

To all Members of the Finance & Management Committee

You are hereby summoned to attend a meeting of the **Finance and Management Standing Committee** to be held at **HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** on **MONDAY 25 SEPTEMBER 2023** at **7pm** to transact the following business -

- AGENDA – (A)

	Welcome	7.00 pm
	Public Question Time	
	Prior to the commencement of the business session of the Council, there will be an open session lasting 15 minutes, for members of the public to speak to the Council.	
2324 53	Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014	7.15 pm
	As Local (Parish & Town) Council meetings can now be recorded, the Chairman to check if anybody wishes to record the meeting, to ensure reasonable facilities can be provided. The Officer will be recording the meeting in video format for upload to the Parish Council's YouTube channel.	
2324 54	To accept apologies for absence	7.16 pm
	To note , apologies for absence given in advance of the meeting.	
	To consider , the approval of reasons given for absence.	
2324 55	To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda	7.17 pm
2324 56	To consider written requests for new DPI dispensations	7.18 pm
2324 57	To consider whether items on the agenda should be discussed in private session	7.19 pm
2324 58	To confirm the Minutes of the previous Committee meeting	7.20 pm
	<ul style="list-style-type: none"> - To approve the Minutes of the Finance & Management Committee Meeting held on 21 August 2023, numbered 2324 36 to 2324 52 inclusive. (B) 	

- i. **To note**, the updated rolling list of grants awarded 2022-23. This is for Members to monitor where Grant Evaluation Forms have and have not been received. **(C)**
- ii. **To note**, the following newly completed Grant Evaluation Forms of Finance and Management grants awarded:
 - 2021-22 Grant 22 – Hepworth Pre-school **(D)**
 - 2022-23 Grant 36 – Café 100 **(E)**
 - 2022-23 Grant 51 – Hepworth Band (interim report) **(F)**
 - 2022-23 Grant 56 – Friends of Honley Library **(G)**
 - 2022-23 Grant 64 – The Nest **(H)**
 - 2022-23 Grant 66 – Wooldale Community Group **(I)**
 - 2022-23 Grant 68 – Honley Village Community Trust – Coronation Tea **(J)**
 - 2022-23 Grant 69 – Honley Village Community Trust – Easter events **(K)**
 - 2022-23 Grant 70 – Honley Village Community Trust – Magdale tree survey **(L)**
- iii. **To note**, the following newly completed Grant Evaluation Forms re applications being considered at this meeting:
 - 2022-23 Grant 34 – Holmfirth Tech – kitchen **(M)**
- iv. **To note**, the updated full rolling list of grants since 2021. This is for Members to review where organisations have received multiple and possibly annual awards. **(N)**
- v. **To note**, the updated rolling list of grants awarded this Council year by this Committee against its budget lines and, in yellow, the applications to be considered at this meeting. **(O)**
- vi. **To consider**, in document E: of the list of grant applications being considered tonight, - 8 to 41, - are there applications that the Parish Council do not want to consider at this meeting. Grounds for not considering an application for an award may include, for example,
 - a. not submitting all supporting documentation
 - b. not proportionately benefitting the Holme Valley against other areas
 - c. being an organisation that has recently received an award/s
 - d. being, for example, a CIC which appears to act as a sole trader
 - e. not submitting a grant evaluation for a previous award
 - f. being a church or school
 - g. being for a project which would ordinarily be funded by a statutory body (NHS, DfE for example)
 - h. if the project is fundraising.

This list is not comprehensive.

Grant Applications

As part of the considerations of grants, the Committee might wish to consider where awards are offered as rolling, multi-year awards. The Clerk has drafted a rolling grant agreement proforma. This was approved in principle by Service Provision.

To consider, approving the proforma with or without amendments. **(P)**

vii. Community Assets Grants

To note, the Committee may consider recommending referring awards to other Committees for potential funding, - for example CACE, regarding, for example, energy solutions.

To consider, 8. a grant application from Brockholes Village Trust, – application enclosed, – for £588 towards a heat loss survey. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings. **(Q)**

To consider, 9. a grant application from Cartworth Moor Cricket Club, – application enclosed, – for £3,038 towards ceiling cladding and strip lights. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings. **(R)**

To consider, 10. a grant application from Honley Silver Band, – application enclosed, – for 1,441.20 to replace chairs. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings. **(S)**

To consider, 11. a grant application from Wooldale Wanderers AFC, – application enclosed, – for £2,500 for x6 energy efficient wall heaters. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings. **(T)**

To consider, 12. a grant application from Holmfirth Tech, – application enclosed, – for £12,348.69 towards refurbishing the “Rock Room”. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings. **(U)**

To consider, 13. a grant application from Upperthong Village Hall, – application enclosed, – for £4,500 towards repairs to the hall roof. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings. **(V)**

To consider, 14. a grant application from Netherthong Community Partnership, – application enclosed, – for £5,000 towards repairs of the plaster and to decorate the community hall. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings. **(W)**

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To consider, 15. a grant application from Choppards Community Associations, – application enclosed, – for £1,500 towards new tables and chairs. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings. **(X)**

To consider, 16. a grant application from Huddersfield Ukrainian Club, – application enclosed, – for £5,000 towards a children's communal area at the Huddersfield base. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of building for public meetings. **(Y)**

To consider, 17. a grant application from Honley Village Community Trust, – application enclosed, – for £2,250 towards improving access and biodiversity at Magdale dam. The legal power for this would be Public Health Act 1875 S164, Open Spaces Act 1906, Local Government Act 1972 Sch14 para 27. **(Z)**

To consider, 18. a grant application from Meltham Cricket Club, – application enclosed, – for £5,000 towards an all-weather cricket practise facility. The legal power for this would be Local Government (Miscellaneous Provisions) Act 1976 S19 – provision of playing fields for outdoor recreation. **(ZA)**

viii. Community Benefits Grant – projects, events, other

To consider, 19. a grant application from Friends of Cliff Rec, – application enclosed, – for £427 towards its Carols on the Cliff project. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments. Approving this award would involve the Friends of Cliff Rec retaining an underspend of £184.28 on a previous award. **(ZB)**

To consider, 20. a grant application from Square Peg, – application enclosed, – for £810 towards art materials, music sessions and room hire. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments. **(ZC)**

To consider, 21. a grant application from Hepworth Band, – application enclosed, – for £1,244 towards free band workshops and performances with youth groups. The legal power for this would be Local Government Act 1972 S145 (1) – power to maintain a band. **(ZD)**

To consider, 22. a grant application from Honley Village Community Trust, – application enclosed, – for £910 towards Welcome Club activities and equipment. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments. **(ZE)**

To consider, 23. a grant application from Hade Edge Residents Association, – application enclosed, – for £1,500 towards a marquee and sound system for the village gala. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments. **(ZF)**

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To consider, 24. a grant application from Holmfirth Festival of Folk, – application enclosed, – for £1,500 towards traffic management and insurance. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments. **(ZG)**

To consider, 25. a grant application from Holmfirth Forward, – application enclosed, – for £1,050 towards the town centre map they have produced. The legal power for this would be Local Government Act 1972 S144 – contribute to the encouragement of tourism. **(ZH)**

To consider, 26. a grant application from Holmfirth Women's Institute, – application enclosed, – for £388 towards equipment for outdoor events. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments. **(ZI)**

To consider, 27. a grant application from Holmfirth Arts Festival, – application enclosed, – for £2,000/year over three year for its Flow arts project at the River Holme. The legal power for this would be Local Government Act 1972 S145 – developing and improving knowledge of the arts. **(ZJ)**

To consider, 28. a grant application from St David's Church Holmbridge Organ Group, – application enclosed, – for £400 for a Woofyt Organ Workshop to schoolchildren and marginalised adult groups like Square Peg. The legal power for this would be Local Government Act 1972 S145 – developing and improving knowledge of the arts. **(ZK)**

To consider, 29. a grant application from Honley Village Community Trust, – application enclosed, – for £405 towards a Magdale Map. The legal power for this would be Local Government Act 1972 S144 – contribute to the encouragement of tourism. **(ZL)**

To consider, 30. a grant application from Crafters Cottage CIC, – application enclosed, – for £1,179.50 towards subsidised crafts classes for the Holme Valley. The legal power for this would be Local Government Act 1972 S145 – developing and improving knowledge of the arts and the crafts which serve the arts. **(ZM)**

To consider, 31. a grant application from Holmfirth Chess Club, – application enclosed, – for £784.94 towards new chess equipment. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments. **(ZN)**

To consider, 32. a grant application from Honley Village Community Trust, – application enclosed, – for £850 towards a children's Christmas party. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments. **(ZO)**

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To consider, 33. a grant application from Arts for Health, – application enclosed, – for £1,500 towards equipment for music and animation projects. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments. **(ZP)**

To consider, 34. a grant application from Honley Village Community Trust, – application enclosed, – for £1,000 towards equipment for Christmas wreath-making workshops. The legal power for this would be Local Government Act 1972 S145 – developing and improving knowledge of the arts and the crafts which serve the arts. **(ZQ)**

To consider, 35. a grant application from Umbrella Yoga CIC, – application enclosed, – for £1,320.50 towards accessible yoga classes. The legal power for this would be Local Government Act 1972 S145 – provision of any form of public entertainments. **(ZR)**

To consider, 36. a grant application from Honley Village Community Trust, – application enclosed, – for £390 towards children's arts and crafts workshops. The legal power for this would be Local Government Act 1972 S145 – developing and improving knowledge of the arts and the crafts which serve the arts. **(ZS)**

To consider, 37. a grant application from Holme Valley Community Land Trust trading as EcoHolmes, – application enclosed, – for £1,464 towards raising awareness or low energy affordable homes. The legal power for this would be Local Government Act 1972 S111, S137 – Power to act for the benefit of the community by tackling and promoting awareness of environmental issues. **(ZT)**

To consider, 38. a grant application from Past Truisms, – application enclosed, – for £840 towards producing a Legends of the Holme Valley booklet for schools and adults. raising awareness or low energy affordable homes. The legal power for this would be Local Government Act 1972 S137 – Power to incur expenditure where the Parish Council does not have a clear power. **(ZU)**

To consider, 39. a grant application from fairandfunky, – application enclosed, – for £1,500 towards climate change workshops for x10 Holme Valley schools. The legal power for this would be Local Government Act 1972 S111, S137 – Power to act for the benefit of the community by tackling and promoting awareness of environmental issues. **(ZV)**

To consider, 40. a grant application from Holmfirth Film Festival, – application enclosed, – for £500 to launch the Holme Valley Culture Vulture scheme for 18-year-olds. climate change workshops for x10 Holme Valley schools. The legal power for this would be Local Government Act 1972 S145 – developing and improving knowledge of the arts and the crafts which serve the arts. **(ZW)**

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To consider, 41. a grant application from Yorkshire Wellbeing Group, – application enclosed, – for £1,123 towards craft therapy sessions for isolated people. The legal power for this would be Local Government Act 1972 S145 – developing and improving knowledge of the arts and the crafts which serve the arts. **(ZX)**

- ix. **To note**, the next grants cycle of this Committee will be February 26th 2024 with a closing date of January 31st 2023 for applications.

2324 60

Chair's Expenses

8.30 pm

- i. **To note**, the Chair's Expenses budget is £1,000. Nothing has been spent through this budget yet. A new policy regarding Chair's Expenses will go before Council 9th October 2023 deferred from 26th June 2023.
- ii. **To consider**, re the above, recommending the HVPC Chair's Expenses Policy (draft) to full Council. **(ZY)**

At the Annual General Meeting on 15 May 2023 Council approved the HVPC Guidelines on Chairman's Allowance dated 27 April 2009 - and noted as being adopted as recently as 10-05-2018 - as its ongoing policy on Chair's Expenses for 2023-24.

The existing policy is therefore overdue a revision and the Clerk was commissioned to carry this out.

In producing the HVPC Chair's Expenses Policy (draft) the Clerk has been mindful of the following:

- The existing HVPC Guidelines on Chairman's Allowance dated 27 April 2009 **(ZZ)**
- Yorkshire Local Councils Associations' Advice Note Number 9: Chairman's Allowance (May 2019) **(ZZA)**
- The wish of HVPC to move to the nomenclature 'Chair'.
- The draft policy is being presented to the Finance and Management Committee for consideration as under HVPC Scheme of Delegation this Committee is responsible for corporate affairs and may make recommendations regarding policy formulation/changes.

The Finance and Management Committee may make a recommendation to Full Council to approve and adopt the HVPC Chair's Expenses Policy as presented or with amendments. Only Full Council can approve and adopt the HVPC Chair's Expenses Policy.

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Before moving to the motion below the Committee may wish to consider or note the following points:

- All print on the HVPC Chair's Expenses Policy is indicative of the unadopted nature of the document and what is recorded will only be confirmed in black print once the policy is approved.
- The policy has been formatted using the same structure as was used to produce the HVPC Training and Development Policy and HVPC Recruitment Policy, both revised and adopted earlier this year. This format, wherever possible, will be used as and when each HVPC policy is reviewed.
- Regarding section 3 Permitted Expenditure: the Clerk believes that at some point the convention of charitable donations being made from the Chair's Expenses was challenged or fell into disuse during the lifetime of the last council. However, it remained part of the Guidelines on the Chairman's Allowance that was the adopted policy. As reflected in the YLCA Advice Note, there is no strict definition in law of what is or is not an expense. The list i to vi in section 3 can be amended by the Committee. The Committee is asked to come to a definitive view as to whether or not charitable donations can be made from the Chair's Expenses budget.
- The YLCA Advice Note advises that:
"the chairman's allowance is not intended to duplicate other provision such as the payment of normal expenses such as travel and subsistence. Where these can be paid on the same basis as they are paid to other members of the local council then the chairman's allowance is not the appropriate legislation".
- Holme Valley Parish Council does not have an expenses policy for Councillors as such. Instead, any reimbursement of spending made by a Councillor in carrying out their duties is presented within schedules of payments considered by either this Committee or full Council. Therefore, mileage to and from events outside of the Holme Valley Parish Council boundaries or the cost of standard public transport has been included within section 3 permitted expenditure.
- In section 4 Payment of Allowance it is suggested that any claim should be made within one month. The Committee should consider if this is an appropriate length of time. The time stated can be extended if so wished.
- In terms of Section 5 Review of this Policy it is suggested that each newly elected Council should consider the policy anew. The wording included in this section also has 'or sooner if desirable' meaning the full Council may direct the Committee to review the policy whenever it is though desirable to do so.
- Motion to be considered (and amended if desired):

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To consider, recommendation to full Council to adopt with immediate effect the HVPC Chair's Expenses Policy as presented (or with amendments), with the next review scheduled to take place within three months of a new Council being elected or sooner if desirable.

Please note that if this is recommended to full Council on 9 October 2023 six months will have lapsed between the re-adoption of the Guidelines on Chairman's Allowance (27 April 2009). In other words, the Council may approve and adopt the policy with immediate effect from 9 October 2023

- ii. **To consider**, approval of the draft month-to-date schedule of payments for September 2023. **(ZZB)**

2324 61

Financial Statements

8.33 pm

To note the accounting summaries – copies enclosed

- i. For August 2023 (ZZC):

- (1) Bank Reconciliations All Accounts (to end 31 August 2023)
- (2) Cash Books All Accounts Receipts and Payments (to end 31 August 2023)
- (3) Trial Balance (to end 31 August 2023)
- (4) Balance Sheet (to end 31 August 2023)
- (5) Cash and Investment Reconciliation (to end 31 August 2023)
- (6) Schedule of Payments (to end 31 August 2023)
- (7) VAT Return – quarter-to-date (not for submission).

- ii. Income and Expenditure by Budget Heading

Councillors to review the draft Income and Expenditure report for the financial year-to-date 2023. **(ZZD)**

Notes:

- On the income side, the Parish Council has received 50% of 1076 Precept and 50% of 1078 Special Expenses Grant as agreed with Kirklees Council. The next instalments as stated will be in early November. 100% of 1200 Allotment Rents and 100% of 1300 Garage Income has been received. Around five months into the year, we have received 44% of projected donations on 1092 Donations - Holmfirth Toilets so that is on target. The Parish Council has received 210% of its projected income from 1090 Interest on Investments, so that was very much under-calculated, but better under-calculated than over-.
- The tenant of the shop unit next to Holmfirth toilets continues to pay his rent and electricity recharge in a timely fashion. However, he has surrendered his lease. 1250 Gartside Building.

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On the expenditure side, some things the RFO/Deputy Clerk would like to highlight:

- Salaries and oncosts are on target at 40% 5 months into the year.
- 4060 Staff Training is already at 81% of the annual budget after five months. The Staff Training policy does state, "If enrolment for CiLCA training is anticipated then this amount will need to include an extra £800." This was not, however, committed in the original budget as it was set for this year. The Parish Council might consider creating an earmarked reserve to cover this.
- 4225 Elections has spent £24,860 against a budget of £29,789. This expenditure was markedly higher than the previous full Council election.
- 4235 Insurance is significantly over-budget.
- 4310 Holmfirth Civic Hall - projects is likely to be very significantly over-budget. It is currently £7,317 in deficit, and Service Provision is to ask for a minimum of £12,500 to fund repairs to the flat roof between The Civic and the Drill Hall.
- 4610 Publications and Publicity This records the £1,000 to sponsor Honley Show programme which Council approved would come from general reserves. Members need to be aware of this when calculating available spending in that budget line, - ie there is £3,850 remaining.
- 4710 New Mill Churchyard is at 68% of the annual budget. Expenditure is normally in the summer months, but one suspects that this budget may be in the red in due course. This budget amount will probably need increasing in next year's budget.
- Other than these, most budget lines are on target. There are perhaps more concerns that some major budgets will be significantly underspent at the year's end without a clear, strategic focus. As in previous years, this applies to the climate emergency budget lines.

To consider, any further actions on income and expenditure against budget.

iii. Report on general reserves

Whilst, as recorded in the Trial Balance record, the Parish Council currently has £132,912 in general reserves, this does not give an accurate picture of the real position. A number of recent resolutions from Committee's involve recommending to Council creating earmarked reserves which would be immediately deducted from general reserves (CACE COVID memorial £5,500; CACE Holme Moss Topograph £5,062; Staffing £5,500 to cover the pending pay award). In addition, there are a number of overspends (or anticipated overspends) on budget lines which will come from general reserves (insurance £1866; The Civic fire escape £7,300; The Civic roof anticipated £12,500+; Christmas trees). Accounting for all these would mean that, the level of general reserves would be around 27%, much lower than the current recorded level (37%). This does not account for the budget lines which will likely be underspent, - like Elections, for example. The true picture will only become clear as we reach the end of the financial year, but the RFO does want to make sure that Members are aware that there is little leeway in general reserves for large, unexpected expenses.

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iv. Earmarked Reserves

The earmarked reserves as presented represents the situation year-to-date. Councillors to review this first report of the year 2023-24. **(ZZE)**

- i. EMR 323 Other Community Assets in the Holme Valley now consists solely of £2,017 for 10th Holme Valley (New Mill) Scouts (towards a new scout hut).
- ii. The 325 EMR Election Fund is at £0, as £19,789 was moved into the budget to pay towards this year's elections. The Parish Council will need to build this reserve back up to £30,000 for the next elections cycle.
- iii. 329 EMR Holmfirth Civic Hall is now at 0 following the expenditure of £10,000 towards the fire escape and the condition survey.
- iv. 335 EMR Honley Library Energy is also now at 0 following the expenditure of £10,000 on energy efficiency measures.
- v. £15,000 remains in 332 EMR Honley Library.
- vi. £50,000 remains in 338 EMR Children's Playgrounds and the Parish Council previously approved working with Kirklees Council on this as a co-funding priority.
- vii. As agreed at the end of last year, all Climate Emergency Committee reserves were dis-consolidated and the underspend on that Committee's budgets 2022-23 were added to a newly created earmarked reserve 341 EMR Climate Emergency Projects.
- viii. Two earmarked reserves for the Planning Committee were created from its planned underspend, - 342 EMR Holmfirth Market (£3,000) and 343 EMR Road Safety (£7,000). There will be an expenditure of £3,675 from the latter reserve; an order has been placed for a mobile road safety speed indicator device (SID) and attendant costs. This is already approved by Council. But this may not be quick.

New earmarked reserves can be constituted by Council as it sees fit at any Council meeting from general reserves or from reconfiguring existing earmarked reserves. Given the dwindling general reserves, the Parish Council may need to consider deconsolidating earmarked reserves in the future to fund projects.

To consider, any further actions on earmarked reserves.

2324 62	Annual Governance and Accountability Return (AGAR) 2022-23	8.45 pm
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To note, the AGAR is still with the external auditor.

2324 63	Tenancies	8.46 pm
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To note, the tenant opened the unit next to the public toilets as a shop, but it has not been profitable, in part due to the poor summer. The tenant is giving up the lease on the unit. The Clerk is looking into alternatives with the Service Provision Committee.

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2324 64	Internal Control Check	8.347 pm
	<p>To note, Cllr Liles undertook the Internal Controls Check for the quarter APR-JUN 2023 on 17 August 2023. The Parish Council thanks her for doing this. Cllr Liles to report.</p>	
2324 65	Banking	8.48 pm
	<p>i. To note, the RFO has not done anything yet, - other than getting the forms, - with regard to changing the mandated Councillors on the CCLA Public Sector Deposit Fund. The mandated Councillors will be Cllrs Blacka, Colling and Greaves.</p> <p>ii. To note, with regard to the bank mandates for the Handelsbanken account, Cllr Colling and Cllr Greaves completed the paperwork to be added to the mandate. However, Handelsbanken say that, as we are to close the account, adding two new Councillors to the mandate will take some time regarding identity and address checks and, therefore, delay the closure. Handelsbanken advise that we should use currently mandated Councillors to close the account, - these are: Cllr Blacka and former-Cllrs Hogley and Pogson. Former-Councillor Hogley has said she will sign the letter to authorise closure of the account with Cllr Blacka as the primary signature. Handelsbanken suggested that closing the account would be relatively quick once they receive the letter.</p> <p>iii. To note, the RFO/Deputy Clerk has not started the process to join Unity Trust yet. He will delay this until the Handelsbanken account is closed and the money moved to the current HSBC working account.</p>	
2324 66	Financial Records for the website	8.50 pm
	<p>To note, the financial records for August 2023 have been added to the website.</p>	
2324 67	Identification of Holme Valley Parish Council and Finance and Management Committee priorities and key actions 2023-27	8.51 pm
	<p>The chair of Holme Valley Parish Council has signalled her intention to table a motion regarding the identification of key priorities for full Council and, within that, of each of the Standing Committees, for the term 2023-27. This will go to full Council 9 October 2023.</p> <p>At the last meeting of this Committee, priorities of the Committee were identified. The RFO/Deputy Clerk has populated the proforma with the identified priorities. (ZZF).</p> <p>To consider, approving the Committee's priorities as presented or with amendments ahead of full Council 9 October 2023.</p>	

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2324 68 Recommendation from CACE to act as a grant-awarding Committee 8.54 pm

The Climate Action, Communications and Engagement Committee has proposed that it be established 2024-25 as a grant awarding Committee.

To consider, whether to recommend this proposal to Council.

2324 69 Publicising the work of Holme Valley Parish Council 8.58 pm

To consider, recent events or news that this Committee wishes to publicise via the press, Parish Council website or social media.

Close of Meeting 9.00 pm

Please note that timings on the agenda are given for guidance of the Chairman and the Council only and should not be taken as the time at which discussion of a particular item will commence. The Committee may agree to defer (in whole or part) any items on the Agenda, if necessary.



Mr Richard McGill
Responsible Finance Officer and Deputy Clerk to the Council

Holme Valley Parish Council
Holmfirth Civic Hall, Huddersfield Road, HOLMFIRTH HD9 3AS
Telephone: 01484 687460
Email: deputyclerk@holmevalleyparishcouncil.gov.uk

DRAFT MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 21 AUGUST 2023

Those present:

Chair: Cllr C Greaves

Councillors: Cllr I Barnett, Cllr L Baylin, Cllr M Blacka, Cllr D Brook, Cllr P Colling, Cllr J Holmes, Cllr J Rylah, Cllr A Wilson

Officer: Mr R McGill (RFO/Deputy Clerk)

Also present:

Welcome

The Chair welcomed Councillors and Officers to this meeting of the Finance and Management Committee.

Public Question Time

No members of the public were present, and no Councillor spoke in the open session.

2324 36 Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014

The RFO/Deputy Clerk recorded the meeting for upload to the Parish Council's YouTube channel.

No-one else wished to record the meeting.

2324 37 To accept apologies for absence

NOTED: The Committee noted that Cllrs Fenwick, Fernandes, Kirkby and Liles were not present.

Cllrs Fernandes, Kirkby and Liles had tendered apologies.

RESOLVED: The Committee approved the reasons for their apologies.

2324 38 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda

Cllr Baylin declared a personal interest in 2324 42 vi. t.

Cllr Blacka declared a personal interest in 2324 42 vi. q. and 2324 42 vii.

The Clerk declared a personal interest in 2324 42 iv.

2324 39 To consider written requests for new DPI dispensations

NOTED: Cllr Rylah's and Cllr Holmes' DPIs had been shared by email 16 August 2023 and redacted copies would be uploaded to the website.

Signed: _____

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2324 40 To consider whether items on the agenda should be discussed in private session

RESOLVED: Members resolved that no item should be heard in private session.

2324 21 To confirm the Minutes of the previous Committee meeting

APPROVED: Members approved the Minutes of the Finance and Management Committee Meeting held on 12 June 2023, numbered 2324 16 to 2324 35 inclusive.

2324 24 Grants

- i. **NOTED:** Members noted the updated rolling list of grants awarded. This included the full list of grants awarded in 2021-22 and 2022-23 as well as the grants awarded to date this Council year (at the top of the sheet). The RFO/Deputy Clerk reported he is now using the spreadsheet to record the Grant Evaluation Reports, - sent in red and received in black.
- ii. **NOTED:** The Committee noted the updated rolling list of grants against budgets for the current Council year 2023-24.
- iii. Members considered a grant application from Holmfirth Food and Drink Festival, for £1,500 towards street-cleaning. The legal power for this would be Local Government Act 1972 S144-45 – provision of entertainment and support for tourism.
RESOLVED: The Committee awarded £1,500 to Holmfirth Food and Drink Festival.
- iv. Members considered a grant application from Sharing Memories for £1,500 towards room hire and taxis for the Sing Your Soul Sunny project. The legal power for this would be Local Government Act 1972 S145 – provision of entertainment.
RESOLVED: The Committee awarded £1,500 to Sharing Memories.
- v. Members heard that the next grants cycle of this Committee will be September 25th 2023 with a closing date of August 31st 2023 for applications. They considered if any further actions were needed.
RESOLVED: No further actions.
- vi. **NOTED:** The Committee noted the following completed Grant Evaluation Forms related to Finance and Management grants awarded:
 - a. 2022-23 Grant 6 - Holmfirth Food and Drink Festival
 - b. 2022-23 Grant 10, 25, 39 – Holmfirth Arts Festival
 - c. 2022-23 Grant 15 – Hade Edge Band
 - d. 2022-23 Grant 16 – Honley Silver Band
 - e. 2022-23 Grant 18 – Scholes Cricket Club
 - f. 2022-23 Grant 20 – Upperthong Village Hall
 - g. 2022-23 Grant 21 – Wooldale Wanderers
 - h. 2022-23 Grant 26 – Holmfirth Forward
 - i. 2022-23 Grant 27 – Honley Village Community Trust – wreath-making
 - j. 2022-23 Grant 30 – Holmbridge Cricket Club – shower
 - k. 2022-23 Grant 31, 32 – Hepworth Utd FC

Signed: _____

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- l. 2022-23 Grant 42 – fairandfunky
 - m. 2022-23 Grant 47 – Brockholes Village Trust
 - n. 2022-23 Grant 55 – Festival of Folk
 - o. 2022-23 Grant 57 – Honley Business Association – Garden Festival
 - p. 2022-23 Grant 59 – Holmfirth Cricket Club
 - q. 2022-23 Grant 65 – Friends of Cliff Rec
 - r. 2022-23 Grant 71 – Honley Business Association – Village Map
 - s. 2022-23 Grant 72 – Holmfirth Film Festival
 - t. 2023-24 Grant 01 – Choppards Mission – Coronation grant
- vii. Members considered a request from Friends of Cliff Rec to be able to use the £184.28 underspend on their award last year on their Christmas “Carols on the Cliff” event. However, since the request was first made, Friends of Cliff Rec have submitted an application for the September grants cycle taking account of this underspend.
RESOLVED: To defer consideration of this request until the September meeting.
- viii. Members considered a request from 6th Holme Valley Scouts to be able to use the £973 underspend on their award last year to purchase gas urns to heat large supplies of water when camping. The RFO/Deputy Clerk reported that he had asked the group to submit a Grant Evaluation Form but this had not been received.
RESOLVED: The Committee resolved to ask for the underspend to be returned and for the group to submit a new application, and a Grant Evaluation Form for the previous award.
- ix. Members considered any further actions regarding the Grant Evaluation Forms either to do with:
- a. The completed forms and the information shared. (eg Wooldale Wanderers have an underspend of £123.74)
 - b. The format of the forms or the process.
- RESOLVED:**
- a. The Parish Council would ask for the underspend of £123.74 on the Wooldale Wanderers award to be returned.
 - b. With regard to the form and process, the RFO/Deputy Clerk would change the colour of the Grant Evaluation Form so that it is a different colour to the grant application form.
- The form would be adapted to ensure that awards were used to support socially inclusive projects particularly those which supported marginalised groups. Groups would not be considered for a new award if Grant Evaluation Forms for a previous award have not been received by the Parish Council. When asking groups to submit Grant Evaluation Forms, sending out a completed example would benefit those filling the Form in.

Signed: _____

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- x. The Committee considered a request from Holmfirth Forward for the Parish Council to take responsibility and financial control of the business map of Holmfirth. This has been produced by Holmfirth Forward the last few years, but they have asked if the Parish Council would consider taking full responsibility for the publication of the map. The RFO/Deputy Clerk reported that the Parish Council does have the power to promote tourism, but it does not have a power to promote businesses.

RESOLVED: Since the map was conceived primarily as a map of businesses, the Parish Council decided not to support this suggestion that the Parish Council would take on the publication of the map. It was suggested that the Business Association should take more of a central role in the production of the map. Holmfirth Forward would be invited to apply for a grant in the September cycle and this could be considered as a multi-year grant.

2324 43 Accounts for Payment

- i. **NOTED:** Members noted that the Chairman's Expenses budget is £1,000. Nothing had been spent through this budget yet. A new policy regarding Chairman's Expenses would go before Council 9th October 2023 deferred from 26th June 2023.
- ii. The Committee considered approval of the draft month-to-date schedule of payments for August 2023.

RESOLVED: The Committee approved the draft month-to-date schedule of payments for August 2023.

2324 44 Financial Statements

NOTED: The Committee noted the following accounting summaries

- i. For May 2023:
- (1) Bank Reconciliations All Accounts (to end 31 May 2023)
 - (2) Cash Books All Accounts Receipts and Payments (to end 31 May 2023)
 - (3) Trial Balance (to end 31 May 2023)
 - (4) Balance Sheet (to end 31 May 2023)
 - (5) Cash and Investment Reconciliation (to end 31 May 2023)
 - (6) Income and Expenditure by Budget Heading (to end 31 May 2023)
 - (7) Earmarked Reserves (to end 31 May 2023)
 - (8) Schedule of Payments (to end 31 May 2023)
 - (9) VAT Return – quarter-to-date (not for submission).
- ii. For June 2023:
- (1) Bank Reconciliations All Accounts (to end 30 June 2023)
 - (2) Cash Books All Accounts Receipts and Payments (to end 30 June 2023)
 - (3) Trial Balance (to end 30 June 2023)
 - (4) Balance Sheet (to end 30 June 2023)
 - (5) Cash and Investment Reconciliation (to end 30 June 2023)
 - (6) Income and Expenditure by Budget Heading (to end 30 June 2023)
 - (7) Earmarked Reserves (to end 30 June 2023)
 - (8) Schedule of Payments (to end 30 June 2023)
 - (9) VAT Return – full quarter APR-JUN (Submitted 13/07/2023 and repayment £630.40 received 19/07/2023).

Signed: _____

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iii. For July 2023:

- (1) Bank Reconciliations All Accounts (to end 31 July 2023)
- (2) Cash Books All Accounts Receipts and Payments (to end 31 July 2023)
- (3) Trial Balance (to end 31 July 2023)
- (4) Balance Sheet (to end 31 July 2023)
- (5) Cash and Investment Reconciliation (to end 31 July 2023)
- (6) Income and Expenditure by Budget Heading (to end 31 July 2023)
- (7) Earmarked Reserves (to end 31 July 2023)
- (8) Schedule of Payments (to end 31 July 2023)
- (9) VAT Return – full quarter APR-JUN (to end 31 July 2023).

iv. Income and Expenditure by Budget Heading Councillors reviewed the draft Income and Expenditure report for the financial year-to-date 2023.

NOTED: The Committee noted the RFO/Deputy Clerk's report below:

- That the Parish Council's income YTD is £150,913 but it's expenditure YTD is £148,109. Given that the Parish Council will have no significant, additional income until November when the second part of the precept is paid, we are likely to have not enough money in our working HSBC current bank account. This would need action (see 2324 48iii below).
- The reason for this situation is that expenditure outside of the budget had been very high with £10,000 being paid to Friends of Honley Library from an earmarked reserve, £10,000 to Holmfirth Civic Hall Community Trust (HCHCT) from an earmarked reserve and £7,317 from general reserves. The Parish Council also had a £24,860 cost relating to the Council elections which is a big outlay in one lump.
- On the income side, the Parish Council had received 50% of 1076 Precept and 50% of 1078 Special Expenses Grant as agreed with Kirklees Council. The next instalments as stated will be in early November. 100% of 1200 Allotment Rents and 100% of 1300 Garage Income had been received. Around four months into the year, the Parish Council had received 34% of projected donations on 1092 Donations - Holmfirth Toilets so that is on target. The Parish Council had received 168% of its projected income from 1090 Interest on Investments, so that was very much under-calculated, but better under-calculated than over-. 1095 Other income included the repayment of a grant of £1,700 returned by Honley FC Under 9s.
- The tenant of the shop unit next to Holmfirth toilets continued to pay his rent and electricity recharge in a timely fashion. However, unfortunately, it looks likely that he would be surrendering his lease soon. 1250 Gartside Building.

Signed: _____

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On the expenditure side, the Committee noted some things the RFO/Deputy Clerk highlighted:

- Salaries and oncosts were on target at 40% 5 months into the year.
- 4060 Staff Training was already at 80% of the annual budget after five months. This is because the Assistant Clerk had started and undertaken a number of induction courses but, more relevantly, the Clerk and Deputy Clerk would both be doing the Certificate in Local Council Administration which is not a cheap qualification. The Staff Training policy does state, "If enrolment for CiLCA training is anticipated then this amount will need to include an extra £800." This was not, however, committed in the original budget as it was set for this year.
- 4225 Elections had spent £24,860 against a budget of £29,789. This expenditure was markedly higher than the previous full Council election.
- 4235 Insurance was significantly over-budget. When the Parish Council's insurance was calculated, this was before we took ownership of Honley Library, hence the overspend. However, we are reimbursed by Holmfirth Civic Hall Community Trust to the tune of £4,460 for their share of their insurance so that will offset the overspend.
- 4610 Publications and Publicity This records the £1,000 to sponsor Honley Show programme which Council approved would come from general reserves. Members need to be aware of this when calculating available spending in that budget line, - ie there is £4,039 remaining.
- Regarding 4640 Holme Moss Topograph, there were some unanticipated expenses in respect of the topograph which Service Provision had recommended to Council for consideration October 9.
- 4710 New Mill Churchyard was at 68% of the annual budget. Expenditure was normally in the summer months, but the RFO/Deputy Clerk reported that this budget may be in the red in due course. This budget amount would probably need increasing in next year's budget.
- Other than these, the RFO/Deputy Clerk reported that most budget lines are on target. There are perhaps more concerns that some major budgets will be significantly underspent at the year's end without a clear, strategic focus. As in previous years, this applies to the climate emergency budget lines.

Members considered any further actions on income and expenditure against budget.

RESOLVED: No further action.

Signed: _____

Holme Valley Parish Council

v. Earmarked Reserves

NOTED: Members noted the RFO/Deputy Clerk's report of earmarked reserves:

- i. EMR 323 Other Community Assets in the Holme Valley now consisted solely of £2,017 for 10th Holme Valley (New Mill) Scouts (towards a new scout hut).
- ii. The 325 EMR Election Fund was at £0, as £19,789 was moved into the budget to pay towards this year's elections. The Parish Council will need to build this reserve back up to £30,000 for the next elections cycle.
- iii. 329 EMR Holmfirth Civic Hall was now at 0 following the expenditure of £10,000 towards the fire escape and the condition survey.
- iv. 335 EMR Honley Library Energy was also now at 0 following the expenditure of £10,000 on energy efficiency measures.
- v. £15,000 remained in 332 EMR Honley Library.
- vi. £50,000 remained in 338 EMR Children's Playgrounds and the Parish Council previously approved working with Kirklees Council on this as a co-funding priority.
- vii. As agreed at the end of last year, all Climate Emergency Committee reserves were dis-consolidated and the underspend on that Committee's budgets 2022-23 were added to a newly created earmarked reserve 341 EMR Climate Emergency Projects.
- viii. Two earmarked reserves for the Planning Committee had been created from its planned underspend, - 342 EMR Holmfirth Market (£3,000) and 343 EMR Road Safety (£7,000). There was likely to be imminent expenditure of £3,675 from the latter reserve; an order had been placed for a mobile road safety speed indicator device (SID) and attendant costs. This had already approved by Council.

The RFO/Deputy Clerk reported that new earmarked reserves can be constituted by Council as it sees fit at any Council meeting from general reserves or from reconfiguring existing earmarked reserves.

Members considered whether any further action was needed regarding earmarked reserves.

RESOLVED: No further action.

The Clerk reported that the Climate Action, Communications and Engagement Standing Committee had resolved to put itself forward as a grant-awarding Committee. The Clerk asked that the Finance and Management Committee consider and advise on this at its September meeting.

2324 45 Annual Governance and Accountability Return (AGAR) 2022-23

NOTED: Members noted the RFO/Deputy Clerk's report that no electors had chosen to review the Parish Council's accounts during the period allowed for inspection under legislation. The AGAR was still with the external auditor.

Signed: _____

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2324 46 Tenancies

- i. **NOTED:** As shared above, the Committee noted that the tenant of the Gartside building shop unit next to the public toilets had opened it as a shop, but it had not proved profitable, in part due to the poor summer. The tenant seemed likely to give up the lease on the unit. The Clerk was looking into alternatives with the Service Provision Committee.
- ii. **NOTED:** The Committee noted that all counter-signed tenancy agreements had been returned to tenants of the allotments and garages.

2324 47 Internal Control Check

NOTED: The Committee noted that Cllr Liles had completed the Internal Controls Check of the Parish Council's financial systems for the quarter APR-JUN 2023 on 17 August 2023. As Cllr Liles was absent her report would be deferred to the next meeting.

2324 48 Banking

- i. The Committee considered approving Councillors for the mandates for the CCLA Public Sector Deposit Fund. The RFO/Deputy Clerk reported that the Parish Council does not tend to use this fund for transactions, - it is primarily an interest-earning savings fund which currently holds £75,000, which is the maximum level. The RFO suggested that the Chair of this Committee, and the Chair and Vice Chair of Council were named on the mandate this year.
RESOLVED: Cllrs Blacka, Colling and Greaves would be the mandated Councillors for this account.
- ii. The Committee considered approving Councillors for the bank mandates for the Handelsbanken account. The Parish Council does not tend to use this account for transactions. It currently holds £84,259. The RFO/Deputy Clerk reported that, as per the item below, it may be sensible to close the account. The RFO suggested that the Chair of the Committee, and the Chair and Vice Chair of Council were named on the mandate this year.
RESOLVED: Cllrs Blacka, Colling and Greaves would be the mandated Councillors for this account.
- iii. Members considered the suggestion of the RFO/Deputy Clerk to close the Handelsbanken account.

The RFO/Deputy Clerk reported that:

- a) The Parish Council does not use this account for transactions; it was set up to reduce risk to the Parish Council if banks went into administration.
- b) This particular account pays no interest.
- c) It costs £25 per month to maintain the account.
- d) The Parish Council is considering moving its main account to Unity Trust bank (see below).

Signed: _____

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The RFO/Deputy Clerk reported that, as above **2324 44 iii**, due to high expenditure in the first half of the financial year, it is likely that the Parish Council does not have enough money in its working HSBC current account to cover likely expenditure until the next half of the precept is paid in early November. The Parish Council had under £43,000 left in its HSBC current account. Given that this Committee alone may commit to grant awards up to £73,000 in September, there is simply not enough money in our HSBC current account to cover anticipated expenditure. Closing the Handelsbanken account may be one solution.

RESOLVED: The Parish Council resolved to close the Handelsbanken current account and to deposit money from that account into its main working bank account.

- iv. The RFO/Deputy Clerk asked that the Council consider moving the Parish Council's main working account to Unity Trust bank, and simultaneously to open a savings account with them. The previous Council had considered this a sensible idea but resolved to leave any action to the new Council. The motive for the proposed move came via a recommendation from the internal auditor, who suggested that the Parish Council needed a dual-authorisation system for its banking. Under HSBC, the RFO sets up payments and makes the payment, no one else is involved. This leaves the Parish Council at risk of fraud and theft. Under Unity Trust, a Parish Council Officer would set up a payment to be paid, but it would need authorised Councillors to log on to the bank's website to approve the payment and the payment would not be made until two Councillors had approved it. Councillors, under this system, would not be allowed to set up payments.

Additionally, Unity Trust may be seen to be more ethically constituted than some High Street banks.

RESOLVED: The Parish Council voted to open a current account and savings account with Unity Trust.

The RFO/Deputy Clerk reported that another advantage of Unity Trust is that the bank offers a Multipay card that would allow Officers to purchase items and services via the web (Dropbox, Microsoft 365, anti-virus, Canva) rather than, as at present, paying out of their own money and being reimbursed. The card is essentially a credit card, but the agreement makes it mandatory that there is a direct debit in place for the card for it to be automatically paid off every month.

The Committee considered signing up to the Multipay card. Part of this would involve agreeing i. a limit per transaction, ii. a limit per day, and iii. a limit per month.

RESOLVED: The Committee resolved to approve the RFO/Deputy Clerk signing up to the Unity Trust Multipay card with a limit of £200 per transaction, £200 per day and £500 per month. These amounts may be amended in future. Officers would not anticipate using it to withdraw cash so that facility would not be needed.

NOTED: Members noted that, in any case, the Parish Council would maintain its savings account with HSBC. This currently holds £55,679.

Signed: _____

Holme Valley Parish Council

2324 49 Financial Records for the website

NOTED: Members noted that the financial records for May, June and July 2023 had been added to the website.

2324 50 Identification of Holme Valley Parish Council and Finance and Management Committee priorities and key actions 2023-27

The chair of Holme Valley Parish Council had signalled her intention to table a motion regarding the identification of key priorities for full Council and, within that, of each of the Standing Committees, for the term 2023-27. This would go to full Council 9 October 2023.

Ahead of this, feedback was requested regarding the selection of key priorities and actions for both Holme Valley Parish Council as a whole and the Finance and Management Committee in particular via the Priorities 2023-27 proforma.

The Committee considered its key priorities and actions to recommend to full Council for 9 October 2023 via the proforma.

RESOLVED: The Committee wished to prioritise that:

- Longer-term planning be built into the Parish Council's financial modelling;
- That the Parish Council's main bank should change to Unity Trust;
- That banking arrangements should focus on looking for higher returns for investment;
- That general reserves and earmarked reserves should be better structured especially to ensure that they meet the recommendations of the Joint Panel of Accountability and Governance, - that is, that reserves should be 25% of net revenue expenditure;
- That value for money should be a key;
- With regard to grants, that priorities should be identified in the awards process.

2324 51 Training and Development

Councillor Training:

The Clerk shared documentation relevant to training and development, -the Training and Development Policy, the year-to-date record of training by Councillors and the training report proforma for Councillors and Officers to report on training they have undertaken.

NOTED: Members noted Councillor training commitments 2023-24 to date.

RESOLVED: That Councillors would use the Training Report Proforma to report on training undertaken to the Parish Council.

Signed: _____

Holme Valley Parish Council

2324 52 Publicising the work of Holme Valley Parish Council

The RFO/Deputy Clerk and the Assistant Clerk had reported on social media on, for example, grant awards, advertising the next grants cycle and publicising the AGAR 2022-23 to web, social media and noticeboard.

Members considered recent events or news that this Committee wished to publicise via the press, Parish Council website or social media.

RESOLVED: That Grant Evaluation Forms be shared on the website.

Close of Meeting 2109hrs

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Chairman

Signed: _____

Holme Valley Parish Council - Grants to Community Groups 2022-23															
most recent to the top															
No	COMMITTEE	WHEN	NAME	GROUP	TYPE	REGISTRATION NUMBER	CODE	BUDGET LINE	HOW MUCH APPLIED	WHAT FOR	LEGAL POWER	AWARD	When Paid	Receipt Notification	Grant Evaluation Received
82	COUNCIL	27/03/2023	Square Peg	Charity		1186527	5020	Step-free access map	£183.63	Reprint of step-free access map	UGA 1972 5144	£183.63	30/03/2023	18/04/2023	31/07/2023
	COUNCIL	27/03/2023					4615	Royal Events via EMR 336		Payment of £439.96 from EMR					
81	COUNCIL	27/03/2023	Holme Village Residents Association	Unregd Group			4615	Royal Events	£439.96	Coronation - gazebos	UGA 1972 5145	£439.96	30/03/2023	31/03/2023	31/07/2023
	COUNCIL	27/03/2023					4310	Holmfirith Civic Hall via EMR 329		Payment of £30,000 from EMR					
	COUNCIL	27/03/2023					4615	Royal Events via EMR 336		Payment of £550 from EMR					
80	P&C	20/03/2023	Burhouse Court Residents Group	Unregd Group			4615	Royal Events	£100	Coronation - decorations	UGA 1972 5145	£100	29/03/2023	30/03/2023	31/07/2023
79	P&C	20/03/2023	Towngate Courtyard Group	Unregd Group			4615	Royal Events	£50	Coronation - bunting and flags display	UGA 1972 5145	£50	29/03/2023	18/04/2023	05/07/2023
78	P&C	20/03/2023	Wooddale Allotment Association	Unregd Group			4615	Royal Events	£100	Coronation - Big Lunch	UGA 1972 5145	£100	29/03/2023	29/03/2023	11/08/2023
77	P&C	20/03/2023	Friends of Nabb School	Charity		1040723	4615	Royal Events	£100	Coronation - tea party and dance	UGA 1972 5145	£100	29/03/2023	21/04/2023	11/09/2023
76	P&C	20/03/2023	Upperthong Residents Coronation Group	Unregd Group			4615	Royal Events	£100	Coronation - street party	UGA 1972 5145	£100	29/03/2023	30/03/2023	01/06/2023
75	P&C	20/03/2023	Holmepride	Unregd Group			4615	Royal Events	£100	Coronation - materials for bunting	UGA 1972 5145	£100	29/03/2023	29/03/2023	01/06/2023
	COUNCIL									Payment of £1,560 from EMR					
74	SP	27/02/2022	Honley Business Association	Unregd Group			4700	CCTV	£1,560	CCTV	UGBAR 1997 531	£1,560	29/03/2023	30/03/2023	11/04/2023
73	SP	27/02/2023	The Civic, Holmfirith	Charity		1172232	4310	Holmfirith Civic Hall via EMR 329	£30,000	Internal Capital Works	UGNMPA 1976 519	£30,000	29/03/2023	30/03/2023	05/07/2023
72	F&M	20/02/2022	Holmirth Film Festival	CIC		8875828	4405	Projects and Events	£1,000	Venue hire for film festival	UGA 1972 144	£1,000	23/03/2023	23/03/2023	10/08/2023
71	F&M	20/02/2022	Honley Business Association	Unregd Group			4405	Projects and Events	£1,000	Towards a business map of Honley	UGA 1972 144	£1,000	23/03/2023	28/03/2023	27/07/2023
70	F&M	20/02/2022	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£750	Towards a tree survey at Magdale	UGA 1972 137	£750	23/03/2023	06/04/2023	08/09/2023
69	F&M	20/02/2022	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£780	Towards easter events - bonnet making, egg hunt, afternoon tea etc	UGA 1972 5145	£780	23/03/2023	18/04/2023	14/09/2023
68	F&M	20/02/2022	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£850	Towards Coronation Afternoon Tea for people of Honley	UGA 1972 5145	£850	23/03/2023	18/04/2023	25/08/2023
67	F&M	20/02/2022	Children's Art School	Charity		1161225	4405	Projects and Events	£1,000	Artist fees for art classes for children and young people	UGA 1972 5145	£1,000	23/03/2023	23/03/2023	01/08/2023
66	F&M	20/02/2022	Wooddale Community Group (Youth Club, Mother and Baby Club)	Unregd Group			4405	Projects and Events	£1,000	Youth Club / Mother and Baby Club - rent and equipment	UGA 1972 5145	£1,000	23/03/2023	30/03/2023	12/09/2023
65	F&M	20/02/2022	Friends of Cliff Rec	Unregd Group			4405	Projects and Events	£951	Services etc for Coronation event	UGA 1972 5145	£951	23/03/2023	24/03/2023	14/06/2023
64	F&M	20/02/2022	The Nest Holmfirith CIC	CIC		14063345	4405	Projects and Events	£555	Equipment, supplies - classes etc for parents and babies	UGNMPA 1976 519 / UGA 1972 1377	£555	23/03/2023	24/03/2023	17/09/2023
63	F&M	20/02/2022	Holme Valley District Scouts	Charity		1029847	4405	Projects and Events	£1,000	Toolkit to promote scouting in the HV - table, gazebo, banners, fliers	UGNMPA 1976 519	£1,000	23/03/2023	30/03/2023	24/08/2023
62	F&M	20/02/2022	Holmfirith Town Juniors FC	Unregd Group			4405	Projects and Events	£1,980	Coaching; Hardship Fund; Summer Gala; Equipment	UGA 1972 5145	£480	23/03/2023	27/03/2023	01/08/2023
61	F&M	20/02/2022	Last of the Summer Wine 50th - '50 Golden Summers'	Unregd Group			4405	Projects and Events	£1,000	Towards weekend of events for LOTSW 50th anniversary	UGA 1972 5145	£1,000	29/03/2023	Due	01/08/2023
60	F&M	20/02/2022	Upperthong School Support Group	Charity		1079370	4405	Projects and Events	£1,000	Trips to places of worship for pupils	UGA 1972 137	£0	NO AWARD		
59	F&M	20/02/2022	Holmfirith Cricket Club	Unregd Group			4405	Projects and Events	£1,000	Equipment for junior cricketers	UGNMPA 1976 519	£600	23/03/2023	31/03/2023	08/04/2023
58	F&M	20/02/2022	Holme Valley Lions	Charity		1180437	4405	Projects and Events	£460	Upgrade of Santa's sleigh	UGA 1972 5145	£460	23/03/2023	31/03/2023	PROJECT INCOMPLETE
57	F&M	20/02/2022	Honley Business Association	Unregd Group			4405	Projects and Events	£1,000	Honley Open Gardens Festival	UGA 1972 5145	£1,000	23/03/2023	28/03/2023	17/06/2023
56	F&M	20/02/2022	Friends of Honley Library	Charity		1181829	4405	Projects and Events	£750	Towards Children's Book Festival	UGA 1972 5145	£750	29/03/2023	Due	18/08/2023
55	F&M	20/02/2022	Holmfirith Festival of Folk	Unregd Group			4405	Projects and Events	£1,000	Traffic management and road closure	UGA 1972 5145	£1,000	23/03/2023	23/03/2023	04/06/2023
54	F&M	20/02/2022	Friends of Cinderhills	Unregd Group			4315	Other community assets	£2,369	Gazebo for the park	UGNMPA 1976 519	£0	NO AWARD		
53	F&M	20/02/2022	Upperthong Cricket Club	Unregd Group			4315	Other community assets	£4,169.61	Outdoor seating for spectators	UGNMPA 1976 519	£3,299.61	23/03/2023	30/03/2023	01/08/2023
52	F&M	20/02/2022	(Holme Valley District Scouts) 6th Holme Valley (Trinity) Scouts	Charity		524744	4315	Other community assets	£5,000	Bollards and Tables	UGNMPA 1976 519	£5,000	23/03/2023	24/03/2023	01/08/2023
51	F&M	20/02/2022	Hepworth Band	Charity		1161654	4315	Other community assets	£5,000	Replacement windows to rehearsal facilities	UGNMPA 1976 519	£3,195.04	23/03/2023	18/04/2023	01/09/2023
50	F&M	20/02/2022	Thongsbridge Cricket Club	Unregd Group			4315	Other community assets	£1,500	Picnic Tables x 3	UGNMPA 1976 519	£0	NO AWARD		
49	F&M	20/02/2022	Netherton Community Centre	CIC		9988909	4315	Other community assets	£2,000	To offset increased energy costs - Honley Community Centre	UGNMPA 1976 519	£0	NO AWARD		
48	F&M	20/02/2022	Friends of Wooddale (re New Mill J+I School)	Charity		1105960	4315	Other community assets	£3,470	Raised beds at school allotments	UGA 1972 1377	£0	NO AWARD		
47	F&M	20/02/2022	Brockholes Village Trust	Charity		509001	4315	Other community assets	£2,000	Village Hall Energy Audit	UGNMPA 1976 519	£1,620	23/03/2023	23/03/2023	15/04/2023
46	F&M	20/02/2022	Honley Under 8s	Regd Jnr FC			4315	Other community assets	£2,800	Wheeled Goals x 2; all-weather jackets x 30	UGA 1972 5145	£1,700	23/03/2023	Returned	
45	COUNCIL	06/02/2023	Friends of Honley Library	Charity		1181829	4300	Honley Library	£15,000	Towards library running costs	UGNMPA 1976 519	£15,000	17/02/2023		23/05/2023
44	COUNCIL	06/02/2023	Friends of Honley Library	Charity		1181829	4300	Honley Library	£10,000	Towards library costs - snagging and transition costs	UGNMPA 1976 519	£10,000	21/02/2023		23/05/2023
	COUNCIL	06/02/2023					4300	Honley Library		Payment of £10,000 from EMR					
	COUNCIL	06/02/2023					4315	Other community assets		Virement from 4315 Other Comm Assets to 4305 Holmfirith Tech					
43	F&M	16/01/2023	Holmfirith Tech	CBS			4305	Other community assets to 4305	£5,000	To offset increased energy costs	UGNMPA 1976 519	£5,000	07/02/2023		01/08/2023
42	F&M	21/11/2022	fairandfunky	CIC		08016821	4315	Other community assets	£995	Purchase replacement smoothie bike	UGA 1972 5137	£995	13/12/2022		03/08/2023
41	COUNCIL	10/10/2022	Project Communities	CIC		12550929	4755	Youth Facilities	£1,950	Towards sports sessions for girls	UGNMPA 1976 519	£1,950.00	25/11/2022		01/08/2023
40	COUNCIL	10/10/2022	Honley Youth (Honley Village Community Trust)	Charity		1195759	4755	Youth Facilities	Total of £4,775	Training workshops for young people	UGNMPA 1976 519	£2,387.50	25/11/2022		14/09/2023
39	COUNCIL	10/10/2022	Holmfirith Arts Festival	Charity		1141623	4755	Youth Facilities	Total of £1,000	Training for young music makers	UGA 1972 5145	£500	25/11/2022		03/08/2023
38	COUNCIL	10/10/2022	Holmbridge Cricket Club	CASC			4755	Youth Facilities	Total of £1,385	Equipment for junior cricketers	UGNMPA 1976 519	£405	25/11/2022		08/08/2023
37	COUNCIL	10/10/2022	Enabling Youth and Motocross CIC	Charity		10220918	4755	Youth Facilities	Total of £4,959	Youth Clubs	UGNMPA 1976 519	£2,479.50	25/11/2022		08/08/2023
36	COUNCIL	10/10/2022	Café 100	Charity		1086161	4755	Youth Facilities	Total of £4,292	Running costs and staff wages	UGA 1972 5145	£2,146	25/11/2022		08/09/2023
35	COUNCIL	10/10/2022	Holmfirith Forward	Ltd Company		11928547	4315	Other community assets	£5,000	Holmfirith Market startup costs	Food Act 1984 550	£0	NO AWARD		
	COUNCIL	10/10/2022					4315	Other community assets		Payment of £10,000 from EMR					
34	COUNCIL	10/10/2022	Holmfirith Tech	CBS			4305	Holmfirith Tech from EMR 333	£10,000	Replace kitchen	UGNMPA 1976 519	£10,000	25/11/2022		18/09/2023
33	COUNCIL	10/10/2022	Wooddale Community Association	Charity		1159314	4315	Other community assets	£5,000	Towards replacement of 2 boilers	UGNMPA 1976 519	£5,000	25/11/2022		01/08/2023
	COUNCIL	10/10/2022					4315	Other community assets		Virement of £5,000 from CESC 4810 Energy Strategy					
	COUNCIL	10/10/2022					4315	Other community assets		Payment of £5,000 from EMR					
See 22	COUNCIL	22/11/2021	Hepworth Playgroup and Pre-school				4315	Other community assets		Playground surface	UGNMPA 1976 519				08/09/2023
32	COUNCIL	10/10/2022	Hepworth Utd FC	Charity		1163904	4315	Other community assets	As below	Solar batteries - £2,500 recommended to CESC	UGNMPA 1976 519	£2,500	25/11/2022		14/08/2023
	COUNCIL	10/10/2022					4315	Other community assets		Virement of £2,500 from CESC 4810 Energy Strategy					
31	F&M	10/10/2022	Hepworth Utd FC	Charity		1163904	4315	Other community assets	£5,000	Solar batteries	UGNMPA 1976 519	£2,500	11/10/2022		14/08/2023
30	F&M	19/09/2022	Holmbridge Cricket Club	CASC			4315	Other community assets	Total of £1,385	New shower	UGNMPA 1976 519	£575	11/10/2022		08/08/2023
29	F&M	19/09/2022	Holme Valley District Scouts	Charity		1029847	4405	Projects and Events	£1,000	Scout Jamboree training for x5 Scouts	UGA 1972 5137	£1,000	11/10/2022		PROJECT INCOMPLETE
28	F&M	19/09/2022	Sharing Memories	Unregd Group			4405	Projects and Events	£1,000	Indeep Project - sub-project	UGA 1972 5145	£0	NO AWARD		
27	F&M	19/09/2022	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£1,000	Wreath-making workshops for marginalised people	UGA 1972 5145	£1,000	11/10/2022		03/03/2023
26	F&M	19/09/2022	Holmfirith Forward	Ltd Company		11928547	4405	Projects and Events	£1,000	Second printing of the Holmfirith map	UGA 1972 5144	£500	11/10/2022		02/08/2023
25	F&M	19/09/2022	Holmfirith Arts Festival	Charity		1141623	4405	Projects and Events	£1,000	Outdoor events production costs	UGA 1972 5145	£1,000	11/10/2022		03/08/2023
24	F&M	19/09/2022	Hepworth Band	Charity		1161654	4405	Projects and Events	£1,000	Towards staging concert series	UGA 1972 5145	£0	NO AWARD		
23	F&M	19/09/2022	Friends of Honley (Honley Village Community Trust)	Charity		1195759	4405	Projects and Events	£1,541	Village centre improvements project	UGA 1972 5137	£0	NO AWARD		
															01/08/2023
22	F&M	19/09/2022	Friends of Honley (Honley Village Community Trust)	Charity		1195759	4315	Other community assets	£3,374	Village centre improvements project	UGA 1972 5137	£2,000	11/10/2022		30/08/2023
21	F&M	19/09/2022	Wooddale Wanderers AFC	CASC			4315	Other community assets	£4,911	Install ladies' toilets and upgrade kitchen	UGNMPA 1976 519	£4,911.35	11/10/2022		03/08/2023
20	F&M	19/09/2022	Upperthong Village Hall	Charity		1027546	4315	Other community assets	£5,000	Roof repairs	UGNMPA 1976 519	£2,000	11/10/2022		02/08/2023
19	F&M	19/09/2022	Scholes Cricket Club	Unregd Group			4315	Other community assets	£1,0						

Holme Valley Parish Council

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Grant Evaluation

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Name of Organisation	Hepworth Pre-School and Out of School Club
Amount of award	£ 5000
Purpose for which the grant was awarded	Resurfacing of play areas with rubber safety flooring.

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

The entire hard outdoor play area flooring was covered with wet pour rubber flooring giving us a critical fall height of 1.34metres. This has enabled us to add more climbing equipment which is suitable for our older out of school club children and generally make the area a safer more pleasant area to play in.

The Story of Your Project contd.





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What you achieved	
What were the benefits of your project?	<p>Since the work has completed we have played out every day, whatever the weather. The floor as well as being softer for tumbles is also less slippery. We have been able to get some higher climbing frames which is loved by both the younger children and the older ones at out of school club.</p> <p>The area looks much smarter and is generally more appealing.</p>
Who benefited from the project and the grant awarded?	<p>All who attend Hepworth Pre-School and Out of School Club.</p>
How many people benefited?	<p>Around 55</p>

Did you achieve what you were trying to do?	We definitely did. We are very happy with it and very very grateful. Thank you.

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded			£ 5000
Date	Description of expenditure	Amount	Remaining
22/11/22	Wet pour flooring	£ 9246	£ 0
		£	£
		£	£
		£	£
		£	£
		£	£
		£	£
		£	£
		£	£
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		£	£
		£	£
		£	£

		£	£
		£	£
		£	£
		£	£
		£	£
<i>Any amount of the award unspent may have to be returned to the Parish Council</i>			

Person completing this form	Dawn Ollerenshaw	Date	8/9/2022
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Grant Evaluation

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Name of Organisation	Café 100
Amount of award	£ 4192 over 2 awards on 11 th October 2022 and 25 th November 2022
Purpose for which the grant was awarded	Towards running costs and staff wages for youth club

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

Café 100 is semi structured drop in youth provision in Holmfirth, the club has been going over 20 years and provides a safe and warm space for young people to attend. We have structured activities organised for part of the session that the young people can join in or not as they feel on the night. Sometimes they just want somewhere safe they can let off steam after school with their friends.

Historically the club attracts young people with special educational needs or who are from the LGBTQ+ community who need a safe space they can meet friends and be themselves. Over the last few years the club has (at the request of the young people who attend) had food available for young people and our recent youth leaders have taken the time to encourage and support the young people plan healthy meals, collate and cost shopping lists and actually cook the food they eat on the night, interest in this area has really grown.

The Story of Your Project contd.

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What you achieved	
What were the benefits of your project?	<p>The young people who attend Café 100 need support, often food and somewhere safe they can be with their friends, the demographic that attend Café 100 can be vulnerable, having a safe space they can attend keeps them out of the local bus station and hanging around the car park near Sainsburys and from roaming the streets around Holmfirth. Over the last 12-18 months we have had young refugees attend the café and a young person in care, they have had the opportunity to make friends in the community that they can then see outside of the youth club environment.</p>

Who benefited from the project and the grant awarded?	Young people in the Holme Valley area, their families and the local community
How many people benefited?	We averaged 16 young people attending the youth club during the period September 22 to March 23, however as many as 20 attended some sessions on the same evening.
Did you achieve what you were trying to do?	Yes

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of

what they've spent for auditing purposes

Grant awarded			£ 4291
Date	Description of expenditure	Amount	Remaining
2022	Expenditure, accounts submitted and published on charity commission, yearly amount noted below, requesting ¼ claimed from parish council towards running costs to cover Oct to December 2022 https://register-of-charities.charitycommission.gov.uk/charity-details/?regid=1086161&subid=0	£	£
	Youth worker time and expenses £8093.05,	£ 2023	£ 2268
	IT and communications (zoom and broadband) 561.08	£ 140	£ 2128
	Insurance £425.97	£ 106	£ 2022
	Music Royalties £539.37	£ 135	£ 1887
	Cleaning £527.31	131	1756
	Activity costs £1006.46	252	1504
	Training and DBS £40	10	1494
	One 17 design refurbishment plans £2708.10 – not claimed not allowed by this grant.	£ 0	£
	Project Expenditure £102	£ 26	£ 1468
	Bank charges £60.80	£ 15	£ 1453
	Total £14,064.14	£	£
2023	Expenditure, Jan to March	£	£
	Youth worker time and expenses £840, Jan to March23	£ 840	£ 613

	IT and communications (zoom and broadband) £87.54 Jan to March23	£ 87	£ 526
	Music Royalties £587.55 full year cost request a quarter	£ 147	£ 379
	Cleaning £300 Jan to April 23 cost	£ 300	£ 79
	Activity costs £169.08 Jan to March23	£ 169	£ 0
	Bank charges £15 Jan to March23	£ 15	£
		£	£
		£	£
		£	£
		£	£

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form	Joanne Bell Chair of Trustees Café 100	Date	30/8/23
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Grant Evaluation

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Name of Organisation	Hepworth Band
Amount of award	£ 3195
Purpose for which the grant was awarded	To help the band replace the timber framed, single glazed windows to the ground floor of the building with new double-glazed window units.

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

The project is part of an ongoing programme of investment to improve the bands rehearsal facilities.

We will use the grant to undertake the final phase of repair/refurbishment works, specifically to replace the timber framed, single glazed windows to the ground floor of the building with new double glazed window units.

The total cost to replace the windows is £6000. Since the grant was awarded, we have successfully secured funding for the balance of costs which means that we are now able to progress the works.

Our intention was to undertake the works as part of a wider scheme for the ground floor of the building, renewing the existing toilets and kitchen, creating a new library, storage area and a flexible studio space that can be used for individual and group tuition and by groups within the local community. However, our fundraising efforts for the wider scheme are still ongoing and therefore we will progress with replacing the windows as a stand-alone project.

We aim to appoint a contractor in October and expect to have completed the works by October/November.

We will update the grant evaluation report and provide invoices/receipts once the works have been completed.

The Story of Your Project contd.

What you achieved

What were the benefits of your project?

Fitting the new double-glazed windows will help to improve the energy efficiency and security of the building and will help to reduce future heating costs and thereby contribute to the future sustainability of the band.

The band has received enquiries from other local music and community groups about potential use of the ground floor space. Once the ground floor of the building is fully refurbished it will provide a flexible space that can be used for individual and group tuition and also by other groups within the local community.

Who benefited from the project and the grant awarded?

How many people benefited?

Did you achieve what you were trying to do?

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded			£ 3195
Date	Description of expenditure	Amount	Remaining
		£	£

		£	£
		£	£
		£	£
		£	£
		£	£
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		£	£
		£	£
		£	£
		£	£

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form	Jonathan Armitage (secretary, Hepworth Band)	Date	01/09/2023
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Grant Evaluation

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Name of Organisation	Friends of Honley Library
Amount of award	£ 750.00
Purpose for which the grant was awarded	Contributions to our Children's Book Festival as organized and run by FOHL volunteers. This includes payment for visiting workshop leaders and resources for both the Babies into Books weekly event as well as those organized during holidays.

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

So far, we have, as volunteers, planned, organized, delivered and evaluated the following activities at Honley Library. A few details on each have been included too on the understanding there are more which we are happy to share should you wish.

Babies in to Books:— 13 x Thursday morning sessions from 10am to 11am during term time culminating with a picnic in the park (venue chosen by the accompanying adults) before breaking up for summer holidays. At least 3 volunteers attend every week. Over 500 children have attended BIBs since we commenced in April 2022 with the average attendance being around 15 to 17 children (not necessarily the same ones) and their accompanying adult.

Evaluations have identified that all enjoy the weekly sessions as find them friendly and are making friends at adult and child levels; learning is taking place including social skills, play and reading; that the group is accessible safe and finally that the volunteers are greatly valued as make the session so enjoyable for all. Improvements identified include security of the building plus improved facilities in the form of nappy changing, accessibility with prams and more space. These have all been noted and fed into the

developing work for the future of the library as a community hub.

The Story of Your Project contd.

Baby's First Bank Heist Author visit in April 2023: led by Jim Whalley (plus 1 volunteer) who led an action-packed activity based upon his three Baby's First ... books. Many children bought their well-thumbed books for him to sign along with for one child whose birthday it was saying 'I met Jim ... and it's my birthday'. We all sang happy birthday too!

The Summer holiday activities linked into the Library Reading Challenge of Ready, Set, Read, which we branded as Get Ready – Be Ready.

Giraffe's Can't Dance: led by volunteers in July 2023. Full house for this well-known book where the children made a giraffe to take home along with other activities to extend their learning and fun too. 'A lovely event. Good mix of storytelling and crafts pitched really well for the age group. Thank you 😊' plus 'I think it was amazing' 7-year-old who beautifully wrote it himself. '

Go Big! in August 2023 and led by volunteers (2) for young people transitioning from Junior to High Schools this year. Full house too with young people moving onto a variety of High Schools. 3 had recently moved into the area (from USA and Scotland no less) who reported it was particularly beneficial. Adults were encouraged to not stay. Evaluations included liking talking to new people, making the craft activity (nearly all), everything, being creative and meeting new friends. Useful things included being kind, be confident, be yourself and don't change for anyone else and that the sheets were great. The sheets were identified as an improvement by one.

School Here We Come in August 2023 led by a local Nursery Manager (supported by 2 volunteers) for children starting infant school this autumn in response to requests from parents. Evaluations include from the adults 'It was lovely for xxx to meet other children in her class and to have some interactive activities', 'Very good work booklet (via the workshop leader) and handouts (organized by volunteer) of games and activities to help get my child ready for school' and 'We liked singing songs and listening to the story about starting school, thank you 😊' And an improvement of ' maybe more interactive activities which apply to starting school . Overall fab' Not full.

Other events planned include:

- Author visit incorporating a writing workshop (August 2023)
- Be Ready to Save the world – crafts as well as developing environmental awareness (August 2023)
- Maths sessions linked to Lego Club (run by Library Service) on Saturday mornings (October 2023)
- Story walk around the village in partnership with the Library Service (date TBC)
- Calligraphy for High School young people in partnership with the Library Service (TBC)

- Possible author visit (TBC)

All events are publicized by flyers designed by volunteers plus active usage of social media organized by volunteers.

What you achieved	
What were the benefits of your project?	<ul style="list-style-type: none"> - The library is being accessed for community activities that are book related which can be built upon. - Increased usage of the safe (seen by the participants) library space and visits to the library plus being employed as a community hub - Developing links within the families within our local community and beyond including making friends for the future at all ages - Developing a love of reading at all ages plus other learning taking place - Employing the skills and expertise of our volunteers - Access to wider audiences and being able to gather views of future library usage for us to consider
Who benefited from the project and the grant awarded?	<p>From BIBs an average of 15 to 17 children per week plus their adults</p> <p>From the holiday activities children aged 3 to 5 plus 10 to 11 so far</p> <p>Totalling around 125 children</p> <p>All accompanying adults too of 120 giving some 145 beneficiaries to date</p>
How many people benefited?	Please see above
Did you achieve what you were trying to do?	<p>Evaluations (as quoted earlier in the form) indicate we are getting there.</p> <p>We have areas to improve upon which we shall work towards in future activities</p>

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded			£ 750
Date	Description of expenditure	Amount	Remaining
April 2023	Author workshop leader expenses	£ 90.00	£ 660
	Resources	£ 12.00	£ 648
		£	£
	Allocations include to date:	£	£
	Author visit £100	£	£
	Workshop leader £30		
	Maths club £30	£	£
	Be Ready to Save the World £300	£	£
	Resources for BIBS tba	£	£
		£	£
		£	£
		£	£
		£	£
		£	£
		£	£
		£	£
		£	£
		£	£
		£	£

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form	Bridget Crabtree	Date	18.08.23
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Holme Valley Parish Council

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Grant Evaluation

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- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

Name of Organisation	The Nest Holmfirth CIC
Amount of award	£ 555
Purpose for which the grant was awarded	Free school holiday craft sessions for families with children aged 0-11.

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

We were able to run 12 free craft sessions over the school holidays (Easter, May half term and the summer). These were open to any family with children aged 0-11. These sessions were drop in, open to all and were free.

Sessions had different themes:

Decorating cardboard flower pots and planting sunflower seeds

Creating mini canvases

Exploring paint

Decorating people figures

Butterflies

We bought a craft table and some toddler chairs to add to our current equipment. The craft leader was able to donate a lot of craft materials she already had in stock.

There were 65 child attendees (some of these attended multiple sessions – we had 105 attendees total). Adults also did tend to get involved too!









How many people benefited?

Around 65 individual children (105 total attendees – some children came to more than one session).

Did you achieve what you were trying to do?

Absolutely – yes! It's been a fantastic programme of activities. We have been able to support our community and offer free activities during the school holidays. Our aims are to promote parental wellbeing and early years development, and these sessions meet those aims.

		£	£
		£	£

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form	Rebecca Trueman
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Grant Evaluation

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Name of Organisation	Wooldale Community Group
Amount of award	£ 1,000
Purpose for which the grant was awarded	To help with rent contributions & equipment

Your Project

- *Tell us the story of what you did with the money awarded to you.*
- *Attach a few photos if you can.*

We would like to say a huge thankyou for the grant that we received.

We have managed to purchase banners outside our venue that advertises each group. We purchased some essential good quality storage boxes so that we could organise our toys & equipment and store them safely. We needed foldable gym mats for the children to use on the floor which we bought with the awarded money.

The money continues to offer a contribution to our rent costs each week, without this contribution we would have been very short because we work on very tight margins. We run both clubs completely voluntary within our community with a view to keeping costs low for parents in the local area.

What you achieved

What were the benefits of your project?	It has provided outside advertising meaning people now know we are there. We have a newly organised & safe storage area. Children are benefitting from a soft surface & more importantly we can stay there with the rent contribution !
Who benefited from the project and the grant awarded?	Children, parents, carers, grandparents & volunteers within the group!
How many people benefited?	We currently have 17 registered children at Thursday Club & a busy toddler group
Have you achieved what you were trying to do?	Yes we have, Thank you!

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded			£	
Date	Description of expenditure	Amount	Remaining	
june 23	Banner design & banners	£ £110	£	MINUS £50
6/05/23	Storage boxes	£ £112	£	£35.50
15/4/23	Crash Mat	£ £87.99	£	£22.01
ongoing	Rent toddlers	£ £390	£	
ongoing	Rent thursday club	£ £292.50	£	
		£	£	
		£	£	
		£	£	
	TOTAL	£ £992.49	£	

Any money unspent may have to be returned to the Parish Council

Person completing this form	Lisa Senior
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Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

Name of Organisation	Honley Village Community Trust CIO
Amount of award	£ £850
Purpose for which the grant was awarded	Coronation afternoon tea

Your Project

- *Tell us the story of what you did with the money awarded to you.*
- *Attach a few photos if you can.*

We catered for 100 people to have an afternoon tea party in honour of the coronation of King Charles. We bought bunting, flags, coronation servietts, a special blend of Honley coronation coffee, cakes, We also paid for a singer to entertain everyone after we watches a recording of the event.



What you achieved

What were the benefits of your project?	It brought a lot of isolated villagers together to celebrate our new king
Who benefited from the project and the grant awarded?	The attendees and our volunteers
How many people benefited?	120
Have you achieved what you were trying to do?	Definitely we have had some amazing feedback

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded			£	
Date	Description of expenditure	Amount	Remaining	
		£	£	
		£	£	
		£	£	
		£	£	
		£	£	
		£	£	
		£	£	
		£	£	
		£	£	

Any money unspent may have to be returned to the Parish Council

Person completing this form	
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Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

Name of Organisation	Honley Village Community Trust
Amount of award	£ 780
Purpose for which the grant was awarded	Easter Events including Afternoon Tea with the Easter Bunny, Arts & Crafts and Easter Egg Hunt

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

We held 3 Easter events which included

- a family Easter Egg Hunt around the Village with an Easter Egg for everyone taking part,
- Easter Bonnet Making - a craft event for the children to make an Easter Bonnet
- Children's Afternoon Tea party with The Easter Bunny - including an entertainer, dancing and an easter egg for every child to go home with.

Please see photos attached to the email

What you achieved	
What were the benefits of your project?	<p>We created three opportunities for families and children to spend time together, have fun and make special memories. The events were all widely promoted on social media and in the Honley Flyer with the aim to reach as many people in the community as possible, offering everyone the opportunity to come together and take part.</p> <p>All of the events were very well attended and provided the opportunity to meet new people. We were encouraged to welcome new faces who hadn't been involved with the Trust events previously.</p> <p>All the events were about creating fun, memories and bringing people together, and we feel we definitely achieved it.</p>
Who benefited from the project and the grant awarded?	<p>c25 Families attended the Family Easter Egg Hunt (even the dogs), it was great to see so many people get involved and everyone was given an Easter Egg for taking part.</p> <p>c50 children aged 4-11 years attended the Easter Bonnet making and the Afternoon Tea Party. Mum's and Dad's brought their children and stayed to watch the party too, some even joined in with the disco dancing :-) All of the children who attended left with an Easter Egg and any left over cake & crisps that can't been eaten.</p>
How many people benefited?	answered above


Did you achieve what you were trying to do?	We definitely achieved what we set out to do, and more. All 3 events were very well attended and all the children had a lot of fun together encouraging those who were a little nervous and the younger ones too. We received some lovely feedback at the end of the events from families who had been involved and are looking forward to 2024 Easter events - we hope to build on the success of 2023 Easter events and grow them
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Finance and Expenditure
<i>We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes</i>

Grant awarded			£ 780
Date	Description of expenditure	Amount	Remaining
	Easter Bunny Suit	£ 102.99	£
	Meal Boxes	£ 21.99	£
	Crayons	£ 15.98	£
	Printing / Tickets / Posters	£ 37.40	£
	Easter Eggs	£ 112.50	£
	Paper Goods / Plates / Cups / Table Covers	£ 23.73	£
	Non Stop Kids Entertainment Ltd	£ 229.99	£
	Refreshments	£ 43.99	£
	Easter Bonnet making	£ 102.44	£
	Room Hire x 3 Events	£ 90.00	£
		£	£
		£	£

		£	£
		£	£
		£	£
		£	£

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form	
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Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
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Name of Organisation	Honley Village Community Trust CIO
Amount of award	£ 750
Purpose for which the grant was awarded	Tree Safety Survey at Magdale

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

I identified three companies that could undertake this work and obtained quotes from them. These were:

JCA Ltd - £1620

Barnes Associates Ltd - £1026

Woodsage Consulting - £830

The Trust decide to commission Woodsage to undertake this work and a date has been set for the survey to take place on Tuesday 19 September.

The Story of Your Project contd.

What you achieved

What were the benefits of your project?	The benefits will be that we will receive a report identifying any tree safety work that needs to be undertaken immediately immediate and in the medium term.
Who benefited from the project and the grant awarded?	All visitors to Magdale in knowing that the trees they walk amongst have had a safety assessment
How many people benefited?	
Did you achieve what you were trying to do?	

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded			£
Date	Description of expenditure	Amount	Remaining
	No Expenditure at this time until work is completed and report received	£	£
		£	£

		£	£
		£	£
		£	£
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		£	£
		£	£

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form	Steve Hemming	Date	30 August 2023
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Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
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Name of Organisation	Holme Valley Parish Council
Amount of award	£ 10,000
Purpose for which the grant was awarded	Towards an accessible kitchen

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos*

We have replaced the current kitchenette with a larger accessible kitchen, that conforms to food hygiene standards/Government regulations. The fully equipped commercial kitchen will be used by the community for events and training purposes.

It has new, well-insulated walls that can be wiped down easily. The new, insulated and seamless floor can also be cleaned easily. All the units are stainless steel and free-standing, for easy cleaning and maneuverability. The kitchen is spacious enough to allow wheelchair access and one of the two ovens is at eye-level, for ease of use by those with a physical health issue or disability.

We are aiming to receive a Five Star Food Hygiene Rating when we are inspected in the next month or so. In the meantime, we are already receiving enquiries from community groups, individuals and volunteers who would like to run events, parties, other special celebrations or cooking courses to help people with basic cooking skills, for example how to make money go further ("feed a family for a fiver"). There is an increase in the number of families using local foodbanks and the Hardship Fund (co-ordinated by the Tech) continues to get busier so any education that can be given to help money go further is a benefit. We intend to run courses for people with learning disabilities, those on low incomes, and people with physical or mental health issues. The new kitchen space and layout will allow anyone, regardless of their personal financial situation, confidence level or lack of skills/ability, to experience the benefits of cooking and eating together, without judgment.

The Story of Your Project contd.

The kitchen is not quite finished (minor plumbing to complete, and an extractor fan and stainless-steel cupboard and shelving to install), but is already being used as a resource for our regular activity leaders. For example, we host a bi-weekly sight loss charity (Outlookers) who use the kitchen to provide refreshments to their group. Outlookers are keen to get their visually impaired members into a kitchen, to show them how to prepare and cook food and increase their level of independence.

As well as the kitchen being used as a resource for existing groups, it will also offer an opportunity for the Tech to host its own events and activities where refreshments or full catering are required. We also intend to run a series of community cafes most weekday mornings, and afternoon teas weekday afternoons, on a range of themes. For example, a mental health peer support network group (linked to the Mental Health Awareness courses that we are currently running) and other themes of Menopause, Carers and Dementia. Some of these activities will run in conjunction with third party organisations or other charities/ community interest companies in Holmfirth, e.g. the Nest, Arts for Health, Kirklees Community Plus Team.

After a very successful Crafts and Circus Skills Day in July (which was our first catering event) we are now planning more holiday-based activities for young children. We have been held back in the past because we were unable to provide food but having a working kitchen will allow us to offer an equivalent to free school meals, for example, going forward - subject to funding support from Kirklees Council, which we can now apply for.

We are also planning cooking-based youth activities for young people in the Valley to develop their life skills, e.g. budgeting, meal planning to promote healthy eating, cooking and social skills, to connect and start new friendships.

The Tech, Community Plus and the local PCN are working together to create a safe environment where people can come and be signposted without going to the local doctor's surgery. We are also promoting practical skills, be that to get a group interacting and talking or to teach a group, and our new kitchen would be at the heart of this. Mental health, eating disorders and anxiety cases are extremely high within Holmfirth and the wider Holme Valley. It is believed that the use of our accessible kitchen as a hub could help alleviate and highlight these issues from a practical side to reduce dependency on the GP surgery.

What you achieved

What were the benefits of your project?

Our old kitchen, with lack of workspace and aged equipment that was not fit-for-purpose has gone, now replaced with a new fully equipped commercial kitchen that will be much easier to use, easier to keep clean and fully accessible to everyone that wants to use it. Comments so far, from visitors to the Tech at our recent Open Day (12 September 2023) are very positive and the space will benefit the wider community in many ways.

Old, chipped crockery and rusty cutlery will be replaced, ready for the larger catering events we are planning.

Although a large proportion of the installation work was carried out by volunteers (over 40 man-hours) we used local tradesmen for the skilled work, including electrical, joinery and plumbing work.

We fully intend to source food, fruit and vegetables from local suppliers and will encourage hirers of the kitchen to use seasonal produce whenever possible.

	We have also increased our recycling of waste products, e.g. paper, food packaging, plastics, bottles and cans, through a series of new, fit for purpose recycling bins in the kitchen.
Who benefited from the project and the grant awarded?	All users of the Tech building will benefit from the project, because we now have a brilliant, fully accessible and equipped kitchen, spacious enough for a wide variety of activities, to complement room hire elsewhere in the building. For example, we can offer a package of refreshments throughout the day to a commercial company providing a training course in the Light Room, or a fully accessible kitchen to anyone wanting to provide a training course or cater for their own event.
How many people benefited?	All Tech building users, including co-workers, tenants, regular activity leaders, ad hoc hirers, staff, directors and volunteers. Barclays (now hiring our Library three days a week) are bringing in an increased range of people. Our own increased social media and other promotional activities are also spreading the word to a wider audience than our local community and businesses, about our fabulous building and the range of activities that go on here.
Did you achieve what you were trying to do?	Absolutely. We now have a fully accessible and equipped kitchen, that is easy to keep clean. It provides the Tech with vast potential to increase access to healthy meals, to help those young people or disadvantaged and/or experiencing hardship in the Valley to learn about budgeting, meal planning and cooking, whilst developing their life and social skills.

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

		Grant awarded	£ 10,000
Date	Description of expenditure	Amount	Remaining
22/5/23	Materials for joinery, walling and suspended ceiling (Lloyd Malcolm)	£ 3,388.94	£ 6,611.06
29/5/23	Kitchen flooring and plywood (Lloyd Malcolm)	£ 468.44	£ 6,142.62
17/7/23	Joinery work (Lloyd Malcolm)	£ 2,760.00	£ 3,382.62
15/8/23	Flooring (Kiwi Flooring)	£ 3,186.20	£ 196.42
30/8/23	Provide, wire and installation of electrical distribution board, sockets and oven supplies (M&E Contracts)	£ 3,963.60	£ (3,767.18)
	NB The difference has been made up from Tech funds.	£ 13,767.18	£ (3,767.18)

Any amount of the award unspent may have to be returned to the Parish Council

**Person completing
this form**

Sally Barber, Manager

Date

18/9/23

2 Lydgate View,
Holmfirth Road,
New Mill,
West Yorkshire, HD9 7LF

Margaret Dale,
Holmfirth Tech,
Huddersfield Road,
HOLMFIRTH

21st May 2023

Dear Margaret,

Please find below details of my invoice for materials purchased for Kitchen Re-fit at Holmfirth Tech.

INVOICE

OSB Boarding

White hygienic cladding with trims

MDF Boarding

Fittings

Suspended ceiling incorporating vinyl tile

Roofing lats

Total with materials and labour:

£3388.94

paid 22.5.23

With kind thanks for this work.

Lloyd Malcolm

07720404927

2 Lydgate View,
Holmfirth Road,
New Mill,
West Yorkshire, HD9 7LF

Margaret Dale,
Holmfirth Tech,
Huddersfield Road,
HOLMFIRTH

29th^t May 2023

Dear Margaret,

Please find below details of my invoice for supplying and fitting kitchen flooring plywood.

I N V O I C E

6mm plywood in kitchen and lobby area – ready to take vinyl

Total with materials and labour:

£468.44

With kind thanks for this work.

Lloyd Malcolm

07720404927

paid 29.5.23

Account Details: L. E. Malcolm, 40-40-17, Account No: 61270273

2 Lydgate View,
Holmfirth Road,
New Mill,
West Yorkshire, HD9 7LF

Margaret Dale,
Holmfirth Tech,

16th July 2023

Dear Margaret,

Please find below details of my invoice for works carried out at Holmfirth Tech.

I N V O I C E

To fit OSB Boards to walls in kitchen area at a height of 3metres.

Fit vinyl bead approximately 100 mm from the floor to take vinyl floor.

Fit plastic cladding to perimeter walls.

MDF lobby area and fit architrave to existing door.

Fit suspended ceiling at designated height.

Total with materials and labour:

£2760.00

With kind thanks for this work.

Lloyd Malcolm

07720404927

Account Details: L. E. Malcolm, 40-40-17, Account No: 61270273

Mechanical and Electrical Contracts Ltd

25 Sheardale, Honley

Huddersfield

WY

HD9 6RU

01484 613123

www.mandecontracts.net

VAT Registration No.: GB143398891

M & E CONTRACTS LTD**ELECTRICAL SERVICES****INVOICE NO.** 4199**DATE** 30/08/2023**DUE DATE** 29/09/2023**INVOICE TO**

Holmfirth Tech

The Tech

140 Huddersfield Road

Holmfirth

HD9 3AR

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

CUSTOMER ID

MD/068

07/07/2023	Services	Provided, wired and installed 1no. 3 phase Kitchen Dis-board as per quotation	1,778.00	20.0% S
07/07/2023	Services	Provided wired and installed from new Dis-board sockets and oven supplies as per quotation.	1,430.00	20.0% S
07/07/2023	Services	Installed 1no. Hand dryer within 1st floor Gents W.C as per quotation	95.00	20.0% S

Please make all cheques payable to
Mechanical and Electrical Contracts Ltd

SUBTOTAL	3,303.00
VAT TOTAL	660.60
TOTAL	3,963.60
BALANCE DUE	£3,963.60

BACS payments made payable to
LLOYD TSB: HUDDERSFIELD
SORT CODE: 30-94-43
ACCOUNT NUMBER: 56451460

If you have any questions about this invoice please contact us.
Thank you for your business!

INVOICE/DELIVERY NOTE

3724

Kiwi Flooring Supplies

UNIT 8, ASHLEY INDUSTRIAL ESTATE
LEEDS ROAD, HUDDERSFIELD HD2 1UR

Tel: 01484 539159

e: kiwiflooringsupplies@gmail.com

DATE TAX POINT

YOUR ORDER No.

HOLMFIRTH TERTH

QTY.	STOCK REF/DESCRIPTION	COST
	TO SUPPLY & FIT VINYL	
	IN KITCHEN AREAS	
	COVERED	
	HSBC 40-25-10	
	Acc 34063074	

DELIVER/COLLECT INSTRUCTIONS

TOTAL
GOODS

2276.00

VAT @

%

455.20

RECEIVED BY

AMOUNT

DUE

3186.20

SIG.

VAT No. 975 5815 70





Holme Valley Parish Council - Grants to Community Groups 2023-24

most recentand pending to the top

												AWARD
No	COMMITTEE	WHEN	NAME	GROUP	TYPE	REGISTRATION NUMBER	CODE	BUDGET LINE	HOW MUCH APPLIED	WHAT FOR	LEGAL POWER	
41	F&M	25/09/2023	Yorkshire Wellbeing Group	Unregd Group			4405	Projects and Events	£1,123.00	Craft therapy sessions for isolated people	LGA 1972 S145	
40	F&M	25/09/2023	Holmirth Film Festival	CIC		8875828	4405	Projects and Events	£500.00	Launch Holme Valley Culture Voucher to 18-year-olds	LGA 1972 S145	
39	F&M	25/09/2023	fairandfunky	CIC		08016821	4405	Projects and Events	£1,500.00	Climate change workshops for x10 Holme Valley Schools	LGA 1972 S145	
38	F&M	25/09/2023	Past Truisms	CIC		12055218	4405	Projects and Events	£840.00	Produce "Living Legends of the Holme Valley" booklet	LGA 1972 S144 or S137	
37	F&M	25/09/2023	Holme Valley Community Land Trust Limited t/a EcoHolmes	CBS			4405	Projects and Events	£1,464.00	Raise awareness re low-energy, affordable homes	LGA 1972 S111 or S137	
36	F&M	25/09/2023	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£390.00	Children's Arts and Crafts Workshops	LGA 1972 S145	
35	F&M	25/09/2023	Umbrella Yoga CIC	CIC		12516725	4405	Projects and Events	£1,320.50	Accessible yoga classes	LGA 1972 S145	
34	F&M	25/09/2023	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£1,000.00	Christmas wreath-making workshops	LGA 1972 S145	
33	F&M	25/09/2023	Arts for Health	CIC		14346479	4405	Projects and Events	£1,500.00	Equipment for music, animation project/classes	LGA 1972 S145	
32	F&M	25/09/2023	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£850.00	Children's Christmas Party	LGA 1972 S145	
31	F&M	25/09/2023	Holmfirth Chess Club	Unregd Group			4405	Projects and Events	£784.94	New chess equipment	LGA 1972 S145	
30	F&M	25/09/2023	Crafters Cottage CIC	CIC		14925768	4405	Projects and Events	£1,179.50	Subsidised craft courses for the Holme Valley	LGA 1972 S145	
29	F&M	25/09/2023	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£405.00	Magdale Map	LGA 1972 S144	
28	F&M	25/09/2023	St David's Church Organ Group	Unregd Group			4405	Projects and Events	£400.00	Woofyt Organ Workshops	LGA 1972 S145	
27	F&M	25/09/2023	Holmfirth Arts Festival	Charity		1141623	4405	Projects and Events	£2,000/year x3	Flow project - River Holme	LGA 1972 S145	
26	F&M	25/09/2023	Holmfirth Women's Institute	Charity			4405	Projects and Events	£388.00	Equipment for outdoor events	LGA 1972 S145	
25	F&M	25/09/2023	Holmfirth Forward	Ltd Company		11928547	4405	Projects and Events	£1,050.00	Town Centre Map	LGA 1972 S144	
24	F&M	25/09/2023	Holmfirth Festival of Folk	Unregd Group			4405	Projects and Events	£1,500.00	Traffic management and insurance	LGA 1972 S145	
23	F&M	25/09/2023	Hade Edge Residents Association	Unregd Group			4405	Projects and Events	£1,500.00	Marquee and sound system for village gala	LGA 1972 S145	
22	F&M	25/09/2023	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£910.00	Welcome Club activities and equipment	LGA 1972 S145	
21	F&M	25/09/2023	Hepworth Band	Charity		1161654	4405	Projects and Events	£1,244.00	Free band workshops and performances with youth groups	LGA 1972 S145	
20	F&M	25/09/2023	Square Peg	Charity		1186527	4405	Projects and Events	£810.00	Arts materials, music sessions and room hire	LGA 1972 S145	
19	F&M	25/09/2023	Friends of Cliff Rec	Unregd Group			4405	Projects and Events	£427.00	Carols on the Cliff Christmas event	LGA 1972 S145	
18	F&M	25/09/2023	Meltham Cricket Club	CASC			4315	Other community assets	£5,000.00	All-weather cricket practise facility	LG(MP)A 1976 S19	
17	F&M	25/09/2023	Honley Village Community Trust	Charity		1195759	4315	Other community assets	£2,250.00	Magdale Dam - improve access and biodiversity	LGA 1972 sch14, para 27	
16	F&M	25/09/2023	Huddersfield Ukrainian Club	Ltd Company		446916	4315	Other community assets	£5,000.00	Children's communal area at the Huddersfield base	LG(MP)A 1976 S19	
15	F&M	25/09/2023	Choppards Community Association	Unregd Group			4315	Other community assets	£1,500.00	New tables and chairs	LG(MP)A 1976 S19	
14	F&M	25/09/2023	Netherthong Community Partnership	Charity		1184212	4315	Other community assets	£5,000.00	Repair plaster and decorate Netherthong Community Hall	LG(MP)A 1976 S19	
13	F&M	25/09/2023	Upperthong Village Hall	Charity		1027546	4315	Other community assets	£4,500.00	Repairs to village hall roof	LG(MP)A 1976 S19	
12	F&M	25/09/2023	Holmfirth Tech	CBS		FCA 7739	4305	Other community assets to 4305	£12,348.69	Refurbish 'Rock Room'	LG(MP)A 1976 S19	
11	F&M	25/09/2023	Wooldale Wanderers AFC	CASC			4315	Other community assets	£2,500.00	x6 energy-efficient wall heaters to clubhouse	LG(MP)A 1976 S19	
10	F&M	25/09/2023	Honley Silver Band	Unregd Group			4315	Other community assets	£1,441.20	Replace chairs	LG(MP)A 1976 S19	
9	F&M	25/09/2023	Cartworth Moor Cricket Club	CASC			4315	Other community assets	£3,038	Ceiling cladding and strip lights	LG(MP)A 1976 S19	
8	F&M	25/09/2023	Brockholes Village Trust	Charity		509001	4315	Other community assets	£588	Heat loss survey and draft-proofing	LG(MP)A 1976 S19	
7	F&M	21/08/2023	Holmfirth Food and Drink Festival	CIC		11965504	4405	Projects and Events	£1,500	Refuse collection and street cleaning	LGA 1972 S145	£1,500
6	F&M	21/08/2023	Sharing Memories	Unregd Group			4405	Projects and Events	£1,500	Sing Your Soul Sunny' Project - taxis and room hire	LGA 1972 S145	£1,500
	COUNCIL	26/06/2023					4310	Holmfirth Civic Hall via EMR 329		Payment of £10,000 from EMR		
5	COUNCIL	26/06/2023	The Civic, Holmfirth			1172232	4310	Holmfirth Civic Hall via EMR 329	£7,800.00	Towards full condition survey	LG(MP)A 1976 S19	£7,800.00
4	COUNCIL	26/06/2023	The Civic, Holmfirth	Charity		1172232	4310	Holmfirth Civic Hall via EMR 329	£9,517.39	Fire Escape Additional Costs	LG(MP)A 1976 S19	£9,517.39
	COUNCIL	26/06/2023					4300	Honley Library		Payment of £10,000 from EMR		
3	COUNCIL	26/06/2023	Friends of Honley Library	Charity		1181829	4300	Honley Library	£10,000	Towards energy efficiency measures	LG(MP)A 1976 S19	£10,000
2	COUNCIL	26/06/2023	Friends of Honley Library	Charity		1181829	4300	Honley Library	£15,000	Towards running costs	LG(MP)A 1976 S19	£15,000
1	F&M	24/04/2023	Choppards Community Association	Unregd Group			4405	Projects and Events	£95.00	Coronation - Coronation Lunch	LGA 1972 S145	£95
2023-24 Budget at Year Start												£95
82	COUNCIL	27/03/2023	Square Peg	Charity		1186527	5020	Step-free access map	£183.63	Reprint of step-free access map	LGA 1972 S144	£183.63
	COUNCIL	27/03/2023					4615	Royal Events via EMR 336		Payment of £439.96 from EMR		
81	COUNCIL	27/03/2023	Holme Village Residents Association	Unregd Group			4615	Royal Events	£439.96	Coronation - gazebos	LGA 1972 S145	£439.96
	COUNCIL	27/03/2023					4310	Holmfirth Civic Hall via EMR 329		Payment of £30,000 from EMR		
	COUNCIL	27/03/2023					4615	Royal Events via EMR 336		Payment of £550 from EMR		
80	P&C	20/03/2023	Burhouse Court Residents Group	Unregd Group			4615	Royal Events	£100	Coronation - decorations	LGA 1972 S145	£100
79	P&C	20/03/2023	Towngate Courtyard Group	Unregd Group			4615	Royal Events	£50	Coronation - bunting and flags display	LGA 1972 S145	£50
78	P&C	20/03/2023	Wooldale Allotment Association	Unregd Group			4615	Royal Events	£100	Coronation - Big Lunch	LGA 1972 S145	£100
77	P&C	20/03/2023	Friends of Nabb School	Charity		1040723	4615	Royal Events	£100	Coronation - tea party and dance	LGA 1972 S145	£100
76	P&C	20/03/2023	Upperthong Residents Coronation Group	Unregd Group			4615	Royal Events	£100	Coronation - street party	LGA 1972 S145	£100
75	P&C	20/03/2023	Holmepride	Unregd Group			4615	Royal Events	£100	Coronation - materials for bunting	LGA 1972 S145	£100
	COUNCIL									Payment of £1,560 from EMR		
74	SP	27/02/2022	Honley Business Association	Unregd Group			4700	CCTV	£1,560	CCTV	LG&RA 1997 S31	£1,560
73	SP	27/02/2023	The Civic, Holmfirth	Charity		1172232	4310	Holmfirth Civic Hall via EMR 329	£30,000	Internal Capital Works	LG(MP)A 1976 S19	£30,000

72	F&M	20/02/2022	Holmirth Film Festival	CIC	8875828	4405	Projects and Events	£1,000	Venue hire for film festival	LGA 1972 144	£1,000
71	F&M	20/02/2022	Honley Business Association	Unregd Group		4405	Projects and Events	£1,000	Towards a business map of Honley	LGA 1972 144	£1,000
70	F&M	20/02/2022	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£750	Towards a tree survey at Magdale	LGA 1972 137	£750
69	F&M	20/02/2022	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£780	Towards easter events - bonnet making, egg hunt, afternoon tea etc	LGA 1972 5145	£780
68	F&M	20/02/2022	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£850	Towards Coronation Afternoon Tea for people of Honley	LGA 1972 5145	£850
67	F&M	20/02/2022	Children's Art School	Charity	1161225	4405	Projects and Events	£1,000	Artist fees for art classes for children and young people	LGA 1972 5145	£1,000
66	F&M	20/02/2022	Wooldale Community Group (Youth Club, Mother and Baby Club)	Unregd Group		4405	Projects and Events	£1,000	Youth Club / Mother and Baby Club - rent and equipment	LGA 1972 5145	£1,000
65	F&M	20/02/2022	Friends of Cliff Rec	Unregd Group		4405	Projects and Events	£951	Services etc for Coronation event	LGA 1972 5145	£951
64	F&M	20/02/2022	The Nest Holmfirth CIC	CIC	14063345	4405	Projects and Events	£555	Equipment, supplies - classes etc for parents and babies	LG(MP)A 1976 519 / LGA 1972 137?	£555
63	F&M	20/02/2022	Holme Valley District Scouts	Charity	1029847	4405	Projects and Events	£1,000	Toolkit to promote scouting in the HV - table, gazebo, banners, fliers	LG(MP)A 1976 519	£1,000
62	F&M	20/02/2022	Holmfirth Town Juniors FC	Unregd Group		4405	Projects and Events	£1,980	Coaching; Hardship Fund; Summer Gala; Equipment	LGA 1972 5145	£480
61	F&M	20/02/2022	Last of the Summer Wine 50th - '50 Golden Summers'	Unregd Group		4405	Projects and Events	£1,000	Towards weekend of events for LOTSW 50th anniversary	LGA 1972 5145	£1,000
60	F&M	20/02/2022	Upperthong School Support Group	Charity	1079370	4405	Projects and Events	£1,000	Trips to places of worship for pupils	LGA 1972 137	£0
59	F&M	20/02/2022	Holmfirth Cricket Club	Unregd Group		4405	Projects and Events	£1,000	Equipment for junior cricketers	LG(MP)A 1976 519	£600
58	F&M	20/02/2022	Holme Valley Lions	Charity	1180437	4405	Projects and Events	£460	Upgrade of Santa's sleigh	LGA 1972 5145	£460
57	F&M	20/02/2022	Honley Business Association	Unregd Group		4405	Projects and Events	£1,000	Honley Open Gardens Festival	LGA 1972 5145	£1,000
56	F&M	20/02/2022	Friends of Honley Library	Charity	1181829	4405	Projects and Events	£750	Towards Children's Book Festival	LGA 1972 5145	£750
55	F&M	20/02/2022	Holmfirth Festival of Folk	Unregd Group		4405	Projects and Events	£1,000	Traffic management and road closure	LGA 1972 5145	£1,000
54	F&M	20/02/2022	Friends of Cinderhills	Unregd Group		4315	Other community assets	£2,369	Gazebo for the park	LG(MP)A 1976 519	£0
53	F&M	20/02/2022	Upperthong Cricket Club	Unregd Group		4315	Other community assets	£4,169.61	Outdoor seating for spectators	LG(MP)A 1976 519	£3,299.61
52	F&M	20/02/2022	(Holme Valley District Scouts) 6th Holme Valley (Trinity) Scouts	Charity	524744	4315	Other community assets	£5,000	Bollards and Tables	LG(MP)A 1976 519	£5,000
51	F&M	20/02/2022	Hepworth Band	Charity	1161654	4315	Other community assets	£5,000	Replacement windows to rehearsal facilities	LG(MP)A 1976 519	£3,195.04
50	F&M	20/02/2022	Thongsbridge Cricket Club	Unregd Group		4315	Other community assets	£1,500	Picnic Tables x 3	LG(MP)A 1976 519	£0
49	F&M	20/02/2022	Netherton Community Centre	CIC	9988909	4315	Other community assets	£2,000	To offset increased energy costs - Honley Community Centre	LG(MP)A 1976 519	£0
48	F&M	20/02/2022	Friends of Wooldale (re New Mill J+I School)	Charity	1105960	4315	Other community assets	£3,470	Raised beds at school allotments	LGA 1972 137?	£0
47	F&M	20/02/2022	Brockholes Village Trust	Charity	509001	4315	Other community assets	£2,000	Village Hall Energy Audit	LG(MP)A 1976 519	£1,620
46	F&M	20/02/2022	Honley Under 8s	Regd Jnr FC		4315	Other community assets	£2,800	Wheeled Goals x 2; all-weather jackets x 30	LGA 1972 5145	£1,700
45	COUNCIL	06/02/2023	Friends of Honley Library	Charity	1181829	4300	Honley Library	£15,000	Towards library running costs	LG(MP)A 1976 519	£15,000
44	COUNCIL	06/02/2023	Friends of Honley Library	Charity	1181829	4300	Honley Library	£10,000	Towards library costs - snagging and transition costs	LG(MP)A 1976 519	£10,000
	COUNCIL	06/02/2023				4300	Honley Library		Payment of £10,000 from EMR		
	COUNCIL	06/02/2023				4315	Other community assets		Virement from 4315 Other Comm Assets to 4305 Holmfirth Tech		
43	F&M	16/01/2023	Holmfirth Tech	CBS		4305	Other community assets to 4305	£5,000	To offset increased energy costs	LG(MP)A 1976 519	£5,000
42	F&M	21/11/2022	fairandfunky	CIC	08016821	4315	Other community assets	£995	Purchase replacement smoothie bike	LGA 1972 5137	£995
41	COUNCIL	10/10/2022	Project Communities	CIC	12550929	4755	Youth Facilities	£1,950	Towards sports sessions for girls	LG(MP)A 1976 519	£1,950.00
40	COUNCIL	10/10/2022	Honley Youth (Honley Village Community Trust)	Charity	1195759	4755	Youth Facilities	Total of £4,775	Training workshops for young people	LG(MP)A 1976 519	£2,387.50
39	COUNCIL	10/10/2022	Holmfirth Arts Festival	Charity	1141623	4755	Youth Facilities	Total of £1,000	Training for young music makers	LGA 1972 5145	£500
38	COUNCIL	10/10/2022	Holmbridge Cricket Club	CASC		4755	Youth Facilities	Total of £1,385	Equipment for junior cricketers	LG(MP)A 1976 519	£405
37	COUNCIL	10/10/2022	Enabling Youth and Motocross CIC	Charity	10220918	4755	Youth Facilities	Total of £4,959	Youth Clubs	LG(MP)A 1976 519	£2,479.50
36	COUNCIL	10/10/2022	Café 100	Charity	1086161	4755	Youth Facilities	Total of £4,292	Running costs and staff wages	LGA 1972 5145	£2,146
35	COUNCIL	10/10/2022	Holmfirth Forward	Ltd Company	11928547	4315	Other community assets	£5,000	Holmfirth Market startup costs	Food Act 1984 550	£0
	COUNCIL	10/10/2022				4315	Other community assets		Payment of £10,000 from EMR		
34	COUNCIL	10/10/2022	Holmfirth Tech	CBS		4305	Holmfirth Tech from EMR 333	£10,000	Replace kitchen	LG(MP)A 1976 519	£10,000
33	COUNCIL	10/10/2022	Wooldale Community Association	Charity	1159314	4315	Other community assets	£5,000	Towards replacement of 2 boilers	LG(MP)A 1976 519	£5,000
	COUNCIL	10/10/2022				4315	Other community assets		Virement of £5,000 from CESC 4810 Energy Strategy		
	COUNCIL	10/10/2022				4315	Other community assets		Payment of £5,000 from EMR		
See 22	COUNCIL	22/11/2021	Hepworth Playgroup and Pre-school			4315	Other community assets		Playground surface	LG(MP)A 1976 519	
32	COUNCIL	10/10/2022	Hepworth Utd FC	Charity	1163904	4315	Other community assets	As below	Solar batteries - £2,500 recommended to CESC	LG(MP)A 1976 519	£2,500
	COUNCIL	10/10/2022				4315	Other community assets		Virement of £2,500 from CESC 4810 Energy Strategy		
31	F&M	10/10/2022	Hepworth Utd FC	Charity	1163904	4315	Other community assets	£5,000	Solar batteries	LG(MP)A 1976 519	£2,500
30	F&M	19/09/2022	Holmbridge Cricket Club	CASC		4315	Other community assets	Total of £1,385	New shower	LG(MP)A 1976 519	£575
29	F&M	19/09/2022	Holme Valley District Scouts	Charity	1029847	4405	Projects and Events	£1,000	Scout Jamboree training for x5 Scouts	LGA 1972 5137	£1,000
28	F&M	19/09/2022	Sharing Memories	Unregd Group		4405	Projects and Events	£1,000	Indeep Project - sub-project	LGA 1972 5145	£0
27	F&M	19/09/2022	Honley Village Community Trust	Charity	1195759	4405	Projects and Events	£1,000	Wreath-making workshops for marginalised people	LGA 1972 5145	£1,000
26	F&M	19/09/2022	Holmfirth Forward	Ltd Company	11928547	4405	Projects and Events	£1,000	Second printing of the Holmfirth map	LGA 1972 5144	£500
25	F&M	19/09/2022	Holmfirth Arts Festival	Charity	1141623	4405	Projects and Events	£1,000	Outdoor events production costs	LGA 1972 5145	£1,000
24	F&M	19/09/2022	Hepworth Band	Charity	1161654	4405	Projects and Events	£1,000	Towards staging concert series	LGA 1972 5145	£0
23	F&M	19/09/2022	Friends of Honley (Honley Village Community Trust)	Charity	1195759	4405	Projects and Events	£1,541	Village centre improvements project	LGA 1972 5137	£0
					1195759					LGA 1972 5137	£2,000
22	F&M	19/09/2022	Friends of Honley (Honley Village Community Trust)	Charity		4315	Other community assets	£3,374	Village centre improvements project		
21	F&M	19/09/2022	Wooldale Wanderers AFC	CASC		4315	Other community assets	£4,911	Install ladies' toilets and upgrade kitchen	LG(MP)A 1976 519	£4,911.35
20	F&M	19/09/2022	Upperthong Village Hall	Charity	1027546	4315	Other community assets	£5,000	Roof repairs	LG(MP)A 1976 519	£2,000
19	F&M	19/09/2022	Scholes Cricket Club	Unregd Group		4315	Other community assets	£1,000	Boundary nets	LG(MP)A 1976 519	£0
18	F&M	19/09/2022	Scholes Cricket Club	Unregd Group		4315	Other community assets	£5,000	Women's changing rooms	LG(MP)A 1976 519	£5,000
17	F&M	19/09/2022	Honley Players	Unregd Group		4315	Other community assets	£5,000	New public address sound system	LG(MP)A 1976 519	£4,824
16	F&M	19/09/2022	Honley Silver Band	Unregd Group		4315	Other community assets	£5,000	Replace floor to band room	LG(MP)A 1976 519	£5,000
15	F&M	19/09/2022	Hade Edge Band	Charity	1098763	4405	Projects and Events	£4,500	New band uniforms	LGA 1972 5145	£1,000
14	SP	12/09/2022	Holme Valley Patient Transport	Charity	1119261	4725	Patient Transport Scheme	£1,000	Towards salary	LG&RA 1997 526-29	£1,000

13	SP	12/09/2022	Honley Business Association	Unregd Group	4705	Christmas Provision	£1,000	Honley Christmas events	LGA 1972 S144	£1,000
12	SP	12/09/2022	Holmfirth Christmas Team	Unregd Group	4705	Christmas Provision	£1,000	Holmfirth Christmas events	LGA 1972 S144	£1,000
11	SP	12/09/2022	Honley Youth (Honley Village Community Trust)	Charity	1195759	Youth Facilities	Total of £4,775	Training workshops for young people	LG(MP)A 1976 S19	£2,387.50
10	SP	12/09/2022	Holmfirth Arts Festival	Charity	1141623	Youth Facilities	Total of £1,000	Training for young music makers	LGA 1972 S145	£500
9	SP	12/09/2022	Holmbridge Cricket Club	CASC		Youth Facilities	Total of £1,385	Equipment for junior cricketers	LG(MP)A 1976 S19	£405
8	SP	12/09/2022	Enabling Youth and Motocross CIC	Charity	10220918	Youth Facilities	Total of £4,959	Youth Clubs	LG(MP)A 1976 S19	£2,479.50
7	SP	12/09/2022	Café 100	Charity	1086161	Youth Facilities	Total of £4,292	Running costs and staff wages	LGA 1972 S145	£2,146
6	F&M	22/08/2022	Holmfirth Food and Drink Festival	CIC	11965504	Projects and Events	£1,000	Refuse collection and street cleaning	LGA 1972 S145	£1,000
5	COUNCIL	28/03/2022	Honley Show Society Ltd	Ltd Company	2992321	Projects and Events	£1,000	Printing of Honley Show Programme 2022		£0
4	F&M	25/04/2022	Hade Edge Residents Association	Unregd Group		Projects and Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
3	F&M	25/04/2022	Burhouse and New Street Residents	Unregd Group		Projects and Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
2	F&M	25/04/2022	Hepworth Community Association	Charity	1023644	Other community assets	£5,000	Structural work to village hall	LG(MP)A 1976 S19	£5,000
	COUNCIL	10/10/2022						Payment of £1,560 from EMR		
1	SP	14/02/2022	Honley Business Association	Unregd Group	4700	CCTV	£1,560	CCTV	LG&RA 1997 S31	£1,560
2022-23 Budget at Year Start										£170,076
2021-22 Total Grants Awarded										£147,252
2021-22 Budget remaining at year end										
64	COUNCIL	28/03/2022	Kirklees Youth Alliance		4755	Youth Facilities	£5000 in total	Towards Youth Clubs - see application Number 37		£387
	COUNCIL	28/03/2022	Kirklees Youth Alliance		4755	Youth Facilities		Virement of £387 from Service Provision 4705 Christmas Provision		
63	P&C	21/03/2022	Holmbridge Community		4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
62	P&C	21/03/2022	Hightown Lane Residents		4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
61	P&C	21/03/2022	Friends of Nabb School		4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
60	P&C	21/03/2022	Netherthong Community Partnership		4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
59	P&C	21/03/2022	Upperthong Street Party Group		4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
58	P&C	21/03/2022	Ribble Valley Group		4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
57	P&C	21/03/2022	Dean Brook Road Group		4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
56	P&C	21/03/2022	Friend to Friend		4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
55	P&C	21/03/2022	Malkinites		4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
54	P&C	21/03/2022	Upperthong School Support Group		4615	Royal Events	£100	Towards Platinum Jubilee Events	PCA 1971 S1, S4	£100
53	F&M	14/03/2022	Holme Village Community Centre		4315	Other community assets	£5,000	Electricity Connection to Natl Grid		£5,000
52	F&M	14/03/2022	Friends of Cliff Rec		4405	Projects and Events	£1,000	Repair and re-erection of Jubilee beacon		£1,000
51	F&M	14/03/2022	10th Holme Valley (New Mill) Scouts		4315	Other community assets	£5,000	Towards new scout hut		£2017 EMR
50	F&M	14/03/2022	Thongsbridge Cricket Club		4315	Other community assets	£2,000	Furniture for clubhouse		£0
49	F&M	14/03/2022	Upperthong School Support Group		4405	Projects and Events	£1,000	Coaches for extra-curricular trip to Chester Zoo		£1,000
48	F&M	14/03/2022	Tiny Seeds Community Interest Company		4405	Projects and Events	£3,000	Classes for marginalised people (cooking, play, massage)		£1,000
47	F&M	14/03/2022	Honley Village Community Trust		4405	Projects and Events	£1,000	Community Orchard at Magdale - trees, seeds		£1,000
46	F&M	14/03/2022	Honley Village Community Trust		4405	Projects and Events	£1,000	Platinum Jubilee Event		£1,000
45	F&M	14/03/2022	Honley Silver Band		4405	Projects and Events	£4,495	Servicing of band instruments		£1,000
44	F&M	14/03/2022	Holmfirth Forward		4405	Projects and Events	£1,000	Map of Holmfirth Town Centre Businesses etc		£1,000
43	F&M	14/03/2022	Holmfirth Breastfeeding Support Group		4405	Projects and Events	£627.40	Room hire for meetings of the Support Group		£627
42	F&M	14/03/2022	Heartisan		4405	Projects and Events	£2,890	Platinum Jubilee Bunting Creation		£1,000
41	F&M	14/03/2022	Agbrigg District Girl Guides		4405	Projects and Events	£200	Tickets and travel to UEFA Women's EURO 2022 game		£200
40	SP	14/02/2022	Friends of Honley Junior and Infants School		4755	Youth Facilities	£2,000	Towards an extra-curricular trip to Eden Camp		£700
39	SP	14/02/2022	Project Communities		4755	Youth Facilities	£1,987	Towards sports sessions for girls		£1,986.50
38	SP	14/02/2022	BOK Artistic Swimming		4755	Youth Facilities	£700	Towards new music system		£700
37	SP	14/02/2022	Kirklees Youth Alliance		4755	Youth Facilities	£5,000	Towards Youth Clubs		£4,613
36	F&M	17/01/2022	Honley Football Club - under 7s		4405	Projects and Events	£350	Pop-up Shelters		£350
35	F&M	17/01/2022	Sharing Memories		4405	Projects and Events	£987	Towards art project		£987
34	F&M	17/01/2022	Holmfirth Film Festival		4405	Projects and Events	£1,000	Venue hire and promotion		£1,000
33	COUNCIL	13/12/2021	Environment Kirklees Ltd		4815	CECSC Transport Strategy	£6,900	Towards a cargo bike for the Holme Valley		£6,900
33	COUNCIL	13/12/2021	Holmfirth Civic Hall Community Trust		4310	Holmfirth Civic Hall	£10,000	Towards energy efficiency measures		£10,000
	COUNCIL	13/12/2021	Holmfirth Civic Hall Community Trust		4310	Holmfirth Civic Hall		Virement of £10,000 from CESC 4810 Energy Strategy		
32	F&M	22/11/2021	Holme First		4405	Projects and Events	£250	Charity Calendar - printing		£0
31	F&M	22/11/2021	Hade Edge Band		4405	Projects and Events	£1,500	Band uniforms and cornets		£1,000
30	F&M	22/11/2021	Yoga 4 Health		4405	Projects and Events	£3450 or £1725	Teaching, equipment, venue etc		£0
29	F&M	22/11/2021	Friends of Cliff Rec		4405	Projects and Events	£525	Piper, toilet hire, 1st aid etc		£525
28	F&M	22/11/2021	Holmfirth Art and Music		4405	Projects and Events	£1,000	Cross-festival Training		£1,000
27	F&M	22/11/2021	Holmfirth Art and Music		4405	Projects and Events	£1,000	Children's Parade		£1,000
26	F&M	22/11/2021	Hepworth Community Singers		4405	Projects and Events	£690	Digital Piano		£690
25	F&M	22/11/2021	Festival of Folk		4405	Projects and Events	£1,000	Road Closure		£1,000
24	F&M	22/11/2021	Holmfirth Tech		4305	Holmfirth Tech	£5,000	Kitchen Equipment		£5,000
23	F&M	22/11/2021	1st Holme Valley (Holmfirth) Scouts		4315	Other community assets	£1,680	Awning for Scout HQ		£1,680
22	F&M	22/11/2021	Hepworth Pre-school		4315	Other community assets	£5,000	Playground surface		£5000 EMR
21	F&M	22/11/2021	Underbank Rangers		4315	Other community assets	£10,560	Lighting		£3,432
20	F&M	22/11/2021	Holmfirth Cricket Club		4315	Other community assets	£6,000	Fence - safety		£2,000
19	F&M	22/11/2021	Hepworth Band		4315	Other community assets	£4,000	Roof repairs and insulation		£2,950

18	F&M	22/11/2021	Friends of Cinderhills Park	4315	Other community assets	£6,450	Accessible path	£4,450
17	F&M	10/09/2021	Holmfirth Christmas Team	4405	Projects and Events	£1,000	Christmas Lights - new lights	£1,000
16	F&M	10/09/2021	Kirklees Council	4405	Projects and Events	£203	Payment for rubbish bins	£203
15	F&M	06/09/2021	Honley Business Association	4405	Projects and Events	£1,000	Christmas Lights Switch On	£1,000
14	COUNCIL	12/07/2021	Holmfirth Civic Hall Community Trust	4310	Holmfirth Civic Hall	£10,000	Towards fire doors	£10,000
13	COUNCIL	12/07/2021	Holmfirth Civic Hall Community Trust	4310	Holmfirth Civic Hall	£30,000	Towards new toilets and office development	£30,000
12	COUNCIL	12/07/2021	Honley Show Company Ltd	4405	Projects and Events	£1,400	Printing of Honley Show Programme 2021	£1,400
11	CASC	17/05/2021	River Holme Connections	4315	Other community assets	£4,931	Riverside Walk Repair	£4,931
10	CASC	17/05/2021	Upperthong Village Hall	4315	Other community assets	£3,550	Damp Proofing and Roof Repairs	£3,550
9	CASC	17/05/2021	Honley Village Trust	4315	Other community assets	£5,000	Village Hall Roof Repairs	£4,570
8	CASC	17/05/2021	Holmfirth Tech	4305	Holmfirth Tech	£5,000	Toilets	£5,000
7	CASC	17/05/2021	Honley Business Association	4315	Other community assets	£5,000	Outdoor play equipment	£5,000
6	CASC	17/05/2021	Brockholes Village Hall	4315	Other community assets	£2,420	LED Lighting and Water Heater	£2,420
5	F&M	26/04/2021	Friends of Honley	4405	Projects and Events	£1,000	Towards Open Gardens event (wrong budget)	£500
4	F&M	26/04/2021	Huddersfield and District Woodturners	4405	Projects and Events	£500	Craft Day for SEND children and young people (wrong budget)	£500
3	CASC	08/03/2021	Friends of Netherthong School	4315	Other community assets	£5,000	Outdoor Running Track	£5,000
2	CASC	08/03/2021	Hade Edge Band	4315	Other community assets	£3,000	New Piano	£3,000
1	CASC	08/03/2021	Cartworth Moor Cricket Club	4315	Other community assets	£2,000	Shutters, Internal Doors and Windows	£2,000
2020-21 Budget at Year Start								



Holme Valley Parish Council - Grants to Community Groups 2023-24															Projects and Events		Other Community Assets		Holmfirth Tech			
most recentand pending to the top																						
No	COMMITTEE	WHEN	NAME	GROUP	TYPE	REGISTRATION NUMBER	CODE	BUDGET LINE	HOW MUCH APPLIED	WHAT FOR	LEGAL POWER	AWARD	When Paid	Receipt Notification	Grant Evaluation Received	4405 AWARD	4405 REMAINING	4315 AWARD	4315 REMAINING	4305 AWARD	4305 REMAINING	
41	F&M	25/09/2023	Yorkshire Wellbeing Group	Unregd Group			4405	Projects and Events	£1,123.00	Craft therapy sessions for isolated people	LGA 1972 S145						£16,905		£53,000		£0	
40	F&M	25/09/2023	Holmirth Film Festival	CIC		8875828	4405	Projects and Events	£500.00	Launch Holme Valley Culture Voucher to 18-year-olds	LGA 1972 S145						£16,905		£53,000		£0	
39	F&M	25/09/2023	fairandfunky	CIC		08016821	4405	Projects and Events	£1,500.00	Climate change workshops for x10 Holme Valley Schools	LGA 1972 S145						£16,905		£53,000		£0	
38	F&M	25/09/2023	Past Truisms	CIC		12055218	4405	Projects and Events	£840.00	Produce "Living Legends of the Holme Valley" booklet	LGA 1972 S144 or S137						£16,905		£53,000		£0	
37	F&M	25/09/2023	Holme Valley Community Land Trust Limited t/a EcoHolmes	CBS			4405	Projects and Events	£1,464.00	Raise awareness re low-energy, affordable homes	LGA 1972 S111 or S137						£16,905		£53,000		£0	
36	F&M	25/09/2023	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£390.00	Children's Arts and Crafts Workshops	LGA 1972 S145						£16,905		£53,000		£0	
35	F&M	25/09/2023	Umbrella Yoga CIC	CIC		12516725	4405	Projects and Events	£1,320.50	Accessible yoga classes	LGA 1972 S145						£16,905		£53,000		£0	
34	F&M	25/09/2023	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£1,000.00	Christmas wreath-making workshops	LGA 1972 S145						£16,905		£53,000		£0	
33	F&M	25/09/2023	Arts for Health	CIC		14346479	4405	Projects and Events	£1,500.00	Equipment for music, animation project/classes	LGA 1972 S145						£16,905		£53,000		£0	
32	F&M	25/09/2023	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£850.00	Children's Christmas Party	LGA 1972 S145						£16,905		£53,000		£0	
31	F&M	25/09/2023	Holmfirth Chess Club	Unregd Group			4405	Projects and Events	£784.94	New chess equipment	LGA 1972 S145						£16,905		£53,000		£0	
30	F&M	25/09/2023	Crafters Cottage CIC	CIC		14925768	4405	Projects and Events	£1,179.50	Subsidised craft courses for the Holme Valley	LGA 1972 S145						£16,905		£53,000		£0	
29	F&M	25/09/2023	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£405.00	Magdale Map	LGA 1972 S144						£16,905		£53,000		£0	
28	F&M	25/09/2023	St David's Church Organ Group	Unregd Group			4405	Projects and Events	£400.00	Woofyt Organ Workshops	LGA 1972 S145						£16,905		£53,000		£0	
27	F&M	25/09/2023	Holmfirth Arts Festival	Charity		1141623	4405	Projects and Events	£2,000/year x3	Flow project - River Holme	LGA 1972 S145						£16,905		£53,000		£0	
26	F&M	25/09/2023	Holmfirth Women's Institute	Charity			4405	Projects and Events	£388.00	Equipment for outdoor events	LGA 1972 S145						£16,905		£53,000		£0	
25	F&M	25/09/2023	Holmfirth Forward	Ltd Company		11928547	4405	Projects and Events	£1,050.00	Town Centre Map	LGA 1972 S144						£16,905		£53,000		£0	
24	F&M	25/09/2023	Holmfirth Festival of Folk	Unregd Group			4405	Projects and Events	£1,500.00	Traffic management and insurance	LGA 1972 S145						£16,905		£53,000		£0	
23	F&M	25/09/2023	Hade Edge Residents Association	Unregd Group			4405	Projects and Events	£1,500.00	Marquee and sound system for village gala	LGA 1972 S145						£16,905		£53,000		£0	
22	F&M	25/09/2023	Honley Village Community Trust	Charity		1195759	4405	Projects and Events	£910.00	Welcome Club activities and equipment	LGA 1972 S145						£16,905		£53,000		£0	
21	F&M	25/09/2023	Hepworth Band	Charity		1161654	4405	Projects and Events	£1,244.00	Free band workshops and performances with youth groups	LGA 1972 S145						£16,905		£53,000		£0	
20	F&M	25/09/2023	Square Peg	Charity		1186527	4405	Projects and Events	£810.00	Arts materials, music sessions and room hire	LGA 1972 S145						£16,905		£53,000		£0	
19	F&M	25/09/2023	Friends of Cliff Rec	Unregd Group			4405	Projects and Events	£427.00	Carols on the Cliff Christmas event	LGA 1972 S145						£16,905		£53,000		£0	
18	F&M	25/09/2023	Meltham Cricket Club	CASC			4315	Other community assets	£5,000.00	All-weather cricket practise facility	LG(MP)A 1976 S19						£16,905		£53,000		£0	
17	F&M	25/09/2023	Honley Village Community Trust	Charity		1195759	4315	Other community assets	£2,250.00	Magdale Dam - improve access and biodiversity	LGA 1972 S144, para 27						£16,905		£53,000		£0	
16	F&M	25/09/2023	Huddersfield Ukrainian Club	Ltd Company		446916	4315	Other community assets	£5,000.00	Children's communal area at the Huddersfield base	LG(MP)A 1976 S19						£16,905		£53,000		£0	
15	F&M	25/09/2023	Choppards Community Association	Unregd Group			4315	Other community assets	£1,500.00	New tables and chairs	LG(MP)A 1976 S19						£16,905		£53,000		£0	
14	F&M	25/09/2023	Netherthong Community Partnership	Charity		1184212	4315	Other community assets	£5,000.00	Repair plaster and decorate Netherthong Community Hall	LG(MP)A 1976 S19						£16,905		£53,000		£0	
13	F&M	25/09/2023	Upperthong Village Hall	Charity		1027546	4315	Other community assets	£4,500.00	Repairs to village hall roof	LG(MP)A 1976 S19						£16,905		£53,000		£0	
12	F&M	25/09/2023	Holmfirth Tech	CBS		FCA 7739	4305	Other community assets to 4305	£12,348.69	Refurbish 'Rock Room'	LG(MP)A 1976 S19						£16,905		£53,000		£0	
11	F&M	25/09/2023	Wooldale Wanderers AFC	CASC			4315	Other community assets	£2,500.00	x6 energy-efficient wall heaters to clubhouse	LG(MP)A 1976 S19						£16,905		£53,000		£0	
10	F&M	25/09/2023	Honley Silver Band	Unregd Group			4315	Other community assets	£1,441.20	Replace chairs	LG(MP)A 1976 S19						£16,905		£53,000		£0	
9	F&M	25/09/2023	Cartworth Moor Cricket Club	CASC			4315	Other community assets	£3,038	Ceiling cladding and strip lights	LG(MP)A 1976 S19						£16,905		£53,000		£0	
8	F&M	25/09/2023	Brockholes Village Trust	Charity		509001	4315	Other community assets	£588	Heat loss survey and draft-proofing	LG(MP)A 1976 S19						£16,905		£53,000		£0	
7	F&M	21/08/2023	Holmfirth Food and Drink Festival	CIC		11965504	4405	Projects and Events	£1,500	Refuse collection and street cleaning	LGA 1972 S145	£1,500					£16,905		£53,000		£0	
6	F&M	21/08/2023	Sharing Memories	Unregd Group			4405	Projects and Events	£1,500	Sing 'Your Soul Sunny' Project - taxis and room hire	LGA 1972 S145	£1,500					£18,405		£53,000		£0	
	COUNCIL	26/06/2023					4310	Holmfirth Civic Hall via EMR 329		Payment of £10,000 from EMR							£19,905		£53,000		£0	
5	COUNCIL	26/06/2023	The Civic, Holmfirth			1172232	4310	Holmfirth Civic Hall via EMR 329	£7,800.00	Towards full condition survey	LG(MP)A 1976 S19	£7,800.00	28/06/2023	29/06/2023	WORK NOT YET DONE		£19,905		£53,000		£0	
4	COUNCIL	26/06/2023	The Civic, Holmfirth	Charity		1172232	4310	Holmfirth Civic Hall via EMR 329	£9,517.39	Fire Escape Additional Costs	LG(MP)A 1976 S19	£9,517.39	28/06/2023	29/06/2023	05/07/2023		£19,905		£53,000		£0	
	COUNCIL	26/06/2023					4300	Honley Library		Payment of £10,000 from EMR							£19,905		£53,000		£0	
3	COUNCIL	26/06/2023	Friends of Honley Library	Charity		1181829	4300	Honley Library	£10,000	Towards energy efficiency measures	LG(MP)A 1976 S19	£10,000	28/06/2023	29/06/2023	23/05/2023		£19,905		£53,000		£0	
2	COUNCIL	26/06/2023	Friends of Honley Library	Charity		1181829	4300	Honley Library	£15,000	Towards running costs	LG(MP)A 1976 S19	£15,000	28/06/2023	29/06/2023	23/05/2023		£19,905		£53,000		£0	
1	F&M	24/04/2023	Choppards Community Association	Unregd Group			4405	Projects and Events	£95.00	Coronation - Coronation Lunch	LGA 1972 S145	£95	02/05/2023	03/05/2023	01/06/2023	£95	£19,905		£53,000		£0	
2023-24 Budget at Year Start												£95						£20,000		£53,000		£0

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



P

Rolling Grant Agreement between Holme Valley Parish Council and

Committee: The Service Provision or Finance and Management Committee
(delete as appropriate)

Grant applicant:

Grant amount:

Type of grant: community asset/community benefit (delete as appropriate)

This will be payable on or before 31 October 2023 and by the same date for each subsequent year for

- 2024 (financial year 2024-25)
- 2025 (financial year 2025-26)
- and
- 2026 (financial year 2026-27).

The purpose of the rolling grant is:

Documentation required each year				
In order to draw down the grant each year the applicant will provide upon request to the relevant Committee:	2023-24	2024-25	2025-26	2026-27
1. The constitution or group rules - if they have changed from those initially submitted				
2. Last 3 years accounts (if you have them)				
3. Copy of bank statements for the last 6 months				
4. An evaluation of the use made of the previous year's grant – see appendix 1				

Declaration on behalf of grant applicant	
<ul style="list-style-type: none"> • I am authorised to sign the rolling grant agreement on behalf of the above organisation. • I have read and noted the Council's criteria relating to this agreement and agree to abide by the conditions listed. • I certify that the information contained in this agreement is correct. • If the information in the agreement changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this agreement. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Position	
Date	
<i>For Holme Valley Parish Council:</i>	
Name	JENNIFER MCINTOSH
Signature	
Position	PARISH CLERK
Date	



Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

1. Heat Loss Survey
2. Draft Proofing External Doors

Following on from Energy Audit recommendations.

1	Contact Details
Name of organisation	Brockholes Village Trust
Address	Brockholes Village Hall Brockholes Lane Brockholes Holmfirth HD9 7EB
Postcode	
Contact person	
Position in group	Chairman
Correspondence address Postcode	
Daytime phone	

Evening phone	As above
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input checked="" type="checkbox"/> Other (please state) <input type="checkbox"/> <p>➤</p>
Charity Registration No	509001 <small>If applicable</small>
When did the group start?	1979
How many people are involved in running your group?	Trustees 11
	Unpaid Management Committee 11
	Paid F/T Staff 0
	Paid P/T Staff 1
	Volunteers (excluding Management Committee) 5 - 10

3 Your Finances (your last full financial year)	
Financial Year	Year ending 31 March 2023
Income	£17,205.22
Expenditure	£11,612.62
Reserves held	£46,319.65
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	The reserves are currently at a healthy level, having recovered from the Covid period but taking into account more recent increases in utility costs which will result in future increases in expenditure. Careful management of funds has been amplified by the need to address key maintenance issues, particularly the intention in 2024, subject to further grant support, to replace the heating system (2 boilers one of which is 30+ years old) with a much more efficient system in line with energy audit and climate emergency needs and consider the

	introduction of solar panels.
--	-------------------------------

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5 Your Project
Outline the project that you are seeking a grant for <ol style="list-style-type: none"> 1. A Heat Loss Survey: to include space heating design, hot water design, assessment of heat pump, design of heat emitter system, thermal efficiency measures, energy performance estimation. 2. Draught excluders to the external doors of the hall.
Why do you feel your project is worthwhile? <p>Following completion and review of the Energy Audit carried out by Professional Energy Purchasing Ltd. and funded by HVPC early in 2023, recommendations included the need for a specific heat loss survey and, as one of the more easily achieved measures to improve efficiency and save energy, the provision of draft excluders to the external doors of the hall (the PEPGB audit indicated a 2 year payback for implementing the latter.)</p>
How will your project benefit the people of the Holme Valley? <p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p> <p>Since the Energy Audit was completed the village trust has continued its work in ensuring the hall is maintained to a high standard for the many individuals and groups who hire and use the hall from, primarily, the Holme Valley area.</p> <p>The project takes a further step in helping reduce energy costs and supporting the Climate Emergency by practical implementation of energy saving measures.</p> <p>Other recent work has included repair and repainting of front and rear doors, a new</p>

village notice board (managed by the trust) and community involvement within and outside the hall for the Big Help Out on 8 May.

Subject to the obtaining of future funding the trust is preparing to replace the hall heating system and possibly introduce solar panels and an air source heat pump in 2024/25.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

Residents of Brockholes and the Holme Valley area.

Brocks before and after school club.

Regular users, including tai chi, Honley Dog Club, local band practice, yoga etc.

Casual bookings for parties, meetings and celebrations.

Other events and talks, including those organised by the Trust.

How will your project address the ongoing climate emergency?

The whole project is aimed at improved energy efficiency, both to ensure the hall's energy costs are reduced and to support the climate emergency.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**

- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Heat Loss Survey	£300.00	HVPC	£300.00
Draft Excluders	£288.00	HVPC	£288.00
Project Total Cost	£588.00	Total amount requested from HVPC	588.00

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

Has the group received a grant from the Parish Council in the last five years?

YES
 Roof Repairs 2018 (part of £20,000+ restoration of stone slate roof) - £1,000.
 CCTV 2018 (following attempted theft of stone slates and break-in) - £1,500.
 Boules Court 2020 - £2,000.
 LED Lighting and Water Heater 2021 - £2420
 Energy Audit: £1620 - February 2023

Please give details

8 Documentation	
Please ensure you enclose the following with your application:	
1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	YES NO N/A

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	26.06.2023

Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	26/06/2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25/08/2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Evaluation Report is posted	
Date completed Grant Evaluation Report received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



R

Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

Replacement of plywood ceilings in the tearoom, kitchen and toilet areas of the cricket pavilion. Striplight replacement with LED lighting.

1 Contact Details	
Name of organisation	Cartworth Moor Cricket Club (CMCC)
Address	Gill Lane, Cartworth Moor, Holmfirth
Postcode	HD9 2TJ
Contact person	
Position in group	Club Secretary
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input checked="" type="checkbox"/> <p>➤ Cricket Club</p>	
Charity Registration No	N/A <small>If applicable</small>	
When did the group start?	1887	
How many people are involved in running your group?	Trustees	0
	Unpaid Management Committee	10
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	6

3 Your Finances (your last full financial year)	
Financial Year	2022
Income	£10,772
Expenditure	£12,685
Reserves held	£10,500
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Held for ongoing expenses and 20% for further investment in the ground facilities

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

Outline the project that you are seeking a grant for

Our cricket pavilion is a prefabricated concrete structure purchased second hand some 20 years ago and is now over 40 years old. It was resited at Cartworth by the club volunteers when money was tight and material savings were made where practical. The main area of the pavilion used as the tea room and catering facility has ageing thin plywood ceilings which are beginning to sag. To improve the appearance and ambience of the room we are proposing to refix a tongue and groove UPVC panel system, and at the same time replace the old strip lights with a more efficient and environmentally friendly LED lights.

Why do you feel your project is worthwhile?

The club is committed to making the pavilion and club surrounds more user friendly, both for the cricketers and the other groups who use the facility all the year round. Improving these "public" areas of the facility will encourage further use and help with each of the clubs finances through the provision of food and drinks for all the events centered there.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

CMCC draws cricket players and teams from the Holme Valley and beyond and provides facilities for locally based junior football teams and families. We supply changing facilities for Cartworth Moor and Holmfirth Town Football Clubs. The Easypave Cricket Club also use the ground for their Evening League Fixtures, and Holmfirth Harriers use the facilities three times a year for their fell race events.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

CMCC have a playing pool of approximately 30 players, predominantly in the 18 – 50 age group. Match days see around 40 people participating and watching. We have a diverse multi-cultural group of players, supporters, families, and others who use the facilities and who mainly live and/or work locally.

The Holmfirth Town Junior Football teams using the ground are all Under 9 and can number 80 together with more senior coaches and parents. It is used for training during the summer months as well as for games during the football season.

Cartworth Moor and Holmfirth Town Football Clubs would predominantly fall into the 16 – 40 age group, and number around 30 people on match days.

Easypave CC would fall into the 20 – 60 age group, around 30 people per game.

Holmfirth Harriers also use the club facilities three times a year for prestigious race events, spanning all age groups, with 300 runners in the largest event.

The club has also installed a defibrillator for public use.

How will your project address the ongoing climate emergency?

Energy use will be reduced by replacing tube lights with LED units and additional cladding will improve insulation, though up at Cartworth Moor this may be difficult to quantify!

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? - <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Cladding of Ceilings	£3,038	Grant Award, HVPC	£3,038
Replacement of strip lighting with LED units	£450	Club funds	0
Project Total Cost		Total amount requested from HVPC	£3,038

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?

YES

In 2021 the club received a grant of £2050 from HVPC to help install two new shuttered double glazed windows and three new fireproof doors in the central pavilion area, improvements to the facility which have been widely appreciated by all users.

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form

YES

2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)

YES

3. Last 3 years accounts (if you have them)

YES

4. Copy of bank statements for the last 6 months

YES

5. Copies of written estimates/quotations for capital purchases (if relevant)

YES

6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)

NO

7. Anything else: -

NO

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office

Holder or Trustee.	
Name	
Signature	
Date	18th August 2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	17th August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



S

Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Replacing the chairs in the band room for all players due to the current chairs being in disrepair

1	Contact Details
Name of organisation	Honley Silver Band
Address	34 Berry Croft Honley Holmfirth
Postcode	HD9 6BP
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2

About your organisation

What sort of group are you? - put an 'x' in the box

- Unregistered community group ☒
- Registered charity ☐
- Other (please state) ☐



Charity Registration No

n/a

If applicable

When did the group start?

1865

How many people are involved in running your group?

Trustees 4

Unpaid Management Committee 9

Paid F/T Staff 0

Paid P/T Staff 1

Volunteers (excluding Management Committee) 21

3

Your Finances (your last full financial year)

Financial Year

As at December 2022

Income

£13,761

Expenditure

£9,180

Reserves held

£4,581

Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects

Any reserves that we have are there to be used for any unexpected bills relating to the premises, boiler repairs, emergency instrument repair.

4

Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)

NOT APPLICABLE

Account Name

Sort Code

Account Number

Outline the project that you are seeking a grant for

We would like to replace all of the chairs currently in the band room as the majority as in disrepair and very uncomfortable to sit on during our rehearsals. They are all different shapes and sizes so new chairs would use the space more efficiently. We are hoping to purchase 30 new chairs in total.

Why do you feel your project is worthwhile?

Our band rehearsals can be up to 2 hours, twice weekly and with an aging band we need to be comfortable during these rehearsals. The chairs that we propose purchasing are stackable which would enable the band room to be used by other parties in the future if we would like to increase our income or for us to support charitable groups from the Valley.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

All of the band members live within the Holme Valley.

More comfortable chairs will make the rehearsals more pleasurable which would then help us to improve our playing. We perform for the local community of Honley along with Holmfirth and carry out charitable events when we can throughout the year.

There is potential for the room to be used by others from the Valley as the new chairs will be stackable.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

We are a band of 30 ranging from age 14 up to 85 with various health issues! We all live within the Holme Valley.

How will your project address the ongoing climate emergency?

We will dispose of the old chairs responsibly and will offer those that are safe for recycling projects.

The new chairs will be more sustainable.

Grant 1: Assets Grants

- This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
30 stackable conference chairs	£48.04	Holme Valley PC	£1441.20
Project Total Cost		Total amount requested from HVPC	£1441.20

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?	<p>YES / [REDACTED]</p> <p>We have recently received money for the servicing and repairs of 25 instruments. More instruments were serviced/repaired but the band put money towards this from our reserves.</p> <p>We have also received money to replace the floor of the band room due to it being close to collapse.</p> <p>Please give details</p>
--	---

8 Documentation		
Please ensure you enclose the following with your application:		
1. This Application form	YES	
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	
3. Last 3 years accounts (if you have them)	YES	
4. Copy of bank statements for the last 6 months	YES	
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)		N/A
7. Anything else: -		N/A

9 Declaration
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>

Name	
Signature	
Date	27.08.2023

Send the completed application form (with all supporting documentation) to:
 Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
 If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	August 27 th 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	September 25 th 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Installation of 6 Dimplex 2 KW energy efficient wall heaters in the newly renovated club house of Wooldale Wanderers AFC

1	Contact Details
Name of organisation	Wooldale Wanderers AFC
Address	c/o the former Co-op Bakehouse, Wooldale Road, Wooldale
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input checked="" type="checkbox"/> <p>➤ FA registered football club</p>	
Charity Registration No		
	If applicable	
When did the group start?	1919	
How many people are involved in running your group?	Trustees	3
	Unpaid Management Committee	9
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	40 players

3 Your Finances (your last full financial year)	
Financial Year	2022/23
Income	458.00
Expenditure	691.07
Reserves held	2750.04
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	The reserves are held in case our fundraising over the season doesn't help us meet our running costs (e.g. ground maintenance, building maintenance, player insurance, building insurance, energy costs etc)

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
Sort Code	

5

Your Project

Outline the project that you are seeking a grant for

With the tremendous help of a grant last year (2022) from the Holme Valley Parish Council, Wooldale Wanderers AFC has been able to renovate its kitchen and install new toilets in its clubhouse, the old Co-op bakery. This new facility will be opened on Saturday 16th September 2023 by the Chair of the Parish Council, Cllr Mary Blacka.

We are now fundraising to install energy efficient heating and double glazing for its numerous windows. To this end we have been successful in obtaining a grant of £2000 from the Co-op Community Fund for the double glazing and now wish to apply to the Parish Council for £2500 for 6 new Dimplex heaters.

The specification is as follows:

Dimplex PLX200E 2000W or 2kW electric panel heater. Recently redesigned with digital LCD, RGB digital backlit controls and new advanced energy saving features make this electric heater a viable cost-effective heating solution. New features include adaptive start which efficiently prewarms the room to hit the target temperature at the designated time and open window sensing technology which prevents heat loss when doors or windows are left open. The Dimplex PLXE panel heater range is the popular choice for specifiers, homeowners and contractors who demand a stylish, space saving and efficient electric heating system. Stylish white finish designed to complement the XLE storage heater range. Dimplex PLXE panel heaters are suited to heating areas such as bedrooms, bathrooms, kitchens and other areas, which only require heating for short periods of the day.

A quote has been attached with this application.

Why do you feel your project is worthwhile?

A key driver for the renovation work has been to open up access to the building to members of the Wooldale and Holme Valley communities. We want them to feel they can use the building for meetings of their clubs, associations and even Parish Council committees! The Wooldale allotment society is already using the building for the benefit of its members and the Friends of the Cliff Rec will shortly do so, too.

However, the building has no heating and we wish it to be available all year round. Hence the need for these 6 energy efficient heaters.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The clubhouse is in the heart of the Wooldale. It is a handsome building that could be used for meetings, social events and functions for the wider community, as well as for its core purpose of housing the players' changing rooms and other football related activities. The club's trustees see themselves as custodians of a handsome community asset for the benefit of the Holme Valley community.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

Residents of Wooldale and the wide Holme Valley community; the players of the 1st, 2nd and Masters (over 45 year olds) teams, as well as the Women's team which we hope to establish; and visiting players and officials. We estimate that the clubhouse could potentially benefit hundreds of people, in addition to the (eventual) 100 plus players and 10 or so committee members and trustees.

How will your project address the ongoing climate emergency?

The club is very conscious of the ongoing climate emergency and this bid is specifically designed to address our responsibilities in this regard. We need to heat the building but intend to do so in as sustainable a fashion as possible. This means installing roof insulation (complete), double glazing (ongoing) and researching heaters which will give us the smallest carbon footprint possible. We will ensure that the heaters are used in as responsible and sustainable manner as possible.

6**Grants from Holme Valley Parish Council**

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7**Your Project Budget Plan**

Item	Cost	Where will the funding come from?	Amount requested
------	------	-----------------------------------	------------------

		reserves, fundraising, donations, other grant awards or Holme Valley PC	from the Parish Council
6 Dimplex Heaters	£2500		£2500
Installation		The cost of this will be borne by the committee, with Paul Berry undertaking the installation himself	
Project Total Cost	2500 + (pro bono) installation	Total amount requested from HVPC	2500

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?

YES /

Grant awarded in 2022 to install new toilet facilities and a new kitchen facility

Please give details

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form

YES

2. Your constitution or group rules (if you have them, if not please describe your

YES

NO

N/A

management structure on a separate sheet)			
3. Last 3 years accounts (if you have them) 1 year supplied	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

<div style="display: flex; justify-content: space-between; align-items: center;"> 9 Declaration </div>	
<ul style="list-style-type: none"> I am authorised to make the application on behalf of the above organisation. I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. I have filled in every section of the application form. I certify that the information contained in this application is correct. If the information in the application changes, I will inform the Council. I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	31/8/2023

Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	28 th August 2023
Application meets criteria	Yes / No

Name of Committee reviewing application	Finance and Management
Date of meeting	25th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Make the Rock Room more usable and fit for purpose.

1 Contact Details	
Name of organization	Holmfirth Tech Ltd
Address	140 Huddersfield Road Holmfirth
Postcode	HD9 3AR
Contact person	
Position in group	Director
Correspondence address	140 Huddersfield Road Holmfirth
Postcode	HD9 3AR
Daytime phone	01484 686305
Evening phone	
Email	

2

About your organisation

What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input checked="" type="checkbox"/> Y <p>➤ Community Benefit Society</p>	
Charity Registration No	FCA 7739 If applicable	
When did the group start?	2018	
How many people are involved in running your group?	Trustees	7
	Unpaid Management Committee	
	Paid F/T Staff	
	Paid P/T Staff	2
	Volunteers (excluding Management Committee)	7 (Trustees)

3

Your Finances (your last full financial year)

Financial Year	Year ended 31 March 2023
Income	£57,109
Expenditure	£79,949
Reserves held	£25,000
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Approx £25,000 held in a low risk Unity Trust reserve account

4

Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE
--	--	----------------

Account Name	
Sort Code	

5

Your Project**Outline the project that you are seeking a grant for**

The funding would be used to damp proof the room, install a suspended ceiling and improve soundproofing in the Tech's Rock Room. That room is already used by a variety of hirers, who provide drum and piano/electronic keyboard lessons, music and animation sessions, and weekly Café Orchestra sessions. However, with a lowered ceiling (to cover unsightly pipework existing ceiling), improved soundproofing and removal of the damp, the room would be more appealing to a wider range of musical activities and a wider age range, including band rehearsals. For example, Holmfirth Man Club would like to use the facilities to set up a new band, primarily to help men's mental wellbeing.

Why do you feel your project is worthwhile?

We are already seeing the benefits that our Rock Room facilities provide to those who use the room, e.g. Arts for Health CIC teaches young people who are either disadvantaged or have learning disabilities, to play music and produce accompanying animations. Our facilities are providing a distraction from their day-to-day health issues, including lessening their depression and anxiety issues. The young people have become more focused, and it has aided their self-expression of emotions; after a music session at the Tech, they leave with more self-esteem and their confidence has been boosted.

Other groups see the Tech as their home but the Rock Room is under-utilised and its current state of repair makes it the most unattractive room in the building. There is also sound drift into the rooms above the Rock Room, which could act as a disincentive to other potential hirers. With better soundproofing and an improved look and feel to the Rock Room, we would make it more appealing to a wider range of existing and would-be musicians and animators.

We appreciate the amount requested exceeds the Parish Council's limit of £5,000. However, given the importance of the Tech as a major resource for local people and a draw to the town centre, we respectfully ask the Committee to consider ways of helping us make these essential improvements to the fabric of the building. Upgrading this room will increase its usability and provide a much needed facility for local people.

Investment for music in schools has reduced and more older people are seeing involvement in music-making is beneficial for their health and wellbeing. If we are able to promote the Rock Room more and increase its use, we will be helping local people as well as contributing to the Tech's financial viability.

If the Committee feels able only to award the maximum of £5,000 we will do as much of the work as we can for that amount and then make further applications for Parish Council support. Our investigations of other funders indicate sources of money for

capital work such as this are extremely limited.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The Tech, Kirklees Council Community Plus Team, the local PCN and a number of Community Interest Companies (including Arts for Health CIC and The Nest CIC – both based at the Tech) are all working together to promote practical skills, such as music, to help improve mental health and anxiety, without the need for people to go to their local doctor's surgery. Mental health and anxiety cases are extremely high within Holmfirth and the wider Holme Valley, and are on the increase; the use of our Rock Room musical facilities would help alleviate and highlight these issues from a practical side to reduce the dependency on the GP surgery. We are working closely with one of the practises to explore how the Tech, including its music facilities can help improve the wellbeing of local people.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

The majority of our Rock Room hirers are local people, of all ages. Music tuition is provided to young and old, able-bodied and disabled people (we have excellent disabled access). Some musical activities are for groups, other activities are on a one-to-one basis (e.g. piano and drum tuition), and the Arts for Health CIC sessions involve small groups (two or three young people).

How will your project address the ongoing climate emergency?

Lowered, suspended ceilings will help to reduce our energy costs, and better soundproofing will be beneficial to other hirers in the building and our neighbours.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7 Your Project Budget Plan

Item	Cost	Where will the funding come from? - <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Soundproof door – sound insulation class according to DIN18101 – SK3	£2,089.00	HVPC	£2,089.00
Stud wall - Knauf Soundshield Plus Plasterboard TE 3000mm x 1200mm x 15mm (10' x 4') (3.6m ²)	£148.68	HVPC	£148.68
100mm timber frame and Rockwool Flexi Slab Acoustic Insulation 1200mm x 600mm x 100mm (4.32m ² Pack)	£127.77	HVPC	£127.77
Damp proof membrane installed under window and adjoining wall where damp; skimmed plaster finish.	£852.00	HVPC	£852.00
Sonic Acoustics 600 x 600 x 50mm (2.16m ²) large sonic flat bevelled edge tiles, tessellated installation to be applied to all walls.	£2,099.40	HVPC	£2,099.40
Ceiling acoustics - Armstrong Ultima Plus Board (BP7661M) 600 x 600mm (3.6m ²) square edge ceiling tiles	£1,044.00	HVPC	£1,044.00
Grid to accommodate above acoustics	£516.10	HVPC	£516.10
Labour	£2,996.86	HVPC	£2,996.86
Scrabble existing concrete slab, Addy DPM, self-levelling	£1,800.00	HVPC	£1,800.00

compound			
Burmatex Tivoli carpet tile (20259 Montserrat Black)	£674.88	HVPC	£674.88
Project Total Cost	£12,348.69 (inc VAT)	Total amount requested from HVPC	£12,348.69

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No but as detailed above, the Tech intends to run a fund-raising/sponsorship campaign (to sponsor a room at the Tech) or will use its own reserves (if necessary) as this work is seen as an investment in the building but also a means of further supporting the community to improve mental health and wellbeing through music.

Has the group received a grant from the Parish Council in the last five years?	<p>YES</p> <p>Please give details</p> <p>£5,000 towards kitchen equipment (14 Dec 2021).</p> <p>£10,000 towards provision of an accessible kitchen (25 Nov 2022).</p> <p>£5,000 towards energy/utility bill costs (7 Feb 2023).</p>
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8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES
7. Anything else: -	NO

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	23 August 2023

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	28th August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is	

made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Repairs to the Village Hall roof which is leaking on an ongoing basis.

1	Contact Details
Name of organisation	Upperthong Village Hall
Address	The Upperthong Village Hall, Wickens Lane, Upperthong, Holmfirth.
Postcode	HD9 3RB
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input checked="" type="checkbox"/> Other (please state) <input type="checkbox"/> <p>➤</p>
Charity Registration No	1027546 <small>If applicable</small>
When did the group start?	1993
How many people are involved in running your group?	Trustees 10
	Unpaid Management Committee 10
	Paid F/T Staff
	Paid P/T Staff 1
	Volunteers (excluding Management Committee) Circa 5

3 Your Finances (your last full financial year)	
Financial Year	2021-2022
Income	24348
Expenditure	15196
Reserves held	42807
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	<p>£15000 held as minimum contingency inline with finance policy.</p> <p>£25800 ringfenced for replacement window, gable end repair and budget for refurbishment of toilets and kitchen.</p>

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
---------------------	--

Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	
<p>We have recently paid for a repair to stop a leak at one gable end of the roof.</p> <p>Whilst there we asked the contractor to assess the rest of the roof as we also have a leak at the other end of the roof and were wondering if this could be fixed on a stand alone basis.</p> <p>We have been advised by 2 contractors that it is likely that the building could need re-roofing within the next 5 years due to the type of felt that was used (it is no longer utilised as it rots where exposed to weather). We now have 3 like for like quotes to replace the roof which range between £26k and £35k.</p> <p>We have also been advised that there is a solution to replace the damaged layer of felt around the edge of the hall that could secure the roof for longer than 5 years and this together with repairing the other gable end could stop the leak that usually hits in the winter months. The total cost of this work is £6400 . Our proposal is that the Hall fund £1900 of this work and that we seek funding for £4500 from the Parish Council.</p>	
Why do you feel your project is worthwhile?	
<p>The Hall is exposed to the weather and clearly roof leaks affect the structure of the building and impact on its ability to be used as a community venue for the activities that are listed below.</p> <p>In addition, a leaking roof impacts on us being able to being offer the Hall for hire for events that are used to raise funds to run and maintain it.</p> <p>We have conflicting advise about how long the roof will last before replacement is necessary. However following an indepth survey, a recommended and trusted local contractor is confident that the work outlined above to repair the buildings gable end and replace the rotten layer of felt will secure the roof for many years.</p> <p>Finally to replace the whole roof now would wipe out our ability to invest in other projects that require attention in order to continue to rent out the hall to raise funds i.e. refurbishing the toilets and the kitchen.</p>	
How will your project benefit the people of the Holme Valley?	
The Parish Council can only give out grants that directly benefit the people of the Holme	

Valley

The Hall is a vibrant centre for a number of community groups and events including:

- Community Choir – this is run for people of any age and ability. The emphasis is on fun.
- Community Big Band – a local “big/jazz band” which has toured internationally.
- Yoga and fitness groups – with a mixed attendee age
- 2 Art groups – with a variety of age attendees, but with the majority being retired. This is an opportunity for some socialisation and helps ease the day-to-day stresses of life.
- Quarterly Makers Markets which are popular with attendees and local businesses from across the Holme Valley
- Neighbourhood Watch Co-ordinator meetings.
- Other ad-hoc users have included; local counsellor surgeries, ball room dancing lessons, local groups of musicians who need space to practice and baby Zumba.

Our annual Christmas Carol concert is a free event, held on the last Sunday before Christmas. This includes a small local brass band, lots of Christmas carols sung, a visit from Santa and mulled wine and mince pies for the adults.

From a fund-raising perspective the village hall committee arrange bi-annual comedy nights which are extremely popular not only with local adult villagers, but also villagers from the surrounding area. These two events contribute significantly to the overall annual running costs.

Who in the Holme Valley will benefit? How many people will benefit?

the general population, children under 16, young people under 25, older people over 60, disabled people, people of minority ethnic origin, particular groups, other

The Hall is utilised by Upperthong Community Groups with attendees from across the Holme Valley including; the general population, Children under 16, Young people under 25, Older people over 60.

One Year Action Plan.

Our plan is to replace the leaking window and carry out the repair to the 2nd gable end of the roof and replace the rotten felt around the base layer of the roof as soon as funding is secured and prior to winter 2023-2024.

We then intend to assess the impact of these repairs over winter and ensure that they have resolved the leaks prior to making any further capital investment from our reserves.

We are now investigating the costs of refurbishing our toilets and kitchen/bar and plan to complete this work during the second half of 2024.

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Repair the 2 nd leaking gable end of the building	1900	Hall reserves	0
Replace a leaking window	1898	Hall Reserves	0
Replace the defective/ rotten layer of felt surrounding the village hall roof.	4500		4500
Kitchen/Bar refurbishment. Quotes are being investigated likely range indicated.	10,000 to 12,000	Hall reserves	0
Toilets refurbishment. Quotes and being investigated. Likely range indicated.	8,000 to 10,000	Hall reserves	0

Project Total Cost	£30300	Total amount requested from HVPC	4500

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

N.A.

Has the group received a grant from the Parish Council in the last five years?	<p>YES</p> <p>£5000 in 2020 towards replacement windows</p> <p>£3550 in 2021 for dam proofing and roof insulation</p> <p>£ 2000 in 2022 for roof gable end repair</p> <p>Please give details</p>
---	--

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES NO N/A
3. Last 3 years accounts (if you have them)	YES NO N/A
4. Copy of bank statements for the last 6 months	YES NO N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES NO N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000) See one year plan section above.	YES NO N/A
7. Anything else: -	YES NO N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.

- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	20.8.2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	28th August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	

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Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS
 Email: clerk@holmevalleyparishcouncil.gov.uk
 Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

The grant would pay for us to repair plaster work and then decorate the Netherthong Community Hall/All Saints Church, Netherthong.

1 Contact Details	
Name of organisation	Netherthong Community Partnership
Address	c/o All Saints Church Towngate Netherthong West Yorkshire
Postcode	HD9 3XZ
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	

Email	
-------	--

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input checked="" type="checkbox"/> Other (please state) <input type="checkbox"/> 	
Charity Registration No	1184212 <small>If applicable</small>	
When did the group start?	2.7.19	
How many people are involved in running your group?	Trustees	7
	Unpaid Management Committee	All trustees
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	2

3 Your Finances (your last full financial year)	
Financial Year	2022 23
Income	9,591.63 + £905 + £560 = £11,056.63
Expenditure	17,485.89
Reserves held	15,526.75 at beginning of year £9,447.49 at 30.6.23
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	All restricted reserves have been spent on new chairs to replace pews, tables and tree/grounds work. No restricted funds as at 30.6.23

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	<i>Netherthong Community Partnership</i>
Sort Code	<i>089299</i>
Account Number	<i>65878882</i>

5	Your Project
Outline the project that you are seeking a grant for	
<p>Netherthong Community Partnership (NCP) was set up in July 2019 as a secular charity to develop All Saints Church in Netherthong, into a community space, as well as a place of worship, thereby preserving the building for the future, regardless of falling congregation numbers. The charity was set up by a group of volunteers, who became trustees to raise the funds and recruit volunteers to carry out the necessary work on the church building. Fundraising included setting up an online CAF account to take advantage of Giftaid, holding fundraising events like Christmas Fairs for local artists and stallholders, discos, curry nights, raffles, film night and other events and successful grant applications. These events are also great opportunities for the community to come together. The first development phase was to remove the pews to extend the use of the space, in the main hall. This work was carried out totally by volunteers. The old pews were sold to members of the community. The floor was sanded and treated, taking 100 hours of volunteer time. The chairs to replace the pews were bought with donations, money raised and grants. A website was set up (by a trustee volunteer) to take bookings for the extended space. Since September 2022, we have been taking bookings for parties – children and adults; art classes, yoga classes, Beaver and Cubs sessions and Turn Again Theatre rehearsals. It is still used as a place of worship. The hall walls and ceiling are in disrepair. This is in part due to falling numbers in the congregation and therefore lack of funds to carry out maintenance, but also, during covid the guttering became blocked causing leaks into the main hall. These were undetected due to covid restrictions. NCP have since completed repairs to the guttering and now need help to pay for the internal damage and redecoration. We'd like to redecorate the whole internal hall, not just where there has been damage.</p>	
Why do you feel your project is worthwhile?	
<p>This work is needed now as people are commenting on the bad state of the internal decoration. Indeed, some people have not taken up bookings for weddings and events because it looks so bad. Now the repairs to the guttering have been completed, we can now improve the decoration internally, which should facilitate more people booking the hall.</p>	
How will your project benefit the people of the Holme Valley?	
<p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p>	

Improving the interior of the community space would improve the facilities for everyone using the space. Not only people who live in Netherthong, but also those visiting from other villages in the Holme Valley and the local artists and stall holders who sell their wares at the Christmas Fair, people attending the Film Festival events, coming to parties, weddings and services held in the space. It will also ensure the longevity of the building as a community space.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

The general population of the Holme Valley will benefit, all ages and ethnic minorities: those who attend events or use the space (the film night for example was part of Holmfirth Film Festival, we are also holding an event as part of the Huddersfield Heritage Event); the church holds Messy Church events for children; there is a tea and chat event on a Tuesday for retired and elderly people; yoga and art classes are attended by all age groups; the Beavers and Cubs use the venue for weekly sessions; the Turn Again Theatre rehearse here.

How will your project address the ongoing climate emergency?

Developing the space for community means events can be carried out where people can walk to them, thereby reducing traffic from the village.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very

special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Repairs to plaster,	£2,000	HVPC	£2,000
Hire of scaffold	£3,000	HVPC	£3,000
Decorating Nave – equipment and paint	£500	NCP funds – fundraising/donations. The decorating will be completed by volunteers	£0.00
Project Total Cost	£5,500	Total amount requested from HVPC	5,000

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

no

Has the group received a grant from the Parish Council in the last five years?

No

Please give details

8

Documentation

Please ensure you enclose the following with your application:

1. This Application form

YES

2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES
7. Anything else: -	YES NO N/A

9 Declaration	
<ul style="list-style-type: none"> I am authorised to make the application on behalf of the above organisation. I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. I have filled in every section of the application form. I certify that the information contained in this application is correct. If the information in the application changes, I will inform the Council. I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	29.8.23

Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	30th August 2023

Application meets criteria	Yes / No ?
Name of Committee reviewing application Date of meeting Minute number	Finance and Management 25th September 2023
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
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or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Replacement chairs and tables for the audiences that we are increasingly attracting to events at Choppards Mission.

1	Contact Details
Name of organisation	Choppards Community Association
Address	Choppards Mission Choppards Bank Road Holmfirth
Postcode	HD9 2RP
Contact person	[REDACTED]
Position in group	Chair, Management Committee
Correspondence address	[REDACTED]
Postcode	[REDACTED]
Daytime phone	[REDACTED]
Evening phone	
Email	[REDACTED]

2

About your organization

What sort of group are you? - put an 'x' in the box

- Unregistered community group ☒
- Registered charity ☐
- Other (please state) ☐



Charity Registration No

If applicable

When did the group start?

March 2023 (in current form), but a successor to previous voluntary group operating since 1980's.

How many people are involved in running your group?

Trustees	0
Unpaid Management Committee	5
Paid F/T Staff	0
Paid P/T Staff	0
Volunteers (excluding Management Committee)	60+

3

Your Finances (your last full financial year)

Financial Year

12 months to 31 Dec 2022

Income

£4298.50

Expenditure

£3102.69

Reserves held

£5617.47

Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects

£1600 oustanding electricity costs balance.
£1500 insurance costs. Kitchen repairs
£277. £2000 unspecified contingency fund.

4

Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)

YES

**NOT
APPLICABLE**

Account Name

Sort Code

5

Your Project**Outline the project that you are seeking a grant for**

Since forming the Association in its current form, the CCA has set itself an ambitious goal of establishing the Choppards Mission as a popular venue for public events and private function hire. To date, this has progressed well with several bookings for private parties and meetings as well as being used as a venue for an Artweek Fringe event, Holmfirth Arts Festival concert, a poetry & painting presentation, Coronation Party, wine tasting event, a play on national tour, Christmas Carols by Candelight, and more.

We are working to improve the standard of the facilities for better comfort and safety at the venue, which in turn should increase demand and attendance. The chairs and tables currently at the venue are many years old, in a poor state and some of them are considered unsafe.

Why do you feel your project is worthwhile?

Our overall project achieves two key aims: helps to preserve, utilise and promote interest in a much-loved heritage building, whilst also providing an important resource as a venue for arts and other events to benefit the local community and attract visitors from further afield.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

As a venue for private parties and public events in a beautiful location. To contribute to the rich cultural arts scene. To preserve an important part of the valley's history.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

The Hall benefits both the community in the immediate vicinity of Choppards and the Ribble Valley, as well as the wider community of the entire Holme Valley. Events and hall hire reach a varied audience of all ages.

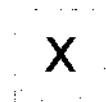
How will your project address the ongoing climate emergency?

Although the Hall's location is a little remote, we encourage visitors to travel by walking or using public transport wherever possible. We are operating a programme of energy saving to both reduce our costs and to reduce our impact on climate change. We are actively exploring the options for future greener energy supply.

6 Grants from Holme Valley Parish Council Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Chairs and tables	£1800	Fundraising, HV Parish Council	£1500

- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	[REDACTED]
Signature	[REDACTED]
Date	29/08/2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	BY HAND 30 th AUGUST 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	FINANCE + MANAGEMENT
Date of meeting	25 th SEPTEMBER 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	

Project Total Cost	£1800	Total amount requested from HVPC	£1500

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?

YES.

Small grant towards costs of Coronation Party in 2023

Please give details

8

Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

9

Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.

Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

A community area for children to have a warm, indoor environment where they can enjoy socialising in a safe environment.

1	Contact Details
Name of organisation	Huddersfield Ukrainian Club
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input type="checkbox"/> <p>Association of Ukrainians in Great Britain Limited Huddersfield Branch (Volunteers).....</p>	
Charity Registration No	<div>If applicable</div>	
When did the group start?	1948	
How many people are involved in running your group?	Trustees	0
	Unpaid Management Committee	11
	Paid F/T Staff	0
	Paid P/T Staff	1
	Volunteers (excluding Management Committee)	15

3 Your Finances (your last full financial year)	
Financial Year	
Income	£130,901.91
Expenditure	£133,634,60
Reserves held	£0
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	

Account Name	
---------------------	--

Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	
<p>We are seeking a grant for the building work to renovate our outside garage to turn this waste of space into a community childrens room.</p>	
Why do you feel your project is worthwhile?	
<p>Our project is not just worthwhile for now, but worthwhile for our amazing club which members throughout the whole Huddersfield community use, whether this is for help and advice, or for weddings and events. We would like to keep young people interested in continuing to come to the club because it is somewhere they enjoy, our older generation are becoming older and slowly fading out and it would be great to get the younger generation within the community to continue coming to support our club. A lot of hardwork and dedication is put into our amazing club and it is used by thousands of people within the community of Huddersfield including people from the Holme Valley.</p>	
How will your project benefit the people of the Holme Valley?	
<p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p>	
<p>Holme Valley have a group of Ukrainian families who attend our Ukrainian Club but in order for families to keep attending we feel we need to create a fun warm environment for older children to be able to meet and engage with other children. Currently we do not have the capacity for this and hope to create a community room.</p>	
Who in the Holme Valley will benefit? How many people will benefit?	
<p>♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60, ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other</p>	
<p>This will benefit all families wishing to bring their families to the Ukrainian Club, we are receiving more families than ever and it would be amazing to have a safe warm environment for children to be able to meet people of the same age whether English or Ukrainian, or any other nationality. We welcome all.</p>	
How will your project address the ongoing climate emergency?	

N/A

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

Y

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Garage Renovation	£50,000	A range of savings including other grants, community awards, donations, fundraising,	£5,000

Project Total Cost		Total amount requested from HVPC	

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

Yes we have applied for a Tesco community grant

Has the group received a grant from the Parish Council in the last five years?	NO
	Please give details

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.

- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	30th August 2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	31st August 2023
Application meets criteria	Yes / No ?
Name of Committee reviewing application	Finance and Management
Date of meeting	25th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	

Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

To make Magdale Dam more accessible and safer for a range of anglers and to improve its biodiversity.

1	Contact Details
Name of organisation	Honley Village Community Trust CIO
Address	Village Hall Roundway Honley
Postcode	HD9 6DE

Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group Registered charity X Other (please state) <p>.....</p>
Charity Registration No	1195759 <small>If applicable</small>
When did the group start?	
How many people are involved in running your group?	Trustees 10
	Unpaid Management Committee 10
	Paid F/T Staff
	Paid P/T Staff
	Volunteers (excluding Management Committee) approx. 75

3 Your Finances (your last full financial year)	
Financial Year	2022
Income	82566

Expenditure	70973
Reserves held	50000
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Contingency and in particular held for any serious problems relating to Magdale Dam - a mill pond with earth dam

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	

Account Name	
Sort Code	
Account Number	

5 Your Project
Outline the project that you are seeking a grant for

Magdale Dam is owned by Honley Village Community Trust CIO (HVCT). Until 2017 it was fished by Holme Valley Piscatorial Association, but for various reasons HVCT terminated the management agreement with HVPA, which folded as an angling club. The banking along which fishing took place fell into some disrepair with some wooden 'pegs' becoming unusable and other 'pegs' overgrown. There has also been some erosion to the banking and the paths require improvement.

In 2022 HVCT began working with Eden Forest CIC to enable them to access Magdale Dam and provide a quality fishery for families and the disabled and as a setting suitable for the wellbeing of current and potential anglers. Eden Forest CIC is a social enterprise that specialises in supporting the mental health and wellbeing of adults, children, young people and families and is based in a woodland approximately one mile from Magdale.

In November 2022 we jointly liaised with the Environment Agency and received a donation of approximately 4200 mixed fish that were placed in the Dam.

We plan to:

1. Repair and improve 'pegs' to provide suitable facilities for children/families and those anglers with limited mobility or who might require additional support in accessing the sport.
2. Edge the principle path with treated gravel board and infill with 'crush and run' to provide a surface that is robust and free draining
3. Line 50 metres of the pond edge with coir matting pre-planted with a mix of non-invasive plants to stabilise the bank and improve the water quality and aquatic habitat/biodiversity
4. Construct six floating and submerged islands integrating planting tubs for water lilies to improve water quality and fish habitat. (in process of construction by Eden Forest CIC)

A One Year Action Plan will be prepared to undertake the work proposed

Why do you feel your project is worthwhile?

Eden Forest CIC have established an angling programme with the beneficiaries at its heart. The program has now had over 35 people participating and their taster courses have supported organisations as diverse as Enfield Down (NHS Psychiatric unit), Ability Options (adults with learning difficulties), S2R (adult mental health support), the Women's Centre and Carers UK.

In addition a significant number of women and children have become interested in taking up the sport of angling, taster sessions have been 'sold out' since summer 2022 and uniform groups have been supported in achieving their angling badge.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

HVCT has frequently been asked by local residents when fishing will be permitted on Magdale Dam. We now believe that we have established an excellent working partnership with Eden Forest CIC to make the Dam a supported fishing venue for a range of people with diverse needs. Once established further we will allow other anglers to purchase day tickets, thus making it available to the wider community in the Holme Valley.

Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

All of the above

In addition the work will be carried out by volunteers from HVCT, Eden Forest, Princes Trust and Kirklees Council (who have committed 20+ volunteers for 2 days). And we believe that volunteering is a beneficial activity.

Where possible we will use local suppliers for the materials.

How will your project address the ongoing climate emergency?

Our main contribution to address ongoing climate change will be the planting of non invasive native plants along the bank edge.

6
"X"

Grants from Holme Valley Parish Council

Put an

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Path and fishing peg materials	675	Environment Agency (EA) and HVPC	337.5
Plant Hire (powered barrows and whacker plate)	250	Environment Agency (EA) and HVPC	125
Habitat Aid (pre-planted coir matting)	3275	Environment Agency (EA) and HVPC	1637.5
Two secured benches/seating areas	300	Environment Agency (EA) and HVPC	150
Project Total Cost	4,500	Total amount requested from HVPC	2250

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

Eden Forest CIC is applying for a grant from the Environment Agency which requires match funding.

Has the group received a grant from the Parish Council in the last five years?

YES

2023: £780 Easter Family Events, £750 Coronation Afternoon Tea; £750 for Tree Safety Survey

2022: £1k for wreath making workshops: £1k towards Honley Community Orchard.

2021: Village Hall Roof. £5k towards repair

2020: Honley Youth Project. £4k support

2019: Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park

Please give details

8

Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	No
7. Anything else: -	NO

9

Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name

Signature

Date

31 August 2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only

Date application received

31st August 2023

Application meets criteria

Yes / ~~No~~

Name of Committee reviewing application

Finance and Management

Date of meeting	25 th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

Grant Application Form


Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

A fully enclosed, ECB approved, all weather cricket practice facility.

1 Contact Details	
Name of organisation	Meltham Cricket Club
Address	Meltham cricket Club Mean Lane Meltham
Postcode	HD9 5QR
Contact person	
Position in group	Committee Member

Correspondence address	[REDACTED]
Postcode	[REDACTED]
Daytime phone	[REDACTED]
Evening phone	[REDACTED]
Email	[REDACTED]

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> • Unregistered community group • Registered charity • Other (please state) <p>➤ Amateur not for profit sports group</p>
Charity Registration No	N/A If applicable
When did the group start?	1867
How many people are involved in running your group?	Trustees 3
	Unpaid Management Committee 8
	Paid F/T Staff 0
	Paid P/T Staff 0
	Volunteers (excluding Management Committee) 11

3 Your Finances (your last full financial year)	
Financial Year	Year ended 31 October 2022
Income	12952.49
Expenditure	16358.07
Reserves held	16306.84
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	We must keep aside a minimum of £6000 reserved for cricketing expenses, such as payment of umpires, scorers and the maintenance of the ground.

4 Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE
---	--	-----------------------

Account Name	
Sort Code	
Account Number	

5 Your Project

Outline the project that you are seeking a grant for

This grant funding will be used to fund a purpose built, ECB approved, all weather cricket net facility.

Attached are some drawings and specifications.

Note: ECB is the England and Wales Cricket Board

Why do you feel your project is worthwhile?

As a playing member and one of the junior coaching team it has become clear to me that we are in desperate need of an all weather practise facility. We are completely at the mercy of the weather, which often leaves players unable to practise for extended periods of time. We've also seen a massive uptake in junior players wanting to play and practise cricket in their own time which, whilst welcome, places even more demand on a finite number of grass pitches.

This project will lead directly to an increase in physical activity for the young people of Meltham. It will also aid in Meltham Cricket Club remaining a sustainable and relevant part of the community for years to come.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Meltham Cricket Club has been a community hub for over 150 years, providing a safe space for local people of all ages and genders to be physically and socially active. However, as an organisation who entirely relies on fund-raising and sponsorships to stay afloat, we are finding it harder than ever to provide and improve practice facilities to enable participation in the sport. Modernising our facilities will allow us to continue to be an active member of Meltham's network long in to the future, allowing future generations of local people to have an active and fulfilling place in their community. We are ambitious in expanding our offering to include a women and girl's team by 2025 which, according to the ECB, is highly dependant on having modern and accessible facilities.

Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

This project will benefit people in the Holme valley, particularly Meltham, involved in cricket. At the moment we have got junior and senior teams for men and boys (From under 9s through to under 17s plus 2 senior teams) , however we are putting steps in place to set up a women and girls team and with the development of facilities this will only strengthen our chances of being successful. I would estimate that this funding would benefit around 90 men, women and children.

How will your project address the ongoing climate emergency?

Our project will help people get outdoors and amongst nature, this will help to alleviate energy consumption from being indoors, furthermore, studies show that people spending time in outdoor spaces will be more likely to change their behaviour towards looking after our environment. And lastly, the alternative to using local practice facilities would mean driving to external facilities, such as sowerby bridge, Wakefield or Thongsbridge, these are the only suitable facilities within a reasonable driving distance. If I take sowerby bridge for example (the facility we have used for the past few seasons) it is a 12.7 mile drive from Meltham, assuming 22 players travel to practice via a car, that would mean a total of 9741.6 grams of c02 emitted for a return journey. Let's say we have 8 weeks worth of an unsuitable pitch due to bad weather, that would mean a total of 16 journeys to and from sowerby bridge (2 sessions a week) totalling an additional 156 Kg of C02 throughout the cricket season.

6
"X"

Grants from Holme Valley Parish Council

Put an

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

X

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Cricket Practice Facility	£28,222+vat	Combination of fundraising donations and grants.	£5000
Project Total Cost	£28222+vat	Total amount requested from HVPC	£5000



Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

Yes, we have applied for funding from Meltham Town Council.

Has the group received a grant from the Parish Council in the last five years?	<p>YES / NO</p> <p>To the best of my Knowledge Meltham cricket club have not received a grant in the past 5 years.</p> <p>Please give details</p>
--	---

8 Documentation	
Please ensure you enclose the following with your application:	
1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	<u>YES</u> NO N/A

3. Last 3 years accounts (if you have them)	<u>YES</u>	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	<u>YES</u>	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	<u>N/A</u>
7. Anything else: -	<u>YES</u>	NO	N/A

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	26/08/2023

Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	31st August 2023

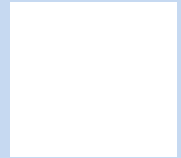
Application meets criteria	Yes / No-
Name of Committee reviewing application Date of meeting Minute number	Finance and Management 25th September 2023
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Running the Carols on the Cliff event on 17 December 2023

1 Contact Details	
Name of organisation	The Friends of Cliff Recreation Ground
Address	
Postcode	
Contact person	
Position in group	Secretary
Correspondence address	As above
Postcode	
Daytime phone	
Evening phone	

Email	
-------	--

2 About your organisation

What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) 	
Charity Registration No	If applicable	
When did the group start?	2010	
How many people are involved in running your group?	Trustees	0
	Unpaid Management Committee	9
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	

3 Your Finances (your last full financial year)

Financial Year	1 January to 31 December 2022
Income	£2441.04
Expenditure	£3669.27
Reserves held	£349.76 (Current Unrestricted Reserves)
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Unrestricted reserves are needed to pay for consumables, eg paper, printing ink.

4 Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE
--	-----	----------------

Account Name	
Sort Code	

5

Your Project**Outline the project that you are seeking a grant for**

Every year for the past 10 years or so we have organised and run an afternoon carol singing event on Cliff Rec. Music is provided by Hade Edge Band and Father Christmas, with presents for all children attending, is in his shelter.

We now have a dedicated number of followers and want to repeat the event this December.

Why do you feel your project is worthwhile?

People now come from around the Holme Valley and even beyond in order to listen to Hade Edge Band play and, more especially, to sing well loved Christmas carols and songs. It's a great prelude to Christmas

The Holme Valley scouts now help us by providing refreshments. In doing so they have attracted volunteers to their organisation.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Our carol singing event is entering the history books as an annual pre-Christmas event. One where walking to the Rec is advised and where people come together for a good old sing and listen to a brass band. One of the main attractions of the event is its simplicity.

For children it's the magic of seeing Father Christmas in person.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

Everyone although we admit disability access is difficult.

Children especially benefit, including those who attend the lantern making session.

Dog walkers too.

Well over 100 people have attended recent Carols on the Cliff in recent years. The numbers have increased every year.

How will your project address the ongoing climate emergency?

We discourage driving as parking facilities are very bad.

We actively encourage walking to the Rec.

We work alongside Holme Valley Scouts who are committed to climate change action

We now concentrate our advertising on social media and a few strategically placed flyers. We have stopped printing door to door flyers.

6	Grants from Holme Valley Parish Council	Put an "X"
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Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Hade Edge Band	£200	HVPC	£200
Printing	£96	HVPC	£96
Christmas presents	£95	HVPC	£95

Room hire – lantern workshop	£36	HVPC	£36
N.B. We underspent by £184.28 at the May 2023 Coronation event. Keeping this reduces our funding request accordingly			
Project Total Cost	£427.00	Total amount requested from HVPC	£427

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

NOTE

The Friends of Cliff Recreation Ground is holding an underspend of £184.28 from a previous grant for the Coronation Celebration, 8 May '23.

	Please give details
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8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.

- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name

Signature

Date

1st August 2023

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only

Date application received

31st July 2023

Application meets criteria

Yes / ~~No~~

Name of Committee reviewing application

Finance and Management

Date of meeting

25th September 2023

Minute number

Grant awarded

Yes / No

Amount awarded

Legal power under which award is made

Date applicant is notified by email/phone of the outcome

Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Purchase of arts/craft materials, engagement in music-making and to cover a portion of the rent of the hall.

1 Contact Details	
Name of organisation	Square Peg Activities, Holmfirth
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	

Email	
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2 About your organisation

What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input checked="" type="checkbox"/> Other (please state) <input type="checkbox"/> 										
Charity Registration No	1186527 If applicable										
When did the group start?	2018										
How many people are involved in running your group?	<table border="1"> <tr> <td>Trustees</td> <td>6</td> </tr> <tr> <td>Unpaid Management Committee</td> <td>6</td> </tr> <tr> <td>Paid F/T Staff</td> <td>0</td> </tr> <tr> <td>Paid P/T Staff</td> <td>0</td> </tr> <tr> <td>Volunteers (excluding Management Committee)</td> <td>3</td> </tr> </table>	Trustees	6	Unpaid Management Committee	6	Paid F/T Staff	0	Paid P/T Staff	0	Volunteers (excluding Management Committee)	3
Trustees	6										
Unpaid Management Committee	6										
Paid F/T Staff	0										
Paid P/T Staff	0										
Volunteers (excluding Management Committee)	3										

3 Your Finances (your last full financial year)

Financial Year	2021 - 2022
Income	£989.80
Expenditure	£2996.43
Reserves held	£7699.61
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Reserves held in the bank are for expenses to cover outings & ongoing running costs eg refreshments and activities etc

4 Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	NOT APPLICABLE
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Account Name	
Sort Code	

5

Your Project

Outline the project that you are seeking a grant for

Square Peg Activities is a local group for adults with vulnerabilities, physical or learning difficulties, socially isolated etc. We meet weekly in the church hall, for which we pay rent, and offer varied sessions involving quiet games, chair yoga and Zumba, ball games and social chat etc. We would like to apply for funding both to cover some of our rental costs and to increase the number of craft and music-based sessions for our members. We have had some trial sessions and these have been very popular with members.

Why do you feel your project is worthwhile?

Our members have a range of physical, cognitive and/or social challenges and we have found that music and crafts offer opportunities for all of them, whatever their (dis)abilities to engage as a group, to 'produce' something and to have fun!

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

See above – all our members live in the Holme Valley.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

Older people over 60 / disabled people / other

How will your project address the ongoing climate emergency?

N/A

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Rent for Church Hall for 2024	£1040	HV PC and reserves	£500
Arts and craft materials	£150	HV PC	£150
Music-making sessions	£160	HV PC	£160

Project Total Cost		Total amount requested from HVPC	£810
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Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?	<p>YES</p> <p>£270 in 2020 for Square Peg calendars</p> <p>£183.63 in 2023 to cover the cost of reprinting the step-free access map of Holmfirth originally produced by Square Peg Activities & now available from the Tourist Office for locals and visitors.</p> <p>Please give details</p>
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8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.

- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	4 th August 2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	4 th August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25 th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	

Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Hepworth Band Youth Music Partnership - a series of free workshops and performances with youth brass groups in the Holme Valley.

1 Contact Details	
Name of organisation	Hepworth Band
Address	The Bandroom, Hepworth Road, Jackson Bridge, Holmfirth.
Postcode	HD9 1ET
Contact person	
Position in group	
Correspondence address Postcode	
Daytime phone	

Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	Registered charity	
Charity Registration No	1161654 If applicable	
When did the group start?	1882	
How many people are involved in running your group?	Trustees	5
	Unpaid Management Committee	10
	Paid F/T Staff	0
	Paid P/T Staff	1
	Volunteers (excluding Management Committee)	30

3 Your Finances (your last full financial year)	
Financial Year	2022
Income	33,922
Expenditure	40,975
Reserves held	8,390 (unrestricted)
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	The bands unrestricted reserves are identified to fund its ongoing operational costs for the current financial year including music director costs, insurance, utilities, instrument hire & maintenance.

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	

Account Name	
Sort Code	
Account Number	

Outline the project that you are seeking a grant for**Hepworth Band Youth Music Partnership Project:**

The first in a series of four development workshops, masterclasses and performances, staged in the Holme Valley, free at the point of use, hosted and facilitated by Hepworth band in partnership with youth brass music groups.

The workshop will incorporate a masterclass with a young musician who has 'grown-up' with brass bands and gone on to hold a professional position in the world of music.

The workshop will conclude with a gala concert featuring Hepworth band, our youth music partner and masterclass musician.

The first of our youth music partners will be HD9 Youth Brass, part of HD9 Community Music that provides inclusive music tuition and community music ensembles in the Holme Valley and wider Huddersfield area for pupils of all ages and abilities.

Why do you feel your project is worthwhile?

It's part of our constitution that we look to advance the education of children and young people to appreciate, to learn and to participate in brass band tradition, culture and music making.

We recognise the positive impact music has on children's and young people's development. Being part of a music ensemble encourages the development of confidence, self-esteem, teamwork and emotional wellbeing needed to perform and succeed in all areas of life.

Providing access free at the point of use will help facilitate musical experiences for youngsters who might not otherwise be able to do so.

The performance masterclasses will help to encourage and inspire young musicians, improve musicianship and expand their musical horizons.

Partnering with masterclass artists and Hepworth band will give young musicians aspirations and role models to inspire them to continue playing and to become the very best that they can in their field.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The project will take place in the Holme Valley. The first of our youth music partners will be HD9 Youth Brass, part of HD9 Community Music that provides inclusive music tuition and community music ensembles in the Holme Valley for pupils of all ages and abilities.

The workshop, masterclass and gala concert will all be free events.

The concluding gala concert will be staged in the Holme Valley enabling local residents to experience and enjoy live music making.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

- ♦ the general population
- ♦ children under 16
- ♦ young people under 25
- ♦ older people over 60

How will your project address the ongoing climate emergency?

The band has reduced its carbon footprint through the refurbishment of the bandroom building by insulating the roofspace, installing a heat recovery fresh filtered air ventilation system and installing low energy lighting that all help to reduce energy costs. We will make the bandroom available to the partner youth band for rehearsals during the project period.

We encourage band members to share transport for rehearsals and engagements, we will do the same with the partner youth band during the project.

Staging the project in the Holme Valley will mean that the workshop, masterclass and gala concert will be accessible to residents without the need to travel outside the locality.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Venue Hire for workshop and gala concert	500	HVPC grant	500
Project Music Director (2 rehearsals, workshop, concert @£80)	320	HVPC grant	320
Workshop Mentors/Tutors (4 x 4hrs @ £14/hr)	224	HVPC grant	224
Hepworth Band (2 rehearsals, workshop, concert)	800	Other grants	
Masterclass Artist (Rehearsal, workshop, concert)	1000	Other grants	
Percussion Instrument Hire	200	HVPC grant	200
Marketing/ Advertising (Press advert, posters, flyers)	400	Other grants	
Project Manager (1 @£14hr x 4hrs/mnth x 3mnths)	168	In kind volunteer support	
Project Team (4@£14/hr x 2hrs/mnth x 3 mnths)	336	In kind volunteer support	
Management Committee (10 @£7hr x 2hrs/qtr)	140	In kind volunteer support	
Workshop, Concert Helpers (6 @£7 x 8hrs)	336	In kind volunteer support	
Project Total Cost	4424	Total amount requested from HVPC	1244

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

Applications for the balance of grant funding have been submitted to Brass Bands England, One Community Foundation. Outcomes should be known by the end of November.

Has the group received a grant from the Parish Council in the last five years?	YES £2000 towards bandroom refurbishment £2950 towards roof insulation £3195 towards replacement windows
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8 Documentation	
Please ensure you enclose the following with your application:	
1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: - supporting document	YES

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	

Signature	
Date	04/08/2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	August 4th 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

The grant would be for the Welcome Club run by Honley Village Community Trust, for armchair Zumba and ballroom dancing, Pilates , trips out and provisions.

1	Contact Details
Name of organisation	Honley Village Community Trust CIO
Address	Village Hall Roundway Honley
Postcode	HD9 6DE
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input checked="" type="checkbox"/> Other (please state) <input type="checkbox"/> <p>➤</p>	
Charity Registration No	1195759 <small>If applicable</small>	
When did the group start?	1993	
How many people are involved in running your group?	Trustees	10
	Unpaid Management Committee	
	Paid F/T Staff	
	Paid P/T Staff	
	Volunteers (excluding Management Committee)	6

3 Your Finances (your last full financial year)	
Financial Year	2022, last audited accounts attached with this application. It must be noted that there are 2 sets of accounts as we moved from a charity to CIO
Income	26521
Expenditure	29262
Reserves held	26,000
Describe the position of any reserves i.e., how much is held against contingencies and whether any is earmarked for specific projects	The reserves are unrestricted income to be used in an emergency, the Trust is looking to grow the reserves due to possible expenditure of the land we own

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	
<p>The Welcome Club was started initially for the Ukrainian refugees arriving in the Holme Valley in May 22. We helped with food parcels, toiletries, blankets and anything else that was required. When they had settled in, I asked if they would like a Welcome party, but Rebecca Gough said they were too busy with finding housing, schools etc. She recommended that we open it up to anybody in the village and surrounding areas, so the WELCOME CLUB was born.</p>	
Why do you feel your project is worthwhile?	
<p>It's ending loneliness, creating a group of local people who have grown into a FAMILY who care about each other. They come in with smiles on their faces looking for their friends and lots of fun doing activities and going on trips. You can feel it in the room their LOVE for one another.</p>	
How will your project benefit the people of the Holme Valley?	
<p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p>	
By reducing loneliness thus improving both physical and mental health, creating friendships.	
Who in the Holme Valley will benefit? How many people will benefit?	
<p>♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60, ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other</p>	
<p>We have approximately 34 people each week attend the club mostly in the older age bracket but we have people with disabilities, the club is a welcome club for ALL</p>	

How will your project address the ongoing climate emergency?

This particular group will not address this however the Honley Village Community Trust have other projects looking at sustainability and the harnessing of energy from water.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Armchair Zumba x 4 sessions	180.00	HVPC	180.00
Armchair ballroom dancing	180.00	HVPC	180.00
Tea, coffee, milk, sugar, biscuits	150.00	Donations + HVPC	100.00
Subsidised trips	1000	£10 per member per trip,	450.00

		plus HVPC	
Project Total Cost	1510	Total amount requested from HVPC	910.00

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?

YES

The Welcome has not received a grant from the council however Honley Village Community Trust has.

2023: £750 tree safety survey

£780 Easter village activities

£850 Coronation Afternoon tea

2022: £1k for wreath making workshops

2021: Village Hall Roof. £5k towards repair

2020: Honley Youth Project. £4k support

2019: Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park

2017: £1k grant towards Village Hall refurbishments.

Please give details

8

Documentation

Please ensure you enclose the following with your application:

1. This Application form

YES

2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)

YES

3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	N/A

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	28.07.23

Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	4 th August 2023
Application meets criteria	Yes / No

Name of Committee reviewing application	Finance and Management
Date of meeting	25th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

We would love to purchase equipment for our village galas we run each year. Hopefully securing funding for electrical equipment and marques to reduce the amount we must hire each year.

1 Contact Details	
Name of organisation	Hade Edge Residents association
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	

Evening phone	
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input checked="" type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input type="checkbox"/> <p>➤</p>
Charity Registration No	If applicable
When did the group start?	1995
How many people are involved in running your group?	Trustees
	Unpaid Management Committee 10
	Paid F/T Staff
	Paid P/T Staff
	Volunteers (excluding Management Committee) 5

3 Your Finances (your last full financial year)	
Financial Year	2021-22
Income	£2461.00
Expenditure	£3570.00
Reserves held	£4960.32 as at september 2022
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Nothing held in reserves against contingencies or specific projects

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE

Account Name	HADE EDGE ACTION FOR RESIDENTS
--------------	--------------------------------

Sort Code	30-94-43
Account Number	01472341

5	Your Project
Outline the project that you are seeking a grant for	
<p>We are hoping to secure grant funding to help purchase bigger items we regularly use for Galas and events. We rely on hiring large equipment, for example marques and sound system.</p> <p>We have a large marquee that was repaired for this years gala but it is coming difficult to keep maintaining such a large item.</p>	
Why do you feel your project is worthwhile?	
<p>We organize village events throughout the year to help fundraise for the village. Any purchases are to benefit village events which bring the community together.</p>	
How will your project benefit the people of the Holme Valley?	
The Parish Council can only give out grants that directly benefit the people of the Holme Valley	
<p>We offer village events for people across the Holme Valley. Making them more accessible to people in all weathers</p>	
Who in the Holme Valley will benefit? How many people will benefit?	
<ul style="list-style-type: none"> ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60, ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other 	
The general population and families	
How will your project address the ongoing climate emergency?	


6

Grants from Holme Valley Parish Council

Put an “X”


Grant 1: Assets Grants

- This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- The Parish Council can award more money than the maximum award in very special circumstances.**

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Marquee (size would depend on budget) ideally matching the marquee we have currently due to dis-repair	Between 1000-2000	From monies already raised and community grants	£1000
Sound system equipment- Speakers and sound board and microphones	£500-£800	Monies from the grant and funding from this years gala	£500

Project Total Cost	£2500	Total amount requested from HVPC	£1500

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

no

<p>Has the group received a grant from the Parish Council in the last five years?</p>	<p>YES / NO</p> <p>£100 June 2022 for jubilee bunting</p> <p>Please give details</p>
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8 Documentation			
Please ensure you enclose the following with your application:			
1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

9 Declaration
<ul style="list-style-type: none"> I am authorised to make the application on behalf of the above organisation. I have read and noted the Council's criteria relating to this application and

agree to abide by the conditions listed if a grant is awarded.

- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	26.08.23

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	26 th August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25 th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	

Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

What will your grant pay for?

The grant will help to defray the running cost of the Holmfirth Festival of Folk which takes place over the first or second weekend in May every year, providing a showcase for the best in traditional music and dance from the local area, across the UK and further afield.

1 Contact Details	
Name of organisation	Holmfirth Festival of Folk
Address	
Postcode	
Contact person	
Position in group	

Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input checked="" type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input type="checkbox"/> <p>➤</p>	
Charity Registration No		
When did the group start?	1997 in current form	
How many people are involved in running your group?	Trustees	
	Unpaid Management Committee	10
	Paid F/T Staff	
	Paid P/T Staff	
	Volunteers (excluding Management Committee)	15

3 Your Finances (your last full financial year)	
Financial Year	2023
Income	£24,178
Expenditure	£21,459
Reserves held	£10,880
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	This is the cash remaining in the organisation's current account at 28/08/23 and is expected to be the balance at the year ended 31/08/23. We try and maintain a reserve so that we can sustain a fallow year in funding or exceptional situation such as Covid

	19 in 2020/21.
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4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5 Your Project
<p>Outline the project that you are seeking a grant for</p> <p>The Holmfirth Festival of Folk is held over the first or second weekend in May annually and is therefore the first of the major festivals to be held in the village of Holmfirth across the year and traditionally attracts large numbers of visitors from the local area and further afield.</p> <p>The firm focus of the festival is traditional music and dance and performances are held at various venues across the town beginning on the Friday evening and running through until Sunday evening. While there are concert performances by established artists, a key element of the festival is the participation of as many people as possible in the making of music and dance. To this end as well as concerts, we offer a range of sessions, workshops, singarounds and introductions to everything from French dancing to playing the hurdy-gurdy.</p> <p>We also work closely with local schools and 2024 will be no exception. A programme of tuition is held in local schools in the months preceding the festival and over the weekend our youngsters are encouraged to display their talents at a series of events specially tailored for young people.</p> <p>Dance is a key feature of the festival and one highlight of the weekend, which brings thousands of spectators out to line the streets, is the procession of the various dance teams taking part in the festival from the Memorial Garden to Victoria Park. This is a colourful spectacle ending in demonstrations of the various dance styles featured in the park. For safety reasons the procession necessitates the closure of some of the</p>

major roads through Holmfirth for a period of around an hour. The cost of road closure rises by the year and it is this element which will specifically be defrayed by any grant income received.

Why do you feel your project is worthwhile?

The festival brings thousands of additional people into the town. In 2023 footfall counters recorded an additional 6000 people on the Saturday and Sunday. Feedback forms indicate that the average person attending the event spends around £35.00 in the town. Local businesses benefit hugely as does the community of Holmfirth which enjoys a music and dance spectacle and family centred events that all can enjoy.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The festival offers something for everyone and can be largely enjoyed free of charge if you need. There are paid for concerts in the Civic Hall and bands in pubs and cafés that can be experienced by all visitors as well as family and children's events, usually in the Methodist Church gardens and a family ceilidh in the Civic Hall. Street dancers add to the atmosphere of the event and add a colourful spectacle culminating in a procession through the town.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

All of the above can take part and enjoy the festival.

How will your project address the ongoing climate emergency?

The Holmfirth Festival of Folk is a community based music and dance event. It does not have a large carbon footprint but at the same time it is not aiming to influence policy on issues that affect climate change.

Grant 1: Assets Grants

- This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7 Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Civic Concerts	9000	Ticket sales, donations, fundraising	0
Pubs & Cafes	4000	Donations, fundraising	0
Family Events	2500	Donations, fundraising	0
Traffic Management	1500	Funding, reserves	1000
Insurance	1000	Donations, fundraising	500
Folk Club	750	Donations, fundraising	0
Others	3000	Donations, fundraising 0	0

Project Total Cost		Total amount requested from HVPC	1500
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Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

Yes. Thornton Family Fund have granted £1000. We will also be applying to One Community (Longley Farm Fund), Arts Council, Magic Little Grants and around ten others with a lower chance of success.

Has the group received a grant from the Parish Council in the last five years?	<p>YES</p> <p>2023 £1,000</p> <p>2022 £1,000</p> <p>2021 £0</p> <p>2020 £0</p> <p>2019 £1,000</p> <p>2018 £750</p> <p>2017 £500</p> <p>Please give details</p>
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8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	28/08/2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	28th August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is	

made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

To fund the reprint of the Holmfirth Town Centre Map

1 Contact Details	
Name of organisation	Holmfirth Forward Ltd
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input type="checkbox"/> / <i>Not for profit company limited by guarantee</i>
Charity Registration No	<div></div> <div>If applicable</div>
When did the group start?	2019
How many people are involved in running your group?	Trustees
	Unpaid Management Committee 7
	Paid F/T Staff
	Paid P/T Staff
	Volunteers (excluding Management Committee) 2

3 Your Finances (your last full financial year)	
Financial Year	0
Income	0
Expenditure	0
Reserves held	£2,573.70
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Kirklees Council made of grant of £5,000 to HF for Holmfirth Community Market. £2,4260 has been spent and the remaining £2,573.70 is restricted for this purpose.

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE

Account Name	
Sort Code	

5

Your Project**Outline the project that you are seeking a grant for**

Holmfirth Forward (HF) was set up in 2019 to promote the town as a place where people want to spend time and money, be with others and to enjoy themselves. It comprises people from the various interest groups with a legitimate interest in the town centre. They include people from the Conservation Group, Festivals, Civic Society, Market and Businesses, and Residents to ensure the delivery of HF's aim takes account of their different perspectives.

This grant application is for money to fund the reprint of the Holmfirth map. The purpose of the map is to inform residents and tourists what is available in the town centre and how to find their way around.

Why do you feel your project is worthwhile?

Comments have been made about the lack of facilities and number of empty properties in Holmfirth. Neither of these are valid. About 200 businesses in the town centre offer a wide range of products and services and the vacancy rate is consistently about half the national average. Footfall has recovered from the Pandemic and is back to 2019 levels. However, 2019 footfall was significantly down on those of 2017. Holmfirth is doing well but could do better if more people were fully aware of what is available to them.

This is not just about shops and cafes. There are other services and places of interest to visit. The town's history is evident and ever present. More could be made of this and, while the festivals and events attract lots of people, they could bring in more people to the town centre.

The map had two print runs last year, with 7,000 copies given out. It is also available on the Holmfirth Info website and fliers containing a QR code were spread about town. Poster size versions were also produced and mounted on public notice boards. Feedback, overall, has been very positive.

Significant changes in town centre businesses have taken place in the last year so the map needs to be revised and reprinted.

There is another reason for letting people know what is on offer in Holmfirth. The town will shortly suffer significant disruption when work on the Town Centre Access Plan starts. It will be vital every effort is made to encourage people into town. Kirklees is working with Holmfirth Business Together, the now legally constituted group of businesses, to promote Holmfirth's business offer. The HF map will compliment these efforts and draw attention to the other features such as the parks and other significant places.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The map shows local people what is available in Holmfirth Town Centre. This will encourage them to shop and do business locally, and not to travel to other outlets.

It will also inform tourists and hopefully encourage them to visit Holmfirth and dwell longer in the town. Their spend will contribute to the local economy thus protecting the town's viability and enhancing its vitality.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

The general population

How will your project address the ongoing climate emergency?

Providing local people with information about local shops, cafes and businesses will encourage them to stay local and not travel to other centres or shopping outlets.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish

Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk

- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Redesign	£350	Grant	£350 *
Printing	£700	Grant	£700 *
* based on last bills which were £270 and £594 respectively. There will be more redesign work this time and printing costs have increased.			
Project Total Cost	£1,050	Total amount requested from HVPC	£1,050

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?

YES

A grant of £1,500 was provided in 2022/23 to contribute to the cost of the project. Funds were also provided by Keep Holmfirth Special and Holmfirth Events, both of whom are unable to continue to provide financial support.

Please give details

8 Documentation	
Please ensure you enclose the following with your application:	
1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	NO
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	NO
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	NO

Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	29 August 2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	29 th August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25 th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

1. 2 lockable storage boxes for items for activities.
2. Mic and Bluetooth speakers for use at meetings.
3. A gazebo to increase the range of events in which we get involved.

1 Contact Details	
Name of organisation	Holmfirth Women's Institute
Address	Meeting venue: The Civic Hall Huddersfield Road Holmfirth
Postcode	HD9 3AZ
Contact person	[REDACTED]
Position in group	[REDACTED]

Correspondence address	[REDACTED]
Postcode	[REDACTED]
Daytime phone	[REDACTED]
Evening phone	[REDACTED]
Email	[REDACTED]

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input checked="" type="checkbox"/> Other (please state) <input type="checkbox"/>
Charity Registration No	N/A If applicable
When did the group start?	2012 (Nov 2012, 1st official mtg JAN 2013)
How many people are involved in running your group?	Trustees 0
	Unpaid Management Committee 10
	Paid F/T Staff 0
	Paid P/T Staff 0
	Volunteers (excluding Management Committee)

3 Your Finances (your last full financial year)	
Financial Year	2022 - 1 st JAN - 31 st Dec
Income	£3063.05
Expenditure	£3621.58
Reserves held	£2205.41 Balance end of year - not reserve but kept for monthly expenditures - hiring hall, speakers etc.
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	

4 Your Bank Account	
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	<div>YES</div> <div>NOT APPLICABLE</div>

Account Name	Holmfirth WI
Sort Code	20-43-04
Account Number	63396452

5	Your Project
Outline the project that you are seeking a grant for	
<p>We run an annual programme of educational and enjoyable monthly meetings held at the Civic Hall on Tuesday evenings and support local charities working in line with our Resolutions eg Breast Cancer Now; River Holme Connections and Huddersfield Support Group for Autism. The WI meetings are open to all members and guests interested in our work and considering membership.</p> <ul style="list-style-type: none"> • Lockable storage boxes at the Civic Hall will provide a central place for the storage of items used at our meetings and at outreach events. The items required will be accessible to committee members and can be easily audited and checked for suitability. Currently our items are not in lockable storage. • Microphone and Bluetooth speakers. Members are increasingly commenting on the problems they have in hearing speakers which greatly affects their enjoyment of the evening. We are committed to making our meetings as accessible to all our community and use of a mic and speakers will enhance the experience of members, visitors and the wider community. • Gazebo. We are increasingly reaching out to the wider community explaining our aims and objectives and encouraging membership and social inclusion. Events such as a stand at a country fair or show require a gazebo for protection against the weather and a space to engage with interested visitors. 	
Why do you feel your project is worthwhile?	
<p>All the items would allow us to build on re-establishing the Holmfirth WI at the heart of the local community. We can more easily share our aims and work in the area by concentrating on a pro-active agenda rather than having to focus on the logistics of constantly moving items, setting up the tech for meetings without an up to date microphone and speakers, and we will not have to rely on the loan of a gazebo (which might not be forthcoming).</p>	
How will your project benefit the people of the Holme Valley?	
<p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p>	

The Holmfirth WI (also known as Pratty Flowers) has been a vibrant part of the local scene since its inception ten years ago. We have a strong local following on our Facebook page and raise monies for local charities at our raffles at monthly meetings. We promote care of the local environment exemplified by local litter picks and promote information campaigns such as awareness of the symptoms of ovarian cancer by craftivism promotions in women's public spaces.

The gazebo will mean we can take part in more local events and festivals.

Who in the Holme Valley will benefit? How many people will benefit?

♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60, ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

- The general population support our litter picks and fund raising events (often held at the Holmfirth Library).
- Our membership has a wide age range and many of our members are over 60. Our meeting programme and range of activities held throughout the month eg book club, walking group, gardening group etc provide an antidote to social isolation.
- People with disabilities are warmly invited into our programme by ensuring our venues are as accessible as they can be. And we are conscious that not all disabilities are visible hence our application for a microphone for those with hearing impairments.

How will your project address the ongoing climate emergency?

- A central location for our items will mean less car travel to and from storage locations.
- A central location for litter pickers and waste bags means local litter picks are easier to organise.
- A gazebo at local fairs and festivals allows us to promote our commitment to sustainability, reducing food waste and practical support for local environmental charities eg tree planting with River Holme Connections.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
2 x 270 litre lockable plastic storage boxes	£160	Holme Valley PC	£160
1 x Microphone and Bluetooth speakers	£135	Holme Valley PC	£135
1 x Gazebo	£93	Holme Valley PC	£93
Project Total Cost	£388	Total amount requested from HVPC	£388

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

NO

Has the group received a grant from the Parish Council in the last five years?

YES

NO

8

Documentation

Please ensure you enclose the following with your application:



1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them) <i>Financial Statements</i>	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

9

Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	<i>28 / 08 / 2023</i>

Send the completed application form (with all supporting documentation) to:
 Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
 If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	28th August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

£2,000/year for 3 years to engage local people in Flow 2024/6 – an innovative programme inspired by the River Holme.

1	Contact Details
Name of organisation	Holmfirth Arts Festival (Holmfirth Art & Music Ltd)
Address	c/o Fairtrader 34 Huddersfield Road Holmfirth
Postcode	HD9 2JS
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	

Email	
-------	--

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input checked="" type="checkbox"/> Other (please state) <input type="checkbox"/>
Charity Registration No	1141623 <small>If applicable</small>
When did the group start?	2010
How many people are involved in running your group?	Trustees 7
	Unpaid Management Committee
	Paid F/T Staff
	Paid P/T Staff 5
	Volunteers (excluding Management Committee) 33

3 Your Finances (your last full financial year)	
Financial Year	Ending 30 Sept 2022
Income	£83,396
Expenditure	£71,537
Reserves held	£21,408 anticipated at end Aug 23
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	£15,072 held in deposit account in case of need to wind up organisation £6,336 in current account as working capital to kick start 2024 Festival fundraising/programming and longer term strategic planning

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

Your Project
Outline the project that you are seeking a grant for
<p>We are seeking a £2K/year grant for 3 years to engage local people in, and help with the production costs of, our three year developmental programme on the theme of FLOW for the Holmfirth Arts Festival 2024-2026.</p> <p>Building upon our previously successful and well supported arts festival programmes, which consistently bring new and exciting events for the enjoyment of the community of the Holme Valley, FLOW takes inspiration from the importance of the River Holme in Holmfirth and the Holme Valley. The river has been a lifeline for Holmfirth/Holme Valley, playing a fundamental role in the area's historical development, economic growth, and cultural identity. The river's contribution as a water source for early agrarian communities and settlers, power for early cottage industries and the industrial revolution, tourist attraction, and environmental resource make it an integral part of the valley's ecology, culture, heritage and prosperity. Today, the river is key to the area's tourism and recreation offer and is vitally important for maintaining biodiversity and the natural environment of the Holme Valley.</p> <p>FLOW will use high quality events and activities that are specifically related to the Holme Valley, to inspire, involve and improve the daily lives of local people of all ages, cultures, abilities and socio-economic circumstances.</p> <p>Over three years FLOW will celebrate:</p> <ul style="list-style-type: none"> - The uniqueness of the Holme Valley landscape and its ecosystem, by exploring the intricate balance required to sustain ecological stability and the Holme Valley landscape as a Site of Specific Scientific Interest (SSSI). - Local cultural and intellectual achievements, ideas, customs and social life such as the valley's creative outputs through many festivals, music, sculpture and visual art, as well as its reputation for hospitality and passions for singing, walking and environmental sustainability. - The flow of people and goods, services and itinerant workers through the Valley of the centuries as a result of the important Packhorse routes over the Pennines. Due to these transportation routes (and our reputation for hospitality), the population of the Valley has diversified over the years, including the arrival of African Caribbean and South Asian communities to work in the Kirklees industries, and, more recently, the generosity of many Holme Valley residents in providing homes for Ukrainian refugees. At the same time, it will remain mindful

of the displacement of peoples (both globally and locally) due to the earth's rapidly changing climate, global warming, rising sea levels and frequent flooding.

Sustainability, Landscape, Access and Inclusion are key drivers for annual programmes over the three years which include high quality arts events, participation and commissions of new work that will take place across the Holme Valley from mid May/June to the end of September 2024, 2025, 2026.

Specifically, we are seeking support from Holme Valley Parish Council towards the costs of producing the outdoor arts programmes connected to this three year theme, offered free of charge to the people of the Holme Valley and their visitors in mid June each year.

Planned annual outdoor events include:

- High quality professional street theatre co-commissions and new touring work
- Profiling the work of local community talent through the provision of commissions, training/mentoring and performance opportunities
- Co-commissioning a parade each year, featuring local artists, families, refugees, schools, community and disability groups. For example: Year 1 exploring flow of people, inspired by local and Ukrainian Culture. Year 2 – exploring the landscape and ecology of the River and year 3 exploring the flow of the valley's heritage and trade routes.

£2,000 a year for three years will pay for the infrastructure costs that make it possible to engage local people and produce these projects safely and professionally to high quality.

Why do you feel your project is worthwhile?

We look to our 2023 statistics and feedback from audience/participants to prove the ongoing value of the annual Holmfirth Arts Festival.

82% of the festival weekend audience thought the quality was excellent or very good.
99% want to come again.

95% say Holmfirth Arts Festival is good for Holmfirth's image.

92% of people spent money on food and drink whilst at the Festival and a further 43% spent money in the shops. Based on amounts declared by respondents to our 2023 surveys, the estimated audience of 5,000 spent £38,200 in Holmfirth over the weekend

13% of audiences are from the global majority.

17% identify as D/deaf or disabled.

21% aged 0-19

24% aged 75+

"Never disappoints. So proud to come from Holmfirth."

"A crazy combination of art and performance that is a showpiece for the community of

Holmfirth”.

“The thing that really stands out is the parade. Impressed that there were so many participants, real community effort, real community involvement.”

“The best thing about Saturday was whole street atmosphere...lots of smiling faces”

“It’s great to see so many young people involved but actually, all sections of the community were represented and came together - very nice to see.”

“Holmfirth Arts Festival creates a sense of community, of something special about Holmfirth.”

“By encouraging children to be part of creative events we are helping to develop future creatives and people who see the value in cultural participation and cultural communities.”

“I like that there was a recognition of local talent whilst also bringing more diverse and unusual artists to our Valley.”

“The festival brings people together and the festive spirit of the day encourages conversations between people who have never met before.”

“It’s given me back my confidence to enjoy being creative. I used to like making things but I’ve not done anything for ages.”

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

People of all ages, abilities and socio-economic circumstances from the Holme Valley will be afforded opportunities to see and participate in high quality arts events in the Holme Valley that:

- make them feel connected to each other and the place where they live
- feel proud of their area
- learn about different cultures, their heritage, the landscape and ecology of the Holme Valley.
- learn and try out new creative new skills.

Local people will be afforded a platform to showcase their talent and will develop their aspirations due to inspiring arts projects on offer. Families and people of all ages on low incomes will experience two full days of entertainment free of charge in their home town. The Festival contributes to the development of local artists and to the economy of the Holme Valley.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

Based on figures collected for 2023, approximately 5,000 live audience will engage with the free outdoor arts programme and around 900 people will participate in the creation of the events. This breaks down as 150 children under 16, 50 young people under 25, 70 diverse/disabled people, 100 people over 60, 50 refugees/people from ethnic minorities, the remaining 570 people being families of all ages.

How will your project address the ongoing climate emergency?

Holmfirth Arts Festival aims to address the climate emergency by educating people about environmental issues. 78% of audience members at our 2023 Festival agreed that the festival was raising awareness of the environment and we strive to develop and present more projects which address the climate emergency year on year, with an aim to seeing an increase in this percentage each year.

Our mission and values have the climate emergency at their heart. Holmfirth Arts Festival celebrates creativity in the landscape by:

Caring for the environment

Commissioning new work and supporting diverse artists

Inspiring diverse communities to engage with the arts and their heritage

Connecting locally, regionally and internationally

Closely linked to our mission, our Values underpin how we work across all aspects of our organisation and how we work with each other, including programming:

CARING for each other and our environment

Nurturing CREATIVITY in all forms

CELEBRATING people and place

CONNECTING people to each other and to the places they live.

The theme of FLOW for the next three year also takes the environment as a key message.

Holmfirth Arts Festival, with its mission of promoting creativity in the landscape and values of caring for the community and the environment, is continuously trying to reduce carbon emissions by:

- avoiding single use plastics in our bar facilities. Beer mugs and glasses are
- washed and reused
- minimising print to brochures using recycled paper and making greater use of social
- media, digital minutes and ticketing
- we do not have our own premises
- our Festival Director drives a hybrid car

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Festival Manager outdoor programme - £200/day for 15 days	£3,000	Fundraising/other grant awards	£1,000
Production costs (road closure for parade £2500, marquee hire for Saturday Garden Party £900, PA hire and technician on both days £700)	£4,100	Fundraising/other grant awards	£1,000

Project Total Cost	£7,100	Total amount requested from HVPC	£2,000 per year for 3 years

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

We are in the process of making applications to Arts Council England and National Lottery Awards for All. The parade, in 2024, is a co-commission with Kirklees based 6 Million+ with Holmfirth Arts Festival looking to provide £3,000 towards the total cost and 6 Million + looking to raise the remainder.

Has the group received a grant from the Parish Council in the last five years?	<p>YES / NO</p> <p>2023 £2,000 £1,000 towards the production costs of the outdoor activities on Saturday 17 June and £1,000 towards the costs of working with young people as music makers, music/event technicians and supporting artists</p> <p>2022 £1000 towards Cross Festival Training</p> <p>2021 £1000 against a request for £2,000 towards the costs of creating and installing Art in the Woods</p> <p>2020 £1000 towards the infrastructure costs of the festival parade in partnership with Woven in Kirklees.</p> <p>2019 £500 as 50% of venue hire costs for the parade workshops (total £1000)</p> <p>Please give details</p>
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8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES NO N/A
3. Last 3 years accounts (if you have them)	YES NO N/A
4. Copy of bank statements for the last 6 months	YES NO N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES NO N/A
6. A business plan (only for applications over £5,000) or a one-year action	YES NO N/A

plan (for applications over £2,000)	
7. Anything else: -	YES NO N/A

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	29 August 2023

Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	29 th August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25 th September 2023
Minute number	
Grant awarded	Yes / No

Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

'Woofyt' Workshop (science and music based on the organ) St David's Church - Year 5/6 Children and Square Pegs Group

1 Contact Details	
Name of organisation	St David's Church Holmbridge Organ Restoration Group
Address	Woodhead Road Holmbridge Holmfirth
Postcode	HD9 2NQ
Contact person	
Position in group	Organ Restoration Fund volunteer on behalf of the vicar and PCC
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input checked="" type="checkbox"/> <p>Small group working on behalf of the vicar and PCC, fundraising to restore the church organ, but also raising awareness of the organ and its importance as part of our community heritage. N/A exempted organisation If applicable</p>	
Charity Registration No		
When did the group start?	2022 (for awareness raising and fundraising)	
How many people are involved in running your group?	Trustees	
	Unpaid Management Committee	12
	Paid F/T Staff	1 (vicar)
	Paid P/T Staff	
	Volunteers (excluding Management Committee)	5

3 Your Finances (your last full financial year)	
Financial Year	please see attached statement
Income	£101,522
Expenditure	£84,048
Reserves held	£28,226
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	<p>Fundraising for the organ restoration is being held separately from the main church finances. We have raised £28,226 over several years, of the approx £80,00 needed. We cannot use this money, donated specifically for the organ restoration, for the Woofyt Workshop.</p>

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE

Account Name	
Sort Code	
Account Number	03008642

Outline the project that you are seeking a grant for

We have found out about a wonderful workshop called Woofyt - a large piece of kit that would be brought into the church - that demonstrates how an organ works using air pressure and pipes of different lengths. The Woofyt team is skilled at working with upper Key Stage 2 children and the workshop fits the music and science curriculum. The team is also experienced at working with those with special needs and will tailor the workshop. Holme and Hinchliffe Mill Year 5/6 children would be invited.

We would also invite the Square Pegs Group (adults who are socially isolated because of physical or mental health problems) for a session. We would additionally invite those in the community with a visual handicap. The Woofyt Workshop is known by Kirklees, and there will be a Town Hall session, but by having a workshop in St David's, the children and adults would all benefit from one to one hands on experience of the 'machine'.

Why do you feel your project is worthwhile?

Part of our fundraising for the much needed organ restoration has been events and activities to raise awareness of the organ, its beauty and its importance to all in our community. The organ has played not just for praise and worship, but for life events, sad and happy, for the people of Holmbridge and Hinchliffe Mill since 1887. Many people have been married in the church and family members' funeral services held there, supporting the singing, and organists over the centuries have played skilled uplifting pieces of music before and after the services too. Recent concerts and open days have been welcomed by our community, but we want to widen awareness to our children and socially isolated groups. When we found out about the Woofyt, it seemed a perfect 'fit' for this. Because money donated so far has been specifically for the organ restoration, we cannot use this for the Woofyt.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The children will have an experienced and expertly delivered workshop using music and science and putting them together in a 'real' way as a team. They would also see our organ and get a chance to play it! All this would give them a sense of their village organ belonging to them and their heritage. For the Square Pegs Group, being able to easily access hands on music making as a diverse group with different needs would otherwise be difficult. Music making is well understood to impact positively on mental health and wellbeing.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

Young people under 16 - up to 40 children Year 5/6 in two sessions

Disabled people - up to 20 from Square Pegs

Visually impaired members of the congregation - 2

How will your project address the ongoing climate emergency?

Children will be able to walk to the workshop or use the service bus

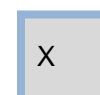
Square Pegs group meet on a Wednesday anyway, which is when the workshop would be

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? - <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Cost of the workshop	£592	we would ask each school for small sum of £46	£400
		private donation of £100	
Project Total Cost		Total amount requested from HVPC	£500

<p>Has the group applied elsewhere for other grants to fund this project? <i>If yes, please give details.</i></p> <p>not at the present time</p>

<p>Has the group received a grant from the Parish Council in the last five years?</p>	<p>YES / NO</p> <p>Not that I am aware of</p> <p>Please give details</p>
--	--

8 Documentation				
Please ensure you enclose the following with your application:				
1. This Application form	YES	X		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	X	NO	N/A
3. Last 3 years accounts (if you have them)	YES		NO X	N/A
4. Copy of bank statements for the last 6 months	YES	partial	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES		NO	N/A X
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES		NO	N/A X
7. Anything else: -	YES		NO X	N/A

9 Declaration
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	10/8/23

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	29th August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
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Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

Grant Application Form

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Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

The grant would fund an illustrative map of Magdale showing all of the main paths, subsidiary tracks and features.

1	Contact Details
Name of organisation	Honley Village Community Trust CIO
Address	Village hall Roundway Honley
Postcode	HD9 6DE

Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group Registered charity X Other (please state) <p>.....</p>
Charity Registration No	1195759 <small>If applicable</small>
When did the group start?	1993/4
How many people are involved in running your group?	Trustees 10
	Unpaid Management Committee 10
	Paid F/T Staff 0
	Paid P/T Staff 0
	Volunteers (excluding Management Committee) approx 75

3 Your Finances (your last full financial year)	
Financial Year	2022

Income	82566
Expenditure	70973
Reserves held	50000
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Contingency and in particular held for any serious problems relating to Magdale Dam - a mill pond with earth dam.

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5 Your Project
<p>Outline the project that you are seeking a grant for</p> <p>An illustrative map of Magdale showing the main paths, subsidiary tracks and the main features of the area. The map will be placed on two recently erected notice-boards at the two main entrances to Magdale and there will be a QR code for people to access the map on their phone. It will be placed on our recently revised website.</p>
Why do you feel your project is worthwhile?

Many people using Magdale know the location well but we do have visitors from other areas who ask where paths might take them and whether there are circular walks. The map will identify the paths but also the main features such as the Magdale Dam, the community orchard, wetland pond and white footbridge. It will make this area more accessible for people.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Magdale is predominantly used by people from the Holme Valley and while many people frequent the main paths, not everyone is aware of the smaller tracks and where they lead to. The map will make the area accessible for more people from the Holme Valley and allow them to explore the varied nature and features of this area. Being outdoors and experiencing the biodiverse environment has an impact on people's well being.

Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

The general population

How will your project address the ongoing climate emergency?

By encouraging people to walk in this area. The support of local people for our work on Magdale encourages us to continue to improve its biodiversity through developing wildflower meadows, planting an orchard and other trees, erecting bird and bat boxes, creating a wetland pond and our latest project the construction of a bee bank.

6
"X"

Grants from Holme Valley Parish Council

Put an

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or

new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.

- Maximum award is £5,000.

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
An Illustrative Map of Magdale	405	Holme Valley PC	405

Project Total Cost	405	Total amount requested from HVPC	405
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<p>Has the group applied elsewhere for other grants to fund this project? <i>If yes, please give details.</i></p> <p><i>No</i></p>

<p>Has the group received a grant from the Parish Council in the last five years?</p>	<p>YES</p> <p>2023: £780 Easter Family Events, £750 Coronation Afternoon Tea; £750 for Tree Safety Survey</p> <p>2022: £1k for wreath making workshops: £1k towards Honley Community Orchard.</p> <p>2021: Village Hall Roof. £5k towards repair</p> <p>2020: Honley Youth Project. £4k support</p> <p>2019: Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park</p> <p>Please give details</p>
--	---

8 Documentation	
Please ensure you enclose the following with your application:	
1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A

7. Anything else: -	YES	NO	N/A
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9	Declaration
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- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	30 August 2003

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only

Date application received	29 th August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25 th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

To put on subsidised craft courses for the people of Holme Valley.

	CRAFTERS COTTAGE CIC
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	

Evening phone	
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input checked="" type="checkbox"/> <p>➤ CIC company</p>
Charity Registration No	If applicable
When did the group start?	April 2023
How many people are involved in running your group?	Trustees 3
	Unpaid Management Committee
	Paid F/T Staff
	Paid P/T Staff
	Volunteers (excluding Management Committee)

3 Your Finances (your last full financial year)	
Financial Year	
Income	
Expenditure	
Reserves held	
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	We have been running since 2019, as a private company. We have registered Crafter's Cottage CIC as a new and separate business to enable us to reach people who are unable to afford private courses.

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	
<p>We would like to run courses in various crafting projects, for all abilities. Such as candle & wax melts. Fairy jars, gunk making, design & print of t-shirts and bags. We plan an Crafter-noon tea, where a hot drink& cake will be provided. We aim to offer a safe space, for all. We want to offer a 5 week Subsidised course, to allow those unable to afford private courses to attend. We are running the CIC courses separately to Crafters Cottage private courses. Totally different business. The attendees will be charged a very small amount for each week they attend, we just need assistance with the other costs, we want to roll this event out in the future, to benefit more people.</p>	
Why do you feel your project is worthwhile?	
<p>We feel this will enable people to make friends, We already have a waiting list that are keen on joining us. Such as busy mums, socially isolated, nervous, anxious, And early stage dementia. looking for a warm, friendly environment. We feel this is vital service. We would like to offer 15 hours of social engagement over a period of 5 weeks, at a subsidised rate of £4.50 per person per session. We can use this to offset some of the costs of these courses. There is a demand for this service. We want to grow this as a new business, although we are a not for profit company, we want it to gain momentum and become a self funding and a regular event, to enable us to reach new people and grow as a community interest company.</p>	
How will your project benefit the people of the Holme Valley?	
<p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p> <p>We plan on making some items for other causes like the British Legion. We recently asked for volunteer's to assist in making trench candles for the Ukraine, this was very well attended. We made & shipped these back to the Ukraine. We want to offer a service for all the local area, and can arrange transport for those who may struggle to get here. As locals often drop into the shop, a lot have asked about the courses & what we offer, we want to be able to reach as many groups of people as we can. And make this a regular activity. We want people to come and forget their worries for a while, and create something they can be proud of. Both myself and Julie have both suffered trauma and ongoing health issues, that is what got us both into crafting, Julie started with scrap booking, me card making & knitting. We have love of everything crafty, and like helping & talking to all walks of life. Between us we have over 20 years</p>	

experience, to pass on to others. We want to make these courses affordable to all local residents, who wouldn't be able to fund a private course themselves.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

We can accommodate all the above, apart from wheelchair access, as we have steps and don't have toilet facilities for a wheelchair. We are open to all, and will accept people from all genres. We hold courses for Help for heroes, & Trefoil Guild, & hold birthday parties for children, where they can get creative. We are aiming to have 8 people attending each week for 3 hours, for 5 weeks, so each person will have 15 hours of instruction. This will allow everyone to make acquaintances, and feel comfortable.

How will your project address the ongoing climate emergency?

We aim to use recycled materials wherever possible. We also upcycle items, such as glass bottles & jars, we can make light bottles & fairy jars, using every day items. We source charity shops for items we can make into something else. We heat the craft room during courses, and are hoping to install A rated heaters by winter. We use plates/cups/glasses and cutlery, and don't use single use plastic. We make and decorate candles, which can provide a heat.& light source. We re use card & paper wherever possible, We also buy local wherever possible, reducing carbon footprint. We also plan on joining the TSL Community buildings network, to find ways of reducing energy costs & making our premises more sustainable.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and

community of the Holme Valley.

- Maximum award is £1,500.

X

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Session facilitator 5 sessions of 3 hours £25per hour.	£375	Grant	£375
Resources for 5 sessions x 8 people 15 hours @ £7.50	£300	£80.00 from donation fee £292 from Grant	£292
Key worker £15.00 per hour x 4.5hrs x 22.5 hours, setting up/clearing & cleaning	£337.50	grant	£337.50
Refreshments 8 people x 5 weeks	£100	Student fee donations of £4.50 per student will be used	0
Rent £33.per day. Utilities over 5 weeks. Water!	£250	Subsidised by Crafters Cottage	£175
Use of specialist equipment	£250	Covered by Crafters cottage	£0
			0
Project Total Cost	£1612.50	Total amount requested from HVPC	£1,179.50

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

We have a course in conjunction with YWSG to offer a soap making course, for south asian ladies from

Thornton Lodge, this was applied for by Naseem kausar from YWSG, the course is to be held at Crafters Cottage.

Has the group received a grant from the Parish Council in the last five years?	YES / NO
	No
	Please give details

8 Documentation			
Please ensure you enclose the following with your application:			
1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months We havent any statements	YES	NO	N/A
5. for the CIC company, as it is a new business. We have a bank account but no transactions have gone through as yet.			
6. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
7. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
8. Anything else: -	YES	NO	N/A

9 Declaration
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating

how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	24/8/23

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	30 th August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25 th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is	

complete	
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**Our Management structure, is 2 Directors,active in the daily running of the business and courses, Julie Lindsay & Amanda Lloyd
We are both signatories on the bank account.**

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

New equipment to support the coaching and development of our junior and adult chess players.

1	Contact Details
Name of organisation	Holmfirth Chess Club
Address	Stumble Inn 116 Woodhead Road, Holmbridge Holmfirth
Postcode	HD9 2NL
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input checked="" type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input type="checkbox"/>
Charity Registration No	If applicable
When did the group start?	2019
How many people are involved in running your group?	Trustees 0
	Unpaid Management Committee 5
	Paid F/T Staff 0
	Paid P/T Staff 0
	Volunteers (excluding Management Committee) 0

3 Your Finances (your last full financial year)	
Financial Year	2022/2023
Income	£1217.50
Expenditure	£1101.36
Reserves held	£116
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Small reserve is held to cover short-term venue hire and replacement of damaged equipment.

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

Outline the project that you are seeking a grant for

The club is seeking funding for equipment that can be used to enhance the training and coaching provision for both junior and adult members. This involves the purchase of a portable projector for use on club nights to show videos, puzzles and e-books, a DGT 'smart' chess board and clock to allow streaming of live positions via the projector, as well as streaming competitive matches to club members.

Why do you feel your project is worthwhile?

Holmfirth Chess Club are a fast-growing club with a good adult player base and a rapidly growing junior section, which currently sits at 29 children of both primary and secondary school age. Many of these adults and juniors have gone on to represent Yorkshire in the England County Championships. We are a completely volunteer led organization that promotes chess for all and this project would allow us to enhance our provision whilst allowing us to continue to offer low-cost adult membership and completely free junior membership.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Holmfirth Chess Club is open to all members of the Holme Valley young and old. Our beginner junior section largely composed of primary school children from the local area regularly has 10 – 15 members turning up, with additional requests to join coming in and our advanced junior section has similar numbers. The club offers the opportunity for both social and competitive chess and this project would aid in this.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

As mentioned, we have close to 30 children under the age of 16 who would greatly benefit from this project. In addition, our adult membership has members of all ages. Our total numbers are approximately 45 but we are continually growing.

How will your project address the ongoing climate emergency?

N/A

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
DGT Smart Chess Board	£375	Holme Valley PC	£375
DGT 3000 Chess Clock	£79.95	Holme Valley PC	£79.95
Anker NEBULA Capsule Max Projector	£329.99	Holme Valley PC	£329.99
Project Total Cost		Total amount requested from HVPC	£784.94

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?

NO

Please give details

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	NO
4. Copy of bank statements for the last 6 months	NO
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	YES NO N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	29/08/23

Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	30 th August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25 th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

Children's Christmas Party, including entertainment, food and small Christmas present for each child attending.

1

Contact Details

Name of organisation

Honley Village Community Trust CIO

Address	The Village Hall, Roundway, Honley, Holmfirth
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> • Unregistered community group X Registered charity • Other (please state) <p>.....</p>
Charity Registration No	1195759 If applicable
When did the group start?	1993
How many people are involved in running your group?	Trustees 10
	Unpaid Management Committee 10
	Paid F/T Staff
	Paid P/T Staff

	Volunteers (excluding Management Committee)	<i>approx 75</i>
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3 Your Finances (your last full financial year)	
Financial Year	2022
Income	82566
Expenditure	70973
Reserves held	50000
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Contingency and in particular held for any serious problems relating to Magdale Dam - a mill pond with earth dam

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5 Your Project
Outline the project that you are seeking a grant for

HVCT would like to deliver a Children's Christmas Party, creating a memorable event for up to 50 children aged 4-11 years, for children in Honley and the Holme Valley. The event is scheduled for Saturday, December 9th 2023 at The Village Hall, Honley. The grant will play a vital role in making the celebrations truly magical and the funds will go towards paying for

- **DJ & Entertainment**
- **Santa costume & Santa**
- **Food and drink for each child**
- **A small Christmas Gift for each child**

Why do you feel your project is worthwhile?

HVCT is committed to fostering a strong sense of community and togetherness in Honley and the Holme Valley. Through our previous successful events, like the village-wide Easter Egg hunt, Easter bonnet making workshop and Afternoon Tea with the Easter Bunny, we've seen firsthand the positive impact of bringing families and neighbours closer. This Christmas, our vision is no different. We believe in creating magical moments that resonate with both children and parents alike. By applying for this grant, our aim is to hold a Children's Christmas Party on Saturday, December 9th 2023 for up to 50 children aged 4-11 years, at the Village Hall, where they can enjoy an afternoon of fun, dancing, games and food. Christmas can pose financial challenges for some families, especially in the continued climate. We believe Christmas is a special time for families and want to create memorable moments for children. This party, along with our other initiatives we aim to hold during the Christmas season will reach out to the community making Honley and the Holme Valley an even warmer and more inviting place for all.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The Children's Christmas Party is an opportunity for families of Honley and the Holme Valley to come together, especially the children. All events will be widely advertised on social media with the aim to reach out to families that might not have participated in village activities before especially those new to the village.

Christmas, can be an expensive time of year with some families continuing to struggle due to the ongoing increases in the cost of living. This activity will offer family fun for all ages and encourage intergeneration engagement with activities that are accessible to all.

Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

The Children's Christmas party will benefit 50 families and children aged 4-11 years who live in Honley and The Holme Valley.

How will your project address the ongoing climate emergency?

N/a

Grant 1: Assets Grants

- This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Children’s DJ entertainment	£200	HVPC	£200
Food & drinks for 50 children	£250	HVPC	£250
Santa Costume & Santa	£150	HVPC	£150
Christmas gift for Child attending	£250	HVPC	£250

Project Total Cost	850	Total amount requested from HVPC	850

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?

YES
 2023: £780 Easter Family Events, £750 Coronation Afternoon Tea, £750 towards Tree Safety Survey (Magdale)
 2022: £1k for wreath making workshops, £1000 towards Honley Community Orchard
 2021: Village Hall Roof. £5k towards repair
 2020: Honley Youth Project. £4k support
 2019: Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park

Please give details

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if	N/A

relevant)	
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	YES NO N/A

9	Declaration
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	

atur e	
Date	30 August 2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	31 st August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25 th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	

Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Equipment and tuition for existing music, animation and access to digital technology projects for adults in the Holme Valley

1 Contact Details

Name of organisation	Arts For Health C.I.C.
-----------------------------	---------------------------

Address	The Tech, 140, Huddersfield Road, Holmfirth
----------------	--

Postcode	HD9 3AR
-----------------	---------

Contact person	
-----------------------	--

Position in group

Correspondence address

Postcode

Daytime phone	
Evening phone	
Email	

2 About your organisation

What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input checked="" type="checkbox"/> <ul style="list-style-type: none"> Community Interest Company 	
Charity Registration No	If applicable	
When did the group start?	We were incorporated on 09/09/2022	
How many people are involved in running your group?	Trustees	
	Unpaid Management Committee	3
	Paid F/T Staff	
	Paid P/T Staff	3
	Volunteers (excluding Management Committee)	3

3 Your Finances (your last full financial year)

Financial Year	09/09/2022-09/09/2023
Income	£25625.06
Expenditure	£10646.12
Reserves held	£14978.94
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	All £14978.94 is ring-fenced for specific projects

4 Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	
--	-----	--

Account Name	
Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	
<p>Arts For Health CIC are looking to expand the range of equipment we have available to offer animated and live action filming, music, soundtrack creation and digital editing of music ,sound and film. We already have grant funding for rental of studio space for filming and sound recording. We already have funding for some travel costs to help people get to location filming sites.</p>	
Why do you feel your project is worthwhile?	
<p>The project is the logical extension of our pilot projects undertaken in 2022. The people who attended the Community Plus Connect Café at The Tech, Holmfirth expressed their interest in making an animated film to help express their frustrations with being poor, disabled and feeling that their voices were not being heard by government and welfare agencies. Their innate creative abilities were captured in film and sound. They wrote, produced and directed a film for presentation to family, friends, service managers and elected representatives. The production gave them confidence in and affirmation of their right to be creative in spite of their disadvantages. The use of digital music creation and filming introduced people back to learning in a non-threatening and fun way. The process of group activities allowed them to work through previous negative experiences learning and using technology. They have requested help with using technology and will be facilitated to use the computers, cameras, mobile devices and musical instruments we already have.</p> <p>Whilst there were disagreements about the “direction” of the process ... a lot of fun was had ! The final film has had a big impact on all who have seen it. The group have at least 3 script ideas and are welcoming of new people and ideas. For a group of people who had been isolated and wary of group activity they have developed many new social skills and want to share their experience.</p>	
How will your project benefit the people of the Holme Valley?	
<p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p> <p>All the project participants will be residents of the Holme Valley. The audience for the music and film making will be largely Holme Valley residents ... we would like to have a film suitable for a future Film Festival. We have the ability to “show” people landscapes they may not have seen before and produce soundscapes people may not have “heard” before. We would like to encourage new members to join the collective to experience film making and music creation .</p>	

Whilst a “cast of thousands “ may be an over inflated idea it may be possible to attract a large number of “extras” ! We will be carrying on a tradition of film making that has a long history in the Holme Valley. We hope to include archive documents from Hinchliffe Mill which detail the permission slips needed by children of school age to attend work. There is an opportunity to incorporate local family history research into the project. We hope that the experience of film making will give new perspectives.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60, ♦ disabled people,
- ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

The general population can benefit from the project. Whilst the existing group members are people with disabilities we hope to be as inclusive as we can in promoting the idea that film making and music production can be for anyone who wants to try it. The original film was created by 20 contributors. We would hope to attract at least 10 more people with creative skills to help with location filming. We have a plan to film at Longley Farm and would encourage as many employees as possible to agree to be on film. We hope that our original audiences of 40 people could be doubled. The people with disabilities are aware that their involvement allows respite to their carers. Arts for Health CIC have been working in partnership with The Nest CIC to deliver access to musical instruments for parents and infants. We hope to develop this partnership to develop animated films with soundtracks created from the “baby music “ sessions. Over a period of 12 sessions this summer approximately 60 parents and children took part (some were serial attendees). We think this capacity could readily increase.

We would like to engage with other local groups such as “Friends of Cinder Hills Park” , the Wooldale Allotments group, “Square Pegs” and “Friends of Cliff Rec” to agree to some filming of their project work ... with relevant permissions.

We hope to offer “open access” sessions at a variety of locations through out the Holme Valley for people to try out the range of musical instruments we have available and encourage people to engage with the digital technology we have available.

How will your project address the ongoing climate emergency?

The use of solar power to recharge camera batteries will help reduce carbon emissions. The purchase of lap top bags made specifically from 60 % re-cycled materials will help preserve natural resources and reduce landfill waste and its associated methane emissions. By purchasing second hand equipment where possible the project will contribute to preserving scarce materials and reduce the emissions from transporting new equipment from across the globe.

6

Grants from Holme Valley Parish Council

Put an “X”

Grant 1: Assets Grants

- This grant applies to “built” public amenities such as a community hall, band-room,

clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.

- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7 Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
5x laptop computers, relevant software, and digital accessories	£3799	From Kirklees Council Digital Hubs , Levelling and Lord Mayors Fund	0
5 x laptop bags made from 60% recycled materials @ £18.00 p unit	£90.00	Holme Valley PC	£90.00
8 x Behringer Ms-1 synthesizers	£2,800	Synthesizers donated free of charge by "Music For All" Charity	0
Gig Bags specifically for Ms-I synths 8 @ £35.00 p unit	£280.00	Holme Valley PC	£280.00
16 hours @ £25.00 per hour tuition in use of digital communications devices with Council and Government services	£400.00	Holme Valley PC	£400
Used Canon Eos 1200d Digital Camera	£140.00	Holme Valley PC	£750
Duracell Lp-E10 Battery Charger and Forclaz 15wat SLR900V2 Solar panel	£14.99 £54.99	£28.98 from donation to Arts For Health CIC	

Directnine Masre Camera shoulder rig with follow-focus and matte box	£146.00		
Used Nikon 50mm f1.8d lens	£60.00		
Used Samyang 85mm Cine Lens	£154.00		
Used Samyang 14mm Cine Lens	£189.00		
3 x Cannon Eos Dslr cameras and associated cine and animation vintage lenses and adaptors	£1500	Match funding from Director of Arts For Health CIC	0
Room Hire and Technical instruction	£980	paid for by Longley Farm Fund administered by One Community	0
Project Total Cost	£10272.99	Total amount requested from HVPC	£1500

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

Has the group received a grant from the Parish Council in the last five years?	NO
	Please give details

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	N/A
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	N/A

Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	29/08/2023

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only

Date application received

30th August 2023

Application meets criteria

Yes / No

Name of Committee reviewing application

Finance and Management

Date of meeting

25th September 2023

Minute number

Grant awarded

Yes / No

Amount awarded

Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

Instructor led, Christmas wreath making workshops including material, expert florist & refreshments

1

Contact Details

Name of organisation

Honley Village Community Trust CIO

Address	The Village Hall, Roundway, Honley, Holmfirth
Postcode	HD9 6DE
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> • Unregistered community group X Registered charity • Other (please state) <p>.....</p>
Charity Registration No	1195759 <small>If applicable</small>
When did the group start?	1993
How many people are involved in running your group?	Trustees 10
	Unpaid Management Committee 10
	Paid F/T Staff
	Paid P/T Staff

	Volunteers (excluding Management Committee)	<i>approx 75</i>
--	---	------------------

3 Your Finances (your last full financial year)	
Financial Year	2022
Income	82566
Expenditure	70973
Reserves held	50000
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Contingency and in particular held for any serious problems relating to Magdale Dam - a mill pond with earth dam

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5 Your Project
Outline the project that you are seeking a grant for

Following on from our very successful wreath making classes held in 2022, HVCT would like to offer the workshop again this year, maintaining the affordability and accessibility achieved in 2022.

The workshops will be lead by a professional florist and instructor held at various dates in December 2023. All material will be provided for the attendees to make and take home a beautiful festive decoration for their homes.

Workshops will be a min 2 hours long and will accommodate up to 15 attendees at each event. We want to make these events financially accessible to all and are proposing to charge a small fee for attending to cover the running costs for the hall but providing the materials and expertise will be free to attendees.

The funding will go towards paying the professional florist/instructor, decorative material, wreath ring and refreshments.

The event will be advertised widely across the village, on social media, in shops, the village noticeboards etc to ensure everyone has the opportunity to see it advertised.

Our aim is to make this event an annual festive activity that can be enjoyed my many

Why do you feel your project is worthwhile?

Over previous years HVCT, Honley Business Association and Friends of Honley Library have established festive events within the village that have been successful in bringing the community together, creating fun, fostering a Christmas spirit, uniting families and children alike (such as craft market, light switch on, Santas grotto etc). Our aim as HVCT is to continue to build on these strong foundations, providing the community with social activities that promote inclusion, and foster a strong community spirit.

We wish for the Christmas Wreath Workshop to become an annual event that is supported and enjoyed by the community. We want it to be a fun experience, bringing people together with their own personal flare to create a wreath that they can hang on their door with pride that they made it along with other like minded people from their community. Our event will continue to build a warm spirited community belonging to those who have lived in the village for a long time and to those who are new to the area.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

By holding the event at the Village Hall, Honley, we are providing an accessible venue for all. The wreath making class was a huge success when it was first held in December 2022 and we wish to continue to build on this.

We are aware that there are many other venues holding wreath workshops throughout the area however they are often expensive and out of peoples price range, our aim is to provide an affordable event open to c45 attendees.

Our aim is to enhance and brighten the festive period for many in our community, bringing people together, spread the Christmas cheers, unite people, generate fun and create an opportunity to make new friends.

Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

The workshop will be open and accessible to everyone aged 18 years and over, in the Holme Valley. We aim to attract c45 people

The activity will be promoted on Social media, in local shops, noticeboards and on our newly developed website.

How will your project address the ongoing climate emergency?

Volunteers will forage for ivy and holly in the local woodlands and we will approach local business or foliage and festive flowers, we will use natural local products where possible, reducing the carbon footprint and use of plastic

6
"X"

Grants from Holme Valley Parish Council

Put an

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Florist to lead the workshops @ £100 per event x 3 events	£300	HVPC	£300
Material including Wreaths, Ribbon, decorative items such as dried orange slices etc	£550	HVPC	£550
Refreshments @ £40 each event	£120	HVPC	£120
Marketing & advertising	£30	HVPC	£30
Project Total Cost	1000	Total amount requested from HVPC	1000

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

<p>Has the group received a grant from the Parish Council in the last five years?</p>	<p>YES</p> <p>2023: £780 Easter Family Events, £750 Coronation Afternoon Tea, £750 towards Tree Safety Survey (Magdale)</p> <p>2022: £1k for wreath making workshops, £1000 towards Honley Community Orchard</p> <p>2021: Village Hall Roof. £5k towards repair</p> <p>2020: Honley Youth Project. £4k support</p> <p>2019: Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park</p> <p>Please give details</p>
--	--

8 Documentation	
Please ensure you enclose the following with your application:	
1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	YES NO N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Na me	
Sig- na- ture	
Dat e	30 August 2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	31 st August 2023
Application meets criteria	Yes / No

Name of Committee reviewing application	Finance and Management
Date of meeting	25 th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
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or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Accessible to all Yoga classes in partnership with Holmfirth Tech; including teacher costs, advertising and hall hire.

1 Contact Details	
Name of organisation	Umbrella Yoga CIC
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	

Evening phone	
Email	

2 About your organisation

What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input checked="" type="checkbox"/> <p>➤Community Interest Group</p>										
Charity Registration No	If applicable										
When did the group start?	March 2020										
How many people are involved in running your group?	<table border="1"> <tr> <td>Trustees</td> <td>6</td> </tr> <tr> <td>Unpaid Management Committee</td> <td>3</td> </tr> <tr> <td>Paid F/T Staff</td> <td>0</td> </tr> <tr> <td>Paid P/T Staff</td> <td>6 (all self employed)</td> </tr> <tr> <td>Volunteers (excluding Management Committee)</td> <td>5</td> </tr> </table>	Trustees	6	Unpaid Management Committee	3	Paid F/T Staff	0	Paid P/T Staff	6 (all self employed)	Volunteers (excluding Management Committee)	5
Trustees	6										
Unpaid Management Committee	3										
Paid F/T Staff	0										
Paid P/T Staff	6 (all self employed)										
Volunteers (excluding Management Committee)	5										

3 Your Finances (your last full financial year)

Financial Year	2022 - 2023
Income	£70,430
Expenditure	£69,591
Reserves held	£839
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	<p>We currently have £29,000 in the account, of which 23,000 is reserved for particular projects.</p> <p>£6000 is currently held in unrestricted reserves.</p>

4 Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation		NOT APPLICABLE
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with its permission? (Delete as needed)		
---	--	--

Account Name	
Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	
<p>At Umbrella Yoga our mission is to provide yoga sessions to people with additional mental and physical needs in Kirklees. We aim to bring communities together through yoga, and we use evidence-based practices to improve the physical and mental wellbeing of the people we connect with.</p> <p>With this grant we hope to extend and expand our accessible 'Community Yoga' sessions at Holmfirth Tech. We have set up a successful Chair Yoga Program in partnership with Holmfirth Tech. This grant would fund 12 more community Yoga sessions at the Tech, aiding Umbrella Yoga to build a sustainable partnership with the Tech and the Holmfirth Community.</p> <p>We want to offer more sessions and reach even more beneficiaries. There will be a focus on breathwork to reduce anxiety, physical movements to encourage mobility and strength, and a relaxation element to finish. We would be delighted for a councillor to come and visit one of our current sessions (starting again in September 2023).</p>	
Why do you feel your project is worthwhile?	
<p>We have reached a range of people with underlying health conditions (e.g., arthritis, asthma, diabetes, Slipped discs, auto-immune diseases) and many with mental health challenges (e.g., stress, anxiety and low mood are common). Some of our participants are living under difficult financial circumstances, as well as living alone. We know that these sessions have been so valuable for their physical and mental health. Recent feedback was:</p> <p><i>'The sessions were relaxing, calming and enjoyable.'</i></p> <p><i>'I feel so much better after the sessions, I look forward to coming to them.'</i></p>	
How will your project benefit the people of the Holme Valley?	
<p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p> <p>We have already built a core group of participants that regularly attend the class, they are all living in the Holme Valley and really want the classes to continue. The sessions will be 1-hour long, and one of the sessions will be an extended 2-hour session with an hour for yoga and an hour to share refreshments, talk together, build connections, and gain feedback on the program. Feedback has suggested that participants enjoy the social contact just as much as the exercise, which moving towards winter could help to alleviate loneliness and isolation. The class is ideally situated at the Holmfirth Tech at a time when lots of other services are on hand for advice. Such as Community plus, local police, housing officers. This class gives participants a reason to get out for the day, which will benefit their mental wellbeing by connecting with others, sharing experiences. It will also help alleviate</p>	

some of the participants' health concerns. For example, one participant has had a slipped disc, the class has helped her to get moving again and as we continue the exercises will help to strengthen her back to prevent a reoccurrence. Another participant with a long-term health condition has found the mindful breathing techniques useful for managing pain levels. These classes are enabling participants to take a pro-active approach to their health, which in turn could put less pressure on health services within the Holme Valley.

Also by hiring the Holmfirth Tech we are helping to support a vital community resource.

To promote sustainability, we have already started asking for small donation to go towards running costs. Many of our participants struggle financially so we will not put a set price on the sessions to ensure they are accessible to all, however some people can - and do - make a donation. We will use those donations to go towards continuing sessions within the Holme Valley. We will also provide easy exercises that people could practice at home, whilst going about their daily life. Our Yoga teacher at Holmfirth, sets the group mini challenges. For example standing on one leg with a support whilst you boil the kettle or could you stretch your leg with a belt whilst watching T.V. This is helping to benefit participants everyday lives and causes a ripple effect as they may pass on techniques to friends and family.

Who in the Holme Valley will benefit? How many people will benefit?

◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60, ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

As we make our classes accessible to all, this class could benefit all adults in the Holmfirth community. At the moment the main participants are over 70, most with an age related health condition. However we have had referrals from social prescribers for younger participants with mental health needs. It can be really helpful to have a mixed age range group, as they all have experiences they can share. Helping to understand others and have empathy towards different groups of the community.

We aim to recruit 20 participants with an average weekly attendance of 10.

How will your project address the ongoing climate emergency?

Umbrella Yoga are an ambassador for sustainable principles and we weave this into our classes as much as possible. The philosophy of yoga has kindness and love at its heart, which is extended to the universe as a whole. As we are not just an exercise class, but a builder of communities, we help to engage participants beyond our classes. The Holmfirth Tech is the perfect hub for participants to get involved in other local projects. We hold the class at a time that weaves into the community café, so people can engage in other services within Holmfirth. The tech was chosen for its central location enabling people to walk or use public transport to get to the class.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Yoga session leader: 2 hours @ £30 / hour (to cover the session + 1 hour for travel & preparation)	£780		£780
Room Hire £18.50/hour for 13 hours	£240.50		£240.50
Administration, marketing, communications, filling out health surveys, evaluation and monitoring. £20/hour for 15 hours	£300		£300
Equipment - yoga blocks, eye-pillows, straps.	£200	We already own equipment we can use for this project.	£0
Project Total Cost	£1520.50	Total amount requested from HVPC	£1320.50

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

YES, Kirklees Members Local Ward - Project Fund

Has the group received a grant from the Parish Council in the last five years?	NO
	Please give details

8 Documentation	
Please ensure you enclose the following with your application:	
1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	NO

9 Declaration
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or</p>

Trustee.	
Name	
Signature	
Date	31/8/2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	31st August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

Children's Arts & Craft workshops, namely for Halloween & Christmas festive periods

1

Contact Details

Name of organisation

Honley Village Community Trust CIO

Address	The Village Hall, Roundway, Honley, Holmfirth
Postcode	HD9 6DE
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> • Unregistered community group X Registered charity • Other (please state) <p>.....</p>
Charity Registration No	<i>1195759</i> <small>If applicable</small>
When did the group start?	<i>1993</i>
How many people are involved in running your group?	Trustees <i>10</i>
	Unpaid Management Committee <i>10</i>
	Paid F/T Staff
	Paid P/T Staff

	Volunteers (excluding Management Committee)	<i>approx 75</i>
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3 Your Finances (your last full financial year)	
Financial Year	2022
Income	82566
Expenditure	70973
Reserves held	50000
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Contingency and in particular held for any serious problems relating to Magdale Dam - a mill pond with earth dam

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5 Your Project
Outline the project that you are seeking a grant for

We would like to organise a number of children arts and craft workshops to celebrate both Halloween and Christmas festive events.

The workshops will be run by an instructor, accompanied by volunteers and will be open to c15 children at each workshop, aged 4-11 years

Our aim is to run 2 workshops for Halloween over the Half Term holidays with the focus on creating Scarecrows for the Halloween Scarecrow trail that will be held as a village wide event during 27th - 29th October.

In December we aim to hold a Children's Christmas card / decoration arts and craft workshop. The date for this is tbc and it is likely to be a one day workshop.

The grant will go towards buying arts and craft items to support both workshops (such as paper, card, paint, paint brushes, decorative items, stuffing for the scarecrows etc) allowing the children to use and release their creative flare and take home their designs. It will also allow us to provide some small refreshments.

Why do you feel your project is worthwhile?

We want to continue to build on the success of the Christmas 2022 arts and crafts workshop and the Easter activities held in 2023 to build a yearly calendar of activities the children can look forward too and enjoy.

We are committed to fostering a strong sense of community and togetherness in Honley and the Holme Valley and through the events we have already held, we've seen firsthand the positive impact of bringing families and neighbours closer. This Halloween and Christmas, our vision is no different. We want to create magical moments that resonate with both children and parents alike.

These workshops, along with our other initiatives we aim to hold during the winter months will reach out to the community making Honley and the Holme Valley an even warmer and more inviting place for all.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Autumn and winter can be dreary months and parents can sometimes struggle for fun things to do with the children to keep them entertained. During October Half Term 2023 we will run a village wide Halloween Scarecrow Trail. Our aim is to get as many households and businesses to join in, get involved and get their creative juices flowing. Awards will be given, voted for by the villagers. The Halloween workshop will run ahead of this event so that the children can create something that they can take home and proudly display in their garden or window for all villagers to admire when they are out and about and walking the Scarecrow trail.

Both the Halloween and Christmas workshops are an opportunity for children to come along, have fun, meet and make new friends, and above all let their creative minds run wild to produce take home items.

The workshops will be held at The Village Hall, Honley and will provide a safe, warm environment for children and parents to come. All events will be widely advertised on social media, on notice boards around the village, in shops and the library. We aim to reach out to families that might not have participated in village activities before, especially those new to the village. Above all, our aim is to generate activities that bring families together, fosters togetherness and a strong community spirit.

Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

c45 children aged 4-11 years (and their parents) across 3 workshops

How will your project address the ongoing climate emergency?

We will encourage up-cycling and recycling of items, and source natural products for decorative items.

6
"X"

Grants from Holme Valley Parish Council

Put an

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Refreshments & snack for each child	140	HVPC	140
Arts & Crafts items including stuffing, wool, decorative items, pens/crayons etc	250	HVPC	250
Project Total Cost	390	Total amount requested from HVPC	390

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No - however we will reach out to local businesses to see if there is anyone who can donate paper or card for the Christmas arts and crafts workshop.

<p>Has the group received a grant from the Parish Council in the last five years?</p>	<p>YES</p> <p>2023: £780 Easter Family Events, £750 Coronation Afternoon Tea, £750 towards Tree Safety Survey (Magdale)</p> <p>2022: £1k for wreath making workshops, £1000 towards Honley Community Orchard</p> <p>2021: Village Hall Roof. £5k towards repair</p> <p>2020: Honley Youth Project. £4k support</p> <p>2019: Honley Remembers WW1 Project, £1k towards Info Board, & seat for Park</p> <p>Please give details</p>
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8 Documentation	
Please ensure you enclose the following with your application:	
1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	YES NO N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	30 August 2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	31 st August 2023
Application meets criteria	Yes / No

Name of Committee reviewing application	Finance and Management
Date of meeting	25 th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Raising awareness and community support for EcoHolmes and its mission of providing **low-energy, affordable houses** for local people in the Valley.

1	Contact Details
Name of organisation	Holme Valley Community Land Trust Limited t/a EcoHolmes'
Address	[REDACTED]
Postcode	[REDACTED]
Contact person	[REDACTED]
Position in group	[REDACTED]
Correspondence address	[REDACTED]
Postcode	[REDACTED]
Daytime phone	[REDACTED]
Evening phone	[REDACTED]
Email	[REDACTED]

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input checked="" type="checkbox"/> <p>➤ A Community Land Trust incorporated as an exempt charitable Community Benefit Society (CBS) under the Cooperative and Community Benefit Society Act 2014</p> <p>.....</p>	
Charity Registration No	Financial Conduct Authority (FCA) - registration number 8289 If applicable HMRC - registered as a charity for tax purposes reference ZD08556	
When did the group start?	December 2019	
How many people are involved in running your group?	Trustees	7
	Unpaid Management Committee	1
	Paid F/T Staff	0
	Paid P/T Staff	1
	Volunteers (excluding Management Committee)	2

3 Your Finances (your last full financial year)	
Financial Year – end December 2022	FY2022
Income – to end December 2022	£68,395
Expenditure – to end December 2022	£70,376
Reserves held – at end June 2023	£4,023
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	<p>Of our available £4,023 unrestricted funds available for revenue costs at the end of June 2023, some £3,500 is allocated for planned revenue / organisational costs in 2023. Although we are a low-overhead, volunteer run, organisation with our income mainly spent on project costs, we need the balance as a reserve for unexpected organisational costs, including top up of project costs if needed.</p>

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	[REDACTED]
Sort Code	[REDACTED]
Account Number	[REDACTED]

5 Your Project
<p>Outline the project that you are seeking a grant for</p> <p>We are seeking funding for our communication and membership engagement activity during 2024. We aim to raise the profile of EcoHolmes among residents of the Holme Valley in order to:</p> <ul style="list-style-type: none"> • Ensure local people who are potential tenants, are aware of the affordable, low energy housing in Scholes that will be available to rent by local people in housing need, from 2025. • Identify affordable housing need amongst the local population of villages in the Holme Valley and • Find land suitable for potential affordable housing sites for EcoHolmes projects to address that need. • Grow community support for the work of EcoHolmes by increasing our membership and the involvement of local people. <p>The awareness raising activities in the community we have planned for 2024 include:</p> <ul style="list-style-type: none"> • A monthly presence at Holmfirth Community Market, for regular community contact • Stalls at local outdoor events with a high 'footfall' such as Honley Show, Harden Moss Dog Trials etc. This will facilitate us hearing from the community about their local housing needs and potential housing sites in their locality. • An on-line survey and a public meeting in one of the Holme Valley villages to establish if there is local housing need that could be helped by an EcoHolmes project in the vicinity. A Royal mail leaflet drop would invite residents to participate in the survey. • A large public meeting in Holmfirth
<p>Why do you feel your project is worthwhile?</p> <p>EcoHolmes is a Community Land Trust set up to help address the need for smaller, low energy, affordable houses to be available to local people who are being forced to move away from the Holme Valley because of the high rents and house prices in the areas they live. The climate and the cost of living crises mean its more important than ever that an alternative to the large houses that are being built in the Holme Valley, is available to the people who live and work locally. We therefore need to bring EcoHolmes, and what it has to offer to the people of the Holme Valley, to the attention of as many people as possible, hence the increased awareness raising activity we have planned for 2024, but</p>

we need funding to cover the costs associated with this activity.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

As a Community Land Trust the houses we build will only be available to people who are in housing need and can demonstrate they have a local connection and are wanting to stay in the Holme Valley. This might be that they grew up and still have family in the area or that they have secure employment in the Holme Valley and want to live close to where they work. Our houses will be affordable and for local people, in perpetuity, so they will continue to help local people who cannot afford the open market rents and house prices in the Holme Valley, into the future.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

Local people in housing need will benefit.

The EcoHolmes affordable housing project at Scholes will provide homes for 10 families or circa 40 people.

Engaging with local people we help us identify more potential affordable housing sites and allow EcoHolmes to help more local people in housing need in the future.

How will your project address the ongoing climate emergency?

The houses will be built to the PassivHaus principles of 'fabric first' so they will be very energy efficient.

Providing housing for local people who need to live in the Holme Valley because of family or work reasons will help to reduce commuter and other car journeys. It will also help our community and the local economy become stronger and more resilient for mitigating the impact of climate change.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? - <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Local presence for regular Holme Valley community contact – monthly fees for renting a Holmfirth Community Market stall £15 x 12	£180.00	Holme Valley PC grant	£180.00
Community engagement about local housing needs and potential housing sites in 4 Holme Valley villages – equipment, media and support for holding events	£2,000.00	Reserves, donations, other grant awards	£0.00
Surveys for 1 Holme Valley village, for assessing local affordable housing needs in relation to potential housing demand – survey costs both online and by post.	£916.00	Holme Valley PC grant	£916.00
Public Meeting in Holmfirth Civic Hall	£368.00	Holme Valley PC grant	£368.00
Project Total Cost	£3,464	Total amount requested from HVPC	£1,464

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

Not yet. Holme Valley PC is the first for this project. EcoHolmes has been successful in securing grants for other projects, particularly for its first housing scheme, Chippings site on the edge of Scholes.

Has the group received a grant from the Parish Council in the last five years?	NO
	Please give details

8 Documentation	
Please ensure you enclose the following with your application:	
1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: - Breakdown of grant application costs, EcoHolmes mission statement, Chippings Housing scheme leaflet, photo of signature.	YES

9 Declaration
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>

Name	[REDACTED]
Signature	[REDACTED] Please see jpg file for signed copy of this declaration.
Date	31 st August 2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	31st August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

'Living Legends of the Holme Valley' – Booklet for local schools and communities; halting loss of local heritage and exploring landscape.

1	Contact Details
Name of organisation	Past Truisms CIC
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input checked="" type="checkbox"/> <p>➤ CIC – Social Enterprise (Heritage and Education).....</p>	
Charity Registration No	12055218 (CIC registration number) If applicable	
When did the group start?	17 June 2019	
How many people are involved in running your group?	Trustees	5
	Unpaid Management Committee	1
	Paid F/T Staff	0
	Paid P/T Staff	1
	Volunteers (excluding Management Committee)	4

3 Your Finances (your last full financial year)	
Financial Year	30 June 21-22
Income	£366
Expenditure	£280
Reserves held	£2236
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	NB – Due to illness during this reporting period, income and expenditure were low – but for 22-23 and onwards set to increase as Kirklees Writer in Residence work with community resumed. Net reserves held during this accounting period have not been earmarked for any specific projects.

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	

Account Name	
---------------------	--

Sort Code	
Account Number	

5	Your Project
<p>Outline the project that you are seeking a grant for</p> <p>'Living Legends of the Holme Valley' is a project that will produce a booklet for local schools and communities. It will contain important 'taster' information, designed to grow and generate interest in local history, community heritage and exploring the landscape of the valley (through signposted walks, places to visit etc).</p> <p>It will include traditional (mythical) legends and real-life, modern 'legends'.</p> <p>It will contain specific sections on: The Devil's Leap, Luddites in the HV, Elland Feud, Baby Suffragette, A Summer Wine Story.</p>	
<p>Why do you feel your project is worthwhile?</p> <p>Although primary schools in the Holme Valley often try and include at least one 'episode' of local history for their pupils, teachers lack both the information and the time needed in order to carry out research into themes of interest that might inspire young children to engage more fully with their local area and landscape.</p> <p>Likewise, the two secondary schools in the Holme Valley achieve very good results in the areas of History, Geography, English Language/Literature and Citizenship, but often teachers commute into the area, so that they lack local knowledge – and Past Truisms' work with local schools and communities has discovered that even teachers who live locally are often not familiar with the rich history of the area – often heritage often famous amongst the academic community - which is actually available on the doorstep of the schools and their pupils.</p> <p>In terms of the adult population in the Holme Valley, the excellent work carried out by our local civic and historical societies is often too in-depth, or presumes prior knowledge in relation to a specific area – i.e. those who may have recently moved to the area, or those who are just beginning to become interested in the heritage of their local area. This project seeks to whet the appetite of those in relation to an overall arc of 'legends' of our valley and to encourage them not only to research further, but to actively seek out the landscape where some of these stories, myths and very real life occurrences took place.</p> <p>This project is worthwhile because as it tells the stories of these 'Living Legends' – several of which will be unfamiliar to the reader; the excessively 'loud' competition of social media and of screen-swamping with national and international information, means that local history is in grave danger of being 'lost' and 'overlooked' and that if steps are not taken, the younger members of our community will not be aware of their</p>	

fascinating history and legacies.

The booklet will also signpost walks, buildings and areas of the landscape to visit within the Holme Valley. This will raise awareness of the physical features of the landscape/buildings and will encourage local people to seek to become more involved in their communities and to preserve and conserve both built and environmental features of the valley.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

This project will benefit the people of the Holme Valley in the following ways. It will:

- Improve individual and collective knowledge of the area and its heritage, therefore contributing to future preservation and cultivation of history and landscape for all residents.
- Help people/families not born into the Holme Valley (who are unaware of even the most well-known local history) to become better educated about their heritage and to give all residents – regardless of background or diversity – to feel a much stronger connection to the valley and to feel custodianship of the heritage as their very own culture and legacy.
- Encourage people to read and to learn about local history: the style of writing of the 'Living Legends' booklet will be simple but informative - and will be laid out so that it is appealing to people who might struggle with the excessively dense format often used in traditional historical publications. It will therefore assist with improving literacy, as it will encourage people to read more widely – as well as urging the reader (or those 'listening' to a story within a classroom setting) to carry out their research further into local history and landscape and to make good use of the local libraries in the Holme Valley.
- Provide Walks and Visits information – i.e. visiting Wolfstones and Devil's Rock, Honley Woods down to where the Elland Murder occurred etc. This will have a positive effect on getting people of all ages to get outside and to go walking and exploring together, thereby having a good effect on physical and mental health. There will be information on alternative methods of visiting/viewing and transport for those who have physical disabilities and who wish to visit the areas that feature in the 'Living Legends'.
- Generate more engagement with and appreciation of local arts and heritage – and will signpost the reader/student towards local family history, civic history and local festivals of relevance in the valley.
- Encourage intergenerational discussion and activity: The booklet will encourage children/young people in schools to actively discuss the 'Legends' with their parents/carers and grandparents, thereby stimulating relationships of discovery and a circular economy of heritage interest and future curation.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

The production of the booklet will benefit ALL people of ALL ages in the area – regardless of age, ethnicity, disability or of how long they have been living in the Holme Valley. It will be written and formatted in a way to encourage intergenerational activity – so that children/young people will be urged to talk to their elders about the history of the area and share local knowledge in more depth/ explore the landscape and places and spaces together.

How will your project address the ongoing climate emergency?

Online access to all for the booklet will be made available (we will approach the ‘Huddersfield Exposed’ website to place the booklet on their site, so that we can gain greater awareness of it) so there will be no carbon footprint in terms of mass production of the booklet (although local libraries and schools will be able to print the booklet if they feel that this will benefit students and service users.)

The stories/legends contained in the booklet will have walk and map instructions and will actively encourage local people to walk or to use public transport (rather than cars). This will provide people with the opportunity to have better orientation of their local surroundings and landscape (i.e. the stories take in varied landscape of the Holme Valley - including moorland, hills, valley, river/streams and woodland). This will also encourage those who learn from the booklets to explore their area and in doing so, they will gain a greater sense of stakeholdership/preservation of our collective environment.

An accompanying aim is to raise awareness of the vulnerability of our shared heritage and to seek to urge all local people to share responsibility for environmental protection and to discuss how impacts of climate change (flooding, moorland fires, pollution etc) can impact on our physical heritage and sense of place.

6

Grants from Holme Valley Parish Council

Put an “X”

Grant 1: Assets Grants

- This grant applies to “built” public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council’s own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
Research of each 'Legend' story for the booklet – 2 days research at £120 per day	£240	HVPC	£240
Writing of Booklet – 4 days work writing at £150 per day	£600	HVPC	£600
Editing of Booklet – 1 day work @ £150 per day	£150	Past Truisms CIC contribution	0
Final Edit/Writing and Layout of Booklet – 2 days work @£120 per day	£240	Past Truisms CIC contribution	0
Visits to local schools/ talks to local groups (estimated time/voluntary hours contribution – 4 x £50 sessions)	£200	Individual Donations (by volunteering)	0
Project Total Cost	£1430	Total amount requested from HVPC	£840

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?

NO

Please give details

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3. Last 3 years accounts (if you have them)	YES
4. Copy of bank statements for the last 6 months	YES
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7. Anything else: -	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	29 Aug 2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	31st August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	

or Date report received after project is complete	
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Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Climate Change assemblies/workshops in the 10 Holme Valley Schools, using the fairandfunky smoothie bike to kickstart conversation and action

1 Contact Details	
Name of organisation	fairandfunky CIC
Address	The Tech 140 Huddersfield Road Holmfirth
Postcode	HD9 3AR
Contact person	[REDACTED]
Position in group	Founding Director and Workshop Facilitator
Correspondence address	As Above
Postcode	
Daytime phone	[REDACTED]
Evening phone	[REDACTED]

Email	[REDACTED]
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2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input checked="" type="checkbox"/> <ul style="list-style-type: none"> Community Interest Company
Charity Registration No	If applicable
When did the group start?	2012
How many people are involved in running your group?	Trustees
	Unpaid Management Committee
	Paid F/T Staff
	Paid P/T Staff
	Volunteers (excluding Management Committee)

3 Your Finances (your last full financial year)	
Financial Year	2021/22
Income	£4748
Expenditure	£5131
Reserves held	
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	fairandfunky was paused during the 2021/22 period, due to the global pandemic

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE

Account Name	[REDACTED]
Sort Code	[REDACTED]

5

Your Project**Outline the project that you are seeking a grant for**

fairandfunky delivers sustainability workshops in school and with community groups, centred around the ethos of "empowering people to take little steps to change the world". We do this in a variety of ways, however our most useful tool to teach about sustainability to all ages is the 'fairandfunky Smoothie Bike'.

The Smoothie Bike is a brilliant tool to kick-start conversations on healthy eating, Fairtrade, energy, waste, and recycling. It is an excellent resource to demonstrate how we are all connected to the things we do, the food we eat and the actions we take; and how our consumer choices can change the world.

With access to this grant, fairandfunky wishes to deliver 10 smoothie bike assemblies in the Holme Valley primary schools, during which every student in the school will:

- See a demonstration of how the smoothie bike works, and how to make a Fairtrade banana smoothie
- Learn about the importance of Fairtrade
- Sequence the 'food journey' of a banana from farm to fruit bowl
- Think about packaging and waste from food and how to recycle
- Think about energy sources and discover differences between renewable/non-renewable sources
- Learn about positive action that can be taken to combat climate change

4 Holme Valley Schools will also have a Smoothie Bike Workshop for one of their classes, in which the learning around climate action will be taken further, with each student making their own Fairtrade banana smoothie as well as creating their own recycled artwork to take home to their own families, and open up further dialogue about the climate and the environment.

Why do you feel your project is worthwhile?

This project will provide the opportunity for young people to have a stake in their local and global communities, increasing engagement and awareness in climate action. This project will also improve knowledge and understanding around local environment and climate change, leading to positive action both local to the Holme Valley and also globally.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Firmly placed in the heart of the Holme Valley, fairandfunky is a CIC founded to empower people to take their first steps to change the world. Our activities are carefully designed to challenge peoples beliefs and perceptions and inspire them to make behavioural changes that have a positive outcome upon the world around us. We believe that as individuals we each have the power to make a positive difference in the world; through the way we act, what we wear, where we shop and what we do. fairandfunky enables people to make positive choices empowering people to take their own little steps to change the world. Through this project, young people within the Holme Valley area will become more motivated to be active citizens to affect a positive change.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

Children under 16 x 1,500 (approx)

Teaching Staff x 100

And their families/wider school community

How will your project address the ongoing climate emergency?

The smoothie bike assemblies and workshops will kickstart open conversation about the climate emergency, culminating in suggestions on how each individual can take action to make a change.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
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Smoothie Bike Assembly x 10 (@ £75 per assembly)	£750	Holme Valley PC	£750
Smoothie Bike Workshop x 4 (@ £225 per workshop)	£900	Holme Valley PC / Part-Funded by fairandfunky CIC	£750
Smoothie Bike Ingredients x 150 (@ £0.83 per person)	£124.50	Donated by The Central England Co-operative	£0
Project Total Cost		Total amount requested from HVPC	£1500

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

Has the group received a grant from the Parish Council in the last five years?

YES

HVPC Funded the purchase of the Smoothie Bike in 2022

Please give details

8

Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES NO N/A
3. Last 3 years accounts (if you have them)	YES NO N/A
4. Copy of bank statements for the last 6 months	YES NO N/A

5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	[REDACTED]
Signature	[REDACTED]
Date	31 st August 2023

Send the completed application form (with all supporting documentation) to:
 Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
 If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	31 st August 2023
Application meets criteria	Yes / No <input checked="" type="checkbox"/>
Name of Committee reviewing application	F + M
Date of meeting	25/09/23

Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

To launch a **Holme Valley Culture Voucher** for 18 year olds on an annual basis giving them to art, social and cultural events in the Valley.

1	Contact Details
Name of organisation	Holmfirth Film Festival
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation	
What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input checked="" type="checkbox"/> <p>➤ Community Interest Company (CIC)</p>
Charity Registration No	CIC 8875828 If applicable
When did the group start?	2008
How many people are involved in running your group?	Trustees
	Unpaid Management Committee 12
	Paid F/T Staff 0
	Paid P/T Staff 0
	Volunteers (excluding Management Committee) 30

3 Your Finances (your last full financial year)	
Financial Year	2022 Feb to 2023 Feb – we don't have as yet full accounts for this year The accounts for the previous year (including the Covid period are attached)
Income	12,991 (2022)
Expenditure	14,144 (2022)
Reserves held	£19,600 (2023)
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	An amount (£2,000) is held for the continuing payment of film licence invoices, which are notoriously late in being issued (sometimes up to a year and even longer). We have to pay for replacing equipment for which there are no or few grants. We are currently considering investing in the latest 4K Ultra HD players/projector/screen which are expensive (£5,000-£6,000). Holding money for emergencies such as Covid to use, as we did for instance, in undertaking online activities. For historic film

	restoration which is expensive. Payment for local artists/musicians composing and performing original film soundtracks for which there are no grants. Occasional free screenings and events.
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4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5 Your Project
<p>Outline the project that you are seeking a grant for</p> <p>For the Holmfirth Film Festival which holds two long weekends during a year, monthly film screenings and occasional one-off events.</p> <p>This is request is specially for a new idea which originally comes from Madrid – The Cultural Voucher. We want to make it available on their 18th birthday to each young person in the Holme Valley valid for one year beginning in January 2024. A Cultural Voucher which will give them free access/tickets or reduced entrance to many cultural, social, art and other events in the Holme Valley – one per organisation/event, though some may decide on more. The idea is to encourage involvement in such activities by younger people, who are often difficult to entice into such activities. We have the Arts and Folk Festivals on board so far, and the possibility of the Picturedrome, and will now start approaching other groups about the project. The grant, which we will match with other funding, will go towards the design and production of a birthdaycard/cultural voucher, promotion and setting up of some kind of permanent system for it via Social Media. We think this something that can potentially be quite big.</p>
Why do you feel your project is worthwhile?

The Festival adds to the cultural life of the Holme Valley and to a particularly important viewpoint both internally and externally – that the Valley is a centre of creative activity. Through its activities it also adds to the idea of community by the extensive involvement of volunteers and through its direct collaboration with various and numerous local community and volunteer groups from venues to environmental groups. On another but related level, the Festival receives tremendous feedback which is really appreciated and a reason why the feels is still going.

Most community organisations in the Valley are top-heavy with older people, we really need to encourage a young audience and greater participation by them.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The Festival makes available access at a low price of British, independent and World cinema films which otherwise would only be able to be seen by people in the Holme Valley on a big screen by travelling to the major cities. It also tries to use venues throughout the Valley and to co-operate with local groups (such as River Connections) by using film to promote their activities.

The Voucher will expand the horizons of young people and help to encourage greater involvement in the activities in the Valley.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

The Voucher is specially for young people and is intended to build over the years with more organisations taking part. Hopefully, it will encourage a greater take up of social/artistic/cultural activities by a younger age group.

How will your project address the ongoing climate emergency?

We are signed up to Kirklees Declares Climate Emergency and have had as a theme for the last two festival climate change and will have a theme of screenings on that this time. We have worked closely with local groups such River Connections, cycling groups and the Walking Festival. and brought in specialist speakers and will continue to do so. We have also planted trees to off-set carbon used.

Younger people are naturally more inclined to be interested in environmental issues and climate change in particular.

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

**Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

Your Project Budget Plan

Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Cultural Voucher	£1,500	Other grants being applied for and our own reserves.	£500

Project Total Cost	£1,500	Total amount requested from HVPC	£500
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Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

BFI Film Hub grant for overall Film Festival (2023) but only a minimal amount (£250 - subsidising some films for young people) is applicable to the voucher. Currently applying to other funding bodies for help with the Cultural Voucher but also our own resources.

Has the group received a grant from the Parish Council in the last five years?	YES / NO £1,000 beginning of the year for specially the Festival and venue hire. A number of times over the past 13 years. Please give details
---	---

8 Documentation			
Please ensure you enclose the following with your application:			
1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: - *** I will be posting hard copies	YES	NO	N/A

9 Declaration
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the

project in the local media and on its website.

- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	21 August 2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	31 st August 2023
Application meets criteria	Yes / No
Name of Committee reviewing application	Finance and Management
Date of meeting	25 th September 2023
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is	

complete	
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Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for? Craft Therapy sessions for people who are lonely or isolated.

1 Contact Details	
Name of organization	Yorkshire Wellbeing Skills Group
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	

Daytime phone	
Evening phone	
Email	

2 About your organisation

What sort of group are you? - put an 'x' in the box	<ul style="list-style-type: none"> Unregistered community group <input checked="" type="checkbox"/> Registered charity <input type="checkbox"/> Other (please state) <input type="checkbox"/> <p>➤</p>	
Charity Registration No		
	If applicable	
When did the group start?	<i>December 2022</i>	
How many people are involved in running your group?	Trustees	1
	Unpaid Management Committee	2
	Paid F/T Staff	1
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	2

3 Your Finances (your last full financial year)

Financial Year	
Income	
Expenditure	
Reserves held	
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	We currently do not have our first years financial accounts as the group started in December 2022.

4 Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE
---	-----	----------------

Account Name	
Sort Code	
Account Number	

5	Your Project
Outline the project that you are seeking a grant for	
<p>Our project aims to provide engagement activities for socially excluded women to increase social interaction and build stronger community bonds.</p> <p>The Social engagement activity is designed for women to develop a network around them to overcome everyday challenges of poverty, mental health, and rising cost of living.</p> <p>We would like to offer various craft sessions at the Crafters Cottage in Honley such as soap making, wax melts, making hand crafted items such as gnomes Christmas decorations etc. We will create an environment where everyday issues can be discussed and a place where friendships and network can blossom to support each other easing stress, anxiety, and worries.</p> <p>The grant will support a 6-week project offering residents 18 hours of social engagement and interaction opportunities. Residents will attend a 3-hour workshop, a facilitator will be at hand to support discussion and help residents with any issues. 2 weeks of this project will be funded by the community plus fund, and we are requesting Holme Valley Parish Council to assist with 4 weeks. We have provided a breakdown of costs below.</p>	
Why do you feel your project is worthwhile?	
<p>Mental health is highly stigmatized and there are barriers to accessing services, including trust, and appropriateness of services.</p> <p>Speaking to families first-hand we hear how they feel ashamed or embarrassed about having someone in their family diagnosed with a mental health problem. It gives those that are feeling lonely or isolated a chance to participate in an activity with likeminded people where they can all get together and discuss everyday issues</p> <p>Our project brings a number of benefits to people of Holme Valley</p>	

Stress Relief and Relaxation: Our sessions will be therapeutic outlet for stress and anxiety. Engaging in creative activities will allow individuals to focus their attention on the task at hand, which will help to calm the mind and reduce feelings of tension.

Mindfulness: Our sessions require a level of concentration and attention to detail. This promotes mindfulness, the practice of being fully present in the moment. Mindfulness can improve mental well-being by reducing rumination and promoting a sense of calm.

Sense of Accomplishment: crafting something whether its candles or wax melts, can boost self-esteem and provide a sense of accomplishment. This feeling of achievement can positively impact one's mood and overall mental health.

Distraction: crafting will provide a healthy distraction from negative thoughts or challenging situations. Our sessions will allow individuals to temporarily shift their focus, potentially offering a new perspective on their circumstances.

Social Interaction: our session can be considered as a social activity which will open up opportunities for people of Holme Valley to bond and connect with others who share similar interests. Social interactions and a sense of belonging are important factors in maintaining good mental health.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The activities will be designed to build participants health, knowledge and confidence and facilitate peer support to enhance social inclusion and resilience. Overall, the aim is to enable people of Holme Valley to develop skills allowing them to continue independently to improve their long term mental health. The activities will take place at the Crafters Cottage. The activities dates & times will be uploaded to social media platforms. We will hand out flyers to local businesses to display in windows and the local library. People from all backgrounds are welcome to engage in the activities and everyone will have equal access to the resources provided.

Who in the Holme Valley will benefit? How many people will benefit?

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

We have recently been recognized as an open to all organization by Third Sector Leaders and aim to target those that are feeling lonely isolated and depressed. General population of Holme valley are all welcome to attend of all ages. The group is likely to have a mixture of unemployed and retired people. We aim to engage with 8-12 service users per session.

How will your project address the ongoing climate emergency?

- a) Our project will support the ongoing climate emergency through engaging participants in discussions about individual and collective actions they can take to mitigate climate change. Participating in a craft project centered around environmental themes will prompt reflection and inspire participants to adopt more sustainable practices in their daily lives.
- b) Our project will also encourage Upcycling and recycling. We will encourage participants to use recycled or upcycled materials for some of the workshops. This promotes the importance of resource conservation and reducing waste. By transforming discarded items into something beautiful or functional, the project highlights the potential of recycling and reducing the demand for new resources.
- c) As an organization we are committed to climate change and have practices and processes in place to reduce our carbon footprint. We use local suppliers, reduce paper waste and save energy using efficient computers, lighting and other everyday resources.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk**
- The Parish Council can award more money than the maximum award in very special circumstances.**

7

Your Project Budget Plan

Item	Cost	Where will the funding come from? <small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small>	Amount requested from the Parish Council
------	------	---	--

Facilitator Cost £25.00x3hrsx6sessions	£450.00	Holme Valley PC	£300.00
Key Worker £14.50x4.5hrsx6sessions	£391.50	Holme Valley PC	£261.00
Venue Hire £10.00x3hrsx6sessions	£180.00	Holme Valley PC	£120.00
Refreshments £18.00x6sessions	£108.00	Holme Valley PC	£72.00
Marketing	£80.00	Holme Valley PC	£80.00
Session Resources for x6sessions	£290.00	Holme Valley PC	£290.00
Project Total Cost	£1499.50	Total amount requested from HVPC	£1123.00

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

<p>Has the group received a grant from the Parish Council in the last five years?</p>	<p>NO</p>
	<p>Please give details</p>

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES		
3. Last 3 years accounts (if you have them)	N/A		
4. Copy of bank statements for the last 6 months	YES		
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A

7. Anything else: -	YES	NO	N/A
---------------------	-----	----	-----

9 Declaration	
<ul style="list-style-type: none"> • I am authorised to make the application on behalf of the above organisation. • I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded. • I have filled in every section of the application form. • I certify that the information contained in this application is correct. • If the information in the application changes, I will inform the Council. • I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application. • If the application is successful, I give permission for the Council to publicise the project in the local media and on its website. • I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. <p>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</p>	
Name	
Signature	
Date	31/08/2023

**Send the completed application form (with all supporting documentation) to:
Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.
If possible, email a copy of the grant application in Word to the Clerk at
clerk@holmevalleyparishcouncil.gov.**

For internal use only	
Date application received	31 st August 2023
Application meets criteria	Yes / No ?
Name of Committee reviewing application	Finance and Management
Date of meeting	25 th September 2023
Minute number	
Grant awarded	Yes / No

Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	



HOLME VALLEY PARISH COUNCIL

Website: holmevalleyparishcouncil.gov.uk

Address: The Civic, Huddersfield Road, Holmfirth HD9 3AS

Telephone: 01484 687460

Chair's Expenses Policy

This is a review of the existing guidelines dated 27-04-2009.

DATE FIRST ADOPTION OF REVIEWED POLICY: 9 October 2023

DATE OF MOST RECENT REVIEW: 25 September 2023

NEXT REVIEW: May-August 2027 Finance and Management Committee

1. Background

Each May, Holme Valley Parish Council elects the Chair for the coming year. The Chair is elected by members of the council at the commencement of the annual meeting of the parish council in accordance with the Local Government Act 1972 section 15 (1) (2). The Chair is an elected figurehead of the council and the civic representative of the Holme Valley parish.

This position entails increased responsibility as the Chair represents the parish council at various events throughout the district. As a result, there is increased expenditure and to defray those extra costs a budget is allocated.

Section 15 (5) of the Local Government Act 1972 provides for town and parish councils to pay the Chair 'for the purposes of enabling him to meet the expenses of his office such allowance as the Council think reasonable'.

2. General Principles

The Chair's expenses budget exists to enable the Chair to carry out their duties in representing the parish council through supporting events.

Neither the Chair personally nor their family, friends or close associates may derive benefit from use of the Chair's expenses outside of the carrying out of agreed duties.

In 2023-24 the Chair's Expenses budget line 4200 was set for £1,000.

3. Permitted Expenditure

The Local Government Act 1972 does not stipulate the type or category of expenditure for which the Chair may use the Chair's allowance. However, it is commonly described as recompense for the expenses of maintaining dignity of office.

HVPC Chair's Expenses Policy

For review (Finance and Management Committee): 25-09-2023

For approval and adoption (Full Council): 09-10-2023

General items include:

- i. Mileage to and from events outside of the Holme Valley Parish Council boundaries or the cost of standard public transport
- ii. Tickets for events
- iii. Hospitality
- iv. Providing support to Chair/ Civic events (e.g., raffle prizes)
- v. Donations at events
- vi. Donations to charities

Provisions made for the Chair's allowance in the Local Government Act 1972 do not extend to the Vice-Chair, who is treated the same in law as all other Parish Councillors. However, it is acknowledged that the Vice-Chair is likely to incur costs associated with officially representing the Chair in his/her absence. As such the Vice-Chair can be reimbursed any legitimate out of pocket expenses incurred whilst deputising for the Chair out of the allowance.

4. Payment of Allowance

Payments made for items such as tickets, purchase of prizes, or purchase of food and drinks for hospitality etc will be made directly to the Chair in lieu of receipts. Where it is not possible to provide receipts, signed written details (including an email sent from the Chair's Holme Valley Parish Council's official email address) must be provided by the Chair to substantiate the expenditure. All claims must be made promptly to the Deputy Clerk (within one month).

5. Review of this Policy

The Finance and Management Committee is to review this policy within three months of a new Council being elected or sooner if desirable. The policy is to be presented to the Council in May of each year at the Annual General Meeting for approval for the upcoming council year.

Jen McIntosh, Clerk, HVPC

HOLME VALLEY PARISH COUNCIL



Guidelines on Chairman's Allowance

- The Chairman's Allowance is primarily intended to allow a Councillor to meet the expenses involved in undertaking the role of Chairman of the Council, to cover ceremonial duties, and in representing the Council at events or external meetings (LGA 1972 s15(5)).
- It is at the Chairman's discretion and choice whether or not to hold a Civic Service and or Civic Function.
- It is at the Chairman's discretion and choice whether or not to attend civic events organised by other Parish and Town Councils personally.
- It is, however, important that the Council is represented at certain civic functions – i.e. civic events organised by other Parish and Town Councils within the Kirklees area, and any event which the Mayor of Kirklees Council is attending, to which the Chairman is invited.
- If the Council is represented at other Councils' civic events by a Councillor other than the Chairman, that Member should be refunded by the Chairman out of the Chairman's Allowance for any expenses he or she has incurred in attendance at that event.
- The Chairman will submit an account to each cycle of meetings indicating expenses incurred as a result of his/her role, for approval by the Council via its Finance and Management Committee.
- At the end of each cycle, the Chairman will also submit a list for approval of donations and gifts made by him/her to any charity or not-for-profit organisation, club or society, from the Chairman's Allowance. This will be considered and approved (or not) by the Council via its Finance and Management Committee. It is recognised that in attending, e.g. civic events organised by other Parish and Town Councils, donations may be expected from the Chairman which will benefit such groups outside the Parish Council's area and this aspect will be considered before approval of such donations.
- Any amount remaining from the Chairman's Allowance which is not required to refund expenses incurred by the Chairman, or other Councillor acting on his or her behalf, during his or her year of office may be donated on the recommendation of the Chairman to a charity or not-for-profit organisation, club or society of his or her choice which operates within the Parish Council's area, subject to the Council's approval.
- Any fundraising carried out by the Chairman at his or her own civic function may be donated to any charity of the Chairman's choice.

Last amended: Finance and Management Committee 27 April 2009 - Minute number 08 103(1)/Procedure for claiming reviewed 17 May 2010 – no change

YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

ADVICE NOTE:	Number 9
SUBJECT:	Chairman's Allowance

CHAIRMAN'S ALLOWANCE

Legislation

Section 15 (5) of the Local Government Act 1972 allows a local council to pay the chairman or mayor an allowance to meet the expenses of his office. This applies only to the chairman or the mayor of the local council, not the vice-chairman or other councillors. Legislation for a local council to pay basic parish allowance does not affect the allowance paid to the chairman under section 15.

What the Allowance May Cover

The chairman's allowance is not intended to duplicate other provision such as the payment of normal expenses such as travel and subsistence. Where these can be paid on the same basis as they are paid to other members of the local council then the chairman's allowance is not the appropriate legislation. Essentially, the allowance is intended to meet the additional costs of the office of chairman. Broadly speaking this fall into two areas, representing the local council at outside events and civic hospitality. Amongst larger local councils the chairman or mayor may well have a busy schedule of civic events where he or she is attending functions on behalf of the local council. The chairman's allowance in this situation could well cover the costs of attending such functions, associated donations to charities and the other costs which are not normal travel and subsistence but are a direct result as acting in the capacity of chairman or mayor. It may be that the local council itself holds a reception or event which is hosted by the chairman or mayor and therefore the responsibility of the chairman or mayor. Provided there is no other direct legislation to cover this, the chairman's allowance could be used to meet the costs of such an event. There is no strict definition of what is or is not an expense which can be met from the chairman's allowance, essentially it is anything which is incurred as a direct consequence of the role of the chairman or mayor acting as representative of the council and associated civic functions and events.

Payment of the Allowance

There are two possible ways of paying a chairman's allowance. One is for the local council to approve a sum of money which will constitute the chairman's allowance, and this is paid to the chairman or mayor for him/her to disburse as necessary. The other possibility is for the money to be held by the local council and for the local council to pay bills directly or to reimburse actual expenditure incurred. A combination of the two is also possible.

The main difficulty in simply paying a lump sum to the chairman is that it may well be regarded by the Inland Revenue as taxable income. The Inland Revenue have pursued this in the past and essentially take the view that any money received through the mechanism of chairman's allowance which cannot be shown to be wholly used in relation to the expenses of the office of chairman will be treated as taxable income and the individual concerned will be liable for income tax on that amount. At its extreme some councils have found the Inland Revenue pressing them to deduct tax at source as they would with an employee's salary. For this reason, YLCA generally advise against paying substantial amounts directly to the chairman or mayor. Where money is paid to the chairman or mayor as a lump sum then the chairman/mayor should keep careful records of expenditure and these should be retained for several years after the period of office ends in case of retrospective enquiries by the Inland Revenue.

The second possibility for paying the allowance is to either have the local council billed directly where this is possible or for the chairman/mayor to reclaim actual expenditure, normally against receipts and invoices. Where this is possible it then largely solves the tax problem but obviously the individual concerned must pay their own money out before they can reclaim it from the local council. Where there is a predictable level of expenditure through the chairman's allowance one possibility might be to advance an amount to the chairman/mayor and then to claim for expenditure during the year and to repay any surplus at the year-end back to the local council.

Whatever mechanism is chosen for paying the chairman's allowance the local council will need to include this amount in its budget for the financial year in question. It will need to record a minute of the decision at some stage, if it has not already done so, that the office of chairman/mayor does receive an allowance and on what the arrangements would be for how the allowance is paid over to the chairman/mayor.

Yorkshire Local Councils Associations
Suite 8, York House, Station Road, Tadcaster, LS24 9JF.
Tel: 01937 228602
E-mail: admin@yorkshirelca.gov.uk

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Holme Valley Parish Council Cash Book 2023-24

HSBC Community Current Account

Schedule of Payments September 2023

No	HVPC ref	Payment Sent Date	Payment method	Check v Statement	To pay	Inv date	Inv number	Description	Net	Vat	Gross	Authorisation to Pay	Legislation
			BACS	<input type="checkbox"/>	VIKING			VARIOUS OFFICE	£77.47	£15.49	£92.96	F&M 2223 90	LGA 1972 S111
			BACS	<input type="checkbox"/>	NPOWER			ELECTRICITY HOLMFIRTH TOILETS JUL	£193.82	£9.69	£203.51	F&M 2324 25	PHA 1936 S87
			BACS	<input type="checkbox"/>	ENTERPRISE PRINT			LEAFLETS (A5 CYCLING FESTIVAL X 150)	£23.00	£0.00	£23.00		LGA 1972 S111
			BACS	<input type="checkbox"/>	ENTERPRISE PRINT			LEAFLETS (A4 HONLEY IF IT'S NOT FAR.... MAPS X 150)	£32.00	£0.00	£32.00		LGA 1972 S137
			BACS	<input type="checkbox"/>	ENTERPRISE PRINT			LEAFLETS (IF IT'S NOT FAR; GRANTS CYCLE)	£52.00	£0.00	£52.00		LGA 1972 S111
			BACS	<input type="checkbox"/>	WEST YORKSHIRE COMBINED AUTHORITY			HV MINIBUS JUN 2023	£1,908.00	£0.00	£1,908.00	F&M 2324 25	LG&RA 1997 S27
			BACS	<input type="checkbox"/>	DOCUMENT LOGIC			PHOTOCOPYING	£25.00	£5.00	£30.00	F&M 2324 25	LGA 1972 S111
			BACS	<input type="checkbox"/>	STAFF 05			REIMBURSEMENT - BANNERS FOR CYCLING FEST	£49.69	£9.94	£59.63	F&M 2324 25	LGA 1972 S145
			BACS	<input type="checkbox"/>	LITTLE BIKERS			BALANCE BIKE WORKSHOPS	£200.00	£0.00	£200.00		LGA 1972 S145
			BACS	<input type="checkbox"/>	VISION ICT			WEBSITE HOSTING, SSL CERTIFICATE	£283.13	£47.63	£330.76	F&M 2324 25	LGA 1972 S111
			BACS	<input type="checkbox"/>	HOLMFIRTH FOOD AND DRINK FESTIVAL			GRANT: STREET CLEANING AFTER THE FESTIVAL	£1,500.00	£0.00	£1,500.00	F&M 2324 42iii	LGA 1972 S145
			BACS	<input type="checkbox"/>	SHARING MEMORIES			GRANT: ROOM HIRE, TAXIS FOR 'SING YOUR SOUL SUNNY' PROJECT	£1,500.00	£0.00	£1,500.00	F&M 2324 42iv	LGA 1972 S145
			BACS	<input type="checkbox"/>	YLCA			TRAINING CLLR 4 - CODE OF CONDUCT WEBINAR	£25.00	£0.00	£25.00	F&M 2324 25	LGA 1972 S111
			SO	<input type="checkbox"/>	STAFF 02			SALARY SEP 2023	£1,630.37	£0.00	£1,630.37	F&M 2324 25	LGA 1972 S112
			SO	<input type="checkbox"/>	STAFF 04			SALARY SEP 2023	£1,420.77	£0.00	£1,420.77	F&M 2324 25	LGA 1972 S112
			SO	<input type="checkbox"/>	TIME IN TIME OUT MEDIA			TITO - MONTHLY COUNCIL NEWS - OCT 2023	£210.00	£42.00	£252.00	F&M 2324 25	LGA 1972 S142
			SO	<input type="checkbox"/>	STAFF 05			SALARY SEP 2023	£1,329.05	£0.00	£1,329.05	F&M 2324 25	LGA 1972 S112
			SO	<input type="checkbox"/>	WYPF			PENSIONS SEP 2023	£774.85	£0.00	£774.85	F&M 2324 25	LGA 1972 S112
			SO	<input type="checkbox"/>	HMRC			PAYE TAX AND NI SEP 2023	£1,414.32	£0.00	£1,414.32	F&M 2324 25	LGA 1972 S112
				<input type="checkbox"/>					£12,648.47	£129.75	£12,778.22		

Date: 18/09/2023

Holme Valley Parish Council

ZZC
Page 1

Time: 15:23

**Bank Reconciliation Statement as at 31/08/2023
for Cashbook 1 - HSBC Current A/C**

User: RFO

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current A/C	31/08/2023		42,749.52
			<hr/> 42,749.52
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			42,749.52
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			42,749.52
		Balance per Cash Book is :-	42,749.52
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/08/2023
for Cashbook 2 - Money Manager - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC - Money Manager	31/08/2023		55,679.13
			0.00
			<u>55,679.13</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			55,679.13
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			55,679.13
		Balance per Cash Book is :-	55,679.13
		Difference is :-	0.00






























**Bank Reconciliation Statement as at 31/08/2023
for Cashbook 4 - Current Account-Handelsbanken**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Handelsbanken Current A/C	31/08/2023		84,233.96
			<u>84,233.96</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			84,233.96
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			84,233.96
		Balance per Cash Book is :-	84,233.96
		Difference is :-	0.00


<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Deposit Fund	31/07/2023		75,000.00
			<u>75,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			75,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			75,000.00
		Balance per Cash Book is :-	75,000.00
		Difference is :-	0.00

Time: 15:23

Bank Reconciliation up to 31/08/2023 for Cashbook No 1 - HSBC Current A/C

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
02/08/2023	2324/05/01		310.65	310.65		R 	Receipt(s) Banked
03/08/2023	2324/05/01	14.98		14.98		R 	HSBC
07/08/2023	2324/05/02	56.15		56.15		R 	British Telecom
09/08/2023	2324/05/02		250.00	250.00		R 	Receipt(s) Banked
15/08/2023	2324/05/03	1,630.37		1,630.37		R 	Salaries Staff
15/08/2023	2324/05/04	1,420.77		1,420.77		R 	Salaries Staff
15/08/2023	2324/05/05	252.00		252.00		R 	Time In Time Out Media
15/08/2023	2324/05/06	1,358.65		1,358.65		R 	Salaries Staff
16/08/2023	2324/05/07	781.25		781.25		R 	West Yorkshire Pension Fund
16/08/2023	2324/05/08	1,435.17		1,435.17		R 	HMRC
22/08/2023	2324/05/03		55.57	55.57		R 	Receipt(s) Banked
25/08/2023	2324/05/09	9.00		9.00		R 	Staff 02
25/08/2023	2324/05/10	95.88		95.88		R 	Staff 02
25/08/2023	2324/05/11	36.00		36.00		R 	Society Local Council Clerks
25/08/2023	2324/05/12	350.00		350.00		R 	fairandfunky
25/08/2023	2324/05/13	192.00		192.00		R 	George WH Shaw Ltd
25/08/2023	2324/05/14	184.17		184.17		R 	npower
25/08/2023	2324/05/15	52.54		52.54		R 	Document Logic
25/08/2023	2324/05/16	15.59		15.59		R 	Staff 02
25/08/2023	2324/05/17	160.00		160.00		R 	Royal British Legion
25/08/2023	2324/05/18	484.20		484.20		R 	JRB Enterprises Ltd
25/08/2023	2324/05/19	1,971.00		1,971.00		R 	West Yorks Combined Authority
25/08/2023	2324/05/20	475.00		475.00		R 	Yorkshire & Humber RTP
25/08/2023	2324/05/21	17.50		17.50		R 	YLCA
25/08/2023	2324/05/22	129.90		129.90		R 	Staff 02
25/08/2023	2324/05/23	34.54		34.54		R 	Viking
27/08/2023	2324/05/04		400.00	400.00		R 	Receipt(s) Banked
30/08/2023	2324/05/24	189.66		189.66		R 	Maintenance Contractor
30/08/2023	2324/05/25	2,125.57		2,125.57		R 	Maintenance Contractor
		<u>13,471.89</u>	<u>1,016.22</u>				

Bank Reconciliation up to 31/08/2023 for Cashbook No 4 - Current Account-Handelsbanken

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
14/08/2023	2324/05/26	25.00		25.00		R 	Handelsbanken
		<u>25.00</u>	<u>0.00</u>				

Receipts for Month 5				Nominal Ledger Analysis			
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
Balance Brought Fwd :		55,205.19					55,205.19
2324/05/01	Banked: 02/08/2023	310.65					
2324/05/01	CCLA	310.65			1090	100	310.65 PSDF interest
2324/05/02	Banked: 09/08/2023	250.00					
2324/05/02	Holmfirth Toilets	250.00			1092	100	250.00 Donations
2324/05/03	Banked: 22/08/2023	55.57					
2324/05/03	CJM Enterprises	55.57			1250	100	55.57 Electricity Usage
2324/05/04	Banked: 27/08/2023	400.00					
2324/05/04	CJM Enterprises	400.00			1250	100	400.00 Rent Gartside Building
Total Receipts for Month		1,016.22	0.00	0.00			1,016.22
Cashbook Totals		56,221.41	0.00	0.00			56,221.41

Payments for Month 5				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/08/2023	HSBC	2324/05/01	14.98			4215	150	14.98	Bank Charges
07/08/2023	British Telecom	2324/05/02	56.15		9.36	4275	150	46.79	Internet and Phone
15/08/2023	Salaries Staff	2324/05/03	1,630.37			4000	110	1,630.37	Salary Staff 02
15/08/2023	Salaries Staff	2324/05/04	1,420.77			4000	110	1,420.77	Salary Staff 04
15/08/2023	Time In Time Out Media	2324/05/05	252.00		42.00	4610	350	210.00	Council News
15/08/2023	Salaries Staff	2324/05/06	1,358.65			4000	110	1,358.65	Salary Staff 05
16/08/2023	West Yorkshire Pension Fund	2324/05/07	781.25			4000	110	330.75	Pensions - employee contribs
						4010	110	450.50	Pensions - employer contribs
16/08/2023	HMRC	2324/05/08	1,435.17			4000	110	962.03	PAYE Tax & NI - employee
						4005	110	473.14	PAYE Tax & NI - employer
25/08/2023	Staff 02	2324/05/09	9.00			4205	150	9.00	Reimbursement Land Reg
25/08/2023	Staff 02	2324/05/10	95.88			4400	150	95.88	Reimbursement Dropbox
25/08/2023	Society Local Council Clerks	2324/05/11	36.00		6.00	4060	110	30.00	Webinar Climate Action Staff 5
25/08/2023	fairandfunky	2324/05/12	350.00			4815	450	350.00	Smoothie Bike Hire
25/08/2023	George WH Shaw Ltd	2324/05/13	192.00		32.00	4815	450	160.00	Toilet Hire Cycling Fest
25/08/2023	npower	2324/05/14	184.17		8.77	4320	400	175.40	Electricity Toilets
25/08/2023	Document Logic	2324/05/15	52.54		8.76	4205	150	43.78	Photocopying
25/08/2023	Staff 02	2324/05/16	15.59		2.60	4400	150	12.99	Reimbursement Zoom
25/08/2023	Royal British Legion	2324/05/17	160.00			4285	150	160.00	Poppy Wreaths x 8
25/08/2023	JRB Enterprises Ltd	2324/05/18	484.20		80.70	4720	400	403.50	Poo Bags
25/08/2023	West Yorks Combined Authority	2324/05/19	1,971.00			4730	400	1,971.00	HV Minibus Service JUL
25/08/2023	Yorkshire & Humber RTP	2324/05/20	475.00			4060	110	475.00	CiLCA Training
25/08/2023	YLCA	2324/05/21	17.50			4061	150	17.50	Behavioural Agility Cllr 6
25/08/2023	Staff 02	2324/05/22	129.90		21.65	4400	150	108.25	Reimbursement Canva
25/08/2023	Viking	2324/05/23	34.54		5.76	4245	150	28.78	Wall Clock
30/08/2023	Maintenance Contractor	2324/05/24	189.66		31.61	4740	400	29.76	Expenses - seats & shelters
						4320	400	128.29	Expenses - toilets
30/08/2023	Maintenance Contractor	2324/05/25	2,125.57			4740	400	919.58	Maintenance - seats & shelters
						4320	400	866.75	Maintenance - toilets
						4710	400	339.24	Maintenance - churchyard
Total Payments for Month			13,471.89	0.00	249.21			13,222.68	
Balance Carried Fwd			42,749.52						
Cashbook Totals			56,221.41	0.00	249.21			55,972.20	

Receipts for Month 5				Nominal Ledger Analysis				
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		55,679.13					55,679.13	
Banked:		0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		55,679.13	0.00	0.00			55,679.13	

Payments for Month 5				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
Total Payments for Month			0.00	0.00	0.00			0.00	
Balance Carried Fwd			55,679.13						
Cashbook Totals			55,679.13	0.00	0.00			55,679.13	

Receipts for Month 5				Nominal Ledger Analysis				
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		84,258.96					84,258.96	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		84,258.96	0.00	0.00			84,258.96	

Payments for Month 5				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
14/08/2023	Handelsbanken	2324/05/26	25.00			4215	150	25.00	Bank Charges
Total Payments for Month			25.00	0.00	0.00			25.00	
Balance Carried Fwd			84,233.96						
Cashbook Totals			84,258.96	0.00	0.00			84,258.96	

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		75,000.00					75,000.00	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>75,000.00</u>	

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		75,000.00						
	Cashbook Totals		75,000.00	0.00	0.00			75,000.00	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			363.36	
200	HSBC Current A/C			42,749.52	
205	Money Manager - HSBC			55,679.13	
215	Current Account-Handelsbanken			84,233.96	
220	CCLA Deposit Fund			75,000.00	
310	General Reserves				132,912.76
322	EMR CCTV				1,880.00
323	EMR Com Asset-Others in Valley				2,017.00
326	EMR Defibrillator Special Resr				2,000.00
331	EMR Gartside Building				5,000.00
332	EMR Honley Library				15,000.00
338	EMR Children's Playgrounds				50,000.00
341	EMR Climate Emergency Projects				14,467.00
342	EMR Holmfirth Market				3,000.00
343	EMR Road Safety				7,000.00
1076	Precept	100	Income		142,462.00
1078	Special Expenses Grant	100	Income		1,677.50
1090	Bank Interest	100	Income		1,572.16
1092	Toilets Donations	100	Income		1,105.00
1095	Other income	100	Income		1,702.00
1200	Allotment Rents	100	Income		270.00
1250	Gartside Building	100	Income		2,079.72
1260	Memorial Bench Donations	100	Income		50.00
1300	Garage plot income	100	Income		700.00
4000	Salaries	110	Staff Expenditure	27,749.73	
4005	Employer's N.I	110	Staff Expenditure	2,260.39	
4010	Employer's Pension	110	Staff Expenditure	2,015.24	
4060	Staff Training	110	Staff Expenditure	1,215.10	
4061	Councillor Training	150	Administration	235.40	
4205	Council Office Expenditure	150	Administration	710.40	
4210	Audit	150	Administration	373.31	
4215	Bank Charges	150	Administration	200.84	
4225	Elections	150	Administration	24,860.13	
4230	Repairs & Maintenance	150	Administration	45.00	
4235	Insurance	150	Administration	8,366.58	
4245	Office Equipment	150	Administration	39.78	
4250	Office/Room Hire	150	Administration	10,048.75	
4265	Subscriptions	150	Administration	2,423.00	
4275	Telephone and Broadband	150	Administration	189.52	
4285	Remembrance Sunday	150	Administration	160.00	
4300	Honley Library	400	Service Provision	25,000.00	
4310	Holmfirth Civic Hall- Projects	400	Service Provision	17,317.39	

Date : 18/09/2023

Holme Valley Parish Council

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Time: 15:32

Trial Balance for Month No: 5

User : RFO

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4320	Public Toilet - Day to Day	400	Service Provision	6,043.09	
4325	Public Toilet - Lettable Space	400	Service Provision	365.50	
4400	Electronic Support	150	Administration	760.42	
4405	Grants - Projects and Events	250	Finance & Management	95.00	
4610	Publications and Publicity	350	Publications & Communication	2,150.00	
4625	Website & Media	350	Publications & Communication	364.00	
4640	Holme Moss Topograph	350	Publications & Communication	263.57	
4710	New Mill - Churchyard	400	Service Provision	678.49	
4720	Dog Waste	400	Service Provision	403.50	
4730	Minibus	400	Service Provision	7,821.00	
4735	Phone Boxes	400	Service Provision	158.50	
4740	Seats & Shelters-Maintenance	400	Service Provision	3,785.24	
4805	Community Mobilisation	450	Climate Emergency	260.30	
4815	Transport Strategy	450	Climate Emergency	510.00	
6000	Transfer from EMR	400	Service Provision		20,000.00
Trial Balance Totals :				404,895.14	404,895.14
Difference				0.00	

Detailed Balance Sheet - Excluding Stock Movement

Month 5 Date 01/08/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
105	VAT Control A/c	363	
200	HSBC Current A/C	42,750	
205	Money Manager - HSBC	55,679	
215	Current Account-Handelsbanken	84,234	
220	CCLA Deposit Fund	75,000	
	Total Current Assets		258,026
	<u>Represented by :-</u>		
300	Current Year Fund	4,749	
310	General Reserves	152,913	
322	EMR CCTV	1,880	
323	EMR Com Asset-Others in Valley	2,017	
326	EMR Defibrillator Special Resr	2,000	
331	EMR Gartside Building	5,000	
332	EMR Honley Library	15,000	
338	EMR Children's Playgrounds	50,000	
341	EMR Climate Emergency Projects	14,467	
342	EMR Holmfirth Market	3,000	
343	EMR Road Safety	7,000	
	Total Equity		258,026

Holme Valley Parish Council

Bank - Cash and Investment Reconciliation as at 31 August 2023

Confirmed Bank & Investment Balances

Bank Statement Balances

31/08/2023	HSBC Current A/C	42,749.52
		0.00
31/08/2023	HSBC - Money Manager	55,679.13
31/08/2023	Handelsbanken Current A/C	84,233.96
31/07/2023	CCLA Deposit Fund	75,000.00

257,662.61

Receipts not on Bank Statement

0.00

Closing Balance

257,662.61

All Cash & Bank Accounts

1	HSBC Current A/C	42,749.52
2	Money Manager - HSBC	55,679.13
4	Current Account-Handelsbanken	84,233.96
5	CCLA Deposit Fund	75,000.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	257,662.61

List of Payments made between 01/08/2023 and 31/08/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/08/2023	HSBC	2324/05/01	14.98	F&M 2324 25	Bank Charges
07/08/2023	British Telecom	2324/05/02	56.15	F&M 2324 25	Internet and Phone
15/08/2023	Salaries Staff	2324/05/03	1,630.37	F&M 2324 25	Salary Staff 02
15/08/2023	Salaries Staff	2324/05/04	1,420.77	F&M 2324 25	Salary Staff 04
15/08/2023	Time In Time Out Media	2324/05/05	252.00	F&M 2324 25	Council News
15/08/2023	Salaries Staff	2324/05/06	1,358.65	F&M 2324 25	Salary Staff 05
16/08/2023	West Yorkshire Pension Fund	2324/05/07	781.25	F&M 2324 25	Pensions
16/08/2023	HMRC	2324/05/08	1,435.17	F&M 2324 25	PAYE Tax & NI
25/08/2023	Staff 02	2324/05/09	9.00	F&M 232425	Reimbursement Land Reg
25/08/2023	Staff 02	2324/05/10	95.88	F&M 2324 25	Reimbursement Dropbox
25/08/2023	Society Local Council Clerks	2324/05/11	36.00	F&M 2324 25	Webinar Climate Action Staff 5
25/08/2023	fairandfunky	2324/05/12	350.00	F&M 2324 43ii	Smoothie Bike Hire
25/08/2023	George WH Shaw Ltd	2324/05/13	192.00	F&M 2324 25	Toilet Hire Cycling Fest
25/08/2023	npower	2324/05/14	184.17	F&M 2324 25	Electricity Toilets
25/08/2023	Document Logic	2324/05/15	52.54	F&M 2324 25	Photocopying
25/08/2023	Staff 02	2324/05/16	15.59	F&M 2324 25	Reimbursement Zoom
25/08/2023	Royal British Legion	2324/05/17	160.00	F&M 2324 25	Poppy Wreaths x 8
25/08/2023	JRB Enterprises Ltd	2324/05/18	484.20	F&M 2324 43ii	Poo Bags
25/08/2023	West Yorks Combined Authority	2324/05/19	1,971.00	F&M 2324 25	HV Minibus Service JUL
25/08/2023	Yorkshire & Humber RTP	2324/05/20	475.00	F&M 2324 43ii	CiLCA Training
25/08/2023	YLCA	2324/05/21	17.50	F&M 2324 25	Behavioural Agility Cllr 6
25/08/2023	Staff 02	2324/05/22	129.90	F&M 2324 25	Reimbursement Canva
25/08/2023	Viking	2324/05/23	34.54		Wall Clock
30/08/2023	Maintenance Contractor	2324/05/24	189.66	F&M 2324 25	Expenses
30/08/2023	Maintenance Contractor	2324/05/25	2,125.57	F&M 2324 25	Maintenance
Total Payments			13,471.89		

Date: 18/09/2023

Holme Valley Parish Council

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Time: 16:05

VAT Return: 01/07/2023 - 30/09/2023

User: RFO

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>
Cashbook	1		4		1,311.87	1,311.87	0.00
Cashbook	1		5		1,016.22	1,016.22	0.00
		OUTPUT	Total Rate:	Z	2,328.09	2,328.09	0.00
Cashbook	1		5		184.17	175.40	8.77
		INPUT	Total Rate:	F	184.17	175.40	8.77
Cashbook	1		4		624.84	510.69	114.15
Cashbook	1		5		1,442.58	1,202.14	240.44
		INPUT	Total Rate:	S	2,067.42	1,712.83	354.59
Cashbook	1		4		33,343.41	33,343.41	0.00
Cashbook	4		4		25.00	25.00	0.00
Cashbook	1		5		11,845.14	11,845.14	0.00
Cashbook	4		5		25.00	25.00	0.00
		INPUT	Total Rate:	Z	45,238.55	45,238.55	0.00

VAT Return Summary:	Total Outputs	2,328.09	2,328.09	0.00
	Total Inputs	47,490.14	47,126.78	363.36

VAT due in the period on sales and other outputs	Box 1	0.00
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States	2	0.00
Total VAT due	3	0.00

VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)	4	363.36
Net VAT to reclaim from HMRC	5	363.36

Total value of sales and all other outputs excluding any VAT	6	2,328.00
Total value of purchases and all other inputs excluding any VAT	7	47,126.00

Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States	8	0.00
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States	9	0.00
VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States		0.00

18/09/2023

Holme Valley Parish Council

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Detailed Income & Expenditure by Budget Heading 31/08/2023
Month No: 5
Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income								
1076 Precept	0	142,462	284,924	142,462			50.0%	
1078 Special Expenses Grant	0	1,678	3,355	1,678			50.0%	
1090 Bank Interest	311	1,572	750	(822)			209.6%	
1092 Toilets Donations	250	1,105	2,500	1,395			44.2%	
1095 Other income	0	1,702	3,776	2,074			45.1%	
1200 Allotment Rents	0	270	270	0			100.0%	
1250 Gartside Building	456	2,080	4,800	2,720			43.3%	
1260 Memorial Bench Donations	0	50	0	(50)			0.0%	
1300 Garage plot income	0	700	700	0			100.0%	
Income :- Income	1,016	151,618	301,075	149,457			50.4%	0
Net Income	1,016	151,618	301,075	149,457				
110 Staff Expenditure								
4000 Salaries	5,703	27,750	79,792	52,042		52,042	34.8%	
4005 Employer's N.I	473	2,260	0	(2,260)		(2,260)	0.0%	
4010 Employer's Pension	451	2,015	0	(2,015)		(2,015)	0.0%	
4060 Staff Training	505	1,215	1,500	285		285	81.0%	
Staff Expenditure :- Indirect Expenditure	7,131	33,240	81,292	48,052	0	48,052	40.9%	0
Net Expenditure	(7,131)	(33,240)	(81,292)	(48,052)				
150 Administration								
4061 Councillor Training	18	235	900	665		665	26.2%	
4200 Chairman's Expenses	0	0	1,000	1,000		1,000	0.0%	
4205 Council Office Expenditure	53	710	2,000	1,290		1,290	35.5%	
4210 Audit	0	373	1,550	1,177		1,177	24.1%	
4215 Bank Charges	40	201	500	299		299	40.2%	
4220 Conference / Seminars	0	0	500	500		500	0.0%	
4225 Elections	0	24,860	29,789	4,929		4,929	83.5%	
4230 Repairs & Maintenance	0	45	1,000	955		955	4.5%	
4235 Insurance	0	8,367	6,500	(1,867)		(1,867)	128.7%	
4240 Travel Allowance	0	0	300	300		300	0.0%	
4245 Office Equipment	29	40	300	260		260	13.3%	
4250 Office/Room Hire	0	10,049	10,200	151		151	98.5%	
4260 FOIA/EIR requests	0	0	500	500		500	0.0%	
4265 Subscriptions	0	2,423	3,000	577		577	80.8%	
4275 Telephone and Broadband	47	190	500	310		310	37.9%	
4285 Remembrance Sunday	160	160	150	(10)		(10)	106.7%	
4400 Electronic Support	217	760	1,650	890		890	46.1%	
Administration :- Indirect Expenditure	563	48,413	60,339	11,926	0	11,926	80.2%	0
Net Expenditure	(563)	(48,413)	(60,339)	(11,926)				

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Detailed Income & Expenditure by Budget Heading 31/08/2023

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
250 Finance & Management								
4315 Other Community Assets	0	0	53,000	53,000		53,000	0.0%	
4405 Grants - Projects and Events	0	95	20,000	19,905		19,905	0.5%	
Finance & Management :- Indirect Expenditure	0	95	73,000	72,905	0	72,905	0.1%	0
Net Expenditure	0	(95)	(73,000)	(72,905)				
300 Planning								
4505 Neighbourhood Plan	0	0	3,000	3,000		3,000	0.0%	
Planning :- Indirect Expenditure	0	0	3,000	3,000	0	3,000	0.0%	0
Net Expenditure	0	0	(3,000)	(3,000)				
350 Publications & Communication								
4600 Community Champion	0	0	300	300		300	0.0%	
4610 Publications and Publicity	210	2,150	5,000	2,850		2,850	43.0%	
4615 Royal Events	0	0	1,000	1,000		1,000	0.0%	
4620 Awards	0	0	300	300		300	0.0%	
4625 Website & Media	0	364	1,000	636		636	36.4%	
4630 Special Projects	0	0	1,000	1,000		1,000	0.0%	
4635 Civic Events	0	0	1,000	1,000		1,000	0.0%	
4640 Holme Moss Topograph	0	264	0	(264)		(264)	0.0%	
Publications & Communication :- Indirect Expenditure	210	2,778	9,600	6,822	0	6,822	28.9%	0
Net Expenditure	(210)	(2,778)	(9,600)	(6,822)				
400 Service Provision								
4300 Honley Library	0	25,000	15,000	(10,000)		(10,000)	166.7%	10,000
4310 Holmfirth Civic Hall- Projects	0	17,317	0	(17,317)		(17,317)	0.0%	10,000
4320 Public Toilet - Day to Day	1,170	6,043	22,000	15,957		15,957	27.5%	
4325 Public Toilet - Lettable Space	0	366	1,000	635		635	36.5%	
4705 Christmas Provision	0	0	5,500	5,500		5,500	0.0%	
4710 New Mill - Churchyard	339	678	500	(178)		(178)	135.7%	
4720 Dog Waste	404	404	1,200	797		797	33.6%	
4725 Patient Transport Scheme	0	0	1,000	1,000		1,000	0.0%	
4730 Minibus	1,971	7,821	23,500	15,679		15,679	33.3%	
4735 Phone Boxes	0	159	400	242		242	39.6%	
4740 Seats & Shelters-Maintenance	949	3,785	13,000	9,215		9,215	29.1%	
4760 Youth Work in the Holme Valley	0	0	25,000	25,000		25,000	0.0%	
Service Provision :- Indirect Expenditure	4,834	61,573	108,100	46,527	0	46,527	57.0%	20,000
Net Expenditure	(4,834)	(61,573)	(108,100)	(46,527)				
6000 plus Transfer from EMR	0	20,000						
Movement to/(from) Gen Reserve	(4,834)	(41,573)						

Detailed Income & Expenditure by Budget Heading 31/08/2023

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>450 Climate Emergency</u>								
4805 Community Mobilisation	0	260	8,500	8,240		8,240	3.1%	
4810 Energy Strategy	0	0	10,000	10,000		10,000	0.0%	
4815 Transport Strategy	510	510	1,000	490		490	51.0%	
4820 Waste Strategy	0	0	500	500		500	0.0%	
4825 Environment Strategy	0	0	500	500		500	0.0%	
4830 Business and Economy	0	0	2,000	2,000		2,000	0.0%	
Climate Emergency :- Indirect Expenditure	<u>510</u>	<u>770</u>	<u>22,500</u>	<u>21,730</u>	<u>0</u>	<u>21,730</u>	<u>3.4%</u>	<u>0</u>
Net Expenditure	<u>(510)</u>	<u>(770)</u>	<u>(22,500)</u>	<u>(21,730)</u>				
Grand Totals:- Income	1,016	151,618	301,075	149,457			50.4%	
Expenditure	13,248	146,869	357,831	210,962	0	210,962	41.0%	
Net Income over Expenditure	<u>(12,231)</u>	<u>4,749</u>	<u>(56,756)</u>	<u>(61,505)</u>				
plus Transfer from EMR	0	20,000						
Movement to/(from) Gen Reserve	<u>(12,231)</u>	<u>24,749</u>						

Earmarked Reserves

	<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320	EMR Sub-Contractor Services	0.00		0.00
321	EMR Legal Advice Contingency	0.00		0.00
322	EMR CCTV	1,880.00		1,880.00
323	EMR Com Asset-Others in Valley	2,017.00		2,017.00
324	EMR Neighbourhood Planning	0.00		0.00
325	EMR Election Fund	19,789.00	-19,789.00	0.00
326	EMR Defibrillator Special Resr	2,000.00		2,000.00
327	EMR Covid Response - HCHCT	0.00		0.00
328	EMR Covid Response - HVCMA	0.00		0.00
329	EMR Holmfirth Civic Hall (capi	10,000.00	-10,000.00	0.00
330	EMR Office/Meeting Room	15,000.00	-15,000.00	0.00
331	EMR Gartside Building	5,000.00		5,000.00
332	EMR Honley Library	20,000.00	-5,000.00	15,000.00
333	EMR Holmfirth Tech	0.00		0.00
334	EMR Holme Moss Topograph	2,935.00	-2,935.00	0.00
335	EMR Honley Library Energy	10,000.00	-10,000.00	0.00
336	EMR Royal Events	6,710.04	-6,710.04	0.00
337	EMR COVID Memorial	5,000.00	-5,000.00	0.00
338	EMR Children's Playgrounds	50,000.00		50,000.00
339	EMR If It's Not Far Leave Car	1,000.00	-1,000.00	0.00
340	EMR CESC Living Streets	0.00		0.00
341	EMR Climate Emergency Projects	0.00	14,467.00	14,467.00
342	EMR Holmfirth Market	0.00	3,000.00	3,000.00
343	EMR Road Safety	0.00	7,000.00	7,000.00
		<u>151,331.04</u>	<u>-50,967.04</u>	<u>100,364.00</u>

At the FULL COUNCIL meeting on 9/10/2023 the Chair wishes to agree key priorities for the term of this current HOLME VALLEY PARISH COUNCIL 2023-27. Once priorities are identified - and an overview established of how these correlate to the work of each Committee - these can be used as the basis to form an ongoing strategic plan for the life of the Council. Each Committee is therefore asked to provide a response via this **summary proforma**. Responses can then be shared prior to the FULL COUNCIL meeting in October where it is hoped priorities can be resolved on. It is NOT the intention to cover ALL objectives but to identify priorities.

HVPC PRIORITIES 2023-27	COMMITTEE PRIORITIES	KEY ACTIONS 2023-24	KEY ACTIONS 2024-2027
	FINANCE AND MANAGEMENT <ul style="list-style-type: none"> • VISION: Longer-term Planning. • VISION: Value for money, - should be a core principle. • BUDGET: Maintain firm budget control; be more robust in terms of expenditure, or where Committees habitually underspend on their budget. • BANKING: Modernise the Parish Council's banking; improve anti-fraud systems; make sure Officers are not out-of-pocket re purchases on behalf of the Parish Council. • BANKING: Make sure that money is invested better given that interest rates are higher. • GRANTS: Continue to improve the grants awards process. 	<ul style="list-style-type: none"> • BUDGET 2024-25: Ensure that the Council's priorities are reflected in the budgets of individual committees. • BUDGET 2024-25: Remove/reduce budget lines and reserves which don't reflect the agreed priorities of the Council. • BUDGET 2024-25: Funds would only be committed which are outcome focused. Money will not be committed just because Committees ask for it. • BANKING: Move to Unity Trust this year. • BANKING: Introduce dual authorisation as anti-fraud measure. • BANKING: Subscribe to the Unity Trust Multipay card so that Officers pay for Council expenditure with this rather than their own money. • BANKING: Begin to investigate ways of investing money to a higher return. • GRANTS: Introduce rolling, multi-year grants. 	<ul style="list-style-type: none"> • VISION: Longer-term planning. Use the work on Council priorities to build a financial plan/business plan to cover the course of the Council term and beyond. • VISION: Use earmarked reserves added to each year to fund more major projects especially with our major community assets. • GRANTS: Make the process as accessible as possible. • GRANTS: Identify priorities for grant awards, - groups, themes. (Target groups or marginalised groups – youth, elderly, disabled etc). • GRANTS: Be more strategic where the money goes.