

**ANNUAL RETURN - ENGLAND**  
**FOR THE YEAR ENDED 31 MARCH 2022**  
**Holme Valley Parish Council**

The form supplied by the external auditor was used for the Annual Return rather than this form created by the accounts package.

**SECTION 2 - THE STATEMENT OF ACCOUNTS**

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer

Date

I confirm that these accounts are approved by the Council and recorded as council minute reference

Dated

Signed on behalf of the above Council (Chair)

Date

		<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
<b>1</b>	Balances brought forward	<b>269,150</b>	<b>347,101</b>	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
<b>2</b>	(+) Precept or Rates and Levies	<b>275,871</b>	<b>274,326</b>	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
<b>3</b>	(+) Total other receipts	<b>8,123</b>	<b>14,019</b>	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
<b>4</b>	(-) Staff costs	<b>58,700</b>	<b>64,202</b>	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
<b>5</b>	(-) Loan interest/capital repayments	<b>0</b>	<b>0</b>	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
<b>6</b>	(-) All other payments	<b>147,343</b>	<b>249,759</b>	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
<b>7</b>	(=) Balances carried forward	<b>347,101</b>	<b>321,485</b>	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
<b>8</b>	Total value of cash and short term investments	<b>337,368</b>	<b>323,011</b>	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
<b>9</b>	Total fixed assets plus long term investments and assets	<b>5,271,894</b>	<b>5,274,894</b>	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
<b>10</b>	Total Borrowings	<b>0</b>	<b>0</b>	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

- \* A brief explanation of significant variations from last year to this year in Section 2;
- \* Bank Reconciliation as at 31 March

## Working details for ANNUAL RETURN - Year ended 31 March 2022

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>and Centre</u>	<u>Code Description</u>
1	107,493	187,274	310	0	General Reserves
1	19,820	5,000	320	0	EMR Sub-Contractor Services
1	37,808	5,000	321	0	EMR Legal Advice Contingency
1	3,750	5,000	322	0	EMR CCTV
1	57,563	9,723	323	0	EMR Com Asset-Others in Valley
1	12,181	0	324	0	EMR Neighbourhood Planning
1	29,484	19,789	325	0	EMR Election Fund
1	1,051	2,000	326	0	EMR Defibrillator Special Resr
1	0	10,000	327	0	EMR Covid Response - HCHCT
1	0	13,315	328	0	EMR Covid Response - HVCMA
1	0	30,000	329	0	EMR Holmfirth Civic Hall (capi
1	0	15,000	330	0	EMR Office/Meeting Room
1	0	5,000	331	0	EMR Gartside Building
1	0	30,000	332	0	EMR Honley Library
1	0	10,000	333	0	EMR Holmfirth Tech
1	Balances brought forward	<b>269,150</b>	<b>347,101</b>	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.	
2	275,871	274,326	1076	100	Precept
2	(+) Precept or Rates and Levies	<b>275,871</b>	<b>274,326</b>	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	
3	3,248	3,230	1078	100	Special Expenses Grant
3	200	33	1090	100	Bank Interest
3	2,075	2,865	1092	100	Toilets Donations
3	868	2	1095	100	Other income
3	0	2,100	1100	300	Neighbourhood Plan-Grants
3	240	240	1200	100	Allotment Rents
3	742	4,848	1250	100	Garside Building
3	50	0	1260	100	Memorial Bench Donations
3	700	700	1300	100	Garage plot income
3	(+) Total other receipts	<b>8,123</b>	<b>14,019</b>	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	
4	50,486	50,369	4000	110	Salaries
4	8,214	13,156	4000	450	Salaries
4	0	304	4005	110	Employer's N.I
4	0	37	4005	450	Employer's N.I
4	0	264	4010	110	Employer's Pension
4	0	72	4010	450	Employer's Pension
4	(-) Staff costs	<b>58,700</b>	<b>64,202</b>	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	
5	(-) Loan interest/capital repayments	<b>0</b>	<b>0</b>	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).	
6	616	771	4060	110	Staff Training

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## Working details for ANNUAL RETURN - Year ended 31 March 2022

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>and</u>	<u>Centre</u>	<u>Code Description</u>
6	396	398	4061		150	Councillor Training
6	1,000	202	4200		150	Chairman's Expenses
6	1,830	2,014	4205		150	Council Office Supplies
6	973	1,720	4210		150	Audit
6	300	299	4215		150	Bank Charges
6	0	4,590	4225		150	Elections
6	230	45	4230		150	Repairs & Maintenance
6	159	1,758	4235		150	Insurance
6	416	111	4245		150	Office Equipment
6	10,000	10,353	4250		150	Office/Room Hire
6	0	450	4255		150	Legal Advice Contingency
6	100	35	4260		150	FOIA/EIR requests
6	2,800	2,410	4265		150	Subscriptions
6	288	333	4275		150	Telephone and Broadband
6	153	0	4280		150	Civic Regalia
6	0	682	4300		200	Honley Library
6	0	10,000	4305		200	Holmfirth Tech
6	1,149	50,000	4310		200	Holmfirth Civic Hall-Projects
6	24,394	50,983	4315		200	Other Community Assets
6	15,503	19,062	4320		200	Public Toilet - Day to Day
6	3,350	496	4325		200	Public Toilet - Lettable Space
6	2,436	2,229	4400		250	Electronic Support
6	5,563	18,982	4405		250	Grants
6	1,470	4,931	4505		300	Neighbourhood Plan
6	0	250	4600		350	Community Champion
6	0	110	4605		350	Community Engagement
6	4,012	3,470	4610		350	Publications
6	0	1,000	4615		350	Royal Events
6	534	0	4625		350	Website & Media
6	358	714	4630		350	Special Projects
6	5,000	1,560	4700		400	CCTV
6	4,314	4,207	4705		400	Christmas Provision
6	691	664	4710		400	New Mill - Churchyard
6	1,075	1,064	4720		400	Dog Waste
6	2,000	0	4725		400	Patient Transport Scheme
6	16,914	21,167	4730		400	Minibus
6	289	64	4735		400	Phone Boxes
6	8,605	13,467	4740		400	Seats & Shelters-Maintenance
6	5,000	8,387	4755		400	Youth Facilities
6	4,825	3,282	4805		450	Community Mobilisation
6	4,100	0	4810		450	Energy Strategy
6	0	7,500	4815		450	Transport Strategy
6	5,000	0	4825		450	Environment Strategy
6	5,000	0	5000		600	HCHCT Relief Costs
6	6,300	0	5005		600	Grant to Food Bank
6	200	0	5015		600	Grant to HVCMA - SUPPLIES

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## Working details for ANNUAL RETURN - Year ended 31 March 2022

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
<b>6</b> (-) All other payments	<b>147,343</b>	<b>249,759</b>			Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
<b>7</b> (=) Balances carried forward	<b>347,101</b>	<b>321,485</b>			Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
<b>8</b>	121,730	107,673	200	0	HSBC Current A/C
<b>8</b>	55,679	55,679	205	0	Money Manager - HSBC
<b>8</b>	84,959	84,659	215	0	Current Account-Handelsbanken
<b>8</b>	75,000	75,000	220	0	CCLA Deposit Fund
<b>8</b> Total value of cash and short term investments	<b>337,368</b>	<b>323,011</b>			The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
<b>9</b>	5,271,894	5,274,894	9	0	Total Fixed Assets
<b>9</b> Total fixed assets plus long term investments and assets	<b>5,271,894</b>	<b>5,274,894</b>			The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
<b>10</b> Total Borrowings	<b>0</b>	<b>0</b>			The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Date: 27/04/2022

Holme Valley Parish Council

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Time: 12:19

VAT Return for Month 10 to 12 (01/01/2022 - 31/03/2022)

User: RFO

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>	
Cashbook	1		10		1,593.96	1,593.96	0.00	
Cashbook	1		11		874.53	874.53	0.00	
Cashbook	1		12		1,881.44	1,881.44	0.00	
		<b>OUTPUT</b>		<b>Total Rate: Z</b>	<b>4,349.93</b>	<b>4,349.93</b>	<b>0.00</b>	
Cashbook	1		11		255.63	243.46	12.17	
Cashbook	1		12		648.38	617.51	30.87	
		<b>INPUT</b>		<b>Total Rate: F</b>	<b>904.01</b>	<b>860.97</b>	<b>43.04</b>	
Cashbook	1		10		627.78	523.16	104.62	
Cashbook	1		11		4,540.39	3,783.67	756.72	
Cashbook	1		12		1,496.57	1,247.13	249.44	
		<b>INPUT</b>		<b>Total Rate: S</b>	<b>6,664.74</b>	<b>5,553.96</b>	<b>1,110.78</b>	
Cashbook	1		10		12,516.87	12,516.87	0.00	
Cashbook	4		10		25.00	25.00	0.00	
Cashbook	1		11		11,258.88	11,258.88	0.00	
Cashbook	4		11		25.00	25.00	0.00	
Cashbook	1		12		50,261.49	50,261.49	0.00	
		<b>INPUT</b>		<b>Total Rate: Z</b>	<b>74,087.24</b>	<b>74,087.24</b>	<b>0.00</b>	
<b>VAT Return Summary:</b>					<b>Total Outputs</b>	<b>4,349.93</b>	<b>4,349.93</b>	<b>0.00</b>
					<b>Total Inputs</b>	<b>81,655.99</b>	<b>80,502.17</b>	<b>1,153.82</b>
VAT due in the period on sales and other outputs						<b>Box 1</b>	0.00	
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States						<b>2</b>	<u>0.00</u>	
<b>Total VAT due</b>						<b>3</b>	<b>0.00</b>	
VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member states)						<b>4</b>	<u>1,153.82</u>	
<b>Net VAT to reclaim from HMRC</b>						<b>5</b>	<u><b>1,153.82</b></u>	
<b>Total value of sales and all other outputs excluding any VAT</b>						<b>6</b>	<b>4,349.00</b>	
<b>Total value of purchases and all other inputs excluding any VAT</b>						<b>7</b>	<b>80,502.00</b>	
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States						<b>8</b>	0.00	
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States						<b>9</b>	0.00	
VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States							<b>0.00</b>	

## Summary Income &amp; Expenditure by Budget Heading 31/03/2022

Month No: 12

## Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	Income	2,983	286,245	285,946	(299)			100.1%
110	Staff Expenditure	5,294	51,708	53,900	2,192	2,192		95.9%
150	Administration	(3,815)	24,718	29,100	4,382	4,382		84.9%
200	CASC	12,927	131,223	96,000	(35,223)	(35,223)		136.7%
	plus Transfer from EMR	5,000	15,000					
	Movement to/(from) Gen Reserve	<u>(7,927)</u>	<u>(116,223)</u>					
250	Finance & Management	8,887	21,211	21,650	439	439		98.0%
300	Planning	0	2,100	0	(2,100)			0.0%
	Expenditure	360	4,931	5,000	69	69		98.6%
	Movement to/(from) Gen Reserve	<u>(360)</u>	<u>(2,831)</u>					
350	Publications & Communication	1,438	5,544	9,450	3,906	3,906		58.7%
400	Service Provision	17,673	50,578	54,700	4,122	4,122		92.5%
450	Climate Emergency	8,168	24,047	36,000	11,953	11,953		66.8%
	Grand Totals:- Income	<b>2,983</b>	<b>288,345</b>	<b>285,946</b>	<b>(2,399)</b>			<b>100.8%</b>
	Expenditure	<b>50,933</b>	<b>313,960</b>	<b>305,800</b>	<b>(8,160)</b>	<b>0</b>	<b>(8,160)</b>	<b>102.7%</b>
	Net Income over Expenditure	<u><b>(47,949)</b></u>	<u><b>(25,616)</b></u>	<u><b>(19,854)</b></u>	<u><b>5,762</b></u>			
	plus Transfer from EMR	<b>5,000</b>	<b>15,000</b>					
	Movement to/(from) Gen Reserve	<u><b>(42,949)</b></u>	<u><b>(10,616)</b></u>					

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2022

Month No: 12

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>								
1076 Precept	0	274,326	274,326	0			100.0%	
1078 Special Expenses Grant	0	3,230	3,230	0			100.0%	
1090 Bank Interest	20	33	600	567			5.5%	
1092 Toilets Donations	1,361	2,865	2,000	(865)			143.3%	
1095 Other income	2	2	0	(2)			0.0%	
1200 Allotment Rents	0	240	240	0			100.0%	
1250 Garside Building	1,600	4,848	4,800	(48)			101.0%	
1260 Memorial Bench Donations	0	0	50	50			0.0%	
1300 Garage plot income	0	700	700	0			100.0%	
<u>110 Staff Expenditure</u>								
4000 Salaries	(4,804)	(50,369)	(53,000)	2,631		2,631	95.0%	
4005 Employer's N.I	0	(304)	0	(304)		(304)	0.0%	
4010 Employer's Pension	0	(264)	0	(264)		(264)	0.0%	
4060 Staff Training	(490)	(771)	(900)	130		130	85.6%	
<u>150 Administration</u>								
4061 Councillor Training	(60)	(398)	(900)	503		503	44.2%	
4200 Chairman's Expenses	0	(202)	(1,000)	798		798	20.2%	
4205 Council Office Supplies	(194)	(2,014)	(1,500)	(514)		(514)	134.3%	
4210 Audit	(373)	(1,720)	(1,200)	(520)		(520)	143.3%	
4215 Bank Charges	(33)	(299)	(300)	1		1	99.7%	
4220 Conference / Seminars	0	0	(500)	500		500	0.0%	
4225 Elections	0	(4,590)	(5,000)	410		410	91.8%	
4230 Repairs & Maintenance	0	(45)	(1,000)	955		955	4.5%	
4235 Insurance	4,621	(1,758)	(2,250)	492		492	78.1%	
4240 Travel Allowance	0	0	(300)	300		300	0.0%	
4245 Office Equipment	(4)	(111)	(300)	189		189	37.1%	
4250 Office/Room Hire	(105)	(10,353)	(10,000)	(353)		(353)	103.5%	
4255 Legal Advice Contingency	0	(450)	0	(450)		(450)	0.0%	
4260 FOIA/EIR requests	0	(35)	(500)	465		465	7.0%	
4265 Subscriptions	(6)	(2,410)	(3,000)	590		590	80.3%	
4270 Local Council Award Scheme	0	0	(100)	100		100	0.0%	
4275 Telephone and Broadband	(31)	(333)	(500)	167		167	66.7%	
4280 Civic Regalia	0	0	(750)	750		750	0.0%	
<u>200 CASC</u>								
4300 Honley Library	0	(682)	(15,000)	14,318		14,318	4.5%	
4305 Holmfirth Tech	0	(10,000)	0	(10,000)		(10,000)	0.0%	10,000
4310 Holmfirth Civic Hall-Projects	(10,000)	(50,000)	(10,000)	(40,000)		(40,000)	500.0%	
4315 Other Community Assets	0	(50,983)	(53,000)	2,017		2,017	96.2%	5,000
4320 Public Toilet - Day to Day	(2,927)	(19,062)	(17,000)	(2,062)		(2,062)	112.1%	

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2022

Month No: 12

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4325 Public Toilet - Lettable Space	0	(496)	(1,000)	504		504	49.6%	
<u>250 Finance &amp; Management</u>								
4400 Electronic Support	(60)	(2,229)	(1,650)	(579)		(579)	135.1%	
4405 Grants	(8,827)	(18,982)	(20,000)	1,018		1,018	94.9%	
<u>300 Planning</u>								
1100 Neighbourhood Plan-Grants	0	2,100	0	(2,100)			0.0%	
4505 Neighbourhood Plan	(360)	(4,931)	(5,000)	69		69	98.6%	
<u>350 Publications &amp; Communication</u>								
4600 Community Champion	(250)	(250)	(250)	0		0	100.0%	
4605 Community Engagement	(110)	(110)	(100)	(10)		(10)	109.9%	
4610 Publications	0	(3,470)	(6,000)	2,530		2,530	57.8%	
4615 Royal Events	(1,000)	(1,000)	(1,000)	0		0	100.0%	
4620 Tidy Trader Awards	0	0	(100)	100		100	0.0%	
4625 Website & Media	0	0	(1,000)	1,000		1,000	0.0%	
4630 Special Projects	(78)	(714)	(1,000)	286		286	71.4%	
<u>400 Service Provision</u>								
4700 CCTV	(1,560)	(1,560)	0	(1,560)		(1,560)	0.0%	
4705 Christmas Provision	0	(4,207)	(5,113)	906		906	82.3%	
4710 New Mill - Churchyard	0	(664)	(800)	136		136	83.0%	
4720 Dog Waste	(450)	(1,064)	(1,000)	(64)		(64)	106.3%	
4725 Patient Transport Scheme	0	0	(1,000)	1,000		1,000	0.0%	
4730 Minibus	(5,651)	(21,167)	(25,000)	3,833		3,833	84.7%	
4735 Phone Boxes	0	(64)	(400)	336		336	16.1%	
4740 Seats & Shelters-Maintenance	(1,626)	(13,467)	(13,000)	(467)		(467)	103.6%	
4755 Youth Facilities	(8,387)	(8,387)	(8,387)	1		1	100.0%	
<u>450 Climate Emergency</u>								
4000 Salaries	(1,108)	(13,156)	0	(13,156)		(13,156)	0.0%	
4005 Employer's N.I	0	(37)	0	(37)		(37)	0.0%	
4010 Employer's Pension	0	(72)	0	(72)		(72)	0.0%	
4805 Community Mobilisation	(159)	(3,282)	(17,500)	14,218		14,218	18.8%	
4810 Energy Strategy	0	0	(4,000)	4,000		4,000	0.0%	
4815 Transport Strategy	(6,900)	(7,500)	(13,000)	5,500		5,500	57.7%	
4820 Waste Strategy	0	0	(500)	500		500	0.0%	
4825 Environment Strategy	0	0	(1,000)	1,000		1,000	0.0%	
<b>Grand Totals:- Income</b>	<b>2,983</b>	<b>288,345</b>	<b>285,946</b>	<b>(2,399)</b>			<b>100.8%</b>	
<b>Expenditure</b>	<b>50,933</b>	<b>313,960</b>	<b>305,800</b>	<b>(8,160)</b>	<b>0</b>	<b>(8,160)</b>	<b>102.7%</b>	
<b>Net Income over Expenditure</b>	<b>(47,949)</b>	<b>(25,616)</b>	<b>(19,854)</b>	<b>5,762</b>				
plus Transfer from EMR	5,000	15,000						
<b>Movement to/(from) Gen Reserve</b>	<b>(42,949)</b>	<b>(10,616)</b>						



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**Holme Valley Parish Council****Income and Expenditure Account for Year Ended 31st March 2022**

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31st March 2021		31st March 2022
	<b>Operating Income</b>	
283,994	Income	286,245
0	Planning	2,100
<u>283,994</u>	Total Income	<u>288,345</u>
	<b>Running Costs</b>	
51,102	Staff Expenditure	51,708
18,645	Administration	24,718
44,396	CASC	131,223
7,999	Finance & Management	21,211
1,470	Planning	4,931
4,904	Publications & Communication	5,544
43,888	Service Provision	50,578
22,139	Climate Emergency	24,047
11,500	COVID Response	0
<u>206,043</u>	Total Expenditure	<u>313,960</u>
	<b>General Fund Analysis</b>	
107,493	Opening Balance	187,274
283,994	Plus : Income for Year	288,345
<u>391,487</u>		<u>475,619</u>
206,043	Less : Expenditure for Year	313,960
<u>185,444</u>		<u>161,658</u>
(1,830)	Transfers TO / FROM Reserves	(7,048)
<u>187,274</u>	<b>Closing Balance</b>	<u>168,706</u>

27/04/2022

## Holme Valley Parish Council

12:30

## Balance Sheet as at 31st March 2022

31st March 2021

31st March 2022

31st March 2021		31st March 2022	
<b>Current Assets</b>			
5,484	Debtors	1,102	
1,816	VAT Control A/c	1,154	
6,379	Prepayments	0	
121,730	HSBC Current A/C	107,673	
55,679	Money Manager - HSBC	55,679	
84,959	Current Account-Handelsbanken	84,659	
75,000	CCLA Deposit Fund	75,000	
<b>351,047</b>			<b>325,267</b>
<b>351,047</b>	<b>Total Assets</b>		<b>325,267</b>
<b>Current Liabilities</b>			
3,746	Accruals	3,781	
200	Receipts In Advance	0	
<b>3,946</b>			<b>3,781</b>
<b>347,101</b>	<b>Total Assets Less Current Liabilities</b>		<b>321,485</b>
<b>Represented By</b>			
187,274	General Reserves		168,706
5,000	EMR Sub-Contractor Services		5,000
5,000	EMR Legal Advice Contingency		5,000
5,000	EMR CCTV		5,000
9,723	EMR Com Asset-Others in Valley		11,740
19,789	EMR Election Fund		19,789
2,000	EMR Defibrillator Special Resr		2,000
10,000	EMR Covid Response - HCHCT		10,000
13,315	EMR Covid Response - HVCMA		13,315
30,000	EMR Holmfirth Civic Hall (capi		30,000
15,000	EMR Office/Meeting Room		15,000
5,000	EMR Gartside Building		5,000
30,000	EMR Honley Library		30,000
10,000	EMR Holmfirth Tech		0
0	EMR Holme Moss Viewpoint		935
<b>347,101</b>			<b>321,485</b>

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27/04/2022

**Holme Valley Parish Council**

12:30

**Balance Sheet as at 31st March 2022**

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**31st March 2021**

**31st March 2022**

The above statement represents fairly the financial position of the authority as at 31st March 2022 and reflects its Income and Expenditure during the year.

Signed :

Chairman

\_\_\_\_\_

Date : \_\_\_\_\_

Signed :

Responsible

Financial

\_\_\_\_\_

Date : \_\_\_\_\_

## Detailed Balance Sheet - Excluding Stock Movement

Month 12 Date 31/03/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Debtors	1,102	
105	VAT Control A/c	1,154	
200	HSBC Current A/C	107,673	
205	Money Manager - HSBC	55,679	
215	Current Account-Handelsbanken	84,659	
220	CCLA Deposit Fund	75,000	
	<b>Total Current Assets</b>		<b>325,267</b>
	<u>Current Liabilities</u>		
510	Accruals	3,781	
	<b>Total Current Liabilities</b>		<b>3,781</b>
	<b>Net Current Assets</b>		<b>321,485</b>
	<b>Total Assets less Current Liabilities</b>		<b>321,485</b>
	<u>Represented by :-</u>		
300	Current Year Fund	(33,568)	
310	General Reserves	202,274	
320	EMR Sub-Contractor Services	5,000	
321	EMR Legal Advice Contingency	5,000	
322	EMR CCTV	5,000	
323	EMR Com Asset-Others in Valley	11,740	
325	EMR Election Fund	19,789	
326	EMR Defibrillator Special Resr	2,000	
327	EMR Covid Response - HCHCT	10,000	
328	EMR Covid Response - HVCMA	13,315	
329	EMR Holmfirth Civic Hall (capi	30,000	
330	EMR Office/Meeting Room	15,000	
331	EMR Gartside Building	5,000	
332	EMR Honley Library	30,000	
334	EMR Holme Moss Viewpoint	935	
	<b>Total Equity</b>		<b>321,485</b>

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## Holme Valley Parish Council

### Bank - Cash and Investment Reconciliation as at 31 March 2022

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	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	31/03/2022 HSBC Current A/C	107,672.86
2	31/03/2022 HSBC - Money Manager	55,679.13
3	31/03/2022 Notice Deposit - Handelsbanken	0.00
4	31/03/2022 Handelsbanken Current A/C	84,658.96
5	31/03/2022 CCLA Deposit Fund	75,000.00
6	31/03/2022 Petty Cash	0.00
		<b>323,010.95</b>
<u>Receipts not on Bank Statement</u>		
0	31/03/2022 All Receipts Cleared	0.00
		<b>0.00</b>
<b>Closing Balance</b>		<b>323,010.95</b>
<u>All Cash &amp; Bank Accounts</u>		
1	HSBC Current A/C	107,672.86
2	Money Manager - HSBC	55,679.13
3	Notice Deposit-Handelsbanken	0.00
4	Current Account-Handelsbanken	84,658.96
5	CCLA Deposit Fund	75,000.00
6	Petty Cash	0.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>323,010.95</b>

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## Holme Valley Parish Council

### Supporting Reserves Reconciliation for ANNUAL RETURN 31 March 2022

Explains the difference between boxes 7 & 8 on the Annual Return

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<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>
	<b>Total Reserves</b>	<b>347,101.05</b>	<b>321,485.28</b>
100	Debtors	5,484.16	1,102.00
105	VAT Control A/c	1,816.26	1,153.82
110	Prepayments	6,378.86	0.00
	<b>Less Total Debtors</b>	<b>13,679.28</b>	<b>2,255.82</b>
510	Accruals	3,746.34	3,781.49
520	Receipts In Advance	200.00	0.00
	<b>Plus Total Creditors</b>	<b>3,946.34</b>	<b>3,781.49</b>
	<b>Equals Total Cash and Bank Accounts</b>	<b>337,368.11</b>	<b>323,010.95</b>
200	HSBC Current A/C	121,730.02	107,672.86
205	Money Manager - HSBC	55,679.13	55,679.13
215	Current Account-Handelsbanken	84,958.96	84,658.96
220	CCLA Deposit Fund	75,000.00	75,000.00
	<b>Total Cash and Bank Accounts</b>	<b>337,368.11</b>	<b>323,010.95</b>

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors			1,102.00	
105	VAT Control A/c			1,153.82	
200	HSBC Current A/C			107,672.86	
205	Money Manager - HSBC			55,679.13	
215	Current Account-Handelsbanken			84,658.96	
220	CCLA Deposit Fund			75,000.00	
310	General Reserves				187,274.05
320	EMR Sub-Contractor Services				5,000.00
321	EMR Legal Advice Contingency				5,000.00
322	EMR CCTV				5,000.00
323	EMR Com Asset-Others in Valley				11,740.00
325	EMR Election Fund				19,789.00
326	EMR Defibrillator Special Resr				2,000.00
327	EMR Covid Response - HCHCT				10,000.00
328	EMR Covid Response - HVCMA				13,315.00
329	EMR Holmfirth Civic Hall (capi				30,000.00
330	EMR Office/Meeting Room				15,000.00
331	EMR Gartside Building				5,000.00
332	EMR Honley Library				30,000.00
334	EMR Holme Moss Viewpoint				935.00
510	Accruals				3,781.49
1076	Precept	100	Income		274,326.00
1078	Special Expenses Grant	100	Income		3,230.00
1090	Bank Interest	100	Income		33.06
1092	Toilets Donations	100	Income		2,865.00
1095	Other income	100	Income		2.00
1100	Neighbourhood Plan-Grants	300	Planning		2,100.00
1200	Allotment Rents	100	Income		240.00
1250	Garside Building	100	Income		4,848.44
1300	Garage plot income	100	Income		700.00
4000	Salaries	110	Staff Expenditure	50,369.05	
4000	Salaries	450	Climate Emergency	13,155.79	
4005	Employer's N.I	110	Staff Expenditure	304.03	
4005	Employer's N.I	450	Climate Emergency	36.98	
4010	Employer's Pension	110	Staff Expenditure	264.03	
4010	Employer's Pension	450	Climate Emergency	72.00	
4060	Staff Training	110	Staff Expenditure	770.50	
4061	Councillor Training	150	Administration	397.50	
4200	Chairman's Expenses	150	Administration	201.68	
4205	Council Office Supplies	150	Administration	2,014.47	
4210	Audit	150	Administration	1,719.93	
4215	Bank Charges	150	Administration	299.00	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4225	Elections	150	Administration	4,589.99	
4230	Repairs & Maintenance	150	Administration	45.00	
4235	Insurance	150	Administration	1,757.95	
4245	Office Equipment	150	Administration	111.43	
4250	Office/Room Hire	150	Administration	10,352.50	
4255	Legal Advice Contingency	150	Administration	450.00	
4260	FOIA/EIR requests	150	Administration	35.00	
4265	Subscriptions	150	Administration	2,410.00	
4275	Telephone and Broadband	150	Administration	333.43	
4300	Honley Library	200	CASC	681.60	
4305	Holmfirth Tech	200	CASC	10,000.00	
4310	Holmfirth Civic Hall-Projects	200	CASC	50,000.00	
4315	Other Community Assets	200	CASC	50,982.60	
4320	Public Toilet - Day to Day	200	CASC	19,062.15	
4325	Public Toilet - Lettable Space	200	CASC	496.45	
4400	Electronic Support	250	Finance & Management	2,229.42	
4405	Grants	250	Finance & Management	18,981.89	
4505	Neighbourhood Plan	300	Planning	4,931.23	
4600	Community Champion	350	Publications & Communication	250.00	
4605	Community Engagement	350	Publications & Communication	109.91	
4610	Publications	350	Publications & Communication	3,470.23	
4615	Royal Events	350	Publications & Communication	1,000.00	
4630	Special Projects	350	Publications & Communication	713.89	
4700	CCTV	400	Service Provision	1,560.00	
4705	Christmas Provision	400	Service Provision	4,206.65	
4710	New Mill - Churchyard	400	Service Provision	663.74	
4720	Dog Waste	400	Service Provision	1,063.50	
4730	Minibus	400	Service Provision	21,166.80	
4735	Phone Boxes	400	Service Provision	64.40	
4740	Seats & Shelters-Maintenance	400	Service Provision	13,466.62	
4755	Youth Facilities	400	Service Provision	8,386.50	
4805	Community Mobilisation	450	Climate Emergency	3,282.43	
4815	Transport Strategy	450	Climate Emergency	7,500.00	
5500	Transfer to/from EMR			7,952.00	
6000	Transfer from EMR	200	CASC		15,000.00
<b>Trial Balance Totals :</b>				<b>647,179.04</b>	<b>647,179.04</b>
<b>Difference</b>				<b>0.00</b>	



## Nominal Ledger Details

Nominal A/c		Debtors		Annual Budget		
Centre				Committed Exp		
Month	Date	Reference	Source	Transaction	Debit	Credit
				<b>Opening Balance</b>	<b>5,484.16</b>	
1	01/04/2021	30	Journal	year end debtors		870.93
10	01/01/2022	38	Journal	Repayment of insurance		4,613.23
12	31/03/2022	41	Journal	Year End Debtors	1,102.00	
12	31/03/2022	46	Journal	Year End Debtors	1,102.00	
12	01/04/2022	43	Journal	Year End Debtors		1,102.00
				<b>Account Totals</b>	<b>7,688.16</b>	<b>6,586.16</b>
				<b>Net Balance Month 12</b>	<b>1,102.00</b>	