

To the electorate of the Holme Valley

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Cllr Mary Blacka, Chair of Holme Valley Parish Council, invites you to the **Annual Parish Meeting on MONDAY 18 March 2024 at 7pm** in the **Lesser Hall, Holmfirth Civic Hall, Huddersfield Road, HD9 3AS** to transact the following business -

**- AGENDA – (A)**

Please note that timings on the agenda are given for guidance only and should not be taken as the time at which discussion of a particular item will commence.

**2324 01 To accept apologies for absence 7.00 PM**

**2324 02 To confirm the minutes of the previous Parish Meeting 7.02 PM**

Last year, the minutes of the Annual Parish Meeting were merged with the Full Council meeting which followed it. These are included as (B) and were approved on 15 May 2023.

Therefore, the minutes are for noting.

This year, the agenda for the Annual Parish Meeting has been kept separate from the Full Council agenda which follows.

**TO NOTE:** the minutes of the Annual Parish/Full Council Meeting held 27 March 2023, approved 15 May 2023 items 2223 147 to 2223 178 inclusive.

**Annual Report of the Parish Council**

**2324 03 The Parish Council is pleased to share its Annual Report 2023-24. (C) 7.05 PM**

**2324 04 The Chair, Councillor Blacka, to give a verbal report on the activities of the Parish Council in the current year, April 2023 to March 2024. 7.06 PM**

**2324 05 Parish Council Accounts 7.25 PM**

The Parish Council is not quite at the end of the Council Year and therefore the submitted records are up to the end of February with one month to come before the end of the Financial Year. The Accounting Statements for 2023-24 show projected final figures. The finalised accounts will be available in April, submitted to Full Council in June 2024, and available for public viewing in July 2024. Responsible Finance Officer to report.

**Accounting Statements 2022-23, 2023-24 (projected) (D)**

**Detailed Income and Expenditure by budget heading (E)**

**Cash and Investment Reconciliation (F)**

**Earmarked Reserves (G)**

**2324 06 Public Question Time 7.30 PM**

Close of meeting **7.45 PM**

Cllr Mary Blacka  
Chair of Holme Valley Parish Council

Holme Valley Parish Council  
Holmfirth Civic Hall, Huddersfield Road, HOLMFIRTH HD9 3AS

## Holme Valley Parish Council

### ANNUAL PARISH MEETING INCORPORATING A MEETING OF THE FULL COUNCIL MONDAY 27 MARCH 2023

**PRESENT:** Cllr Mary Blacka (in the Chair), Cllr Kath Bellamy, Cllr Trevor Bellamy, Cllr Duggs Carré, Cllr Pat Colling, Cllr Paul Davies, Cllr Paul Dixon, Cllr Tom Dixon, Cllr Sean East, Cllr Donald Firth, Cllr Charles Greaves, Cllr Chris Green, Cllr Rachel Hogley, Cllr Tony McGrath, Cllr Sarah Sheard, Cllr Andy Wilson.

**APOLOGIES:** Cllr Jason Brook, Cllr Mark Bustard (dispensation in place), Cllr Di Hall (dispensation in place), Cllr Michael Pogson, Cllr Judith Roberts (dispensation in place).

**ABSENT:** Cllr James Dalton, Cllr Darryl Gould (*see note in item 2223 149*).

**OFFICERS ATTENDING:** Jen McIntosh - Clerk (taking minutes), Rich McGill – Deputy Clerk/Responsible Financial Officer.

*Mrs Gemma Sharp — due to take up post as Assistant Clerk 11-4-23 - was also in attendance as a member of the public.*

Cllr Blacka, Vice-Chair, welcomed all to the meeting, including the 26 members of the public attending. She explained that the Chairman, Cllr Jason Brook, had had to give apologies unexpectedly due to family reasons and so she would be in the Chair for the meeting.

The kind thoughts of all in attendance were to be passed on to Cllr Brook.

#### Public Question Time

There were no requests from members of the public present to speak or raise questions.

#### PROCEDURAL MATTERS

##### 2223 147 Recording of public meeting

The meeting was recorded by the Deputy Clerk/RFO for public broadcast via the HOLME VALLEY PARISH COUNCIL Youtube channel.

There were no other requests to record the meeting.

##### 2223 148 Items to be heard in private session

There were no items to be heard in private session.

##### 2223 149 Apologies and reasons for absence

Apologies and reasons were circulated prior to the meeting starting.

**APPROVED:** apologies and reasons for absence from Cllr Jason Brook, Cllr Mark Bustard (dispensation in place), Cllr Di Hall (dispensation in place), Cllr Michael Pogson, Cllr Judith Roberts (dispensation in place).

Cllr James Dalton and Cllr Darryl Gould were absent.

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*Nb Cllr Darryl Gould had sent an email with apologies and reason at 6.48pm. This will be reported to the ANNUAL COUNCIL meeting on 15-5-2023 and, if approved, the minutes subsequently amended to reflect this.*

### 2223 150 Receipt of written Declaration of Pecuniary and Other Interests

Clerk reported that Cllr McGrath's written Declaration of Pecuniary and other interests was circulated by email prior to the meeting and shared with Kirklees Monitoring Officer. A copy with signature redacted to be placed on the HVPC Website in due course.

**NOTED:** receipt of written declaration of pecuniary and other interests from Cllr Tony McGrath

### 2223 151 Declaration of interests in agenda items

There were no declarations of interests of councillors or officers in agenda items.

### TO CONFIRM THE MINUTES OF THE PREVIOUS COUNCIL MEETINGS

#### 2223 152 The Draft Minutes of the ANNUAL PARISH COUNCIL Meeting on 28 March 2022 numbered 2122 01 to 2122 07

**APPROVED:** The Draft Minutes of the ANNUAL PARISH COUNCIL Meeting on 28 March 2022 numbered 2122 01 to 2122 07incl.

#### 2223 153 The Draft Minutes of the FULL COUNCIL Meeting on 6 February numbered 2223 118 to 2223 146

**APPROVED:** The Draft Minutes of the FULL COUNCIL Meeting on 6 February numbered 2223 118 to 2223 146 incl.

### THE COMMITTEE MINUTES UNDER DELEGATED POWERS

#### 2223 154 To approve or note minutes of Standing Committee meetings

**NOTED:** The Minutes of the Meeting of the PLANNING COMMITTEE on 30 January 2023, numbered 2223 135 to 2223 154 incl, **APPROVED** at the PLANNING COMMITTEE meeting on 6 March 2023.

**NOTED:** The Draft Minutes of the PUBLICATIONS AND COMMUNICATIONS COMMITTEE Special Meeting on 6 February 2023 numbered 2223 51 to 2223 57 incl.

**APPROVED:** The Draft Minutes of the FINANCE AND MANAGEMENT COMMITTEE Meeting on 20 February 2023 numbered 2223 115 to 2223 130 incl.

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### COUNCIL BUSINESS

#### 2223 155 The Chairman's Report

A report from Cllr Jason Brook, Chairman, Holme Valley Parish Council, was delivered by Cllr Mary Blacka. This was a review of Cllr Brook's twelve years as a Parish Councillor titled '*It's not just bus shelters and benches...'*'.

#### 2223 156 The Annual Report of the Holme Valley Parish Council

The Clerk reported on the first draft of the Annual Report. Further sections would be added and the report appropriately formatted prior to presentation at the ANNUAL COUNCIL meeting on 15 May 2023, following liaison with Deputy Clerk/RFO, Chairman, Vice-Chairman and Chairs of Committees to further develop the report.

**NOTED:** the first draft of the Annual Report, as presented.

#### 2223 157 Community Champions Awards

A warm welcome was extended to all the Holme Valley Parish Council Community Champions 2022-23 and their supporters.

Presentations were made by Cllr Mary Blacka as follows, with recipients photographed collecting their trophies and being applauded and able to make a reply.

##### Individual Awards

1. Steve Kurowski
2. Fiona Sharp
3. Barry Suddick
4. Mike Williams
5. Ian Gooch

##### Group Awards

1. The Welcome Club, Honley
2. Hade Edge Breeze
3. Honley Show
4. Holme Valley Lions
5. Honley Christmas Lights Team
6. Friends of Honley Library

**NOTED:** the presentation of the Community Champions Awards 2022-23.

Clerk and Deputy Clerk/RFO to co-ordinate the sharing of Community Champions awards via HVPC website and social media.

## Holme Valley Parish Council

### 2223 158 Councillor Awards

Presentations of framed certificates, signed by Cllr Jason Brook as Chairman, were made by Cllr Mary Blacka as follows:

- To **Cllr R.P. Dixon**, first elected 1983, for over 40 years' service as a Holme Valley Parish Councillor including two terms as Chairman;
- To **Cllr D Firth**, first elected 1987, for over 36 years' service as a Holme Valley Parish Councillor including one term as Chairman;
- To **Cllr T Bellamy**, first elected 1999, for over 24 years' service as a Holme Valley Parish Councillor including two terms as Chairman.

Clerk to make arrangements to visit the homes of two councillors to present certificates as follows:

- **Cllr D Hall**, first elected 1997, for over 26 years' service as a Holme Valley Parish Councillor including two terms as Chairman;
- **Cllr J Roberts**, first elected 2003, for over 20 years' service as a Holme Valley Parish Councillor including one term as Chairman;

A presentation of one additional framed certificate, the Chairman's Award, to **Cllr Rachel Hogley** for her distinguished service as a Parish Councillor, including one term as Chairman.

The Clerk and Deputy Clerk/RFO were also presented with gifts on behalf of Cllr Jason Brook for their service over the past year. Cllr Brook had also made arrangements to present bouquets at a later date to Cllr Mary Blacka, Cllr Rachel Hogley and the Clerk.

**NOTED:** the presentations of framed, mounted certificates made to Cllr Paul Dixon, Cllr Donald Firth, Cllr Trevor Bellamy and Cllr Rachel Hogley with arrangements to be made for presentations to Cllr Di Hall and Cllr Judith Roberts.

*The meeting was adjourned to allow for the serving of refreshments following the awards presentations, reconvening at 8.10pm. One member of the public remained in attendance after the adjournment.*

### 2223 159 Proposal for a joint project with Kirklees Council regarding Sands Recreation Ground

The Clerk reported that Cllr Moses Crook, Kirklees Councillor for Holme Valley South Ward, had been in touch via email to explore a potential joint project with Kirklees Council regarding Sands Recreation Ground.

There was a project underway within Kirklees to develop the Sands recreation area and create a 'destination' park for the Holme Valley. As part of this process, the design team had included possible additional/aspirational features which extended the vision beyond the funding available; views were therefore being sought from HVPC regarding potential support for some of these additional projects.

There were two standalone elements Cllr Crook felt might particularly appeal to the PC – outlined below - but it was acknowledged that HVPC might wish to take an interest in active travel pathways, bridges etc.

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Project 1: Based on research into what younger teenage girls gain most benefit from in terms of play equipment, the design team had come up with an interlinked swing design which allowed a degree of activity combined with conversation. This was an evidence-based provision proposal and was aimed specifically at this often-ignored group. This would be positioned at the end of the 5-a-side pitch and near to the car park with maximum visibility to ensure that the users felt as safe as possible.

Project 2: This was a set of play equipment aimed at older children and would be positioned at the other end of the 5- a-side pitch.

The overall idea was to create a “destination” park with provision for as wide an age range as possible, to facilitate family activity. This would be capital funding with obvious benefit/legacy and delivered as part of the wider project delivery from Kirklees, no project work or design/planning would be expected from partners.

The Parish Council currently had £50,000.00 in EMR Childrens Playgrounds.

Points raised in discussion of the item included:

- This sounded a great idea;
- Kirklees also has plans to develop the Honley-based recreational facilities;
- It was important to have accountability from Kirklees regarding how any monies committed by HVPC were used;
- Construction costs have risen;
- Sands was the key facility in Holmfirth in need of development;
- This would be a matter for the new COUNCIL being elected in May;
- A working group would need to be set up to facilitate the project.

**RESOLVED:** to agree in principle to work with Kirklees on a joint project regarding the further development of Sands Recreation Ground.

### 2223 160 Climate Action, Communications and Engagement Committee

The Clerk reported that at a meeting of the FULL COUNCIL on Monday 12 December 2022 it was **RESOLVED** in principle to merge the CLIMATE EMERGENCY STANDING COMMITTEE and the PUBLICATIONS AND COMMUNICATIONS STANDING COMMITTEE for the Council Year beginning May 2023. A review of both Committees was commissioned to ensure that all responsibilities of each Committee had been covered within revised Standing Orders.

A name for the new merged committee - CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE - was **APPROVED** at FULL COUNCIL on Monday 6 February 2023.

Revised Standing Orders and Scheme of Delegation for 2023-24, setting out how the responsibilities of each of the two original committees were either combined or allocated to other committees had been presented for comment to both the CLIMATE EMERGENCY STANDING COMMITTEE and the PUBLICATIONS AND COMMUNICATIONS COMMITTEE, ahead of being presented at this meeting.

**RESOLVED:** to approve the revised Standing Orders and Scheme of Delegation as presented, reflecting the establishment of the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE for the Council Year 2023-24.

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### 2223 161 Interim Audit Report

Deputy Clerk/RFO reported that the Interim Audit Report had been received. The Clerk and RFO were in the process of actioning all matters arising from this as appropriate. Some relatively minor matters needed attention, such as the development of a Chairman's Expenses Policy.

It was commented that the Interim Audit Report demonstrated the progress that had been made and that the Deputy Clerk/RFO was to be commended for his work in this area, which inspired absolute confidence.

**NOTED:** The Interim Audit Report as presented.

### 2223 162 Asset Register

The Fixed Asset Register as of 31 March 2023 was presented by the Deputy Clerk/RFO. Whilst the value of assets appeared to have gone up by £2 the cost of insuring assets had risen considerably. Both the Civic and Honley Library might need revaluing.

**APPROVED:** the HVPC Asset Register, revised for the year ending 31 March 2023, as presented.

### 2223 163 Holme Village Residents Association – grant request

The Clerk reported that Holme Village Association had submitted a Grant Application for £439.99 for gazebos for a Coronation Street Party Picnic on May 6/7 and as an asset for the village to retain for future events. The application came about as a result of seeing the Coronation Small Grants advertised, although the limit for those grants was up to £100 per grant.

However, it could not be considered at PUBLICATIONS AND COMMUNICATIONS COMMITTEE as the paper application was hand-delivered by mistake to the old council offices near the Library. Whilst the application had been retrieved this meant that it was too late to be considered at the meeting on 20-3-2023.

The time-sensitive nature of the application had led to its inclusion at this meeting.

The unredacted paperwork had been shared with the Chair and Vice-Chair of the FINANCE AND MANAGEMENT COMMITTEE although some further documentation was still awaited.

**RESOLVED:** to approve – dependent on receipt of all requested documentation - a grant request for payment of £439.99 from Holme Village Association for gazebos for a Coronation Street Party Picnic on May 6/7 and as an asset for the village to retain for future events. Payment from EMR 336 Royal Events through 4615 Royal Events.

Clerk to share with Holme Village Association the need to provide necessary information along with any future grant application.

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### 2223 164 Square Peg – grant request for access map reprint

Clerk reported that Square Peg had submitted a Grant Application for £183.63 to fund a reprint of an accessible map of Holmfirth. This was received outside of the grants timeline. FULL COUNCIL is asked to give this consideration as the map would be of most benefit to be produced and distributed now, prior to the many festivals and so forth occurring over the Summer.

**RESOLVED:** to approve a grant request from Square Peg for payment of £183.63 to fund a reprint of an accessible map for Holmfirth through General Reserves.

Requests to be made to Square Peg to incorporate the HVPC logo on the map, provide a digital copy, provide a poster format copy for HVPC noticeboards and arrange for the map to be shared via the screen in Holmfirth Library.

### 2223 165 HSBC Mandate

Deputy Clerk/RFO reported on the need to update the HSBC mandate for authorised signatories.

**RESOLVED:** that Cllr Patricia Colling, Cllr Doris Mary Blacka and Cllr Thomas William Dixon be added to the HSBC mandate for the Parish Council's accounts as authorised signatories.

## FINANCIAL MATTERS

### 2223 166 Schedule of Payments

The Schedule of Payments for March 2023 (financial year 2022-23) was presented by the Deputy Clerk/RFO.

**APPROVED:** the up-to-date schedule of payments for March 2023 as presented.

### 2223 167 Council Budget 2022-23

Deputy Clerk/RFO presented the Expenditure Against Budget 2022-23 report.

Whilst the report did not reflect any commitments to spend arising from this meeting it did illustrate that actual spending exceeded budgeted spending.

**NOTED:** Expenditure Against Budget 2022-23 report, as presented.

**APPROVED:** the virement of £5,000 from 4315 Other Community Assets to 4305 Holmfirth Tech to reflect a grant towards the cost of energy bills.

## REFERRALS FROM COMMITTEES

*From the PLANNING COMMITTEE*

## Holme Valley Parish Council

### 2223 168 Mobile Speed Camera - request

Deputy Clerk/RFO reported that the costs of installing and then running a mobile SID for one year were likely to be:

- £2,124 for the unit and GPS tracker
- £254 annual warranties and subscriptions.
- £432 for subsequent move (devices normally move 3 times a year) = £1,296.

TOTAL: £3,674

There might be a set up charge – a mobile SID could only be set up on a certain type of lamppost. EMR 341 Road Safety currently held £7,000.

Data from SIDs could provide important evidence to support the implementation of other traffic-calming measures. Any SID purchased would change location after 3-4 months.

The PARISH COUNCIL to petition Kirklees regarding locations for the device as identified in the Parish Council's work - for example, Woodhead Road between Holme and Hinchliffe Mill. Locations of the SID would need to take into account any planned use of temporary traffic lights.

It was stated that the purchase and use of a SID would show that the PARISH COUNCIL was acting on the concerns of residents and would be well-received.

**APPROVED:** expenditure up to £5,000 from the earmarked reserve EMR 341 Road Safety on a mobile Speed Indicator Device (SID) for the Holme Valley to be managed in partnership between the Parish Council with Kirklees and Kirklees Holme Valley Ward Councils.

At 9.05pm it was **RESOLVED** to extend the meeting in order to conclude all business.

*From the SERVICE PROVISION COMMITTEE*

### 2223 169 Recommendation for EMR 332 Honley Library

The Clerk reported that the SERVICE PROVISION COMMITTEE at its meeting on 27 February 2023 heard from the Friends of Honley Library (FOHL) regarding possible future projects, particularly with an energy-saving focus.

**RESOLVED:** to approve in principle to release up to £10,000 from EMR Honley Library for energy-saving works subject to the submission of an appropriately detailed programme of works to the SERVICE PROVISION COMMITTEE.

Plans to be presented by FOHL to the SERVICE PROVISION COMMITTEE at its meeting on 5 June 2024.

## Holme Valley Parish Council

### 2223 170 The Civic – grant payment

The Clerk reported that the SERVICE PROVISION COMMITTEE at its meeting on 27 February 2023 approved a grant request from Holmfirth Civic Hall Community Trust for ongoing works. As the funds were to come from an EMR this would be subject to FULL COUNCIL approval to release £30,000 from EMR 329 Holmfirth Civic Hall.

**RESOLVED:** to approve the payment of £30,000 from EMR 329 Holmfirth Civic Hall through 4310 Holmfirth Civic Hall to fund a grant request from Holmfirth Civic Hall Community Trust for ongoing works as recommended by the SERVICE PROVISION COMMITTEE.

### 2223 171 Honley CCTV Grant – EMR

The Clerk reported that the SERVICE PROVISION COMMITTEE at its meeting on 27 February 2023 approved a grant request of £1560.00 from Honley Business Association to fund CCTV maintenance works. As the funds were to come from EMR 322 CCTV this would be subject to FULL COUNCIL approval to pay £1560.00.

**RESOLVED:** to approve the payment of £1560.00 from EMR 322 CCTV through 4700 CCTV to Honley Business Association to fund CCTV maintenance works as recommended by the SERVICE PROVISION COMMITTEE.

*From the CLIMATE EMERGENCY STANDING COMMITTEE*

### 2223 172 Wooldale Community Association – modification of grant use request

Deputy Clerk/RFO reported on a letter received from Wooldale Community Association updating on progress to replace boilers for energy efficiency. A new quotation for works had been obtained and the scope of the project altered.

**RESOLVED:** to approve modifications to grant use and confirm that Wooldale Community Association may keep the entire £5,000 grant received regarding boiler replacement works.

### 2223 173 Virement between budget lines and moving monies to an EMR from 31 March 2023

The CLIMATE EMERGENCY STANDING COMMITTEE resolved to recommend to FULL COUNCIL to vire £2,000 from 4805 Community Mobilisation and £2,000 from 4830 Business and Economy to 4815 Transport Strategy to support a Cycling Festival and to pay for the printing of a Honley Map showing walking distances to places from Honley Centre.

The CLIMATE EMERGENCY STANDING COMMITTEE wished to request of FULL COUNCIL that any unused monies in its budget lines as of 31 March 2023 be placed in a new EMR for CESC Projects and that monies from EMR 339 If it's not far, leave the car be placed in this EMR and then disbanded.

**RESOLVED:** to approve virement of £2,000 from 4805 Community Mobilisation and £2,000 from 4830 Business and Economy to 4815 Transport Strategy to support a Cycling Festival and to pay for the printing of a Honley Map showing walking distances to places from Honley Centre, as recommended by the CLIMATE EMERGENCY STANDING COMMITTEE.

## Holme Valley Parish Council

**RESOLVED:** to approve any unused monies in CESC budget lines as of 31 March 2023 be placed in a new EMR for CESC Projects and that monies from EMR 339 If it's not far, leave the car be placed in this EMR and then disbanded, as recommended by the CLIMATE EMERGENCY STANDING COMMITTEE.

*From the PUBLICATIONS AND COMMUNICATIONS COMMITTEE*

### 2223 174 Holme Moss Topograph

Cllr Hogley reported that planning permission had been granted for the Topograph project and that work was progressing. Whilst it was expected to be completed in time for the Coronation Weekend, this was somewhat weather-dependent.

**RESOLVED:** to commit expenditure of up to £50 to fund a Topograph unveiling event over the Coronation Weekend through 4640 Topograph from EMR 334 Holme Moss Topograph as recommended by the PUBLICATIONS AND COMMUNICATIONS COMMITTEE.

### 2223 175 Coronation Grants and related matters

The Clerk reported that in line with previous resolutions the PUBLICATIONS AND COMMUNICATIONS COMMITTEE had resolved to approve 6 Coronation small Grant applications totalling £550. The expenditure for these grants had been assigned to budget line 4615 Royal Events; this would mean that budget line would be overdrawn.

**RESOLVED:** to pay £550 for 6 grants through 4615 Royal Events from EMR 336 Royal Events, as recommended by the PUBLICATIONS AND COMMUNICATIONS COMMITTEE.

The Clerk further reported that as part of the Coronation Small Grants process the PUBLICATIONS AND COMMUNICATIONS COMMITTEE were made aware of remedial works needed to the HVPC asset heritage red phone kiosk near the Royal Oak in Upperthong. Upperthong Residents Association wish to use the phone kiosk as part of their Coronation celebrations on the weekend of 6-8 May 2023.

The Maintenance Contractor had assessed the phone box and provided a quotation (revised from the one shared at PUBLICATIONS AND COMMUNICATIONS COMMITTEE meeting) totalling £300 for repainting and refreshing the phone box in time for the Coronation weekend, plus a potential £90 cost for installing signage – the latter to be agreed with the Clerk and Chair of PUBLICATIONS AND COMMUNICATIONS COMMITTEE.

There was a Phone Boxes budget line overseen by the SERVICE PROVISION COMMITTEE which was overspent for 2022-23. The time-sensitive nature of the request to refurbish the kiosk had led to the recommendation coming from the PUBLICATIONS AND COMMUNICATIONS COMMITTEE.

**RESOLVED:** to pay up to £400 for the refurbishment of the Heritage Phone Box in Upperthong in time for the Coronation through 4735 Phone Boxes from EMR 336 Royal Events as per the recommendation from the PUBLICATIONS AND COMMUNICATIONS COMMITTEE.

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Clerk to email out confirming that the above was in reference to *Upperthong* heritage kiosk, not Netherthong.

### 2223 176 Virement request within Publications and Communications Budget

The Clerk reported that in the 2022-23 budget £250 had been allocated for the purchase of Community Champions trophies. In fact, costs have risen sharply and the trophies purchased cost £494.89, with the trophies being provided by Fox Engravers of Almondbury.

As there were funds remaining in the 4625 Website and Media budget line (within the PUBLICATIONS AND COMMUNICATIONS COMMITTEE'S overall budget) - and Community Champions was part of the outward-facing work of the Council - the PUBLICATIONS AND COMMUNICATIONS COMMITTEE requested that a virement of £244.89 was made to budget line 4600 Community Champions.

**RESOLVED:** to vire £244.89 from budget line 4625 Website and Media to budget line 4600 Community Champions towards the cost of awards trophies, as recommended by the PUBLICATIONS AND COMMUNICATIONS COMMITTEE.

*From the STAFFING COMMITTEE*

### 2223 177 Assistant Clerk role

Mrs Gemma Sharp was attending the meeting as a member of the public, having been appointed permanent Assistant Clerk on 25 hours per week, starting Tuesday 11 April 2023.

The Clerk reported further on the process that there had been 40 requests for an application pack, 16 returned applications and 5 invitations issued to attend an interview. Two of the five candidates withdrew their applications at this stage. The three candidates interviewed were all appointable, with Mrs Sharp being the unanimous first choice.

Subsequent to this, reference checks had been completed satisfactorily and an induction process would be put in place for the start date.

Gemma was warmly welcomed to the clerking team at HOLME VALLEY PARISH COUNCIL by those present.

**NOTED:** the appointment of Mrs Gemma Sharp to the Assistant Clerk role.

### PUBLICITY

### 2223 178 Items for publicity

The Clerk reported that the HVPC news page in the May *Time In Time Out* magazine would focus on the Community Champions and Councillor Awards.

**NOTED:** plans to publicise Council business up to the 15 May 2023.

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Clerk to contact Cllr Jason Brook, Chairman, following the meeting to express support and concern for him regarding the family ill-health that had prevented his attendance at the meeting. The thoughts of all those in attendance were with the Chairman at this difficult time.

***Meeting closed: 9.20pm***

# Holme Valley Parish Council



## Annual Report 2023 - 2024



Photo Credit: Susan Wood  
[susanwoodartist.bigcartel.com](http://susanwoodartist.bigcartel.com)

# Chair's Message

## Cllr Mary Blacka HVPC Chair 2023-2024

This has been a rather eventful civic year. The all-out election in May 2023, resulted in a considerable change of membership, with 15 new councillors, out of 23. Consequently, the first few months were characterised by new councillors finding their way around the, sometimes arcane, procedures of the Council and the rest of us becoming used to the new composition.

When I started my year as Chair, I had two aims. The first was to move towards a Council characterised by civility and respect. The second aim was to set in train a process of forward planning, so that the Council would be proactive, with a clear plan of work for the full four-year term.

The first aim is still a work in progress, to be taken forward by my successor, though the Council did sign the National Association of Local Councils Civility and Respect pledge in June '23. There has been much greater progress on the second aim. Thanks to a lot of ingenuity and hard work, particularly by Committee Chairs, we have moved a long way towards having a plan of work, up to 2027. There is much more detail in the reports from individual Committees. As well as the identification of aims by committees, a small working group identified an overall strategy for the whole Council, which was adopted in December '23. The aims of each committee sit within this overall strategy.

I would like to single out two particularly exciting projects, which are a first for the Council and have been a while in coming to fruition. The Council is now funding a youth worker, who is delivering two sessions in Holmfirth and one session in Honley, every week. Working in partnership with Kirklees Council, we are also funding the purchase of a Speed Indicator Device (SID).



In an effort to get more work done more quickly, the Council has moved to a greater use of short-term Working Groups on, eg a Covid Memorial, the Grants Process, which report to their parent committees. Working Groups are less formal and more agile than committees. The results of their work will start to appear early in the new civic year.

I wish to thank my councillor colleagues for all their work over the year. There has been some whole-hearted commitment and outstanding ingenuity. As a result, we are ending the year with a real sense of dynamism.

Finally, I would like to pay tribute to all members of the clerk team, who so often go beyond what might reasonably be expected. In particular, I want to thank the Clerk, for her guidance and support for me as Chair.

**Cllr Mary Blacka - March '24**

# Report on Holme Valley Parish Council Finances 2023-2024

This represents a report for the full year of Holme Valley Parish Council's finances, though the figures for the months of February and March 2024 are, to an extent, projected. Finalised figures will be available after 24th June and the publication of the Annual Governance and Accountability Return (AGAR) 2023-24.

Accounting Statements		2022-2023	2023-2024 (Projected)
1	Balance Brought Forward	£321,485	£253,277
2	Precept	£282,693	£284,924
3	Other Income	£15,562	£19,646
4	Staff Costs	£78,363	£85,328
5	Loan Payments	£0	£0
6	All Other Payments	£288,100	£249,164
7	BALANCE OF RESERVES TO CARRY FORWARD (1+2+3-4-5-6)	£253,277	£223,355

It can be noted from the table that the Parish Council began the Council year 2022-23 with £321,485 in reserves. As we now move into the Council year 2024-25, it should be seen that reserves are expected to be down to £223,355. This has been a deliberate strategy. Our auditor recommended that we cut the reserves we held in line with the national guidance. Hence, the Parish Council has run a series of deficit budgets to reduce its reserves, - that is, where expenditure exceeded income with the shortfall being made up from reserves. The deficit budget was intended to get the level of general reserves down to the right sort of figure by the year-end, and this was accomplished.

The Parish Council for the year 2022-23 did not increase the charge to households in the Holme Valley. The precept, - the amount that the Parish Council receives through the Council Tax collection process, - did increase by a few thousand pounds, but this was because of an increase in the number of Band D properties in the locality, not because of a change in the charges to households.

The projected income of the Parish Council for the year (Box 2 + Box 3) is £304,570, and the projected expenditure (Box 4 + Box 6) is £334,492. The deficit in the year was, thus, around £30,000, met from general reserves. In addition, the Parish Council has a few ongoing projects that it seems unlikely to conclude in this financial year 2023-24, and it is probable that Council will consider earmarking some reserves for these projects to run on into 2024-25. This includes £22,800 currently ringfenced for repairs to The Civic Hall, and £7,000 for solar panels for Holmfirth Public Toilets.

The Parish Council expects to carry forward reserves of around £223,355 of which £149,144 is expected to be earmarked reserves, and £74,211 general reserves.

Many of the Parish Council's financial records are available to view on the Parish Council's website [www.holmevalleyparishcouncil.gov.uk](http://www.holmevalleyparishcouncil.gov.uk) or electors can inspect them in person by appointment.



# Finance and Management Committee Report

**Cllr Pat Colling**  
**Chair of the Finance and Management Committee**

This year has seen two chairs of the Finance & Management Committee and we would like to thank Cllr Charles Greaves for his hard work for much of the year.

For the first time since 2019, we have been forced to increase the charge we make to households (precept). This has gone up from 52p per week for each Band D household to 65p per week. We did not make this decision lightly, but since 2019 inflation has been 22%.

A substantial amount of our budget is spent on our own buildings. Unlike most of the district, we still have public toilets in Holmfirth which are owned and operated by HVPC and we look after numerous benches and stone bus stops, as well as allotments and garages. The trustees who manage Holmfirth Civic Hall for us continue to work on a long list of repairs and improvements to ensure it continues to be a community asset, as do the Friends of Honley Library - improving the fabric and services in the building and particularly its appearance inside and out.

We have awarded almost £96,000 over the year to a wide range of local community groups and activities. Sports clubs supported by the Parish Council this year included Wooldale Wanderers AFC - £2,500 towards energy-efficient heaters and Cartworth Moor Cricket Club - £3,038 towards ceiling cladding and LED lights.

We continue to support the valley's festivals, and the lights and trees for Christmas, as well as bands, singing groups and craft activities. This year these included Holmfirth Christmas Team - £1,000 towards Christmas lighting display and Honley Business Association - £1,250 towards Christmas events. Holmfirth Film Festival - £500 towards the launch of the Culture Voucher scheme for Holme Valley 18-year-olds; Holmfirth Arts Festival - £1,500 towards the "Flow" project on the River Holme; Holmfirth Festival of Folk - £1,500 towards Festival traffic management and insurance.

Numerous community activities have received money from us including Arts for Health - £1,500 towards equipment for music and animation classes; Holmfirth Chess Club - £784.94 towards chess equipment; Holmfirth Women's Institute - £388 towards equipment for outdoor events; Hade Edge Residents Association - £1,500 towards marquee and sound system for the village gala.

The young people of the valley continue to be a council priority with numerous grants supporting different activities. These include Kirklees Youth Alliance - £14,000 towards support for youth clubs in the Holme Valley and Honley Village Community Trust - £390 towards children's arts and crafts workshops.

In addition to all this, the council is committed to supporting activities and groups which fulfil our 'green' aspirations. Some of these were fairandfunk CIC - £750 towards climate change workshops for schools; Honley Village Community Trust - £2,250 towards improving access and biodiversity at Magdale Dam; Brockholes Village Trust - £588 towards village hall heat-loss survey.

We are pleased that the grant applications continue to come in, and we are particularly glad when these come from groups who have not approached us before. We look forward to getting even more in the future!

Last year we simplified the grant application process and have continued this review to clarify which groups/activities do and do not qualify for HVPC Support. Grants will next be reviewed in September 2024 and February 2025 so get your applications in.

Detailed financial statements are available on the Council's website.



**Hade Edge Brass Band at Holmfirth Arts Festival 2023**  
**HVPC Grants are awarded to support local community arts and events**

# Service Provision Committee Report

**Cllr Lawrence Baylin**  
**Chair of the Service Provision Committee**



This year has been energetic and exciting for the Service Provision Committee with a large number of new committee members and an abundance of enthusiasm. As Chair, I promoted goals of building on previous achievements bringing both rigour and accountability to our work, engaging in longer term financial planning, and pursuing an ambitious and proactive programme which would take a leading role in community action. I am grateful to my fellow councillors and our brilliant clerk team for their contributions to the progress we have made in each of these areas.

We have continued to maintain the many assets for which we hold responsibility on behalf of the community. These include the Holmfirth public toilets, benches, war memorials, decommissioned telephone boxes, dog waste bag dispensers and stone bus shelters. I would like to thank our maintenance contractor and also the many volunteers who ensure that these facilities remain available for the benefit of the community and of visitors to our beautiful valley.



*Honley Library is owned by Holme Valley Parish Council and managed by the Friends of Honley Library*

We continue to hold responsibility, on behalf of the community, for two major assets, transferred from Kirklees Council – Holmfirth Civic Hall and Honley Library. These are both important facilities providing a wonderful range of services and attractions, and with the potential for further development of that provision. In the case of the Civic Hall, the staff and the members of the Trust constantly demonstrate commitment and vision and we have been delighted to work in partnership with them to ensure an excellent venue for community activities and events. Honley Library is a model community success which has gone from strength to strength in not only securing the library's survival, but also expanding the range of its provision. Thanks to the tireless efforts of the managers, trustees and the Friends group, as well as Kirklees Libraries, the future of this building and service looks exciting and we eagerly await the outcome of their current plans.

The Parish Council has continued to work in partnership with the West Yorkshire Combined Authority and Stotts Buses to ensure a local network of community transport, which contributes to an eco-friendly environment and accessibility for all. Our committee has identified a need to review this service to find improvements and, in the coming year, we will be working with local residents and with our partners to achieve this.

Our grants support a range of benefits for the people of our valley, whether it be for the provision of Christmas trees and lights or the maintenance of CCTV cameras.

Last, but certainly not least, we have been thrilled to work with Kirklees Youth Alliance to achieve the employment of a youth worker, providing services at locations in both Holmfirth and Honley.

As Committee Chair, I am proud of our work over the past year but equally excited about our plans for the coming year and beyond.



# Climate Action, Communications and Engagement Committee Report

Cllr Sarah Whitelaw

Chair of the Climate Action, Communications and Engagement Committee

Following the May elections, and actioning decisions from the previous Council, a combined Committee to cover Climate Action and Communications & Engagement was established. 10 councillors were elected and six community representatives were co-opted to serve on the CACE committee in its first year. Since its inauguration, the CACE Committee, which met four times this year, has established two working groups to deal with the communications & engagement and the climate action initiatives.

Several projects were carried over from the previous administration e.g. the Topograph installation at Holme Moss and the Covid Memorial project. The former is now complete and the latter is nearing completion, having been agreed to be a "Living Memorial" in the form of tree planting.

As a major task this year, for the Council has been to identify key priorities for its term of office, CACE, along with other committees, was tasked with identifying the Climate Action, Communications and Engagement priorities for 2023/4 and the four years term of the council.

**CACE's top priority tasks for 2023/4 fell into two categories:**

## Communications and Engagement

1. Website redesign and PC re-branding (in progress).
2. Logo and QR code stickers/plaques on all PC assets (to follow from re-branding).
3. Review of collaboration and community engagement. (Ongoing. Including Business Association engagement, and distribution of an information flier about HVPC throughout the Council area).

## Climate Action

1. Explore possible funding applications for the Government's decarbonising scheme. (Ongoing. The new bidding round is due to open in Summer 2024).
2. Feasibility study and costing - Park and ride, alongside Stotts review, including costings and possibilities for subsidised or free travel. (Ongoing. A cross-CACE/Service Committee Transport Working Group was established to progress this. Discussions with third parties are ongoing and the potential for a Park and Ride is also being explored).
3. Solar Panels on public toilets in Holmfirth. (Ongoing. A preferred supplier has been identified and the clerking team are progressing permissions for the conservation area).

The CACE committee has ambitious and practical objectives. We believe these will make substantial differences to the Council's engagement with the community it serves. They will also mitigate climate change impact, whilst using the resources the Holme Valley Parish Council receives in a measured and conscientious manner.

All Holme Valley Parish Community members are welcome to work with us. Contact can be made through individual Councillors, the Clerk's office and via social media.



CACE member Kim Warren showcased the Cargo Bike at Holme Valley Cycling Festival, hosted by HVPC in September 2023

# Planning Committee Report

**Cllr Andy Wilson**  
**Chair of the Planning Committee**



As in previous years this has proved to be a busy time for the Planning committee. We meet more frequently than other committees to make sure that we co-ordinate with both Kirklees and Peak District National Park Authority (PDNPA) planning applications. To date, we have considered and responded to over 250 planning applications giving a local perspective and also reflecting views from members of the public.

Whilst planning applications take up much of the committee's time we have been active in other areas; responding to consultation requests such as the West Yorkshire Combined Authority Rail Strategy and the Kirklees Flood Management Plan.

We continue to liaise with the team on the Holmfirth Blueprint and report back to the Planning Committee.

Progress has been made against the previously identified committee objectives:-

- **Making a formal application to Kirklees Planning department** for information that has been given to developers under Pre-Application advice. We are awaiting a response
- **Work to reduce speeding and speed limits on local roads;** the first Speed Indicating Device (SID) is on order through Kirklees with delivery due soon. The first five locations have been identified and we have recently taken the decision to order a second device for HVS.
- **Streamline our system of reviewing Planning Applications;** currently ongoing – proving difficult to make the process more effective whilst maintaining the integrity of the responses, however, we now have criteria in place to allow for more focussed discussion and hopefully a speedier process.

As Chair, I am grateful to the committee members for their work in examining the large number of Planning Applications and other activities; my particular thanks go to the Assistant Clerk, Gemma Sharp who has taken on the unenviable task of clerking the committee and for the support and advice to keep me “on track” during the year.



# Staffing Committee Report

**Cllr Tom Dixon**  
**Chair of the Staffing Committee**

The Staffing Committee oversees our employees and deals with any employment matters including training, performance and any appointments once posts are approved by Full Council. It meets at least three times a year with additional meetings when required.

Currently, the Parish Council has three members of staff Jen McIntosh – Clerk, Rich McGill – Deputy Clerk & Responsible Financial Office and Gemma Sharp – Assistant Clerk. In the November meeting of the committee, we were really pleased to confirm that Gemma had successfully completed her six-month probationary period. I feel that we have a very talented team with a broad range of skills that complement each other well.

During this council year, the committee continues to work on resolving any issues that the team have encountered as well as looking at ways we can improve processes within the council including the yearly staff appraisal process.



For more information about Holme Valley Parish Council please visit our website:

[www.holmevalleyparishcouncil.gov.uk](http://www.holmevalleyparishcouncil.gov.uk)

## Holme Valley Parish Council Accounting Statements 2023-24:

Accounting Statements		2022-23	2023-24* (projected)
1	Balance brought forward	£321,485	£253,277
2	Precept	£282,693	£284,924
3	Other income	£15,562	£19,646
4	Staff costs	£78,363	£85,328
5	Loan payments	£0	£0
6	All other payments	£288,100	£249,164
7	BALANCE OF RESERVES TO CARRY FORWARD (1+2+3-4-5-6)	£253,277	£223,355

\* These 2023-24 figures represent a report for the full year of Holme Valley Parish Council's finances, though the figures for the months of February and March 2024 are, to an extent, projected. Finalised figures will be available after 24<sup>th</sup> June and the publication of the Annual Governance and Accountability Return (AGAR) 2023-24.

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>								
1076 Precept	0	284,924	284,924	0			100.0%	
1078 Special Expenses Grant	0	3,355	3,355	0			100.0%	
1090 Bank Interest	336	4,046	750	(3,296)			539.4%	
1092 Toilets Donations	0	1,950	2,500	550			78.0%	
1095 Other income	0	1,702	3,776	2,074			45.1%	
1200 Allotment Rents	0	270	270	0			100.0%	
1250 Gartside Building	0	2,080	4,800	2,720			43.3%	
1260 Memorial Bench Donations	0	50	0	(50)			0.0%	
1300 Garage plot income	0	700	700	0			100.0%	
<b>Income :- Income</b>	<b>336</b>	<b>299,076</b>	<b>301,075</b>	<b>1,999</b>			<b>99.3%</b>	<b>0</b>
<b>Net Income</b>	<b>336</b>	<b>299,076</b>	<b>301,075</b>	<b>1,999</b>				
<b>110 Staff Expenditure</b>								
4000 Salaries	6,035	67,258	79,792	12,534		12,534	84.3%	
4005 Employer's N.I	519	5,838	0	(5,838)		(5,838)	0.0%	
4010 Employer's Pension	477	5,141	0	(5,141)		(5,141)	0.0%	
4015 Student Loan	0	60	0	(60)		(60)	0.0%	
4060 Staff Training	486	2,523	1,500	(1,023)		(1,023)	168.2%	
<b>Staff Expenditure :- Indirect Expenditure</b>	<b>7,517</b>	<b>80,819</b>	<b>81,292</b>	<b>473</b>	<b>0</b>	<b>473</b>	<b>99.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(7,517)</b>	<b>(80,819)</b>	<b>(81,292)</b>	<b>(473)</b>				
<b>150 Administration</b>								
4061 Councillor Training	25	423	900	477		477	47.0%	
4200 Chairman's Expenses	0	28	1,000	972		972	2.8%	
4205 Council Office Expenditure	30	1,356	2,000	644		644	67.8%	
4210 Audit	0	1,213	1,550	337		337	78.3%	
4215 Bank Charges	8	296	500	204		204	59.3%	
4220 Conference / Seminars	0	0	500	500		500	0.0%	
4225 Elections	0	24,860	29,789	4,929		4,929	83.5%	
4230 Repairs & Maintenance	0	99	1,000	901		901	9.9%	
4235 Insurance	0	8,517	6,500	(2,017)		(2,017)	131.0%	
4240 Travel Allowance	0	0	300	300		300	0.0%	
4245 Office Equipment	0	40	300	260		260	13.3%	
4250 Office/Room Hire	0	10,049	10,200	151		151	98.5%	
4260 FOIA/EIR requests	0	0	500	500		500	0.0%	
4265 Subscriptions	0	2,423	3,000	577		577	80.8%	
4275 Telephone and Broadband	43	447	500	53		53	89.4%	
4285 Remembrance Sunday	0	160	150	(10)		(10)	106.7%	

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4400 Electronic Support	0	945	1,650	705		705	57.3%	
Administration :- Indirect Expenditure	<b>106</b>	<b>50,857</b>	<b>60,339</b>	<b>9,482</b>	<b>0</b>	<b>9,482</b>	<b>84.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(106)</b>	<b>(50,857)</b>	<b>(60,339)</b>	<b>(9,482)</b>				
<u>250 Finance &amp; Management</u>								
4315 Other Community Assets	0	20,097	62,587	42,490		42,490	32.1%	
4405 Grants - Projects and Events	0	16,443	23,694	7,251		7,251	69.4%	
Finance & Management :- Indirect Expenditure	<b>0</b>	<b>36,539</b>	<b>86,281</b>	<b>49,742</b>	<b>0</b>	<b>49,742</b>	<b>42.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(36,539)</b>	<b>(86,281)</b>	<b>(49,742)</b>				
<u>300 Planning</u>								
4505 Neighbourhood Plan	474	474	3,000	2,526		2,526	15.8%	
Planning :- Indirect Expenditure	<b>474</b>	<b>474</b>	<b>3,000</b>	<b>2,526</b>	<b>0</b>	<b>2,526</b>	<b>15.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(474)</b>	<b>(474)</b>	<b>(3,000)</b>	<b>(2,526)</b>				
<u>350 Publications &amp; Communication</u>								
4600 Community Champion	0	0	300	300		300	0.0%	
4610 Publications and Publicity	310	3,510	5,000	1,490		1,490	70.2%	
4620 Awards	0	0	300	300		300	0.0%	
4625 Website & Media	0	637	1,000	363		363	63.7%	
4630 Special Projects	0	0	1,000	1,000		1,000	0.0%	
4635 Civic Events	0	0	1,000	1,000		1,000	0.0%	
4640 Holme Moss Topograph	0	5,264	1,000	(4,264)		(4,264)	526.4%	
Publications & Communication :- Indirect Expenditure	<b>310</b>	<b>9,411</b>	<b>9,600</b>	<b>189</b>	<b>0</b>	<b>189</b>	<b>98.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(310)</b>	<b>(9,411)</b>	<b>(9,600)</b>	<b>(189)</b>				
<u>400 Service Provision</u>								
4300 Honley Library	0	25,000	15,000	(10,000)		(10,000)	166.7%	10,000
4310 Holmfirth Civic Hall- Projects	495	17,812	0	(17,812)		(17,812)	0.0%	10,000
4320 Public Toilet - Day to Day	1,155	15,052	22,000	6,948		6,948	68.4%	
4325 Public Toilet - Lettable Space	0	366	1,000	635		635	36.5%	
4705 Christmas Provision	0	5,967	5,500	(467)		(467)	108.5%	
4710 New Mill - Churchyard	0	678	500	(178)		(178)	135.7%	
4720 Dog Waste	0	807	1,200	393		393	67.3%	
4725 Patient Transport Scheme	0	0	1,000	1,000		1,000	0.0%	
4730 Minibus	0	17,487	23,500	6,013		6,013	74.4%	

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4735 Phone Boxes	0	159	400	242		242	39.6%	
4740 Seats & Shelters-Maintenance	486	8,616	13,000	4,384		4,384	66.3%	
4760 Youth Work in the Holme Valley	0	14,000	25,000	11,000		11,000	56.0%	
Service Provision :- Indirect Expenditure	<b>2,137</b>	<b>105,944</b>	<b>108,100</b>	<b>2,156</b>	<b>0</b>	<b>2,156</b>	<b>98.0%</b>	<b>20,000</b>
<b>Net Expenditure</b>	<b>(2,137)</b>	<b>(105,944)</b>	<b>(108,100)</b>	<b>(2,156)</b>				
6000 plus Transfer from EMR	0	20,000						
<b>Movement to/(from) Gen Reserve</b>	<b>(2,137)</b>	<b>(85,944)</b>						
<u>450 Climate Emergency</u>								
4805 Community Mobilisation	0	567	4,500	3,933		3,933	12.6%	
4810 Energy Strategy	0	0	3,624	3,624		3,624	0.0%	
4815 Transport Strategy	0	1,825	1,000	(825)		(825)	182.5%	770
4825 Environment Strategy	0	0	95	95		95	0.0%	
Climate Emergency :- Indirect Expenditure	<b>0</b>	<b>2,392</b>	<b>9,219</b>	<b>6,827</b>	<b>0</b>	<b>6,827</b>	<b>25.9%</b>	<b>770</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(2,392)</b>	<b>(9,219)</b>	<b>(6,827)</b>				
6000 plus Transfer from EMR	0	770						
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(1,622)</b>						
Grand Totals:- Income	<b>336</b>	<b>299,076</b>	<b>301,075</b>	<b>1,999</b>			<b>99.3%</b>	
Expenditure	<b>10,544</b>	<b>286,436</b>	<b>357,831</b>	<b>71,395</b>	<b>0</b>	<b>71,395</b>	<b>80.0%</b>	
<b>Net Income over Expenditure</b>	<b>(10,208)</b>	<b>12,640</b>	<b>(56,756)</b>	<b>(69,396)</b>				
plus Transfer from EMR	0	20,770						
<b>Movement to/(from) Gen Reserve</b>	<b>(10,208)</b>	<b>33,410</b>						

## Holme Valley Parish Council

## Bank - Cash and Investment Reconciliation as at 29 February 2024

**Confirmed Bank & Investment Balances**Bank Statement Balances

29/02/2024	HSBC Current A/C	134,779.72
29/02/2024	HSBC - Money Manager	55,679.13
31/01/2024	Handelsbanken Current A/C	0.00
29/02/2024	CCLA Deposit Fund	75,000.00

**265,458.85**Receipts not on Bank Statement**0.00****Closing Balance****265,458.85**All Cash & Bank Accounts

1	HSBC Current A/C	134,779.72
2	Money Manager - HSBC	55,679.13
4	Current Account-Handelsbanken	0.00
5	CCLA Deposit Fund	75,000.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>265,458.85</b>

**Earmarked Reserves**

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<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
322 EMR CCTV	1,880.00		1,880.00
323 EMR Com Asset-Others in Valley	2,017.00		2,017.00
325 EMR Election Fund	19,789.00	-19,789.00	0.00
326 EMR Defibrillator Special Resr	2,000.00		2,000.00
329 EMR Holmfirth Civic Hall (capi	10,000.00	-10,000.00	0.00
330 EMR Office/Meeting Room	15,000.00	-15,000.00	0.00
331 EMR Gartside Building	5,000.00		5,000.00
332 EMR Honley Library	20,000.00	-5,000.00	15,000.00
334 EMR Holme Moss Topograph	2,935.00	-2,935.00	0.00
335 EMR Honley Library Energy	10,000.00	-10,000.00	0.00
336 EMR Royal Events	6,710.04	-6,710.04	0.00
337 EMR COVID Memorial	5,000.00	1,000.00	6,000.00
338 EMR Children's Playgrounds	50,000.00	-35,000.00	15,000.00
339 EMR If It's Not Far Leave Car	1,000.00	-1,000.00	0.00
341 EMR Climate Emergency Projects	0.00	13,697.00	13,697.00
343 EMR Road Safety	0.00	10,000.00	10,000.00
	<b><u>151,331.04</u></b>	<b><u>-80,737.04</u></b>	<b><u>70,594.00</u></b>