.00	25.00	0.00
Cashbook	1		5		9,185.21	9,185.21	0.00
Cashbook	4		5		25.00	25.00	0.00
		INPUT	Total Rate:	Z	25,445.41	25,445.41	0.00

VAT Return Summary:	Total Outputs	6,213.90	6,213.90	0.00
	Total Inputs	29,335.88	28,731.59	604.29
VAT due in the period on sales and other outputs			Box 1	0.00
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States			2	0.00
<b>Total VAT due</b>			3	<b>0.00</b>
VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)			4	604.29
<b>Net VAT to reclaim from HMRC</b>			5	<b>604.29</b>
<b>Total value of sales and all other outputs excluding any VAT</b>			6	<b>6,213.00</b>
<b>Total value of purchases and all other inputs excluding any VAT</b>			7	<b>28,731.00</b>
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States			8	0.00
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States			9	0.00
VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States				<b>0.00</b>

## Detailed Income &amp; Expenditure by Budget Heading 31/08/2022

Month No: 5

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>								
1076 Precept	0	141,347	282,693	141,347			50.0%	
1078 Special Expenses Grant	0	1,664	3,328	1,664			50.0%	
1090 Bank Interest	68	257	300	43			85.6%	
1092 Toilets Donations	0	0	2,000	2,000			0.0%	
1095 Other income	3,776	3,776	0	(3,776)			0.0%	
1200 Allotment Rents	0	240	240	0			100.0%	
1250 Gartside Building	0	400	4,800	4,400			8.3%	
1300 Garage plot income	0	700	700	0			100.0%	
<b>Income :- Income</b>	<b>3,844</b>	<b>148,383</b>	<b>294,061</b>	<b>145,678</b>			<b>50.5%</b>	<b>0</b>
<b>Net Income</b>	<b>3,844</b>	<b>148,383</b>	<b>294,061</b>	<b>145,678</b>				
<b>110 Staff Expenditure</b>								
4000 Salaries	3,625	26,039	60,000	33,961		33,961	43.4%	
4060 Staff Training	145	170	900	730		730	18.9%	
<b>Staff Expenditure :- Indirect Expenditure</b>	<b>3,770</b>	<b>26,209</b>	<b>60,900</b>	<b>34,691</b>	<b>0</b>	<b>34,691</b>	<b>43.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(3,770)</b>	<b>(26,209)</b>	<b>(60,900)</b>	<b>(34,691)</b>				
<b>150 Administration</b>								
4061 Councillor Training	0	25	900	875		875	2.8%	
4200 Chairman's Expenses	0	0	1,000	1,000		1,000	0.0%	
4205 Council Office Expenditure	664	1,240	1,750	510		510	70.9%	
4210 Audit	0	373	1,400	1,027		1,027	26.7%	
4215 Bank Charges	43	203	500	297		297	40.7%	
4220 Conference / Seminars	0	0	500	500		500	0.0%	
4225 Elections	0	0	5,000	5,000		5,000	0.0%	
4230 Repairs & Maintenance	0	0	1,000	1,000		1,000	0.0%	
4235 Insurance	0	6,361	2,250	(4,111)		(4,111)	282.7%	
4240 Travel Allowance	0	0	300	300		300	0.0%	
4245 Office Equipment	0	0	300	300		300	0.0%	
4250 Office/Room Hire	0	10,180	10,500	320		320	97.0%	
4260 FOIA/EIR requests	0	0	500	500		500	0.0%	
4265 Subscriptions	66	2,435	3,000	565		565	81.2%	
4275 Telephone and Broadband	34	186	500	314		314	37.1%	
4400 Electronic Support	108	889	1,650	761		761	53.9%	
<b>Administration :- Indirect Expenditure</b>	<b>915</b>	<b>21,892</b>	<b>31,050</b>	<b>9,158</b>	<b>0</b>	<b>9,158</b>	<b>70.5%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(915)</b>	<b>(21,892)</b>	<b>(31,050)</b>	<b>(9,158)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/08/2022

Month No: 5

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>250 Finance &amp; Management</b>								
4315 Other Community Assets	0	5,000	53,000	48,000		48,000	9.4%	
4405 Grants	0	200	20,000	19,800		19,800	1.0%	
Finance & Management :- Indirect Expenditure	<b>0</b>	<b>5,200</b>	<b>73,000</b>	<b>67,800</b>	<b>0</b>	<b>67,800</b>	<b>7.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(5,200)</b>	<b>(73,000)</b>	<b>(67,800)</b>				
<b>300 Planning</b>								
4505 Neighbourhood Plan	0	0	10,000	10,000		10,000	0.0%	
Planning :- Indirect Expenditure	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(10,000)</b>	<b>(10,000)</b>				
<b>350 Publications &amp; Communication</b>								
4600 Community Champion	0	0	250	250		250	0.0%	
4610 Publications and Publicity	210	730	6,000	5,270		5,270	12.2%	
4615 Royal Events	0	5,934	10,000	4,066		4,066	59.3%	
4620 Tidy Trader Awards	0	0	100	100		100	0.0%	
4625 Website & Media	0	0	1,000	1,000		1,000	0.0%	
4630 Special Projects	0	0	1,000	1,000		1,000	0.0%	
Publications & Communication :- Indirect Expenditure	<b>210</b>	<b>6,664</b>	<b>18,350</b>	<b>11,686</b>	<b>0</b>	<b>11,686</b>	<b>36.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(210)</b>	<b>(6,664)</b>	<b>(18,350)</b>	<b>(11,686)</b>				
<b>400 Service Provision</b>								
4300 Honley Library	195	195	15,000	14,805		14,805	1.3%	
4320 Public Toilet - Day to Day	1,491	8,441	17,000	8,559		8,559	49.7%	
4325 Public Toilet - Lettable Space	0	0	1,000	1,000		1,000	0.0%	
4700 CCTV	0	0	0	0		0	0.0%	1,560
4705 Christmas Provision	0	0	5,500	5,500		5,500	0.0%	
4710 New Mill - Churchyard	332	332	800	468		468	41.5%	
4720 Dog Waste	496	609	1,000	391		391	60.9%	
4725 Patient Transport Scheme	0	0	1,000	1,000		1,000	0.0%	
4730 Minibus	1,908	7,758	25,000	17,242		17,242	31.0%	
4735 Phone Boxes	0	1,560	400	(1,160)		(1,160)	390.0%	
4740 Seats & Shelters-Maintenance	780	4,164	13,000	8,836		8,836	32.0%	
4755 Youth Facilities	0	0	8,000	8,000		8,000	0.0%	
Service Provision :- Indirect Expenditure	<b>5,201</b>	<b>23,059</b>	<b>87,700</b>	<b>64,641</b>	<b>0</b>	<b>64,641</b>	<b>26.3%</b>	<b>1,560</b>
<b>Net Expenditure</b>	<b>(5,201)</b>	<b>(23,059)</b>	<b>(87,700)</b>	<b>(64,641)</b>				
6000 plus Transfer from EMR	0	1,560						
<b>Movement to/(from) Gen Reserve</b>	<b>(5,201)</b>	<b>(21,499)</b>						

## Detailed Income &amp; Expenditure by Budget Heading 31/08/2022

Month No: 5

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>450 Climate Emergency</u>								
4000 Salaries	964	5,564	0	(5,564)		(5,564)	0.0%	
4805 Community Mobilisation	322	773	22,000	21,227		21,227	3.5%	
4810 Energy Strategy	0	0	10,000	10,000		10,000	0.0%	
4815 Transport Strategy	0	28	1,000	973		973	2.8%	
4820 Waste Strategy	0	94	500	406		406	18.8%	
4825 Environment Strategy	0	42	500	458		458	8.4%	
4830 Business and Economy	0	0	2,000	2,000		2,000	0.0%	
Climate Emergency :- Indirect Expenditure	<u>1,286</u>	<u>6,501</u>	<u>36,000</u>	<u>29,499</u>	<u>0</u>	<u>29,499</u>	<u>18.1%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>(1,286)</u>	<u>(6,501)</u>	<u>(36,000)</u>	<u>(29,499)</u>				
Grand Totals:- Income	<b>3,844</b>	<b>148,383</b>	<b>294,061</b>	<b>145,678</b>			<b>50.5%</b>	
Expenditure	<b>11,382</b>	<b>89,525</b>	<b>317,000</b>	<b>227,475</b>	<b>0</b>	<b>227,475</b>	<b>28.2%</b>	
<b>Net Income over Expenditure</b>	<u><b>(7,538)</b></u>	<u><b>58,858</b></u>	<u><b>(22,939)</b></u>	<u><b>(81,797)</b></u>				
plus Transfer from EMR	<b>0</b>	<b>1,560</b>						
<b>Movement to/(from) Gen Reserve</b>	<u><b>(7,538)</b></u>	<u><b>60,418</b></u>						



### Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR Sub-Contractor Services	5,000.00	-5,000.00	0.00
321 EMR Legal Advice Contingency	5,000.00	-5,000.00	0.00
322 EMR CCTV	5,000.00	-1,560.00	3,440.00
323 EMR Com Asset-Others in Valley	11,740.00	-4,723.00	7,017.00
324 EMR Neighbourhood Planning	0.00		0.00
325 EMR Election Fund	19,789.00		19,789.00
326 EMR Defibrillator Special Resr	2,000.00		2,000.00
327 EMR Covid Response - HCHCT	10,000.00	-10,000.00	0.00
328 EMR Covid Response - HVCMA	13,315.00	-13,315.00	0.00
329 EMR Holmfirth Civic Hall (capi	30,000.00	10,000.00	40,000.00
330 EMR Office/Meeting Room	15,000.00		15,000.00
331 EMR Gartside Building	5,000.00		5,000.00
332 EMR Honley Library	30,000.00		30,000.00
333 EMR Holmfirth Tech	0.00	10,000.00	10,000.00
334 EMR Holme Moss Viewpoint	935.00		935.00
335 EMR Honley Library Energy	0.00	10,000.00	10,000.00
336 EMR Royal Events	0.00	10,000.00	10,000.00
337 EMR COVID Memorial	0.00	5,000.00	5,000.00
338 EMR Children's Playgrounds	0.00	50,000.00	50,000.00
339 EMR If It's Not Far Leave Car	0.00	1,000.00	1,000.00
340 EMR CESC Living Streets	0.00	0.00	0.00
	<b>152,779.00</b>	<b>56,402.00</b>	<b>209,181.00</b>