

Holme Valley Parish Council

DRAFT Minutes **PLANNING STANDING COMMITTEE** held at **EXHIBITION ROOM** at **THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** on **MONDAY 16 OCTOBER 2023** at **700pm**

Those present:

Chair: Cllr Andy Wilson

Vice Chair: Cllr Tom Dixon

Councillors: Isaac Barnett, Mary Blacka, Pat Colling, Andrew Fenwick, Adrian James

Officer: Gemma Sharp (Assistant Clerk)

Welcome

The Chair welcomed the committee and members of the public

Open Session at Planning

3 Members of the public attended to speak about a revised planning application to be resubmitted in the future.

2324 98 Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014 on 6 August 2014

As Local (Parish and Town) Council meetings can now be recorded, the Chair checked if any members of the public wished to record the meeting, to ensure reasonable facilities could be provided. None wanted to record the meeting. The meeting was already being recorded by the Officer for public broadcast via the Holme Valley Parish Council YouTube channel.

2324 99 To accept apologies for absence

NOTED: Cllrs Fernandez, Rostron, Ransby and Liles were absent.

Cllr Fernandes has a dispensation in place approved at CACE 4 September 2023. Cllrs Rostron, Ransby and Liles had submitted an apology with the reason for absence.

RESOLVED: The reasons for absence from Cllrs Fernandes, Rostron, Ransby and Liles were approved by the Committee.

2324 100 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda

- The Assistant Clerk disclosed a personal interest in planning application 2324/06/27 under agenda item 2324 105.
- Cllr Ransby disclosed a personal interest in planning application and 2324/06/12 under agenda item 2324 105.

2324 101 To consider written requests for new DPI dispensations

Prepared 19/10/23

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None had been received.

2324 102 To consider whether items on the agenda should be discussed in private session

RESOLVED: It was determined that no item would be heard in private session.

2324 103 To confirm the Minutes of the Previous Meeting

RESOLVED: Minutes of the Planning Committee meeting held on 11 September 2023, numbered 2324 76 – 2324 97 inclusive were approved.

2324 104 Completed Kirklees Planning Applications List

NOTED: The Committee noted the list 2324-05 updated with the views of the Committee.

2324 105 Kirklees Council - New Planning Applications

New or amended applications received from Kirklees Council 5 September 2023 to 10 October 2023 inclusive – List 2324-06 were considered by the Committee.

RESOLVED: That the Planning Committee's comments on the above applications be forwarded to Kirklees Council by the Assistant Clerk.

2324 106 Kirklees Council - Planning Officers' Decisions

NOTED: The Committee noted the list of Decision Notices issued by Kirklees Council for the period 5 September 2023 to 10 October 2023 inclusive.

RESOLVED: Cllr Wilson to work with the Assistant Clerk on a communication to Kirklees on inviting Kirklees to an informal, open dialogue on the planning process and how the Committee can gain better understanding of decision making and how to add value through local knowledge.

2324 107 Neighbourhood Planning and Reviewing Parish Council Outcomes

i. Purchase and placement of additional SID for the Holme Valley

- At the full Council meeting on 27th March councillors approved the expenditure of up to £5,000 on a mobile speed indicator device (SID).
- The Deputy Clerk has asked the SIDs team to invoice the Parish Council for the SID and the attendant package agreed but this is not yet forthcoming.
- At a meeting of this Committee on 11th September, it was resolved that 5 locations had been identified to be the first sites for the device,

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further sites would be identified once the purchase has been completed.

- Woodhead Road going towards Holmbridge from Holmfirth – Lighting Column 157. (Catch Restaurant).
- Woodhead Road going towards Holmfirth from Holmbridge – Lighting Column 168. (Brynd Lea)
- New Mill going towards Holmfirth – Lighting Column 70.
- Holmfirth going towards New Mill – Lighting Column 71.
- Woodhead Road going towards Holmbridge from Holme – Lighting Column 224.

Cllr Wilson reported that ongoing verbal conversations with Kirklees Highways had indicated that progress had been made on the purchase and installation of the device and an invoice for payment is expected in the coming weeks.

ii. Traffic calming

- At a previous Planning meeting on 3rd July, Cllr Fenwick agreed to form a working group with Cllr Greaves to progress a pilot for “Parking Buddies” bollards in local primary schools with a budget of up to £1,000.
- Cllr Fenwick reported that a meeting with Brockholes school to discuss the next steps had been set up for 24 October 2023 and he has also made a request to cut back foliage in the area to allow for installation and better visibility.

iii. Changes to Kirklees Planning Process

- On 14th September 2023 Kirklees MBC announced they would be changing their planning application process from November 2023.

NOTED: correspondence with Kirklees planning department on potential impact on HVPC’s role as a consultee.

2324 108 Peak District National Park Authority

- i. **NOTED:** Planning Applications list 2324 03PD updated with HVPC comments.
- ii. No new applications from the Peak District National Park were received in the period 5 September 2023 to 10 October 2023.
- iii. **NOTED:** New decision notices from the Peak District National Park received in the period 5 September 2023 to 10 October 2023.
- iv. **NOTED:** correspondence received from PDNPA regarding the communication of decision notices.

RESOLVED: The Assistant Clerk will research and recommend options to the committee on procedure for communicating PDNPA decisions going forward.

2223 109a Ongoing Highways campaigns

Prepared 19/10/23

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The ongoing campaigns are:

- i. **Burnlee Road Closure**
- ii. **Ramsden Road**
- iii. **Cartworth Moor Road**
- iv. **Cheesegate Nab**
- v. **Netherthong centre**
- vi. **South Lane**

No updates had been received

2324 109b Unmade Roads, Green Lanes and Byways of the Holme Valley

Cllr Fenwick updated the committee that there had been an increased police presence in the Scholes area to deter green lane motorcyclists.

RESOLVED: The Assistant Clerk will follow up on concerns with ongoing Highways campaigns, unmade roads, green lanes, and byways with Kirklees MBC Highways and Kirklees MBC CEO on behalf of the committee.

2324 110 Footpaths and Public Rights of Way

No updates had been received.

RESOLVED: This will be removed as a standing item going forward

2324 111 Planning Policy and Guidance

NOTED: At the meeting on 11 September 2023 the committee **resolved** to request an alternative contact for the heritage team, a request has been made and the clerking team are awaiting a response.

NOTED: A request has been made for a copy of the Honley Conservation area appraisal and the clerking team are awaiting a response.

2324 112 Design Code

NOTED: In Cllr Ransby's absence he sent notes to read out to update on progress with the design code. A final document is expected by the end of 2023.

2324 113 Place Standards

Information from the Place Standards group, including proposals for Sands Recreation Grounds was considered at Full Council on 9 October 2023. No further updates at this time, Cllr Wilson will update the committee after the next Place Standards meeting.

2324 114 Committee Budget 2023-24 and 2024-25

Prepared 19/10/23

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- i. **NOTED:** the Planning Committee has one budget line under its remit. This is 4505 Neighbourhood Plan. Its purpose is to support initiatives arising from the Holme Valley Neighbourhood Development Plan.

At the start of the Council year, the budget contains £3,000.

In earmarked reserves, the Committee oversees two funds, -

- £3,000 earmarked for the Holmfirth Market project.
- £7,000 earmarked for Road Safety; of this up to £5,000 has been committed to the purchase of a SID and up to £1,000 earmarked for a pilot school bollards safety scheme.

NOTED: YTD expenditure against budgets and EMR's and Projected expenditure against budgets and EMR's correct to 10 October 2023 for the year 2023/2024.

RESOLVED: Recommendation to Full Council that the £3,000 EMR for the Holmfirth Market be moved to the EMR for Road Safety.

RESOLVED: Recommendation to Full Council that the EMR for Road Safety remains in place for the year 2024-25 with plans to purchase an additional mobile SID and future school bollards safety schemes.

RESOLVED: Recommendation to Full Council that any remaining budget at the end of the 2023-24 financial year after the NDPs have been printed be placed in the EMR for Road Safety.

A discussion was held on the recommendations to be made to Finance and Management for the budget year 2024-25. It is suggested that the budget should cover any shortfall on planned printing, mobile SID purchase and School Road Safety Schemes not already accounted for in the Road Safety EMR. An approximation at this stage would be £1,500.

- ii. The last remaining printed copies of the Holme Valley Neighbourhood Development Plan have now been made available to Planning Committee Members. No other copies remain.

RESOLVED: The Assistant Clerk will arrange for the printing of NDPs for remaining Councilors so that all Councilors have a printed copy to refer to.

2324 115 EPIKS Active Travel Hub Survey

NOTED: The committee noted the consultation on Active Travel by Environmental Projects in Kirklees (EPIKS) via the weblink previously circulated by the Assistant Clerk: <https://docs.google.com/forms/d/1-uEUdOFFCjL4-Q4Si4OHZILGnCbpLifwuBgzPFWBj3Y>

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2324 116 Publicising the work of Holme Valley Parish Council

The Assistant Clerk gave an update on planned activity

RESOLVED: HVPC Planning Committee comments on new planning applications to be published on the HVPC website. The Assistant Clerk will publicise the mobile SID and School Safety Bollards schemes when they become active.

Close 8.55pm