



**MEETING OF THE SERVICE PROVISION COMMITTEE
MONDAY 4 NOVEMBER 2024**

To all Members of the Service Provision Committee

You are hereby summoned to attend a Meeting of the **SERVICE PROVISION COMMITTEE** to be held on **MONDAY 4 NOVEMBER 2024 at 7pm** in **THE EXHIBITION ROOM, THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** to transact the following business -

AGENDA (A)

	Welcome	Time
2425 49	Public Question Time	7.00pm
	Prior to the commencement of the business session of the Committee, there will be an open session lasting 15 minutes, for members of the public to speak to Committee Members.	
	Members of the public may speak for a maximum of 3 minutes per person.	
2425 50	Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014	7.15pm
	As Local (Parish & Town) Council meetings can now be recorded, the Chair to check if anybody wishes to record the meeting and ensure that reasonable facilities are provided.	
	The Officer will be recording the meeting in video format for upload to the Parish Council's YouTube channel.	
2425 51	Apologies and reasons for absence	7.16pm
	Any apologies for absence with reasons received by the Clerk will be circulated by email prior to the meeting. These will be considered together.	
	TO CONSIDER: Apologies and reasons for absence.	
	Any requests for a dispensation to be absent from meetings for a period of time up to 6 months will also be circulated in advance.	
	TO RECEIVE: any requests for a dispensation received from a Committee member.	
2425 52	Receipt of updated Disclosable Personal and Pecuniary Interests forms	7.17pm
	Any new/revised Disclosable Personal and Pecuniary Interests forms (DPIs) of Committee members received will be circulated by email prior to the meeting. Members are requested to read the unredacted DPIs sent out and then delete them. DPIs are subsequently shared with Kirklees, redacted (signatures and home addresses) and uploaded to the HVPC website.	
	Clerk to report further.	

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	TO CONSIDER: written requests for new DPI.	
2425 53	Members' and Officers' personal and disclosable pecuniary interests in items on the agenda	7.18pm
	<p>Councillors are required to submit a Declaration of Pecuniary and Other Interests form upon becoming a councillor. Further to this, councillors should declare any interests in forthcoming agenda items at this item in the meeting where possible so that decisions can be made as to whether the councillor may participate in any discussion or vote when the item they have expressed an interest in is heard.</p> <p>Where an interest is declared it may be that the councillor takes no part in any relevant discussion or vote.</p>	
	TO CONSIDER: Members' and Officers' personal and disclosable pecuniary and other interests in items on the agenda.	
2425 54	Items on the agenda to be discussed in private session	7.20pm
	<p>On occasion, items can be resolved to be heard in private session. This may be where there are issues of commercial sensitivity, public interest or other good reason why the item should not be discussed in public.</p> <p>In such a case, the room is cleared of members of the public prior to the item being heard and all discussion is taken out of the recorded footage later shared to the HVPC Youtube Channel.</p> <p>Decisions regarding any items heard in private session will be recorded in the minutes.</p>	
	TO CONSIDER: whether any item on the agenda should be discussed in private session.	
2425 55	Minutes of the previous Service Provision Committee meeting	7.22pm
	The minutes of the previous meeting of the SERVICE PROVISION COMMITTEE, held on 8 July 2024 (B) , numbered 2425 01 - 2425 25 inclusive are to be APPROVED .	
	TO APPROVE: the minutes of the previous meeting of the SERVICE PROVISION COMMITTEE held on 8 July 2024, numbered 2425 01 - 2425 25 inclusive.	
	Clerk to report on any matters arising from the minutes not otherwise featured in the agenda.	
	BUDGETARY MATTERS	
2425 56	Service Provision Committee Budget 2024-25, Earmarked Reserves and planner for 2025-26	7.24pm
	<p>A report on the Projected Income and Expenditure against Budget 2024-25 and Planner for 2025-26 (C) is included.</p> <p>The COMMITTEE should review spending to date and projected for the remainder of this financial year. The COMMITTEE should also resolve on a proposed budget for 2025-26 and look forward to 2026-27 and 2027-28 as a three-year plan.</p>	

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	Deputy Clerk to report further.	
	<p>TO NOTE: the Expenditure against Budget 2024-25 – Budget Lines Year-to-Date and Earmarked Reserves.</p> <p>TO CONSIDER: any further actions regarding the Service Provision Budget 2024-25.</p> <p>TO CONSIDER: approving a proposed Service Provision Budget and Earmarked Reserves for 2025-26 as part of a three year plan to include 2026-27 and 2027-28.</p>	
2425 57	Grant applications Budget Line 4705 Christmas Provision	7.30pm
	<p>The COMMITTEE has already approved payments of 2 grants totalling £2250.00 from budget line 4705 Christmas Provision and noted expenditure of £1425.60 including VAT for an installed lit Christmas tree from Kirklees for the centre of Holmfirth, leaving £2324.40 in the budget.</p> <p>Following the meeting on 23 September 2024 a bespoke grant application form (Di) was designed and a news item (Dii) publicised on the HVPC Website and Social Media feeds with a closing date of 9am Monday 28 October 2024.</p> <p>7 applications have been received. All 7 applicants have asked that the COMMITTEE considers approving a rolling grant arrangement for 2025, 2026 and 2027.</p>	
	<p>TO CONSIDER, Grant Application 1. From Scholes Methodist Church, Scholes – application enclosed, – for £196 towards provision of a Christmas tree (to be ordered through HVPC), decorations and catering for a seasonal event around the tree. The legal power for this would be Local Government Act 1972 S137 discretionary payments (Diii).</p> <p>TO CONSIDER, Grant Application 2. From the Rock Inn, Brockholes, – application enclosed, – for £250 towards provision of a Christmas tree and decorations. The legal power for this would be Local Government Act 1972 S137 discretionary payments (Div).</p> <p>TO CONSIDER, Grant Application 3. From St David’s Church, Holmbridge, – application enclosed, – for £250 towards provision of a Christmas tree (to be ordered through HVPC) and seasonal tableau. The legal power for this would be Local Government Act 1972 S137 discretionary payments (Dv).</p> <p>TO CONSIDER, Grant Application 4. From Honley Business Association, Honley – application enclosed, – for £250 towards provision of 2 Christmas trees, their installation and disposal. The legal power for this would be Local Government Act 1972 S137 discretionary payments (Dvi).</p> <p>TO CONSIDER, Grant Application 5. From Hade Edge Residents Association, Hade Edge, – application enclosed, – for £250 towards provision of a Christmas tree (to be ordered through HVPC) and lights. The legal power for this would be Local Government Act 1972 S137 discretionary payments (Dvii).</p> <p>TO CONSIDER, Grant Application 6. From Hepworth Community Association, Hepworth, – application enclosed, – for £250 towards provision of a Christmas tree (to be ordered through HVPC) and lights. The legal power for this would be Local Government Act 1972 S137 discretionary payments (Dviii).</p>	

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	<p>TO CONSIDER, Grant Application 7. From Netherthong Community Partnership, – application enclosed, – for £250 towards provision of a Christmas tree, lights, signage and contingency. The legal power for this would be Local Government Act 1972 S137 discretionary payments (Dix).</p> <p>Should the COMMITTEE wish to approve all of the above grants in full the total expenditure would be £1696, leaving £628.40 in budget line 4705. It is anticipated that late applications may be received.</p> <p>TO CONSIDER: Delegating to the Chair and Vice-Chair of the COMMITTEE approval of expenditure from budget line 4705 of up to £628.40 for the provision of further trees/decorations, subject to the receipt of appropriately completed grant application forms and proof of suitable insurance being in place.</p> <p>TO CONSIDER: approving each of the above as rolling grant arrangements for 2025,2026 and 2027.</p> <p>TO CONSIDER: any other actions in relation to Christmas Provision and/or budget line 4705.</p>	
	MAJOR ASSETS MANAGEMENT	
2425 58	Honley Library	7.40pm
	<p><i>Friends of Honley Library</i> have submitted a report and other documents (E) for information.</p> <p>Clerk to report further.</p>	
	TO NOTE: report and events update from Friends of Honley Library.	
	TO CONSIDER: any further actions in relation to Honley Library.	
2425 59	Holmfirth Civic Hall Community Trust	7.45pm
	<p>Holmfirth Civic Hall Community Trust have submitted a report (F) for information.</p> <p>Clerk to report further.</p>	
	TO NOTE: latest report from Holmfirth Civic Hall Community Trust.	
	TO CONSIDER: any other actions arising from the item.	
	OTHER ASSETS MAINTAINED BY HOLME VALLEY PARISH COUNCIL	
2425 60	Gartside Buildings update	7.50pm
	<p>It was reported at the last meeting that the unit and toilets were out of contract with regards to an energy provider. The Clerk and Deputy Clerk selected Eon Next as the energy provider for the Gartside Unit and Holmfirth Public Toilets, being the 'greenest' of</p>	

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	the larger providers.	
	The Clerk has met on site with an EPIKs representative to ascertain views on a window to replace the vent to the side wall and will report further on actions taken at the meeting.	
	TO NOTE: actions taken by the Clerk with regards to the Gartside unit.	
	TO CONSIDER: any further actions with regards to the Gartside unit.	
2425 61	Holmfirth Public Toilets	7.55pm
	A working group was established at the meeting on 8 July 2024 to draw up any proposals for a possible refurbishment of Holmfirth Public Toilets. A condition survey of the toilets has been commissioned by the working group.	
	The maintenance report (G) from the contractor also refers to Holmfirth Toilets.	
	Working group and Clerk to report further.	
	TO CONSIDER: any actions arising in respect of Holmfirth Public Toilets.	
	An action from Internal Audit is to ensure a contract extension is in place until the tendering process has concluded. The Clerk has shared with the Chair and Vice-Chair a draft letter extending the current contract for the Holmfirth Public Toilets until 1 April 2025 or the conclusion of the tendering process, whichever is soonest.	
	TO CONSIDER: extending the cleaning/maintenance contract for Holmfirth Public Toilets until 1 April 2025 or the conclusion of the tendering process, whichever is soonest.	
	OTHER ASSETS MANAGEMENT	
2425 62	Other assets including benches, stone shelters, war memorials, red heritage phone kiosks	8.00pm
	A written report has been received from the Maintenance Contractor – see (G) .	
	Clerk to report further.	
	TO NOTE: the report from the Maintenance contractor.	
	TO CONSIDER: any actions arising in respect of other assets including: <ul style="list-style-type: none"> – benches – stone shelters – war memorials – red heritage phone kiosks. 	
	An action from Internal Audit is to ensure a contract extension is in place for the maintenance of small assets until the tendering process has concluded. The Clerk has shared with the Chair and Vice-Chair a draft letter extending the current contract for the maintenance of small assets until 1 April 2025 or the conclusion of the tendering process, whichever is soonest.	

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	TO CONSIDER: extending the maintenance contract for Holme Valley Parish Council small public assets until 1 April 2025 or the conclusion of the tendering process, whichever is soonest.	
2425 63	New Mill Closed Cemetery	8.05pm
	The maintenance of New Mill Closed Cemetery is part of the remit of the SERVICE PROVISION COMMITTEE. Please refer to the report from the Maintenance Contractor (G). Clerk to report further.	
	TO CONSIDER: any further actions regarding New Mill Closed Cemetery.	
	SERVICES	
2425 64	Public Area Litter and Dog Waste Management Strategy	8.10pm
	The working group established on 8 July 2024 have a number of recommendations to place before the COMMITTEE regarding litter bins and dog waste disposal arrangements at Sands Recreation Ground. This follows observations at Sands Rec and consultation with users and the relevant volunteers. The recommendations are: <ul style="list-style-type: none"> – that several of the existing bins are in an unacceptable condition and should be replaced – that the two unofficial dog waste bins are too difficult to be maintained by volunteers but at least one of these bins serves a useful purpose – that the locations of the existing Council bins are not entirely suitable and that improved guidance signs and advice would be of benefit to everyone. – that the supply of dog waste bags at this site is not serving the intended purpose for when dog owners unexpectedly require a single bag and that it could be appropriate to end the supply and remove the dispenser. <p>TO CONSIDER: the following proposals:</p> <ol style="list-style-type: none"> 1 That the Clerk be approved to place an order with Kirklees Council for 4 replacement (or additional) bins marked as suitable for both general litter and bagged dog waste. The cost including installation is understood to be approximately £400 per bin and would be paid from the EMR. This order to be on the condition that more suitable locations for the bins around the park are negotiated by members of our Working Group with Kirklees Council officers and reflecting public opinion. 2 Once replacement bins are in place, the 2 unofficial bins are removed and can be returned to the volunteer provider if required. 3 A campaign via suitable publicity channels is devised to ensure that the correct use of bins for different types of waste is understood by members of the public. Any costs to be met from the EMR. 4 There is further consultation on whether the dog waste bags dispenser at the stone bridge should be removed. <p>Working group to report further.</p>	

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2425 65	Tourism	8.18pm
	Update from Cllr Baylin.	
	TO CONSIDER: actions arising from the update regarding tourism.	
2425 66	Youth work in the Holme Valley	8.20pm
	A report from Kirklees Youth Alliance (H) has been received and it is expected that the Director of KYA will attend the meeting to answer queries.	
	TO APPROVE: payment of £5000 from budget line 4760 Youth Work in the Holme Valley to Kirklees Youth Alliance for the provision of agreed youth services.	
	TO NOTE: report from Kirklees Youth Alliance.	
	TO CONSIDER: any further actions with regards to youth provision and budget line 4760 Youth Work in the Holme Valley.	
2425 67	Review of Service Provision Committee Working Groups	8.30pm
	The Committee is asked to consider the Working Groups listed in (I) and clarify whether or not each group remains active or has completed its remit.	
	The Working Groups are: <ul style="list-style-type: none"> – Transport – Youth provision – Holmfirth toilets – Tendering process – Public area litter and dog waste management strategy. 	
	TO CONSIDER: any further action with regards to working groups established by the SERVICE PROVISION COMMITTEE.	
	PUBLICITY	
2425 68	Items for Publicity	8.35pm
	Members are invited to suggest items for publicity arising from the current work of the Service Provision Committee.	
	TO NOTE: suggestions for aspects of the work of the Service Provision Committee to publicise further.	
	Meeting to close at 8.40pm	

Jen McIntosh
Clerk to the Council

Holme Valley Parish Council

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DRAFT MINUTES OF A MEETING OF THE SERVICE PROVISION COMMITTEE
MONDAY 23 SEPTEMBER 2024 7pm
THE EXHIBITION ROOM, THE CIVIC, HD9 3AS

IN THE CHAIR: Cllr Lawrence Baylin.

ALSO PRESENT: Cllr Isaac Barnett, Cllr Mary Blacka, Cllr Pat Colling, Cllr Tom Dixon, Cllr Chris Green, Cllr Glenn Kirkby (Vice Chair), Cllr Alison Morgan, Cllr Hugh Osborne, Cllr Steve Ransby.

ABSENT WITH APOLOGIES AND REASON APPROVED: Cllr Jane Rylah, Cllr Tricia Stewart.

OTHER ABSENCES: Cllr Donald Firth.

OFFICER TAKING MINUTES: Jen McIntosh - Clerk.

DRAFT MINUTES

	Cllr Baylin, in the Chair, welcomed all to the meeting.
2425 26	Public Question Time
	No members of the public were present.
2425 27	Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014
	The Clerk was recording the meeting in video format for upload to the Parish Council's YouTube Channel. No other requests for recordings were received.
2425 28	Apologies and reasons for absence
	Apologies for absence with reasons received by the Clerk were circulated by email prior to the meeting.
	APPROVED: Apologies and reasons for absence from Cllr Rylah and Cllr Stewart.
2425 29	Receipt of updated Disclosable Personal and Pecuniary Interests forms
	There were no new/revised Disclosable Personal and Pecuniary Interests forms (DPIs) of Committee members to consider.
2425 30	Members' and Officers' personal and disclosable pecuniary interests in items on the agenda
	Cllr Kirkby stated that he was a member of the team which put up the Honley Christmas decorations and was a trustee of Friends of Honley Library. Cllr Ransby stated that he was a trustee of the Civic. Cllr Colling stated that she was a trustee of Friends of Honley Library.
	As previously established, members who were trustees on bodies in order to represent the Parish Council could remain in the room and contribute to discussions.

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	No other Members' or Officers' personal and disclosable pecuniary interests were declared.
2425 31	Items on the agenda to be discussed in private session
	<p>RESOLVED: to hear item 2425 36 in private session due to the distribution beforehand of a confidential report and also item 2425 39 due to commercial sensitivities.</p> <p>Any resolutions or actions arising from either item were to be recorded in the minutes. Documentation regarding the tendering process would be made public once finalised.</p>
2425 32	Minutes of the previous Service Provision Committee meeting
	<p>APPROVED: the minutes of the previous meeting of the SERVICE PROVISION COMMITTEE held on 8 July 2024, numbered 2425 01 - 2425 25 inclusive.</p> <p>Matters arising were reported as follows:</p> <ul style="list-style-type: none"> – Fresh contact with Kirklees Councillors for Holme Valley South regarding the sharps bin outside Holmfirth Toilets was needed; it was observed that this was a potential health hazard – Clerk to action. – An outstanding action for the Clerk remained contacting Holmfirth Forward to gauge interest in CCTV for Holmfirth centre.
	BUDGETARY MATTERS
2425 33	Service Provision Committee Budget 2024-25 and Earmarked Reserves
	<p>Under Standing Orders the SERVICE PROVISION COMMITTEE makes financial decisions for a number of community assets and projects.</p> <p>The Expenditure against Budget 2024-25 – Budget Lines Year-to-Date and Earmarked Reserves report was shared to monitor potential overspends and underspends and so manage the budget. Earmarked Reserves connected to the Committee were also to be monitored to ensure that they remain relevant.</p> <p>The Clerk reported an overspend regarding the Gartside unit and also asked that each Earmarked Reserve have a plan as to how it was to be used.</p>
	NOTED: the Expenditure against Budget 2024-25 – Budget Lines Year-to-Date and Earmarked Reserves.
2425 34	Grant applications
	<p>Two grant applications had been received. The COMMITTEE had a budget line 4705 Christmas Provision with £6,000 yet to be committed.</p> <p>APPROVED: a grant application for £1250 from Honley Business Association as a contribution towards the costs of installing and maintaining Christmas trees and lights in Honley subject to resubmission on correct form.</p> <p>APPROVED: a grant application for £1000 from Holmfirth Christmas Team to contribute towards cost of Christmas lights to decorate Holmfirth town centre for the festive season.</p>

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	MAJOR ASSETS MANAGEMENT
2425 35	Honley Library
	<p>Friends of Honley Library provided a report for consideration plus an update on events and use of Honley Library and a What's On poster.</p> <p>The Clerk reported that supporting letters had been provided to FOHL in August regarding permissions and insurance cover. The Parish Council appreciated the support FOHL had given regarding the project to create a Covid memorial garden at Honley Library.</p>
	NOTED: report and events update from Friends of Honley Library.
	<p>FOHL's considerable fund-raising success regarding the plans for an extension was shared.</p> <p>An update had been received regarding Kirklees amended proposals for community managed libraries following consultation. It was no longer planned to remove Kirklees Library staffing entirely from Honley Library. This was positive news.</p>
2425 36	Holmfirth Civic Hall Community Trust
	<p>The COMMITTEE was reminded that FULL COUNCIL at a meeting on 26 June 2024:</p> <ul style="list-style-type: none"> – RESOLVED to introduce 5 yearly reviews of the HCHCT lease and - if all parties are in agreement at that time - at each review extend the lease back to at least 25 years duration. – RESOLVED to seek a legal opinion regarding the amending of the HCHCT lease so that HVPC takes responsibility for repairs to the fabric of the building, whilst responsibility for modifications, developments and improvements remain the responsibility of HCHCT. And – APPROVED payment of £40,000 approved expenditure for 2024/5 to commence additional investigations and urgent works. Funds to come from Earmarked Reserve EMR 329 Holmfirth Civic £30,000 and Budget Line 4310 Holmfirth Civic £10,000. <p>A confidential condition report had been circulated to members prior to the meeting and the COMMITTEE went into private session at 7.25pm to discuss this.</p> <p>Cllr Barnett left the meeting at 7.52pm during discussion of this item.</p>
	NOTED: latest report from Holmfirth Civic Hall Community Trust.
	RESOLVED: To recommend to FULL COUNCIL that HOLME VALLEY PARISH COUNCIL takes responsibility for funding Civic roof repairs at pace.
	OTHER ASSETS MAINTAINED BY HOLME VALLEY PARISH COUNCIL
2425 37	Gartside Buildings update
	<p>The Clerk reported that the new tenant, EPIKS, took on the lease on 12 August 2024, with a handover taking place the next day.</p> <p>Estate agents' costs (£500 plus £100 VAT) with regards to the letting of the Gartside unit have been paid. Legal costs (£800 plus £160 VAT) for the drawing up of a new lease were to be paid once</p>

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	<p>payment has been approved at the next FINANCE AND MANAGEMENT COMMITTEE meeting.</p> <p>The Gartside Building Earmarked Reserve has £5,000.</p> <p>Some remedial works had been carried out to the unit in order to bring it up to the lease standard, including the fitting of a sink (expected cost £145.99) to allow access to water. A different stainless steel butler-type sink and drain unit were due to be installed shortly after the meeting meaning that the expenditure amount of £300 approved last meeting might be exceeded.</p> <p>Unwanted items/racking had been removed and disposed of appropriately. The Clerk wished to thank the Parish Council contractor for his help with that. EPIKS had begun redecorating themselves and had been asked to keep receipts of paint, timber used etc.</p> <p>The new tenant had requested that the COMMITTEE considers the fitting of a window where a side vent in an external wall is currently fitted. A quote obtained in 2022 from the maintenance contractor for the purchase and fitting of such a window was c£2,000. With inflation that cost would have risen. Security issues and Planning Permission might need to be considered. Whilst EPIKS were keen to have the work carried out it was important that the Parish Council ensured such a project was sound.</p> <p>An action for the Clerk was to meet with EPIKS to ascertain their needs with a view to obtaining is to obtain quotes to be brought forward to next meeting with a view to reporting back to the COMMITTEE and perhaps obtaining quotes.</p> <p>The Parish Council is currently out of contract with the electricity provider for the toilets and unit. The Deputy Clerk/RFO was researching a new provider and requested a steer from the COMMITTEE as to whether the most cost-effective or the most 'green' energy supplier should be favoured. It was possible to find suppliers whose energy had a 'green' element. It was proving difficult to obtain quotations for costings. It was likely that the Gartside tenant would be asked to pay a fixed contribution to energy costs once a supplier had been chosen.</p> <p>RESOLVED: that the energy supply for the Gartside Unit be as 'green' as possible.</p> <p>The Clerk further reported that:</p> <ul style="list-style-type: none"> – EPIKS were going to have made a wall plaque with the details of their business – the Clerk had asked to see designs before manufacturing. – EPIKS were going to arrange for a vinyl sticker to be attached to the letter box – EPIKS intended to use an exterior A board for advertising and were liaising with Cllr Ransby regarding that. – The Velux windows had been inspected by the Parish Council contractor – one was due to be repaired shortly. – There had been a hiccup with obtaining the September rent payment which was now sorted. The clerk wished to thank the Deputy Clerk for generating invoices to prompt payments. It was expected that rent payments would be made by Standing Order once a finance officer for EPIKS was in place.
	<p>NOTED: actions taken by the Clerk to ready the Gartside unit for a new tenancy, including expenditure on a sink.</p> <p>NOTED: Purchase of an external noticeboard matching the existing Holmfirth Toilets noticeboard to be installed at a cost of £574-66 plus VAT of £114.89, total £689-35 from EMR 331 Gartside Building.</p> <p>Clerk to arrange.</p>

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	<p>RESOLVED: to approve expenditure of up to £500 for decorating/refurbishing materials, from EMR 331 Gartside Building.</p> <p>Clerk to approve refurbishment items cost.</p>
2425 38	Holmfirth Public Toilets
	<p>A working group was established at the meeting on 8 July 2024 to draw up any proposals for a possible refurbishment of Holmfirth Public Toilets.</p> <p>The working group reported that a productive meeting with the contracting staff who provide the cleaning for the toilets had taken place. Compared to other public toilets the Holmfirth block were kept clean. Issues that hindered the upkeep of the toilets tended to be rooted in the building construction. For example issues with condensation and air circulation impeded work to improve the toilets. It was probably the case that these issues would need to be dealt with before substantive reinvestment took place. It was quite disheartening for the contracting staff to have to try and make the toilets presentable in these circumstances.</p> <p>There were a number of small issues that could form what in effect would be a snagging list – for example, replacing the kickboard on the ladies’ toilet door. These issues could be dealt with in the short-term and the clerk could authorise expenditure on minor repairs. Some aspects of work in the toilets seemed quite botched. Other issues, such as improving the store-room, would need to be incorporated into a longer term refurbishment plan. This could also incorporate a clearer brief for the contractor and quality specifications for some of the fixtures and fittings.</p> <p>The water dispenser was also leaking which was causing parts of it to corrode.</p> <p>An action for the clerk was to check whether the water dispenser was still under guarantee.</p>
	<p>RESOLVED: to approve expenditure up to £4,000 a condition survey for Holmfirth Public Toilets with funds from EMR 351 Holmfirth Toilets Refurbishment as a first step in understanding and addressing issues such as condensation.</p> <p>RESOLVED: to request that the contractor sources environmentally-friendly cleaning products once current product stocks have been used up.</p> <p>It remained a task for the clerk to source an appropriate donations box to replace the current one. The clerk would continue to look into the use of QR codes as an alternative to cash payments.</p> <p>The clerk gave encouraging feedback from the contractor with regards to the use of the toilets during the Holmfirth Food and Drink Festival. The situation was much improved from the previous year.</p> <p>An action for the clerk was to write a thank you letter to the organisers of the festival.</p>
	OTHER ASSETS MANAGEMENT
2425 39	Further progress regarding a possible tendering process for Holmfirth Public Toilets and the Maintenance of smaller assets
	This item was heard in private session.
	NOTED: progress made to date regarding the drawing up of draft tendering documents for the

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	<p>Holmfirth Toilets and Asset Maintenance Contracts.</p> <p>RESOLVED: to delegate all further decisions regarding the contracts and tendering process to the Oversight Group established at the SPC meeting on 8 July 2024, namely, Cllrs Baylin, Colling, Dixon, Kirkby and Morgan working with the clerk.</p>
2425 40	Other assets including benches, stone shelters, war memorials, red heritage phone kiosks
	<p>The Clerk reported further to the written report from the Maintenance Contractor and a list of benches repaired Summer 2024.</p> <p>One of HOLME VALLEY PARISH COUNCIL's artwork assets, a series of ceramic plaques set into a raised area at the junction of Victoria Street and Station Road (by Bluebird Bakery), was vandalised in August, with one plaque being broken into pieces. The Clerk submitted a crime report and liaised with the artist and with the maintenance contractor to have repairs carried out. The COMMITTEE wished to thank the contractor for all of his work, in particular for the work to repair the plaque.</p>
	<p>NOTED: the report from the Maintenance contractor, including works to a number of benches across the Holme Valley.</p> <p>Members were asked to continue to report issues with the maintenance of assets whenever necessary.</p> <p>Finding further quotes and submitting an application for the repair of the Hepworth War Memorial remained an outstanding action for the Clerk, as did updating the Ward asset registers for future distribution to councillors.</p>
2425 41	New Mill Closed Cemetery
	<p>Seeking a meeting with New Mill Church authorities to review arrangements for the upkeep of the closed cemetery remained an action for the Clerk.</p>
2425 42	Allotments
	<p>The Parish Council operates a number of allotments at Holme village for which there is a waiting list.</p> <p>Members discussed the rationale behind the management of the HVPC allotments situated in Holme village being part of the remit of the FINANCE AND MANAGEMENT COMMITTEE rather than the SERVICE PROVISION COMMITTEE.</p> <p>A summary of the points raised follows:</p> <p><u>Allotment provision:</u> Wooldale Community Association are currently exploring whether there is demand for more allotments. The Parish Council might have a role in expanding allotment provision and such a project would fit more appropriately as part of the remit of the SERVICE PROVISION COMMITTEE.</p> <p><u>Biodiversity Policy:</u> The Parish Council has adopted a Biodiversity Policy. Whether the Parish Council should ban the use of pesticides on its allotments in light of this was discussed. This would require a revision of tenancy agreements. There was discussion as to how this could be enforced. An alternative approach suggested was to consult with and provide information to allotment holders that would bring about the changes desired without enforcement being required.</p> <p><u>Officer resource:</u> The renewing of the annual tenancy agreements are currently managed by the Deputy Clerk/RFO alongside those of the garages and rates are set by the FINANCE AND MANAGEMENT COMMITTEE. Any change to the remit of the SERVICE PROVISION COMMITTEE should consider the impact on officer workload.</p>

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	Although no vote was taken an action for the Clerk was to raise the issue of which committee should have the remit for managing the allotments at the next FINANCE AND MANAGEMENT COMMITTEE meeting.
	SERVICES
2425 43	Public Transport Provision
	The Chair spoke to the written update provided.
	Members were pleased that Stotts had offered free services on the weekend of the Holmfirth Food and Drink Festival. The take up of the services was not known.
2425 44	Christmas tree provision - plans for 2024-25
	A report regarding arrangements for Christmas tree/decorations grants proposed for 2024 onwards had been circulated prior to the meeting.
	A tree for the centre of Holmfirth had been ordered at a cost of £1425.60 including VAT from Kirklees.
	RESOLVED: to approve Christmas tree provision for 2024 onwards with up to 12 grants of between £180-£250 provided towards the purchase and expense of trees and/ or decorations in all villages other than the Holmfirth and Honley centres.
	Clerk to create bespoke application form and arrange for grants to be publicised.
	Applications to be considered at the SERVICE PROVISION COMMITTEE meeting on 4 November 2024.
2425 45	Dog waste and public waste strategy
	The COMMITTEE RESOLVED to suspend Standing Orders at 9pm to complete the remaining business.
	The working group appointed 8 July 2024 provided an update regarding a new coherent Public Area Litter and Dog Waste Management Strategy.
	There was some discussion regarding how to promote responsible behaviour amongst dog owners walking their dogs with regarding to clearing up the waste. There had been issues recently with parents collecting children from New Mill Primary School with their dogs and children accidentally standing in the waste.
	Cllr Dixon to liaise with the Clerk regarding the possible siting of a dispenser in New Mill.
2425 46	Tourism
	Cllr Baylin to report further at a future meeting.
2425 47	Youth work in the Holme Valley
	A written report from Kirklees Youth Alliance was received. No representative from KYA was

Holme Valley Parish Council

	<p>present at the meeting to answer queries.</p> <p>The Clerk reported that at the meeting on 8 July 2024 the COMMITTEE RESOLVED to recommend to FULL COUNCIL expenditure of up to £25,000 to KYA from the 2024-5 budget, the next FULL COUNCIL meeting being scheduled for 14 October 2024. In August KYA had asked if monies could be released earlier. The Clerk had liaised with a number of councillors and authorised a payment of £5,000 on 23 July 2024 with a further £5,000 payment to be made at each subsequent meeting up to a total of £25,000.</p> <p>A councillor wished to speak about a local issue regarding the behaviour of young people at New Mill fair. The COMMITTEE RESOLVED to hear this matter in private session. There were no actions or resolutions to report as a result of this.</p> <p>An action for the Clerk was to thank KYA staff for the comprehensive report.</p> <p>An action for Cllr Kirkby was to contact KYA regarding youth provision in Honley.</p>
	PUBLICITY
2425 48	Items for Publicity
	An action for the Chair was to liaise with the Clerk and Assistant Clerk outside of the meeting regarding items for publicity arising from the current work of the Service Provision Committee.
	<i>Meeting closed at 9.16pm</i>

Projected Income & Expenditure against Budget 2025-26
and proposed
Service Provision Standing Committee

CODE	DESCRIPTION	Starting Budget	Virements	Reconcile 2023-24	April	May	June	July	August	September	October	November	December	January	February	March	Year End	Total	Payments from EMR	Movements to from General Reserve	Available Funds	BUDGET 2024-25	PROPOSED BUDGET 2025-26	3-year Plan BUDGET 2026-27 +5%	3-year Plan BUDGET 2027-28 +5%	CODE	
Service Provision Committee																											
4300	Honley Library	100.53%	£15,000	£0.00	£0.00	£15,000.00	£80.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£15,080.00	£0	£15,080.00	-£80.00	£15,000.00	£15,750.00	£16,537.50	£17,364.38	4300	
4310	Holmfrith Civic Hall		£10,000	£0.00	-£1,584.00	£1,584.00	£0.00	£0.00	£0.00	£44,924.80	£0.00	£17,565.20	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£62,490.00	£52,490	£10,000.00	£0.00	£10,000.00	£40,000.00	£42,000.00	£44,100.00	4310
4320	Public toilets - Day to Day	86.89%	£22,000	£0.00	-£1,684.52	£1,739.02	£1,212.12	£1,378.46	£3,257.15	£1,032.09	£1,109.89	£2,462.22	£1,056.24	£2,830.74	£1,056.24	£2,610.74	£0.00	£19,116.63	£0	£19,116.63	£2,883.37	£22,000.00	£23,100.00	£24,255.00	£25,467.75	4320	
4325	Gartside Building - Lettable Space	502.25%	£1,000	£0.00	-£200.00	£200.00	£0.00	£0.00	£0.00	£0.00	£822.48	£927.76	£0.00	£0.00	£0.00	£3,272.24	£0.00	£5,022.48	£5,000	£22.48	£977.52	£1,000.00	£1,050.00	£1,102.50	£1,157.63	4325	
4330	Public toilets - Refurbishment		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£4,104.00	£0.00	£4,104.00	£4,104	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	4325	
4700	CCTV		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	4700	
4705	Christmas Provision	100.00%	£6,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,250.00	£0.00	£0.00	£3,750.00	£0.00	£0.00	£0.00	£6,000.00	£0	£6,000.00	£0.00	£6,000.00	£6,300.00	£6,615.00	£6,945.75	4705
4710	New Mill - Churchyard	31.89%	£750	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£239.15	£0	£239.15	£510.85	£750.00	£787.50	£826.88	£868.22	4710
4715	Defibrillator		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	4715	
4720	Street Litter and Dog Waste	302.46%	£1,200	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£3,235.00	£2,500	£1,129.50	£70.50	£1,000.00	£1,260.00	£1,323.00	£1,389.15	4720
4730	Minibus	99.30%	£23,500	£0.00	-£5,913.00	£5,913.00	£1,844.00	£2,035.00	£0.00	£3,879.00	£1,971.00	£0.00	£3,879.00	£1,907.00	£1,971.00	£1,971.00	£3,878.00	£0.00	£23,335.00	£0	£23,335.00	£165.00	£23,500.00	£23,500.00	£23,500.00	£23,500.00	4730
4735	Phone Boxes	100.00%	£400	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£400.00	£0	£400.00	£0.00	£400.00	£420.00	£441.00	4735	
4740	Seats & Shelters-Maintenance	91.53%	£13,000	£0.00	-£651.00	£651.00	£802.02	£854.72	£821.00	£1,191.72	£1,686.32	£849.46	£1,138.73	£1,138.73	£1,138.73	£1,138.73	£0.00	£11,898.89	£0	£11,898.89	£1,101.11	£13,000.00	£13,650.00	£14,332.50	£15,049.13	4740	
4750	War Memorial		£500	£0.00	£0.00	£200.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£200.00	£0	£200.00	£300.00	£500.00	£500.00	£525.00	£551.25	4750
4760	Youth Work in the Holme Valley	100.00%	£25,000	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	£5,000.00	£5,000.00	£0.00	£25,000.00	£0	£25,000.00	£0.00	£25,000.00	£26,250.00	£27,562.50	£28,940.63	4760
Total Service Provision		149.20%	£118,350	£0.00	-£10,032.52	£25,287.02	£3,938.14	£4,549.33	£9,078.15	£51,043.15	£5,589.69	£24,458.14	£11,073.97	£5,876.47	£12,915.97	£9,165.97	£23,629.71	£0.00	£176,573.19	£64,152	£112,421.65	£5,928.35	£118,350.00	£152,547.50	£158,999.88	£165,774.87	

Farmarked Reserves - Actuals to 30 September 2024; projections to 31 March 2025

Code	Account	Opening Balance	Net Transfers 01/04/24	EMR Balance 01/04/24	Net Transfers APR 2024	EMR Balance 30/04/24	Net Transfers MAY 2024	EMR Balance 31/05/24	Net Transfers JUN 2024	EMR Balance 30/06/24	Net Transfers JUL 2024	EMR Balance 31/07/24	Net Transfers AUG 2024	EMR Balance 31/08/24	Net Transfers SEP 2024	EMR Balance 30/09/24	Net Transfers OCT 2024	EMR Balance 31/10/24	Net Transfers NOV 2024	EMR Balance 30/11/24	Net Transfers DEC 2024	EMR Balance 31/12/24	Net Transfers JAN 2025	EMR Balance 31/01/25	Net Transfers FEB 2025	EMR Balance 28/02/25	Net Transfers: MAR 2025	EMR Balance 31/03/2025	EMRs 2025-26	Variance - additional reserves needed	Code	Account			
326	EMR Defibrillator Special Reserve	£1,796	£0	£1,796	£0	£1,796	£0	£1,796	-£42	£1,754	£0	£1,754	£0	£1,739	£0	£1,739	£0	£1,739	£0	£1,739	£0	£1,739	£0	£1,739	£0	£1,739	£0	£1,739	£0	£1,739	£0	326	EMR Defibrillator Special Reserve		
329	EMR Holmfrith Civic Hall	£0	£30,000	£30,000	£0	£30,000	£0	£30,000	£0	£30,000	£0	£30,000	£0	£30,000	£0	£30,000	£0	£30,000	£0	£30,000	£0	£30,000	£0	£30,000	£0	£30,000	£0	£30,000	£0	£30,000	£0	329	EMR Holmfrith Civic Hall		
331	EMR Gartside Building	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£-800	£4,200	£-928	£3,272	£0	£3,272	£0	£3,272	£0	£3,272	£0	£3,272	£0	£3,272	£-3,272	£0	£0	331	EMR Gartside Building		
332	EMR Honley Library	£15,000	£0	£15,000	£0	£15,000	£0	£15,000	£0	£15,000	£0	£15,000	£0	£15,000	£0	£15,000	£0	£15,000	£0	£15,000	£0	£15,000	£0	£15,000	£0	£15,000	£0	£15,000	£15,000	£0	£0	332	EMR Honley Library		
346	EMR Public Transport	£0	£5,000	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£2,500	£-2,500	NEW	EMR Public Transport			
347	EMR Tourism	£0	£5,000	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	£5,000	£0	£0	NEW	EMR Tourism		
348	EMR Dog Waste and Litter	£0	£3,800	£3,800	£0	£3,800	£0	£3,800	£0	£3,800	£0	£3,800	£0	£3,800	£0	£3,800	£0	£3,800	£0	£3,800	£0	£3,800	£0	£3,800	£0	£3,800	£0	£3,800	£2,500	£1,300	£3,000	£2,500	NEW	EMR Dog Waste and Litter	
350	EMR The Civic Roof	£0	£22,490	£22,490	£0	£22,490	£0	£22,490	£0	£22,490	£0	£22,490	£0	£22,490	£0	£22,490	£-4,925	£17,565	£0	£17,565	£0	£17,565	£0	£17,565	£0	£17,565	£0	£17,565	£0	£17,565	£0	£17,565	£0	NEW	EMR The Civic Roof
351	EMR Holmfrith Toilets Refurb	£0	£0	£0	£0	£0	£0	£0	£0	£4,104	£0	£4,104	£0	£4,104	£0	£4,104	£0	£4,104	£0	£4,104	£0	£4,104	£0	£4,104	£0	£4,104	£0	£4,104	£-4,104	£0	£0	£0	£0	NEW	EMR Holmfrith Toilets Refurb
	EMR War Memorial	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	NEW	EMR War Memorial	
TOTAL SERVICE PROVISION		£21,796	£66,290	£88,086	£0	£88,086	£0	£88,086	-£42	£88,044	£0	£88,044	£-34,940	£53,104	£-800	£52,304	£-18,493	£33,811	£0	£33,811	£0	£33,811	£0	£33,811	£0	£33,811	£-5,772	£28,039	£30,539	£2,500					

Grant application for funding Christmas trees or other decorative displays for public display in villages other than Holmfirth Town Centre and Honley Village Centre.

The scheme

- The Parish Council is keen to support local entities/groups throughout all 12 wards to have cut or living Christmas trees and/or decorations for public display to brighten their community at Christmas.
- For this purpose, up to 12 grants of up to £250 have been set aside as a financial contribution towards funding Christmas trees/other public space decorations.
- Alternatively Holme Valley Parish Council will order and pay for the delivery and collection of a cut Christmas tree from T Kirk Forestry on behalf of successful applicants.
- These grants are additional to the displays supported by the Parish Council in Holmfirth town centre and Honley village centre through Holmfirth and Honley Christmas Teams.
- Applicants must be a credible local entity (such as a registered or unregistered community group or local business) with a suitable bank account.
- **Please note that applicants must have suitable public liability or other insurance in place to cover the installation. Proof of insurance will be required. Holme Valley Parish Council can accept no liability for your project.**

Applying

- Your application should be submitted on this form by **9am Monday 28 October 2024.**
- Contact Jen McIntosh, Clerk, at clerk@holmevalleyparishcouncil.gov.uk or on 01484 687460 for help with your application or any queries regarding support you may need.
- Your application will be considered at the Service Provision Committee meeting on 4 November 2024.
- You will be contacted regarding decisions between 5-7 November.

1 Contact Details	
Name of your organising group/body	
Primary contact name to whom correspondence should be sent	
Primary contact postal address including postcode	
Primary contact telephone number	
Primary contact email address	
2 Tell us about your group	
What sort of entity are you? Are you a registered or unregistered community group or a local business providing a focal point in your community?	

Tell us more about **where** your installation/tree will be displayed and **what** it will consist of eg if it is a tree whether it is a cut or living tree, how it will be decorated; if it is another installation (such as lights/sign describe what it is in terms of size and what it will look like.

How will your project benefit the people of the Holme Valley? How will your tree/installation be a focal point for the local community?

N.b. The Parish Council can only give out grants that directly benefit the people of the Holme Valley.

How will your project address the ongoing climate emergency? Holme Valley Parish Council is committed to environmental sustainability measures in all supported activities. **The use of living trees is particularly encouraged.** Follow this link for further guidance on how your project can meet our criteria: <https://wwf.org.uk/top-tips-sustainable-christmas>

What do you estimate to be the **TOTAL COST** of your project? Provide a breakdown of what you intend to spend.

What is the **TOTAL AMOUNT OF GRANT** - up to £250 - you are applying for?

Please provide details of how you intend to **use the grant money** ie purchase of lights, decorations etc.

YOU WILL NEED TO KEEP RECEIPTS FOR ALL ITEMS TO BE PAID FOR BY THE GRANT.

If there is a difference between the grant amount you are asking for and the total amount of your project how will you fund this?

Do you want Holme Valley Parish Council to order and pay for a T.W. Kirks tree for you as part of your project?

YES/NO please circle your response.

This is equivalent to £156. Please note that their service includes delivery and collection but not erection of the tree. If you opt for a tree to be ordered then the maximum additional grant that can be requested is £94.

Do you want Holme Valley Parish Council to put you in contact with a local experienced organisation that can advise on installing trees etc?

YES/NO please circle your response.

Do you want Holme Valley Parish Council to consider making this a rolling grant? i.e. for your group to receive the same grant total/ a Christmas tree from Kirks for 2025, 2026 and 2027?

YES/NO please circle your response.

4 Your Bank Account

Please put below the details of the bank account any grant is to be paid into.

Account name

Sort code

Account number

5 Declaration

- ☐ I am authorised to make the application on behalf of the above organisation.
- ☐ I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- ☐ I have filled in every section of the application form.
- ☐ I certify that the information contained in this application is correct.
- ☐ If the information in the application changes, I will inform the Council.
- ☐ I agree to provide either via email or post written proof of insurance e.g Certificate of Public Liability with this application.
- ☐ I agree to return any unspent funding by 1 February 2025.
- ☐ I give permission for the Council to record my details/ the details of my group electronically and to make contact by phone, mail or email regarding this application.
- ☐ If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- ☐ I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, by 1 February 2025.

This declaration must be signed by the person taking charge of the project.

Name

Signature

Date

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Public Christmas Displays in the Holme Valley 2024

It's CHRISTMAAAASSSS!!!! (well...nearly)

There is nothing that says 'IT'S CHRIISTMAASSS!!!' quite like a well-decorated Christmas tree providing a focus for community get-togethers. Of course, a living tree is even better. Or perhaps you prefer some other public decoration?

Holmfirth and Honley centres - sorted

For 2024 the Parish Council has already committed to:

- ✓ Paying Kirklees for installation/lighting of a tree in Holmfirth centre.
- ✓ Giving a grant to Holmfirth Christmas Team towards decorations in Holmfirth centre.
- ✓ Giving a grant to Honley Christmas Team towards decorations in Honley centre.

New grants available now!

The Parish Council is keen to support local entities/groups throughout all 12 wards to have decorations for public display to brighten their community. For this purpose, up to 12 grants of up to £250 are available towards funding displays. The Parish Council can order and pay for the delivery and collection of a Christmas tree from T Kirk Forestry on behalf of successful applicants if required.

Past tree recipients

The Parish Council will be in touch soon with those community groups who have received a Christmas tree previously. This includes Holmbridge (St David's), Upperthong (Royal Oak), Holme Village (Fleece Inn), Hinchliffe Mill (Stumble Inn) and Scholes (Methodist Church).

New recipients

Kirklees Council-sourced trees have been used in the past in Brockholes, New Mill, Netherthong and Wooldale. Unfortunately, these are no longer available at an affordable price. The Parish Council is hopeful that these communities will still wish to have a decorated tree as a focal point for celebrations. Community groups/entities (thank you, Rock Inn, Brockholes!) are encouraged to apply for a grant. In fact, any established community group that knows of a great space available for a public seasonal display outside of Holmfirth and Honley centres – apply for a grant!

What's involved

You and your group will need to be prepared to erect and decorate your display/tree yourselves. Your group/entity will need to have public liability or other insurance in place to cover your tree display.

How to apply for a grant

Grant application forms are available on the Holme Valley Parish Council website or from the Clerk at clerk@holmevalleyparishcouncil.gov.uk. Or ring 01484 687460 leaving a message outside of office hours.

Deadline for receipt of applications

On behalf of your group you will need to complete a simple grant application form by **9am Monday 28 October**.

Grant application for funding Christmas trees or other decorative displays for public display in villages other than Holmfirth Town Centre and Honley Village Centre.

The scheme

- The Parish Council is keen to support local entities/groups throughout all 12 wards to have cut or living Christmas trees and/or decorations for public display to brighten their community at Christmas.
- For this purpose, up to 12 grants of up to £250 have been set aside as a financial contribution towards funding Christmas trees/other public space decorations.
- Alternatively Holme Valley Parish Council will order and pay for the delivery and collection of a cut Christmas tree from T Kirk Forestry on behalf of successful applicants.
- These grants are additional to the displays supported by the Parish Council in Holmfirth town centre and Honley village centre through Holmfirth and Honley Christmas Teams.
- Applicants must be a credible local entity (such as a registered or unregistered community group or local business) with a suitable bank account.
- **Please note that applicants must have suitable public liability or other insurance in place to cover the installation. Proof of insurance will be required. Holme Valley Parish Council can accept no liability for your project.**

Applying

- Your application should be submitted on this form by **9am Monday 28 October 2024.**
- Contact Jen McIntosh, Clerk, at clerk@holmevalleyparishcouncil.gov.uk or on 01484 687460 for help with your application or any queries regarding support you may need.
- Your application will be considered at the Service Provision Committee meeting on 4 November 2024.
- You will be contacted regarding decisions between 5-7 November.

1 Contact Details	
Name of your organising group/body	Scholes Methodist Church
Primary contact name to whom correspondence should be sent	[REDACTED]
Primary contact postal address including postcode	[REDACTED]
Primary contact telephone number	[REDACTED]
Primary contact email address	[REDACTED]
2 Tell us about your group	
What sort of entity are you? Are you a registered or unregistered community group or a local business providing a focal point in your community?	Methodist Church with various community groups.

Tell us more about **where** your installation/tree will be displayed and **what** it will consist of eg if it is a tree whether it is a cut or living tree, how it will be decorated; if it is another installation (such as lights/sign describe what it is in terms of size and what it will look like.

The tree will be erected in the grounds of the Church which is in the centre of Scholes Village.

cut Tree, with white illumination.

How will your project benefit the people of the Holme Valley? How will your tree/installation be a focal point for the local community?

N.b. The Parish Council can only give out grants that directly benefit the people of the Holme Valley.

The tree will be illuminated with around 1000 white lights each evening from Dec 6th to after New Year. On the 6th the village is invited to the lighting of the tree, and mince pies coffee etc. are served. Christmas music is provided by a local Brass Band and Christmas Carols are sung round the tree. The tree is in a space used by villagers and schoolchildren as a short cut, and so is seen by many people (relative to the size of the village) over the Christmas period.

How will your project address the ongoing climate emergency? Holme Valley Parish Council is committed to environmental sustainability measures in all supported activities. **The use of living trees is particularly encouraged.** Follow this link for further guidance on how your project can meet our criteria: <https://wwwf.org.uk/top-tips-sustainable-christmas>

Because the area is used throughout the year for activities and the tree is in a central position, we are not presently able to plant a permanent, living tree. After New Year, the tree is removed by Holmfirth Scouts and professionally turned into wood chips for farm and garden use.

What do you estimate to be the **TOTAL COST** of your project? Provide a breakdown of what you intend to spend.

Tree (as below) £156
Catering £ 40 approx
So £196 in Total

What is the **TOTAL AMOUNT OF GRANT** - up to £250 - you are applying for?

Please provide details of how you intend to **use the grant money** ie purchase of lights, decorations etc. £156 *For T. Kirk Tree.*

YOU WILL NEED TO KEEP RECEIPTS FOR ALL ITEMS TO BE PAID FOR BY THE GRANT.

If there is a difference between the grant amount you are asking for and the total amount of your project how will you fund this?

Own funds

Do you want Holme Valley Parish Council to order and pay for a T.W. Kirks tree for you as part of your project?

YES/NO please circle your response.

This is equivalent to £156. Please note that their service includes delivery and collection but not erection of the tree. If you opt for a tree to be ordered then the maximum additional grant that can be requested is £94.

Do you want Holme Valley Parish Council to put you in contact with a local experienced organisation that can advise on installing trees etc?

YES/NO please circle your response.

Do you want Holme Valley Parish Council to consider making this a rolling grant? i.e. for your group to receive the same grant total/ a Christmas tree from Kirks for 2025, 2026 and 2027?

YES/NO please circle your response.

4

Your Bank Account

Please put below the details of the bank account any grant is to be paid into.

Account name	[REDACTED]
Sort code	[REDACTED]
Account number	[REDACTED]


5

Declaration

- ☒ I am authorised to make the application on behalf of the above organisation.
- ☒ I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- ☒ I have filled in every section of the application form.
- ☒ I certify that the information contained in this application is correct.
- ☒ If the information in the application changes, I will inform the Council.
- ☒ I agree to provide either via email or post written proof of insurance e.g Certificate of Public Liability with this application.
- ☒ I agree to return any unspent funding by 1 February 2025.
- ☒ I give permission for the Council to record my details/ the details of my group electronically and to make contact by phone, mail or email regarding this application.
- ☒ If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- ☒ I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, by 1 February 2025.

This declaration must be signed by the person taking charge of the project.

Name	[REDACTED]
------	------------

Signature	
Date	14 th October 2024
<p>Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov</p> <p>Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.</p>	

Church Shield Insurance renewal pack

Policy schedule

METHODIST



INSURANCE

General Cover

The cover provided here applies on a general basis (excluding any premises where this section is more specifically insured).

Section 3 Money

A Long Term Agreement, including a premium discount of 25.0%, applies to this section.

Excess £250

Limit of liability

This table shows the limit of our liability for any one occurrence.

Types of money	Limit of liability
Crossed cheques etc	£250,000
Other money	
In transit or bank night safe	£5,000
Whilst counted or in home of church official	£5,000
In locked safe on premises	£5,000
Any other loss	£500
Specified safes	
Unspecified safe	£5,000

Section 4 Theft by officials

A Long Term Agreement, including a premium discount of 25.0%, applies to this section.

Excess £250

Limit of indemnity: £10,000

Section 5 Liabilities

A Long Term Agreement, including a premium discount of 25.0%, applies to this section.

Cover 1 Employers' liability applies

Limit of indemnity £10,000,000

Cover 2 Public & products liability applies

Cover	Limit of indemnity
Public & products Liability	£5,000,000

Grant application for funding Christmas trees or other decorative displays for public display in villages other than Holmfirth Town Centre and Honley Village Centre.

The scheme

- The Parish Council is keen to support local entities/groups throughout all 12 wards to have cut or living Christmas trees and/or decorations for public display to brighten their community at Christmas.
- For this purpose, up to 12 grants of up to £250 have been set aside as a financial contribution towards funding Christmas trees/other public space decorations.
- Alternatively Holme Valley Parish Council will order and pay for the delivery and collection of a cut Christmas tree from T Kirk Forestry on behalf of successful applicants.
- These grants are additional to the displays supported by the Parish Council in Holmfirth town centre and Honley village centre through Holmfirth and Honley Christmas Teams.
- Applicants must be a credible local entity (such as a registered or unregistered community group or local business) with a suitable bank account.
- **Please note that applicants must have suitable public liability or other insurance in place to cover the installation. Proof of insurance will be required. Holme Valley Parish Council can accept no liability for your project.**

Applying

- Your application should be submitted on this form by **9am Monday 28 October 2024.**
- Contact Jen McIntosh, Clerk, at clerk@holmevalleyparishcouncil.gov.uk or on 01484 687460 for help with your application or any queries regarding support you may need.
- Your application will be considered at the Service Provision Committee meeting on 4 November 2024.
- You will be contacted regarding decisions between 5-7 November.

1 Contact Details	
Name of your organising group/body	Rock inn Brockholes
Primary contact name to whom correspondence should be sent	[REDACTED]
Primary contact postal address including postcode	[REDACTED]
Primary contact telephone number	[REDACTED]
Primary contact email address	[REDACTED]
2 Tell us about your group	
What sort of entity are you? Are you a registered or unregistered community group or a local business providing a focal point in your community?	Public house

Tell us more about **where** your installation/tree will be displayed and **what** it will consist of eg if it is a tree whether it is a cut or living tree, how it will be decorated; if it is another installation (such as lights/sign describe what it is in terms of size and what it will look like.

1 large cut tree positioned in car park, smaller trees mounted on front of building all decorated with lights

How will your project benefit the people of the Holme Valley? How will your tree/installation be a focal point for the local community?

N.b. The Parish Council can only give out grants that directly benefit the people of the Holme Valley.

To make village look nicer for residents and people driving through, too bring the festive spirit

How will your project address the ongoing climate emergency? Holme Valley Parish Council is committed to environmental sustainability measures in all supported activities. **The use of living trees is particularly encouraged.** Follow this link for further guidance on how your project can meet our criteria: <https://wwf.org.uk/top-tips-sustainable-christmas>

Making sure trees are disposed of correctly after. Ensuring lights are only lit for Required amount of time.

What do you estimate to be the **TOTAL COST** of your project? Provide a breakdown of what you intend to spend.

£250

What is the **TOTAL AMOUNT OF GRANT** - up to £250 - you are applying for?

Please provide details of how you intend to **use the grant money** ie purchase of lights, decorations etc.

YOU WILL NEED TO KEEP RECEIPTS FOR ALL ITEMS TO BE PAID FOR BY THE GRANT.

If there is a difference between the grant amount you are asking for and the total amount of your project how will you fund this?

I will fund anything over

Do you want Holme Valley Parish Council to order and pay for a T.W. Kirks tree for you as part of your project?

YES/NO please circle your response.

This is equivalent to £156. Please note that their service includes delivery and collection but not erection of the tree. If you opt for a tree to be ordered then the maximum additional grant that can be requested is £94.

Do you want Holme Valley Parish Council to put you in contact with a local experienced organisation that can advise on installing trees etc?

YES/NO please circle your response.

Do you want Holme Valley Parish Council to consider making this a rolling grant? i.e. for your group to receive the same grant total/ a Christmas tree from Kirks for 2025, 2026 and 2027?

YES/NO please circle your response.

4

Your Bank Account

Please put below the details of the bank account any grant is to be paid into.

Account name

Sort code

Account number

5

Declaration

- ☐ I am authorised to make the application on behalf of the above organisation.
- ☐ I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- ☐ I have filled in every section of the application form.
- ☐ I certify that the information contained in this application is correct.
- ☐ If the information in the application changes, I will inform the Council.
- ☐ I agree to provide either via email or post written proof of insurance e.g Certificate of Public Liability with this application.
- ☐ I agree to return any unspent funding by 1 February 2025.
- ☐ I give permission for the Council to record my details/ the details of my group electronically and to make contact by phone, mail or email regarding this application.
- ☐ If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- ☐ I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, by 1 February 2025.

This declaration must be signed by the person taking charge of the project.

Name

Signature

Date

15/10/24

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Grant application for funding Christmas trees or other decorative displays for public display in villages other than Holmfirth Town Centre and Honley Village Centre.

The scheme

- The Parish Council is keen to support local entities/groups throughout all 12 wards to have cut or living Christmas trees and/or decorations for public display to brighten their community at Christmas.
- For this purpose, up to 12 grants of up to £250 have been set aside as a financial contribution towards funding Christmas trees/other public space decorations.
- Alternatively Holme Valley Parish Council will order and pay for the delivery and collection of a cut Christmas tree from T Kirk Forestry on behalf of successful applicants.
- These grants are additional to the displays supported by the Parish Council in Holmfirth town centre and Honley village centre through Holmfirth and Honley Christmas Teams.
- Applicants must be a credible local entity (such as a registered or unregistered community group or local business) with a suitable bank account.
- **Please note that applicants must have suitable public liability or other insurance in place to cover the installation. Proof of insurance will be required. Holme Valley Parish Council can accept no liability for your project.**

Applying

- Your application should be submitted on this form by **9am Monday 28 October 2024.**
- Contact Jen McIntosh, Clerk, at clerk@holmevalleyparishcouncil.gov.uk or on 01484 687460 for help with your application or any queries regarding support you may need.
- Your application will be considered at the Service Provision Committee meeting on 4 November 2024.
- You will be contacted regarding decisions between 5-7 November.

1 Contact Details	
Name of your organising group/body	St David's Church
Primary contact name to whom correspondence should be sent	[REDACTED]
Primary contact postal address including postcode	St David's Church, Woodhead Road, Holmbridge, HD9 2NQ
Primary contact telephone number	[REDACTED]
Primary contact email address	[REDACTED]
2 Tell us about your group	
What sort of entity are you? Are you a registered or unregistered community group or a local business providing a focal point in your community?	We are a church in the centre of Holmbridge, a focal point in the community.

Tell us more about **where** your installation/tree will be displayed and **what** it will consist of eg if it is a tree whether it is a cut or living tree, how it will be decorated; if it is another installation (such as lights/sign describe what it is in terms of size and what it will look like.

Cut tree, decorated with our own outdoor lights with a decoration at the top. Assembling the tree is a community event, put up by volunteers.

We would also like make and put up a seasonally relevant tableau. See illustration below.



How will your project benefit the people of the Holme Valley? How will your tree/installation be a focal point for the local community?

N.b. The Parish Council can only give out grants that directly benefit the people of the Holme Valley.

It brightens the area, lots of people see it. There has been a Christmas Tree in the church grounds for many years and is a focal point for the community – it wouldn't be Christmas without it there! It can be seen by many residents of Holmbridge and all those driving/ walking by that live in neighbouring areas of the Holme Valley.

The new idea of a tableau enhances awareness of the origins of the Christmas celebration.

How will your project address the ongoing climate emergency? Holme Valley Parish Council is committed to environmental sustainability measures in all supported activities. **The use of living trees is particularly encouraged.** Follow this link for further guidance on how your project can meet our criteria: <https://wwf.org.uk/top-tips-sustainable-christmas>

As the tree is positioned at the centotaph, the most visible point, we can only accommodate a cut tree as it sits on concrete. We will not be using any other decoration other than LED lights and a simple decoration at the top.

What do you estimate to be the **TOTAL COST** of your project? Provide a breakdown of what you intend to spend.

£156 – 16ft tree and including delivery
£80 – sterling board, 2 posts, a selection of paints, lights
TOTAL - £236

What is the **TOTAL AMOUNT OF GRANT** - up to £250 - you are applying for?

Please provide details of how you intend to **use the grant money** ie purchase of lights, decorations etc.

YOU WILL NEED TO KEEP RECEIPTS FOR ALL ITEMS TO BE PAID FOR BY THE GRANT.

£156 – 16ft tree and including delivery
£80 – sterling board, 2 posts, a selection of paints, lights
TOTAL - £236

If there is a difference between the grant amount you are asking for and the total amount of your project how will you fund this?

We already have lights from previous year and the decoration.

Do you want Holme Valley Parish Council to order and pay for a T.W. Kirks tree for you as part of your project?

YES/NO please circle your response.

This is equivalent to £156. Please note that their service includes delivery and collection but not erection of the tree. If you opt for a tree to be ordered then the maximum additional grant that can be requested is £94.

Do you want Holme Valley Parish Council to put you in contact with a local experienced organisation that can advise on installing trees etc?

YES/NO please circle your response.

Do you want Holme Valley Parish Council to consider making this a rolling grant? i.e. for your group to receive the same grant total/ a Christmas tree from Kirks for 2025, 2026 and 2027?

YES/NO please circle your response.

4 Your Bank Account

Please put below the details of the bank account any grant is to be paid into.

Account name

[REDACTED]

Sort code

[REDACTED]

Account number



[REDACTED]

5 Declaration

- ☐ I am authorised to make the application on behalf of the above organisation.
- ☐ I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- ☐ I have filled in every section of the application form.
- ☐ I certify that the information contained in this application is correct.
- ☐ If the information in the application changes, I will inform the Council.

- ☐ I agree to provide either via email or post written proof of insurance e.g Certificate of Public Liability with this application.
- ☐ I agree to return any unspent funding by 1 February 2025.
- ☐ I give permission for the Council to record my details/ the details of my group electronically and to make contact by phone, mail or email regarding this application.
- ☐ If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- ☐ I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, by 1 February 2025.

This declaration must be signed by the person taking charge of the project.

Name	
Signature	
Date	18/10/24

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Grant application for funding Christmas trees or other decorative displays for public display in villages other than Holmfirth Town Centre and Honley Village Centre.

The scheme

- The Parish Council is keen to support local entities/groups throughout all 12 wards to have cut or living Christmas trees and/or decorations for public display to brighten their community at Christmas.
- For this purpose, up to 12 grants of up to £250 have been set aside as a financial contribution towards funding Christmas trees/other public space decorations.
- Alternatively Holme Valley Parish Council will order and pay for the delivery and collection of a cut Christmas tree from T Kirk Forestry on behalf of successful applicants.
- These grants are additional to the displays supported by the Parish Council in Holmfirth town centre and Honley village centre through Holmfirth and Honley Christmas Teams.
- Applicants must be a credible local entity (such as a registered or unregistered community group or local business) with a suitable bank account.
- **Please note that applicants must have suitable public liability or other insurance in place to cover the installation. Proof of insurance will be required. Holme Valley Parish Council can accept no liability for your project.**

Applying

- Your application should be submitted on this form by **9am Monday 28 October 2024.**
- Contact Jen McIntosh, Clerk, at clerk@holmevalleyparishcouncil.gov.uk or on 01484 687460 for help with your application or any queries regarding support you may need.
- Your application will be considered at the Service Provision Committee meeting on 4 November 2024.
- You will be contacted regarding decisions between 5-7 November.

1 Contact Details	
Name of your organising group/body	Honley Business Association
Primary contact name to whom correspondence should be sent	[REDACTED]
Primary contact postal address including postcode	[REDACTED]
Primary contact telephone number	[REDACTED]
Primary contact email address	[REDACTED]
2 Tell us about your group	
What sort of entity are you? Are you a registered or unregistered community group or a local business providing a focal point in your community?	Constituted voluntary group

3	Your Project
<p>Tell us more about where your installation/tree will be displayed and what it will consist of eg if it is a tree whether it is a cut or living tree, how it will be decorated; if it is another installation (such as lights/sign describe what it is in terms of size and what it will look like.</p> <p>HBA have had two central trees for the last 10 years for double the impact on the high street. Not sure if we will have one 20 foot tree outside Westgate/Concord Street car park or 2 x 15 foot trees with the second one going in Honley Park Westgate.</p> <p>HBA has run a Christmas Light switch on event for several years ending in Honley Park but this year we are not holding an event we are just turning the lights on as they get installed so we may just have one large tree alongside the 150 trees and lights around the businesses</p>	
<p>How will your project benefit the people of the Holme Valley? How will your tree/installation be a focal point for the local community?</p> <p>N.b. The Parish Council can only give out grants that directly benefit the people of the Holme Valley.</p> <p>The trees and lights throughout Honley encourage our community to visit the village centre. Our displays regularly get amazing reviews from our community and visitors to the village. HBA organize a "Honley Together" event each year including many of our establishments such as St. Mary's Church, Trinity Church, Honley Library, Holme Valley Scouts, Honley Village Community Trust in the village hall. During this event we normally get around 3000 people coming into the village and we have bands playing around the trees that our community can sing along to their carols.</p> <p>This event brings in much needed funds to all of the above establishments which helps them to keep running while also bringing a great dose of positivity to everyone involved</p>	
<p>How will your project address the ongoing climate emergency? Holme Valley Parish Council is committed to environmental sustainability measures in all supported activities. The use of living trees is particularly encouraged. Follow this link for further guidance on how your project can meet our criteria: https://www.org.uk/top-tips-sustainable-christmas</p> <p>HBA purchased LED Christmas lights 10 years ago and these lights are still used today, with only a few of them having to be replaced each year we are reducing our land fill and mending/reusing as much as possible whilst using as little electricity as possible.</p> <p>Having assessed the viability of plastic trees v's real trees we have been advised real trees that are then chipped after use and the chips used locally are more environmentally friendly. If plastic trees were purchased, they would need to be used for 10 years with the added difficulty to store and retain good quality plastic to give improved environmental impact so they are not an option.</p>	
<p>What do you estimate to be the TOTAL COST of your project? Provide a breakdown of what you intend to spend.</p> <p>Last year the two trees were £150 but that price had been retained from 2022 prices so we fully expect this price to increase this year so we expect around £200.</p> <p>To dispose of the trees for chipping we expect to pay £40 unless we can get a local company to chip all trees for free (we always try). We currently use 6 lengths of lights each year per tree at a cost of</p>	

£32 per 10 meter length. We expect to replace maybe one or two max of these each year or pay for repair. This year we are having to make provision for paying someone to manage the volunteers who install all our trees as our current volunteer organiser is stepping down next year and we cannot find a volunteer who will give up 12 nights to install our trees. We expect to pay £25 per hour for this person including his van to transport lights and tools. Each large tree takes one hour each to install so expected cost £50. Obviously insurance PLI is also needed for this and HBAs insurance is £650 a year with a portion of that for this activity. Your grant of £250 will cover most of these above costs with HBA picking up the rest.

What is the **TOTAL AMOUNT OF GRANT** - up to £250 - you are applying for?

Please provide details of how you intend to **use the grant money** ie purchase of lights, decorations etc.

YOU WILL NEED TO KEEP RECEIPTS FOR ALL ITEMS TO BE PAID FOR BY THE GRANT.

See above

If there is a difference between the grant amount you are asking for and the total amount of your project how will you fund this?

See above HBA will cover all overspend

Do you want Holme Valley Parish Council to order and pay for a T.W. Kirks tree for you as part of your project?

NO please circle your response.

This is equivalent to £156. Please note that their service includes delivery and collection but not erection of the tree. If you opt for a tree to be ordered then the maximum additional grant that can be requested is £94.

Do you want Holme Valley Parish Council to put you in contact with a local experienced organisation that can advise on installing trees etc?

NO please circle your response.

Do you want Holme Valley Parish Council to consider making this a rolling grant? i.e. for your group to receive the same grant total/ a Christmas tree from Kirks for 2025, 2026 and 2027?

YES/ please circle your response.

4

Your Bank Account

Please put below the details of the bank account any grant is to be paid into.

Account name

[REDACTED]

Sort code

[REDACTED]

Account number

[REDACTED]

5

Declaration

YI am authorised to make the application on behalf of the above organisation.



YI have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.

YI have filled in every section of the application form.

YI certify that the information contained in this application is correct.

YIf the information in the application changes, I will inform the Council.
 YI agree to provide either via email or post written proof of insurance e.g Certificate of Public Liability with this application.
 YI agree to return any unspent funding by 1 February 2025.
 YI give permission for the Council to record my details/ the details of my group electronically and to make contact by phone, mail or email regarding this application.
 YIf the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
 YI agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, by 1 February 2025.

This declaration must be signed by the person taking charge of the project.

Name	
Signature	
Date	18 10 24

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Holme Valley Parish Council

Grant application for funding Christmas trees or other decorative displays for public display in villages other than Holmfirth Town Centre and Honley Village Centre.

The scheme

- The Parish Council is keen to support local entities/groups throughout all 12 wards to have cut or living Christmas trees and/or decorations for public display to brighten their community at Christmas.
- For this purpose, up to 12 grants of up to £250 have been set aside as a financial contribution towards funding Christmas trees/other public space decorations.
- Alternatively Holme Valley Parish Council will order and pay for the delivery and collection of a cut Christmas tree from T Kirk Forestry on behalf of successful applicants.
- These grants are additional to the displays supported by the Parish Council in Holmfirth town centre and Honley village centre through Holmfirth and Honley Christmas Teams.
- Applicants must be a credible local entity (such as a registered or unregistered community group or local business) with a suitable bank account.
- **Please note that applicants must have suitable public liability or other insurance in place to cover the installation. Proof of insurance will be required. Holme Valley Parish Council can accept no liability for your project.**

Applying

- Your application should be submitted on this form by **9am Monday 28 October 2024.**
- Contact Jen McIntosh, Clerk, at clerk@holmevalleyparishcouncil.gov.uk or on 01484 687460 for help with your application or any queries regarding support you may need.
- Your application will be considered at the Service Provision Committee meeting on 4 November 2024.
- You will be contacted regarding decisions between 5-7 November.

1 Contact Details	
Name of your organising group/body	Hade Edge Residents Association
Primary contact name to whom correspondence should be sent	[REDACTED]
Primary contact postal address including postcode	[REDACTED]
Primary contact telephone number	[REDACTED]
Primary contact email address	[REDACTED]
2 Tell us about your group	
What sort of entity are you? Are you a registered or unregistered community group or a local business providing a focal point in your community?	Registered Community Group

Tell us more about **where** your installation/tree will be displayed and **what** it will consist of eg if it is a tree whether it is a cut or living tree, how it will be decorated; if it is another installation (such as lights/sign describe what it is in terms of size and what it will look like.

We are planning on having a cut tree (we had already enquired with Tim Kirks for the tree!) and we have kindly been offered the beer garden of the Boshaw Trout to house it. This is simply to hopefully give it a little bit of protection from the winds of Hade Edge with the building to one side of the tree and solid structures (railings) to secure it to, as well as digging it into the ground. This will also allow it to be visible to everyone passing from all directions. We are planning to buy some low powered LED lights for it that will be re-useable for many years to come.

How will your project benefit the people of the Holme Valley? How will your tree/installation be a focal point for the local community?

N.b. The Parish Council can only give out grants that directly benefit the people of the Holme Valley.

The tree will be visible for all that pass by the Boshaw Trout as it is a main route to the M1 as well as the villagers of Hade Edge as the beer garden is open fronted. It shall be a focal point for the village which will hopefully promote the community festive spirit. We hope it will spread festive joy! We have a group coming to sing carols in the pub on the 19th of Dec so hopefully weather permitting we will be able to invite everyone from the village to sing around the tree.

How will your project address the ongoing climate emergency? Holme Valley Parish Council is committed to environmental sustainability measures in all supported activities. **The use of living trees is particularly encouraged.** Follow this link for further guidance on how your project can meet our criteria: <https://wwf.org.uk/top-tips-sustainable-christmas>

Sourced from a local and responsible grower (Tim Kirks) this will reduce delivery mileage and carbon costs and reduce the impact on the environment. We will dispose of the tree to local farmers for the farm animals to eat, or get the local scout group (1st Holme Valley) to collect and chip the wood. We would be using low energy LED lights that can be re used in the future. Also, we would turn the lights off during the day as they won't be visible to save on the electricity usage and also during the night once the pub has closed.

What do you estimate to be the **TOTAL COST** of your project? Provide a breakdown of what you intend to spend.

Christmas Tree (delivered)	£156.00
Fairy Lights - outdoor 50m	£ 42.34
Christmas tree stand	£ 58.99
Restraints / ratchet straps	£ 10.19
Post Fix bag x 2	£ 9.00
total	£276.52

What is the **TOTAL AMOUNT OF GRANT** - up to £250 - you are applying for?

Please provide details of how you intend to **use the grant money** ie purchase of lights, decorations etc.

YOU WILL NEED TO KEEP RECEIPTS FOR ALL ITEMS TO BE PAID FOR BY THE GRANT.

If there is a difference between the grant amount you are asking for and the total amount of your project how will you fund this?

We will pay for any extras over the grant awarded by our own funds from our gala fundraiser etc

Do you want Holme Valley Parish Council to order and pay for a T.W. Kirks tree for you as part of your project?

YES please

This is equivalent to £156. Please note that their service includes delivery and collection but not erection of the tree. If you opt for a tree to be ordered then the maximum additional grant that can be requested is £94.

Do you want Holme Valley Parish Council to put you in contact with a local experienced organisation that can advise on installing trees etc?

NO thank you

Do you want Holme Valley Parish Council to consider making this a rolling grant? i.e. for your group to receive the same grant total/ a Christmas tree from Kirks for 2025, 2026 and 2027?

YES please - that would be fantastic.

4 Your Bank Account

Please put below the details of the bank account any grant is to be paid into.

Account name

[REDACTED]

Sort code

[REDACTED]

Account number

[REDACTED]


5 Declaration

- ✓ I am authorised to make the application on behalf of the above organisation.
- ✓ I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- ✓ I have filled in every section of the application form.
- ✓ I certify that the information contained in this application is correct.
- ✓ If the information in the application changes, I will inform the Council.
- ✓ I agree to provide either via email or post written proof of insurance e.g Certificate of Public Liability with this application.
- ✓ I agree to return any unspent funding by 1 February 2025.
- ✓ I give permission for the Council to record my details/ the details of my group electronically and to make contact by phone, mail or email regarding this application.
- ✓ If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- ✓ I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, by 1 February 2025.

This declaration must be signed by the person taking charge of the project.

Name

[REDACTED]

Signature	
Date	26.10.24
<p>Send the completed application for, together with all supporting documentation, preferably in PDF ormat to: clerk@holmevalleyparishcouncil.gov</p> <p>Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.</p>	

Grant application for funding Christmas trees or other decorative displays for public display in villages other than Holmfirth Town Centre and Honley Village Centre.

The scheme

- The Parish Council is keen to support local entities/groups throughout all 12 wards to have cut or living Christmas trees and/or decorations for public display to brighten their community at Christmas.
- For this purpose, up to 12 grants of up to £250 have been set aside as a financial contribution towards funding Christmas trees/other public space decorations.
- Alternatively Holme Valley Parish Council will order and pay for the delivery and collection of a cut Christmas tree from T Kirk Forestry on behalf of successful applicants.
- These grants are additional to the displays supported by the Parish Council in Holmfirth town centre and Honley village centre through Holmfirth and Honley Christmas Teams.
- Applicants must be a credible local entity (such as a registered or unregistered community group or local business) with a suitable bank account.
- **Please note that applicants must have suitable public liability or other insurance in place to cover the installation. Proof of insurance will be required. Holme Valley Parish Council can accept no liability for your project.**

Applying

- Your application should be submitted on this form by **9am Monday 28 October 2024.**
- Contact Jen McIntosh, Clerk, at clerk@holmevalleyparishcouncil.gov.uk or on 01484 687460 for help with your application or any queries regarding support you may need.
- Your application will be considered at the Service Provision Committee meeting on 4 November 2024.
- You will be contacted regarding decisions between 5-7 November.

1 Contact Details	
Name of your organising group/body	Hepworth Community Association (HCA)
Primary contact name to whom correspondence should be sent	[REDACTED]
Primary contact postal address including postcode	[REDACTED]
Primary contact telephone number	[REDACTED]
Primary contact email address	[REDACTED]
2 Tell us about your group	
What sort of entity are you? Are you a registered or unregistered community group or a local business providing a focal point in your community?	Hepworth Community Association is a Registered Charity no 1023644, whose primary purpose is to maintain and run Hepworth Village Hall as well as other village activities.

3	Your Project
<p>Tell us more about where your installation/tree will be displayed and what it will consist of eg if it is a tree whether it is a cut or living tree, how it will be decorated; if it is another installation (such as lights/sign describe what it is in terms of size and what it will look like.</p> <p>A cut tree (approx 16ft high) installed outside the Butchers Arms public house in the centre of Hepworth village, decorated with LED lights. The tree and the lighting will be erected / installed by volunteers. In recent years funding has been from individual donations and the Hepworth Community Association.</p>	
<p>How will your project benefit the people of the Holme Valley? How will your tree/installation be a focal point for the local community?</p> <p>N.b. The Parish Council can only give out grants that directly benefit the people of the Holme Valley.</p> <p>As well as brightening the centre of the village for the Christmas period, on Christmas Eve the tree provides a focal point for the community carol singing (usually attended by several hundred people) accompanied by Hepworth Band.</p>	
<p>How will your project address the ongoing climate emergency? Holme Valley Parish Council is committed to environmental sustainability measures in all supported activities. The use of living trees is particularly encouraged. Follow this link for further guidance on how your project can meet our criteria: https://wwf.org.uk/top-tips-sustainable-christmas</p> <p>All lighting will use energy efficient LED bulbs.</p>	
<p>What do you estimate to be the <u>TOTAL COST</u> of your project? Provide a breakdown of what you intend to spend.</p> <p>Tree from T.W. Kirks £156 equivalent Tree lights (including timer and weather protection for electrics.) £94</p> <p>What is the <u>TOTAL AMOUNT OF GRANT</u> - up to £250 - you are applying for?</p> <p>Please provide details of how you intend to <u>use the grant money</u> ie purchase of lights, decorations etc.</p> <p>YOU WILL NEED TO KEEP RECEIPTS FOR ALL ITEMS TO BE PAID FOR BY THE GRANT.</p> <p>£250 Tree from T.W. Kirks £156 equivalent Tree lights (including timer and weather protection for electrics.) £94</p> <p>If there is a difference between the grant amount you are asking for and the total amount of your project how will you fund this?</p> <p>If the project cost exceeds the grant amount (eg if extra equipment is required) the excess will be funded by the HCA.</p>	

Do you want Holme Valley Parish Council to order and pay for a T.W. Kirks tree for you as part of your project?

YES/NO please circle your response.

This is equivalent to £156. Please note that their service includes delivery and collection but not erection of the tree. If you opt for a tree to be ordered then the maximum additional grant that can be requested is £94.

Do you want Holme Valley Parish Council to put you in contact with a local experienced organisation that can advise on installing trees etc?

YES/NO please circle your response.

Do you want Holme Valley Parish Council to consider making this a rolling grant? i.e. for your group to receive the same grant total/ a Christmas tree from Kirks for 2025, 2026 and 2027?

YES/NO please circle your response.

4

Your Bank Account

Please put below the details of the bank account any grant is to be paid into.

Account name

Sort code

Account number

5

Declaration

- ☐ I am authorised to make the application on behalf of the above organisation.
- ☐ I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- ☐ I have filled in every section of the application form.
- ☐ I certify that the information contained in this application is correct.
- ☐ If the information in the application changes, I will inform the Council.
- ☐ I agree to provide either via email or post written proof of insurance e.g Certificate of Public Liability with this application.
- ☐ I agree to return any unspent funding by 1 February 2025.
- ☐ I give permission for the Council to record my details/ the details of my group electronically and to make contact by phone, mail or email regarding this application.
- ☐ If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- ☐ I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, by 1 February 2025.

This declaration must be signed by the person taking charge of the project.

Name

Signature

Date

27/10/24

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Holme Valley Parish Council



Grant application for funding Christmas trees or other decorative displays for public display in villages other than Holmfirth Town Centre and Honley Village Centre.

The scheme

- The Parish Council is keen to support local entities/groups throughout all 12 wards to have cut or living Christmas trees and/or decorations for public display to brighten their community at Christmas.
- For this purpose, up to 12 grants of up to £250 have been set aside as a financial contribution towards funding Christmas trees/other public space decorations.
- Alternatively Holme Valley Parish Council will order and pay for the delivery and collection of a cut Christmas tree from T Kirk Forestry on behalf of successful applicants.
- These grants are additional to the displays supported by the Parish Council in Holmfirth town centre and Honley village centre through Holmfirth and Honley Christmas Teams.
- Applicants must be a credible local entity (such as a registered or unregistered community group or local business) with a suitable bank account.
- **Please note that applicants must have suitable public liability or other insurance in place to cover the installation. Proof of insurance will be required. Holme Valley Parish Council can accept no liability for your project.**

Applying

- Your application should be submitted on this form by **9am Monday 28 October 2024.**
- Contact Jen McIntosh, Clerk, at clerk@holmevalleyparishcouncil.gov.uk or on 01484 687460 for help with your application or any queries regarding support you may need.
- Your application will be considered at the Service Provision Committee meeting on 4 November 2024.
- You will be contacted regarding decisions between 5-7 November.

1 Contact Details	
Name of your organising group/body	Netherthong Community Partnership
Primary contact name to whom correspondence should be sent	[REDACTED]
Primary contact postal address including postcode	[REDACTED]
Primary contact telephone number	[REDACTED]
Primary contact email address	[REDACTED]

2 Tell us about your group	
What sort of entity are you? Are you a registered or unregistered community group or a local business providing a focal point in your community?	<p>Netherthong Community Partnership is a registered charity (Number 1184212). A copy of the most recent annual report 30 June 2022 to 30 June 2023 submitted to the Charities Commission is attached for your reference (Annex 1).</p> <p>The NCP is a non-religious, non-political charity run entirely by volunteers and trustees for the benefit of the community. Netherthong Community Partnership (NCP) is located within All Saints Church in the heart of Netherthong Village. The NCP aims to improve and maintain a community space within the Grade II listed church building. This is the only large venue in the village where residents can come together to celebrate and commemorate major life events. The space also provides a large range of activities aimed at addressing social isolation, improving health and wellbeing and building a sense of community. The space and all activities are open to all, and many activities including hot food and warm space are provided free or at very low cost. A list of activities run by NCP is attached for your information (Annex 2).</p>
3 Your Project	
Tell us more about where your installation/tree will be displayed and what it will consist of eg if it is a tree whether it is a cut or living tree, how it will be decorated; if it is another installation (such as lights/sign describe what it is in terms of size and what it will look like.	
<p>The tree would be installed in the public playground on Thong Lane. There is a space designated for a Christmas tree with a specifically designed hole in the ground to support a large tree and electric source nearby. This space, the hole in the ground and the electric link were used by the council last year for a council-supported Christmas tree.</p> <p>The tree would be approximately 15 to 20 feet in height and decorated with approximately 45 feet of lights.</p> <p>The tree would be a cut tree as the ground hole that is in place would not be large enough to support tree roots or a pot.</p> <p>If this grant were successful, there would be a sign to indicate the funds had come from the council with additional support (as needed) from NCP.</p>	
How will your project benefit the people of the Holme Valley? How will your tree/installation be a focal point for the local community?	
N.b. The Parish Council can only give out grants that directly benefit the people of the Holme Valley.	
<p>The tree would form a focal point for the village as the public playground is in the centre of the village next to the primary and pre-schools.</p> <p>Netherthong village has a population of just under 2,000 people. Lighting up the village will add to a</p>	

sense of community and also likely increase the use of the playground which the council renovated a year ago.

If the grant is successful, the NCP would run a number of activities around the tree including (a) celebratory switching on and off of the lights (b) seasonal songs (c) possible warm food and drink event particularly for older people in the village who may not be able to access other such activities in surrounding areas due to mobility and health issues. Please find attached a description of some of the challenges some households in the village are likely to be facing due to cost of living and access issues (Annex 3).

How will your project address the ongoing climate emergency? Holme Valley Parish Council is committed to environmental sustainability measures in all supported activities. **The use of living trees is particularly encouraged.** Follow this link for further guidance on how your project can meet our criteria: <https://www.org.uk/top-tips-sustainable-christmas>

The tree itself would be composted to support the growth of trees and flowers in the church/community space grounds including the small wild flower meadow that is being cultivated to support insect life at the bottom of the graveyard and flowers planted around other public parts of the village such as the war memorial.

The lights and cables would all be reused for events during the year including other celebrations of life events in and around the church. The lights and cables would be carefully packed away when not in use so that they could be reused next Christmas also.

To minimize the carbon footprint LED lights would be purchased and volunteers would be responsible for ensuring that the timers were working such that the lights come on only after dark and off by 2300 each evening.

Lights would be specifically for outdoor use but to ensure their reusability, they would have no religious symbols.

What do you estimate to be the **TOTAL COST** of your project? Provide a breakdown of what you intend to spend.

Tree = £200

Electric cable (multiplug and water proof box) = £30

Outdoor Lights (45 feet) = £100

Outdoor timer for lights = £20

Acknowledgement sign = £10

Contingency (for anything required to secure the above equipment for safety purposes) = £20

What is the **TOTAL AMOUNT OF GRANT** - up to £250 - you are applying for? **£250**

Please provide details of how you intend to **use the grant money** ie purchase of lights, decorations etc.

YOU WILL NEED TO KEEP RECEIPTS FOR ALL ITEMS TO BE PAID FOR BY THE GRANT.

Total requested = £250

If there is a difference between the grant amount you are asking for and the total amount of your project how will you fund this?

NCP has a small amount of flexible funding that could be allocated to this project to cover any shortfall.

NCP would fund all events to take place around the tree should this grant be successful.

NCP would also use its Facebook and other promotional activities to thank the council for these funds should the grant be successful.

Do you want Holme Valley Parish Council to order and pay for a T.W. Kirks tree for you as part of your project?

NO please circle your response.

This is equivalent to £156. Please note that their service includes delivery and collection but not erection of the tree. If you opt for a tree to be ordered then the maximum additional grant that can be requested is £94.

Do you want Holme Valley Parish Council to put you in contact with a local experienced organisation that can advise on installing trees etc?

NO please circle your response.

Do you want Holme Valley Parish Council to consider making this a rolling grant? i.e. for your group to receive the same grant total/ a Christmas tree from Kirks for 2025, 2026 and 2027?

YES please circle your response.

4

Your Bank Account

Please put below the details of the bank account any grant is to be paid into.

Account name

[REDACTED]

Sort code

[REDACTED]

Account number

[REDACTED]

5



Declaration

- ✓ I am authorised to make the application on behalf of the above organisation.
- ✓ I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- ✓ I have filled in every section of the application form.
- ✓ I certify that the information contained in this application is correct.
- ✓ If the information in the application changes, I will inform the Council.
- ✓ I agree to provide either via email or post written proof of insurance e.g Certificate of Public Liability with this application.
- ✓ I agree to return any unspent funding by 1 February 2025.
- ✓ I give permission for the Council to record my details/ the details of my group electronically and to make contact by phone, mail or email regarding this application.
- ✓ If the application is successful, I give permission for the Council to publicise the project in the

local media and on its website.

✓ I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, by 1 February 2025.

This declaration must be signed by the person taking charge of the project.

Name	
Signature	
Date	27 October 2024

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

**NETHERTHONG COMMUNITY PARTNERSHIP
TRUSTEES REPORT AND ACCOUNTS
FOR THE YEAR ENDED 30th June 202**

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The trustees are pleased to present their report and accounts for the year ended 30th June 2023

TRUSTEES REPORT

CHARITY'S DETAILS AND TRUSTEES

Trustees: the trustees during the period and up to and including the date the report was approved were:

Vanessa Rotherforth	Appointed 2nd July 2019
Judith Roberts	Re-Elected 17th September 2022
Janet Clapham (secretary)	Re-elected 2021
Yvonne Hutson (chair)	Re-elected 2021
John Mcmurdo	Appointed 11 th April 2022
Fran Turner	Elected 25th October 2022
Steve Fennel	Elected 25th October 2022

Treasurer:

Helen Smith

Charity Number: 1184212

Contact address: Netherthong Church
Towngate
Netherthong
Holmfirth HD9 3XZ

Bankers: Co-operative Bank

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational Structure and Governance

Netherthong Community Partnership is a Charitable Incorporated Organisation, which was registered with the Charity Commission on 2nd July 2019. It is governed by the Foundation Model Constitution which was adopted on 28th June 2019.

Recruitment and appointment of new Trustees

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.**
- (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.**

OBJECTIVES AND ACTIVITIES

Objectives

The objects of Netherthong Community Partnership are:

To further or benefit the residents of the village of Netherthong and surrounding areas, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Significant activities

During this financial year the trustees, with help from many volunteers, have continued to develop the church building for community use as well as organising fundraising and social events supported by the community. The trustees have met in person during the year on 6 occasions, 2 of these jointly with the Parochial Church Council.

An over 18's Disco evening was held to showcase the community space and a very successful Christmas market brought shopping opportunities into the village as well as offering a space to local crafters and makers to sell their goods. In partnership with Holmfirth Film Festival, full size screen movies were brought to the village for the first time. A special celebration for the coronation of King Charles 3rd was also held.

Community use of the hall through private hiring of the space has also increased with many private children's parties being held and regular room bookings by Turn Again Theatre for rehearsals, an art group, a yoga group and the local beaver and cub group.

Much professional and volunteer work has been carried out in the church grounds to keep these an attractive feature for the residents of the village and also a safe place to use as a thoroughfare between New Road and the village centre. Tree felling and pruning has been carried out after permission from Kirklees council was sought and grant applications were successful. An appeal was launched to the community to ask for funds to maintain the grounds using professional gardeners and this has raised enough funds to cover maintenance for this year.

The trustees are hugely grateful to all volunteers who have helped at events, gardening sessions and served on the events sub-committee. Also to various local tradesmen who have carried out work at very reduced rates or at materials only cost. Thanks also to The Clothiers Arms who ran a Harvest Home and donated the proceeds of £1800 to NCP. A special thanks to Carol Dickinson who had to resign as events organiser last October when her husband became seriously ill. Her duties are now undertaken by the events sub-committee.

Public benefit statement

The Trustees confirm that when planning the activities of the charity they have regard to the Charity Commission guidance on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Following the removal of the pews in August 2022, further work has been carried out to enable smoother use of the rooms by hirers. Light switches have been moved from a locked office into the entrance. Brighter and more energy efficient light bulbs have been installed to the chancel area and the upstairs gallery room. New Fire Exit signs have been fitted upstairs and downstairs and an automatic outside light has been fitted. The store room has been fitted with shelving. Key safes have also been installed inside and outside to enable access to the building by hirers. All of this has been achieved whilst still keeping the building suitable to be a place of worship on a weekly basis.

To help with payments at events a Sum Up card reader has been purchased. Two new linked bank accounts have been opened, one specifically for the ground maintenance appeal and one specifically for room rental income. The income from room rentals will be shared with the Parochial Church Council who will still pay energy bills.

Joint agreements have been reached with the Parochial Church Council re payments of various bills and responsibilities. NCP policies have been updated and the two ladies who oversee the catering for our events have both gained the food hygiene certificate.

An on line room booking system is now operational and can be found on the NCP web site at www.netherthongcc.org

FINANCIAL REVIEW

Net receipts for the year were £ 11,057, this included a £1000 grant from One Community towards tree work and £1800 from the Clothiers Arms Harvest Home. Expenditure for the year was £17,642 this included final payment for chairs. Funds at the year end were £9,447.

Reserves policy

The charity has not adopted a formal reserves policy as it considers that there are no actual or foreseeable circumstances when such a reserve would be needed.

ACCOUNTS

SECTION A RECEIPTS AND PAYMENTS

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
Receipts				
Donations and grants	3,199	1,000	-	4,199
Grounds appeal	905			905
Room hire	560			560
Fundraising	5,393	-	-	5,393
Total receipts	10,057	1,000	-	11,057
Payments				
Fund raising costs	1,779	-	-	1,779
Maintenance etc	2,114			2,114
Licences	399			399
Insurance	278			278
Training	144			144
General	330	155		485
Tree felling		1,986		1,986
Furniture	5,572	4,885	-	10,457
Total Payments	10,616	7,026	-	17,642
Net receipts/(payments)	-	-	-	-
	559	6,026	-	6,585
Cash funds last year end	10,006	6,026	-	16,032
Cash funds this year end	9,447	-	-	9,447

SECTION B ASSETS AND LIABILITIES

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
Cash funds	Bank current account	7,632	
	Cash in hand	350	-
	Grounds appeal account	905	
	Room hire account	560	
	Total cash funds	9,447	-

Why does Netherthong need a community space?



Netherthong is a small village in West Yorkshire in the heart of the Holme Valley. Although the town of Holmfirth is just over a mile away, accessing activities in Holmfirth can be challenging for many of Netherthong's villagers:

- Over a quarter of our villagers are over the age of 65
- One in ten of the over 65-year-olds receive an attendance allowance meaning they are experiences health issues and also likely to have some mobility issues
- 13% of village residents don't own a car
- Netherthong sits on top of a very steep hill making it challenging to walk to and from Holmfirth

A local space that villagers can walk to is therefore needed. Without easily accessible activities and social gatherings many in the village will not be able to engage in activities to promote their mental and physical health and also risk becoming socially isolated.



There are quite a number of village residents for whom finances are likely to be challenging, particularly the current cost-of-living crisis and over the winter months:







- Nearly one in five people living in the village receive some form of means tested benefit
- 13% of all households in Netherthong do not have central heating


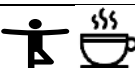
Providing affordable activities and meals and a warm space over the colder months is therefore critical for many in the village.









Finally, Netherthong is very much a community made of up people of all ages and backgrounds willing to contribute to village life and build a sense of belonging. There is no other community space in the village where families can come together to celebrate life events. Nor is there anywhere the whole village can gather to share their enjoyment of living in the Holme Valley.

What we do? Activities in 2023 and 2024

Weekly	Activity	Community Benefit
Crafting for well-being	Weekly crafting session for all ages	
Yoga for health	Weekly sessions were held over the winter in 2023 for anyone over 16	
Dancing for health	Sessions each week over winter 2023 to encourage everyone to get moving!	
Knit and Natter	Weekly knitting sessions take place where villagers can learn new skills and catching up with friends old and new	
Rugby Tots	2 to 5 years olds encouraged to learn to play rugby through these weekly sessions	
Cubs and Beavers	Weekly sessions throughout term time	

Monthly	Activity	Benefit
Soup and Sandwiches	Monthly event providing a free meal (voluntary donations), warm space and opportunity to meet new people	
Games	Monthly starting in January 2025 an assortment of games on offer to entertain and catch up over a hot drink	

Special Events	Activity	Benefit
Chocolates and Cream Tea Party	Special event learning how to make chocolate and celebrate companionship	
Bacon and Books Club	For all ages. Book buy or swap and story telling accompanied by bacon butties! One event planned each school term	
Curry Nights	Fund raiser – but also a fun way to meet new people in the village. Kindly supported by Sweet Chillies restaurant. Takes place three times a year.	
Harvest Home	Really fun auction in aid of NCP hosted by the local pub in 2023	

Popular Annual Events	Activity	Benefit
Christmas Market	Chance for local crafts people to showcase their products and for villagers to come together and enjoy getting ready for end of year celebrations	
Annual General Meeting of NCP	Open to all from the village. Business meeting and opportunity to check we are meeting local needs and gather ideas	

Your Village, Your Library, Your Future



Friends of Honley Library

Report to Holme Valley Parish Council - Service Provision Committee November 2024

1. Library building

A recent sustainability grant bid has been successful which will enable the replacement of some of the existing single glazed windows. We await the outcome of a further grant to continue this work which will be needed at some point.

Other repair and maintenance is planned to include the essential replacement of the large skylights; this will be funded from our HVPC annual grant.

2. Extension Working Group

- Extension planning permission: Planning permission is now granted. With planning permission it is possible to apply to other grant-funding bodies.
- Funding: We understand that further information about the Community Ownership Fund may be available after the Budget. We are on standby to adjust our submission to whatever new requirements may be for COF and to update the Business Plan (summary attached) to support the submission.

However, a decision has been taken also to consider a phased extension project making best use of smaller grants which may be available and for which our grant funding team is currently working on applications. A basic proposal for a phased scheme, with estimated costs, has been produced and a meeting with architects is planned for November.

3. Finance

The budget for 2025/26 is in planning and must be completed for approval at the Trustees' meeting in January 2025. FoHL would greatly appreciate the continuation of the annual grant support funding of £15,000 for the library building throughout the financial year. No expenditure or evidence of funding related to the proposed extension is anticipated in the current financial year. Any grants received specifically for the proposed extension are held in a separate Capital Reserve Project fund.

4. Fund raising

The fundraising total to date exceeds £55,000.

FoHL Auction of Promises on 24th October raised £3,500. As well as fundraising events planned for coming months, FoHL has linked with Honley JI&N School for a Sponsored Read throughout November. This will involve over 400 children from Early Years to Year 6. Some of the funds raised will be given to the school to purchase children's books.

Collaboration with sponsors and donors including local business is increasing – raising our profile beyond frequent library users. We are very grateful for all their support.

5. Further information

FoHL Annual General Meeting was held on Wednesday, 9th October 2024. Officers, Trustees and Management Committee are unchanged.

The website has undergone a review to be more informative and user-friendly. Branding guidelines have been developed to create a consistent look across all our communications and promotions, making them recognisable throughout the community

Your Village, Your Library, Your Future



A successful volunteer recruitment has taken place; we are welcoming and inducting new volunteers.

HVPC Covid Garden requires a biodiversity net gain plan before any work can commence. This will be discussed with the architects to find the quickest way forward.

Kirklees Library Service proposals have moved to community consultation. The revised proposals have made two significant changes in that, for Honley Library, we will remain within the statutory library service and retain at least some customer service officer hours. There are no other points of concern within the revised proposals.

Ann Brooks; Chair FoHL Trustees

25/10/2024

Attached

- FoHL Business Plan summary
- Whats On November
- Read to raise funds today!

Your Village, Your Library, Your Future



FoHL Business Plan overview



Friends of Honley Library Business Plan has been drawn up to support our bid for funding; initially from the Community Ownership Fund but also to support all grant funding applications.

It does this by:

- presenting the needs of the community and the implications for Honley Library if the extension is not built.
- showing that FoHL have a robust and active governance and management structure to effectively implement our proposed extension.
- giving a detailed description of the building plan(s).
- setting out a financial projection of how the build cost can be afforded (assuming grants are available) and how operating costs will be affected.

Obviously, there is a great deal more detail. The plan itself runs to 26 pages and it is supported by 19 sets of appendices which include, amongst others:

- Public survey results
- Risk analysis
- Letters of support from prominent local organisations and people
- A project timeline
- A cash flow forecast
- A comparison to alternative leisure provision in the area

Key within the plan is a financial projection covering the next 5 years to 2027-28 which shows that:

- the total cost of building the *currently proposed extension* is around £442k
- of this, it has been assumed that £250k will come from Community Ownership Fund
- a further 146k will be raised from alternate grants and fund raising
- a residue of £46k will be taken from existing surplus balances
- income projections from room hire and events rise to around £19k per annum by 2027-28 maintaining a healthy revenue reserve with the continued support of Holme Valley Parish Council.

The Business Plan will be updated to meet any new funding requirements and to reflect the differences if a phased extension project has to be adopted.

October 2024

Holmfirth Civic Hall Community Trust Report to HVPC Service Provision Committee 4th November 2024

This report is provided to give the Service Provision Committee an update on activities at The Civic, Holmfirth and includes an update on ongoing projects, current activities, fundraising plans and finances.

Ongoing Projects

Condition Plan and Management & Maintenance Plan

Trustees are working with Mosedale Gillatt Architects (MGA) on prioritising essential works for this year and longer term decisions on prioritisation thereafter. In the first instance some propping has been identified, along with a full mechanical and engineering report on the building and some other health and safety measures. These are being programmed with immediate effect.

Roof Repairs

With funding being agreed these works have now been programmed with a potential start date of 18th November, the pre-start meeting will take place shortly. The initial indication is that work should take four weeks, but as we are now in the winter period it is possible that we may encounter some delays for poor weather.

Foyer-Stairs-Landings

Trustees have discussed a reduced scheme within the funds received for this project and Mosedale Gillatt have agreed to work with us on progressing the project. Plans are being developed and will be shared with trustees shortly.

Vision

Trustees have opened a dialogue with MGA regarding a visioning document and a proposal has been received which trustees are currently considering. The intention would be to look at every aspect of the building, assessing how it is used now and how it might be used in the future, highlighting both constraints and opportunities and ultimately provide a number of options for the entire building.

Grant Funding

We continually monitor opportunities for further capital grant funding, but have more recently concentrated efforts on securing revenue funding to support ongoing running costs. We have now more or less returned to pre-pandemic bookings levels and similarly attendance levels, but it has been slow to reach this point and with significantly increased costs, particularly energy our surpluses have been challenged.

The decision on our application to the VCSE Energy Efficiency Scheme is still pending, but with funds needing to have been spent by February 2025 this is looking more unlikely as time passes.

However, we did submit an application to the Bright Green Fund for radiant heat emitters and we have received £2000 towards this. These were suggested in the independent energy assessment as a means of reducing our use of the gas central heating to heat large spaces, when only a small space needs to be heated. For example, to have the heating in the Exhibition Room and/or the HVPC office we have to heat the whole of the lesser hall as well. Radiant heat emitters would allow us to just heat those spaces in isolation. Quotes are being obtained and it is hoped these works can be undertaken soon to take advantage over the winter months.

Staffing Update

We are looking at potential grant funds to support the recruitment of an events manager/coordinator to support a more proactive approach to organising and running events going forward. This will aid increased usage of the building as existing staff are managing all other day to day activities, finances etc and reacting to enquiries as they come in but have limited capacity to seek out new events/activities.

The cleaner recruited at the beginning of the year continues to do a very good job and we have commenced advertising for another caretaker now that we are through the quiet period of the summer and moving into the busier time.

Finances

The independent examination of our finances for 2023/2024 has been completed and as expected did confirm a loss on the year, this is as a result of lower booking and attendance levels at events throughout the year as we returned to pre-pandemic levels of activity. We are more or less at the same level of bookings and people attending, but this has been slow and has been exacerbated by significantly increased costs across the board, but most notably utilities.

In developing the budget for 2024/2025 we hope to return to a breakeven budget with a view to returning to surpluses in 2025/2026.

Current Activities

We have a number of events in the run up to Christmas, Fleetwood Mac and Phil Collins tributes, Bublé by Candlelight and in this half term two performances of A Tiger's Tale – all about Fenella the Tiger.

Other bookings to look forward to in 2025 include a return for George Harrison tribute and first time visits for Johnny Cash Revisited and Eddie Cochran tribute.

A schedule of some of the forthcoming events are provided for information at the end of the report to give a flavour of the clubs and classes, events and activities taking place.

We hope you find this report helpful in terms of how HCHCT continue to run and manage The Civic, if there are other aspects of the work of HCHCT or The Civic please let us know and they can be incorporated into future updates as required.

Date	Time	Event
Thursday 31 st October 2024	Show 1; 11.30am Show 2; 2.30pm	M6 Theatre Company presents A Tiger's Tale
Friday 1 st November 2024	Doors; 7.00pm Show; 8.00pm to 10.30pm	Seven Wonders: The Spirit of Fleetwood Mac
Friday 8 th November 2024	Doors; 6.30pm Show; 7.00pm to 10.00pm	Seriously Collins – A Tribute to Phil Collins & Genesis
Saturday 9 th November 2024	10.00am to 4.00pm	Holme Valley Parish Council's Big Community Celebration
Saturday 9 th November 2024	7.00pm to 10.00pm	Le Vendredi Danse, Euro Bal
Friday 15 th November 2024	9.30am to 12.30pm	Charity coffee morning in support of Holme Valley Food Bank
Saturday 16 th November 2024	Doors; 1.00pm Show; 2.00pm to 4.00pm	Bubl� by Candlelight
Saturday 16 th November 2024	Doors; 6.30pm Show; 7.30pm to 9.30pm	Bubl� by Candlelight
Wednesday 20 th November 2024	10.00am to 3.00pm	We Buy Vintage – Vintage Valuation Day
Saturday 30 th November 2024	Doors; 7.00pm Show; 7.30pm to 10.00pm	Soul Train
Monday 9 th to Saturday 14 th December 2024	11.00am to 3.00pm	Sharing Memories Amazing Shadow & Light Theatre Extravaganza
Friday 13 th December 2024	9.30am to 12.30pm	Charity coffee morning in support of Sharing Memories
Friday 13 th December 2024	Doors; 7.00pm Show; 8.00pm to 10.30pm	Meatloud – Bat out of Hades

Date	Time	Event
Tuesday 31 st December 2024	Timings to be confirmed	New Year's Eve Ceilidh
Wednesday 22 nd January to Saturday 25 th January 2025	Timings to be confirmed	Turn Again Theatre present Aladdin
Saturday 1 st March 2025	Doors; 6.30pm Show; 7.30pm to 10.00pm	The American Highway Music Show
Saturday 8 th March 2025	Doors; 6.00pm Show; 7.00pm to 10.00pm	Supersonic Queen
Saturday 15 th March 2025	Doors; 7.00pm Show; 8.00pm to 10.30pm	Elvis - Up Close & Personal
Sunday 27 th April 2025	Times to be confirmed	Holme Valley Brass Band Contest
Friday 9 th to Sunday 11 th May 2025	Times to be confirmed	Holmfirth Festival of Folk
Saturday 17 th May 2025	Doors; 6.30pm Show; 7.30pm to 10.00pm	Heartbreak - The Tom Petty Story
Thursday 29 th May 2025	Doors; 6.30pm Show; 7.30pm to 10.00pm	Johnny Cash Revisited
Saturday 7 th June 2025	Doors; 7.00pm Show; 8.00pm to 10.00pm	Justin Moorhouse; The Greatest Performance of My Life
Wednesday 11 th to Saturday 14 th June 2025	Timings to be confirmed	Turn Again Theatre present Parfumerie
Sunday 6 th to Saturday 12 th July 2025	Timings to be confirmed	Holmfirth ArtWeek
Saturday 6 th September 2025	Doors; 6.30pm Show; 7.30pm to 10.00pm	George! The Concert
Wednesday 8 th to Saturday 11 th October 2025	Timings to be confirmed	Turn Again Theatre, present Agatha Christie's A Murder is Announced

More events are being added all the time, for up to date information and all ticket details or to sign up to our newsletter visit

www.thecivicholmfirth.org

01484 682643

bookings@thecivicholmfirth.org

THE CIVIC

Clubs and Classes at The Civic

WEEKLY		
MONDAY		
10.00am to 11.00am	Large Hall	Low Impact Dancercise – Jayne Wilsdon
11.15am to 12.15pm	Lesser Hall	Holistic Fusion Pilates – Jayne Wilsdon
6.30pm to 7.30pm	Lesser Hall	Mixed Ability Pilates – Julie Edwards
7.30pm to 8.30pm	Lesser Hall	Improvers Pilates – Julie Edwards
6.30pm to 8.30pm	Large Hall	Badminton – Netherthong BC
TUESDAY		
10.00am to 12.00pm	Large Hall	Short Mat Bowls – Thongsbridge Bowling Club
7.15pm to 8.30pm	Reception Room	Meditate for Mental Wellness – Meditate Hudds
8.00pm to 9.30pm	Large Hall	Badminton – Holmfirth BC
WEDNESDAY		
10.00am to 11.00am	Large Hall	Zumba Gold – Jo Hampshire
11.15am to 12.15pm	Lesser Hall	Pilates – PhysioKaren
12.30pm to 2.30pm	Large Hall	Pickleball – Holme Valley U3A
6.30pm to 9.30pm	Reception Room	Huddersfield Samba
7.30pm to 10.30pm	Large Hall	Vibejive Dance Club
THURSDAY		
1.00pm to 3.00pm	Large Hall	Short Mat Bowls – Thongsbridge Bowling Club
FRIDAY		
9.30am to 11.30am	Large Hall	Ladies Badminton
9.30am to 12.30pm	Reception Room	Community Café – The Civic, Holmfirth

MONTHLY			
2 nd Monday	7.00pm to 9.00pm	Reception Room	Wine Appreciation – Holme Valley U3A
2 nd Thursday	7.30pm to 9.00m	Reception Room	Holmfirth Local History Group
3 rd Thursday	7.30pm to 9.30pm	Lesser Hall	Holme Valley Civic Society
Last Sunday	7.00pm to 9.00pm	Lesser Hall	Holmfirth Film Festival

For booking and contact details see
www.thecivicholmfirth.org

01484 682643
bookings@thecivicholmfirth.org

Clerk to the Council
 Holme Valley Parish Council
 Holmfirth Civic Hall
 Council Offices
 Huddersfield Road
 Holmfirth

29/10/2024

Dear Mrs McIntosh,

The following is the latest review of the Council's small assets:

TOILETS

Further to our last summary please find feedback regarding the Holmfirth Food and Drink Festival.

- Following the significant amount of extra footfall in the toilets during the previous year's Festival we were very grateful to be consulted and that an extra bank of portaloos were laid on by the Festival Committee.
- Following further advice, these units were sensibly placed in a central location and near our own public services. We were contacted and asked to provide staffing for the units as well as our own. We worked hard on an improved schedule of more regular visits throughout each day and tagged the portaloos visits on to each scheduled loo service (for which we were paid separately by the HF&D Committee).
- Each visit generally included dry mopping where required, surface sanitation, replenishment of loo rolls and hand soap and general cleaning and upkeep, all around the comings and goings of enthusiastic festival participants.
- Upon consultation with the portaloos company we added clear guidelines to our team about substances and products not to be used when making those visits, so as to not impair the proper functioning of the units. We were paid for any disposable items used in the portaloos separately also.
- We were actually abroad on annual leave but had set up various checks, fail-safes and back up in case of problems. We were contacted by an off-duty team member on Saturday evening and informed that the portaloos had been vandalised. We managed to contact the Committee and negotiating between them and our guys the issues were quickly sorted.
- Many thanks to our team and the Committee for their hard work and commitment!

Following information that the toilets are to go eco-friendly, we've sourced a general hard-surface cleaner by a green brand, which we will be trialling as soon as our current products need renewing. I'm hoping it will be good for floors, loos, sinks and anywhere else that needs product. Hand-soap is proving to be really expensive relative to the less ecologically friendly products but we'll try it and see how it goes.

It was great to meet Alison and Tom at the toilets and their interest and questions were exciting. A later chat between Alison and the consulting architect and our very earnest and enthusiastic team member Alice seemed very detailed and informative.

BENCHES

Due to the time of year and the weather most bench work has been strimming, varnishing and painting. Work has been ongoing, as per the asset register. Our schedule of strimming, painting, varnishing and updating will carry on until the weather forces us to stop.

PHONE BOXES

The council-adopted phone boxes are scheduled for a paint refresh over the coming weeks, weather permitting. Over the last few weeks we have taken on a young homeless man, Stuart, from Huddersfield town centre. Following a period of chatting and getting to know him we have employed him as a part time assistant, to work with John. He will be helping with the painting, under supervision.

WAR MEMORIALS

In the next fortnight the war memorials will all be tidied and washed and generally spruced up for Remembrance Day.

BUS SHELTERS

The bus shelter round continues as usual. Regular sweeping and tidying, jet-washing when required. Stuart, our new assistant, has assisted with the repainting of 10 of the busiest bus shelters, all in the Honley/Newmill/Holmfirth central areas. Following training he has been allowed to manage his own time somewhat and took on all the work on 3 of the shelters, with regular checks. He has vastly enjoyed the work, the company and the responsibility and approached it all with an excellent attitude and professional results.

NEW MILL CHURCHYARD

With the aim of cutting costs we did the first and second cuts of the year in all but frequented areas as the growing season was coming to an end and the heavy rain had prevented the usual amount of growth. We're scheduled to go at the end of the month for a final cut.

GARTSIDE UNIT

I have replaced the sink unit fitted recently in the Gartside Unit with a larger stainless one as requested.

Alison showed a volunteer (who was working on boarding out the unit) the large sign we had stashed. It's a big rigid photograph of the local moors and dry stone walls with 'Welcome to Holmfirth' on it. They expressed interest in displaying it, on the understanding that it is on loan from HVPC.

Banners advertising the community event have been fitted on the exterior toilet wall overlooking the carpark and also at Honley Library as requested.


Overall we continue to keep our eyes peeled, respond to public concerns and balance the need to keep our valley looking smart with the need to be conscious and conscientious with the Council's budget.

We're excited about going greener!

(And we'd like to thank Stuart for his bravery coming to work for people he doesn't know after a long period of hardship. Well done!)

As usual, many thanks for the opportunity to participate in the upkeep of the Holme Valley!

John (and Alison).

Report to:	Holme Valley Parish Council, Service Provision Committee
Sent to:	clerk@holmevalleyparishcouncil.gov.uk
Date:	28 October 2024
For consideration at:	The Service Provision Committee meeting Monday 4 November 2024
Written by:	Susan Greenwood, CEO and Tyler Augustine, Youth Worker Kirklees Youth Alliance 
On behalf of:	The Holme Valley & Meltham Youth Steering Group: <ul style="list-style-type: none"> • Susan Greenwood (Chair) • Alison Drake & Fiona Willats, KC Hub Coordinators • Cllr Charles Greaves, Kirklees Council • Julie McDowell, KC Democracy Service • Duggs Carre, Valleys Anchor CIC • Liam Root, Café 100 • Sean East & Glenn Kirkby, Honley Youth • Kenny Stenton, Enabling Youth • Lisa Coates, Meltham Town Council • Carla Barrick, Huddersfield Town Foundation • Evie Brailsford, KC Public Health
Purpose of the Report:	To request funding of £25k for the financial year 2025-26 to support a core youth work offer in the Holme Valley.
Recommendation:	That the contents of this report be accepted and forwarded to full Council for approval.

1.0 Background

1.1 The needs of young people in the Holme Valley reflect national trends around worsening mental health, issues associated with social media, sexuality and gender issues, isolation and loneliness, dis-engagement from mainstream education etc.

1.2 Professional Youth Work is proven to be a positive intervention for young people who may be struggling.

1.3 Kirklees Youth Alliance (KYA) is a registered charity established in 2018 in response to the closure of Kirklees Council's Youth Service. The charity's vision is for a "vibrant community youth sector across Kirklees" and it aims to support the VCSE sector to develop good quality youth provision which adheres to professional youth work standards.

1.4 The Holme Valley Parish Council has supported the development, coordination and delivery of a core youth work offer in the Holme Valley from October 2023, by providing funding to KYA.

1.5 KYA currently employs a dedicated 18.5 hours' Holme Valley Youth Worker (Tyler Augustine) to coordinate and deliver this programme. This post is currently fully funded by the Holme Valley Parish Council.

1.6 Over the last year, Tyler has

- Led the delivery of 1 session per week at Café 100 and supported the delivery of a 2nd session per week
- Introduced improved safeguarding practice at Café 100
- Introduced electronic Registration Forms for Café 100 and the Phoenix Centre
- Led on the delivery of the senior youth club at the Phoenix once a week including a music development project, vaping & e-scooter education and a self-defence project (as well as regular activities of cooking, sports, arts & crafts, dancing & karaoke etc.)
- Numbers have doubled at the Phoenix sessions over the last year
- Trialled a youth drop in at Honley Village Hall and then has been delivering detached youth work sessions in the village
- Formed positive relationships with both the school Hubs as well as the Rural Families Together Partnership and the Rural Community Safety COG (Communities Outcome Group).
- Worked with Kirklees Councillors and Honley High School to ensure young people's voices were heard regarding Honley train station, and the safety of the local roads.

1.6 The current youth work offer in the Holme Valley is made up of:

Monday*	Café 100	targeted small provision for vulnerable youths
Tuesday	Phoenix Centre	Junior & Senior open-access youth clubs
Wednesday*	Café 100	targeted small provision for vulnerable youths
Thursday	Honley	currently a detached youth work session
Friday	Honley	From 8 Nov, new junior & senior youth clubs

**Wednesdays from Feb-July, Mondays from September- Present*

2.0 How £25,000 would be allocated in 2025-26

2.1

£17,500	18.5 hours Youth Worker	Gross salary plus oncosts (payroll, IT, mobile phone monthly costs)
£5,000	Phoenix Junior & Senior Youth Clubs	Contribution to Enabling Youth towards running costs (increase due to increased rental of space)
£2,500	KYA	10% management fee

2.2

The Parish Council is asked to note that KYA is intending on increasing the Holme Valley Youth Worker's hours from 18.5 to 29.5 per week (i.e. 2.5 days up to 4 days). This is because the partner organisations, Café 100, Enabling Youth and Honley Youth, are all entering into an SLA with KYA whereby they are purchasing additional hours of Tyler's time. This will strengthen the offer further.

Name of working group	Members (identifying Chair where known)	Reporting to	Established	Significant dates: – Next meeting – Report required for
Transport <i>Cross-Committee group – wide-ranging review of public transport needs and preferred options for future mapped against current provision.</i>	Cllr Baylin Cllr Barnett Cllr Liles Cllr Morgan Cllr Blacka Cllr Dixon	Service Provision/ CACE	18-09-2023	03/06/2024 – Comprehensive report 04/03/2024 Report: Meeting held 26-9-2023 with rep from WYCA. Meeting on 14-11-2023 10am Stotts Buses Saville St, Milnsbridge HD3 4PG
Youth provision <i>To report to SPC on 18-9-2023 on robustness of arrangements prior to release of funds</i>	Cllr Kirkby Cllr Blacka Cllr Barnett Cllr Green	Service Provision	05-06-2023	Reported 18-9-2023 COMPLETED
Holmfirth Toilets <i>To report to SPC on 18-9-2023 on robustness of arrangements prior to release of funds</i>	Cllr Morgan Cllr Dixon	Service Provision	08-07-2024	23-09-2024 approved expenditure up to £4,000 on a condition survey of the toilets
Tendering Process <i>Review the tendering process for 1) maintenance contract and 2) toilets contract</i>	Cllr Baylin Cllr Dixon Cllr Kirkby Cllr Morgan	Service Provision	08-07-2024	
Public Area Litter & Dog Waste Management Strategy <i>To develop the above; liaise with Kirklees, district Councillors, CACE</i>	Cllr Blacka Cllr Baylin Cllr Rylah	Service Provision	08-07-2024	23-09-2024 – Updated Public Area Litter and Dog Waste Management Strategy