

Holme Valley Parish Council

DRAFT MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 3 MARCH 2025

Those present:

Chair: Cllr A Wilson

Councillors: Cllr I Barnett, Cllr M Blacka, Cllr P Colling, Cllr J Holmes, Cllr J Liles, Cllr S Whitelaw

Officer: Mr R McGill (RFO/Deputy Clerk)

Also present: Mrs Jen McIntosh (Clerk)

Welcome

The Chair welcomed Members and members of the public to this sixth meeting of the Holme Valley Parish Council Finance and Management Standing Committee of the Council year.

Public Question Time

Three members of the public were present at the meeting. Two were elected Councillors who spoke to encourage Members to propose and support a motion on banning the use of herbicides and pesticides on Parish Council land. The third member of the public spoke in support of a grant application.

2425 93 **Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014**

The RFO/Deputy Clerk recorded the meeting for upload to the Parish Council's YouTube channel.

No-one else wished to record the meeting.

2425 94 **To accept apologies for absence**

Cllrs Baylin, Brook, Greaves, Kirkby, Rostron and Rylah were absent from the meeting.
NOTED: Members noted those absent from the meeting.

The Council reported that it had received apologies for absence with reasons given in advance of the meeting from Cllrs Baylin, Brook, Greaves, Kirkby, Rostron and Rylah. The Council considered accepting these reasons.

RESOLVED: The reasons for apologies of Cllrs Baylin, Brook, Greaves, Kirkby, Rostron and Rylah were approved.

Signed: _____

Holme Valley Parish Council

2425 95 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda

Cllr Blacka disclosed a personal interest in the grant application of Friends of Cliff Recreation Ground being considered under item 2425 99 Cxv and also the grant evaluation report of the same organisation under 2425 99 A.

Cllr Holmes disclosed a personal interest in the grant application of Holmfirth Tech being considered under item 2425 99 Cix. and also the grant evaluation report of the same organisation under 2425 99 A.

Cllr Wilson disclosed a personal interest in the grant applications of Holme Valley Lions being considered under item 2425 99 Ciii, and that of Hepworth Hurricanes being considered under 2425 99 Cxxvii.

Cllr Whitelaw disclosed a personal interest in the following:

- The grant application of Holmfirth Tech being considered under item 2425 99 Cix.
- the grant evaluation report of the same organisation under 2425 99 A.
- The grant application of Café 100 being considered under item 2425 99 Cxvi.
- The grant application of Valley Anchors CIC being considered under item 2425 99 Cxxi.

2425 96 To consider written requests for new DPI dispensations

No new DPI dispensations had been received.

2425 97 To consider whether items on the agenda should be discussed in private session

RESOLVED: Members approved that no item would be heard in private session.

2425 98 To confirm the Minutes of the previous Committee meeting

APPROVED: Members approved the Minutes of the Finance & Management Committee Meeting held on 2 December 2024, numbered 2425 73 to 2425 92 inclusive.

At this point Members suspended standing orders so that items involving the three members of the public in attendance could be moved up the agenda order. First, the agenda item for stopping the use of glyphosate was moved up the order.

2425 109 Glyphosate

At full Council 14 October 2024 item 2425 98, Holme Valley Parish Council had adopted a Biodiversity Policy that stated that the Parish Council will:

"manage its land and property using environmentally friendly practices that will promote biodiversity."

Alison Morgan and Chris Green of the Climate Emergency Working Group asked the Finance and Management Committee to support this directive by banning the use of glyphosate on the Parish Council's allotments. This would have required Members of the Committee to propose and second a motion to amend the tenancy agreements of

Signed: _____

Holme Valley Parish Council

Watery Lane allotments. A motion was proposed and seconded by Committee Members to this end.

RESOLVED: The Committee resolved that the Parish Council would amend its tenancy agreements to ban the use of herbicides and pesticides on its allotments.

2425 99

Grants

Members voted to suspend standing orders and move item 2425 99 Cxxi up the agenda item and allow the member of the public to speak to the item.

Cxxi. Members considered a Grant Application from Valley Anchors CIC for £1,500 towards workshops for local organisations delivering community activities.

RESOLVED: No award.

At this point, the Committee voted to return to the order in the agenda.

A. Grant Evaluation Reports

NOTED: Members noted the list of grants awarded 2024-25, and the RFO's report.

The Committee noted that the following Grant Evaluation Reports had been added to the Parish Council website

- Friends of Honley – Christmas lights event and Christmas tree
- Friends of Honley - defibrillators
- Friends of Cliff Rec
- Holmfirth Food and Drink Festival
- Holmfirth Tech - interim
- Honley Village Community Trust (Children's Halloween Party)
- Honley Village Community Trust (Children's Christmas Party)
- Wooldale Community Group

NOTED: Members noted that all of these groups had applications being heard at the meeting.

- i. **NOTED:** Members noted that Honley Village Community Trust had two incomplete projects from 2023/24 related to Magdale, for which grant evaluation reports were delayed. They had sent an email update regarding expenditure on those projects. It was further noted that the organisation had submitted two new applications related to Magdale.
- ii. **NOTED:** Members noted that Cartworth Moor Cricket Club had one ongoing project from 2023/24 related to a solar panels development and had sent an email update regarding that project. It was further noted that the organisation has submitted a new application asking for additional funds for this same project.
- iii. **NOTED:** The Committee noted that the Officer will be contacting award winners from the September cycle in the next month for their grant evaluation reports on those awards.

Signed: _____

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- iv. Members considered any further actions with regard to grant evaluation reports.
RESOLVED: No further action.

B. Grant Applications

- i. **NOTED:** Members noted the list of grant applications being considered at that night's meeting against budget lines 4315 Community Assets and 4405 Projects and Events. They further noted that the money related to rolling grants awarded previously had been deducted from the budgets.
- ii. **NOTED:** Members noted the full list of grant awards since 2020.
- iii. **NOTED:** Members noted the RFO's report on the applicants tonight, - their recent, prior applications and awards.

NOTED: Members noted that, as part of the considerations of grants, the Committee could consider where awards might be offered as rolling, multi-year awards.

- iv. The Committee noted that there was something of an imbalance between the two budget lines under the Finance and Management remit. 4315 Community Assets contained £28,240 (assuming the rolling grant to Honley Business Association would be honoured). 4405 Projects and Events only contained £4,702.70. The Members considered how to resolve this imbalance.

RESOLVED: The Committee would consider any money unspent in 4315 after Item 2425 99 Cix, as potentially being available to fund Projects and Events under 4405. This would mean recommending to Council to vire money, as required, from 4315 to 4405.

NOTED: The Committee noted that, since the Clerk is now qualified, the legal powers we have hitherto needed to identify to make awards are no longer required. The legal power for all grants is now General Power of Competence (GPC) under the Localism Act 2011.

C. Budget line 4315 Community Assets Grants

Members considered the following grant applications:

- i. Members considered a Grant Application from New Mill Community Garden for £655 towards equipment and signage for the garden.
RESOLVED: New Mill Community Garden was awarded £655 towards equipment and signage.
- ii. Members considered a Grant Application from Scholes Cricket Club for £2,904.28 towards outdoor seating.
RESOLVED: Scholes Cricket Club was awarded £851.07 towards a Calder Plus 8-seater circular picnic table – with wheelchair Accessibility.

Signed: _____

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- iii. Members considered a Grant Application from Holme Valley Lions for £435 towards works on Santa's sleigh.
RESOLVED: Holme Valley Lions was awarded £435 towards works on Santa's sleigh.
- iv. Members considered a Grant Application from Honley Village Community Trust for £1,000 towards a hay-bob for Magdale.
RESOLVED: Honley Village Community Trust was awarded £1,000 for a hay-bob.
- v. Members considered a Grant Application from Honley Village Community Trust for £5,000 towards tree-works for Magdale.
RESOLVED: Honley Village Community Trust was awarded £4,000 for tree-works.
- vi. Members considered a Grant Application from Brockholes Green Spaces for £1,029 towards clearing and replanting the Tollbar.
RESOLVED: Brockholes Green Spaces was awarded £1,029 towards clearing and replanting.
- vii. Members considered a Grant Application from Hepworth Band for £5,000 towards a community studio space.
RESOLVED: Hepworth Band was awarded £2,500 towards a studio space.
- viii. Members considered a Grant Application from Cartworth Moor Cricket Club for £2,500 towards its solar panels project.
RESOLVED: No award.
- ix. Members considered a Grant Application from Holmfirth Tech for £2,238.98 towards kitchen equipment and energy costs.
RESOLVED: No award.

Budget Line 4405 Projects and Events

- x. Members considered a Grant Application from Holmfirth Book Festival CIC for £1,500 towards funding a website and promotional materials for a 1st Children's Book Festival 2025.
RESOLVED: Members voted to recommend to full Council an award of £1,500 to Holmfirth Book Festival CIC – 1st Children's Book Festival, pending a decision on virements between budgets 24th March 2025.
- xi. Members considered a Grant Application from Honley Business Association for £1,000 towards Honley Open Gardens Festival.
RESOLVED: Members voted to recommend to full Council an award of £1,000 to Honley Business Association – Honley Open Gardens Festival, pending a decision on virements between budgets.
- xii. Members considered a Grant Application from Holmfirth Food and Drink Festival for £1,500 towards Festival running costs.
RESOLVED: No award.

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- xiii.** Members considered a Grant Application from Wooldale Community Group for £1,000 towards room hire and equipment for the youth club and mother & baby club.
RESOLVED: Members voted to recommend to full Council an award of £1,000 to Wooldale Community Group – room hire, pending a decision on virements between budgets.
The Committee then voted that this should be a rolling grant for (at least) the term of the current Council.
- xiv.** Members considered a Grant Application from Women’s Open Talk Holmfirth for £1,500 towards room hire for a women’s mental health support group.
RESOLVED: Members voted to recommend to full Council an award of £1,500 to Women’s Open Talk Holmfirth – room hire, pending a decision on virements between budgets.
- xv.** Members considered a Grant Application from Friends of Cliff Recreation Ground for £1,055 towards VE Day 80 beacon lighting event.
RESOLVED: Members voted to recommend to full Council an award of £1,055 to Friends of Cliff Recreation Ground – VE Day event, pending a decision on virements between budgets.
- xvi.** Members considered a Grant Application from Café 100 for £1,500 towards rent for the youth club.
RESOLVED: Members voted to recommend to full Council an award of £1,500 to Café 100 – room hire, pending a decision on virements between budgets.
- xvii.** Members considered a Grant Application from New Mill Male Voice Choir for £625 towards a workshop and concert at the Festival of Folk.
RESOLVED: Members voted to recommend to full Council an award of £625 to New Mill Male Voice Choir – workshop and concert, pending a decision on virements between budgets.
- xviii.** Members considered a Grant Application from Honley Village Community Trust for £450 towards a Welcome Club VE Day 80 Party.
RESOLVED: Members voted to recommend to full Council an award of £450 to Honley Village Community Trust – Welcome Club Party, pending a decision on virements between budgets.
- xix.** Members considered a Grant Application from Holmfirth Forward for £950 towards a video to promote Holmfirth.
RESOLVED: No award.
- xx.** Members considered a Grant Application from Holmfirth Music Festival for £1,500 towards Festival Running Costs - room hire, printing, - and website.
RESOLVED: Members voted to recommend to full Council an award of £1,500 to Holmfirth Music Festival – room hire &c, pending a decision on virements between budgets.

Signed: _____

Holme Valley Parish Council

- xxii.** Members considered a Grant Application from Project Communities CIC for £1,500 towards summer sports camps for SEND children.

RESOLVED: Members voted to recommend to full Council an award of £1,500 to Project Communities – sports camps, pending a decision on virements between budgets.

- xxiii.** Members considered a Grant Application from Honley Village Community Trust for £220 towards an Easter tea party for children.

RESOLVED: Members voted to recommend to full Council an award of £220 to Honley Village Community Trust – Easter tea, pending a decision on virements between budgets.

- xxvi.** Members considered a Grant Application from Honley Village Community Trust for £120 towards Easter craft workshops for children.

RESOLVED: Members voted to recommend to full Council an award of £120 to Honley Village Community Trust – Easter craft workshops, pending a decision on virements between budgets.

- xxvii.** Members considered a Grant Application from Hepworth Hurricanes for £1,500 towards netball coaching for young people.

RESOLVED: Members voted to recommend to full Council an award of £1,500 to Hepworth Hurricanes – netball coaching, pending a decision on virements between budgets.

2425 100 Chair's Expenses

NOTED: Members noted that the Chair's Expenses budget for 2024-25 was £1,000. The expenditure so far had been a £30 ticket to The Lions Charter Dinner and a donation of £500 to Full Life Church Food Bank. £470 remained which needed to be spent and/or donated before 31st March 2025.

2425 101 Schedule of Payments

- i. **NOTED:** The Committee noted the finalised schedules of payments for i. November 2024, ii. December 2024, and iii. January 2025. These were initialled by the Chair.
- ii. The RFO reported on the month-to-date schedule of payments for February 2025. The Committee considered the approval of this schedule.
RESOLVED: The month-to-date schedule of payments for February 2025 was approved. This was initialled by the Chair.

Signed: _____

NOTED: The Committee noted the following the accounting summaries -

i. For November 2024:

- (1) Cash Books All Accounts Receipts and Payments (to end 30 November 2024)
- (2) Trial Balance (to end 30 November 2024)
- (3) Balance Sheet (to end 30 November 2024)
- (4) Income and Expenditure against Budget Headings (to end 30 November 2024)
- (5) Cash and Investment Reconciliation (to end 30 November 2024)
- (6) VAT Return – year-to-date for the quarter OCT-DEC 2024 – not for submission.

ii. For December 2024:

- (1) Cash Books All Accounts Receipts and Payments (to end 31 December 2024)
- (2) Trial Balance (to end 31 December 2024)
- (3) Balance Sheet (to end 31 December 2024)
- (4) Income and Expenditure against Budget Headings (to end 31 December 2024)
- (5) Cash and Investment Reconciliation (to end 31 December 2024)
- (6) VAT Return – year-to-date for the quarter OCT-DEC 2024. Submitted to HMRC.

ii. For January 2025:

- (1) Cash Books All Accounts Receipts and Payments (to end 31 January 2025)
- (2) Trial Balance (to end 31 January 2025)
- (3) Balance Sheet (to end 31 January 2025)
- (4) Income and Expenditure against Budget Headings (to end 31 January 2025)
- (5) Cash and Investment Reconciliation (to end 31 January 2024)
- (6) VAT Return – year-to-date for the quarter – not for submission.

iii. As per the guidance in the JPAG Practitioners' Guide, the Committee must approve the bank reconciliations cross-referenced with bank statements, and this must be minuted.

RESOLVED: The Finance and Management Committee approved the following bank reconciliations against bank statements for November and December 2024 and January 2025:

For November 2024:

- HSBC Current Account Bank Statement and HSBC Current Account Bank Reconciliation.
- HSBC Business Money Manager Bank Statement and HSBC Business Money Manager Bank Reconciliation.
- CCLA PSDF Bank Statement and CCLA PSDF Bank Reconciliation.
- Unity Trust Current Account T2 Bank Statement and Unity Trust Current Account T2 Bank reconciliation.
- Unity Trust Savings Account Bank Statement and Unity Trust Savings Account Bank reconciliation.

For December 2024:

- HSBC Current Account Bank Statement and HSBC Current Account Bank Reconciliation.
- HSBC Business Money Manager Bank Statement and HSBC Business Money

Signed: _____

Holme Valley Parish Council

Manager Bank Reconciliation.

- CCLA PSDF Bank Statement and CCLA PSDF Bank Reconciliation.
- Unity Trust Current Account T2 Bank Statement and Unity Trust Current Account T2 Bank reconciliation.
- Unity Trust Savings Account Bank Statement and Unity Trust Savings Account Bank reconciliation.

For January 2025:

- HSBC Current Account Bank Statement and HSBC Current Account Bank Reconciliation.
- HSBC Business Money Manager Bank Statement and HSBC Business Money Manager Bank Reconciliation.
- CCLA PSDF Bank Statement and CCLA PSDF Bank Reconciliation.
- Unity Trust Current Account T2 Bank Statement and Unity Trust Current Account T2 Bank reconciliation.
- Unity Trust Savings Account Bank Statement and Unity Trust Savings Account Bank reconciliation.

The Chair and a second signatory on the bank mandates signed and dated all the bank reconciliations, checking against the bank statements.

- iv. Councillors reviewed the Income and Expenditure report for month-to-date February 2025 and noted the report from the RFO as below:

RFO's report

Income -

- 1076 Precept On the income side, the Parish Council had received all its precept for the year.
- 1078 Special Expenses Grant The Parish Council had also received all its Special Expenses Grant for the year.
- 1090 Bank Interest Ten months into the year, the Parish Council remained a little up on projections regarding bank interest.
- 1092 Toilets Donations Ten months into the year, the Parish Council was about on track on projections regarding toilets donations.
- 1095 Other Donations This is significantly low, because the Parish Council had not yet been recompensed by Holmfirth Civic Hall Community Trust for the insurance on The Civic. This is due in March.
- 1200 Allotment Rents All rents had been received and banked.
- 1250 Gartside Building All rent (and one month deposit) had been banked.
- 1300 Garage Rents All rents had been received and banked.

Signed: _____

Holme Valley Parish Council

Expenditure side:

- 4000 Salaries were 4% over-budget after ten months. An earmarked reserve had been created to fund the annual pay uplifts which would be used in February/March.
- 4060 Staff Training was under-budget ten months into the year.
- 4235 Insurance was, again, significantly over-budget by £3,101 or by 35%. However, it should be noted that the Parish Council will be reimbursed much of this increase by Holmfirth Civic Hall Community Trust under the terms of the lease in March 2025.
- 4275 Telephone and Broadband was a little overbudget 10 months into the year and would need adjusting in the budget. Part of the overspend was down to a penalty when the Parish Council switched to a new bank.
- 5005 Grant to Food Bank £3,500 came directly from general reserves.
- 4310 Holmfirth Civic Hall – Projects is £56,998 over budget with £52,490 coming from earmarked reserves. However, the Council has committed to spend a further £22,000 from general reserves in February of further costs related to the roof and other emergency repairs.
- All other expenditure was broadly in line with budgets.

Members considered any further actions on income and expenditure against budget.

RESOLVED: No further action.

v. Earmarked Reserves

NOTED: The Committee noted the year-to-date report regarding the Parish Council's earmarked reserves and the RFO's report as below.

- 322 EMR CCTV was closed as this was now a rolling grant.
- 323 EMR 323 Other Community Assets in the Holme Valley consisted of £2,017 for 10th Holme Valley (New Mill) Scouts (towards a new scout hut).
- 325 EMR Election Fund held £7,000 allocated directly from the precept. This would be added to every year until the next full-Council cycle of elections when the reserve should hold around £30,000.
- 326 EMR Defibrillator Special Reserve held £1,738.51. This was solely for maintenance of defibrillators the Parish Council is directly responsible for.
- 329 EMR Holmfirth Civic Hall was no longer recorded as all the money from the earmarked reserve was spent.
- 331 EMR Gartside Building held £3,400. £1,600 was spent from this EMR on estate agent fees and fitting a sink.
- 332 EMR Honley Library held £15,000.
- 336 EMR Royal Events held £1,000 in respect of Operation London Bridge.
- 337 EMR COVID Memorial held £5,376.50. Money has been spent from this EMR on the commemorative plaque and groundworks with other expenditure pending.
- 338 EMR Children's Playgrounds was closed.
- 341 EMR Climate Action Projects held £13,526.68 with some expenditure on a planning application for the solar panels paid from it. Further expenditure on the solar panels project is anticipated soon.
- 343 EMR Road Safety held £0 after expenditure on 2 speed indicator devices and 2 sets of pavement signs for schools and had been disestablished.

Signed: _____

Holme Valley Parish Council

- xiii. 344 Staff Pay £5,000 had been added to this earmarked reserve after annual Council to safeguard staff pay in the event of a national pay award. This would be used in the February and March pay cycles.
- xiv. 345 Rolling Grants held £2,560 for anticipated rolling grant awards that had been agreed by this committee. Expenditure from this earmarked reserve had been £1,500 Holmfirth Arts Festival, £1,500 Festival of Folk, and £500 to Friends of Cliff Rec. £1,560 remains for the Honley CCTV rolling grant and £1,000 for Holme Valley Transport.
- xv. 346 EMR Public Transport held £5,000.
- xvi. 347 EMR Tourism held £4,961. £39 had been spent on flyers about the tourism strategy
- xvii. 348 EMR Dog Waste and Litter holds £3,800. There would likely be some expenditure from this towards new waste bins.
- xviii. 349 EMR Community Engagement held £3,609.87.
- xix. 351 EMR Holmfirth Toilets Refurb held £4,104.

To consider, any further actions on earmarked reserves.

2425 104 Tenancies

- i. **NOTED:** It was noted that the Parish Council had to repair a damaged wall to the allotments at a cost of £350. This expenditure came from general reserves as there is no set budget for allotments.
- ii. **NOTED:** It was noted that the new tenant is now paying a rent of £350/month on the Gartside shop unit. They had set up a standing order so the payment is always regular.

2425 106 Internal Control Checks

NOTED: Councillor Liles reported on the internal controls checks she had undertaken. There were no significant issues.

2425 107 Banking

Unity Trust

- ia. **NOTED:** The Committee noted that most of the named signatories are now able to log on to the Unity Trust banking website. Only Cllrs Dixon had not been able to log on yet. Cllrs Baylin, Blacka and Wilson had all approved payments. Cllrs Colling and Whitelaw had yet to approve payments.
- ib. **NOTED:** The RFO/Deputy Clerk had set up direct debits from the Unity Trust T2 current account for:
 - BT (telephone and internet)
 - Grenke (photocopier lease)
 - Information Commissioner's Office (annual data protection fee)
 - Scottish Water / Business Stream (water/sewage to the toilets)
 - E.ON Next (electricity costs to Holmfirth toilets)

Signed: _____

Holme Valley Parish Council

- ic. The company which delivers our photocopying service, Document Logic, had been bought by another company. The Parish Council considered setting up a new direct debit for this new company.

RESOLVED: The Parish Council approved setting up a new direct debit for Anglotech Document Logic.

- id. **NOTED:** Members noted that, in October, the RFO/Deputy Clerk had set up a standing order for:

- Time In Time Out Media - TiTo (Parish Council monthly news)
- Artweek (annual subscription)

NOTED: Members further noted that salaries, PAYE and pensions were no longer paid as standing orders, but as individual BACS payments.

2425 108 Rolling Grants

Members considered the rolling grant agreement of Honley Business Association to fund the Honley CCTV network, - £1,560 for the term of the Council.

RESOLVED: The rolling grant was agreed.

2425 110 Financial Records for the website

NOTED: The Committee noted that the financial records for November and December 2024 and January 2025 had been added to the website. The February records would be added once bank statements have been received.

2425 111 Publicising the work of Holme Valley Parish Council

Members considered recent events or news that this Committee wished to publicise via the press, Parish Council website or social media.

RESOLVED: The grants awarded at this meeting would be publicised.

The meeting closed at 923pm

Signed: _____

Date: 14/01/2025

Holme Valley Parish Council

Page 1

Time: 16:05

Bank Reconciliation Statement as at 30/11/2024
for Cashbook 1 - HSBC Current A/C

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-----------------|
| HSBC Current A/C | 30/11/2024 | | 523.59 |
| | | | <u>523.59</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 523.59 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 523.59 |
| | | Balance per Cash Book is :- | 523.59 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COWLEY Signed P. Cowley Date 3/3/25

Signatory 2:

Name M. A. WILSON Signed M. A. Wilson Date 3/3/25

Date: 14/01/2025

Holme Valley Parish Council

Page 1

Time: 14:23

Bank Reconciliation Statement as at 30/11/2024
for Cashbook 2 - Money Manager - HSBC

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|------------------|
| HSBC - Money Manager | 30/11/2024 | | 55,679.13 |
| | | | <u>55,679.13</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 55,679.13 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 55,679.13 |
| | | Balance per Cash Book is :- | 55,679.13 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINS Signed [Signature] Date 3/3/25

Signatory 2:

Name M. A. WILSON Signed [Signature] Date 3/3/25

Date: 14/01/2025

Holme Valley Parish Council

Page 1

Time: 14:22

Bank Reconciliation Statement as at 30/11/2024
for Cashbook 5 - CCLA Deposit Fund

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|------------------|
| CCLA Deposit Fund | 30/11/2024 | | 75,000.00 |
| | | | <u>75,000.00</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 75,000.00 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 75,000.00 |
| | | Balance per Cash Book is :- | 75,000.00 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name Pat COCKING Signed [Signature] Date 3/3/25

Signatory 2:

Name M. A. WILSON Signed [Signature] Date 3/3/25

Date: 14/01/2025

Holme Valley Parish Council

Page 1

Time: 14:14

Bank Reconciliation Statement as at 30/11/2024
for Cashbook 7 - Unity Trust Current Account T2

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-------------------|
| Unity Trust Current Account T2 | 30/11/2024 | | 162,949.07 |
| | | | <u>162,949.07</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 162,949.07 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 162,949.07 |
| | | Balance per Cash Book is :- | 162,949.07 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINS Signed [Signature] Date 3/3/25

Signatory 2:

Name M.A. WILSON Signed [Signature] Date 3/3/25

Date: 14/01/2025

Holme Valley Parish Council

Page 1

Time: 14:19

Bank Reconciliation Statement as at 30/11/2024
for Cashbook 8 - Unity Trust Instant Access A/C

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-----------------|
| Unity Trust Instant Access | 30/11/2024 | | 500.41 |
| | | | <u>500.41</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 500.41 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 500.41 |
| | | Balance per Cash Book is :- | 500.41 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name J.A. COLLINS Signed P. Bellamy Date 3/3/25

Signatory 2:

Name M. A. Wilson Signed [Signature] Date 3/3/25

Date:15/01/2025

Holme Valley Parish Council

Page 1

Time: 17:11

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 1 - HSBC Current A/C

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-----------------|
| HSBC Current A/C | 31/12/2024 | | -195.60 |
| | | | -195.60 |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | 0.00 |
| | | | -195.60 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | 0.00 |
| | | | -195.60 |
| | | Balance per Cash Book is :- | -195.60 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINS Signed [Signature] Date 3/3/25

Signatory 2:

Name M. A. WILSON Signed [Signature] Date 3/3/25

Date:15/01/2025

Holme Valley Parish Council

Page 1

Time:17:20

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 2 - Money Manager - HSBC

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|------------------|
| HSBC - Money Manager | 31/12/2024 | | 55,679.13 |
| | | | <u>55,679.13</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 55,679.13 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 55,679.13 |
| | | Balance per Cash Book is :- | 55,679.13 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINS Signed [Signature] Date 3/3/25

Signatory 2:

Name M. A. Wilson Signed [Signature] Date 3/3/25

Date: 15/01/2025

Holme Valley Parish Council

Page 1

Time: 17:21

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 5 - CCLA Deposit Fund

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|------------------|
| CCLA Deposit Fund | 31/12/2024 | | 75,000.00 |
| | | | <u>75,000.00</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 75,000.00 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 75,000.00 |
| | | Balance per Cash Book is :- | 75,000.00 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINGS Signed [Signature] Date 3/3/25

Signatory 2:

Name M. A. Wilson Signed [Signature] Date 3/3/25

Date:15/01/2025

Holme Valley Parish Council

Page 1

Time:17:34

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 7 - Unity Trust Current Account T2

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-----------------|
| Unity Trust Current Account T2 | 31/12/2024 | | 123,678.65 |
| | | | 123,678.65 |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | 0.00 |
| | | | 123,678.65 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | 0.00 |
| | | | 123,678.65 |
| | | Balance per Cash Book is :- | 123,678.65 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name

PAT COLLINS

Signed



Date

3/3/25

Signatory 2:

Name

M. A. Wilson

Signed



Date

3/3/25

Date:15/01/2025

Holme Valley Parish Council

Page 1

Time: 17:31

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 8 - Unity Trust Instant Access A/C

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-----------------|
| Unity Trust Instant Access | 31/12/2024 | | 503.76 |
| | | | <u>503.76</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 503.76 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 503.76 |
| | | Balance per Cash Book is :- | 503.76 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COULDS Signed P. Coulds Date 3/3/25

Signatory 2:

Name M. A. Wilson Signed M. A. Wilson Date 3/3/25

Date:19/02/2025

Holme Valley Parish Council

Page 1

Time: 14:51

Bank Reconciliation Statement as at 31/01/2025
for Cashbook 1 - HSBC Current A/C

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-----------------|
| HSBC Current A/C | 31/01/2025 | | 2,023.49 |
| | | | <u>2,023.49</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 2,023.49 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 2,023.49 |
| | | Balance per Cash Book is :- | 2,023.49 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINGS Signed P. Collings Date 3/3/25

Signatory 2:

Name M. A. WILSON Signed [Signature] Date 3/3/25

Date:19/02/2025

Holme Valley Parish Council

Page 1

Time: 14:53

Bank Reconciliation Statement as at 31/01/2025
for Cashbook 2 - Money Manager - HSBC

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|------------------|
| HSBC - Money Manager | 31/01/2025 | | 55,454.13 |
| | | | <u>55,454.13</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 55,454.13 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 55,454.13 |
| | | Balance per Cash Book is :- | 55,454.13 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINS Signed [Signature] Date 3/3/25

Signatory 2:

Name M. A. Wilson Signed [Signature] Date 3/3/25

Date:19/02/2025

Holme Valley Parish Council

Page 1

Time: 14:54

Bank Reconciliation Statement as at 31/01/2025
for Cashbook 5 - CCLA Deposit Fund

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|------------------|
| CCLA Deposit Fund | 31/01/2025 | | 75,000.00 |
| | | | <u>75,000.00</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 75,000.00 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 75,000.00 |
| | | Balance per Cash Book is :- | 75,000.00 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINS Signed [Signature] Date 3/3/25

Signatory 2:

Name M. A. WILSON Signed [Signature] Date 3/3/25

Date:19/02/2025

Holme Valley Parish Council

Page 1

Time: 14:56

Bank Reconciliation Statement as at 31/01/2025
for Cashbook 7 - Unity Trust Current Account T2

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-------------------|
| Unity Trust Current Account T2 | 31/01/2025 | | 108,888.20 |
| | | | <u>108,888.20</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 108,888.20 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 108,888.20 |
| | | Balance per Cash Book is :- | 108,888.20 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINS Signed P. Collins Date 3/3/25

Signatory 2:

Name M.A. WILSON Signed M.A. Wilson Date 3/3/25

Date:19/02/2025

Holme Valley Parish Council

Page 1

Time: 15:01

Bank Reconciliation Statement as at 31/01/2025
for Cashbook 8 - Unity Trust Instant Access A/C

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-----------------|
| Unity Trust Instant Access | 31/01/2025 | | 503.76 |
| | | | <u>503.76</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 503.76 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 503.76 |
| | | Balance per Cash Book is :- | 503.76 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINS Signed J. Collip Date 3/3/25

Signatory 2:

Name M. A. WILSON Signed [Signature] Date 3/3/25

Date: 14/01/2025

Holme Valley Parish Council

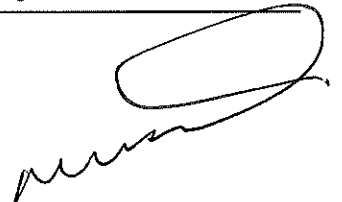
Page 1

Time: 16:14

Unity Trust Current Account T2

List of Payments made between 01/11/2024 and 30/11/2024

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|-----------------------|--------------------------------|------------------|--------------------|-----------------------|---------------------------|
| 22/11/2024 | Information Commissioner's Off | 2425/08/01 | 35.00 | F&M 2425 12 | Annual Certificate |
| 27/11/2024 | Enterprise Print | 2425/08/02 | 92.00 | Council 2425 94 | Leaflets - Big Event |
| 27/11/2024 | Zest for Print | 2425/08/03 | 271.20 | Council 2425 94 | Banners |
| 27/11/2024 | DK Print Ltd | 2425/08/04 | 39.00 | Council 2425 94 | Flyers - Tourism Strategy |
| 27/11/2024 | Time In Time Out Media | 2425/08/05 | 252.00 | F&M 2425 12 | Council News |
| 27/11/2024 | West Yorks Combined Authority | 2425/08/07 | 1,908.00 | F&M 2425 12 | HV Minibus Service SEP |
| 27/11/2024 | Staff 02 | 2425/08/08 | 15.59 | F&M 2425 12 | Reimbursement Zoom |
| 27/11/2024 | British Telecom | 2425/08/09 | 97.84 | F&M 2425 12 | Internet and Phone |
| 27/11/2024 | Staff 05 | 2425/08/10 | 50.00 | F&M 2425 12 | Reimbursement Advertising |
| 27/11/2024 | YLCA | 2425/08/11 | 105.30 | F&M 2425 12 | Webinar - Charing Skills |
| 30/11/2024 | West Yorks Combined Authority | 2425/08/06 | 1,971.00 | F&M 2425 12 | HV Minibus Service OCT |
| 30/11/2024 | Unity Trust | 2425/08/12 | 6.45 | F&M 2425 53ia | Service Charge |
| Total Payments | | | <u>4,843.38</u> | | |



Date: 14/01/2025

Holme Valley Parish Council

Page 1

Time: 16:14

HSBC Current A/C

List of Payments made between 01/11/2024 and 30/11/2024

| Date Paid | Payee Name | Reference | Amount Paid | Authorized Ref | Transaction Detail |
|------------|--------------------------------|------------|-------------|-----------------|--------------------------------|
| 03/11/2024 | HSBC | 2425/08/13 | 9.00 | F&M 2425 12 | Bank Charges |
| 08/11/2024 | Rescue One Medical Ltd | 2425/08/14 | 396.00 | Council 2425 94 | Medical 1st Responder |
| 08/11/2024 | HCHCT | 2425/08/15 | 342.80 | F&M 2425 12 | Room Hire - Big Celebration |
| 14/11/2024 | Brockholes Bowling Club | 2425/08/16 | 4,200.00 | Council 2425 77 | Grant - toilets development |
| 14/11/2024 | Cartworth Moor Cricket Club | 2425/08/17 | 2,500.00 | Council 2425 77 | Grant - solar panels |
| 14/11/2024 | Holme Village Community Centre | 2425/08/18 | 5,000.00 | Council 2425 77 | Grant - installation of toilet |
| 14/11/2024 | Just Hoop CIC | 2425/09/19 | 5,000.00 | Council 2425 77 | Grant - basketball project |
| 14/11/2024 | Friends of Honley | 2425/08/20 | 1,500.00 | Council 2425 77 | Grant - seasonal planting |
| 14/11/2024 | Holmfirth Harriers | 2425/08/21 | 5,000.00 | Council 2425 77 | Grant - solar panels |
| 14/11/2024 | Sharing Memories | 2425/08/22 | 1,490.00 | Council 2425 77 | Grant - artist fees etc |
| 14/11/2024 | Honley Village Community Trust | 2425/08/23 | 840.00 | Council 2425 77 | Grant - Welcome Club |
| 14/11/2024 | Holmfirth Film Festival | 2425/08/24 | 1,000.00 | Council 2425 77 | Grant - venue hire |
| 14/11/2024 | Friends of Honley Library | 2425/08/25 | 850.00 | Council 2425 77 | Grant - children's activities |
| 14/11/2024 | Wooldale Community Group | 2425/08/26 | 159.80 | Council 2425 77 | Grant - folding tables |
| 14/11/2024 | Holmfirth Tech | 2425/08/27 | 1,500.00 | Council 2425 77 | Grant - Warm Spaces project |
| 14/11/2024 | The Nest Holmfirth CIC | 2425/08/28 | 1,357.50 | Council 2425 77 | Grant -parent support sessions |
| 14/11/2024 | Arts for Health | 2425/08/29 | 1,500.00 | Council 2425 77 | Grant - room hire for sessions |
| 14/11/2024 | Honley Village Community Trust | 2425/08/30 | 200.00 | Council 2425 77 | Grant - Halloween Party |
| 14/11/2024 | Holme Village Community Centre | 2425/08/31 | 200.00 | Council 2425 77 | Grant - IN ERROR |
| 14/11/2024 | Friends of Cliff Rec | 2425/08/32 | 500.00 | Council 2425 77 | Rolling Grant - Carols event |
| 14/11/2024 | Holmfirth Arts Festival | 2425/08/33 | 1,500.00 | Council 2425 77 | Rolling Grant - Flow Project |
| 14/11/2024 | Holme Valley Patient Transport | 2425/08/34 | 1,000.00 | Council 2425 77 | Grant - to above |
| 15/11/2024 | West Yorkshire Pension Fund | 2425/08/35 | 958.19 | F&M 2425 12 | Pensions |
| 15/11/2024 | HMRC | 2425/08/36 | 1,479.92 | F&M 2425 12 | PAYE Tax and NI |
| 15/11/2024 | Salaries Staff | 2425/08/37 | 1,743.23 | F&M 2425 12 | Salary Staff 02 |
| 15/11/2024 | Salaries Staff | 2425/08/38 | 1,570.18 | F&M 2425 12 | Salary Staff 04 |
| 15/11/2024 | Time In Time Out Media | 2425/08/39 | 252.00 | F&M 2425 12 | Council News |
| 15/11/2024 | Salaries Staff | 2425/08/40 | 1,442.49 | F&M 2425 12 | Salary Staff 05 |
| 21/11/2024 | Scholes Methodist Church | 2425/08/41 | 40.00 | Council 2425 94 | Christmas Tree event |
| 21/11/2024 | Tracey Ferguson - Rock Inn | 2425/08/42 | 250.00 | Council 2425 94 | Grant - Christmas Tree |
| 21/11/2024 | Holmbridge Church | 2425/08/43 | 80.00 | Council 2425 94 | Grant - Christmas Tree lights |
| 21/11/2024 | Honley Business Association | 2425/08/44 | 250.00 | Council 2425 94 | Grant - Christmas Tree |
| 21/11/2024 | Hade Edge Action | 2425/08/45 | 94.00 | Council 2425 94 | Grant - Christmas Tree |
| 21/11/2024 | Hepworth Community Association | 2425/08/46 | 94.00 | Council 2425 94 | Grant - Christmas lights |
| 21/11/2024 | Netherthong Commy Partnership | 2425/08/47 | 250.00 | Council 2425 94 | Grant - Christmas Tree |
| 21/11/2024 | British Telecom | 2425/08/48 | 56.47 | F&M 2425 12 | Internet and Phone |
| 22/11/2024 | Information Commissioner's Off | 2425/08/01 | 35.00 | F&M 2425 12 | ANNUAL CERTIFICATE |
| 22/11/2024 | Information Commissioner's Off | 2425/08/01 | -35.00 | | Reverse annual certificate |
| 26/11/2024 | Maintenance Contractor | 2425/08/49 | 2,284.50 | F&M 2425 12 | Maintenance |
| 26/11/2024 | Maintenance Contractor | 2425/08/50 | 258.79 | F&M 2425 12 | Expenses |
| 27/11/2024 | Enterprise Print | 2425/08/02 | 92.00 | | PRINTING - BIG CELEBRATION |
| 27/11/2024 | Zest for Print | 2425/08/03 | 271.20 | COUNCIL 2425 94 | BANNERS FOR BIG CELEBRATION |
| 27/11/2024 | DK PRINT LTD | 2425/08/04 | 39.00 | COUNCIL 2425 94 | FLYERS - TOURISM STRATEGY |
| 27/11/2024 | Time In Time Out Media | 2425/08/05 | 252.00 | F&M 2425 12 | COUNCIL NEWS |
| 27/11/2024 | West Yorks Combined Authority | 2425/08/06 | 1,971.00 | F&M 2425 12 | HV MINIBUS SERVICE |

Continued on Page 2

Date: 14/01/2025

Holme Valley Parish Council

Page 2

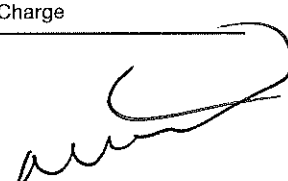
Time: 16:14

HSBC Current A/C

List of Payments made between 01/11/2024 and 30/11/2024

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|------------------|-------------------------------|------------------|--------------------|-----------------------|----------------------------|
| 27/11/2024 | West Yorks Combined Authority | 2425/08/07 | 1,908.00 | F&M 2425 12 | HV MINIBUS SERVICE |
| 27/11/2024 | Staff 02 | 2425/08/08 | 15.59 | F&M 2425 12 | REIMBURSEMENT ZOOM |
| 27/11/2024 | British Telecom | 2425/08/09 | 97.84 | F&M 2425 12 | INTERNET AND PHONE |
| 27/11/2024 | Staff 05 | 2425/08/10 | 50.00 | F&M 2425 12 | REIMBURSEMENT ADVERTISING |
| 27/11/2024 | YLCA | 2425/08/11 | 105.30 | F&M 2425 12 | WEBINAR - CHAIRING SKILLS |
| 27/11/2024 | Enterprise Print | 2425/08/02 | -92.00 | | Reverse Printing Leaflets |
| 27/11/2024 | Zest for Print | 2425/08/03 | -271.20 | | Reverse Banners |
| 27/11/2024 | DK Print Ltd | 2425/08/04 | -39.00 | | Reverse Flyers |
| 27/11/2024 | Time In Time Out Media | 2425/08/05 | -252.00 | | Reverse Council News |
| 27/11/2024 | West Yorks Combined Authority | 2425/08/06 | -1,971.00 | | Reverse HV Minibus |
| 27/11/2024 | West Yorks Combined Authority | 2425/08/07 | -1,908.00 | | Reverse HV Minibus |
| 27/11/2024 | Staff 02 | 2425/08/08 | -15.59 | | Reverse Reimbursement |
| 27/11/2024 | British Telecom | 2425/08/09 | -97.84 | | Reverse Internet and Phone |
| 27/11/2024 | Staff 05 | 2425/08/10 | -50.00 | | Reverse Reimbursement |
| 27/11/2024 | YLCA | 2425/08/11 | -105.30 | | Reverse Webinar |
| 27/11/2024 | DK Print Ltd | 2425/08/04 | 39.00 | Council 2425 94 | Flyers - Tourism Strategy |
| 27/11/2024 | DK Print Ltd | 2425/08/04 | -39.00 | | Reverse - Flyers - Tourism |
| 30/11/2024 | Unity Trust | 2425/08/12 | 6.45 | F&M 2425 53ia | SERVICE CHARGE |
| 30/11/2024 | Unity Trust | 2425/08/12 | -6.45 | | Reverse Service Charge |

Total Payments 47,148.87



Date: 15/01/2025

Holme Valley Parish Council

Page 1

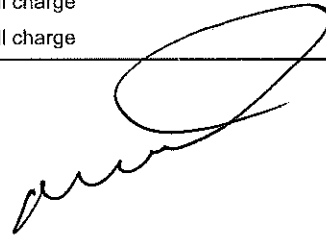
Time: 17:45

HSBC Current A/C

List of Payments made between 01/12/2024 and 31/12/2024

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|------------------|-----------------------------|------------------|--------------------|-----------------------|---------------------------|
| 04/12/2024 | HSBC | 2425/09/26 | 13.78 | F&M 2425 12 | Bank Charges |
| 15/12/2024 | HMRC | 2425/09/28 | 1,479.92 | F&M 2425 12 | PAYE Tax and NI |
| 16/12/2024 | Salaries Staff | 2425/09/30 | 1,743.23 | F&M 2425 12 | Salary Staff 02 ERROR |
| 16/12/2024 | Salaries Staff | 2425/09/32 | 1,570.18 | F&M 2425 12 | Salary Staff 04 ERROR |
| 16/12/2024 | West Yorkshire Pension Fund | 2425/09/27 | 958.19 | F&M 2425 12 | Pensions - PART PAYMENT |
| 16/12/2024 | HMRC | 2425/09/29 | -1,479.92 | F&M 2425 12 | PAYE Tax and NI REVERSAL |
| 16/12/2024 | Salaries Staff | 2425/09/31 | -1,743.23 | F&M 2425 12 | Salary Staff 02 REVERSAL |
| 16/12/2024 | Salaries Staff | 2425/09/33 | -1,570.18 | F&M 2425 12 | Salary Staff 04 REVERSAL |
| 16/12/2024 | Time In Time Out Media | 2425/09/34 | 252.00 | F&M 2425 12 | Council News ERROR |
| 16/12/2024 | Time In Time Out Media | 2425/09/35 | -252.00 | F&M 2425 12 | Council News REVERSAL |
| 16/12/2024 | Salaries Staff | 2425/09/36 | 1,442.49 | F&M 2425 12 | Salary Staff 05 ERROR |
| 16/12/2024 | Salaries Staff | 2425/09/37 | -1,442.49 | F&M 2425 12 | Salary Staff 05 REVERSAL |
| 16/12/2024 | HSBC | 2425/09/38 | 2.50 | F&M 2425 12 | Recall charge |
| 16/12/2024 | HSBC | 2425/09/39 | 2.50 | F&M 2425 12 | Recall charge |
| 16/12/2024 | HSBC | 2425/09/40 | 2.50 | F&M 2425 12 | Recall charge |
| 16/12/2024 | HSBC | 2425/09/41 | 2.50 | F&M 2425 12 | Recall charge |
| 16/12/2024 | HSBC | 2425/09/42 | 2.50 | F&M 2425 12 | Recall charge |

Total Payments 984.47



Date: 15/01/2025

Holme Valley Parish Council

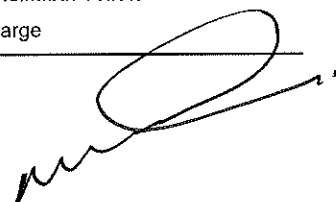
Page 1

Time: 17:45

Unity Trust Current Account T2

List of Payments made between 01/12/2024 and 31/12/2024

| Date Paid | Payee Name | Reference | Amount Paid | Authorized Ref | Transaction Detail |
|----------------|-------------------------------|------------|-------------|------------------|-------------------------------|
| 03/12/2024 | Full Life Church Food Bank | 2425/09/01 | 1,500.00 | F&M 2425 91 | Grant - Food Bank costs |
| 03/12/2024 | Kirklees Council | 2425/09/02 | 7,202.28 | F&M 2425 12 | Mobile SIDS x2 |
| 03/12/2024 | npower | 2425/09/03 | 125.82 | F&M 2425 12 | Electricity Holmfirth Toilets |
| 03/12/2024 | Document Logic | 2425/09/04 | 96.28 | F&M 2425 12 | Photocopying |
| 03/12/2024 | Full Life Church Food Bank | 2425/09/05 | 500.00 | F&M 2425 91 | Chair donation to food bank |
| 16/12/2024 | Time In Time Out Media | 2425/09/06 | 252.00 | F&M 2425 12 | Council News |
| 16/12/2024 | Salaries Staff | 2425/09/07 | 1,859.03 | F&M 2425 12 | Salary Staff 05 |
| 16/12/2024 | HMRC | 2425/09/08 | 2,682.55 | F&M 2425 12 | PAYE Tax and NI |
| 16/12/2024 | Salaries Staff | 2425/09/09 | 2,183.57 | F&M 2425 12 | Salary Staff 02 |
| 16/12/2024 | Salaries Staff | 2425/09/10 | 2,842.82 | F&M 2425 12 | Salary Staff 04 |
| 16/12/2024 | West Yorkshire Pension Fund | 2425/09/11 | 1,416.41 | F&M 2425 12 | Pensions |
| 16/12/2024 | Full Life Church Food Bank | 2425/09/12 | 3,500.00 | Council 2425 135 | Grant - towards food bank |
| 17/12/2024 | Staff 04 | 2425/09/13 | 3.50 | F&M 2425 12 | Reimbursement postage |
| 17/12/2024 | SD & TJ Kirk | 2425/09/14 | 156.00 | F&M 2425 12 | Christmas Tree x 1 |
| 17/12/2024 | Maintenance Contractor | 2425/09/15 | 169.39 | F&M 2425 12 | Expenses |
| 17/12/2024 | Maintenance Contractor | 2425/09/16 | 1,292.77 | F&M 2425 12 | Maintenance |
| 17/12/2024 | SD & TJ Kirk | 2425/09/17 | 936.00 | F&M 2425 12 | Christmas Trees x 6 |
| 17/12/2024 | Principai Hygiene | 2425/09/18 | 264.00 | F&M 2425 12 | Service sanitary units |
| 17/12/2024 | Kirklees Youth Alliance | 2425/09/19 | 5,000.00 | Council 2425 116 | Grant - youth social work |
| 17/12/2024 | Kirklees Youth Alliance | 2425/09/20 | 5,000.00 | Council 2425 116 | Grant - youth social work |
| 17/12/2024 | West Yorks Combined Authority | 2425/09/21 | 1,908.00 | F&M 2425 12 | HV Minibus Service NOV |
| 17/12/2024 | Clothiers Arms | 2425/09/22 | 200.00 | Council 2425 94 | Grant - Christmas tree |
| 17/12/2024 | Leander Architectural | 2425/09/23 | 748.20 | Council 2425 116 | COVID Memorial plaque |
| 27/12/2024 | E.ON NEXT | 2425/09/24 | 69.87 | F&M 2425 53 | Electricity Holmfirth Toilets |
| 31/12/2024 | Unity Trust | 2425/09/25 | 8.10 | F&M 2425 53 la | Service Charge |
| Total Payments | | | 39,916.59 | | |



Date: 19/02/2025

Holme Valley Parish Council

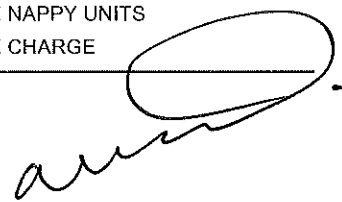
Page 1

Time: 15:13

Unity Trust Current Account T2

List of Payments made between 01/01/2025 and 31/01/2025

| Date Paid | Payee Name | Reference | Amount Paid | Authorized Ref | Transaction Detail |
|----------------|-------------------------------|------------|-------------|------------------|-------------------------------|
| 06/01/2025 | Grenke | 2425/10/01 | 141.59 | F&M 2425/12 | PHOTOCOPIER LEASE |
| 10/01/2025 | Natnl Assoc of Local Councils | 2425/10/02 | 42.00 | F&M 2425 12 | EVENT - ENGAGE, LEAD, RESOLVE |
| 10/01/2025 | British Telecom | 2425/10/03 | 56.47 | F&M 2425 12 | INTERNET AND PHONE |
| 10/01/2025 | Script Media Group | 2425/10/04 | 300.00 | COUNCIL 2425 94 | HOLME VALLEY REVIEW |
| 10/01/2025 | HCHCT | 2425/10/06 | 4,508.00 | COUNCIL 2425 116 | GRANT - ROOF REPAIRS - VAT |
| 10/01/2025 | Maintenance Contractor | 2425/10/16 | 1,211.07 | F&M 2425 12 | MAINTENANCE |
| 14/01/2025 | Business Stream | 2425/10/07 | 39.29 | F&M 2425 12 | WATER AND SEWAGE TOILETS |
| 15/01/2025 | Salaries Staff | 2425/10/08 | 1,491.50 | F&M 2425 12 | SALARY STAFF 05 |
| 15/01/2025 | West Yorkshire Pension Fund | 2425/10/09 | 34.43 | F&M 2425 12 | PENSIONS - 2ND PART |
| 15/01/2025 | Salaries Staff | 2425/10/10 | 1,618.99 | F&M 2425 12 | SALARY STAFF 04 |
| 15/01/2025 | Salaries Staff | 2425/10/11 | 1,792.04 | F&M 2425 12 | SALARY STAFF 02 |
| 15/01/2025 | HMRC | 2425/10/12 | 1,568.63 | F&M 2425 12 | PAYE - TAX AND NI |
| 21/01/2025 | E.ON NEXT | 2425/10/13 | 69.27 | COUNCIL 2425 94 | ELECTRICITY - TOILETS |
| 28/01/2025 | Viking | 2425/10/14 | 281.36 | F&M 2425 12 | STATIONERY, STAMPS, GLASSES |
| 28/01/2025 | West Yorks Combined Authority | 2425/10/15 | 1,971.00 | F&M 2425 12 | HV MINIBUS SERVICE DEC |
| 28/01/2025 | Maintenance Contractor | 2425/10/17 | 139.41 | F&M 2425 12 | EXPENSES |
| 28/01/2025 | Society Local Council Clerks | 2425/10/18 | 240.00 | F&M 2425 12 | MEMBERSHIP STAFF 04 |
| 28/01/2025 | British Telecom | 2425/10/19 | 56.47 | F&M 2425 12 | INTERNET AND PHONE |
| 31/01/2025 | Principal Hygiene | 2425/10/05 | 72.00 | F&M 2425 12 | SERVICE NAPPY UNITS |
| 31/01/2025 | Unity Trust | 2425/10/20 | 9.60 | F&M 2425 53ia | SERVICE CHARGE |
| Total Payments | | | 15,643.12 | | |



Date: 19/02/2025

Holme Valley Parish Council

Page 1

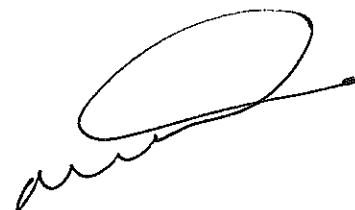
Time: 15:12

HSBC Current A/C

List of Payments made between 01/01/2025 and 31/01/2025

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|------------------|-------------------|------------------|--------------------|-----------------------|---------------------------|
| 03/01/2025 | HSBC | 2425/10/21 | 8.00 | F&M 2425 12 | BANK CHARGES |

| | |
|----------------|-------------|
| Total Payments | <u>8.00</u> |
|----------------|-------------|



Date: 19/02/2025

Holme Valley Parish Council

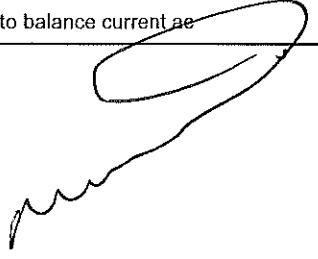
Page 1

Time: 15:16

Money Manager - HSBC

List of Payments made between 01/01/2025 and 31/01/2025

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|-----------------------|-------------------|------------------|--------------------|-----------------------|--------------------------------|
| 07/01/2025 | HSBC Current A/C | 2425/10/04 | 225.00 | | Transfer to balance current ac |
| Total Payments | | | <u>225.00</u> | | |



Holme Valley Parish Council Cash Book 2024-25

Unity Trust T2 Current Account

Schedule of Payments February 2025

| No | HVPC ref | Payment Sent Date | Payment method | Check v Statement | To pay | Inv date | Inv number | Description | Net | Vat | Gross | Authorisation to Pay | Legislation |
|----|----------|-------------------|----------------|--------------------------|-----------------------------------|----------|------------|---|------------|------------|------------|----------------------|-----------------------|
| | | | BACS | <input type="checkbox"/> | HEPWORTH FOCUS | | | MAGAZINE ARTICLE FOR X 4 EDITIONS | £100.00 | £0.00 | £100.00 | Council 2425 04 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | STEPHENSON TREES AND LANDSCAPES | | | LAND CLEARANCE WORKS RE COVID MEMORIAL - HONLEY | £500.00 | £100.00 | £600.00 | Council 2425 04 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | HUDDERSFIELD HUB CIC | | | NEWS WEBSITE SUBSCRIPTION JAN-MAR | £600.00 | £0.00 | £600.00 | Council 2425 154 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | MAINTENANCE CONTRACTOR | | | DRY STONE WALLING HOLME ALLOTMENTS | £350.00 | £0.00 | £350.00 | Council 2425 12 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | HCHCT | | | GRANT - ADDITIONAL COSTS RE THE CIVIC ROOF | £12,000.00 | £0.00 | £12,000.00 | Council 2425 158i | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | HCHCT | | | GRANT - URGENT WORKS TO THE CIVIC | £10,000.00 | £0.00 | £10,000.00 | Council 2425 158ii | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | HONLEY VILLAGE COMMUNITY TRUST | | | GRANT - HALLOWEEN PARTY | £200.00 | £0.00 | £200.00 | Council 2425 04 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | STAFF 02 | | | REIMBURSEMENT - VALVE FOR FILLING STATION | £56.26 | £0.00 | £56.26 | Council 2425 04 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | MAINTENANCE CONTRACTOR | | | MAINTENANCE | £1,510.75 | £0.00 | £1,510.75 | Council 2425 12 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | MAINTENANCE CONTRACTOR | | | EXPENSES | £116.17 | £23.24 | £139.41 | Council 2425 12 | GPC Localism Act 2011 |
| | | | DD | <input type="checkbox"/> | E.ON NEXT | | | ELECTRICITY | £166.24 | £33.24 | £199.48 | Council 2425 12 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | SALARY STAFF | | | SALARY STAFF 05 | £1,491.50 | £0.00 | £1,491.50 | Council 2425 12 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | WYPF | | | PENSIONS STAFF | £992.62 | £0.00 | £992.62 | Council 2425 12 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | SALARY STAFF | | | SALARY STAFF 04 | £1,618.99 | £0.00 | £1,618.99 | Council 2425 12 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | SALARY STAFF | | | SALARY STAFF 02 | £1,792.24 | £0.00 | £1,792.24 | Council 2425 12 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | HMRC | | | PAYE - TAX AND NI | £1,568.63 | £0.00 | £1,568.63 | Council 2425 12 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | KIRKLEES YOUTH ALLIANCE | | | GRANT - YOUTH WORK IN THE HOLME VALLEY | £5,000.00 | £0.00 | £5,000.00 | Council 2425 12 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | KIRKLEES YOUTH ALLIANCE | | | GRANT - YOUTH WORK IN THE HOLME VALLEY | £5,000.00 | £0.00 | £5,000.00 | Council 2425 12 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | REDBAK LTD | | | REBRAND | £1,050.00 | £210.00 | £1,260.00 | Council 2425 12 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | SLCC | | | CILCA EXTENSION - STAFF 02 | £50.00 | £0.00 | £50.00 | Council 2425 04 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | HCHCT | | | ROOM HIRE DEPOSIT - BIG CELEBRATION | £100.00 | £0.00 | £100.00 | Council 2425 04 | GPC Localism Act 2011 |
| | | | SO | <input type="checkbox"/> | TIME IN TIME OUT MEDIA | | | TITO - MONTHLY COUNCIL NEWS - MAR 2025 | £210.00 | £42.00 | £252.00 | Council 2425 04 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | WEST YORKSHIRE COMBINED AUTHORITY | | | HV MINIBUS SERVICE JAN | £1,971.00 | £0.00 | £1,971.00 | Council 2425 12 | GPC Localism Act 2011 |
| | | | DD | <input type="checkbox"/> | BRITISH TELECOM | | | INTERNET AND PHONE | £47.06 | 9.41 | £56.47 | F&M 2425 12 | GPC Localism Act 2011 |
| | | | BACS | <input type="checkbox"/> | DOCUMENT LOGIC - ANGLOTECH | | | PHOTOCOPIYING | £195.00 | £39.00 | £234.00 | Council 2425 04 | GPC Localism Act 2011 |
| | | | | | | | | | | £46,686.46 | £456.89 | £47,143.35 | |

Date: 14/01/2025

Holme Valley Parish Council

Page 1

Time: 16:05

Bank Reconciliation Statement as at 30/11/2024
for Cashbook 1 - HSBC Current A/C

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-----------------|
| HSBC Current A/C | 30/11/2024 | | 523.59 |
| | | | <u>523.59</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 523.59 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 523.59 |
| | | Balance per Cash Book is :- | 523.59 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINS Signed P. Collins Date 3/3/25

Signatory 2:

Name M. A. WILSON Signed M. A. Wilson Date 3/3/25

Date: 14/01/2025

Holme Valley Parish Council

Page 1

Time: 14:23

Bank Reconciliation Statement as at 30/11/2024
for Cashbook 2 - Money Manager - HSBC

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|------------------|
| HSBC - Money Manager | 30/11/2024 | | 55,679.13 |
| | | | <u>55,679.13</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 55,679.13 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 55,679.13 |
| | | Balance per Cash Book is :- | 55,679.13 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINS Signed [Signature] Date 3/3/25

Signatory 2:

Name M. A. WILSON Signed [Signature] Date 3/3/25

Date: 14/01/2025

Holme Valley Parish Council

Page 1

Time: 14:22

Bank Reconciliation Statement as at 30/11/2024
for Cashbook 5 - CCLA Deposit Fund

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|------------------|
| CCLA Deposit Fund | 30/11/2024 | | 75,000.00 |
| | | | <u>75,000.00</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 75,000.00 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 75,000.00 |
| | | Balance per Cash Book is :- | 75,000.00 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINS Signed P. Collins Date 3/3/25

Signatory 2:

Name M. A. WILSON Signed [Signature] Date 3/3/25

Date: 14/01/2025

Holme Valley Parish Council

Page 1

Time: 14:14

Bank Reconciliation Statement as at 30/11/2024
for Cashbook 7 - Unity Trust Current Account T2

User: RFO

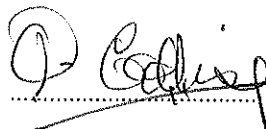
| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-------------------|
| Unity Trust Current Account T2 | 30/11/2024 | | 162,949.07 |
| | | | <u>162,949.07</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 162,949.07 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 162,949.07 |
| | | Balance per Cash Book is :- | 162,949.07 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name

PAT COLLINS

Signed



Date

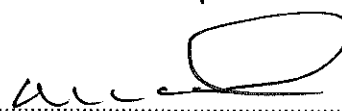
3/3/25

Signatory 2:

Name

M. A. WILSON

Signed



Date

3/3/25

Date: 14/01/2025

Holme Valley Parish Council

Page 1

Time: 14:19

Bank Reconciliation Statement as at 30/11/2024
for Cashbook 8 - Unity Trust Instant Access A/C

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-----------------|
| Unity Trust Instant Access | 30/11/2024 | | 500.41 |
| | | | <u>500.41</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 500.41 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 500.41 |
| | | Balance per Cash Book is :- | 500.41 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name JAT COLLINS Signed P. Collins Date 3/3/25

Signatory 2:

Name M. A. Wilson Signed [Signature] Date 3/3/25

Date:15/01/2025

Holme Valley Parish Council

Page 1

Time: 17:11

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 1 - HSBC Current A/C

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-----------------|
| HSBC Current A/C | 31/12/2024 | | -195.60 |
| | | | <u>-195.60</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | -195.60 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | -195.60 |
| | | Balance per Cash Book is :- | -195.60 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINS Signed [Signature] Date 3/3/25

Signatory 2:

Name M. A. WILSON Signed [Signature] Date 3/3/25

Date:15/01/2025

Holme Valley Parish Council

Page 1

Time: 17:20

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 2 - Money Manager - HSBC

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|------------------|
| HSBC - Money Manager | 31/12/2024 | | 55,679.13 |
| | | | <u>55,679.13</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 55,679.13 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 55,679.13 |
| | | Balance per Cash Book is :- | 55,679.13 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT COLLINS Signed [Signature] Date 3/3/25

Signatory 2:

Name M. A. Wilson Signed [Signature] Date 3/3/25

Date:15/01/2025

Holme Valley Parish Council

Page 1

Time:17:21

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 5 - CCLA Deposit Fund

User: RFO

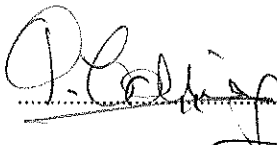
| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|------------------|
| CCLA Deposit Fund | 31/12/2024 | | 75,000.00 |
| | | | <u>75,000.00</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 75,000.00 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 75,000.00 |
| | | Balance per Cash Book is :- | 75,000.00 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name

PAT COLLINGS

Signed



Date

3/3/25

Signatory 2:

Name

M. A. Wilson

Signed



Date

3/3/25

Date:15/01/2025

Holme Valley Parish Council

Page 1

Time: 17:34

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 7 - Unity Trust Current Account T2

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-------------------|
| Unity Trust Current Account T2 | 31/12/2024 | | 123,678.65 |
| | | | <u>123,678.65</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 123,678.65 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 123,678.65 |
| | | Balance per Cash Book is :- | 123,678.65 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name P. A. COLLINS Signed [Signature] Date 3/3/25

Signatory 2:

Name M. A. WILSON Signed [Signature] Date 3/3/25

Date:15/01/2025

Holme Valley Parish Council

Page 1

Time:17:31

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 8 - Unity Trust Instant Access A/C

User: RFO

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-----------------|
| Unity Trust Instant Access | 31/12/2024 | | 503.76 |
| | | | 503.76 |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | 0.00 |
| | | | 503.76 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | 0.00 |
| | | | 503.76 |
| | | Balance per Cash Book is :- | 503.76 |
| | | Difference is :- | 0.00 |

Signatory 1:

Name PAT. COULKS Signed P. Coulks Date 3/3/25

Signatory 2:

Name M. A. Wilson Signed M. A. Wilson Date 3/3/25