

Holme Valley Parish Council

DRAFT Minutes of the **PLANNING STANDING COMMITTEE** held at the **EXHIBITION ROOM** at **THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** on **MONDAY 31 MARCH 2025** at **700pm** to transact the following business: -

In Attendance:

Chair: Cllr Mary Blacka

Members: Cllr Damian Brook, Cllr Pat Colling, Cllr Tom Dixon, Cllr Donald Firth, Cllr Jo Liles, Cllr Steve Ransby, Cllr Andy Wilson.

Apologies: Cllr Isaac Barnett, Cllr Andrew Fenwick

Welcome

Open Session at Planning

One member of the public was present for the public session to speak about application 2025/62/90278/W on item 2425 217.

2425 211 Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014 on 6 August 2014

As Local (Parish and Town) Council meetings can now be recorded, the Chair checked if any members of the public wished to record the meeting. The meeting was already being recorded by the Officer for public broadcast via the Holme Valley Parish Council YouTube channel.

No other recordings were made.

2425 212 To accept apologies for absence

Noted: Cllrs Barnett and Fenwick were absent from the meeting.

Approved: The apologies and reasons for absence for Cllr Barnett and Cllr Fenwick were approved by The Committee.

2425 213 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda

Cllr Ransby declared a personal interest in applications 2025/65/90247/W, 2025/62/90299/W, 2024/62/92933/W, 2025/CL/90438/W, 2025/CL/90436/W in item 2425 217.

Resolved: Cllr Ransby would remain present in the meeting for the discussion of the applications but not speak about them or vote on them.

2425 214 To consider written requests for new DPI dispensations

None received.



Holme Valley Parish Council

2425 215 To consider whether items on the agenda should be discussed in private session

Resolved: None of the meeting would be held in private session.

2425 216 To Confirm the Minutes of the Previous Meeting

Noted: Minutes of the Planning Committee meeting held on 10 February 2025, numbered 2425 193 – 2425 210 inclusive and approved at Full Council on 24 March 2025.

2425 217 Kirklees Planning Applications

- i. **Noted:** List of Kirklees planning applications 7 January 2025 to 4 February 2025 updated with the views of the Committee.
- ii. The Committee discussed the new or amended applications received from Kirklees Council 4 February 2025 to 25 March 2025 inclusive – List 2425-12.

Resolved: That the Planning Committee's comments on the above applications be forwarded to Kirklees Council by the Officer.

2425 218 Peak District National Park Authority

- i. No new or amended applications were received from the Peak District National Park Authority from 7 January 2025 to 4 February 2025 inclusive to be updated with the views of the Committee.
- ii. - No new or amended applications were received by Peak District National Park Authority 4 February 2025 to 25 March 2025 inclusive.

2425 219 HVPC Planning Committee Remit 2025/26 Onwards

Noted: On 24 March 2025 Full Council **resolved** to adopt the recommendations from the Planning Committee for the year 2025/26 onwards as follows:

1. The PLANNING COMMITTEE should remain as a standing committee.
2. The frequency of meetings should be reduced to every other month.
3. The COMMITTEE will review the existing criteria for what constitutes a 'significant application' to reduce further which applications are considered.
4. A sub-committee to be established to meet in-between COMMITTEE meetings to handle any applications that meet the criteria for comment.
5. The COMMITTEE will review the effectiveness of the changes after a 6-month trial.

Councillors discussed feedback and ideas to support the drafting of a terms of reference for the Applications Sub-Committee and a possible further refinement of the criteria for commenting on applications.



Holme Valley Parish Council

Suggestions from members included:

- Membership of the subcommittee to be decided by the newly formed Planning Committee in the new council year (after the Annual Council Meeting on 19 May 2025). Councillors may consider a membership of all Planning members, including other councillors outside of planning or a variation thereof.
- The schedule for the subcommittees could be set half between the scheduled Planning Committee meetings, with an applications list to be circulated to member on the Tuesday of the previous week.

Action: An action for Cllr Blacka is to circulate the current list of criteria for commenting on applications to Planning Committee members for feedback on how they could be further refined.

Resolved: The revised list of criteria for commenting on planning applications, intended for the Planning Committee in the 2025/26 civic year, will be presented for the committee's consideration in the first committee meeting of the new civic year. This will include the current amendments as outlined below, along with any additional suggestions proposed by the committee during the interim period.

The Planning Committee will consider the following types of applications:

- Applications in the greenbelt.
- Large scale developments (5+ dwellings).
- New builds.
- Change of use applications.
- Any applications about which residents have raised concerns, with HVPC councillors.
- Any applications about which HVPC councillors have raised concerns.

The Planning Committee will NOT consider the following types of applications:

- Applications in conservation areas not otherwise covered by the above criteria.
- Certificates of Lawfulness WHEREVER they might be.
- Listed Building applications UNLESS they are in the greenbelt.

2425 220 Traffic Calming

i. Kirklees Council Management of Speeding in the Holme Valley

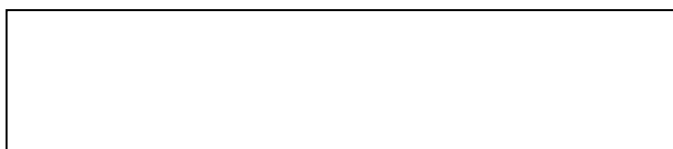
Councillors and the Assistant Clerk gave updates about the locations for the mobile SID in HV South.

Cllr Brook has forwarded a list of existing and proposed locations for the HVS SID to be shared with members by the Assistant Clerk and will continue to follow up with Kirklees on the data from the device.

The location information received is as follows:

Current location;

New Mill Road LC53



Holme Valley Parish Council

Sheffield Road (South of Butterley Lane)

Proposed location;

Scholes Moor Road (Opposite direction to previous location)

HVS2 device previously discussed and agreed locations;

Woodhead Road, towards Holmbridge opposite Perseverance Place

Woodhead Road, Bryndlee Court junction

Butt Lane, Hepworth

A635 Greenfield Road, Area around Upperthong J & I School

B6106 Dunford Road, Holmfirth

A6024 Huddersfield Road, Holmfirth – Area outside Aldi

ii. **School Parking Bollards**

Cllr Dixon confirmed that New Mill school would like to take the school parking bollards.

Action: An action for Cllr Dixon and the Assistant Clerk is to arrange delivery of the bollards with the school.

2425 221 Ongoing highways campaigns, including unmade roads, green lanes and byways of the Holme Valley

The ongoing campaigns are:

- i. **Ramsden Road**
- ii. **Cartworth Moor Road**
- iii. **Cheesegate Nab**

In addition to the above Cllr Liles reported that a wall has collapsed at Choppards Bank and she is following up with Kirklees on the urgent need for repair.

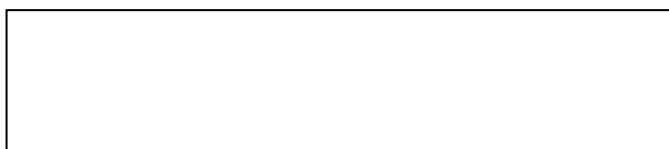
Cllr Wilson reported that a TTRO has been extended for Ramsden Road but no permanent closure was yet in place.

2425 222 Planning Policy, Guidance and Consultation

i. **Planning Reform Working Paper: Streamlining Infrastructure Planning**

Noted: The government has released a planning reform working paper inviting views on how it could 'streamline the development of critical infrastructure, in particular Nationally Significant Infrastructure Projects (NSIPs). It focuses specifically on potential legislative changes, principally to the Planning Act 2008.

This is not a formal consultation, and is instead intended to inform discussions with the sector, to determine whether and how to take these proposals forward. Alongside these



Holme Valley Parish Council

discussions, responses are encouraged to the series of questions that are posed at the end of the paper. There is no formal deadline for responses.

Responses can be made via the website:

<https://consult.communities.gov.uk/planning/streamlining-infrastructure-planning/>

Resolved: Cllr are invited to respond to the Planning Reform Working Paper as individuals if they wish.

Action: An action for the Assistant Clerk is to post the information on social media.

ii. Manchester Metropolitan University Study on Social Sustainability of UK High Streets

Noted: Holme Valley Parish Council have been invited to take part in a PhD study on the social sustainability of UK high streets with Manchester Metropolitan University.

Action: An action for the Assistant Clerk is to invite the PhD student to speak to councillors.

iii. Updated Government guidance on Green Belt and Brownfield Land

Noted: The government has announced updated detailed guidance on its revised approach to Green Belt in England as set out in the new National Planning Policy Framework (NPPF) issued in December 2024. This guidance includes what is meant by 'grey belt' and how it should be identified; how and why green belts should be reviewed, and guidance on how major housing development on land in the Green Belt should contribute to accessible green space and other benefits (the so called 'golden rules'). At the same time, it has provided funding to 133 local authorities to undertake Green Belt reviews.

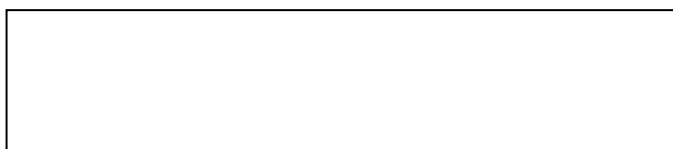
Noted: the government has also announced further updated guidance to ensure planning policies and decisions 'give substantial weight to the value of using suitable brownfield land within settlements for homes and other identified needs'.

Action: An action for the Assistant Clerk is to add the documents to the Local Plan Working Group's Drop Box.

iv. PDNPA consultation on updated local validation list

Noted: The Peak District National Park Authority are updating the list of documents required to be submitted with planning applications. The list reflects the most recent guidance on local validation requirements in accordance with the Town and Country Planning (General Development Management Procedure) (England) Order 2015, and is reviewed every two years to ensure it remains relevant and fit for purpose. The consultation runs until 30 April 2025.

As the draft documents are very large, they have not been included in their entirety in the papers, but can be found via the following links:



Holme Valley Parish Council

Appendix 1 – Draft local validation list:

https://www.peakdistrict.gov.uk/_data/assets/pdf_file/0024/141918/Appendix-1-Local-validation-list-draft.pdf

Appendix 2 – Draft local validation list guidance:

https://www.peakdistrict.gov.uk/_data/assets/pdf_file/0025/141919/Appendix-2-Local-validation-list-draft-guidance.pdf

Resolved: Councillors are invited to respond to the consultation if they so wish.

v. BT Consultation on the removal of payphone in the Holme Valley

Noted: Correspondence regarding the removal of a payphone from a red heritage phone box in the Holme Valley.

Resolved: No response to the consultation will be made.

vi. PDNPA Local Plan Review call for sites

Noted: As part of the local plan review the Peak District National Park Authority are conducting a “call for sites” that is open until 5 May 2025.

Further information can be found at:

<https://www.peakdistrict.gov.uk/planning/policies-and-guides/the-local-plan/call-for-sites>

Cllr Blacka reported that the Local Plan Working Group and Reference Group had previously decided not to put forward sites for Local Plans.

vii. Notice of disposal of the former Holmfirth Council Office

Noted: Notice of the intent to dispose of the former Holmfirth Council Offices - 49-51 Huddersfield Road, Holmfirth, HD9 3JP.

2425 223 Design Code

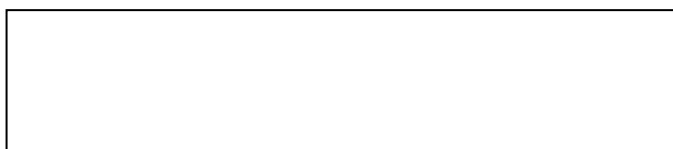
Cllr Ransby reported on progress.

Work to improve the accessibility of the document is in progress.

A copy of the Design Code is expected to be available to be presented at the Planning Committee meeting on 28 April 2025.

2425 224 Holmfirth Town Centre Group

Cllr Wilson reported that no date was yet set for the next meeting.



2425 225 Kirklees Local Plan Review

At a previous meeting on 15 July 2024 the committee **resolved** to form a Working Group consisting of Cllr Blacka (Chair), Cllr Ransby, Cllr Colling, and Cllr Wilson to coordinate the work around the Kirklees Local Plan Review and the response from Holme Valley Parish Council. Cllr Liles, Cllr Rylah and Cllr Whitelaw have since joined membership of this group and they are also working with a representative from Holme Valley Vision.

An Early Engagement Consultation on the Kirklees Local Plan was open 25 November 2025 until 28 February 2025.

The Working Group have established a "Reference Group" and have invited local community groups with an interest in local community, business and the natural and built environments to support their contributions to the Kirklees Local Plan review.

Cllr Blacka updated the Committee on progress with the Working Group and Reference Group.

Noted: Reference Group response to the Kirklees Local Plan Early Engagement Consultation.

2425 226 Neighbourhood Development Plan

Cllr Ransby reported on progress with work on the Holme Valley Parish Council Neighbourhood Development Plan actions. Work is continuing to revise measurable targets to measure progress against the criteria of the action plan document.

2425 227 Planning Standing Committee Expenditure against Budget and reserves 2024-25

Noted: The Planning Committee's expenditure against budget 2024-25 year to date:

- The Planning Committee has one budget line under its remit. This is 4505 Neighbourhood Plan. At the start of the Council year, the budget contained £1,500. No expenditure has come from this budget line.
- It is projected that money may be spent from this fund on the art and design on the Shop Front Design Guide Booklet. A quote for artwork, art direction and layout design has been received for £1,120.00.
- The Booklet will be an 8-page, full colour A5 saddle and stitch booklet on 150gsm silk finish paper.
- Subsequent printing costs will depend on the print run:
 - o x250: £118.30
 - o x500: £153.90
 - o x1000: £213.98
 - o x1500: £279.22.
- If the Committee, approved a print run of 1,500 copies, this would cost a total of £1,399.22. Around £100 would remain in the Committee budget 2024-25. If this money was not spent this year, the money could be rolled over into an earmarked reserve under regulation of the HVPC Financial Regulations as this is an ongoing project.



Holme Valley Parish Council

- At a meeting of Full Council on 24 March 2024 it was resolved that any remaining funds in budget line 4505 Neighbourhood Plan at the end of the financial year would be placed in an EMR to cover expenditure relating to the Design Code.

2425 228 Publicising the work of Holme Valley Parish Council

The Assistant Clerk updated on planned activity.

Consideration will be given to how to make applications considered by the new sub-committee accessible to the public for engagement.

Action: The Assistant Clerk to publish the link to the Planning Reform Paper, a news story on the school bollards when they are in place and the SID when it is in a new location.

Close 8.45pm

