

MEETING OF THE SERVICE PROVISION COMMITTEE MONDAY 24 FEBRUARY 2025

To all Members of the Service Provision Committee

You are hereby summoned to attend a Meeting of the **SERVICE PROVISION COMMITTEE** to be held on **MONDAY 24 FEBRUARY** at **7pm** in **THE EXHIBITION ROOM, THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** to transact the following business -

AGENDA (A)

	Welcome	Time
2425 69	Public Question Time	7.00pm
	Prior to the commencement of the business session of the Committee, there will be an open session lasting 15 minutes, for members of the public to speak to Committee Members.	
	Members of the public may speak for a maximum of 3 minutes per person.	
2425 70	Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014	7.15pm
	As Local (Parish & Town) Council meetings can now be recorded, the Chair to check if anybody wishes to record the meeting and ensure that reasonable facilities are provided.	
	The Officer will be recording the meeting in video format for upload to the Parish Council's YouTube channel.	
2425 71	Apologies and reasons for absence	7.16pm
	Any apologies for absence with reasons received by the Clerk will be circulated by email prior to the meeting. These will be considered together.	
	TO CONSIDER: Apologies and reasons for absence.	
	Any requests for a dispensation to be absent from meetings for a period of time up to 6 months will also be circulated in advance.	
	TO RECEIVE: any requests for a dispensation received from a Committee member.	
2425 72	Receipt of updated Disclosable Personal and Pecuniary Interests forms	7.17pm
	Any new/revised Disclosable Personal and Pecuniary Interests forms (DPIs) of Committee members received will be circulated by email prior to the meeting. Members are requested to read the unredacted DPIs sent out and then delete them. DPIs are subsequently shared with Kirklees, redacted (signatures and home addresses) and uploaded to the HVPC website.	
	Clerk to report further.	

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	TO CONSIDER: written requests for new DPI.	
2425 73	Members' and Officers' personal and disclosable pecuniary interests in items on the agenda	7.18pm
	<p>Councillors are required to submit a Declaration of Pecuniary and Other Interests form upon becoming a councillor. Further to this, councillors should declare any interests in forthcoming agenda items at this item in the meeting where possible so that decisions can be made as to whether the councillor may participate in any discussion or vote when the item they have expressed an interest in is heard.</p> <p>Where an interest is declared it may be that the councillor takes no part in any relevant discussion or vote.</p>	
	TO CONSIDER: Members' and Officers' personal and disclosable pecuniary and other interests in items on the agenda.	
2425 74	Items on the agenda to be discussed in private session	7.20pm
	<p>On occasion, items can be resolved to be heard in private session. This may be where there are issues of commercial sensitivity, public interest or other good reason why the item should not be discussed in public.</p> <p>In such a case, the room is cleared of members of the public prior to the item being heard and all discussion is taken out of the recorded footage later shared to the HVPC Youtube Channel.</p> <p>Decisions regarding any items heard in private session will be recorded in the minutes.</p>	
	TO CONSIDER: whether any item on the agenda should be discussed in private session.	
2425 75	Minutes of the previous Service Provision Committee meeting	7.22pm
	The minutes of the previous meeting of the SERVICE PROVISION COMMITTEE, held on 4 November 2024 (B) , numbered 2425 49 - 2425 68 inclusive are to be NOTED , having been APPROVED at FULL COUNCIL on Monday 16 December 2024.	
	TO NOTE: the minutes of the previous meeting of the SERVICE PROVISION COMMITTEE held on 4 November 2024, numbered 2425 49 – 2425 68 inclusive.	
	<p>To receive information regarding ongoing matters arising from the approved minutes including:</p> <ul style="list-style-type: none"> i. Any other matter arising. <p>Clerk to report further.</p>	
	TO CONSIDER: any further action(s) arising from the minutes of the previous meeting of the SERVICE PROVISION COMMITTEE, held on 4 November 2024.	
	BUDGETARY MATTERS	
2425 76	Service Provision Committee Budget 2024-25 and Earmarked Reserves	7.25pm

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	<p>Under Standing Orders the SERVICE PROVISION COMMITTEE makes financial decisions for a number of community assets and projects.</p> <p><u>Expenditure against Budget 2024-25 – Budget Lines Year-to-Date (Ci) and Expenditure against Budget 2024-25 – Projected Budget Lines to Year End (Cii)</u> are being shared to monitor potential overspends and underspends and so manage the budget.</p> <p>Deputy Clerk/Clerk to report further.</p>	
	<p>TO NOTE: the Expenditure against Budget 2024-25 – Budget Lines Year-to-Date <i>and</i> Expenditure against Budget 2024-25 – Projected Budget Lines to Year End.</p> <p>TO CONSIDER: any further actions regarding the Service Provision Budget 2024-25.</p>	
2425 77	Authorisation of Regular Expenditure	7.30pm
	<p>Clerk to report.</p> <p>There are a number of regular items of expenditure featured in the Services Provision Budget which should be reviewed and authorisation to spend in 2025-26 considered.</p> <p>The current supplier/services are as follows:</p> <p>4320 Holmfirth Toilets</p> <ul style="list-style-type: none"> – Maintenance and Costs (contractor) – Electricity (Eonnext) – Water and Sewerage (Scottish Water Business Stream) – Sanitary Services (Principal Hygiene) <p>4705 Christmas Provision</p> <ul style="list-style-type: none"> – Christmas Trees (Kirklees) – Christmas Trees (SD and TJ Kirk) <p>4710 New Mill Churchyard</p> <ul style="list-style-type: none"> – Maintenance and Costs (contractor) <p>4720 Dog Waste</p> <ul style="list-style-type: none"> – Maintenance and Costs (contractor) – Poo Bags and Dispensers (JRB) <p>4730 Minibus</p> <ul style="list-style-type: none"> – Minibus Service (West Yorkshire Combined Authority) <p>4735 Phone Boxes</p> <ul style="list-style-type: none"> – Maintenance and Costs (contractor) <p>4740 Seats and Shelters</p> <ul style="list-style-type: none"> – Maintenance and Costs (contractor) <p>4750 War Memorials</p> <ul style="list-style-type: none"> – Maintenance and Costs (contractor) <p>The dog waste bags are not regular payments but are regular expenditure.</p>	

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	TO CONSIDER: the authorisation of specified regular items of expenditure, as listed above, to be featured in the Services Provision Budget for the Council Year 2025-26.	
2425 78	Budget Line 4705 Christmas Provision – grant evaluations	7.35pm
	<p>Grants were awarded to Holmfirth Christmas Team and Honley Christmas Team for provision of decorations for the two main centres.</p> <p>Eight applications for village Christmas trees/decorations were approved 4 November 2024 for the following:</p> <ul style="list-style-type: none"> – Scholes Methodist Church, Scholes – The Rock Inn, Brockholes – St David’s Church, Holmbridge – Honley Business Association, Honley – Hade Edge Residents Association, Hade Edge – Hepworth Community Association, Hepworth – Netherthong Community Partnership – Holme Village <p>All 8 applicants were approved for a rolling grant arrangement for 2025, 2026 and 2027.</p> <p>In line with minute 2425 57 - delegating to the Chair and Vice-Chair of the COMMITTEE approval of expenditure from budget line 4705 of up to £628.40 for the provision of further trees/decorations, subject to the receipt of appropriately completed grant application forms and proof of suitable insurance being in place – the following grants were also awarded subsequent to the meeting:</p> <ul style="list-style-type: none"> – Clothiers Arms, Netherthong - £250 (Di) – The Royal Oak, Upperthong - £156 inc VAT – tree from Kirks. (Dii) – New Mill Club, New Mill - £206 inc VAT – tree from Kirks. (Diii) <p>These have also all requested that rolling grants be considered for 2025, 2026 and 2027.</p> <p>Document (Dvi) has photos of the funded trees.</p> <p>All grant recipients were asked to submit grant evaluations by the end of January 2025.</p> <p>To date, evaluations have been received from Holmfirth Christmas Team (Dv), Honley Christmas Team (Dvi) and Holmbridge (St Davids) (Dvii). Further grant applications, including rolling grants, can only be considered where an evaluation has been received of any previous award.</p> <p>Clerk to report further.</p>	
	<p>TO NOTE: grants awarded to the Clothiers Arms, the Royal Oak and New Mill Club.</p> <p>TO NOTE: evaluations received to date from Honley, Holmbridge and Holme.</p> <p>TO CONSIDER: any other actions in relation to Christmas Provision and/or budget line 4705.</p>	

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	MAJOR ASSETS MANAGEMENT	
2425 79	Honley Library	7.45pm
	<i>Friends of Honley Library</i> have submitted a report and other documents (E) for information. Clerk to report further.	
	TO NOTE: report and events update from Friends of Honley Library.	
	TO CONSIDER: any further actions in relation to Honley Library.	
2425 80	Holmfirth Civic Hall Community Trust	7.50pm
	Holmfirth Civic Hall Community Trust have submitted a report (F) for information. Clerk to report further.	
	TO NOTE: latest report from Holmfirth Civic Hall Community Trust.	
	TO CONSIDER: any other actions arising from the item.	
	OTHER ASSETS MAINTAINED BY HOLME VALLEY PARISH COUNCIL	
2425 81	Gartside Buildings update	7.55pm
	Clerk to report.	
	TO NOTE: actions taken by the Clerk with regards to the Gartside unit. TO CONSIDER: any further actions with regards to the Gartside unit.	
2425 82	Holmfirth Public Toilets	8pm
	A working group was established at the meeting on 8 July 2024 to draw up any proposals for a possible refurbishment of Holmfirth Public Toilets. A condition survey of the toilets has been commissioned by the working group and is in process. The working group is now also leading on the installation of solar panels. The maintenance report (G) from the contractor also refers to Holmfirth Toilets. Working group and Clerk to report further.	
	TO CONSIDER: any actions arising in respect of Holmfirth Public Toilets.	

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	OTHER ASSETS MANAGEMENT	
2425 83	Other assets including benches, stone shelters, war memorials, red heritage phone kiosks	8.05pm
	<p>A written report has been received from the Maintenance Contractor – see (G).</p> <p>Following a report from the Holme Village Residents Association of the poor state of repair of Holme Village heritage phone box, a quote for the refurbishment for £800 has been received from the maintenance contractor.</p> <p>Current budget line has £400 and £400 has been allocated to next year's budget line. The Clerk advises that the COMMITTEE recommends to FULL COUNCIL that the £400 underspend from 2024-25 be placed in an Earmarked Reserve. From April 2025 the contractor can then be commissioned to carry out the refurbishment and paid from the EMR and also the 2025-26 budget line.</p> <p>Clerk to report further.</p>	
	<p>TO NOTE: the report from the Maintenance contractor.</p> <p>TO CONSIDER: approving the refurbishment of Holme Village heritage phone box operating as a book exchange (see quote (H)) and recommend to FULL COUNCIL that the £400 underspend from 2024-25 be placed in an Earmarked Reserve. Expenditure on refurbishment to come from EMR and from budget line 2025/26.</p> <p>TO CONSIDER: recommending to FULL COUNCIL placing the underspend of £200 with regarding to the War Memorial budget line in the EMR War Memorials towards possible expense of repairs to Hepworth War Memorial.</p> <p>TO CONSIDER: any other actions arising in respect of other assets including:</p> <ul style="list-style-type: none"> – benches – stone shelters – war memorials – red heritage phone kiosks. 	
2425 84	New Mill Closed Cemetery	8.10pm
	<p>The maintenance of New Mill Closed Cemetery is part of the remit of the SERVICE PROVISION COMMITTEE. Please refer to the report from the Maintenance Contractor (G).</p> <p>Clerk to report further.</p>	
	<p>TO NOTE: report from the Maintenance Contractor regarding New Mill Closed Cemetery.</p> <p>TO CONSIDER: any further actions regarding New Mill Closed Cemetery.</p>	

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	SERVICES	
2425 85	Public Area Litter and Dog Waste Management Strategy	8.15pm
	Chair of working group to give a verbal report.	
	TO CONSIDER: any actions with regards to public area litter and dog waste management.	
2425 86	Tourism	8.25pm
	Please refer to the written update provided by Cllr Baylin (I) .	
	TO CONSIDER: actions arising from the update regarding tourism.	
2425 87	Youth work in the Holme Valley	8.30pm
	A report from Kirklees Youth Alliance (J) has been received.	
	Clerk to report further.	
	TO APPROVE: expenditure of £10,000 from budget line 4760 Youth Work in the Holme Valley to Kirklees Youth Alliance for the provision of agreed youth services.	
	If expenditure is approved payment will be made following the FINANCE AND MANAGEMENT COMMITTEE meeting on 3 March 2025.	
	TO NOTE: report from Kirklees Youth Alliance.	
	TO CONSIDER: any further actions with regards to youth provision and budget line 4760 Youth Work in the Holme Valley.	
2425 88	Public Transport – sustainable travel - update	8.35pm
	Please refer to the written update from the chair, attached (K) .	
	Chair of working group to report further.	
	TO CONSIDER: any further actions with regards to public transport/sustainable travel.	
	PUBLICITY	
2425 89	Items for Publicity	8.40pm
	Members are invited to suggest items for publicity arising from the current work of the Service Provision Committee.	
	TO NOTE: suggestions for aspects of the work of the Service Provision Committee to publicise further.	
	Meeting to close at 8.45pm	

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Jen McIntosh

Clerk to the Council

Holme Valley Parish Council
Holmfirth Civic Hall, Huddersfield Road,
HOLMFIRTH HD9 3AS

Telephone: 01484 687460

Email: clerk@holmevalleyparishcouncil.gov.uk



APPROVED MINUTES - SERVICE PROVISION COMMITTEE MONDAY 4 NOVEMBER 2024

IN THE CHAIR: Cllr Lawrence Baylin.

ALSO PRESENT: Cllr Isaac Barnett, Cllr Mary Blacka, Cllr Tom Dixon, Cllr Donald Firth, Cllr Chris Green, Cllr Glenn Kirkby (Vice Chair), Cllr Alison Morgan, Cllr Hugh Osborne, Cllr Jane Rylah.

ABSENT WITH APOLOGIES AND REASON APPROVED: Cllr Pat Colling, Cllr Steve Ransby, Cllr Tricia Stewart.

OTHER ABSENCES: None.

OFFICER TAKING MINUTES: Jen McIntosh - Clerk.

ALSO PRESENT: Rich McGill – Deputy Clerk and RFO.

APPROVED MINUTES

	Cllr Baylin, in the Chair, welcomed all to the meeting.
2425 49	Public Question Time
	No members of the public were present. Clerk reported that the Director of Kirklees Youth Alliance was expected to attend for a later agenda item.
2425 50	Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014
	The Clerk was recording the meeting in video format for upload to the Parish Council's YouTube Channel. No other requests for recordings were received.
2425 51	Apologies and reasons for absence
	Apologies for absence with reasons received by the Clerk were circulated by email prior to the meeting.
	APPROVED: Apologies and reasons for absence from Cllr Pat Colling, Cllr Steve Ransby, Cllr Tricia Stewart.
2425 52	Receipt of updated Disclosable Personal and Pecuniary Interests forms
	There were no new/revised Disclosable Personal and Pecuniary Interests forms (DPIs) of Committee members to consider.
2425 53	Members' and Officers' personal and disclosable pecuniary interests in items on the agenda
	Cllr Kirkby stated that he was a trustee of Honley Youth which had close links with Kirklees Youth Alliance.

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2425 54	Items on the agenda to be discussed in private session
	There were no items to be heard in private session.
2425 55	Minutes of the previous Service Provision Committee meeting
	APPROVED: the minutes of the previous meeting of the SERVICE PROVISION COMMITTEE held on 8 July 2024, numbered 2425 01 - 2425 25 inclusive.
	Clerk apologised for the time taken to produce the draft minutes.
	Whilst maintenance contracts were not an agenda item the clerk is aware that a meeting of the contracts working group needs to be arranged. There are also a number of other matters such as the removal of the sharps bins from outside Holmfirth Toilets which still need to be progressed.
	BUDGETARY MATTERS
	After discussion with the Deputy Clerk/RFO and the Clerk the Chair chose to push item 2425 56 <i>Service Provision Committee Budget 2024-25, Earmarked Reserves and planner for 2025-26</i> back to later in the agenda after item 2425 67 <i>Review of Service Provision Committee Working Groups</i> .
2425 57	Grant applications Budget Line 4705 Christmas Provision
	<p>The Chair reported that the COMMITTEE had already approved payments of 2 grants totalling £2250.00 from budget line 4705 Christmas Provision and noted expenditure of £1188 (£1425.60 including VAT) for an installed lit Christmas tree from Kirklees for the centre of Holmfirth, leaving £2324.40 in the budget.</p> <p>The Chair thanked the Clerk for creating a bespoke grant application form regarding small grants of up to £250 for Christmas trees and decorations for public display throughout the valley. These grants had been publicised on the HVPC website and social media feeds with a closing date of 9am Monday 28 October 2024.</p> <p>The Clerk reported that 8 applications had been received, one of which had been unavoidably late. The COMMITTEE RESOLVED to consider the late application. All 8 applicants have asked that the COMMITTEE considered approving a rolling grant arrangement for 2025, 2026 and 2027.</p> <p>The Chair led the COMMITTEE through each application.</p>
	<p>APPROVED, all grants detailed below:</p> <ol style="list-style-type: none"> 1. Grant Application from Scholes Methodist Church, Scholes for £196 towards provision of a Christmas tree (to be ordered through HVPC), decorations and catering for a seasonal event around the tree. 2. Grant Application from the Rock Inn, Brockholes, for £250 towards provision of a Christmas tree and decorations, subject to the receipt of proof of public liability insurance. 3. Grant Application from St David's Church, Holmbridge, for £236 towards provision of a Christmas tree (to be ordered through HVPC) and seasonal tableau. 4. Grant Application from Honley Business Association, Honley for £250 towards provision of 2 Christmas trees, their installation and disposal.

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5. Grant Application from Hade Edge Residents Association, Hade Edge, for **£250** towards provision of a Christmas tree (to be ordered through HVPC) and lights.
6. Grant Application from Hepworth Community Association, Hepworth, for **£250** towards provision of a Christmas tree (to be ordered through HVPC) and lights.
7. Grant Application from Netherthong Community Partnership, for **£250** towards provision of a Christmas tree, lights, signage and contingency.
8. Grant Application from Holme Residents Association for **£156** towards provision of a Christmas tree (to be ordered through HVPC) and lights.

The legal power for all these grants was the Local Government Act 1972 S137 discretionary payments.

£472.40 was left in budget line 4705. It was anticipated that late applications may be received.

The Clerk stated that no applications as yet had been received from Wooldale, New Mill/Fulstone, Upperthong or any other local area. Cllr Dixon to provide email contact for New Mill Club and Clerk to continue communication with Wooldale Community Centre. It would be a matter of first come first served regarding the use of remaining funds.

RESOLVED: to delegate to the Chair and Vice-Chair of the COMMITTEE approval of expenditure from budget line 4705 of up to £472.40 for the provision of further trees/decorations, subject to the receipt of appropriately completed grant application forms and proof of suitable insurance being in place.

APPROVED: that each of the above be a rolling grant arrangement for 2025,2026 and 2027.

There was some discussion regarding how long trees would be lit in the context of the Climate Emergency and also that lighting celebrations in both Honley and Holmfirth had already been organised for November and that businesses were relying on this.

RESOLVED: That a stipulation be added to next year's process that – with the exception of Holmfirth and Honley centres – power to light the displays is only used from 1st December and that no lights are powered up beyond 6th January.

Clerk to amend process/form for next year and contact grant applicants. Encouragement continue to be given for applicants to consider using living trees etc.

MAJOR ASSETS MANAGEMENT

2425 58

Honley Library

Friends of Honley Library had submitted a report and other documents for information, some of which were distributed as handouts at the meeting. The range of activities was praised.

The extension plans had been approved by Kirklees and the FOHL Auction of Promises had gone well.

Clerk reported that Kirklees were continuing to consider possible changes to staffing of the library service although it was now the case that some Kirklees library staffing would still be retained at Honley.

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	<p>NOTED: report and events update from Friends of Honley Library, including FOHL's intention to take forward the extension works in two stages, meaning that FOHL were unlikely to call upon the £15,000 Earmarked Reserve in this financial year.</p> <p>An action for the clerk was to thank FOHL for the report.</p>
2425 59	Holmfirth Civic Hall Community Trust
	<p>Holmfirth Civic Hall Community Trust submitted a report for information.</p> <p>The Chair reported that an action from FULL COUNCIL was for him to attend a meeting with the Chair of HCHCT and another trustee for a briefing regarding the Civic. This was scheduled to take place tomorrow.</p> <p>Clerk reported further that HCHCT had been unsuccessful in a VCSE Energy Efficiency grant application. HCHCT is now looking to do a grant application to the Energy Resilience Fund.</p>
	NOTED: latest report from Holmfirth Civic Hall Community Trust.
	An action for the clerk was to thank HCHCT for the report.
	OTHER ASSETS MAINTAINED BY HOLME VALLEY PARISH COUNCIL
2425 60	Gartside Buildings update
	<p>It was reported at the last meeting that the unit and toilets were out of contract with regards to an energy provider. The Clerk and Deputy Clerk selected Eon Next as the energy provider for the Gartside Unit and Holmfirth Public Toilets, being the 'greenest' of the larger providers.</p> <p>The Clerk had met on site with an EPIKs representative to ascertain views on a window to replace the vent to the side wall.</p>
	<p>NOTED: actions taken by the Clerk with regards to the Gartside unit including sorting out the capping off of a sewerage feed into the unit and chasing up of October rent payment – thanks to the Deputy Clerk/RFO for invoicing.</p> <p>Waiting for EPIKs to provide plans for a plaque advertising their business.</p> <p>It remained an action for the clerk to organise reimbursement for EPIKs for refitting costs as resolved upon at the previous meeting and to order a matching Noticeboard.</p> <p>There was some discussion regarding the need to replace the vent with a window to improve the space or possibly enlarging the area to fit a window. Issues around this included getting the specification right for any window to be fitted, considering security issues, considering whether the vent was needed for the operation of the building, approaching EPIKs to potentially share costs, whether planning permission would be needed as the works would take place in a conservation area and examining quotes/contractors carefully to ensure that a good quality of work was secured.</p> <p>The Gartside Unit EMR had over £3,000 in it but some of the reimbursement costs would come from</p>

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	<p>this fund also.</p> <p>Whilst EPIKs would be satisfied with simply having the vent glazed as soon as possible the COMMITTEE was reflecting on the longer-term use of the unit as to whether a larger window would be preferable and how that might fit into the 2025-6 budget and priorities.</p> <p>The condition survey and its outcomes, the window project and the toilet refurbishment were all connected issues that together formed a sizeable and potentially costly project that would need to be managed. The condition survey would provide an indication of what the issues and possible budget needed to resolve them would be.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> – to extend the membership of the Holmfirth Toilets Working Group to include Cllr Lawrence Baylin and Cllr Glenn Kirkby; – to extend the remit of the Working Group to include all structural issues connected to the entire building; – to delegate management of the entire project to the Working Group, including the possible fitting of a window on the wall where the grill is currently sited.
	<p>The Working Group was to report progress to the SERVICE PROVISION COMMITTEE meeting on the 24 February 2025.</p>
2425 61	Holmfirth Public Toilets
	<p>A working group was established at the meeting on 8 July 2024 to draw up any proposals for a possible refurbishment of Holmfirth Public Toilets. Following a meeting between Cllr Morgan, an architect and a member of the Maintenance Contractor's team which included a frank discussion regarding the shortcomings of the building a condition survey of the toilets had been commissioned.</p> <p>It had been flagged in the meeting that there were potential issues regarding the way the building had been separated into toilets and lettable space.</p> <p>The maintenance report from the contractor also referred to Holmfirth Toilets.</p>
	<p>NOTED: that a comprehensive condition survey of the building was to go ahead as planned – expenditure of £1920 incl VAT.</p> <p>This was below the threshold where 3 quotations were needed, the architect being commissioned on a best value basis. Payment would be approved at FINANCE AND MANAGEMENT COMMITTEE or FULL COUNCIL in due course.</p> <p>An action from Internal Audit was to ensure a contract extension was in place until the tendering process concluded. The Clerk had shared with the Chair and Vice-Chair a draft letter extending the current contract for the Holmfirth Public Toilets until 1 April 2025 or the conclusion of the tendering process, whichever was soonest.</p> <p>RESOLVED: to extend the cleaning/maintenance contract for Holmfirth Public Toilets until 1 April 2025 or the conclusion of the tendering process, whichever is soonest.</p>
	OTHER ASSETS MANAGEMENT

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2425 62	Other assets including benches, stone shelters, war memorials, red heritage phone kiosks
	<p>A written report was received from the Maintenance Contractor.</p> <p>The Committee wished to recognise and commend what the Maintenance Contractor's report had shared regarding a new employee taken on recently.</p> <p>Clerk reported further that:</p> <ul style="list-style-type: none"> -the maintenance contractor had been asked to assess whether the Holme village phone kiosk needed repainting/refurbishing following a report that works were needed. -they were still working on a grant application to the War Memorials Trust for a grant towards repairing Hepworth War Memorial.
	<p>NOTED: the report from the Maintenance contractor.</p> <p>An action from Internal Audit was to ensure a contract extension is in place for the maintenance of small assets until the tendering process had concluded. The Clerk had shared with the Chair and Vice-Chair a draft letter extending the current contract for the maintenance of small assets until 1 April 2025 or the conclusion of the tendering process, whichever was soonest.</p> <p>APPROVED: extension of the maintenance contract for Holme Valley Parish Council small public assets until 1 April 2025 or the conclusion of the tendering process, whichever is soonest.</p>
2425 63	New Mill Closed Cemetery
	<p>The maintenance of New Mill Closed Cemetery is part of the remit of the SERVICE PROVISION COMMITTEE. A report on this had been received from the Maintenance Contractor and was NOTED.</p>
	<p>Clerk still to arrange a meeting with the Church authorities regarding a review of the works specification for New Mill Closed Cemetery ahead of the tendering process. It was understood that the Church minister was in the process of moving and might not be replaced.</p>
	SERVICES
2425 64	Public Area Litter and Dog Waste Management Strategy
	<p>Following a public engagement comprised of observing and speaking to users of Sands Recreation Ground on a number of occasions as well as volunteers who keep the waste bag disposal units stocked, the working group established on 8 July 2024 had a number of recommendations to place before the COMMITTEE regarding litter bins and dog waste disposal arrangements.</p> <p>The recommendations were:</p> <ul style="list-style-type: none"> – that several of the existing bins were in an unacceptable condition and should be replaced. – that the two unofficial dog waste bins were too difficult to be maintained by volunteers but at least one of these bins serves a useful purpose. – that the locations of the existing Council bins were not entirely suitable and that improved guidance signs on bins and advice would be of benefit to everyone. Liaison with Kirklees Council was necessary for action to be taken.

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	<p>It was suggested that the supply of dog waste bags at this site was not serving the intended purpose for when dog owners unexpectedly require a single bag and that it could be appropriate to end the supply and remove the dispenser.</p> <p>RESOLVED: approval of the following:</p> <p>1 That the Clerk be approved to place an order with Kirklees Council for 4 replacement (or additional) bins marked as suitable for both general litter and bagged dog waste. The cost including installation was understood to be approximately £400 per bin, to be paid from the EMR. This order to be on the understanding that more suitable locations for the bins around the park are negotiated by members of our Working Group with Kirklees Council officers and reflect the views of users.</p> <p>2 Once replacement bins are in place, the 2 unofficial bins to be removed and returned to the volunteer provider if required.</p> <p>3 A campaign via suitable publicity channels is devised to ensure that the correct use of bins for different types of waste is understood by members of the public. Any costs to be met from the EMR.</p> <p>4 There is further consultation on whether the dog waste bags dispenser at the stone bridge should be removed.</p>
	The Chair moved item 2425 66 to be the next item considered. A member of the public, the Director of Kirklees Youth Alliance, had arrived and was invited into the meeting.
2425 66	Youth work in the Holme Valley
	<p>A report from Kirklees Youth Alliance had been received and Standing Orders were suspended so that the Director of KYA, attending the meeting, could speak to their report and answer queries.</p> <p>Main points were:</p> <ul style="list-style-type: none"> – The core youth offer agreed between KYA and HVPC is in place and the capacity of local organisations to deliver the service is being strengthened. The monies supplied by HVPC provided 18.5 hours of a qualified youth worker and sustainability funding for Enabling Youth. – Registrations/attendance at the various provisions are recorded. – Whilst attendance figures are not included in the report numbers attending the Phoenix Centre had doubled to around 30 with 10-15 attending Café 100, the latter being a provision that tends to attract young people that need more interventions. Three of those attending were currently not placed in mainstream schools. – Cllrs Blacka, Baylin and Rylah had visited a Monday session at Café 100 and were impressed with what was seen. – In Honley the provision had moved on from drop-in sessions offered at Honley Village Hall to detached youth work including walk arounds. There would be a youth club in Honley from 8 November following the same format as the Phoenix Centre sessions.
	<p>APPROVED: expenditure of £5000 from budget line 4760 Youth Work in the Holme Valley to Kirklees Youth Alliance for the provision of agreed youth services.</p> <p>NOTED: report from the Director of Kirklees Youth Alliance.</p>

SIGNED: _____ Cllr Lawrence Baylin CHAIR

Holme Valley Parish Council

	The KYA Director stated that the provision in the Holme Valley was the best example in Kirklees of youth work provision
	<i>Following this item the meeting reverted to the original order of the agenda, with item 2425 Tourism considered next.</i>
2425 65	Tourism
	<p>Cllr Baylin updated the Committee, describing the partnership working under development with Holmfirth Forward, Holmfirth Conservation Group and Holmfirth Library.</p> <p>This work strand was operating under the umbrella of Holmfirth Forward as they have charitable status, a bank account etc etc. There was a current push to recruit volunteers and an intention to make more of Heritage Week. The archive day at Choppards had been successful and pointed the way to other events that could take place- for example, at the Civic. Saddleworth Museum was recommended as a good example of how to share information with the public. The Make it Your Holmfirth campaign was good for the area and helped Holmfirth be viewed as a desirable destination to spend time in.</p>
2425 67	Review of Service Provision Committee Working Groups
	<p>The Committee was asked to consider in turn each Working Group it had established previously and clarify whether or not each group remained active or had completed its remit. This information would be fed back to FULL COUNCIL in December.</p> <p><u>Transport</u> Still active, but an action for the group was to review its remit. It had perhaps been over-ambitious at the outset and the initial energy had somewhat dissipated. The Assistant Clerk had worked hard for the group. Initial work/discussions had been held with Stotts, South Pennine Transport and one action to take forward was to advertise services more successfully. There had been some investigation of Park and Ride. The Chair would call another meeting seek to identify some specific objectives to focus on. There was an intention to use the heritage phone kiosk opposite Holmfirth Toilets to display bus maps and also to work with EPIKs. It was suggested at the meeting that displaying information in stone shelters that were also bus shelters might be worth consideration.</p> <p><u>Youth provision</u> Had fulfilled its remit and no longer required.</p> <p><u>Holmfirth toilets</u> Still active as per discussion regarding earlier agenda item(s).</p> <p><u>Tendering process</u> Established – an action for the Clerk to convene a first meeting.</p> <p><u>Public area litter and dog waste management strategy.</u> Still active as per discussion regarding earlier agenda item.</p>
	The COMMITTEE returned to a consideration of item 2425 56 <i>Service Provision Committee Budget 2024-25, Earmarked Reserves and planner for 2025-26</i> at this point in the meeting at approximately 8.46pm.

SIGNED: _____ Cllr Lawrence Baylin CHAIR

Holme Valley Parish Council

2425 56	Service Provision Committee Budget 2024-25, Earmarked Reserves and planner for 2025-26
	<p>The Deputy Clerk/RFO presented his report on the Projected Income and Expenditure against Budget 2024-25 and Planner for 2025-26, highlighting where projected expenditure for the current year differed from the budget set.</p> <p>In line with the recently approved revised Financial Regulations budget plans for 2026-27 and 2027-28 had also been produced for consideration. Regarding the budget for 2025-6, a 5% inflationary increase had been incorporated into some budget lines.</p> <p>The amount in the Earmarked Reserve for Public Transport had been reduced.</p> <p>An unknown was the likely conclusion of the tendering process for the maintenance and toilets contracts. There was an argument to have more in General Reserves against the conclusion of that process.</p> <p>Standing Orders were suspended at 9.02pm to allow the business on the agenda to be concluded.</p> <p>More than a third of the precept went on Service Provision Committee budget lines.</p>
	<p>NOTED: the Expenditure against Budget 2024-25 – Budget Lines Year-to-Date and Earmarked Reserves.</p> <p>APPROVED: that at the conclusion of the current financial year Service Provision Budget 2024-25 underspends in 4325 Lettable space (Gartside Unit) and 4320 Holmfirth Toilets day-to-day be rolled into EMR 321 for repair and refurbishment works.</p> <p>APPROVED: that Earmarked Reserves 331 and 351 are to be rolled together and for this to be noted in reporting details.</p> <p>APPROVED: The Service Provision Budget and Earmarked Reserves for 2025-6 as presented with amendments resolved upon in the meeting included as part of a three year plan to include 2026-7 and 2027-8.</p>
	PUBLICITY
2425 68	Items for Publicity
	Members are invited to suggest items for publicity arising from the current work of the Service Provision Committee.
	NOTED: suggestions for aspects of the work of the Service Provision Committee to publicise further included the funding of Christmas trees, the relaunch of the Holme Valley Review and tourism volunteers.
	<i>The meeting closed at 9.15pm</i>

SIGNED: _____ Cllr Lawrence Baylin CHAIR

YEAR-TO-DATE Income & Expenditure against Budget 2025-26

Service Provision Standing Committee

CODE	DESCRIPTION		Starting Budget	Virements	Reconcile 2023-24	April	May	June	July	August	September	October	November	December	January	February	March	Year End	Total	Payments from EMR	Movements to from General Reserve	Available Funds	NEXT YEAR BUDGET	CODE	
Service Provision Committee																									
4300	Honley Library	100.53%	£15,000	£0.00	£0.00	£15,000.00	£80.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£15,080.00	£0	£15,080.00	-£80.00	£15,750.00	4300	
4310	Holmfirth Civic Hall		£10,000	£0.00	-£1,584.00	£1,584.00	£0.00	£0.00	£0.00	£44,924.80	£0.00	£17,565.20	£0.00	£0.00	£4,508.00	£22,000.00	£0.00	£0.00	£88,998.00	£52,490	£36,508.00	-£26,508.00	£60,000.00	4310	
4320	Public toilets - Day to Day	68.31%	£22,000	£0.00	-£1,684.52	£1,739.02	£1,212.12	£1,378.46	£3,257.15	£1,032.09	£1,109.89	£2,462.22	£934.08	£1,290.62	£1,124.18	£1,173.98	£0.00	£0.00	£15,029.29	£0	£15,029.29	£6,970.71	£23,100.00	4320	
4325	Public toilets - Lettable Space	175.02%	£1,000	£0.00	-£200.00	£200.00	£0.00	£0.00	£0.00	£0.00	£822.48	£927.76	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,750.24	£1,600	£150.24	£849.76	£1,050.00	4325
4700	CCTV		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0	£0.00	£0.00	£0.00	4700
4705	Christmas Provision	73.63%	£6,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,250.00	£1,058.00	£1,110.00	£0.00	£0.00	£0.00	£0.00	£4,418.00	£0	£4,418.00	£1,582.00	£4,592.00	4705	
4710	New Mill - Churchyard	31.89%	£750	£0.00	£0.00	£0.00	£0.00	£239.15	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£239.15	£0	£239.15	£510.85	£787.50	4710
4715	Defibrillator		£0	£0.00	£0.00	£0.00	£0.00	£42.00	£0.00	£15.54	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£57.54	£58	£0.00	£0.00	£0.00	4715
4720	Street Litter and Dog Waste	33.63%	£1,200	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£403.50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£403.50	£0	£403.50	£796.50	£1,260.00	4720	
4725	Patient Transport Scheme		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0	£0.00	£0.00	£0.00	£0.00	4725
4730	Minibus	74.41%	£23,500	£0.00	-£5,913.00	£5,913.00	£1,844.00	£2,035.00	£0.00	£3,879.00	£1,971.00	£0.00	£3,879.00	£1,908.00	£1,971.00	£0.00	£0.00	£0.00	£17,487.00	£0	£17,487.00	£6,013.00	£23,500.00	4730	
4735	Phone Boxes	0.00%	£400	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0	£0.00	£400.00	£400.00	4735	
4740	Seats & Shelters-Maintenance	72.25%	£13,000	£0.00	-£651.00	£651.00	£802.02	£854.72	£821.00	£1,191.72	£1,686.32	£849.46	£1,571.46	£571.51	£368.32	£675.44	£0.00	£0.00	£9,391.97	£0	£9,391.97	£3,608.03	£13,650.00	4740	
4750	War Memorial		£500	£0.00	£0.00	£200.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£200.00	£0	£200.00	£300.00	£500.00	4750	
4755	Youth Facilities		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0	£0.00	£0.00	£0.00	£0.00	4755
4760	Youth Work in the Holme Valley	60.00%	£25,000	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	£0.00	£0.00	£0.00	£0.00	£10,000.00	£0.00	£0.00	£0.00	£0.00	£15,000.00	£0	£15,000.00	£10,000.00	£26,250.00	4760	
4765	Tourism		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£39.00	£0.00	£0.00	£0.00	£0.00	£0.00	£39.00	£39	£0.00	£0.00	£0.00	£0.00	4765
Total Service Provision		142.03%	£118,350	£0.00	-£10,032.52	£25,287.02	£3,938.14	£4,549.33	£9,078.15	£51,043.15	£5,589.69	£24,458.14	£7,481.54	£14,880.13	£7,971.50	£23,849.42	£0.00	£0.00	£168,093.69	£54,187	£113,907.15	£4,442.85	£170,839.50		

Narrative:
The year-to-date expenditure is all the money that has been spent by the Service Provision Committee up to 18th February 2025 and has been recorded in the cashbook.

PROJECTED Expenditure against Budget 2024-25
Service Provision Standing Committee

CODE	DESCRIPTION		Starting Budget	Virements	Reconcile 2023-24	April	May	June	July	August	September	October	November	December	January	February	March	Year End	Total	Payments from EMR	Movements to from General Reserve	Available Funds	2025/26 BUDGET	CODE	
Service Provision Committee																									
4300	Honley Library	100.53%	£15,000	£0.00	£0.00	£15,000.00	£80.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£15,080.00	£0	£15,080.00	-£80.00	£15,750.00	4300	
4310	Holmfirth Civic Hall		£10,000	£0.00	-£1,584.00	£1,584.00	£0.00	£0.00	£0.00	£44,924.80	£0.00	£17,565.20	£0.00	£0.00	£4,508.00	£22,000.00	£0.00	£0.00	£88,998.00	£52,490	£36,508.00	-£26,508.00	£60,000.00	4310	
4320	Public toilets - Day to Day	80.18%	£22,000	£0.00	-£1,684.52	£1,739.02	£1,212.12	£1,378.46	£3,257.15	£1,032.09	£1,109.89	£2,462.22	£934.08	£1,290.62	£1,124.18	£1,173.98	£2,610.74	£0.00	£17,640.03	£0	£17,640.03	£4,359.97	£23,100.00	4320	
4325	Public toilets - Lettable Space	282.49%	£1,000	£0.00	-£200.00	£200.00	£0.00	£0.00	£0.00	£0.00	£822.48	£927.76	£0.00	£0.00	£0.00	£0.00	£1,074.66	£0.00	£2,824.90	£2,675	£150.24	£849.76	£1,050.00	4325	
4700	CCTV		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0	£0.00	£0.00	£0.00	4700	
4705	Christmas Provision	93.43%	£6,000	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,250.00	£1,058.00	£1,110.00	£0.00	£0.00	£1,188.00	£0.00	£5,606.00	£0	£5,606.00	£394.00	£4,592.00	4705	
4710	New Mill - Churchyard	31.89%	£750	£0.00	£0.00	£0.00	£0.00	£239.15	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£239.15	£0	£239.15	£510.85	£787.50	4710	
4715	Defibrillator		£0	£0.00	£0.00	£0.00	£0.00	£42.00	£0.00	£15.54	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£57.54	£58	£0.00	£0.00	£0.00	4715	
4720	Street Litter and Dog Waste	100.00%	£1,200	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£403.50	£0.00	£0.00	£0.00	£0.00	£0.00	£796.50	£0.00	£1,200.00	£0	£1,200.00	£0.00	£1,260.00	4720	
4730	Minibus	99.31%	£23,500	£0.00	-£5,913.00	£5,913.00	£1,844.00	£2,035.00	£0.00	£3,879.00	£1,971.00	£0.00	£3,879.00	£1,908.00	£1,971.00	£0.00	£5,850.00	£0.00	£23,337.00	£0	£23,337.00	£163.00	£23,500.00	4730	
4735	Phone Boxes	100.00%	£400	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£400.00	£0.00	£400.00	£0	£400.00	£0.00	£400.00	4735	
4740	Seats & Shelters-Maintenance	81.01%	£13,000	£0.00	-£651.00	£651.00	£802.02	£854.72	£821.00	£1,191.72	£1,686.32	£849.46	£1,571.46	£571.51	£368.32	£675.44	£1,138.73	£0.00	£10,530.70	£0	£10,530.70	£2,469.30	£13,650.00	4740	
4750	War Memorial		£500	£0.00	£0.00	£200.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£200.00	£0	£200.00	£300.00	£500.00	4750	
4755	Youth Facilities		£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0	£0.00	£0.00	£0.00	4755	
4760	Youth Work in the Holme Valley	100.00%	£25,000	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£10,000.00	£0.00	£0.00	£10,000.00	£0.00	£25,000.00	£0	£25,000.00	£0.00	£26,250.00	4760
4765	Tourism		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£39.00	£0.00	£0.00	£0.00	£0.00	£0.00	£39.00	£39	£0.00	£0.00	£0.00	4765	
Total Service Provision		161.51%	£118,350	£0.00	-£10,032.52	£25,287.02	£3,938.14	£4,549.33	£9,078.15	£51,043.15	£5,589.69	£24,458.14	£7,481.54	£14,880.13	£7,971.50	£23,849.42	£23,058.63	£0.00	£191,152.32	£55,261	£135,891.12	-£17,541.12	£170,839.50		

Narrative:

The projected income and expenditure includes all the YTD expenditure together with any expenditure already committed and estimates of other likely expenditure before year end:

4320 - Public toilets - Day to day	This includes an estimate for the contractor's work as well as for other known expenditure and a likely sizeable water/sewage bill.
4325 - Public toilets - lettable space	This includes up to £500 for painting and renovations and £574.66 (ex VAT) for the noticeboard at Gartside.
4705 - Christmas provision	This includes a £1088 cost for a Christmas tree HVPC has yet to be invoiced by Kirklees Council
4720 - Street litter and dog waste	This is projected to all be spent in March on poo bags.
4730 - Minibus	In March this is projected to cover the expenditure of three months of the year.
4735 - Phone Boxes	This is projected to be spent or carried forward re the Holme Village phone box.
4740 - Seats & Shelters - Maintenance	This includes an estimate for the contractor's work.
4755 - Youth Work in the Holme Valley	This includes the remaining £10,000 not yet paid to Kirklees Youth Alliance, - a total spend of £25,000.

4310 Holmfirth Civic Hall - budget has, as the Committee knows, been significantly overspent due to higher costs for the roof and other emergency repairs. Provision has been made in next year's budget to correct this.

4300 Honley Library - is a little over budget due to expenditure eoutside of the lease agreement and this should be corrected 2025/26.

4320 Public toilets day-to-day - should have an underspend of around £4,000.

4325 Public toilets lettable space- should have an underspend of around £850 since much of the expenditure this year came from an earmarked reserve.

4705 Christmas provision - will have an underspend around £400.

4720 Dog waste and litter - will be largely spent.

4730 Minibus - will be largely spent as the expenditure is fixed.

4735 Phone Boxes - this will either be spent or perhaps rolled into 2025/26.

4740 - Seats & Shelters maintenance - likely to have an underspend of £2,000 or so.

4760 Youth Work in the Holme Valley - will be spent.

Service Provision - projected earmarked reserves 2024/25		
Code	Balance Sheet	Balances
326	EMR Defibrillator Special Reserve SP - For defibrillators for which HVPC is responsible	£1,738.51
329	EMR Holmfirth Civic Hall SP - To fund future projects of The Civic in the agreed programme of works	£0.00
331	EMR Gartside Building SP - Towards development of the whole Gartside building (not just the toilets)	£2,325.34
332	EMR Honley Library SP - Towards future developments of the Library	£15,000.00
346	EMR Public Transport SP - to cover projects to do with public transport in the Holme Valley	£5,000.00
347	EMR Tourism SP - to cover projects to do with promoting tourism in the Holme Valley	£4,961.00
348	EMR Dog Waste & Litter SP - to cover projects relevant to a dog waste and litter strategy	£3,800.00
350	EMR The Civic Roof SP - to fund pending repairs of The Civic roof	£0.00
351	EMR Holmfirth Toilets Refurb SP - to fund the refurbishment of the toilets	£4,104.00

Service Provision - likely earmarked reserves 2025/26		
Code	Balance Sheet	Balances
326	EMR Defibrillator Special Reserve SP - For defibrillators for which HVPC is responsible	£1,738.51
329	EMR Holmfirth Civic Hall SP - To fund future projects of The Civic in the agreed programme of works	£0.00
331	EMR Gartside Building SP - Towards development of the whole Gartside building including the toilets	£10,000.00
332	EMR Honley Library SP - Towards future developments of the Library	£15,000.00
345	EMR Rolling Grants F&M/SP - to pay for committed rolling grants (see below)	£7,768.00
346	EMR Public Transport SP - to cover projects to do with public transport in the Holme Valley	£2,500.00
347	EMR Tourism SP - to cover projects to do with promoting tourism in the Holme Valley	£4,961.00
348	EMR Dog Waste & Litter SP - to cover projects relevant to a dog waste and litter strategy	£3,800.00
350	War Memorial	£2,500.00

Next year Schedule of EMR 345 Rolling Grants		
a.	Holmfirth Arts Festival - Flow Project - 2023/4, 2024/5, 2025/6 (3 years)	£1,500 4405
b.	Festival of Folk - 2023/4, 2024/5, 2025/6, 2026/7 (term of Council)	£1,500 4405
c.	Friends of Cliff Rec - 2024/5, 2025/6, 2026/7 (term of Council)	£500 4405
d.	Holme Valley Patient Transport - 2024/5, 2025/6, 2026/7 (term of Council)	£1,000 4405
e.	Honley CCTV - 2023/4, 2024/5, 2025/6, 2026/7 (term of Council)	£1,560 4315
f.	Scholes Church Christmas Tree Group - 2025/6, 2026/7 (term of Council)	£170 4705
g.	Brockholes Christmas Tree Group - 2025/6, 2026/7 (term of Council)	£250 4705
h.	Holmbridge Christmas Tree Group - 2025/6, 2026/7 (term of Council)	£210 4705
i.	Honley BA Christmas Tree Group - 2025/6, 2026/7 (term of Council)	£250 4705
j.	Hade Edge RA Christmas Tree Group - 2025/6, 2026/7 (term of Council)	£224 4705
k.	Hepworth CA Christmas Tree Group - 2025/6, 2026/7 (term of Council)	£224 4705
l.	Netherthong CP Christmas Tree Group - 2025/6, 2026/7 (term of Council)	£250 4705
l.	Holme Village Christmas Tree Group - 2025/6, 2026/7 (term of Council)	£130 4705
Total Rolling Grants 2025/26:		£7,768.00

Grant application for funding Christmas trees or other decorative displays for public display in villages other than Holmfirth Town Centre and Honley Village Centre.

The scheme

- The Parish Council is keen to support local entities/groups throughout all 12 wards to have cut or living Christmas trees and/or decorations for public display to brighten their community at Christmas.
- For this purpose, up to 12 grants of up to £250 have been set aside as a financial contribution towards funding Christmas trees/other public space decorations.
- Alternatively Holme Valley Parish Council will order and pay for the delivery and collection of a cut Christmas tree from T Kirk Forestry on behalf of successful applicants.
- These grants are additional to the displays supported by the Parish Council in Holmfirth town centre and Honley village centre through Holmfirth and Honley Christmas Teams.
- Applicants must be a credible local entity (such as a registered or unregistered community group or local business) with a suitable bank account.
- **Please note that applicants must have suitable public liability or other insurance in place to cover the installation. Proof of insurance will be required. Holme Valley Parish Council can accept no liability for your project.**

Applying

- Your application should be submitted on this form by **9am Monday 28 October 2024.**
- Contact Jen McIntosh, Clerk, at clerk@holmevalleyparishcouncil.gov.uk or on 01484 687460 for help with your application or any queries regarding support you may need.
- Your application will be considered at the Service Provision Committee meeting on 4 November 2024.
- You will be contacted regarding decisions between 5-7 November.

1 Contact Details	
Name of your organising group/body	Clothiers Arms, Netherthong
Primary contact name to whom correspondence should be sent	[REDACTED]
Primary contact postal address including postcode	[REDACTED]
Primary contact telephone number	[REDACTED]
Primary contact email address	[REDACTED]
2 Tell us about your group	
What sort of entity are you? Are you a registered or unregistered community group or a local business providing a focal point in your community?	<i>We are a local pub in the heart of the community right next to the village school & park.</i>

3	Your Project
<p>Tell us more about where your installation/tree will be displayed and what it will consist of eg if it is a tree whether it is a cut or living tree, how it will be decorated; if it is another installation (such as lights/sign describe what it is in terms of size and what it will look like.</p>	
<p>I already have a cut 18ft Christmas tree on order. It will be displayed in a recess adjacent to the pub. It will be brightly decorated with outdoor ornaments and lights as is the front of the pub. Over the past couple of years, I have at my own expense bought lights for the tree & the front of the pub creating a focal point of Christmas cheer in the community.</p> <p>I would like to use any grant awarded to me to add to the collection of decorations and lights I already reuse & recycle each year.</p>	
<p>How will your project benefit the people of the Holme Valley? How will your tree/installation be a focal point for the local community?</p> <p>N.b. The Parish Council can only give out grants that directly benefit the people of the Holme Valley.</p> <p>The tree and Christmas lights upon it & the pub will be on during the hours of darkness proving cheer for all during December & festive period.</p> <p>I will be having a Christmas light turn on event in the village in early December where all are welcome, this will include a brass band, food & mulled wine.</p> <p>The tree is outside and all the people in the village will see it when walking or driving through.</p>	
<p>How will your project address the ongoing climate emergency? Holme Valley Parish Council is committed to environmental sustainability measures in all supported activities. The use of living trees is particularly encouraged. Follow this link for further guidance on how your project can meet our criteria: https://wwf.org.uk/top-tips-sustainable-christmas</p> <p>The lights will be switched off at 11pm</p> <p>The tree will be recycled.</p> <p>The low energy LED lights will be stored away as they are each year to avoid single use.</p> <p>No single use plastic ornaments/glittery items will be used.</p>	
<p>What do you estimate to be the <u>TOTAL COST</u> of your project? Provide a breakdown of what you intend to spend.</p> <p>Tree £100</p> <p>New Lights and tree decorations £250</p> <p>Electricity, electrician & timer £400 approx</p> <p>Plus other timely expenses and providing free refreshments at the switch on event. £70</p>	

What is the **TOTAL AMOUNT OF GRANT** - up to £250 - you are applying for?

Please provide details of how you intend to **use the grant money** ie purchase of lights, decorations etc.

YOU WILL NEED TO KEEP RECEIPTS FOR ALL ITEMS TO BE PAID FOR BY THE GRANT.

£250 please

If there is a difference between the grant amount you are asking for and the total amount of your project how will you fund this?

I will fund this myself. It would be a great bonus to be assisted by the parish council to provide extras for a tree that is a focus for the whole community.

Do you want Holme Valley Parish Council to order and pay for a T.W. Kirks tree for you as part of your project?

NO please circle your response.

This is equivalent to £156. Please note that their service includes delivery and collection but not erection of the tree. If you opt for a tree to be ordered then the maximum additional grant that can be requested is £94.

Do you want Holme Valley Parish Council to put you in contact with a local experienced organisation that can advise on installing trees etc?

NO please circle your response.

Do you want Holme Valley Parish Council to consider making this a rolling grant? i.e. for your group to receive the same grant total/ a Christmas tree from Kirks for 2025, 2026 and 2027?

YES please circle your response.

4

Your Bank Account

Please put below the details of the bank account any grant is to be paid into.

Account name

[REDACTED]

Sort code

[REDACTED]

Account number

[REDACTED]

5

Declaration

XI am authorised to make the application on behalf of the above organisation.

XI have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.

XI have filled in every section of the application form.

XI certify that the information contained in this application is correct.

XIf the information in the application changes, I will inform the Council.



XI agree to provide either via email or post written proof of insurance e.g Certificate of Public Liability with this application.

XI agree to return any unspent funding by 1 February 2025.

XI give permission for the Council to record my details/ the details of my group electronically and to make contact by phone, mail or email regarding this application.

XIf the application is successful, I give permission for the Council to publicise the project in the local media and on its website.

XI agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, by 1 February 2025.

This declaration must be signed by the person taking charge of the project.	
Name	
Signature	
Date	28.11.2024
<p>Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov</p> <p>Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.</p>	



Grant application for funding Christmas trees or other decorative displays for public display in villages other than Holmfirth Town Centre and Honley Village Centre.

The scheme

- The Parish Council is keen to support local entities/groups throughout all 12 wards to have cut or living Christmas trees and/or decorations for public display to brighten their community at Christmas.
- For this purpose, up to 12 grants of up to £250 have been set aside as a financial contribution towards funding Christmas trees/other public space decorations.
- Alternatively Holme Valley Parish Council will order and pay for the delivery and collection of a cut Christmas tree from T Kirk Forestry on behalf of successful applicants.
- These grants are additional to the displays supported by the Parish Council in Holmfirth town centre and Honley village centre through Holmfirth and Honley Christmas Teams.
- Applicants must be a credible local entity (such as a registered or unregistered community group or local business) with a suitable bank account.
- Please note that applicants must have suitable public liability or other insurance in place to cover the installation. Proof of insurance will be required. Holme Valley Parish Council can accept no liability for your project.

Applying

- Your application should be submitted on this form by 2am Monday 28 October 2024.
- Contact Jen McIntosh, Clerk, at clerk@holmevalleyparishcouncil.gov.uk or on 01484 687460 for help with your application or any queries regarding support you may need.
- Your application will be considered at the Service Provision Committee meeting on 4 November 2024.
- You will be contacted regarding decisions between 5-7 November.

1 Contact Details	
Name of your organising group/body	THE ROYAL OAK.
Primary contact name to whom correspondence should be sent	[REDACTED]
Primary contact postal address including postcode	[REDACTED]
Primary contact telephone number	[REDACTED]
Primary contact email address	[REDACTED]
2 Tell us about your group	
What sort of entity are you? Are you a registered or unregistered community group or a local business providing a focal point in your community?	LOCAL BUSINESS + focal point of the community.

Tell us more about where your installation/tree will be displayed and what it will consist of eg if it is a tree whether it is a cut or living tree, how it will be decorated; if it is another installation (such as lights/sign) describe what it is in terms of size and what it will look like.

OUTSIDE THE PUB ON TOWNGATE, DECORATION WITH LIGHTS

How will your project benefit the people of the Holme Valley? How will your tree/installation be a focal point for the local community?

N.b. The Parish Council can only give out grants that directly benefit the people of the Holme Valley.

THE VILLAGE HAS NO OFFICIAL CENTRE/SHOPS. IT IS THE BACKDROP TO XMAS DAY + THE HALL EDGE SONG LEADING TO HUNDREDS OF PEOPLE.

How will your project address the ongoing climate emergency? Holme Valley Parish Council is committed to environmental sustainability measures in all supported activities. The use of living trees is particularly encouraged. Follow this link for further guidance on how your project can meet our criteria: <https://www.org.uk/top-tips-sustainable-christmas>

What do you estimate to be the TOTAL COST of your project? Provide a breakdown of what you intend to spend.

N/A

What is the TOTAL AMOUNT OF GRANT - up to £250 - you are applying for?

Please provide details of how you intend to use the grant money ie purchase of lights, decorations etc.

YOU WILL NEED TO KEEP RECEIPTS FOR ALL ITEMS TO BE PAID FOR BY THE GRANT.

N/A

If there is a difference between the grant amount you are asking for and the total amount of your project how will you fund this?

N/A

Do you want Holme Valley Parish Council to order and pay for a T.W. Kirks tree for you as part of your project?

YES/NO please circle your response.

This is equivalent to £156. Please note that their service includes delivery and collection but not erection of the tree. If you opt for a tree to be ordered then the maximum additional grant that can be requested is £94.

Do you want Holme Valley Parish Council to put you in contact with a local experienced organisation that can advise on installing trees etc?

YES/NO please circle your response.

Do you want Holme Valley Parish Council to consider making this a rolling grant? i.e. for your group to receive the same grant total/ a Christmas tree from Kirks for 2025, 2026 and 2027?

YES/NO please circle your response.

4

Your Bank Account

Please put below the details of the bank account any grant is to be paid into.

Account name

N/A

Sort code

Account number

5

Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I agree to provide either via email or post written proof of insurance e.g Certificate of Public Liability with this application.
- I agree to return any unspent funding by 1 February 2025.
- I give permission for the Council to record my details/ the details of my group electronically and to make contact by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, by 1 February 2025.

This declaration must be signed by the person taking charge of the project.

Name

Signature

Date

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Hotels, Guest and Public Houses Policy Schedule



NEW INDIA ASSURANCE

POLICY NUMBER HPGD1000025

Please quote your policy number in any correspondence or when telephoning

POLICYHOLDER

Chris McWilliam t/a The Royal Oak

CORRESPONDENCE ADDRESS

 18 Tennynte
Upperthong
Rohatish
HD9 5UX

PERIOD OF INSURANCE

(a) From 09 May 2022

To 08 May 2023

(b) Any subsequent period for which the Company may accept payment for renewal of this Policy.

THE BUSINESS

Public House

RENEWAL PREMIUM

Premium	£352.00
Insurance Premium Tax	£111.04
Amount Due	£1,043.84

ANNUAL PREMIUM

Premium	£352.00
Insurance Premium Tax	£111.04
Amount Due	£1,043.84

 THE FOLLOWING SECTIONS ARE SUBJECT TO
THE EXCESS SHOWN (unless specifically amended
by endorsement)

Section 1	Section 2	Section 4	Section 7	Section 10	Section 11	Section 12
£250	£250	£250	£250	£250	£250	*

*Please refer to the policy wording

The attached Details of Cover which forms part of this Schedule, show the Sums Insured, Limits of Indemnity and Benefits in respect of each Section of the Policy. Please check your cover including any endorsements or warranties that may apply.

AGENT DETAILS
AGENT NAME: CAROL J. HOLMAN INSURANCE BROKERS

AGENT REFERENCE:
THE NEW INDIA OFFICE OF ISSUE

 NEW INDIA ASSURANCE COMPANY LIMITED
5TH FLOOR, CROWN HOUSE,
CROWN STREET,
IPSWICH, SUFFOLK
IP1 3YS

DATE OF ISSUE 21 APRIL 2022

POLICY PRINT OCT - 21

 This Schedule together with the Policy Schedule forms part of
your Policy which shall be used together as one contract.
Please check your cover including any endorsements and
warranties that may apply.

DETAILS OF COVER	
THE PREMISES	
00 Text Code 01 Building 02 Motor Vehicle 03 Fire	
BANK OR OTHER INTEREST	
ENDORSEMENTS APPLICABLE	0100 0150 0151 0152 0153 0154 0155 0156 0157 0158 0159 0160 0161 0162 0163 0164 0165 0166 0167 0168 0169 0170 0171 0172 0173 0174 0175 0176 0177 0178 0179 0180 0181 0182 0183 0184 0185 0186 0187 0188 0189 0190 0191 0192 0193 0194 0195 0196 0197 0198 0199 0200 0201 0202 0203 0204 0205 0206 0207 0208 0209 0210 0211 0212 0213 0214 0215 0216 0217 0218 0219 0220 0221 0222 0223 0224 0225 0226 0227 0228 0229 0230 0231 0232 0233 0234 0235 0236 0237 0238 0239 0240 0241 0242 0243 0244 0245 0246 0247 0248 0249 0250 0251 0252 0253 0254 0255 0256 0257 0258 0259 0260 0261 0262 0263 0264 0265 0266 0267 0268 0269 0270 0271 0272 0273 0274 0275 0276 0277 0278 0279 0280 0281 0282 0283 0284 0285 0286 0287 0288 0289 0290 0291 0292 0293 0294 0295 0296 0297 0298 0299 0300 0301 0302 0303 0304 0305 0306 0307 0308 0309 0310 0311 0312 0313 0314 0315 0316 0317 0318 0319 0320 0321 0322 0323 0324 0325 0326 0327 0328 0329 0330 0331 0332 0333 0334 0335 0336 0337 0338 0339 0340 0341 0342 0343 0344 0345 0346 0347 0348 0349 0350 0351 0352 0353 0354 0355 0356 0357 0358 0359 0360 0361 0362 0363 0364 0365 0366 0367 0368 0369 0370 0371 0372 0373 0374 0375 0376 0377 0378 0379 0380 0381 0382 0383 0384 0385 0386 0387 0388 0389 0390 0391 0392 0393 0394 0395 0396 0397 0398 0399 0400 0401 0402 0403 0404 0405 0406 0407 0408 0409 0410 0411 0412 0413 0414 0415 0416 0417 0418 0419 0420 0421 0422 0423 0424 0425 0426 0427 0428 0429 0430 0431 0432 0433 0434 0435 0436 0437 0438 0439 0440 0441 0442 0443 0444 0445 0446 0447 0448 0449 0450 0451 0452 0453 0454 0455 0456 0457 0458 0459 0460 0461 0462 0463 0464 0465 0466 0467 0468 0469 0470 0471 0472 0473 0474 0475 0476 0477 0478 0479 0480 0481 0482 0483 0484 0485 0486 0487 0488 0489 0490 0491 0492 0493 0494 0495 0496 0497 0498 0499 0500 0501 0502 0503 0504 0505 0506 0507 0508 0509 0510 0511 0512 0513 0514 0515 0516 0517 0518 0519 0520 0521 0522 0523 0524 0525 0526 0527 0528 0529 0530 0531 0532 0533 0534 0535 0536 0537 0538 0539 0540 0541 0542 0543 0544 0545 0546 0547 0548 0549 0550 0551 0552 0553 0554 0555 0556 0557 0558 0559 0560 0561 0562 0563 0564 0565 0566 0567 0568 0569 0570 0571 0572 0573 0574 0575 0576 0577 0578 0579 0580 0581 0582 0583 0584 0585 0586 0587 0588 0589 0590 0591 0592 0593 0594 0595 0596 0597 0598 0599 0600 0601 0602 0603 0604 0605 0606 0607 0608 0609 0610 0611 0612 0613 0614 0615 0616 0617 0618 0619 0620 0621 0622 0623 0624 0625 0626 0627 0628 0629 0630 0631 0632 0633 0634 0635 0636 0637 0638 0639 0640 0641 0642 0643 0644 0645 0646 0647 0648 0649 0650 0651 0652 0653 0654 0655 0656 0657 0658 0659 0660 0661 0662 0663 0664 0665 0666 0667 0668 0669 0670 0671 0672 0673 0674 0675 0676 0677 0678 0679 0680 0681 0682 0683 0684 0685 0686 0687 0688 0689 0690 0691 0692 0693 0694 0695 0696 0697 0698 0699 0700 0701 0702 0703 0704 0705 0706 0707 0708 0709 0710 0711 0712 0713 0714 0715 0716 0717 0718 0719 0720 0721 0722 0723 0724 0725 0726 0727 0728 0729 0730 0731 0732 0733 0734 0735 0736 0737 0738 0739 0740 0741 0742 0743 0744 0745 0746 0747 0748 0749 0750 0751 0752 0753 0754 0755 0756 0757 0758 0759 0760 0761 0762 0763 0764 0765 0766 0767 0768 0769 0770 0771 0772 0773 0774 0775 0776 0777 0778 0779 0780 0781 0782 0783 0784 0785 0786 0787 0788 0789 0790 0791 0792 0793 0794 0795 0796 0797 0798 0799 0800 0801 0802 0803 0804 0805 0806 0807 0808 0809 0810 0811 0812 0813 0814 0815 0816 0817 0818 0819 0820 0821 0822 0823 0824 0825 0826 0827 0828 0829 0830 0831 0832 0833 0834 0835 0836 0837 0838 0839 0840 0841 0842 0843 0844 0845 0846 0847 0848 0849 0850 0851 0852 0853 0854 0855 0856 0857 0858 0859 0860 0861 0862 0863 0864 0865 0866 0867 0868 0869 0870 0871 0872 0873 0874 0875 0876 0877 0878 0879 0880 0881 0882 0883 0884 0885 0886 0887 0888 0889 0890 0891 0892 0893 0894 0895 0896 0897 0898 0899 0900 0901 0902 0903 0904 0905 0906 0907 0908 0909 0910 0911 0912 0913 0914 0915 0916 0917 0918 0919 0920 0921 0922 0923 0924 0925 0926 0927 0928 0929 0930 0931 0932 0933 0934 0935 0936 0937 0938 0939 094

Standard Sections (Policy cover is not operative unless a sum insured is shown against Section I)

SECTION	DESCRIPTION	SUM INSURED / INDEMNITY LIMIT / BENEFIT
1 Contents	Accidental Damage Extension	Yes
	a) All Contents and fixtures	\$0.00
	b) Values and profits	\$25,000.00
	c) Other stock and goods stored (including frozen food)	\$25,000.00
	d) Furniture and fittings and interior decorations	\$0.00
	e) Tenants improvements	\$0.00
	f) All Other Trade Contents (including employees' personal effects)	\$25,000.00
	g) Currency Effects	\$0.00
2 How	See Policy Schedule for a full description of the cover provided	
3 Limit of Indemnity	The maximum amount payable during any one period of insurance	\$200,000.00 Indemnity period 24 Months
4 Money	1	\$1,000
	2	} See Policy Schedule for a full description of the Money to which these limits apply
	3 (a)	
	3 (b)	
	4	
5 Amount	1	\$25,000.00
	2 (a)	} See Policy Schedule for a full description of the loss, damage or injury to which these benefits apply
	2 (b)	
	2 (c)	
	2 (d)	
	3 (a)	\$500.00 per week
6 Liability to Others	Employers Liability	\$10,000,000
	Public Liability	\$2,000,000
	Products Liability	\$2,000,000

Optional Sections (Policy cover is not operative unless a sum insured is shown)

SECTION	DESCRIPTION	SUM INSURED / INDEMNITY LIMIT / BENEFIT
7 Buildings	Accidental Damage Extension : Yes	£200,000.00
8 Detention of Goods		Not Insured
9 Loss of Income	The maximum amount payable during etc. and Period of Insurance	£200,000.00
10 Goods in Transit	Number of vehicles : 0	Not Insured
11 Theft by Employees	/any one employee and during any one Period of Insurance	Not Insured
12 Legal Expenses	See Policy Words, for a full description of the cover provided	Not Insured

This Schedule is a nonpareil also used. Please keep it with your policy booklet in a safe place. First, notice of The first is to inform all persons and entities. Any information contained in the nonpareil Schedule will be effective from the beginning of the period of its issuance, as shown in this Schedule.

Ende 19/10/2020: 21 April 2022

Do you want Holme Valley Parish Council to order and pay for a T.W. Kirks tree for you as part of your project?

☒ YES ☐ NO please circle your response.

This is equivalent to £156. Please note that their service includes delivery and collection but not erection of the tree. If you opt for a tree to be ordered then the maximum additional grant that can be requested is £94.

Do you want Holme Valley Parish Council to put you in contact with a local experienced organisation that can advise on installing trees etc?

☒ YES ☐ NO please circle your response.

Do you want Holme Valley Parish Council to consider making this a rolling grant? i.e. for your group to receive the same grant total/ a Christmas tree from Kirks for 2025, 2026 and 2027?

☒ YES ☐ NO please circle your response.

4

Your Bank Account

Please put below the details of the bank account any grant is to be paid into.

Account name

NEW MILL CLUB

Sort code

[REDACTED]

Account number

[REDACTED]

5

Declaration

- ☐ I am authorised to make the application on behalf of the above organisation.
- ☐ I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- ☐ I have filled in every section of the application form.
- ☐ I certify that the information contained in this application is correct.
- ☐ If the information in the application changes, I will inform the Council.
- ☐ I agree to provide either via email or post written proof of insurance e.g Certificate of Public Liability with this application.
- ☐ I agree to return any unspent funding by 1 February 2025.
- ☐ I give permission for the Council to record my details/ the details of my group electronically and to make contact by phone, mail or email regarding this application.
- ☐ If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- ☐ I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, by 1 February 2025.

This declaration must be signed by the person taking charge of the project.

Name

[REDACTED]

Signature

[REDACTED]

Date

28/11/24

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Item 2425 78 Christmas grants - photographs

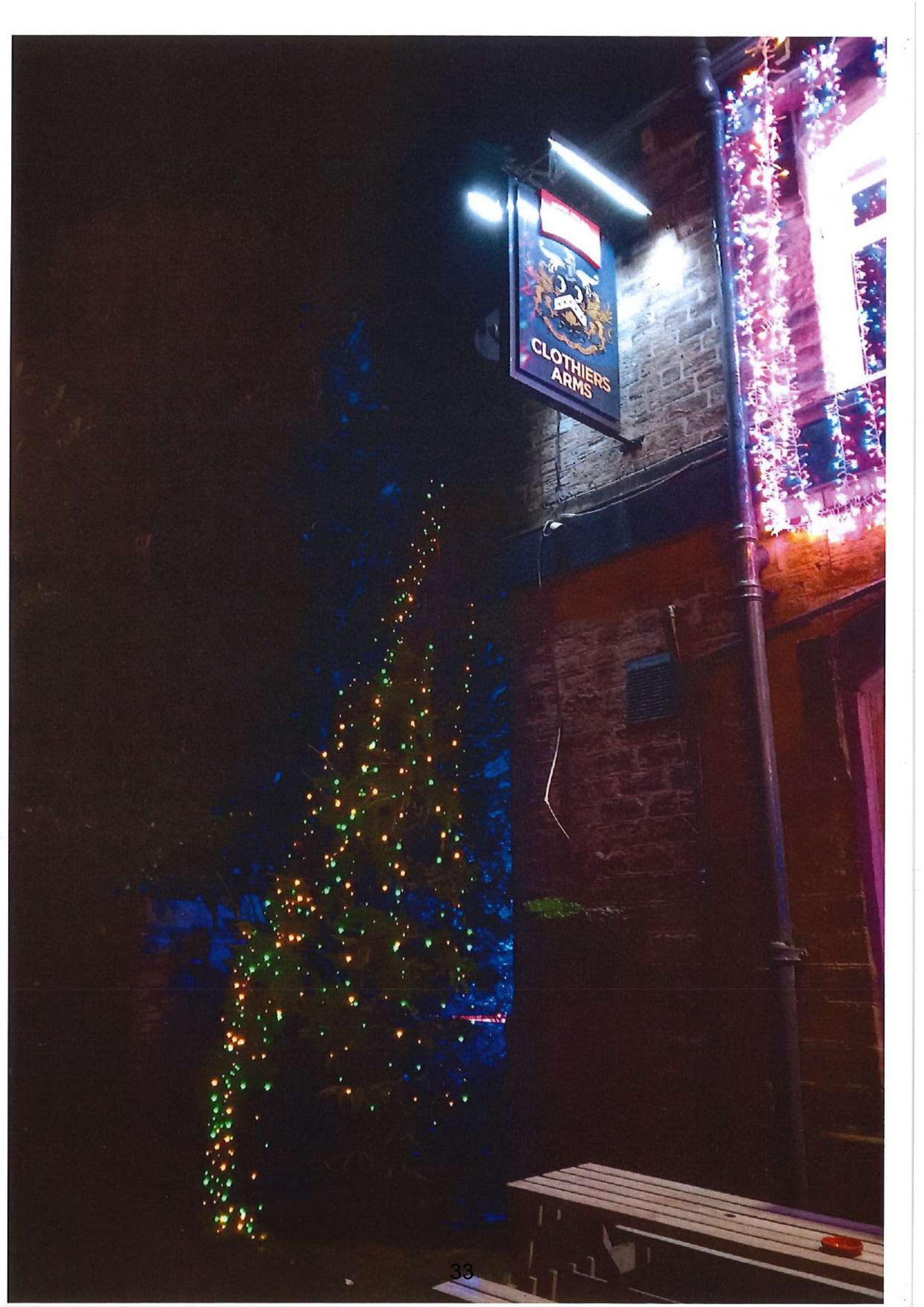
Please find attached photographs of various Christmas trees/decorations funded by Holme Valley Parish Council for Christmas 2024.

1. Holmfirth Centre (tree and lights supplied by Kirklees)
2. The Rock Inn, Brockholes
3. The Clothiers Arms, Netherthong
4. The Butchers Arms, Hepworth
5. The Boshaw Trout, Hade Edge
6. St David's Church, Holmbridge
7. Opposite the Fleece Inn, Holme Village
8. Telephone box adjacent to Post Office, Holmfirth
9. Honley – tree opposite the Yorkshire Building Society
10. New Mill Club, New Mill
11. The Royal Oak, Upperthong
12. Outside Scholes Methodist Church, Scholes
13. Honley Christmas Team at work (1)
14. Honley Christmas Team at work (2)
15. Honley Christmas Team – finished product

With thanks to Cllr Baylin for providing majority of images.















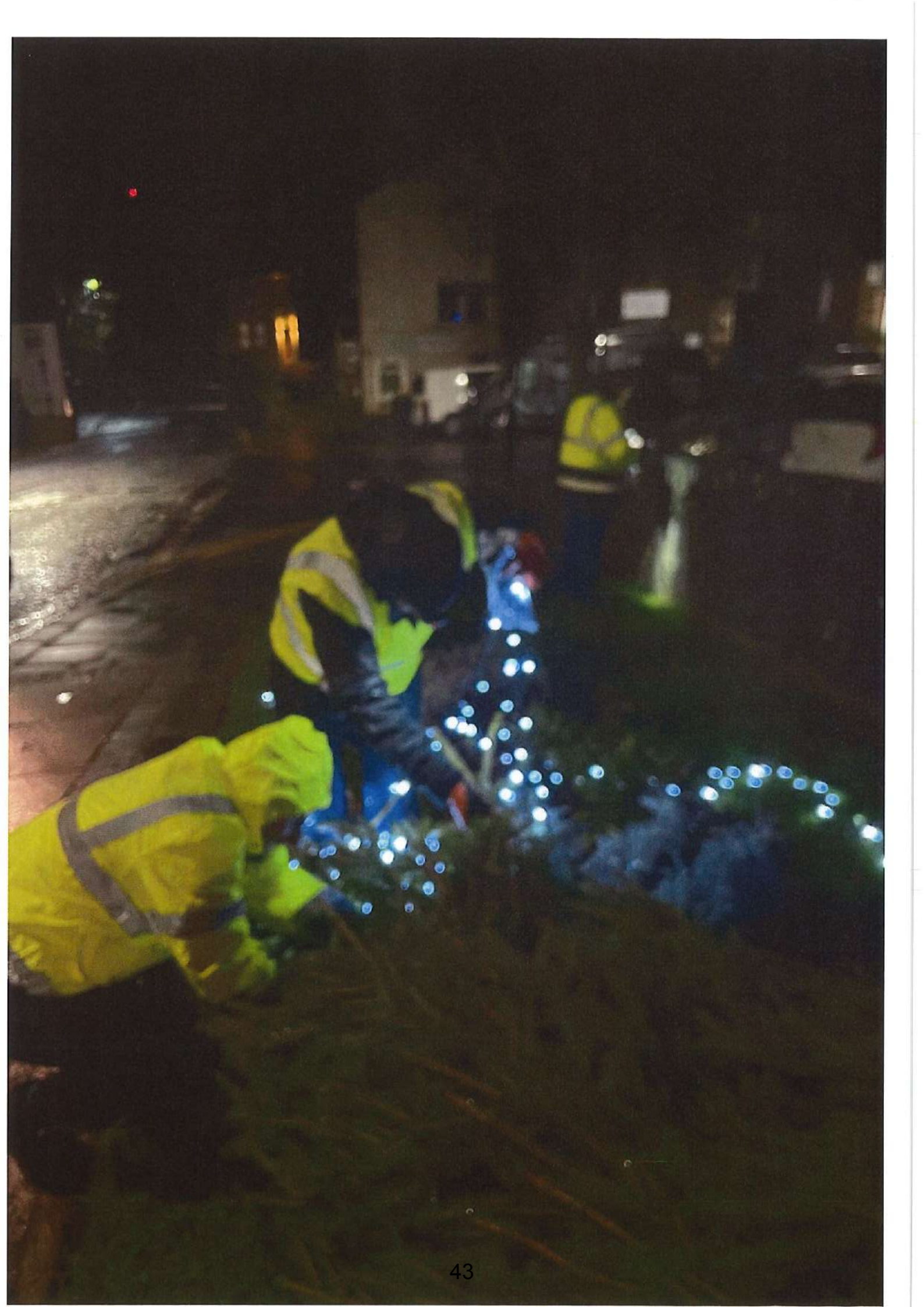
















Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

Name of Organisation	Holmfirth Christmas Team
Amount of award	£ 1000
Purpose for which the grant was awarded	Additional Christmas lights to decorate Holmfirth town centre for the festive season

The Story of Your Project

- *Tell us what you did with the money awarded to you*
- *Attach a few photos – see page 4*

Holmfirth Christmas Team has been decorating the town since 2016 gradually extending its coverage and improving the display year on year.

We used the money received from HVPC to buy new lighting strings, splitters and plugs to decorate Holmfirth. This allowed us to extend our lighting display including lighting up the Holmfirth Community Box (former red phone box) outside the Post Office.

We decorated Holmfirth extensively with warm white lighting and helped make the town feel festive and

welcoming through the Christmas season. We also organized a Christmas Lights Celebration Event which unfortunately had to be scaled back due to terrible weather on the planned date. However we did still ensure that entertainment was available for those able and willing to attend, including the opportunity to listen to Honley Silver Band, take part in Circus Skills and watch the tinsel tractors parade through Holmfirth.

Our volunteers worked hard putting up and taking down the lights as well as repairing damage caused to some lights due to the very wild winter weather, making sure Holmfirth looked festive throughout the Christmas period.

What you achieved	
What were the benefits of your project?	We lit up Holmfirth for the Christmas season, bringing light and joy in the winter months. This helps encourage people to visit Holmfirth and particularly in the evenings, makes the town look particularly attractive. We also organized the free event so everyone could enjoy Christmas music and entertainment and locals and visitors were drawn to the town.
Who benefited from the project?	Everyone in the area, both passing through, living in and visiting Holmfirth. Local businesses also benefitted (and contribute the majority of our funding to allow us to keep up the high level of lighting and organize the event.
How many people benefited?	1000s over the 7 week period the lights were up
Was the project inclusive? How were marginalised groups (elderly, disabled, young people etc) able to participate?	Yes, seeing the lights is for everyone and we had positive feedback from many people both speaking to us when out doing the lights and on Facebook. All are welcome to the event as well.
Reflecting on climate change, did the project address any aspects of the climate	We use LED lights limiting the power required. The Christmas trees we include in the display are collected and chipped afterwards so they do not end up in landfill.

emergency? How?	
Did you achieve what you were trying to do?	Yes, we made Holmfirth look fabulous for another Christmas!


Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded	£ 1000
---------------	--------

Date	Description of expenditure	Amount
21/10/24	Lights, power packs, splitters	£780.21
21/10/24	3 power packs	£59.97
21/11/24	10 power packs to replace damaged ones	£199.90
	Invoices can be provided for the above if needed.	£
	Note Other costs not listed here as we spent more on further lights, trees, cable ties, the event, insurance, permits etc but this was not through HVPC funding.	£
	Total expenditure	£1040.08
	Amount of grant remaining (if any)	£0

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form		Date	14/2/2025
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Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



D.vi.

Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

Name of Organisation	Honley Business Association
Amount of award	£ 1250 for Christmas and £250 for Trees
Purpose for which the grant was awarded (Maximum 20 words)	Renewal/replacement of lights and brackets for our Christmas Trees and lights display including two large trees for the centre of the village

The Story of Your Project

- *Tell us what you did with the money awarded to you (Maximum 500 words)*
- *Attach a few photos*

This year after 10 years of HBA providing our trees and lights throughout the village we needed to replace many of our tree brackets (62) to ensure they were secure and safe going forward to hold the trees weights.

As this was a large undertaking we agreed with our local DIY shop that they would undertake the erection of them in time for our volunteers to install trees and lights during November. We held a street market and HBA took on the

marketing for the event called “Honley Together” and although the weather was challenging, the reports back from our retail and food/drink businesses was that they all had an increase in takings which makes it all worthwhile.

The Story of Your Project contd.

What you achieved

What were the benefits of your project?
(Maximum 500 words)

Increased income for retail and food/beverage businesses. Approx 50 plus small home businesses who all booked stalls with either HBA, Taylors, Village Hall or Scout Hut

The following charities or volunteer led groups all had fundraising around the village Guide dogs for the blind, Rotary Club Denby Dale District, Friends of Honley Library, Charity Link Guide Dogs for the blind, Doctors transport funding, Yorkshire Air Ambulance and that’s just the ones I can think of but there was many more

Who benefited from the project?
(Maximum 200 words)

Around 2000 visitors throughout the day to 8 venues giving different offerings. The Con Club held a grotto with Santa seeing 125 children (took one weeks takings in the day), the Library had a lego village and Children’s activities (Very busy all day) plus raffle and other fundraising games, the Scout Hut had some children’s activities plus BBQ and local stalls selling items and raised funds by a raffle for there running costs going forward, Trinity Church had a memory tree and historical boards with map of Honley for people who prefer quiet contemplation at this time of year, the Village hall had stalls and a café for fund raising for HVCT, Taylors Foodstore had staff dressing up, playing games, raffles raising money for Yorkshire Air Ambulance and other causes, HBA had the street market including 4 charities raising funds and the local junior football team had a raffle to raise funds for their club to carry on, St. Mary’s had a drinks stall and musical entertainment, HBA organized street entertainers of which the ones that were still happy to come with poorer weather, they travelled to different venues to spread their cheer . There are so many local groups that benefit from this event it is hard to mention them all but ensures all can carry on with their good work

How many people benefited? (Maximum 200 words)	2000 members of the public approx. 300 volunteers across all locations Many organisations for funding
Was the project inclusive? How were marginalised groups (elderly, disabled, young people etc) able to participate?	We have every age and disability catered for across the events. Some of the buildings are disabled friendly (Trinity Church, St. Mary's Church, Village Hall and Taylors) and the main streets are mostly accessible. Some are catered towards older people such as Trinity Church, St. Mary's Church and the library alongside one or two of the stalls venues and of course the cafes, bars and restaurants in the village. The Younger ones were best suited to the Groot at the Con Club provided by HBA, the library and the scout club that both supplied Children's activities Something for everyone and many smiles with a fabulous atmosphere all around the village.
Reflecting on climate change, did the project address any aspects of the climate emergency? How?	HBA reduced the hours our lights are on by 1.5 Hrs per day so in total 54.5 hours across the time our lights are erected. Once again we have organized that the trees are shredded when they are taken down and the wood shavings go to our local graveyard to fill graves that need holes filling or weed reduction.
Did you achieve what you were trying to do? (Maximum 200 words)	Feedback from everyone is positive and Honley is sparkling again this year.

Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded	£ 1250
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Date	Description of expenditure (use another sheet if necessary)	Amount
13.02.24	New brackets ordered for installation for this Christmas	£ 1692
12.11.24	Installation at £12 per bracket	£ 744.00

18.11.24	Replacement Lights for damaged or dulled	£ 576.00
02.12.24	2 x 15ft Trees for centre of village	£ 312.00
01.11.24	160 4ft Christmas Trees	£ 2496
		£
		£
		£
		£
		£
	Total expenditure	£ 5820
	Amount of grant remaining (if any)	£ 0

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form		Date	09.12.24
Position in organisation	Secretary		

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov.uk

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Have you considered inviting a Member of the Parish Council to come and see your project and how your grant money has been spent? Why not give the Parish Council a ring and arrange a visit 01484 687460?

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

Name of Organisation	St David's Church, Holmbridge
Amount of award	£ 250
Purpose for which the grant was awarded (Maximum 20 words)	For a Christmas tree and a Christmas Tableau

The Story of Your Project

- *Tell us what you did with the money awarded to you (Maximum 500 words)*
- *Attach a few photos*

We put the Christmas tree up in front of the cenotaph in the church grounds. We already had fairy lights to decorate the tree. This was put up by a team of volunteers.

A member of our congregation built a tableau structure with Mary and Joseph in the stable with baby Jesus. This was handmade and painted and attached to the church notice board.

Hundreds of people pass St David's everyday. The vast majority won't set foot in a church over Christmas. Our aim is to remind them that there's a bigger story than the tinsel, turkey and spend, spend, spend messages from the media. We hoped that this display will inspire people to think a bit more about the real reason for the season.

What will they see?

A simplistic stable scene. Given they're passing by at around 20mph it has little detail - but it should be recognisable. The figures are impressions- after all we know nothing about what Mary and Joseph

looked like. Was she a gorgeous girl or a gawky teenager? All we know is where they came from.

From the back it's just a white silhouette.



The Story of Your Project contd.



What you achieved	
What were the benefits of your project? (Maximum 500 words)	<p>It brightened the area, lots of people see it. There has been a Christmas Tree in the church grounds for many years and is a focal point for the community – it wouldn't be Christmas without it there!</p> <p>The new idea of a tableau enhanced awareness of the origins of the Christmas celebration.</p>
Who benefited from the project? (Maximum 200 words)	<p>It was seen by many residents of Holmbridge and all those driving/ walking by that live in neighbouring areas of the Holme Valley. Also many visitors to the area will have enjoyed seeing our Christmas display.</p>
How many people benefited? (Maximum 200 words)	<p>Not only the regular congregation at St David's but all those living and passing through the area.</p>
Was the project inclusive? How were marginalised groups (elderly, disabled, young people etc) able to participate?	<p>The project could be enjoyed by all.</p>
Reflecting on climate change, did the project address any aspects of the climate emergency? How?	<p>We reused fairy lights and only switched them on during the prescribed hours. They were on a timer.</p>
Did you achieve what you were trying to do? (Maximum 200 words)	<p>Very much so. Other than verbal feedback, members of the public shared photographs of the tree on Facebook.</p>


Finance and Expenditure

We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes

Grant awarded £ 236

Date	Description of expenditure (use another sheet if necessary)	Amount
	Christmas tree	£ 156
20/11/24	B&Q MDF	£ 25
20/11/24	Toolstation paint items	£ 28.30
27/11/24	TJ's Garden Products board and fixings	£ 19.24
22/11	Holme Build paint	£ 6.48
		£
		£
		£
		£
		£
	Total expenditure	£ 235.02
	Amount of grant remaining (if any)	£ 0.98

Any amount of the award unspent may have to be returned to the Parish Council

Person completing this form		Date	21.1.25
Position in organisation	Church Administrator		

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov.uk

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Have you considered inviting a Member of the Parish Council to come and see your project and how your grant money has been spent? Why not give the Parish Council a ring and arrange a visit 01484 687460?

Your Village, Your Library, Your Future

Friends of Honley Library

Report to Holme Valley Parish Council - Service Provision Committee

February 24th 2025

1. Library building

Replacement of the remaining single glazed windows will take place in March/April which, as well as reducing energy costs, will enhance the appearance of the building from Thirstin Road and West Avenue. A recently awarded grant from Kirklees Members Local Project Fund, when added to an existing One Community Grant supported with funding from our HVPC grant, has made it possible to replace all six remaining windows instead of the four windows previously reported.

An inspection of the roof (annual check) is due, and initial estimates are being obtained for replacement of the large skylights with associated roof works. Grants will be sought to undertake this replacement. The possibility of installation of solar panels, which will require planning permission, is also being considered. A planning application will be progressed in order that possible grants towards this work can be explored in the future.

2. Finance

Trustees have approved the budget for 2025/26 after making adjustments to the draft operational budget, specifically for repairs, maintenance and energy, to ensure that these are covered adequately.

All funding raised for the proposed extension will continue to be held in a separate Capital Reserve Project fund.

3. Extension Project

- **Funding:** Unfortunately, the Community Ownership Fund has been discontinued without any viable alternative scheme available. Inevitably we now have to consider on-going fund-raising strategies and how to demonstrate our progress to grant funders, given that, at £60,000, we are some way from the initial £100,000 target to provide match-funding. We have fund-raising events planned but are conscious that, yet again, we will be relying on the goodwill of the community.

There are six grant applications in the pipeline, for varying larger and smaller amounts, with decision timescales of up to six months (from November/December 2024); there is considerable competition for grant finding. Further grant bids are being made where the funding criteria and our ability to demonstrate available match-finding (from the above target) appear to be a likely proposition – a great deal of work for our dedicated bid-writing team.

- **Extension:** The fund-raising situation has demanded a review of the proposed planned extension. Initial costs are already subject to inflation and a realistic approach has to be taken about the likelihood of raising the eventual costs of the planned extension. As Trustees and Management Committee review the project, they must consider the long-term future and their own capacity, resilience and responsibility to achieve an extension which will be a desirable asset and legacy for the community. Priority requirements for an extension are being identified - what is most needed? The options, either to develop the existing scheme through a phased approach (therefore over a significantly longer time) or to develop a modified extension scheme, are being investigated and discussions will be held with our architects in the near future.



4. Further information

Future Libraries: We are delighted that Kirklees Council has taken the decision to maintain the current library service. This also adds confidence to proceed with the developments outlined above.

February is a busy month. Please read the attached Friends of Honley Library News which summarises all our activities. Our fund-raising big-ticket musical event, exciting half-term children's event and our focus on Scam Awareness are features of the month.

HVPC Covid Memorial Garden: Architects have advised on the information required by KC planners to show how the bio-diversity net gain should be dealt with, and other arrangements are well in hand. We look forward to, and are planning for, the opening event on Saturday April 5th.

Finally --- Honley Library 2024

Please do watch our video. It's a wonderful collage of the year at Honley Library.
Use this link

<https://youtu.be/-rE9CZxlnLM?si=JluqcAGnMvQrlPz3>

Ann Brooks; Chair FoHL Trustees

Your Village, Your Library, Your Future



Keeping You Safe in February

We've a busy, busy month this February, with events for all the family. Our big event is the fundraising concert at St Marys Church (see below) with the incredible voice of Nicola Mills. Have you got your tickets yet? We've also booked a fabulous author for a half-term even for children "A Headful of Fun!" and we've a Poetry Readround to entertain, inspire and move you.

This month is packed with free advice sessions at the library – so you can get help, support, practical advice from experts to navigate you away from Scams (digital or financial), keep you safe in a power cut, or navigate schools, diagnoses and more (SEND parents).

But that's just the tip of the iceberg – the new 1921 census is released on Ancestry to help you with your family research, and on the computers in the library, you can now access British Film Institute content. We are more than just a library.

What's On In February

February is packed with advice to help you navigate scams – either online or financial. Let our experts help keep your information, your money and your future safe from scammers.

- Wednesday 5th our SEND parent support group (5-7pm) has a guest speaker from the Young People's Activity Team who offer holiday playschemes and respite care.
- Friday 7th we've advice from Northern Powergrid on how to cope in a power cut (just pop in between 1-4pm)
- Tuesday 11th Feb - Yorkshire Building Society will be helping you keep your money safe and avoid online or phone scams (from 11am-midday)
- Wednesday 19th we've a Half-term Children's Event (A Headful of Fun) from 2.30pm with author Sarah Morrell or come along and be entertained with poetry, rhymes at our Poetry Readround from 7pm
- Wednesday 26th our IT expert Kay will be helping keep you safe online with a special SCAM awareness session (her usual Digital Drop-In sessions are Wed 5th and 19th Feb)

See the What's On attached, click on the links or visit our website to find out more about these and our regular events such as Knit & Natter, Reading Groups, Lego Club, Babies into Books and more.

Opera for the People

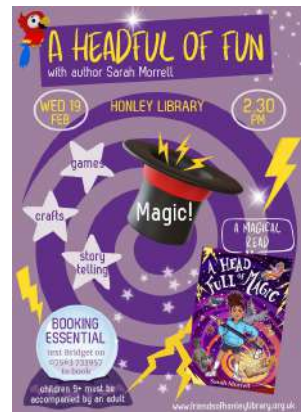
On Saturday 15th February – professional singer Nicola Mills will be singing at St Mary's Church, Honley from 2 – 4pm (see poster attached). Nicola is an incredible local talent, and we are delighted that she is giving her time to help us raise funds for the library extension.

Nicola describes her style as a mix of Pavarotti and Victoria Wood. Her voice, humour, love of music and down-to-earth nature will delight and amaze in equal measure. You will get to pick from her Song Menu: from popular opera to musicals, she'll sing the songs you love. Tickets are £12, including an interval drink, and you can buy them from Honley Library, Zebra, and G6 Hairdressing.

More Than a Library

New at Honley Library – Ancestry now has access to the 1921 census records for the UK, so you can use these to expand your family research. Ancestry Library Edition is free to use from the laptops and computers at the library, so just pop in and start discovering more about your family history.

BFI Replay (from the British Film Institute is a free-to-access, digital archive from the British Film Institute (BFI), exclusively available in UK public libraries. The content uncovers stories from across the UK, its history and its people. Vividly captured in over 60 years of film, television and video from all corners of the UK — what we, our parents and carers, grandparents and communities watched. Pop into the library and browse the videos at replay.bfi.org.uk



Holmfirth Civic Hall Community Trust Report to HVPC Service Provision Committee 24th February 2025

This report is provided to give the Service Provision Committee an update on activities at The Civic, Holmfirth and includes an update on ongoing projects, current activities, fundraising plans and finances.

Ongoing Projects

Condition Plan and Management & Maintenance Plan

Trustees are working with Mosedale Gillatt Architects (MGA) on prioritising essential works for this year and longer term decisions on prioritisation thereafter. In the first instance some propping has been identified, along with a full mechanical and engineering report on the building and some other health and safety measures. Funds have been received from HVPC to cover these works, the report has been produced and is being considered with the other works being programmed.

Roof Repairs

We have practical completion on the building elements of both roof repairs, with final certification/warranties etc being finalised. At this stage we expect there will have been additional costs, but all within the additional funding received – final invoices are also being collated so that a full and final budget can be produced. Additional costs have resulted due to some boards needing to be replaced once the roof on the central staircase was lifted, also due to some amendments to the specification on the lead work, guttering and fallpipes, and some delays due to weather. Feedback from the architect is that the work undertaken by Pinnacle Conservation and their contractors is of an exceptional standard and they are very pleased with the outcome, particularly the lead work, stonework and pointing.

Foyer-Stairs-Landings

Trustees have agreed an interim plan with MGA for the foyer refurbishment and they are now producing more detailed plans so that the work can be tendered. Enclosed are some initial drawings to give an idea of the styles being considered – please note this are for illustration only, they are not the final design, which will be shared once available.

Vision

Trustees had begun discussions with MGA regarding the development of a visioning document and further to HVPCs decision to commission this work, this will now be undertaken as a shared venture. Further details to follow in due course.

Point of Use Water Heaters

We received £3000 from the Bright Green Fund in 2022 for the installation of point of use water heaters. These works proved to be more complicated than the energy auditor might have envisaged, hence the delay. We therefore agreed with the funder to change the scope of the application so that we could replace broken and or inefficient heaters in the Drill Hall side of the building with modern efficient ones. These works have now been completed with hot water now available in the kitchenette, the club room and the club room toilets; timers have also been fitted so that the water is not constantly being heated and thereby contributing further to the energy efficiency.

Radiant Heat Emitters

We received £2000 from the Bright Green Fund in 2024 for the installation of radiant heat emitters in the Exhibition Room, HVPC Office and HCHCT Office – meaning we can now heat small spaces without having to have the gas central heating working for much larger zones. These works have now also been completed.

Grant Funding

We continually monitor opportunities for further capital grant funding, but have more recently concentrated efforts on securing revenue funding to support ongoing running costs. We have now more or less returned to pre-pandemic bookings levels and similarly attendance levels, but it has been slow to reach this point and with significantly increased costs, particularly energy our surpluses have been challenged.

Unfortunately, our application to the VCSE Energy Efficiency Scheme was rejected, but as noted above some of the works included in that application have been completed utilising other funding.

Staffing Update

Trustees have agreed a job description and we are now exploring grant funds to support the recruitment of an events manager/coordinator to allow us to be more proactive in organising and running events going forward. This will aid increased usage of the building as existing staff are managing all other day to day activities, finances etc and reacting to enquiries as they come in but have limited capacity to seek out new events/activities.

The cleaner recruited at the beginning of the year continues to do a very good job and we have commenced advertising for another caretaker, but this has proved a tricky position to fill.

Finances

The independent examination of our finances for 2023/2024 has been completed and the submission to the Charity Commission completed, our annual report is attached for information.

Finances remain challenging as a result of lower booking and attendance levels at events, combined with significantly increased costs across the board, but most notably utilities. In developing the budget for 2025/2026 we will be implementing price increases, these will be the first rises since October 2023, but whilst we want to support our hirers as much as possible we cannot hold off any longer.

HVPC have established a working group to explore changes to the lease arrangements, the first meeting is due to take place later in February.

Current Activities

Bookings to look forward to in 2025 include Supersonic Queen, Holmfirth Choral Society, Hepworth Band Mother's Day concert, Eddie Cochran tribute as well as the usual annual events such as the Band Contest, Festival of Folk, Music Festival and a number of talks also as part of the Huddersfield Literature Festival.

A schedule of some of the forthcoming events are provided for information at the end of the report to give a flavour of the clubs and classes, events and activities taking place.

We hope you find this report helpful in terms of how HCHCT continue to run and manage The Civic, if there are other aspects of the work of HCHCT or The Civic please let us know and they can be incorporated into future updates as required.



THE CIVIC, HOLMFIRTH

INTERIOR PACKAGE - VISION BOARD FOR DISCUSSION

MOSEDALE GILLATT ARCHITECTS ON BEHALF OF
HOLMFIRTH CIVIC HALL COMMUNITY TRUST

Author	Checked	Status	Stage	Revision	Notes	Issue date
LH	TM	DRAFT	-	FIRST ISSUE	ISSUE FOR DISCUSSION	05.12.2024

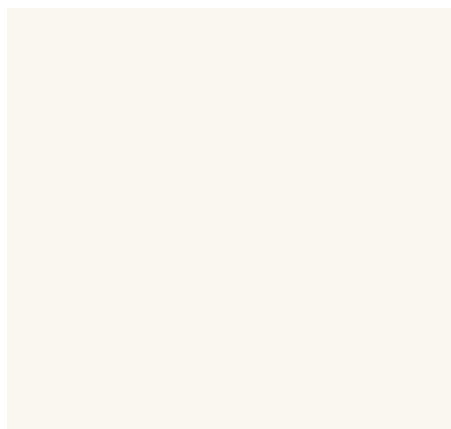
ENTRANCE FOYER (R1.10)



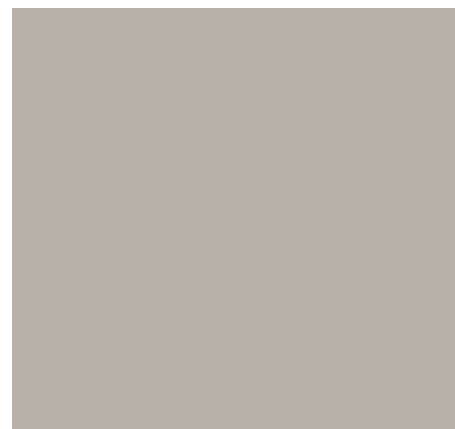
PENDANT STYLE LIGHTING TO PROVIDE SAME FEEL AS EXISTING LIGHTING, WITH A MORE MODERN UPGRADE TO COMPLIMENT NEUTRAL COLOUR SCHEME



MODERN GALLERY STYLE TRACK LIGHTING



PLASTERED WALLS
OFF WHITE - LRV = 83



PANELLING/ ARCHITRAVE
LIGHT GREY - LRV = 47



PANELLING/ ARCHITRAVE
DARK GREY - LRV = 13

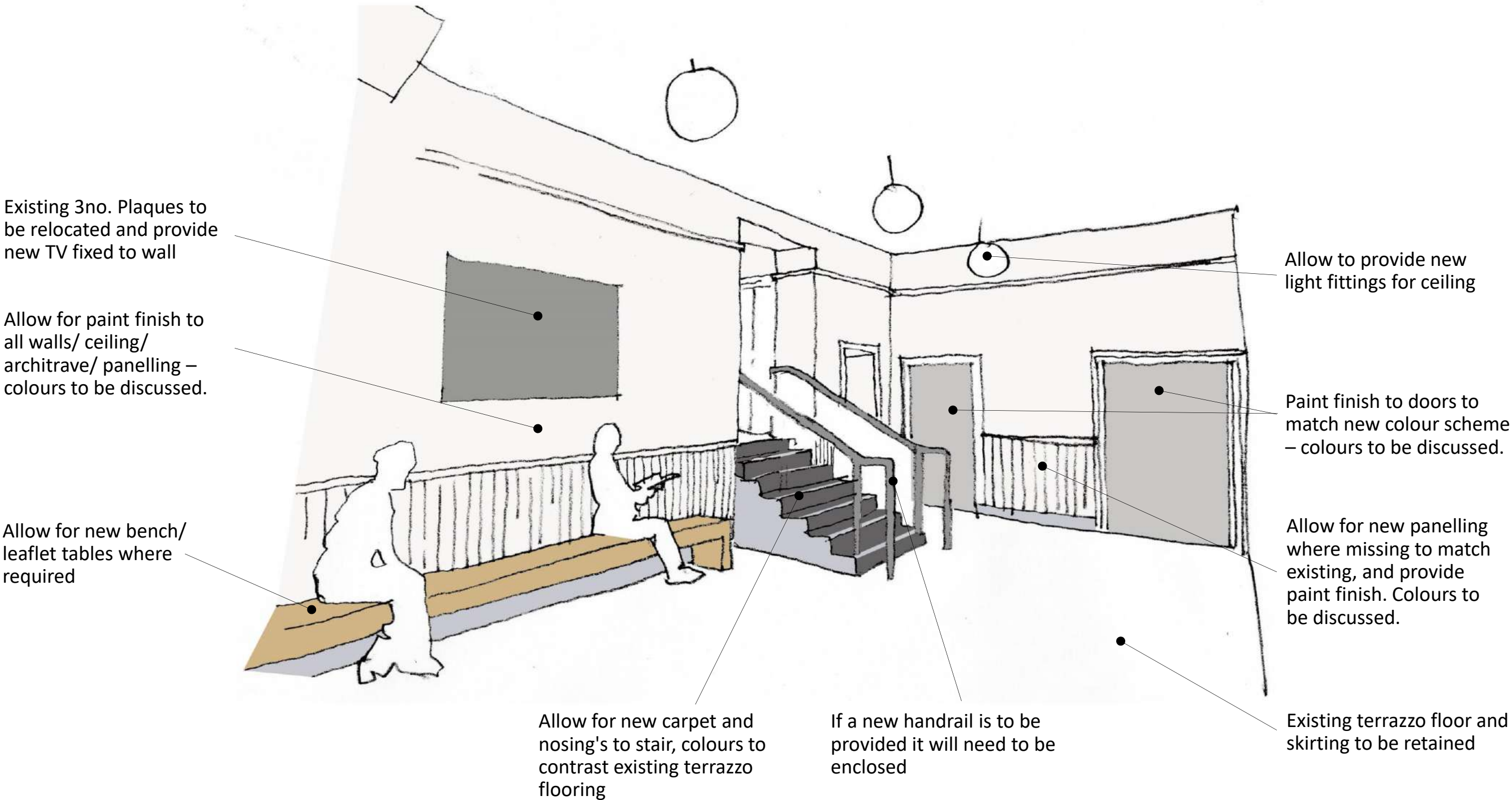


SIMPLE WOODEN TABLE FOR
LEAFLETS/ BENCHES, EITHER IN
FRONT OF WINDOW OR BELOW
WALL WITH TV FIXED

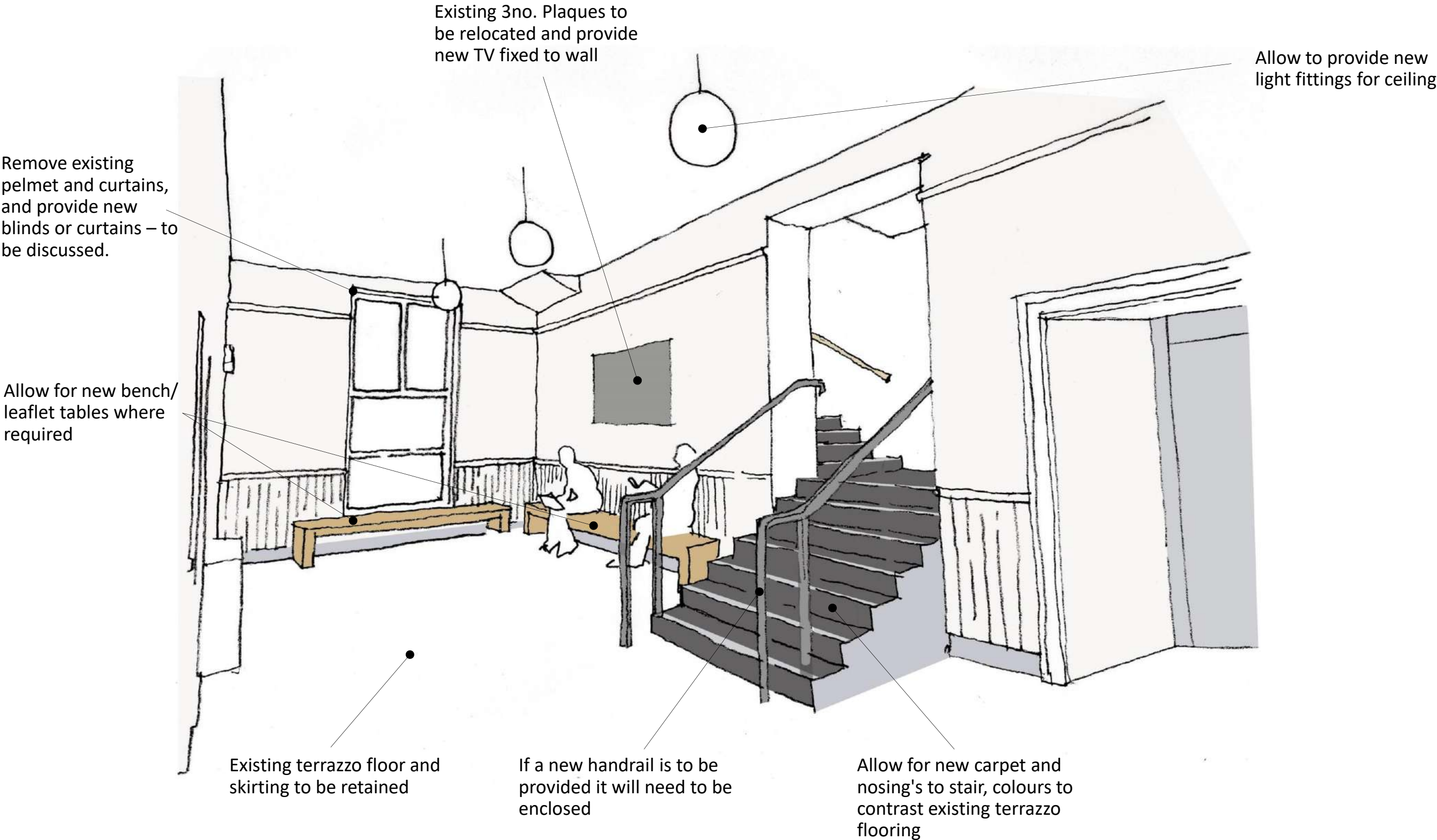


EXISTING GREEN/ GREY TERRAZZO FLOOR TO BE RETAINED.
EXISTING TERRAZZO SKIRTING TO BE RETAINED – LRV TO CONTRAST
BETWEEN SKIRTING/ TIMBER PANELLING/ ARCHITRAVES

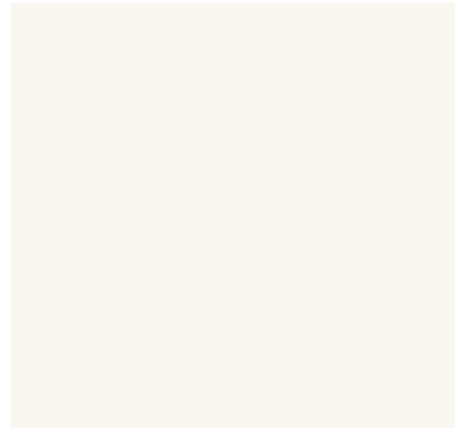
ENTRANCE FOYER (R1.10) – INDICATIVE COLOUR SCHEME OPTION



ENTRANCE FOYER (R1.10) – INDICATIVE COLOUR SCHEME OPTION



STAIR (R1.09) AND ROOM (R2.05)



PLASTERED WALLS
OFF WHITE - LRV = 83



DUSK – DARK GREY, 10 LRV



FOLIAGE – DARK GREEN, 7 LRV



ALUMINIUM/ STAINLESS STEEL CONTRASTING NOSING

DARK CARPET WITH CONTRASTING NOSING ON STAIR TO CONTRAST LIGHT WALLS/ LIGHT SECTIONS OF TERRAZZO FLOORING.



INTERNAL TIMBER DOUBLE DOORSET TO
GROUND FLOOR HALL WITH PAINT FINISH –
COLOURS TBC

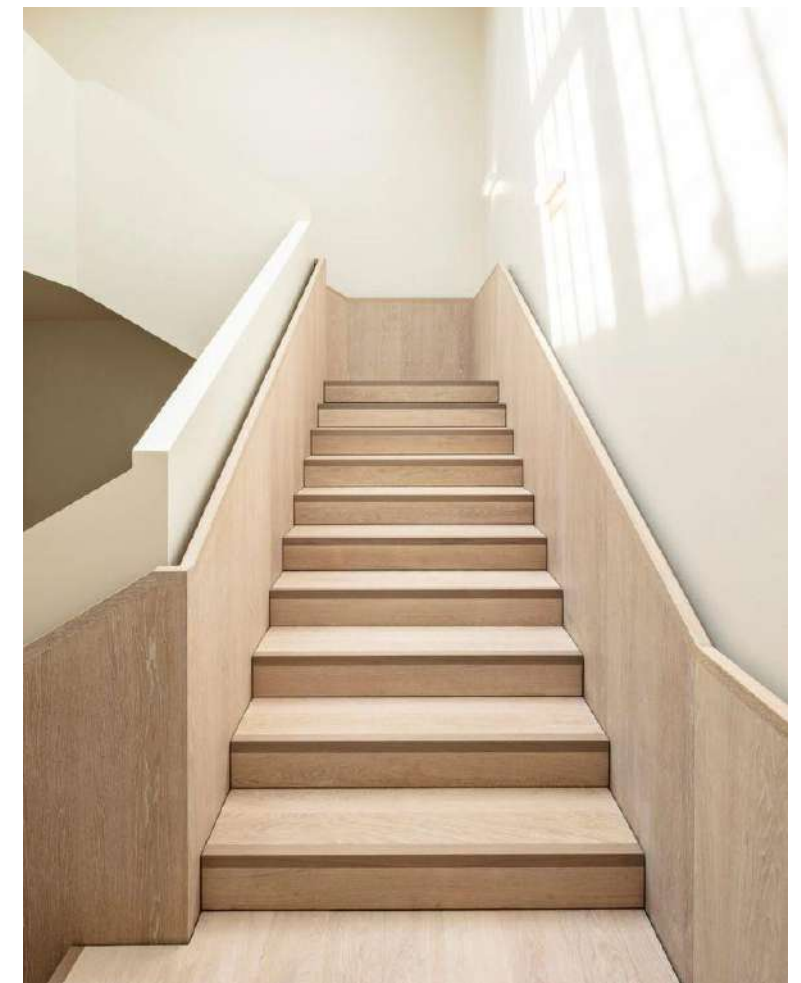


PENDANT GLOBE LIGHT
FITTINGS ALONG
LENGTH OF STAIR



STAINLESS STEEL HANDRAIL

NOTE: POTENTIAL COST AND LISTED BUILDING CONSENT ISSUE
WITH INSTALLING NEW HANDRAIL – TO BE DISCUSSED. MAY BE
PREFERABLE TO RETAIN EXISTING HANDRAIL AT THIS STAGE.



TIMBER HANDRAIL

THE CIVIC

Holmfirth Civic Hall Community Trust (HCHCT) Report to Charity Commission for the financial year 2023/24

Holmfirth Civic Hall Community Trust (charity number: 1172232), Holmfirth Civic Hall, Huddersfield Road, Holmfirth, HD9 3AS was established in March 2017 to manage the operation of The Civic, Holmfirth for the benefit of the community when the building was asset transferred from Kirklees Council to Holme Valley Parish Council. The Trust holds a 25-year lease from the Parish Council.

Holmfirth Civic Hall Community Trust (the “Trust”) was established under the foundation model as a Charitable Incorporated Organisation (CIO). It has a maximum of twelve trustees with up to two of those trustees nominated by Holme Valley Parish Council. Trustees are recruited on a rolling programme, dependant on need and skills gaps.

The trustees during this reporting period were:

- Andrew Bray – local resident and businessman
- Alex Bray – local resident with experience in customer service, marketing and running charitable organisations and events
- Mark Antrobus – local resident and businessman
- Julie Butterfield – appointed 27.07.2023, local resident with experience in compliance, governance and oversight
- James Hilton-Jones – appointed 07.06.2023, local resident, chartered certified accountant and managing partner in a local firm of accountants.
- Stephen Ransby – appointed 07.06.2023, nominated parish council trustee, local resident with experience in town planning and conservation.
- Kathy Westgate – appointed 07.06.2023, local resident with leadership and management experience in HR and quality management.
- Andy Wilson – nominated parish council trustee, local resident with experience in fundraising and the environment.

During the reporting period the following trustees resigned:-

- Judith Patrick, resigned 11.04.2023
- Duggs Carre, resigned 08.05.2023

The trustees meet on six-weekly basis to monitor the operations and finances and to make decisions about the running of the building, events and repairs/improvements. During the period of this report, the Trust lost its long-standing Chair through work and other family commitments, but has recruited new trustees to bring additional skills and experience to the group. The Trust has also instigated a formal review cycle for its policies and procedures, completed works on new office facilities, toilet refurbishment, fire exit installation amongst other works. In addition, following a recruitment process appointed a specialist architectural firm to undertake a condition report and develop a management and maintenance plan, the firm will also support us with longer term developments across the building.

The staffing structure consists of a Business Development Manager and an Administration Assistant supporting day to day operations. The management team provide a combined six-weekly report to trustees and are line managed by the Chair of Trustees. In addition, the trust employs a part time cleaner, caretaker and hospitality staff as well as volunteers who are managed by the operational staff.

The objects of the CIO, as set out in its constitution are as follows:-

1. To further or benefit the residents of Holmfirth and the surrounding area without distinction of sex, sexual orientation, disability, race or of political, religious or other opinions in accordance with the protected characteristics defined by current legislation by associating together residents and local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.
2. In furtherance of these objects but not otherwise, the trustees shall have power to establish, secure, preserve and hold on trust the establishment of Holmfirth Civic Hall as a community asset and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.
3. To promote the performing and visual arts for the public benefit.

During the reporting period, the Trust has faced challenges in terms of reduced income and increased expenditure, while there has been a gradual return to activity levels pre-pandemic levels this has taken time, and is compounded by significantly increased costs, particularly energy costs. The Trust remains committed to this recovery process however, and has made decisions within the year to keep income and expenditure levels manageable, whilst remaining optimistic about future improvements.

We have welcomed 59 different groups (68 in 2022/23) and estimate over 35,000 people (33,453 in 2022/23) have attended events and activities in The Civic during this period, in addition The Trust has run 16 of its own fundraising events (8 in 2022/23).

The range of events and activities continues to be varied and just some of the activities are listed below:-

- Amateur dramatic performances
- Brass band concerts and contests
- Children's theatre productions
- Choir concerts
- Civic society and other local interest group meetings
- Dance groups and shows
- Keep fit groups, including Zumba, Pilates and Yoga
- Music and other arts festivals
- Sports activities for all ages, badminton, football coaching

The Civic has always been used as a polling station for local elections and for other public consultation events.

The Civic has been the home of Holmfirth ArtWeek for over 30 years and is given over to a group of volunteers for the running of one of the country's largest Art Festivals to raise monies for Macmillan Cancer Support and other local support charities.

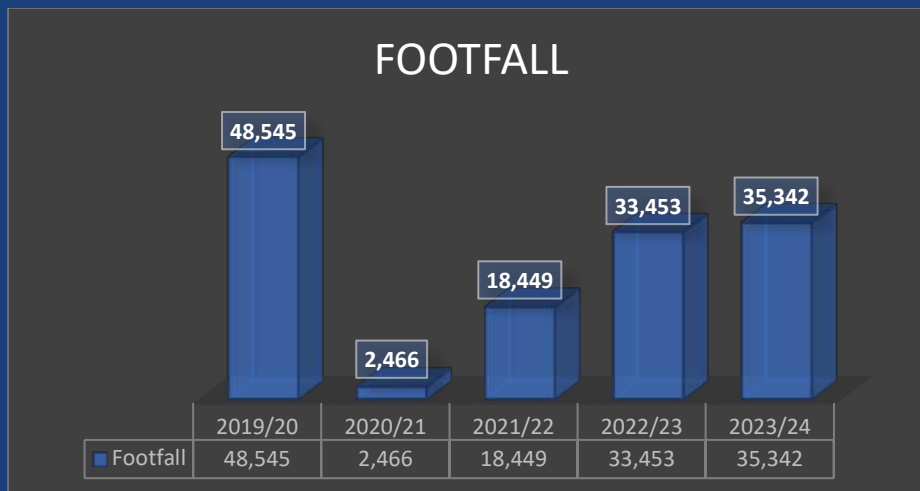
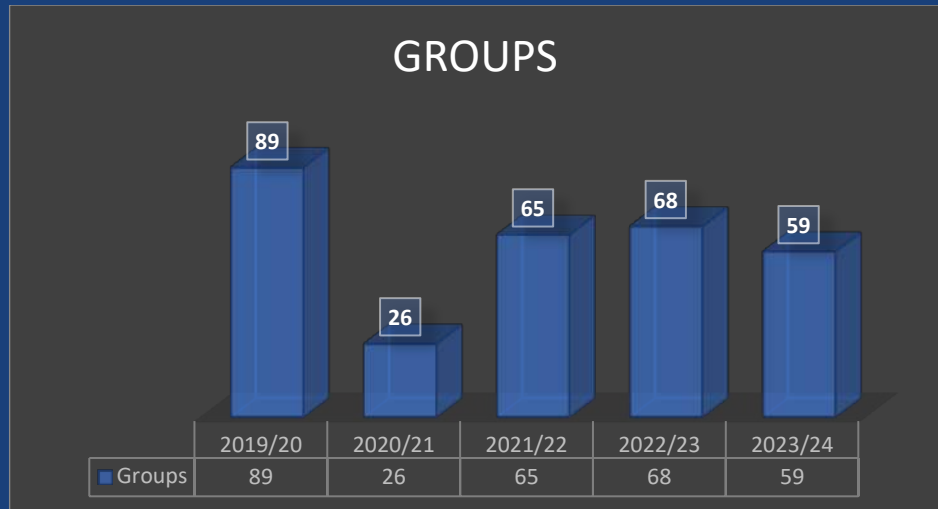
As booking and attendance levels return to pre-pandemic numbers, we will again look to build reserves appropriate to support ongoing maintenance, management and emergency repairs in the building.

Further information regarding increases in groups using The Civic, footfall and financial performance over the period in question along with previous years are provided on the following pages.

Alexander Bray
Chair of the Board of Trustees
January 2025

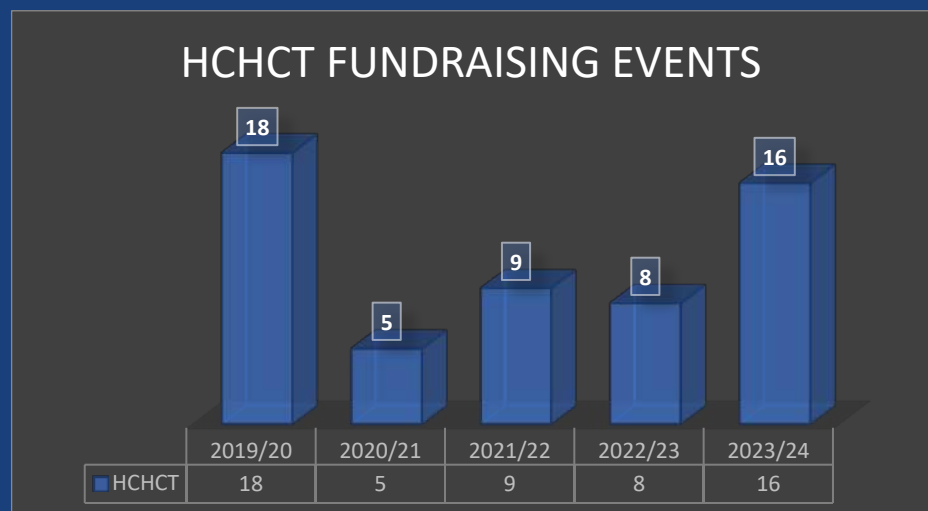
Key Performance Indicators

The number of groups using The Civic grew through the early years before falling significantly during the coronavirus pandemic, but now stabilising.



The average number of people using or visiting the building also grew through the early years before a dramatic fall in 2020, but growing significantly now.

The Trust runs fundraising events each year to support the ongoing running costs of the building, seeing large increases in the early years, before an obvious fall, but now growing again.



The Trust operates within Charity Commission regulations and records receipts and payments accordingly, a summary of the previous four years of trading are provided below, with the most recent financial year broken down by restricted and unrestricted funds.

Receipts and Payments	2023/2024			2022/2023	2021/2022	2020/2021	2019/2020
	Unrestricted Funds	Restricted Funds	Total Funds				
Receipts							
Donations	2,718	0	2,718	1,295	4,150	2,025	4,318
Grants	26,000	60,317	86,317	35,000	136,087	106,193	49,630
Room hire	61,649	0	61,649	61,101	41,307	17,139	78,484
Fundraising	69,180	0	69,180	61,709	29,747	1,888	34,781
Business rates refund	0	0	0	65	0	1,715	0
Interest earned	98	0	98	0	68	0	0
Total Receipts	159,645	60,317	219,962	159,170	211,359	128,960	167,213
Payments							
Fundraising direct costs	49,834	0	49,834	35,243	22,286	1,706	23,534
Venue promotion	1,148	0	1,148	1,195	2,420	11,276	1,915
Wages and salaries	71,141	0	71,141	65,824	55,852	52,599	58,180
Training	88	0	88	42	579	390	22
Repairs and maintenance	9,305	15,907	25,212	5,916	13,860	11,880	11,506
Cleaning	2,898	0	2,898	5,845	2,044	2,647	2,555
Property taxes	1,137	0	1,137	310	383	0	101
Utilities	21,219	0	21,219	10,905	5,396	7,162	13,218
Computer consumables	1,905	0	1,905	1,269	927	504	1,425
Office administration	0	0	0	0	253	345	154
Telephone	480	0	480	416	454	469	587
Print, post and stationery	605	0	605	746	980	258	711
Insurance	5,099	0	5,099	4,348	9,234	0	5,541
Professional services	2,304	0	2,304	1,795	1,133	3,077	1,556
Travel	0	0	0	4	54	0	141
Bank charges	689	0	689	598	262	140	23
Compliance	419	0	419	215	215	255	35
Sundry	0	0	0	451	0	0	0
Sub-total	168,271	15,907	184,178	135,122	116,332	92,708	121,204
Asset/investment purchases							
Laptop	0	0	0	0	0	0	0
Building alterations	12,450	0	12,450	77,075	90,697	2,580	2,412
Equipment	2,330	0	2,330	6,352	363	2,521	0
Sub-total	14,780	0	14,780	83,427	91,060	5,101	2,412
Total Payments	183,051	15,907	198,958	218,549	207,392	97,809	123,616
Net of receipts/(payments)	£23,406	£44,410	£21,004	£-59,379	£3,967	£31,151	£43,597
Transfers between funds	£8,582	£-8,582	0	0	0	0	0
Cash funds last year end	£18,601	£33,000	£51,601	£110,980	£107,013	£75,862	£32,265
Cash funds this year end	£3,777	£68,828	£72,605	£51,601	£110,980	£107,013	£75,862

Date	Time	Event
Saturday 1 st March 2025	Doors; 6.30pm Show; 7.30pm to 10.00pm	The American Highway Music Show
Saturday 8 th March 2025	Doors; 6.00pm Show; 7.00pm to 10.00pm	Supersonic Queen
Saturday 15 th March 2025	Doors; 7.00pm Show; 8.00pm to 10.30pm	Elvis – Up Close & Personal
Saturday 22 nd March 2025	Show; 7.15pm to 9.30pm	Holmfirth Choral Society present, Mozart's "Requiem" & Poulenc's "Gloria"
Sunday 30 th March 2025	Doors; 2.30pm Show; 3.00pm to 5.00pm	Hepworth Band Mother's Day Gala Concert
Saturday 5 th April 2025	Doors; 6.30pm Show; 7.30pm to 10.00pm	Eddie Cochran tribute, 65 th Anniversary show
Sunday 6 th April 2025	2.00pm to 5.00pm	Huddersfield Hoofers Fundraising Tea Dance
Sunday 27 th April 2025	Times to be confirmed	Holme Valley Brass Band Contest
Thursday 8 th May 2025	Doors; 7.00pm Show; 7.30pm to 8.30pm	Huddersfield Literature Festival present Matt Jackson-Smith
Friday 9 th to Sunday 11 th May 2025	Times to be confirmed	Holmfirth Festival of Folk
Friday 16 th May 2025	Doors; 6.30pm Show; 7.00pm to 8.00pm	Huddersfield Literature Festival present Patrick Grant
Saturday 17 th May 2025	Doors; 6.30pm Show; 7.30pm to 10.00pm	Heartbreak – The Tom Petty Story
Sunday 18 th May 2025	Doors; 2.30pm Show; 3.00pm to 4.00pm	Huddersfield Literature Festival present Rachel Joyce
Saturday 7 th June 2025	Doors; 7.00pm Show; 8.00pm to 10.00pm	Justin Moorhouse; The Greatest Performance of My Life

Date	Time	Event
Wednesday 11 th to Saturday 14 th June 2025	Doors; 6.30pm Show; 7.30pm to 10.00pm	Turn Again Theatre present Parfumerie
Friday 20 th June 2025	Doors; 6.30pm Show; 7.30pm to 10.00pm	The Bootleg Eagles
Saturday 21 st June 2025	Timings to be confirmed	Thongsbridge Bowling Club present Brass & Voices
Sunday 6 th to Saturday 12 th July 2025	Timings to be confirmed	Holmfirth ArtWeek
Saturday 6 th September 2025	Doors; 6.30pm Show; 7.30pm to 10.00pm	George! The Concert
Thursday 16 th to Saturday 18 th October	Timings to be confirmed	Holmfirth Music Festival
Wednesday 8 th to Saturday 11 th October 2025	Timings to be confirmed	Turn Again Theatre, present Agatha Christie's A Murder is Announced
Saturday 15 th November 2025	Doors; 6.30pm Show; 7.30pm to 10.00pm	Unbreakable, A Tribute to the King of Pop
Saturday 29 th November 2025	Timings to be confirmed	Holmfirth Choral Society
Sunday 21 st December 2025	Doors; 3.30pm Show; 4.00pm to 6.00pm	Holme Valley Singers Christmas Concert
Wednesday 31 st December 2025	Timings to be confirmed	New Year's Eve Ceilidh

More events are being added all the time, for up to date information
and all ticket details or to sign up to our newsletter visit

www.thecivicholmfirth.org

01484 682643

bookings@thecivicholmfirth.org



Clerk to the Council
 Holme Valley Parish Council
 Holmfirth Civic Hall
 Council Offices
 Huddersfield Road
 Holmfirth

15/02/2025

Dear Mrs McIntosh,

The following is the latest review of the Council's assets :

TOILETS

All in all the toilets are running smoothly . We collect the takings weekly, date the bag and take to the "coin-star" counting machine at Tesco's periodically.

We need signage printing which gets the point across that these toilets are run by the Parish Council...ie you n' me 4 the use of you n' me!

I think this needs making more prominent so am open to suggestions . Like I've said previously,no-one carries cash these days especially small coinage.

The paintwork around the Velux windows is ready for a paint but that will have to be done when it's warmer so the paint will dry. An evening job I think.

I've recently sent the PC photographs of the graffiti which is a regular occurrence but fortunately it is a chalky paint and easily comes off.

There has been a leak in the gents sinks for a while and it turned out to be the waste pipe was becoming blocked with calcified "stuff"...gauntlets on and I dismantled the pipework to remove the blockage.

No problems with the ladies toilets apart from finding someone with a lathe to make a new push rod for the cistern mechanism....it was stolen!!...I know I know!!

The water fountain outside suffered with the cold weather and cracked a plastic valve causing a leak. A new one is on order. Maybe I should make a lagging jacket for it and keep it in the store room for cold times.

The disabled toilet also suffered catastrophic leakage during the hard frost and flooded out when I turned the water back on.

Air fresheners and liquid soap are a favourite to steal so we only buy cheap ones from Lidl and leave them $\frac{1}{4}$ full at all times.

The toilet cisterns out in the service tunnel are all working well at the moment but need constant adjustment through perpetual wear and tear.

BENCHES

Due to the time of year and the weather most bench work has been put on hold until next month. We replaced the old concrete bench at Fulstone and replaced it with another old Borough cast-iron one and fitted it to concrete flags on a concrete bed.

Similarly one up Flushhouse which we dug up and replaced with new frames and timber .

Our schedule of strimming, painting, varnishing and updating will carry on next month when the grass starts growing again.

PHONE BOXES

The council-adopted phone boxes take very minimal maintenance as most of the villages where they are located seem proprietorial towards them. However we continue twice-yearly drive-by checks to keep an eye out on their general state of repair and give them a sweep and tidy where required.

The K6 in Holme Village is ready for a rub down, repaint and numerous window frames will need replacing.

The boundary wall at the Allotments in Holme Village has been repaired by me and Stephen.

WAR MEMORIALS

The War Memorials were pressure washed where possible before Remembrance Sunday. The wreathes will need collecting and disposing of any time now.

BUS SHELTERS

The bus shelter round continues as usual. Regular sweeping and tidying, jet-washing when required.

The gutters are scheduled to be cleaned out before Spring.

Surprisingly VERY little unpleasantness or graffiti in the bus shelters these days which is a delight!

GRAVEYARD

The first cut of the graveyard is due when the Bluebells have withered. First cut of three.

GARTSIDE UNIT

I very rarely see anyone at the unit. I need to take a meter reading before long.

Over all we continue to keep our eyes peeled, respond to public concerns and balance the need to keep our valley looking smart with the need to be conscious and conscientious with the Council's budget.

As usual, many thanks for the opportunity to participate in the upkeep of the Holme Valley!



Maintenance Contractor

Clerk to the Council
Holme Valley Parish Council
Council Office
Holmfirth Civic Hall
Huddersfield Road
Holmfirth
HD9 3AS

06/02/2023

Quote for Phone Box, Holme Village

Dear Mrs. McIntosh

The following is a quote regarding;

Refurbishing the K6 telephone box in Holme Village adjacent to the public toilets..
The exterior was last glazed and painted 11 years ago and is in need of a few replacement window frames and re-painting .

I recommend 10 new large frames @ £8.40 plus vat and delivery .

5 litre tin of Current Red paint at £48.10 plus vat plus delivery.

4 tubes clear silicone at £3.50 plus vat and delivery.

Materials approx. .£200.00

Labour £600.00

If the PC buys the materials from X2 Connect directly they could claim the vat back.

Total

£ £800.00

[REDACTED]
[REDACTED]
Mobile: [REDACTED]
E-mail: [REDACTED]



Holme Valley Tourism Partnership

A part of Holmfirth Forward

The Partnership exists to support tourism, culture & heritage development in Holmfirth project.

The Partnership currently comprises Holmfirth Forward, Holmfirth Conservation Group, KC Holmfirth Library & Tourist Information, Holme Valley Parish Council but is open to additional member organisations. We have the simple aims of enabling and promoting collaboration on tourism-related projects wherever that can be of benefit to the community. This could include developing new initiatives, marketing, research, lobbying, applying for funding and more, to increase footfall for our retail and hospitality sectors, thereby supporting the local economy and its sustainability with the associated benefits for the resident community..

We will seek to inspire creative solutions, to promote positive partnership behaviour and a degree of standardised branding, to achieve cost efficiencies and to minimise the risks of duplication of efforts and expense. Above all, **our project will always be driven by the achievement of meaningful progress and outcomes and to do this in partnership.**

Update February 2025

We can report fair progress on most of the different strands of our programme action plan. This is an important stage of the year for planning and preparation as the peak tourism period begins annually in the Spring.

1 Programme: Promote the growth of tourism in and around Holmfirth. Each of the strands of our local programme are believed to support the growth of our tourism offer. There is no indication at present that Kirklees Council is progressing a replacement for the previous Kirklees Tourism Strategy which spans a 3 year period to 2025, although the consultation on a Heritage Strategy continues and the Holmfirth Town Centre Access improvements are expected to benefit locals and visitors alike. We previously agreed that we would independently pursue our local goals whilst simultaneously maintaining ongoing and open conversation with KC and linked to the planned Heritage Hub project and any external funding that this might attract.

A very welcome development is that Daisy Beck Studios will be filming on 17 February 2025 in the town and at the Library to create a televised feature on the Fenella the Tiger story. This is intended to appear in an episode of the Channel 5 'Yorkshire Vets' series, although no screening date has yet been confirmed. Chris and Lawrence will monitor the plans for the screening so that we can try to exploit the tourism opportunities that will hopefully follow.

It is good to see that initial plans are appearing for a first ever Holmfirth Children's Book Festival 27- 28 Sept 25. Along with the developing plans for the Heritage Week 12 - 21 Sept (see below), this would see an important extension to the festivals season. A planned return of the Holmfirth Musical Festival in Oct 2025 is similarly very welcome.

2 Programme: Tourist Information. Holmfirth Library continues to provide information for visitors to the town, despite limited funding and other resources for this. At the time of writing, we understand that no decision has been made about providing a public service on Sundays during the Summer and Festivals period, although a pool of volunteers might assist this. Meanwhile, the digital Visitor Directory of Local Attractions to be displayed in the library and possibly online is making progress and will be ready in good time for the Spring season.

The option of a Holmfirth App is presently being ruled out, in favour of resources that can appear within the YourHolmfirth website and potentially within the other local websites (Holmfirth.Info; HV Parish Council); Lawrence is pursuing.

3 Programme: Branding. We understand that the MIYH brand is to be further promoted by Holmfirth Forward and Holmfirth Business Together within a refreshed programme to develop a marketing strategy, including revisions to the town centre map to bring it in line with the new brand. Meanwhile, any tourism initiatives from this tourism partnership could be branded according to decisions made on a case by case basis; the MIYH brand has been applied to several of the initiatives listed below.

4 Programme: A town/ area Heritage Centre or similar. The project by the Conservation Group to stage a more ambitious Heritage Week in 12 – 21 September 2025 is making progress with the publication of a new website <https://holmevalleyheritage.com>. This calls for proposals and offers from local organisations to fit the 2025 heritage theme of 'Working Lives' and presents some exciting opportunities.

5 Programme: Further develop the town trails. A group of volunteers is now working on the design of two audio trails, building on existing routes but converting the supporting guides and information into online resources, which are planned to be downloadable from a section on the YourHolmfirth website and possibly elsewhere. Hopefully this will complement the Heritage Week initiative. Costings have been obtained for QR code signs at the relevant locations along the routes.

Additionally, current projects by EPIKS Active Travel Hub (at Gartside Unit) and the Penistone Line Partnership will see the publication of guides to local walking routes linked to sustainable transport options.

Cllr Lawrence Baylin, Holme Vally Parish Council, HV Tourism Partnership Coordinator
Feb 2025

Report to:	Holme Valley Parish Council
Sent to:	clerk@holmevalleyparishcouncil.gov.uk
Date:	14 February 2025
For consideration at:	Services Provision Committee meeting Monday 24 February 2025
Written by:	[REDACTED] Youth Worker, KYA, and [REDACTED] CEO, KYA [REDACTED] [REDACTED]
Purpose of the Report:	<ol style="list-style-type: none"> 1) To provide an update on the 2024-25 funding allocation of £25k to KYA for the purposes of supporting a core youth work offer across the Holme Valley. 2) To propose the motion to release £5,000 after the meeting to KYA

General Q3 Update (up to 31 December 2024)

1.0 Half-time Holme Valley Youth Worker Post

- Tyler has now been in post for just over a year. She is funded for 18.5 hours by the HVPC and in this quarter, KYA started receiving additional funding for additional hours for Tyler from Café 100 (4 hours) and Enabling Youth (2.5 hours) due to their internal workforce challenges. This means Tyler is currently delivering youth work sessions in the Holme Valley 4 nights a week: Tuesday at the Phoenix Junior and Senior Youth Clubs, Wednesdays and Thursdays for the Café 100 project and Fridays at the new Honley Junior and Senior Youth Clubs. In Q4, KYA will be agreeing a Partnership Agreement with Honley Youth which will be meeting the cost of the Honley Friday Night Youth Clubs (apart from 5 hours of Tyler's time paid for by the HVPC) now that KYA has spent the budget given by Holme Valley North Kirklees Councillors.
- Tyler continues to be involved in key partnerships in the area, receiving paperwork and attending meetings when there are relevant items on the agenda. These partnerships include Families Together Rural, the two Holme Valley School Hubs, the Central Co-op Community Group and the Rural COG (Community Safety).

2.0 Café 100 Project

- Tyler is now the Project Lead for the Café 100 Youth Provision (as of September 2024).
- Café 100 sessions now take place at Holmfirth Tech (from December 2024) due to the previous premises at the Church on Towngate being deemed no longer fit for purpose.
- Sessions run 5-7pm on Wednesdays and Thursdays during term-time.
- Tyler meets monthly with the Café 100 Board of trustees to discuss the project.

3.0 Honley provision

- The Detached work in Honley came to an end in October and Tyler and Ethan started the open-access junior and senior youth provision at Honley Community Centre on Friday 8 November in conjunction with newly incorporated, Honley Youth.
- Sessions started slowly however a total of 25 young people have now formally registered at the provision. Of these young people, many have high needs including SEND and SEMH.

4.0 Honley High School

- These sessions are still jointly funded by HVPC and Meltham Town Council.
- Sessions are led by Claire Baldwin and Chris Anderson of Enabling Youth C.I.C.
- Sessions have been successful despite provision having a slower start this academic year due to changes in the staffing team at the school and building works. Enabling Youth now have an allocated space in the school and can continue their drop-in provision which has a focus on Mental Health. Mrs Roby is a great new addition to the school and is taking interest in what we have to offer.

5.0 Phoenix Youth Club

- Tyler still runs the Phoenix Centre's Senior Youth Club on Tuesday evenings as well as the Junior Session (funded by Enabling Youth)
- New age ranges took effect in September (ages 10-12 for the juniors and 13-19 for the seniors) in line with the National Youth Agency's guidelines on youth work and the re-issued Statutory Guidance for Youth Services which places a duty on LAs to provide youth services for 13-19 year olds.
- This quarter young people have had the opportunity to take part in various workshops including Self Defence with Freedom Personal Safety and Rap Lyric Writing and videography with The Rap School.

6.0 Next steps for Q4

- **Café 100 Provision** - Tyler is supporting the board with their rebrand, which will be an ongoing project. The board are looking to revamp the marketing for the club inline with other changes of the provision, including staffing and location.
- **Phoenix Centre** - Tyler is undergoing training in February, in order to deliver the NatWest Thrive programme which will see a group of young people participate in a range of workshops designed to raise aspirations and adopt good money habits. Tyler is also awaiting resources to carry out the Hackathon Project with young people, which aims to get young people thinking about being politically active.
- **Honley Youth Club** - Tyler and Ethan are due to meet with the leaders of the Friday Night Cricket Club, which is due to start next half term. Speaking with parents, young people and colleagues, the Honley Youth Club Team has inferred that many young people who currently attend, wont attend during the summer term as the sessions are on the same night as the local cricket club sessions. Tyler is in-touch with Simon Kelly (one of the cricket leaders) and a meeting is due to be scheduled to see if there is a way to collaborate.

7.0 KYA General Update

- In Q3 KYA increased its confidence with the new IT system, Juice, and all the youth provision in the Holme Valley is now covered. This means that all the young people attending provision are registered in the system, attendance is recorded in it, session plans are created in it and all evaluation and any reporting (safeguarding, incidents etc.) are carried out in it. In Q4, Enabling Youth are to receive a "branch" of Juice so that both KYA and Enabling Youth can update collectively to the Holme Valley and Meltham Youth Partnership.
- KYA started its Bronze Standard (Quality for Youth) assessments in Q3 and is currently supporting 7 youth organisations to meet all the requirements needed to demonstrate safe and legally-compliant youth provision.
- As part of its Workforce Strategy, KYA attended a train the trainer event in October and is delivering An Introduction to Working in a Youth Work Setting to its first cohort in Q4. KYA also

started the delivery of its first Young Leaders Award (originally intended for Holmfirth High School) to 5 young people in Brackenhall. KYA hopes to roll this out over the next 2-3 years.

Measurables

	Q3 (up to 31 December 2024)
Number of young people formally registered at each provision (on the Juice* system)	Café 100: 16 Phoenix Juniors 21 Phoenix Seniors: 15 Honley Juniors: 20 Honley Seniors: 5 Total of 77 young people registered for core youth work offer provision in the Holme Valley 😊.
* new IT system introduced September 2024	
Number of sessions delivered	Autumn Term Café 100: 18 Phoenix Centre: 22 Honley CC: 14 (started Nov 8 th) Honley High: 12 Total of 66 sessions delivered Sept-Dec 2024 😊
Number of young people attending the sessions	Average weekly attendances Autumn term Café 100: 20 Phoenix Centre: 29 Honley CC: 9 Honley High: 20 Average of 78 young people engaging every week in the core youth work offer in the Holme Valley 😊
Young People and their parents reporting social, emotional and educational progress	<p><i>"My grandson now comes to The Phoenix and Honley sites. He really needs help staying on the right path and I'm so glad he has found somewhere he feels safe. As an ex-youth worker myself, I know how important these clubs are and I can't thank Tyler, Ethan and Chris enough for their support with [YP name]" – Carer for YP who attends Phoenix & Honley, aged 10</i></p> <p><i>"My son absolutely loved the Rap Workshops. Thank you for allowing him to access your youth club" – parent of young person who attends The Phoenix, aged 12</i></p> <p><i>"Café is literally the best place. We all look forward to it every week because we no (sic) we can just chill and be ourselves without judgement." – Young person who attends Café 100, aged 14</i></p>
Youth Workers evidencing the delivery of new skills and knowledge	Café 100 – After discussions in partnership meetings around recent antisemitic vandalism at Holmfirth High and witnessing the drawing of a Swastika on a YP's hand. Tyler has signed up to some PREVENT training. Phoenix Centre- Tyler has been supporting a member of staff who is on a pathway to becoming a qualified youth worker. Tyler also taking advantage of all the opportunities signposted to her to provide experiences for young people e.g. Freedom Personal Safety Programme, The Rap School Workshops, The Central Co-op Workshops.

Financial Monitoring

	2023/24 Budget	Actuals 31/3/24	Revised 2024/25 Budget	Actuals to Q3 2024-25
INCOME				
Holme Valley Parish Council	£ 14,000.00	£ 14,000.00	£ 25,000.00	£ 15,000.00
Salary reimbursement from Café 100				£ 320.00
Salary reimbursement from enabling Youth				£ 650.00
Salary reimbursement from Honley Youth				
balance brought forward	£ -	£ -	£ 5,091.36	
Total Income	£ 14,000.00	£ 14,000.00	£ 30,091.36	£ 15,970.00
EXPENDITURE:				
Youth Worker salary	£ 3,862.00	£ 2,810.49	£ 19,000.00	£ 13,093.23
IT Support	£ 69.00	£ 50.57	£ 275.40	£ 206.55
Juice CRM/ITM system			£ 1,235.00	£ 1,235.00
Payroll Costs	£ 50.00		£ 90.00	£ 84.25
Laptop and bag	£ 1,000.00	£ 848.48	£ 300.00	£ 257.97
Phone SIM	£ 41.25	£ 37.70	£ 171.36	£ 113.98
Resource Budget	£ 250.00	£ -	£ 300.00	£ 179.48
Marketing				£ 122.51
Mileage	£ -	£ 115.36	£ 300.00	£ 208.10
Sundries	£ -	£ -	£ 60.00	£ 41.27
Contribution to Enabling Youth	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 1,500.00
Expenditure sub total	£ 8,272.25	£ 6,862.60	£ 24,731.76	£ 17,042.34
10% KYA costs	£ 1,400.00	£ 1,400.00	£ 2,500.00	
Total Expenditure	£ 9,672.25	£ 8,262.60	£ 27,231.76	£ 17,042.34
balance				-£ 1,072.34
Surplus	£ 4,327.75	£ 5,737.40	£ 2,859.60	£ 4,665.00

Update from the Public Transport/ Sustainable Travel Working Group. Feb 2025.

A re-focus on our programme of tasks has enabled us to make better progress;

Collaboration with the Penistone Line Partnership Community Rail Officer extends our opportunities for joined up travel initiatives.

The freelance designer who has been working with the PLP has given us initial proposals for marketing items that would allow us and the bus operators to better inform and inspire the public about transport options.

We have the option of to include a section about public transport/ sustainable travel information on the YourHolmfirth website now being further developed, and this could link with other info and adverts about businesses, events etc on the same website and social media channels. Additionally a page could be included on the new HVPC website with links, as well as on Holmfirth.Info.

Contact has been continued with EPIKS Active Travel Hub who are developing Walks By Bus promotions. It is understood that there are possibilities in enabling our local businesses to benefit from a new WYCA project to offer incentives to customers of shop/ attractions who travel car-free.

Both Aldi and Lidl have responded positively to the idea of their car parks being call-in points for Stotts buses. The Coop have yet to be approached, A conversation with Stotts would be the next step to take this forward and would then include other requests for slightly altered H bus routes, e.g. Brockholes and Honley Stations. We can also explore repeating and improving the free journey initiatives to coincide with Holmfirth events.

Cllr Morgan has met with Cllr Richard Brook (Denby Dale PC) to gather information and ideas from him and forge links for future partnership working as appropriate.

Cllr Liles is still pursuing a P&R possibility.

Liz Bennett has been put forward as a potential cooptee on our WG and would bring additional perspective to our project and practical support for our programme of tasks.

Cllr Lawrence Baylin, Coordinator.