18th September 2025

7.00 pm

To all Members of the Finance & Management Committee

Welcome

You are hereby summoned to attend a meeting of the **Finance and Management Standing Committee** to be held at **HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** on **MONDAY 29**th **SEPTEMBER 2025** at **7pm** to transact the following business -

- AGENDA - (A)

	Welsonie -	7100 piii
	Public Question Time	
	Prior to the commencement of the business session of the Council, there will be an open session lasting 15 minutes, for members of the public to speak to the Council.	
2526 45	Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014	7.15 pm
	As Local (Parish & Town) Council meetings can now be recorded, the Chair to check if anybody wishes to record the meeting, to ensure reasonable facilities can be provided. The Officer will be recording the meeting in video format for upload to the Parish Council's YouTube channel.	
2526 46	To accept apologies for absence	7.16 pm
	To note, the absences from the meeting.	
	To receive , apologies for absence given in advance of the meeting; these to be recorded in the minutes.	
	To consider, the approval of reasons given for absence by Members.	
2526 47	To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda	7.17 pm
2526 48	To consider written requests for new DPI dispensations	7.18 pm
2526 49	To consider whether items on the agenda should be discussed in private session	7.19 pm
2526 50	To confirm the Minutes of the previous Committee meeting	7.20 pm
	 To note the Minutes of the Finance & Management Committee Meeting held on 11 August 2025, numbered 2526 25 to 2526 44 inclusive. (B) 	

2526 51 Grants 7.21 pm

A. Grant Evaluations

To note, new grant evaluations for the year 2024/25 have been received since the last meeting from the following community organisations:

- Just Hoop
- Friends of Honley seasonal planting
- Honley Village Community Trust Christmas Party
- Holmfirth Arts Festival
- Friends of Cliff Recreation Ground VE Day commemoration
- New Mill Male Voice Choir

To consider, any further action on grant evaluations.

B. Grant Applications

To note, the list of grant applications being considered tonight against budget lines 4315 Community Assets and 4405 Projects and Events. **(C)** Rolling grants awarded previously have been deducted from the budget totals.

To note, the RFO's report on previous grant awards to applicants this cycle. (D)

As part of the considerations of grants, the Committee might wish to consider where awards are offered as rolling, multi-year awards. A rolling grant agreement proforma can be used if the Committee wishes to offer a rolling award.

Budget line 4315 Community Assets Grants

To note, the Committee may consider recommending referring awards to other Committees for potential funding, - for example CACE, regarding, for example, energy solutions.

- To consider, Grant Application 9. Holmbridge Cricket Club, –
 application enclosed, for £1,300 towards picnic benches/seating.
 There may be some facility to claim back VAT on these items if they
 were gifted. (E)
- To consider, Grant Application 10. Huddersfield Sailing Club, –
 application enclosed, for £4,418 towards toilet facilities at the
 clubhouse. There may be some facility to claim back VAT on aspects of
 this project. (F)
- To consider, Grant Application 11. Upperthong Village Hall, –
 application enclosed, for £3,640 for new steps to the Hall. There may
 be some facility to claim back VAT on aspects of this project. (G)

- To consider, Grant Application 12. West Yorkshire Red Squirrel
 Alliance, application enclosed, for £1,104.40 towards a gazebo for
 local shows. There may be some facility to claim back VAT on aspects of
 this project. (H)
- To consider, Grant Application 13. Holmfirth Tech, application enclosed, for £4,826.13 towards development of the dance studio.
 There may be some facility to claim back VAT on aspects of this project.
 (I)
- To consider, Grant Application 14. Friends of Honley, application enclosed, for £1,500 towards seasonal planting of outdoor spaces.
 There may be some facility to claim back VAT on aspects of this project.
 (J)
- To consider, Grant Application 15. Hepworth Community Association, application enclosed, for £2,000 towards air-to-air heat pump. There may be some facility to claim back VAT on aspects of this project. (K)
- **To consider**, Grant Application 16. West Yorkshire Police, application enclosed, for £4,680 towards a radar speed detection gun. There is no facility to claim back VAT on this project. Given the unusual nature of this application, further information is supplied. **(L, M, N)**
- To consider, Grant Application 17. Honley Business Association, –
 application enclosed, for £1,250 towards replacement brackets for
 miniature Christmas trees. There may be some facility to claim back
 VAT on aspects of this project. (O)

Budget Line 4405 Community Benefits Grant – projects, events, other

- **To consider**, Grant Application 18. Sharing Memories, application enclosed, for £1,500 towards artist fees, taxis, refreshments for arts project. There is no facility to claim back VAT on this project. **(P)**
- To consider, Grant Applications 19. Full Life Church Food Bank, –
 application enclosed, for £1,500 towards food, toiletries, toys for
 Christmas food bank. There is little facility to claim back VAT on this
 project. (Q)
- To consider, Grant Application 20. Environmental Projects in Kirklees (EPIKS), – application enclosed, – for £1,497 towards the active travel project. There is no facility to claim back VAT on this project. (R)
- **To consider**, Grant Application 21. Holmfirth Film Festival, application enclosed, for £1,500 towards venue hire for the film festival. There is no facility to claim back VAT on this project. **(S)**
- **To consider**, Grant Application 22. Holme Valley Crystal Nest, application enclosed, for £1,280 towards therapy sessions for SEND children. There is little facility to claim back VAT on this project. **(T)**

- To consider, Grant Application 23. Wooldale Warblers, application enclosed, for £1,070 towards setting up a community choir. There is no facility to claim back VAT on this project. (U)
- **To consider**, Grant Application 24. Hepworth Hurricanes, application enclosed, for £1,500 towards kit/dresses for girls' netball. There is possibly some facility to claim back VAT on this project. **(V)**
- To consider, Grant Application 25. The Nest, application enclosed, –
 for £1,440 towards room hire for the parent baby sessions. There is no
 facility to claim back VAT on this project. (W)
- To consider, Grant Application 26. Past Truisms CIC, application enclosed, – for £415 towards Yorkshire dialect classes. There is no facility to claim back VAT on this project. (X)
- To consider, Grant Application 27. Honley Village Community Trust, application enclosed, for £380 towards Halloween and Christmas parties for children. There is little facility to claim back VAT on this project. (Y)

Budget Line 4420 Honley Library – grant application against EMR332 Honley Library

• **To consider**, Grant Application 28. Friend of Honley Library, – application enclosed, – for £15,000 towards Honley Library building improvements. There may be some facility to claim back VAT on aspects of this project. **(Z)**

C. Rolling Grants

The Parish Council has now received the appropriate paperwork in support of its award of a rolling grant of £1,000 per year to Holme Valley Transport for the patient transport service for the term of this Council.

Holme Valley Transport

The financial papers (accounts and bank statements) have been reviewed by the Chair and the RFO. Chair and RFO to report as needed.

To consider, approving payment of this rolling grant.

The payments to Honley Business Association for its CCTV system and to Wooldale Community Group for its room rent, are normally paid after the new year, not at this time.

D. Grants Working Group

To note, the Grants Working Group met 21 August 2025 to start work on: i. Group terms of reference, ii. a grants policy, iii. consideration regarding merging the two grant budgets, iv. a review of HVPC priorities for inclusion within the grants processes. Next meeting is arranged 1st October.

2526 52 Chair's Expenses

8.42 pm

To note, the Chair's Expenses budget for 2025-26 is £1,000. Nothing has yet to be spent from this budget line.

2526 53 Holme Valley Parish Council Annual Governance and Accountability Return (AGAR) 2024/25

8.43 pm

To note, the external auditor requested some additional information from the Parish Council for the AGAR, - regarding why £80,000 had been spent on The Civic and why two speed indicator devices had been purchased but not added to the value of the assets of the Parish Council. The RFO/Deputy Clerk explained the circumstances, but this has delayed the processing of the AGAR a few days.

2526 54 Schedule of Payments

8.44 pm

To note, the following Schedules of Payments: the finalised, Rialtas Schedule of Payments for July 2025. (**ZAi**) the finalised, Rialtas Schedule of Payments for August 2025. (**ZAii**)

To approve, the draft Schedule of Payments for September 2025. (ZAiii)

The Chair must initial the Schedules of Payments and they must be attached to the minutes of the meeting.

2526 55 Financial Statements

8.45 pm

To note the accounting summaries – copies enclosed – for financial year 2025-26.

i. For July 2025 **(ZB)**:

- (1) Cash Books All Accounts Receipts and Payments (to end 31 July 2025)
- (2) Trial Balance (to end 31 July 2025)
- (3) Balance Sheet (to end 31 July 2025)
- (4) Income and Expenditure by Budget Heading (to end 31 July 2025)
- (5) Cash and Investment Reconciliation (to end 31 July 2025)
- (6) VAT Return year-to-date for the quarter JUL-SEP 2025 not for submission.

ii. <u>For August 2025 **(ZC)**</u>:

- (1) Cash Books All Accounts Receipts and Payments (to end 31 August 2025)
- (2) Trial Balance (to end 31 August 2025)
- (3) Balance Sheet (to end 31 August 2025)
- (4) Cash and Investment Reconciliation (to end 31 August 2025)
- (5) VAT Return year-to-date for the quarter JUL-SEP 2025 not for submission.

- **To note**, the August accounting summaries were prepared by the Assistant Clerk for the first time. This is part of ensuring better business continuity planning.
- **To consider**, as per the guidance in the SAPPP Practitioners' Guide 2025, the Committee must approve the bank reconciliations cross-referenced with bank statements, and this must be minuted.

For July 2025:

- Unity Trust Current Account T2 Bank Statement (ZDi) and Unity Trust Current Account T2 Bank reconciliation (ZDii).
- Unity Trust Savings Account Bank Statement (ZDiii) and Unity Trust Savings Account Bank reconciliation (ZDiv).
- CCLA PSDF Bank Statement (ZDv) and CCLA PSDF Bank Reconciliation (ZDvi).

For August 2025:

- Unity Trust Current Account T2 Bank Statement (ZEi) and Unity Trust Current Account T2 Bank reconciliation (ZEii).
- Unity Trust Savings Account Bank Statement (**ZEiii**) and Unity Trust Savings Account Bank reconciliation (**ZEiv**).
- CCLA PSDF Bank Statement (ZEv) and CCLA PSDF Bank Reconciliation (ZEvi).

To approve these bank reconciliations as above.

The Chair and a second signatory on the bank mandates have to sign and date all the bank reconciliations, checking against the bank statements.

iv. Councillors to review the draft Income and Expenditure report for August 2025 from the accounting summaries. (**ZF**)

Notes from the RFO:

Income side:

- Little new of note on the income side.
- **To note**, 1092 Toilets Donations are a little up. The Gartside Building rents will inevitably be down after October when the tenant leaves.

Expenditure side:

- Again, not much new of note on the expenditure side.
- To note, 4205 Council Office Expenditure may be a little over budget year to date.
- All other budget lines appear broadly-speaking on target.

To consider, any further actions on income and expenditure against budget.

v. Earmarked Reserves

To note, the Rialtas report on earmarked reserves to end August, and the RFO/Deputy Clerk's commentary. **(ZG)**

To consider, any further actions on earmarked reserves.

2526 56 The Civic, Holmfirth

8.48 pm

To note, the reports from Holmfirth Civic Hall Community Trust. As these reports may be at times commercially sensitive, these are shared separate to this Agenda and its supporting documentation. RFO/Deputy Clerk to report.

To consider, any further actions with regard to the Parish Council's engagement with The Civic and with Holmfirth Civic Hall Community Trust.

2526 57 Honley Library

8.51 pm

To note, the reports from Friends of Honley Library. As these reports may be at times commercially sensitive, these are shared separate to this Agenda and its supporting documentation. RFO/Deputy Clerk to report. RFO/Deputy Clerk to report.

To consider, any further actions with regard to the Parish Council's engagement with Honley Library and with the Friends.

2526 58 Other VAT-related issues

8.52 pm

i. Members may remember that last month the RFO/Deputy Clerk made reference to the report on VAT from Parkinson Partners with regard to the fact that the Parish Council needed to charge VAT on its garage lettings and, indeed, needed to pay money owed on VAT incurred over the previous 4 years. The RFO was tasked with contacting HMRC about this.

In the meantime, the RFO/Deputy Clerk did some further work on this issue. The reason for this is that on reviewing the tenancies the RFO reflected that the Parish Council lets out the land (not exclusively the garage). Further investigation showed that car parking facilities are only liable for VAT if it is clearly stated on a tenancy that a facility is expressly for parking. In the Parish Council's lease, there is no express mention of car parking as a facility of the garage. The garage may, of course, be used for general storage rather than for vehicle storage. The advice with regard to the need to charge VAT on a garage relies on the lease stating directly or indirectly that it is expressly for parking, - the word "garage" would imply this, - and that the building is, actually, in practice used to store a vehicle. The RFO has consulted with the garage tenants on this to ask how they are using the garages. The first tenant was using his to house a motorbike; this would therefore be a standard-rated VAT taxable supply. The second tenant was using her garage as general storage; this would therefore not be a VAT taxable supply.

In future, if the Parish Council removed the word "Garage" from the tenancy agreements, VAT would not have to be paid, even if the facilities were used to store cars/motorbikes. It is only the use of the work "garage" that confuses the issue.

To consider, any further action on this.

ii.

- At the last meeting of this Committee, the RFO/Deputy Clerk was tasked with undertaking what is called a Partial Exemption Calculation. This only applies to exempt business supply of the Parish Council, and therefore only to where the Council could apply VAT to a business activity but does not do so. This, therefore, only applies to the letting of the Gartside Building shop unit and to The Civic, in both places where the Council could charge VAT to the tenant but, at present, does not do so. In respect of VAT charged on exempt business activity, the Parish Council incurred, in respect of the Gartside project, VAT on the solar panels' installation and on the cost of the project manager. In respect of The Civic, the Parish Council is charged VAT on the vision document and on the VAT advice report. In respect of the Gartside building, part of the building is a non-business activity of the Parish Council (the toilets) and part of the business is an exempt business activity, - one in which VAT had not been charged but could be, - that is, the shop unit. HMRC allows the building to be fairly-apportioned to reflect these different uses. The RFO/Deputy Clerk simply calculated the Parish Council's VAT liability based on floor area of the Gartside Building, - that is 60% toilet and 40% shop unit. Under this, the Parish Council would be able to reclaim 60% of VAT charges on the Gartside as non-business costs. In respect of the other 40%, the Parish Council may also claim this back since the guidance is that the VAT paid on exempt business activities can be reclaimed if the following de minimis conditions are met:
 - That the amount of VAT reclaimed on exempt business activities is under £7,500 per year
 - That the amount of VAT reclaimed under exempt business activities is under 50% of the total VAT incurred by the Parish Council (including nonbusiness tax) over the year.

As these calculations were projected in the VAT Partial Exemption Calculator (**ZH**), the amount calculated to be reclaimed on exempt business activity is £5,370 (so, under £7,500), and the percentage of total VAT that would represent is 47%. So all the £5,370 may be able to be reclaimed as well as the £6,108 in VAT charged on non-business activity. Ultimately, this will depend on the VAT outturns of the Parish Council at year end remaining under the *de minimis* thresholds. The RFO/Deputy Clerk will monitor this across the year.

To consider, any further action on this.

2526 59 Tenancies 8.54 pm

Allotments

i. The RFO/Deputy Clerk reports that all rental payments on the allotments have been received. The Clerk has signed all the tenancy agreements that have been returned to the Parish Council. However, four tenants have paid their rent but did not return their signed tenancy agreements. These have been chased up via email, with no response from any of the four. The RFO/Deputy Clerk will chase them again.

Garages

ii. To note, The RFO/Deputy Clerk reports that all rental payments on the garages have been received, and tenancies counter-signed by the Clerk and returned to the tenant.

Gartside Building

iii. To note, EPIKs will be vacating the Gartside building shop unit Friday 31 October 2025. A handover meeting between EPIKS staff and the Clerk has been arranged for Tuesday 4 November at 10am to take an inventory, read the meter and return the keys.

Overall responsibility for the future of the usage of the shop unit lies with the Service Provision Standing Committee.

2526 60 Internal Control Check

8.55 pm

To note, the next internal controls check by Cllr Green will take place in October and cover JUL-SEP.

2526 61 Banking

8.56 pm

Unity Trust

- i a. To note, Cllrs Kirkby and Morgan are now included on the bank mandates and have successfully authorised some payments. Cllrs Blacka, Dixon and Whitelaw, have been removed from the mandate. Thank you to those Councillors for their help with authorising payments over the last year or more.
- ib. To note, with regard to getting MultiPay cards for the Clerk and Deputy Clerk/RFO this has been slow, but Unity Trust acknowledge they have received the applications and will process them from their side before forwarding the applications to Lloyds Bank who underwrite the scheme.

CCLA

ii. To note, with regard to Councillors on the CCLA Public Sector Deposit Fund, - Cllr Kirkby and Cllr Colling, - the RFO/Deputy Clerk has received the correct forms from CCLA and just needs to make arrangements with the named Councillors to get their signatures.

2526 62 Prioritising Climate Action activities 2025-7

8.57 pm

To consider, ways in which the Parish Council can prioritise the climate emergency through its works.

2526 63 Financial Records for the website

8.58 pm

To note, the financial records for July and August 2025 have been added to the website. The records for September will be added in due course. Processing these financial records was undertaken for the first time by the assistant clerk as part of the business continuity planning of the Parish Council, and she did this extremely well.

2526 64 Publicising the work of Holme Valley Parish Council

8.59 pm

To consider, recent events or news that this Committee wishes to publicise via the press, Parish Council website or social media.

Close of Meeting

9.00 pm

Please note that timings on the agenda are given for guidance of the Chairman and the Council only and should not be taken as the time at which discussion of a particular item will commence. The Committee may agree to defer (in whole or part) any items on the Agenda, if necessary.

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Mr Richard McGill

Responsible Finance Officer and Deputy Clerk to the Council

Holme Valley Parish Council Holmfirth Civic Hall, Huddersfield Road, HOLMFIRTH HD9 3AS

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Email: deputyclerk@holmevalleyparishcouncil.gov.uk



DRAFT MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 11 AUGUST 2025

Those present: Chair: Cllr P Colling Vice Chair: Cllr I Barnett

Councillors: Cllrs L Baylin, D Bellamy, M Blacka, J Brook, H Davis, C Green, J Holmes, G Kirkby, H Osborn, J

Rylah, T Stewart, A Wilson

Officer: Mr R McGill (RFO/Deputy Clerk)
Also present: Mrs Jen McIntosh (Clerk)

Welcome

The Chair welcomed Councillors and Officers to this second meeting of the Finance and Management Committee 2025/26.

Public Question Time

No members of the public were present, and no Councillor spoke in the open session.

2526 25 Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014

The RFO/Deputy Clerk recorded the meeting for upload to the Parish Council's YouTube channel.

No-one else wished to record the meeting.

2526 26 To accept apologies for absence

NOTED: The Committee noted that Cllrs Liles, Morgan, Rostron and Whitelaw were absent.

Cllrs Liles, Morgan and Whitelaw had tendered apologies.

RESOLVED: The Committee approved the reasons for their apologies.

2526 27 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda

Cllrs Baylin, Holmes, Rylah and Stewart disclosed pecuniary and/or personal interests in the grant evaluation of Holmfirth Tech under item **2526 31 ii**.

Cllr Wilson disclosed a personal interest in Huddersfield Sailing Club and Hepworth Hurricanes under item **2526 31 i**.

Cllrs Blacka and Stewart disclosed a personal interest in the rolling grant of Friends of Cliff Recreation Ground under item **2526 31 iii**.

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2526 28 To consider written requests for new DPI dispensations

Cllr Whitelaw's DPI had been shared with full Council, and the redacted form would be uploaded to the Parish Council website in due course.

2526 29 To consider whether items on the agenda should be discussed in private session

RESOLVED: Members resolved at this time that no item should be heard in private session.

2526 30 To confirm the Minutes of the previous Committee meeting

NOTED: Members noted the Minutes of the Finance and Management Committee Meeting held on 2 June 2025, numbered 2526 01 to 2526 24 inclusive, already approved by full Council.

2526 31 Grants

i. The RFO reported on applications received ahead of the September 29th Grants meeting of this Committee.

The Committee had received fewer applications for grants this time than usual, -

5 Community Assets grant applications:

- Holmbridge Cricket Club £1,299.96
- Holmfirth Tech £4,286.13
- Huddersfield Sailing Club £4,418
- Upperthong Village Hall £3,640
- West Yorkshire Red Squirrel Alliance £1,104.40

6 Projects and Events grant applications:

- EPIKS £1.497
- Full Life Food Bank £1,200
- Hepworth Hurricanes £1,500
- Holmfirth Film Festival £1,500
- Sharing Memories £1,500
- Wooldale Warblers

Plus, one application from Friends of Honley Library for an application for funds from the earmarked reserve 332 EMR Honley Library for development work to the building. (£15,000)

NOTED: Members noted that no applications had been received from Honley.

The RFO reported that some of the grants potentially went against Parish Council guidelines. The RFO also reported that the reason the Parish Council had received fewer applications than usual may have been down to not all posts about the grants process being shared with the Holmfirth and Honley Facebook community groups.

Signed:			

The Parish Council considered any further actions on grant applications and/or the grant applications process.

RESOLVED:

- 1. The closing date for grant applications would be extended to 31st August 2025.
- 2. Further social media posts about the available grants would be made to encourage more applicants.
- 3. The Full Life Food Bank would be encouraged to submit an amended application, perhaps requesting funding for food or toys or Christmas.

ii. Grant Evaluations

NOTED: Members note that new grant evaluations for awards made in the year 2024/25 had been received since the last meeting from the following community organisations:

- Sharing Memories
- Holmfirth Film Festival
- Friends of Honley Library activities for young people
- Honley Village Community Trust Magdale Tree Works
- Honley Business Association Open Gardens Festival
- Holmfirth Tech Warm Spaces (updated)
- Hepworth Hurricanes

Members further noted that Arts for Health CIC had been wound up due to a change in personal circumstances and had returned unspent funds to the Parish Council.

The RFO/Deputy Clerk reported that he would continue to update the grants pages on the website to include all evaluation reports received to date.

Members noted that three of these Grant Evaluations disclosed awards with unspent funds.

Members considered any further action on grant evaluations.

RESOLVED: With regard to the unspent grants, organisations would be asked if the projects were complete. If so, any remaining cash would be returned to the Parish Council if over £50. Such groups would be applauded for their honesty and encouraged to apply again.

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iii. Rolling Grants

The RFO apologised to the Committee for somewhat misdirecting it at the last meeting to approve payments to the community groups awarded rolling grants by this Committee. The Committee should have approved the anticipated <u>expenditure</u>, rather than the actual payments. Approval of any payment is conditional on the receipt of the appropriate paperwork which had not at that time been received, so should not have been approved. Since then, the appropriate paperwork had been received from the following organisations:

- Holmfirth Festival of Folk £1,500
- Friends of Cliff Rec £500
- Holmfirth Arts Festival £1,500

The financial papers (accounts and bank statements) for these applicants had been reviewed by the Chair and the RFO.

The Committee considered approving payment of these rolling grants.

RESOLVED: These payments were approved.

RESOLVED: As per the previous resolution, Friends of Cliff Recreation Ground would be asked to return the £118.50 underspend.

NOTED: The Committee noted that the Parish Council is yet to receive the relevant paperwork from Holme Valley Transport for the patient transport service. That group have been in touch with the Parish Council and the award will be heard when we receive the completed paperwork. The payments to Honley Business Association for its CCTV system and to Wooldale Community Group for its room rent, are normally paid after the new year, not at this time.

iv. Grants Working Group

The Grants Working Group held a meeting by Zoom to agree its priorities for the year ahead. As per the resolution of this Committee, an invitation to join the working group was shared with members of this Committee at the meeting by Cllr Colling.

RESOLVED: Cllr Whitelaw and Cllr Wilson would join the grants working group.

v. Request from The Nest, Holmfirth

The RFO reported that The Nest had underspent £562.50 on its last grant award from the Parish Council. One worker who was to be paid had given up their time for free. The Nest had asked whether the underspend could be retained by them to pay for room hire at The Tech for the support sessions it runs for babies, toddlers and preschoolers.

The Committee considered this request.

RESOLVED: The Nest would be asked to return the underspend. They would simultaneously be encouraged to apply for a new grant in the current grants cycle with an extended closing date of 31st August.

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2526 32 Chair's Expenses

NOTED: Members noted that the Chair's Expenses budget for 2025-26 was £1,000. Nothing had yet been spent from this budget line.

2526 33 Holme Valley Parish Council Annual Governance and Accountability Return (AGAR) 2024/25

NOTED: Members noted the RFO's report that the external auditor had requested some additional documentation from the Parish Council for the AGAR, - a link to the minutes where the Parish Council's risk assessment was approved 2024/25. Since then, the only communication the Parish Council had had is that we are in the queue for processing.

The Parish Council considered when the AGAR paperwork on the notice board should be taken down

RESOLVED: The Committee resolved that the AGAR paperwork could be taken down from the notice board the following day.

2526 34 Schedule of Payments

NOTED: Members noted the following Schedules of Payments:

- the finalised, Rialtas Schedule of Payments for June 2025.
- the draft Schedule of Payments for July 2025.

APPROVED: Members approved the draft Schedule of Payments for August 2025.

The Chair initialled the Schedules of Payments and they will be attached to the minutes of the meeting.

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Signed:		
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2526 35 Financial Statements

NOTED: Members noted the following accounting summaries for financial year 2025-26.

- i. For May 2025:
 - (1) Cash Books All Accounts Receipts and Payments (to end 31 May 2025)
 - (2) Trial Balance (to end 31 May 2025)
 - (3) Balance Sheet (to end 31 May 2025)
 - (4) Income and Expenditure by Budget Heading (to end 31 May 2025)
 - (5) Cash and Investment Reconciliation (to end 31 May 2025)
 - (6) VAT Return year-to-date for the quarter APR-JUN 2025 not for submission.
- ii. For June 2025:
 - (1) Cash Books All Accounts Receipts and Payments (to end 30 June 2025)
 - (2) Trial Balance (to end 30 June 2025)
 - (3) Balance Sheet (to end 30 June 2025)
 - (4) Income and Expenditure by Budget Heading (to end 30 June 2025)
 - (5) Cash and Investment Reconciliation (to end 30 June 2025)
 - (6) VAT Return –for the quarter APR-JUN 2025 submitted 29th April 2025.
- **iii. NOTED:** Members noted that the July records were not be ready for this meeting since the assistant clerk was to undertake the accounts for that month as per better business continuity planning.
- **iv.** As per the guidance in the SAPPP Practitioners' Guide, the Committee considered approving the Rialtas bank reconciliations cross-referenced with the relevant bank statements. This must be minuted.

The following bank reconciliations against ban statements were approved: For May 2025:

- HSBC Current Account Bank Statement and HSBC Current Account Bank Reconciliation.
- HSBC Business Money Manager Bank Statement and HSBC Business Money Manager Bank Reconciliation.
- CCLA PSDF Bank Statement and CCLA PSDF Bank Reconciliation.
- Unity Trust Current Account T2 Bank Statement and Unity Trust Current Account T2 Bank reconciliation.
- Unity Trust Savings Account Bank Statement and Unity Trust Savings Account Bank reconciliation.

For June 2025:

- HSBC Current Account Bank Statement and HSBC Current Account Bank Reconciliation.
- HSBC Business Money Manager Bank Statement and HSBC Business Money Manager Bank Reconciliation.
- CCLA PSDF Bank Statement and CCLA PSDF Bank Reconciliation.
- Unity Trust Current Account T2 Bank Statement and Unity Trust Current Account T2 Bank reconciliation.
- Unity Trust Savings Account Bank Statement and Unity Trust Savings Account

:	signed:							

Bank reconciliation.

NOTED: Members noted the RFO's report that the last-named account, unusually for this Parish Council, <u>does not</u> reconcile perfectly. This is because the Parish Council had received the cheque for £58,244.30 from HSBC to cover the remaining funds in the two HSBC accounts, but at the end of June 2025, this had not yet been deposited in the Unity Trust Savings account. The £58,244.30 cheque was thus recorded on the Reconciliation Report as "Unpresented Receipts".

NOTED: With the above in mind, Members noted the Unity Trust Instant Access Savings Account Bank Statement from July showing the deposit of £58,284.30 on 10th July. This represented the deposit of the cheque for £58,244.30 from the closure of the HSBC accounts, plus an additional £40.00 cash donation for a bench plaque. The Instant Access account would, thus, be fully reconciled in the July accounts.

The Chair and Vice-Chair signed and dated all the bank reconciliations, checked against the bank statements.

iv. Councillors reviewed the draft Income and Expenditure report for June 2025 from the accounting summaries, and the RFO's report on this: -

Notes from the RFO:

Income side -

- 1076 Precept £225,615.50 had been received 1st May 2025.
- Bank interest ¼ into the year was 25% of the projected budget so was very much on course.
- 1200 Allotments had received £322 of the budgeted £324. The Committee
 were reminded that one tenant had given up their plot and a new tenant paid
 £27.50 for 11 months remaining on the lease to 31 March 2026 which had
 rounded by the accounts programme to £28.
- <u>1300 Garages</u> had received all of the budgeted £840. The tenant who had been unable to pay due to his personal circumstances was able to pay.
- EPIKS, the tenant of the Gartside building shop unit had been paying its rent
 and electricity costs in a timely fashion. However, EPIKS had decided to forego
 its tenancy and would vacate the unit by end October 2025. (see below)

Expenditure side -

• NOTED: As already reported to the Staffing Committee the RFO drew the Committee's attention to an incorrect calculation on the 4000 Staffing Salaries budget. The negotiations on pay for local council workers do not tend to be finalised until November of each year. The pay agreements then are backdated to April of that year. When the calculations for the 2025/26 salaries budget were done in the autumn of 2024 these were calculated on the basis of the 2023/24 pay agreement. The RFO then made provision in the budget for the uplift related to the 2024/25 Pay Agreement. However, provision needed to also be made in the 2025/26 budget for the anticipated 2025/26 Pay Agreement, and this had not been included in the calculation. Hence, the 4000 budget line is likely to be around £3,000 down at year end.

- NOTED: It seems likely that The Parish Council will, at year-end, be a little over budget on the 4275 Internet/Telephone budget line due to an increase in the cost of the package.
- All other budget lines appeared, broadly-speaking, on target.

The Committee considered any further actions on income and expenditure against budget.

RESOLVED: No further action.

v. Earmarked Reserves

As per the last meeting of this Committee, the RFO/Deputy Clerk had contacted Chairs of Committees, Sub-Committees and working groups or, if not contactable, their Proper Officers to report on the current and ongoing status of earmarked reserves of the Parish Council.

NOTED: Members noted the reports on the Committees earmarked reserves. Members suggested that the reports were useful in helping them understand the funds held, and their purposes.

NOTED: The Committee noted the Rialtas report on earmarked reserves to end June.

Given the above reports, the Committee considered any further actions on earmarked reserves.

RESOLVED: No further action.

2526 36 The Civic, Holmfirth

NOTED: Members noted the reports from Holmfirth Civic Hall Community Trust shared confidentially.

Members shared that they wanted to feel that the work between the Parish Council and Holmfirth Civic Hall Community Trust was a partnership working together for common goals.

The Committee considered whether any further actions with regard to the Parish Council's engagement with The Civic and with Holmfirth Civic Hall Community Trust was needed.

RESOLVED:

- i. Members resolved to continue to build a stronger, working partnership with the Trust.
- ii. The Clerk would send out the Holmfirth Civic Hall Community Trust draft business plan from 2025 and the business plan from 2013.

Signed:			

2526 37 Honley Library

NOTED: Members noted the reports of extracts of the Accounts 2024-25 from Friends of Honley Library.

Members complimented the engagement of the Friends and, more broadly, of volunteers with the Honley Library project.

The Committee considered whether any further actions with regard to the Parish Council's engagement with Honley Library and with the Friends was needed. **RESOLVED**: Ongoing support for major projects within the Library development plan would be considered as part of the budget-setting process.

2526 38 Other VAT-related issues

i. Members were advised that Holme Valley Parish Council is registered for VAT and its sole business activity which must have VAT included in its charges is the renting of garages. The Parish Council has not charged VAT on its garage lets.

The Committee considered any further action on this issue. The Parish Council may be liable for backdated VAT on these sales; this is likely to be backdated 4 years.

RESOLVED: The RFO would calculate the money owed over 4 years, speak to HMRC regarding this situation and make arrangements for any debt to be repaid.

ii. The RFO reported that the Parish Council needs to undertake an annual Partial Exemption Calculation. This only applies to exempt business supply of the Parish Council, and therefore only to where the Council could apply VAT to a business activity but does not do so. This only applies to the letting of the Gartside Building shop unit where the Council could charge VAT to the tenant but, at present, does not do so.

RESOLVED: The RFO would undertake this calculation and report to the next meeting.

2526 39 Tenancies

Allotments

i. **NOTED:** The RFO/Deputy Clerk reported that all rental payments on the allotments had been received. The Clerk had signed all the tenancy agreements that had been returned to the Parish Council. However, four tenants had paid their rent but had not returned their tenancies. These had been chased up.

Garages

iii. NOTED: The RFO/Deputy Clerk reported that all rental payments on the garages had been received, and tenancies counter-signed by the Clerk returned to the tenant.

Signed:			

Gartside Building

iv. The RFO/Deputy Clerk reported that all rental payments on the Gartside building had been received and were paid regularly via a standing order. Payments for the electricity used by the unit were also paid in a timely fashion.

However, Holme Valley Parish Council had received, via email on 22 July 2025, 3 months' written notice to quit the unit from the tenant, EPIKs. This is as per the terms of the lease. The premises would be vacated by the end of Friday 31 October 2025. A handover meeting between EPIKS staff and the Clerk has been arranged for Tuesday 4 November at 10am to take an inventory, read the meter and return the keys.

EPIKs are surrendering the lease due to changes in their funding circumstances. EPIKs have conveyed their thanks to the Parish Council for ongoing support and look forward to continuing this positive partnership. The Clerk had passed onto EPIKs the Parish Council's best wishes in its continuing mission to provide active travel events and advice in the Holme Valley.

The Finance and Management Committee considered any further action on this. **RESOLVED**: Given that overall responsibility for this tenancy lies with the Service Provision Standing Committee, no further action.

2526 40 Internal Control Check

Cllr Green reported that he had undertaken the first internal controls check for 2025-26 covering the APR-JUN period. He had found no issues with the accounting records, though shared that it was not always easy, coming fresh to the record books, to be able to genuinely appraise everything in the accounts.

NOTED: The Committee noted Cllr Green's verbal report.

The Committee considered any further action on the internal controls check 2025-26. **RESOLVED**: The Deputy Clerk/RFO would make some changes to how the information is received by the internal controls checker, - clearer recording of VAT repayments.

2526 41 Banking

Unity Trust

- ia. NOTED: Members noted that some actioning of tasks with Unity Trust had been, unfortunately, very slow. With the directive to add Cllr Kirkby and Cllr Morgan to the bank mandate and to remove Cllrs Blacka, Dixon and Whitelaw, the process had been slowed by some issues with form-filling. Eventually, the form had been sent to Unity Trust. The RFO/Deputy Clerk reported that Unity Trust had received the paperwork, had deleted Cllr Blacka, Cllr Dixon and Cllr Whitelaw from the bank mandates, but had not yet added Cllrs Kirkby and Morgan.
- **ib. NOTED:** Similarly to the above, signing the Parish Council onto the MultiPay card scheme, and getting MultiPay cards for the Clerk and Deputy Clerk/RFO had been slow, requiring multiple form-signing and submissions of accounts. A last requirement was for mandated Councillors to sign an indemnity agreement form. The complete applications had, at the time of the meeting, been despatched to Unity Trust and from thence, hopefully, would go onto Lloyds, the card issuer.

:	signed:							

HSBC

ii NOTED: Members noted that both HSBC bank accounts had now been closed.

CCIA

iii. NOTED: Members noted that, with regard to Councillors on the CCLA Public Sector Deposit Fund mandates, that is, Cllr Kirkby and Cllr Colling, the RFO/Deputy Clerk had received the correct forms from CCLA and just needed to make arrangements with the named Councillors to get their signatures.

2526 42 Prioritising Climate Action activities 2025-7

The Committee considered ways in which the Parish Council can prioritise the climate emergency through its works.

RESOLVED: The Grants Working Group would consider how this might be effected and report back to the Committee.

2526 43 Financial Records for the website

NOTED: The financial records for May and June 2025 had been added to the website. The records for July would be added in due course. Processing these financial records would be undertaken for the first time by the assistant clerk as part of the business continuity planning of the Parish Council.

2526 44 Publicising the work of Holme Valley Parish Council

The Committee considered recent events or news that this Committee wished to publicise via the press, Parish Council website or social media.

RESOLVED: The Deputy Clerk/RFO would advertise the extended deadline on the September grants. The Parish Council would take photos and publicise the Holme allotments.

The meeting closed at 816pm

Signed:			
-			

	Holme Valley Parish Council - Grants to Community Groups										
	FON Create being considered 20th Contember 2025									Designate and Events	
	F&M Grants being considered 29th September 2025								Projects and Events	Other Community Assets	
	001414777	110151	00010 7/05	REGISTRATION	0005	DUD 057		NAME TO BE		4405	4315
No	COMMITTEE	WHEN NAME	GROUP TYPE	NUMBER	CODE	BUDGET	HOW MUCH APPLIED		AWARD	REMAINING	4315 AWARD REMAINING
28	F&M	29/09/2025 Friends of Honley Library	Charity	1181829	4420 Honley Library	•	£15,000	Honley Library building improvements		£20,500.00	£48,440.00
27	F&M	29/09/2025 Honley Village Community Trust	Charity	1195759	4405 Projects and E		£380.00	Halloween and Christmas Parties for children		£20,500.00	£48,440.00
26	F&M	29/09/2025 Past Truisms CIC	CIC	12055218	4405 Projects and E		£415.00	Yorkshire dialect classes		£20,500.00	£48,440.00
25	F&M	29/09/2025 The Nest Holmfirth CIC	CIC		4405 Projects and E		£1,440.00	Room hire for meetings of the mum & baby group		£20,500.00	£48,440.00
24	F&M	29/09/2025 Hepworth Hurricanes	Charity	1163904	4405 Projects and E		£1,500.00	Kit/dresses for girls' netball team		£20,500.00	£48,440.00
23	F&M	29/09/2025 Wooldale Warblers	Unregd Group		4405 Projects and E		£1,070	To set up a community choir		£20,500.00	£48,440.00
22	F&M	29/09/2025 Holme Valley Crystal Nest	Unregd Group		4405 Projects and E	events	£1,280	Therapeutic sessions for SEND children		£20,500.00	£48,440.00
21	F&M	29/09/2025 Holmfirth Film Festival	CIC	8875828	4405 Projects and E	events	£1,500	Venue hire for the Film Festival		£20,500.00	£48,440.00
20	F&M	29/09/2025 Environmental Projects in Kirklees EPIKS	Not-for-profit Co.		4405 Projects and E	events	£1,497	Active travel project		£20,500.00	£48,440.00
19	F&M	29/09/2025 Full Life Church Food Bank	Charity	1051957	4405 Projects and E	events	£1,200	Food, toiletries and toys for Christmas food bank		£20,500.00	£48,440.00
18	F&M	29/09/2025 Sharing Memories	Unregd Group		4405 Projects and E	events	£1,500	Artist fees, taxis, refreshments for art project involving older people and young people		£20,500.00	£48,440.00
17	F&M	29/09/2025 Honley Business Association	Unregd Group		4315 Community As	ssets	£1,250	Replacement brackets for Christmas trees		£20,500.00	£48,440.00
16	F&M	29/09/2025 West Yorkshire Police			4315 Community As	ssets	£4,680	Speed detection gun		£20,500.00	£48,440.00
15	F&M	29/09/2025 Hepworth Community Association	Charity	1023644	4315 Community As	ssets	£2,000	Air-to-air heat pump for the village hall		£20,500.00	£48,440.00
14	F&M	29/09/2025 Friends of Honley	Unregd Group		4315 Community As	ssets	£1,500	Seasonal planting of outdoor spaces		£20,500.00	£48,440.00
13	F&M	29/09/2025 Holmfirth Tech	CBS	FCA 7739	4315 Community As	ssets	£4,826.13	Soundproofing and insulation dance studio		£20,500.00	£48,440.00
12	F&M	29/09/2025 West Yorkshire Red Squirrel Alliance	Voluntary Group		4315 Community As	ssets	£1,104.40	Gazebo for local shows		£20,500.00	£48,440.00
11	F&M	29/09/2025 Upperthong Village Hall	Charity	1027546	4315 Community As	ssets	£3,640	New steps		£20,500.00	£48,440.00
10	F&M	29/09/2025 Huddersfield Sailing Club	Unincorpd Assocn		4315 Community As	ssets	£4,418	Toilet facilities at clubhouse		£20,500.00	£48,440.00
9	F&M	29/09/2025 Holmbridge Cricket Club	CASC		4315 Community As	ssets	£1,300	Picnic Benches - seating		£20,500.00	£48,440.00
		2025-26 Budget at Year Start			·		•			£20,500	£48,440

D

Grants Awarded 2021-25 to the organisations applying for grants in the next cycle (September 29):

			•		, .	•	•	١ .	,
Community	Holmbridge Cricket Club	Huddersfield Sailing Club	Upperthong Village Hall	West Yorkshire Red Squirrel Alliance	Holmfirth Tech	Friends of Honley	Hepworth Community Association	West Yorkshire Police	Honley Business Association
Assets	£1,299.96	£4,418.00	£3,640.00	£1,104.40	£4,826.13	£1,500	£2,000	£4,680	£1,250
Grants 4315	Picnic benches, - seating	Toilet facilities	Replace Hall steps	Gazebo for local shows	Soundproof, insulate dance studio	Seasonal planting	Air-to-air heat pump - village hall	Speed Detection Gun	Brackets for Xmas trees
2025	26								£1,560
Year-to-D	ate	No previous awards/applications		No previous awards/applications				No previous awards/applications	Rolling Grant - CCTV
2024	25		02		£1,500	£1,500	£224.00		£5,060
			Towards replacement of hall roof		Food, drink for Warm Spaces project	Seasonal Planting of outdoor spaces	Christmas Tree (Service Provision)		CCTV, Open Gardens, Xmas, Defibs
2023	-24 £5,000.00		£4,500		£5,000	£1,500			£2,810
	Batteries for solar panel energy storage		Repairs to village hall roof		Refurb Rock Room	Seasonal Planting of outdoor spaces			CCTV, Xmas
2022	-23 £1,385.00		£2,000		£15,000	£6,775.00	£5,000.00		£4,560
	Equipment for junior cricketers & shower		Roof repairs		Energy costs and replace kitchen	Village improvements & Honley Youth	Structural work to the village hall		CCTV x 2, Open Gardens, Xmas, Map
2021	-22		£3,550		£10,000	£500.00			£6,000
			Damp-proofing and roof repairs		Kitchen equipment and toilets	Towards Open Gardens event			Xmas, Outdoor equipment
TOTAL PREVIO	us								
AWARI	ED £6,385	02	£10,050	02	£31,500	£10,275	£5,224	02	£18,430

Projects	Sharing Memories	Full Life Church Food Bank	Environmenal Projects in Kirklees EPIKS	Holmfirth Film Festival	Holmfirth Crystal Nest	Wooldale Warblers	Hepworth Hurricanes	The Nest Holmfirth	Past Truisms	Honley Village Community Trust
& Events	£1,500	£1,200	£1,497	£1,500	£1,280	£1,070	£1,500	£1,440		08E3
Grants 4405	Towards a ceramics project	Food, toiletries, toys for food bank	Promote active travel - bus use	Venue hire for the Film Festival	Therapeutic activity for SEND children	Set up new community choir	Team kit/dresses for girls netball teams	Room rent parent/baby groups	Yorkshire Dialect Classes	Halloween, Xmas Parties for children
2025-26										
Year-to-Date			No previous awards/applications		No previous awards/applications	No previous awards/applications				
2024-25	£1,490	£5,000		£1,000			£1,500	£1,357.50		£8,795
	Artist fees, taxis, refreshments	Food and toy bank for Christmas		Venue hire for the Film Festival			Netball coaching for young people	Rent for parent support sessions - some returned		8 various, separate projects
2023-24	£1,500			£500					02	£10,264
	'Sing Your Soul Sunny' Project			Launch Holme Valley Culture Voucher					Book on Holmfirth legends	10 various, separate projects
2022-23	02			£1,000				£555		£8,155
	InDeep Project			Venue hire for the Film Festival				Equipment for parents/babies groups		5 various, separate projects
2021-22	£987			£1,000						£7,000
	Art Project			Venue hire for the Film Festival						3 various, separate projects
TOTAL PREVIOUS										
AWARDED	£3,977.00	£5,000.00	0.02	£3,500.00	00.02	00.02	£1,500.00	£1,912.50	00.03	£34,214.00

The Civic, Huddersfield Road, Holmfirth HD9 3AS







Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

Seating for the cricket field at Holmbridge

1	Contact Details
Name of organisation	HOLMBRIDGE CRICKET CLUB
Address	WOODHEAD ROAD HOLMBRIDGE
Postcode	HD9 2NQ
Contact person	
Position in group	SECRETARY AND CLUB WELFARE OFFICER
Correspondence address	
Postcode	HOLMFIRTH
Daytime phone	
Evening phone	
Email	

2 About yo	our organisation		
What sort of group are you? - put an 'x' in the box	 Unregistered community group Registered charity Other (please state) 		
	CASC REGISTERED CRICKET CLUB		
Charity Registration No	N/A	If applicable	
When did the group start?	1868		
How many people are involved in	Trustees	4	
running your group?	Unpaid Management Committee	12	
	Paid F/T Staff	0	
	Paid P/T Staff	0	
	Volunteers (excluding Management Committee)	10	

3 Your Finances	(your last full financial year)			
Financial Year	2023-2024			
Income	£51,630			
Expenditure	£58,697			
Reserves held	£15,053 (currently £4255.61)			
Describe the position of any reserves ie how much is held against contingencies and	£1628.56 IN RESERVES FOR CREATING A RAMPED ACCESS INTO OUR NEW GARAGE.			
whether any is earmarked for specific projects	From this years monies we will need to pay next years insurance (circa £1300.00).			
	Pay our groundsman at the end of this season (£2500.00)			

4	Your Bank Account	
pl	your group does not have its own bank account, are you anning to use the bank account of another organisation ith its permission? (Delete as needed)	NOT APPLICABLE

Account Name	

Sort Code	
Account Number	

5

Your Project

Outline the project that you are seeking a grant for

WE WISH TO PURCHASE SEATING FOR A RECENTLY DEVELOPED AREA OF OUR GROUND. WHICH WILL ALSO STOP PEOPLE TAKING THE INDOOR SEATING OUTSIDE.

Why do you feel your project is worthwhile?

AS A CLUB WE HAVE STRIVED HARD FOR MANY YEARS TO CREATE A WELCOMING SAFE SPACE FOR PLAYERS, CHILDREN, PARENTS AND VISITORS TO ENJOY. TO HELP MAINTAIN THESE STANDARDS WE WISH TO BE ABLE TO CONTINUE TO OFFER, WE FEEL THAT THE ADDITIONAL SEATING WILL HELP ENHANCE THE ENVIRONMENT WE HAVE CREATED. AND PROTECT THE INDOOR SEATING WE HAVE.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

OUR PROJECT WOULD NOT ONLY BENEFIT PEOPLE IN THE HOLME VALLEY.

IT WILL CREATE MORE AREAS OF SEATING AROUND OUR GROUND, ENABLING ANYONE WHO VISITS TO WATCH IN A SAFE ENVIRONMENT.

Who in the Holme Valley will benefit? How many people will benefit?

- ◆ the general population, ◆ children under 16, ◆ young people under 25, ◆ older people over 60,
- disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

THE GENERAL POPULATION BY LARGE, BUT AS WE HAVE 5 JUNIOR CRICKET TEAMS MADE UP OF CHILDREN UNDER 17 YEAR OLDS, THE LARGE PERCENTAGE WOULD BE THESE. HOWEVER ANYONE IS WELCOME AT OUR CLUB SO THE BENEFITS WOULD BE OPEN AND AVAILABLE TO EVERYONE.

How will your project address the ongoing climate emergency?

THE PRODUCTS WE WISH TO PURCHASE ARE FROM LOCAL SUPPLIERS (JOB EARNSHAWS) AND ARE MADE FROM SUSTAINABLY SOURCED MATERIALS.

6 Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes the
Parish Council's own buildings. This grant might pay for repairs, renovations, or
new developments to these locations. In very special circumstances, other
expenditure of a community asset may be funded from this budget line.



• Maximum award is £5,000.

Grant 2: Community Benefits Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan				
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council	
6 - Stocksmoor Picnic Bench Four Seater	216.66 each		1299.96	

Project Total Cost	1299.96	Total amount requested from HVPC	1299.96

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

NO

Has the group received a grant from the Parish Council in the last five years?	YES In 22/23 you kindly awarded us £1,385 towards a new shower for our multi-use changing room.
	Please give details

Documentation		
Please ensure you enclose the following with your application:		
1. This Application form	YES	
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	
3. Last 3 years accounts (if you have them)	YES	
4. Copy of bank statements for the last 6 months	YES	
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	NO	
7. Anything else: -	NO	

Declaration I am authorised to make the application on behalf of the above organisation. I have read and noted the Council's criteria relating to this applicationand agree to abide by the conditions listed if a grant is awarded. I have filled in every section of the application form.

- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	12/06/25

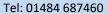
Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only	
Date application received	
Application meets criteria	Yes / No
Name of Committee reviewing application	
Date of meeting	
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	

Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	



The Civic, Huddersfield Road, Holmfirth HD9 3AS Email: clerk@holmevalleyparishcouncil.gov.uk





Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

The creation of accessible and universal gender-neutral toilet facilities within the Clubhouse, together with a baby-changing area.

1 Contact Details		
Name of organisation	Huddersfield Sailing Club	
Address	Strines Moor Road, Hade Edge, Holmfirth	
Postcode	HD9 1RA	
Contact person		
Position in group	Committee Member	
Correspondence address		
Postcode		
Daytime phone		
Evening phone		
Email		

2 About your organisation		
What sort of group are you? - put an 'x' in the box	 Unregistered community group Registered charity Other (please state) Unincorporated Association 	
Charity Registration No	NA If applicable	
When did the group start?	1958	
How many people are involved in running your group?	Trustees Unpaid Management Committee Paid F/T Staff Paid P/T Staff Volunteers (excluding Management Committee)	4 18 0 1 15-20
3 Your Finances (your last full financial year)		
Financial Year	2024	
Income	£8949	
Expenditure	£8883	
Reserves held	£21157	
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Reserves held for planned new roof to clubhouse and for long term maintenance and upkeep of buildings.	
4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		APPLICABLE
Account Name		
Sort Code		
Account Number		

5

Your Project

Outline the project that you are seeking a grant for

We are seeking to install a universal toilet, a fully enclosed room that contains a toilet along with a washbasin and hand-drying facilities, in our Clubhouse. The primary motivation behind our plans is to allow wheelchair users and those with impaired mobility to access a suitable toilet on our premises.

The scheme involves creating a room, accessed from a corridor which is adjacent to the wheelchair friendly entrance, which will contain sufficient space for wheelchair access, grab rails, a lower washbasin, and an emergency pull cord system.

The project requires:

- moving stud walls to take space from our existing Male Changing Room to create a separate room
- creating access to that room from the existing corridor
- installing accessible toilet facilities to the created room
- moving the existing toilet cubicle in the Male Changing Room
- installing a urinal and washbasin in the new toilet cubicle in the Male Changing Room

The norm for our Club, as much work as possible will be undertaken by member volunteers, this includes stud walling, plumbing, and decorating.

Why do you feel your project is worthwhile?

Huddersfield Sailing Club was formed in 1958. The Clubhouse that stands today was built by members, with much of the work being undertaken at weekends between races, and with most of the materials re-used or donated. The club's ethos hasn't changed much over the years, it is still a small, family orientated Club that undertakes all its own maintenance, with members supporting and helping each other. The Club is known for its strong community feel and welcoming approach to new members and visitors, with existing members providing informal coaching and support to new members, keen to promote the sport of sailing within the Holme Valley. The Club strives to be inclusive by keeping membership fees to a minimum – a family membership (2 adults and up to 6 children) costs just £155 per year. In addition, we provide and maintain Club boats which are available to hire for as little as £5.

The shortcomings of the Club's toilet facilities were brought to the Committee's attention in 2024 when a wheelchair user visited the club. The Committee, recognising the demand for an accessible facility, began to discuss action to remedy

this and concluded that it is important for the Clubhouse to meet present-day standards by providing accessible and inclusive facilities for all visitors.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Providing the additional facilities set out in our application will allow all Holme Valley residents to visit the Club, regardless of their accessibility needs.

The scheme would allow wheelchair users and those with impaired mobility living in the Holme Valley to:

- support children who are part of the Club
- attend social events
- attend the club with friends and family to watch the sailing and enjoy the surroundings

In addition, people of any sex, gender or gender identity will be able to visit the club, to take part in sailing activities or support family members, and find facilities where they can feel comfortable.

Who in the Holme Valley will benefit? How many people will benefit?

- the general population,
 children under 16,
 young people under 25,
 older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

Although all members of, and visitors to, Huddersfield Sailing Club will benefit from our project, we would like to particularly highlight:

- Disabled People In particular, the accessible toilet will be of benefit to people with disabilities, particularly those using a wheelchair who are currently unable to access a toilet unaided on our premises, and those with limited mobility.
- Transgender People As the facility planned is a universal toilet, a fully enclosed room that contains a toilet itself along with a washbasin and hand-drying facilities, it will benefit all people, regardless of gender, including transgender people.
- Children under 16 Our current toilets are situated within our designated male/female changing rooms – a situation which does not allow for parents of any gender to accompany their child to use the toilet. The baby changing facility will benefit families with babies and toddlers who are supporting older children at the Club.

With respect to numbers, 70 club members would benefit, together with visitors attending open meetings, potential new members attending taster-sessions, family and friends attending social events, and new members undertaking training events, estimated at around 80 each year. In addition, we share the use of the reservoir with

Huddersfield Angling Association, with whom we have an excellent relationship. Their 85 members, and any visitors, would be welcome to use the new facilities during sailing hours.

How will your project address the ongoing climate emergency?

We plan to do the following to minimize the impact of our project on the climate emergency:

- use FSC sourced timber laminate wall panels to reduce the use of plaster, plasterboard and paint.
- install a movement detector for the lighting to save energy when the room is not being used
- install an instant hot water heater to avoid storing hot water
- strive to minimise waste, re-use as much material as possible, and source second hand or recycled material if feasible.

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

6

This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes
the Parish Council's own buildings. This grant might pay for repairs,
renovations, or new developments to these locations. In very special
circumstances, other expenditure of a community asset may be funded from
this budget line.



• Maximum award is £5,000.

Grant 2: Community Benefits Grants

This applies to all other grants. Applicants from community groups could apply
for funding support for one-off events like festivals, for short-term projects, for
equipment and resources and anything else which may benefit the people and
community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very

special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
See attached document giving detailed breakdown of costs (not enough space here)	£4,418	Holme Valley PC	£4,418
Project Total Cost	£4,418	Total amount requested from HVPC	£4,418

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?	NO
	Please give details

8 Documentation	
Please ensure you enclose the following with your application:	
1. This Application form	YES

2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	
3. Last 3 years accounts (if you have them)	YES	
4. Copy of bank statements for the last 6 months	YES	
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES (see breakdown of costs)	
6. A business plan (only for applications over £5,000) or a one- year action plan (for applications over £2,000)	YES (one year action plan)	
7. Anything else: -	YES	Plan Drawings

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this applicationand agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only		
Date application received		
Application meets criteria	Yes / No	
Name of Committee reviewing application		
Date of meeting		
Minute number		
Grant awarded	Yes / No	
Amount awarded		
Legal power under which award is made		
Date applicant is notified by email/phone of the outcome		
Date when formal letter of award is posted		
Date when payment is made		
Date blank Grant Audit Form is posted		
Date completed Grant Audit Form received		
or Date report received after project is complete		

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for? Replacement of Hall steps that have Wet Rot in the strings, trends and risers.

1	Contact Details
Name of organisation	Upperthong Village Hall
Address	The Upperthong Village Hall, Wickens Lane, Upperthong, Holmfirth.
Postcode	HD9 3RB
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	

Email	shoebroades@btir	nternet.com	
2	About yo	ur organisation	<u> </u>
What sort of group are the box	you? - put an 'x' in	 Unregistered community group Registered charity X Other (please state) 	
Charity Registration No		1027546	If applicable
When did the group sta	rt?	1993	
How many people are running your group?	e involved in	Trustees Unpaid Management Committee Paid F/T Staff Paid P/T Staff Volunteers (excluding Management Committee)	9 9 1 Circa 5
3	Your Finances	(your last full financial year)	
Financial Year		2023-2024	
Income		25890	
Expenditure		20085	
Reserves held		37755 (as at 23.7.25)	
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects £15000 held as minimum contingency inline with finance policy. Estimated funds to repair toilets and kitchen £10,000. Please note reserves held figure has been updated since the last year end accounts a we have recently paid the bill to replace the hall roof (£30500).		d been ounts as	
4	Your Ban	ık Account	
If your group does not l	navo its aven hank a	account are you	

planning to use the bank account of another organisation

NOT

APPLICABLE

with its permission? (Delete as needed)	

Account Name			
Sort Code			
Account Number			

5 Your Project

Outline the project that you are seeking a grant for

Why do you feel your project is worthwhile?

Wet Rot to the stairs will eventually lead to the being unsafe for all Hall users. The downs stairs of the building cannot be accessed without use of these steps. Unsafe stairs would therefore impact on its ability to be used as a community venue for the activities that are listed below.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The Hall is a vibrant centre for a number of community groups and events including:

- Community Choir this is run for people of any age and ability. The emphasis is on fun.
- Community Big Band a local "big/jazz band" which has toured internationally.
- Yoga and fitness groups with a mixed attendee age
- 2 Art groups with a variety of age attendees, but with the majority being retired. This is an opportunity for some socialisation and helps ease the day-to-day stresses of life.
- Quarterly Makers Markets which are popular with attendees and local businesses from across the Holme Valley
- Neighbourhood Watch Co-ordinator meetings.
- Other ad-hoc users have included; local counsellor surgeries, ball room dancing lessons, local groups of musicians who need space to practice and baby Zumba.

Our annual Christmas Carol concert is a free event, held on the last Sunday before Christmas. This includes a small local brass band, lots of Christmas carols sung, a visit from Santa and mulled wine and mince pies for the adults.

From a fund-raising perspective the village hall committee arrange bi-annual comedy nights which are extremely popular not only with local adult villagers, but also villagers from the surrounding area. These two events contribute significantly to the overall annual running costs.

Who in the Holme Valley will benefit? How many people will benefit?

22the general population, 22children under 16, 22young people under 25, 22older people over 60, 22disabled people, 22people of minority ethnic origin, 22particular groups, 22other

The Hall is utilised by Upperthong Community Groups with attendees from across the Holme Valley including; the general population, Children under 16, Young people under 25, Older people over 60.

One Year Action Plan.

Work was completed in December 2024 to replace the Hall roof.

Un safe steps need replacing during 2025.

We are now investigating the costs of refurbishing our toilets and kitchen in order to apply for grants and carry out renovations in 2026.

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

6

This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes the
Parish Council's own buildings. This grant might pay for repairs, renovations, or
new developments to these locations. In very special circumstances, other
expenditure of a community asset may be funded from this budget line.



Maximum award is £5,000.

Grant 2: Community Benefits Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



Page 4 of 7

- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Replace the steps that have wet rot.	3640		3640
Project Total Cost	£29,000	Total amount requested from HVPC	£3640

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

N.A.

Has the group received a grant from the Parish Council in the last five years?

YES

£5000 in 2020 towards replacement windows £3550 in 2021 for dam proofing and roof insulation

£ 2000 in 2022 for 1st gable end repair £ 4500 in 2023 to repair the roof

Please give details

8 Documentation

Please ensure you enclose the following with your application:

1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000) See one year plan section above.	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this applicationand agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	9.7.25

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only		
Date application received		
Application meets criteria	Yes / No	
Name of Committee reviewing application		
Date of meeting		
Minute number		
Grant awarded	Yes / No	
Amount awarded		
Legal power under which award is made		
Date applicant is notified by email/phone of the outcome		
Date when formal letter of award is posted		
Date when payment is made		
Date blank Grant Audit Form is posted		
Date completed Grant Audit Form received		
or Date report received after project is complete		

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Gazebo etc to enable us to educate at local show's eg. Honley, Emley, camere's to monitor population density.

1 Contact Details		
Name of organisation	West Yorkshire Red Squirrel Alliance	
Address		
Postcode		
Contact person		
Position in group	Chairman	
Correspondence address Postcode	As above le 1 million de la 1886	
Daytime phone		
Evening phone	11 1 1 H 1	
Email	west yorks rsa a gmail.com	

2 About yo	di Organisation	
What sort of group are you? - put an 'x' in the box	Unregistered community group Registered charity	
	Other (please state) Voluntary Group aiming for charity	
Charity Registration No	If applica	
When did the group start?	2024/10/30	
How many people are involved in running your group?	Trustees 3 Unpaid Management Committee — Paid F/T Staff —	
	Paid P/T Staff Paid P/T Staff	
froi van bluow rome	Volunteers (excluding Management Committee) 39+	
3 Your Finances	(your last full financial year)	
Financial Year	N/A (Since Nov 2024)	
Income 942-93		
Expenditure	115-28	
Reserves held	827.	
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects # 29 From essy fundraising for 'show fund' # 405 From 60 Fund me # 333 subs from local volunteers to feed Fond. 60 owel to Trustee for purchases.		
4 Your Ban	nk Account	
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed) YES NOT APPLICABLE		
Account Name		
Sort Code		
Account Number	. 1.92	

E

Your Project

Outline the project that you are seeking a grant for (Maximum 500 words)

We want to engage with landowners, educate about the issue, and carry out management of Invasive Non Native Grey Squirels to protect trees, and reduce the spread of SQN carried by them that kills our Red Squirels.

Why do you feel your project is worthwhile? (Maximum 500 words)

Education int doesn't exist, the Holme Valley has a natural moorland backstop, that helps as Grey Squireels can't enter from that direction. Whilst we acknowledge it is a starting point, it has to start somewhere, and will education will come more support.

How will your project benefit the people of the Holme Valley? (Maximum 200 words)

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

By encouraging a sense of community working together for the benefit of Nature Recovery and protecting both existing and future trees. We have already engaged with a landowner with TPO's who is concerned.

Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)

- * the general population, * children under 16, * young people under 25, * older people over 60,
- * disabled people, * people of minority ethnic origin, * particular groups, * other

The general population,

How will your project address the ongoing climate emergency? (Maximum 200 words)

By providing protection to trees from damage, those trees can better sequestrate carbon, absorb water, provide shelter and the habitat for nature.

6

Grant 1: Assets Grants

This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes the
Parish Council's own buildings. This grant might pay for repairs, renovations, or
new developments to these locations. In very special circumstances, other
expenditure of a community asset may be funded from this budget line.



Maximum award is £5,000.

Grant 2: Projects, Events and Other Activities Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
ltem	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Gazebo, frame, canopy, walls, weights	J1538.40 JH49.60	Fundraising, and donabions	\$1104-40
	inger in a ran	1 a. 1 n a 1 n a	
8			
Project Total Cost		Total amount requested from HVPC	1104-40

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?

YES (NO

Please give details

8	Documentation			
	Please ensure you enclose the following with your application	n:		
1.	This Application form	YES		
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3.	Last 3 years accounts (if you have them)	YES	NO	N/A)
4.	Copy of bank statements for the last 6 months	YES	NO	N/A
5.	Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6.	A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A)
7.	Anything else: -	YES	NO	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

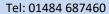
This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.				
Name				
Signature				
Position in organisation	Chairman			
Date	17/7/25			

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS Email: clerk@holmevalleyparishcouncil.gov.uk





Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of July to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Sound-proofing and insulating Dance Studio to improve energy efficiency and ensure it is fit for purpose.

1 Contact Details	
Name of organisation	Holmfirth Tech Ltd
Address	140 Huddersfield Road Holmfirth
Postcode	HD9 3AR
Contact person	
Position in group	Director
Correspondence address	140 Huddersfield Road, Holmfirth
Postcode	HD9 3AR
Daytime phone	01484 686305
Evening phone	
Email	manager@holmfirthtech.co.uk

2 About your organisation			
What sort of group are you? - put an 'x' in the box	 Unregistered community group Registered charity Other (please state) Community Benefit Society 		
Charity Registration No	FCA 7739	If applicable	
When did the group start?	2018		
How many people are involved in running your group?	Trustees Unpaid Management Committee Paid F/T Staff Paid P/T Staff Volunteers (excluding Management Committee)	7 1 1 24	
3 Your Finances (your last full financial year)			
Financial Year	Year ended 31 March 2024		
Income	£143,728		
Expenditure	£115,150		
Reserves held	£30,000		
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Unity Trust reserve account. Reserves reduced in		
4 Your Bank Account			
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)			
Account Name			
Sort Code			

Account Number

5

Your Project

Outline the project that you are seeking a grant for (Maximum 500 words)

We are seeking a grant to carry out a programme of improvements to the Dance Studio at Holmfirth Tech — one of our largest and most versatile community spaces.

The funding would be used to install a suspended ceiling and improve soundproofing and insulation, similar to the work supported by the Parish Council in our Rock Room (completed 18 months ago). In addition, we would replaster two internal walls where the plaster is currently hanging off, redecorate to refresh and brighten the space, and professionally polish the wooden floor to restore its appearance and usability.

This work will help us address three key issues: poor energy efficiency, disruptive sound drift, and the current state of disrepair — all of which limit the room's potential and deter new users. Enhanced insulation will reduce our heating costs and carbon footprint, while improved soundproofing will lessen noise disruption for tenants and users in other parts of the building. This is particularly important given the room's location directly beneath Barclays Bank and the new MP's constituency office. Replastering and redecoration will restore the room's appearance and make it far more welcoming and appealing to a wider range of hirers.

The Dance Studio already hosts a variety of regular activities including Samba drumming (for all ages and abilities), Slimming World (50–60 people per week), Soul Choir, dance and exercise classes, health and wellbeing sessions, small theatre and drama rehearsals, film nights and school holiday playdays. However, its poor condition has been a barrier to attracting additional bookings and to expanding our offer to meet growing community demand.

In April 2023, the room's windows were replaced after they were vandalised. Since then, damp issues have been resolved, but large patches of damaged plaster remain. The exposed ceiling pipework is unsightly, the room echoes badly, and overall it looks tired and uninviting. The improvements proposed through this project would address these concerns in a single coordinated programme of works.

We believe this project will help secure the long-term future and increased usage of the Dance Studio, supporting local people of all ages to engage in activities that improve their physical and mental wellbeing. It will also contribute to the Tech's wider financial sustainability by increasing the room's appeal and potential for hire. Much of the preparation and decorating work will be carried out by our committed volunteers, with professional tradespeople brought in for plastering, soundproofing, ceiling installation and some decorating. Our volunteers will sew new curtains to complete the refresh.

This is a practical, cost-effective project that will have a lasting impact on our community facility and the people who use it. We respectfully ask the Parish Council to support this proposal as an investment in both the building and the wellbeing of Holme Valley residents.

Why do you feel your project is worthwhile? (Maximum 500 words)

We believe this project is a highly worthwhile investment that will benefit both the community and the long-term sustainability of Holmfirth Tech. The Dance Studio is currently the most under-used large space in the building, primarily due to its poor condition. Hirers frequently comment on the tired appearance, poor acoustics, and cold atmosphere, all of which make the room less appealing than other options available locally.

Despite this, the room still plays a valuable role in the life of the Tech and the Holme Valley community. It hosts a wide range of health, wellbeing, music and movement-based activities, including Samba drumming, Slimming World, dance and fitness classes, and school holiday playdays. All these groups support the physical and mental health of residents — many of whom are older people, people with disabilities, or those recovering from illness or anxiety. We regularly see the positive impact that these sessions have on confidence, wellbeing, and social connection.

For example, Valley Beats Samba Band meets weekly, welcoming adults of all ages and abilities, including those with additional needs. Sessions are joyful, inclusive and energising — but noise can reverberate through the building and be disruptive to other users. Similarly, Slimming World attracts 50–60 people per week, providing social support alongside healthy lifestyle guidance.

The Dance Studio is also the preferred space for Outlookers, a sight loss charity supporting visually impaired people across Kirklees. They value the studio's excellent accessibility — with level access from the rear car park, a ramp into the room, and no internal steps to navigate. The room's spacious layout is particularly important for participants with guide dogs, mobility aids, or those accompanied by carers or support workers.

The lack of insulation and exposed pipework also means the room is harder to heat, making it uncomfortable in colder months and increasing our reliance on supplementary heating — which has both cost and climate implications. Improving insulation and installing a suspended ceiling will help reduce energy use and provide a more comfortable, welcoming environment for all users.

Replastering and redecorating will address long-standing damage and disrepair, and a professionally polished floor will restore the room's functionality and appeal. With these improvements, we believe the Dance Studio will be transformed into a bright, warm, attractive and multi-purpose space — opening up more opportunities for music, dance, theatre, wellbeing activities, and larger community events.

All plumbing, electrical, and high-level decorating work will be carried out by qualified professionals to ensure health and safety. However, our volunteers will assist with preparation and painting at low levels to help reduce costs and ensure community involvement in the project.

In summary, this project will revitalise an underperforming space, support health and wellbeing for a wide range of residents, reduce energy use, protect tenant relationships, and generate income for Holmfirth Tech — all at relatively low cost. It is a practical, impactful and future-facing improvement that will deliver clear and lasting value to the people of the Holme Valley.

How will your project benefit the people of the Holme Valley? (Maximum 200 words)

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

This project will directly benefit people across the Holme Valley by improving access to inclusive, community-led activities that support health, wellbeing, creativity and local connection.

The Dance Studio is one of our largest and most adaptable spaces, already used by a wide range of local residents — from children attending playdays to older adults taking part in Slimming World, tai chi and wellbeing sessions. Outlookers Sight Loss Charity uses the room due to its excellent accessibility, and Valley Beats Samba Band welcomes people of all ages and abilities, including many with additional needs.

However, the room's poor condition — with damaged plaster, echoing acoustics and cold temperatures — restricts its wider use. This project will create a warmer, more inviting and better insulated space that will support more activities, more often.

The room will also host our new Holmfirth SOUP event — a community microgranting evening to support local grassroots projects. We need the Dance Studio's size to accommodate attendees, participants and volunteers from across the Holme Valley.

Improving the space will enable Holmfirth Tech to better serve as a community hub — where people come together to connect, participate, support one another and strengthen community life across the Holme Valley.

Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)

- the general population,
 children under 16,
 young people under 25,
 older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

The improved Dance Studio will benefit a wide range of Holme Valley residents — including children, young people, older adults, disabled people, and the general public.

Regular users include Slimming World (50–60 local adults weekly), Valley Beats Samba Band (adults of all abilities, many with disabilities), and Outlookers Sight Loss Charity. The room also hosts Alliance Dance Academy and SOS Dance Group, both of which offer weekly dance classes for children and young people. Other regular activities include yoga, physiotherapy-led pilates (with GP referrals), and tai chi — all supporting physical and mental wellbeing, especially for older residents.

The Dance Studio is our most accessible room, with level access from the car park and a ramp into the space, making it ideal for wheelchair users and those with limited mobility.

At last summer's free community playday, over 300 people — mostly families who hadn't visited the Tech before — used the space. The event included free food for children and introduced many to what the Tech offers.

We estimate over 250 people currently use the room each month. With improvements, that number will grow, making the space more welcoming and useful to the wider Holme Valley community.

How will your project address the ongoing climate emergency? (Maximum 200 words)

This project will improve the energy efficiency of the Dance Studio and support our wider efforts to reduce the building's carbon footprint.

The room has a high ceiling with exposed pipework and poor insulation, making it difficult and costly to heat. During colder months, we rely on supplementary heating to maintain a usable temperature — especially after a burst pipe and flood earlier this year disabled the central heating. This significantly increased our energy use and highlighted the need for better insulation.

Installing a suspended ceiling will help retain heat, reducing both energy use and heating costs. Replastering damaged internal walls will also improve insulation and limit further heat loss. Together, these measures will reduce our dependence on carbon-heavy heating.

This project is part of Holmfirth Tech's commitment to sustainability. We have already upgraded lighting to LED and replaced windows, and continue to prioritise improvements that reduce energy consumption. Enhancing the thermal performance of the Dance Studio is a practical and lasting step that aligns with our goal to become a more energy-efficient and climate-conscious community facility. It also ensures a more comfortable environment for users, making the space more viable year-round while supporting environmental responsibility at a local level.

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

6

• This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes the
Parish Council's own buildings. This grant might pay for repairs, renovations, or
new developments to these locations. In very special circumstances, other
expenditure of a community asset may be funded from this budget line.



Maximum award is £5,000.

Grant 2: Projects, Events and Other Activities Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Suspended ceiling - supply and fit Thermotex ceiling tiles, and vinyl tile directly above this, for extra acoustic value. Remove wall and ceiling forming old toilet block. See quote attached.	£4,826.13	Holme Valley PC	£4,826.13
All electrical rewiring, capping off any old plumbing, and replastering.	c.£2,000	Tech reserves or other funders	Nil
New curtains and redecorating.	£2,000	Tech reserves or other funders	Nil
Project Total Cost	£8,826.13	Total amount requested from HVPC	£4,826.13

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

We have not applied elsewhere for funding for this specific project.

We recognise and greatly appreciate the Parish Council's past support. We are aware that a previous application to improve the Dance Studio was not approved, due to the level of funding already awarded to Holmfirth Tech over the previous three years — totalling approximately £25,000. The Council also expressed a wish to ensure other community groups had access to support.

However, we hope the Parish Council will understand that Holmfirth Tech is in a different position to other local civic buildings. Unlike the Civic Hall and Honley Library — which were transferred via Community Asset Transfer for £1 each — Holmfirth Tech had to be purchased by the community for over £250,000, plus significant legal and professional costs. This places a far greater financial burden on our community-led organisation.

We believe the Tech plays a vital role in Holmfirth's community life and respectfully ask the Parish Council to consider supporting this project, which will enhance a well-used, much-loved facility at the heart of the town.

Has the group received a grant from the Parish Council in the last five years?

YES

Please give details

£5,000 – kitchen equipment (14 Dec 2021)

£10,000 - provisional of an accessible kitchen (25 Nov 2022)

£5,000 - energy/utility bill costs (7 Feb 2023)

£5,000 – Rock Room damp proofing, insulation and soundproofing (28 Sep 2023)

£1,500 - Warm Spaces food and drinks (30 Sep 2024)

8	Documentation	
	Please ensure you enclose the following with your applicatio	n:
1.	This Application form	YES
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3.	Last 3 years accounts (if you have them)	YES
4.	Copy of bank statements for the last 6 months	YES
5.	Copies of written estimates/quotations for capital purchases (if relevant)	YES
6.	A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES
7.	Anything else: -	NO

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

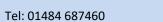
Name	
Signature	
Position in organisation	Trustee
Date	30 July 2025

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS Email: clerk@holmevalleyparishcouncil.gov.uk





Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of July to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Seasonal ground level planting across 43 locations and 10 hanging baskets, sourced locally, with volunteer opportunities for all ages/skills

1	Contact Details
Name of organisation	Friends of Honley
Address	
Postcode	
Contact person	
Position in group	Committee Member
Correspondence address Postcode	As above
Daytime phone	

Evening phone	As above
Email	

2 About you	About your organisation		
What sort of group are you? - put an 'x' in the box	 Unregistered community group Registered charity Other (please state) Registered community group 	х	
Charity Registration No		If applicable	
When did the group start?	Incepted in 2014 under HVCT and as a seperate co group in 2023	mmunity	
How many people are involved in	Trustees		
running your group?	Unpaid Management Committee	6	
	Paid F/T Staff		
	Paid P/T Staff		
	Volunteers (excluding Management Committee)	100	

3 Your Finances (your last full financial year)			
Financial Year	23/24		
Income	15,145.00		
Expenditure	12,931.00		
Reserves held	18,000.00		
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	£3.5k is earmarked for existing projects £5k is earmarked for Honley Open Gardens £6k is earmarked for 1 year's summer planting		
	£2.5k is earmarked for 1 year's autumn/spring planting		

4 Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)

YES

NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5

Your Project

Outline the project that you are seeking a grant for (Maximum 500 words)

Friends of Honley plant twice each year, - in summer and in autumn/spring. We create colour in 47 locations across our village, in flower beds, tubs and containers of different types. In summer we also hang 43 hanging baskets, 33 of which are funded by businesses, leaving 10 which Friends of Honley fund for erection on our scroll lampposts.

We seek your support with our Summer planting scheme

The planting scheme extends a little bit each year, and attracts very positive feedback from residents and visitors alike.

We believe the benefits are significant:

- The scheme offers volunteer opportunities for folk of all ages and abilities, alongside learning opportunities from our 2 RHS gardeners
- The scheme instils a sense of pride in both our volunteers who create the scheme and in Honley's residents
- We have found that where we plant, we experience a reduction, if not negation, in social misbehavior and property vandalism.
- We source planting and plant material locally, therefore supporting our economy
- Our businesses contend that the planting scheme helps attract much needed footfall

Why do you feel your project is worthwhile? (Maximum 500 words)

The project offers an opportunity for volunteers of all ages and abilities to enjoy light physical, outdoor activity.

We plan tasks to attract those that are socially confident but also those who like to work on their own and struggle in groups

The tasks and projects offer the opportunity to acquire new skills. We are fortunate to have two RHS respected gardeners, who partner with those who wish to learn and similarly we have a proficient gardener leading our community garden

We run the planting and gardening projects over a series of days to optimize inclusion and through this and assigning high planters to those that struggle with bending, we ensure we provide tasks to meet all levels of physical ability and offer opportunities for inclusion to busy people.

We partner with 33 local businesses who fund their own hanging basket, alongside the 10 baskets which FoH fund and 4,500 plants. FoH manages the relationship with our 2 suppliers, using our collective spending power to get the best possible price and benefit for our benefactors and businesses whilst also supporting our local economy.

How will your project benefit the people of the Holme Valley? (Maximum 200 words)

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Friends of Honley, Honley residents and those from Holme Valley social media groups post photographs and comments on facebook as to the beauty of the summer colour that the planting provides, which we achieve through HVPC grants and events that we run to raise funds. We use this opportunity to promote our benefactors, and volunteer opportunities in Friends of Honley.

We are fortunate to attract around 35 volunteers each month, who we believe achieve physical and intrinsic benefits of being an FoH volunteer. We have approx 100 volunteers

The planting instils a sense of pride in our achievement and community

It is seen and enjoyed village wide, so approximately 6,500 folk of all ages and abilities.

We source locally to support our local economy, provide jobs and offset miles

We are fortunate to have 2 renowned RHS recognised gardeners in our team, who provide benefit to our volunteers by sharing knowledge with them – which can be of all ages and abilities, on gardening skills and knowledge

Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)

- the general population,
 children under 16,
 young people under 25,
 older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

Our seasonal planting is seen and enjoyed village wide, so approximately 6,500 folk of all ages and abilities.

However we are finding that due to the quality of the planting throughout the village we are getting visitors from outside the area which is great for all local businesses as well.

People of all ages and physical abilities are catered for. We believe that the quality of the volunteers' planting experience is as important as the number of volunteers involved. Therefore, we make allowances for the socially less able by encouraging people to choose what they want to do, with whom, when and where. As regards physical abilities, we have created various planting locations to optimise access for as many volunteers and passersby who enjoy the planting, as possible.

How will your project address the ongoing climate emergency? (Maximum 200 words)

- 1. Careful choice of plants and plant material: We source locally grown and locally sold plants to offset miles, and to reduce the risk of ex-country plant disease
- 2. We use peat free compost, and source bare roots plants where possible to reduce our use of plastics. Where plastics are used, these are recycled
- 3. We separate all green material from grey and locate all the former to Meltham recycling centre, as a means of composting, once we have filled our community garden compost bins.
- 4. Our RHS gardeners provides excellent tuition to our volunteers on how to plant and garden to protect our environment and address the climate emergency
- 5. As regards water utilisation to maintain the planting, we do not water ourselves but partner with a supplier who delivers bulk solutions and uses grey water where possible

6 Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

• This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.



• Maximum award is £5,000.

Grant 2: Projects, Events and Other Activities Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
10 summer hanging baskets	£713	HVPC	£713
Summer Plants compost & maintenance	£3153	£2366 from Reserves	£787

Project Total Cost	£3,866	Total amount requested from HVPC	£1,500

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish	YES / NO
Council in the last five years?	Yes
	£6,775 in 2022 towards Honley Youth and
	village plantings
	2 x £1,500 in 2024 towards village plantings
	Please give details

B Documentation		
Please ensure you enclose the following with your application:		
1. This Application form	YES	
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	
3. Last 3 years accounts (if you have them)	NO	
4. Copy of bank statements for the last 6 months	YES	
5. Copies of written estimates/quotations for capital purchases (if relevant)	N/A	
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A	
7. Anything else: -	N/A	

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Position in organisation	Chair
Date	26.08.25

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS Email: clerk@holmevalleyparishcouncil.gov.uk





Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of July to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

Replacement of gas heater with an air-to-air heatpump unit.

1 Contact Details				
Name of organisation Hepworth Community Association				
Address	Hepworth Village Hall, Towngate, Hepworth, Holmfirth			
Postcode	HD9 1TE			
Contact person				
Position in group	Chair of Trustees			
Correspondence address				
Postcode				
Daytime phone				
Evening phone				
Email				

2 About your organisation				
What sort of group are you? - put an 'x' in the box	 Unregistered community group Registered charity X Other (please state) 			
Charity Registration No	1023644	If applicable		
When did the group start?	1993			
How many people are involved in running your group?	Trustees 6 Unpaid Management Committee 15 Paid F/T Staff 0			
	Paid P/T Staff Volunteers (excluding Management Committee)	0		
3 Your Finance	es (your last full financial year)			
Financial Year	2023 -2024			
Income	£19,458			
Expenditure	£28,865			
Reserves held	£12,000			
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects £8,000 is held as a contingency reserve to cover annual running costs in the event of income failur. The rest is earmarked for improvement projects.		e failure.		
4 Your Bank Account				
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed) NOT APPLICABLE		_		
Account Name				
Sort Code				
Account Number				

5

Your Project

Outline the project that you are seeking a grant for (Maximum 500 words)

The main room at Hepworth Village Hall is heated by two hot air heaters powered by gas. One of these has become unserviceable so we propose to replace it with an air-to-air heat pump unit. The cost of a replacement gas heater would be around £1,500, which we would normally consider routine maintenance. A heat pump unit would cost around £3,500 so we would be asking for a grant of £2,000 to provide a more efficient and environmentally acceptable solution. In view of current uncertainties about heat pump running costs we propose to replace only one of the heaters at this time with a view to replacing the other if the heat pump is satisfactory over at least one full year.

Why do you feel your project is worthwhile? (Maximum 500 words)

Without a grant this project would be financially unsatisfactory. The payback period would be 15 to 20 years which is probably as long as the lifetime of the equipment. (The existing gas heaters are about 25 years old). With a suitable grant the payback period would be halved, making it financially realistic.

How will your project benefit the people of the Holme Valley? (Maximum 200 words)

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Hepworth Village Hall is used mainly by people from the Holme Valley (including Hepworth Villagers). We feel it is important to maintain the fabric of the building properly so it is safe and warm for the many events which take place there (preschool, user groups, music concerts, parties, fundraisers, film nights, plays and pantomimes etc)

Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)

- the general population,
 children under 16,
 young people under 25,
 older people over 60,
- disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

Anyone who attends events in the hall will benefit from a comfortable environment. In particular playgroup / preschool children (dance classes every week), school children (pantomimes), older people (monthly coffee mornings), various sporting groups (badminton, keep fit), Art Group. Disabled access, disabled toilets and a hearing loop system enable less able people to enjoy events in the hall. The maximum capacity of the hall is 100, so it is estimated that many hundreds of people enjoy the facility each year, many of them several times.

How will your project address the ongoing climate emergency? (Maximum 200 words)

Replacing an inefficient gas heater (only 72% when new) with a modern efficient heat pump (over 300%) will reduce fossil fuel usage and carbon dioxide emissions.

6

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes
the Parish Council's own buildings. This grant might pay for repairs, renovations,
or new developments to these locations. In very special circumstances, other
expenditure of a community asset may be funded from this budget line.



• Maximum award is £5,000.

Grant 2: Projects, Events and Other Activities Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Heat Pump System	£3,500	Reserves, grant from HVPC	£2,000
Project Total Cost	£3,500	Total amount requested from HVPC	£2,000

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the
Parish Council in the last five years?

YES

2024 Christmas Tree and lights £250

2022 Structural renovations and installation of new support pillars £5,000, part of a £25,000 project.

Please give details

8	B Documentation		
	Please ensure you enclose the following with your application:		
1.	This Application form	YES	
	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	
3.	Last 3 years accounts (if you have them)	YES	
4.	Copy of bank statements for the last 6 months	YES	
5.	Copies of written estimates/quotations for capital purchases (if relevant)	YES	
	A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)		N/A
7.	Anything else: -		NO

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating

how the grant awarded has been spent, within two months of completion.				
This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.				
Name				
Signature				
Position in organisation Chair of Trustees				
Date 26/08/25				

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

1 x Truvelo ProLaser 4 speed detection gun, calibration certificate and warranty

1 Contact Details				
Name of organisation	West Yorkshire Police – Kirklees Rural Neighbourhood Policing Team			
Address	Holmfirth Police Station Huddersfield Rd Holmfirth			
Postcode	HD9 3JL			
Contact person				
Position in group	Sergeant			
Correspondence address Postcode	Huddersfield Rd			
	HD9 3JL			

Daytime phone			
Evening phone			
Email	referred contact due to shift pattern)		l contact
2	About you	ur organisation	
What sort of group are the box	you? - put an 'x' in	 Unregistered community grown Registered charity Other (please state) Public body 	oup
Charity Registration No		N/A	tf applicable
When did the group sta	rt?		
How many people are	e involved in	Trus	stees
running your group?		Unpaid Management Committee	
		Paid F/T	
		Paid P/T	_
		Volunteers (excluding Management Commi	ttee)
3	Your Finances	(your last full financial year)	
Financial Year			
Income			
Expenditure			
Reserves held			
Describe the position o how much is held against co whether any is earmarked f	ontingencies and		
4	Your Ban	k Account	
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)			

Account Name	
Sort Code	
Account Number	

5

Your Project

Outline the project that you are seeking a grant for (Maximum 500 words)

Kirklees Rural Neighbourhood Policing Team works closely with residents, schools, community groups and partners to improve community safety in the Holme Valley wards. A key concern that is frequently raised by residents is the issue of speeding vehicles in villages and on rural roads which poses a risk to pedestrians, cyclists and other motorists.

We are applying for a grant to purchase a TruVelo Pro Laser 4 handheld speed detection device (speed gun) with a current cost of £5000 plus VAT (the VAT element would not be payable by West Yorkshire Police as a public body). The equipment would be used purely for the benefit of the community, both by officers and trained Community Speed Watch volunteers in the Holme Valley to:

- Carry out proactive speed monitoring in hotspot areas as identified by residents and partners
- Provide a visible deterrent to speeding
- Improve road safety and make a positive contribution to the aims of Vision Zero, to eliminate road deaths and serious injuries
- Collect data to support longer term traffic management solutions

Our current equipment is obsolete and now unreliable with a very limited battery life, limiting our opportunities improve road safety. The new equipment is of higher specification and eliminates the battery issue by using AA batteries, meaning that it will have a far longer expected life span. The equipment is fully Home Office approved and comes with the appropriate calibration certification, meaning that we are able to use the data to prosecute motorists where appropriate. Additionally, it has the ability to record each transaction, reducing the number of motorists who dispute the data and take the matter to court which takes the officer away from their duties in the community.

Why do you feel your project is worthwhile? (Maximum 500 words)

If successful, Rural Neighbourhood Policing Team will look to run frequent operations targeting road safety across the area. These operations see us working with partner agencies targeting both unsafe vehicles and unsafe driving but also have a very high success rate at combatting other areas of policing business, such as drug dealing and organised crime, by targeting criminals as they use our road network. A key part of these operations is targeting speeding, which requires the use of a Home Office approved detection device.

Speed is also one of the "Fatal 5", which are the main contributory factors in causing serious road traffic collisions. Statistics show that road users committing one of the Fatal 5 offences are more likely to be involved in a collision. The Fatal 5 are:

- 1. Speeding
- 2. Not wearing a seatbelt
- 3. Drink and drug driving
- 4. Using a mobile phone
- 5. Careless driving

The latest figures for the UK show that whilst there was a decrease in road death, there was an increase in serious injuries, which demonstrates that there is still a requirement for education and enforcement.

There is also a clear appetite for more education and enforcement in the Holme Valley. A key concern raised by residents is the issue of speeding vehicles in villages and on the rural roads and the risk that this poses to pedestrians, cyclists and other drivers. Residents raise the issue directly with Police at our Contact Points but also via our councillors who regularly email us with requests for action. Our partners in other agencies are also keen to work with us in improving road safety across Holme Valley.

We follow national guidance on the education and enforcement following detected offences, ranging from verbal words of advice and education, offers of speed awareness courses to encourage understanding of the dangers of speeding and enforcement via fixed penalty and court hearings, dependant on the severity of the offence and the offenders previous driving record.

SMART Action plan:

Specific -

- Improve road safety in Holme Valley by responding to community raised concerns over speeding hotspots.
- Utilize approved equipment to allow both education and enforcement
- Provide a highly visible deterrent to offending.

Measurable

- Number of speed monitoring sessions carried out in the Holme Valley.
- Reduction in average speeds in monitored areas.
- Feedback from residents and local schools.
- Evidence from police data on traffic-related complaints and incidents.

Achievable.

- Officer time is available for a responding to community concerns
- Training is available to increase number of officers skilled in using equipment

Realistic

- There is a demand for this action from the community and partners
- Figures from previous operations have shown the positive impact of action
- Statistics show that a reduction in speeds has a positive impact on reducing serious collisions

Time

For review after one year

How will your project benefit the people of the Holme Valley? (Maximum 200 words)

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

This initiative will be a community benefit because we will directly tackle one of the most common complaints from residents in the Holme Valley. We will provide a highly visible deterrent to excess speed, and the commission of other traffic offences and crime.

Road safety in vulnerable areas, outside schools, in villages and on rural roads will be improved, reducing injuries and damage to property and making the roads safer for residents and visitors to the area. Eligible drivers will be educated with enforcement

used for those who have committed previous offences, with action taken to remove the most persistent offenders from the roads.

We will work with partners to run joint operations, to also tackle unsafe vehicles and unlicensed drivers, further improving road safety.

Residents will see that the concerns of their community are being listened to and addressed improving confidence in police and partners, which should in turn increase confidence in reporting other concerns.

We will involve the community and schools, through Speed Watch volunteers, encouraging shared responsibility for safety.

Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)

- the general population, children under 16, young people under 25, older people over 60,
- * disabled people, * people of minority ethnic origin, * particular groups, * other

This initiative would benefit the general population of Holme Valley but also visitors.

There are a great many visitors who come to the area to enjoy walking and cycling in addition to the residents who enjoy these activities. Along with horse riders and motorcyclists, who also enjoy the area, they are vulnerable road users and would see a benefit from action to make the roads safer.

Excess speed is a common theme raised by residents to police and our partners and there is clearly an appetite for this to be addressed to the benefit of all in Holme Valley.

We would also look to involve schools in our operations, helping to educate young people about the potential dangers of excess speed in anticipation of them becoming active road users in the future but also benefitting them now through safer roads.

Road users under 25 are at particular risk of being killed or injured on the road and any work to reduce this will be a benefit to this age group.

How will your project address the ongoing climate emergency? (Maximum 200 words)

The aim of this project is to reduce speeds through residential areas, which is currently a key concern of residents. By aiming to reduce the speed that motor vehicles travel through our community, this will also have the effect of reducing Co2 emissions and fuel usage by vehicles which will have a positive impact on the environment throughout the community and work to address the climate emergency.

6 Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes the
Parish Council's own buildings. This grant might pay for repairs, renovations, or
new developments to these locations. In very special circumstances, other
expenditure of a community asset may be funded from this budget line.



Maximum award is £5,000.

Grant 2: Projects, Events and Other Activities Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
1 x Truvelo ProLaser 4 speed detection gun, hard case, calibration certificate and warranty	£5000	Holme Valley PC grant	£4680

Project Total Cost	Total amount requested from HVPC	£4680

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

A request has been sent for part funding from Kirklees ward councilors. Additionally, funding from within the organization will pay for training of users as per Home Office requirements and the officer time required to operate the equipment. A trade in of old equipment has been negotiated, reducing the quoted price to £4680.

We will also seek to involve local schools, community groups, and volunteers to maximise the impact of the project.

Has the group received a grant from the Parish Council in the last five years?	NO
	Please give details

8	Documentation		
	Please ensure you enclose the following with your application:		
1.	This Application form	YES	
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	
3.	Last 3 years accounts (if you have them)	NO	
4.	Copy of bank statements for the last 6 months	NO	
5.	Copies of written estimates/quotations for capital purchases (if relevant)	YES	

6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES
7. Anything else: -	NO

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Position in organisation	Neighbourhood Sergeant
Date	27/08/2025

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.



Changes to legislation: Local Government and Rating Act 1997 is up to date with all changes known to be in force on or before 21 December 2024. There are changes that may be brought into force at a future date. Changes that have been made appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

"274A Contributions by parish or community councils.

A parish council or community council may contribute towards any expenses incurred or to be incurred by a highway authority in constructing, removing or maintaining—

- (a) traffic calming works, or
- (b) other works (including signs or lighting) required in connection with traffic calming works,

if, in the opinion of the council, the expenditure is or will be of benefit to their area."

Marginal Citations

M17 1980 c. 66.

Crime prevention

31 Crime prevention.

- (1) A parish council or community council may, for the detection or prevention of crime in their area—
 - (a) install and maintain any equipment,
 - (b) establish and maintain any scheme, or
 - (c) assist others to install and maintain any equipment or to establish and maintain any scheme.
- (2) In section 92 of the M18 Police Act 1996 (grants by local authorities)—
 - (a) in subsection (1)—
 - (i) for "or London borough" there is substituted " London borough, parish or community ", and
 - (ii) for "county, district, county borough or borough" there is substituted "council's area", and
 - (b) in subsection (2), for "or district" there is substituted "district or parish".

Marginal Citations

M18 1996 c. 16.

PART IV

GENERAL

32 Financial provisions.

- (1) There is to be paid out of money provided by Parliament—
 - (a) any expenses of the Secretary of State incurred in consequence of this Act, and

<u>Local Policing | Smeeton Westerby Parish Council</u>



and www.chesterfieldpost.co.uk - North East Derbyshire parish councils

1 of 2 03/09/2025, 12:56



News

Useful Links

The District Council is North
East Derbyshire District
Council.
The County Council is
Derbyshire County Council.



months, updated daily.

Parish councils in North East Derbyshire club together to provide speed camera for local police

Parish councils in North East Derbyshire club together to provide speed camera for local police

Ten parish councils in the North East Derbyshire area have clubbed together to provide a speed camera for police to use in a joint bid to make local roads safer.





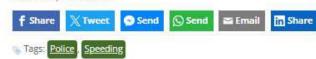
Joanne Taylor, a local clerk representing the councils, said: "Local residents regularly raise concerns regarding safety and speeding in their community and look to their local parish councillors for help. All the councils which have provided funding were keen to be involved in a pro-active scheme working alongside the police to help address these issues." Officers plan to use the camera in the area to help educate drivers, for enforcement checks and in regular speed awareness campaigns.

Sgt. Les Rawson, of the local Safer Neighbourhood policing teams, said: "Speeding and road safety is a concern to local residents and this device will be a real benefit to our teams, and the officers who work in the Clay Cross area." We already have a great partnership with the local parish councils and will use the camera as part of our ongoing commitment to keeping our roads safe, as well as focusing on any areas which may have been highlighted as an issue to the parish councils."

The camera was officially handed over by representatives from the local councils to at Clay Cross police station on Thursday, October 2.

To contact your local Safer Neighbourhood policing team call 101, or visit the website: www.derbyshire.police.uk.

Posted: Fri, 10 Oct 2014



2 of 2 03/09/2025, 12:56

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

Honley Christmas Lights and Trees to encourage community to shop local also making Honley shine for all residents and visitors

1 Contact Details		
Name of organisation	Honley Business Association	
Address	Honley, Holmfirth	
Postcode		
Contact person		
Position in group	Volunteer Secretary	
Correspondence address	As above	
Postcode		
Daytime phone		
Evening phone		
Email		

About your organisation				
What sort of group are you? - put an 'x' in the box	 Unregistered community group Registered charity Other (please state) 	х		
Charity Registration No		If applicable		
When did the group start?	2013	••		
How many popula are involved in	Trustees	0		
How many people are involved in running your group?	Unpaid Management Committee	8		
running your group.	Paid F/T Staff	0		
	Paid P/T Staff	0		
	Volunteers (excluding Management Committee)	50+		
3 Your Finances (your last full financial year)				
Financial Year	23-24			
Income 20000				
Expenditure 15000				
Reserves held	30,000			
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects 4100 is held for Youth Provision 3400 is held for Defib maintenance defibs		of 5		
4 Your Bank Account				
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)				
Account Name				
Sort Code				
Account Number				

5

Your Project

Outline the project that you are seeking a grant for (Maximum 500 words)

To encourage people to visit the Village we are erecting 90 trees with lights strung throughout the village to keep up with current safety requirements some of the brackets need replacing and strings of lights which are no longer working efficiently need to be replaced.

Why do you feel your project is worthwhile? (Maximum 500 words)

2025 has still been a tough year with different businesses closing down and 4 empty premises. These have now been re-let so we hope that 2026 will be healthier. However we believe that our local community need constant reminders and suggestions to use local businesses. We believe to decorate the village with trees and lights and run the street market bringing in around 3000 people into the village really kicks off the Christmas season to our community and reminds them to shop locally. The installation of our trees and lights is a massive undertaking for our volunteers with around 15 nights of them coming out to bedeck the village. We regularly need to carry out maintenance or renewal of brackets, timers or lights alongside regular requirements with this year being no different.

How will your project benefit the people of the Holme Valley? (Maximum 200 words) The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The Christmas lights and trees lift people's spirits throughout the village. The amount of community members and visitors who come to the village is a boost to the local businesses. The atmosphere in Honley when the "Honley Together" event is on bringing all our community together with choices such as Trinity church having quiet contemplative event with a memory tree for people struggling with the season and St. Mary's Church hosting many bands and choirs for people to join in with singing alongside others holding craft and street markets.

Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)

- the general population,
 children under 16,
 young people under 25,
 older people over 60,
- disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

The whole community gets involved during the month so a team of 15 – 20 older, mostly male, volunteers put the trees and lights up, aged between 35 to 75 with them all enjoying socializing with others. Around 40 volunteers get involved with the street market day where HBA also run a grotto and children's games. 3000 visitors are all ages from young children to the elderly into the village for "Honley Together" encourages socializing with others and encourages "Shopping Local" And not forgetting the many people who walk around the village just to see the Christmas decorations

How will your project address the ongoing climate emergency? (Maximum 200 words)

The lights we use are LED bulbs minimizing the energy required to light up Honley. They are installed by volunteers not using electric lifts on vehicles to each tree bracket saving carbon emissions. By making Honley a beautiful Christmassy environment lighting up the village encourages people to walk around even on dark evenings, rather than use the car.

We try to source the trees from as near as possible to keep our environmental impact low. We are reducing the amount of trees by 50% this year which will help more habitats preserved and less fragmentation of eco systems alongside many others.

We have considered our environmental footprint by using real trees as on researching the alternatives it seems manmade trees would need to be used/stored for 10 times use /years before their footprint is less than using real trees, especially when after Christmas we have all our trees chipped with these chips going to our community garden and graveyard to rot down and infill holes, not sent to landfill. We try to source the trees from as near as possible to keep our environmental impact to a minimum.

We would also need additional storage to store manmade trees needing heat and lighting which would also increase carbon emissions, so we do not feel this is a viable alternative.

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

6

• This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.



• Maximum award is £5,000.

Grant 2: Projects, Events and Other Activities Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



Maximum award is £1,500.

If you are unsure about which grant to apply for, please contact the Parish

Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk

 The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan				
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council	
Replacement Lights across the road as now very dim	1152.00	Reserves and charges to businesses	0	
Replacement Brackets	1590.00	HVPC	1250.00	
Hiring a Cherry Picker	300.00	Reserves and charges to businesses	0	
Labour to pay for putting up replacement brackets	300.00 Reserves and charges to businesses		0	
Project Total Cost	3342.00	Total amount requested from HVPC	1250.00	

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish
Council in the last five years?

YES

In 2020 £1000 towards Christmas Lights Event
In 2020 £1000 towards Youth Club activities
In 2021 £5000 towards replacing some CCTV
In 2021 £5000 to give to Kirklees towards play
equipment for older youths and adults to be
included in the re-new scheme for Jagger Lane Rec.
2021 £1000 towards Christmas activities
2022 £1560 CCTV Maintenance
2022 £1000 towards Christmas Activities
2023 £1560 CCTV Maintenance
2023 £1560 CCTV Maintenance

FOHL, FOH
2023 £1000 Honley Map
2024 £1560 CCTV Maintenance
2024 Christmas lights and fittings £1250.00
2025 CCTV Maintenance £1560.00

8	Documentation	
	Please ensure you enclose the following with your applicatio	n:
1.	This Application form	YES
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3.	Last 3 years accounts (if you have them)	YES
4.	Copy of bank statements for the last 6 months	YES
5.	Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6.	A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7.	Anything else: -	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.		
Name		
Signature		
Position in organisation	Secretary - Volunteer	
Date	15.08.25	

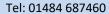
Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk





Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of July to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

It would pay freelance artist fees to run weekly sessions of a ceramics project for 6 weeks, taxis & materials

1	Contact Details
Name of organisation	Holme Valley Sharing Memories
Address	
Postcode	
Contact person	
Position in group	
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About yo	our organisation	
What sort of group are you? - put an 'x' in the box	 Unregistered community group Registered charity Other (please state) 	х
Charity Registration No		If applicable
When did the group start?	1994	
How many people are involved in	Trustees	0
running your group?	Unpaid Management Committee	3
	Paid F/T Staff	0
	Paid P/T Staff	2 (freelance)
	Volunteers (excluding Management Committee)	2

Your Finances (your last full financial year)		
Financial Year	To end March 2025	
Income	£20579.12	
Expenditure	£32327.39	
Reserves held	£199.52	
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	We have virtually no reserves now as we struggled to get funding in the run up to the end of 2024. 2025 saw us run a very sucessful project funded by The Heritage Lottery Fund, but all the funds were earmarked for the project. We also have no liabilities when not running a project. We will keep the small amount that we have to cover web costs and insurance.	

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE

5

Account Name	
Sort Code	
Account Number	

Your Project

Outline the project that you are seeking a grant for (Maximum 500 words)

We are seeking a grant for a project that will start in November 2025 and run for 6 months called "Creatures of the Walk". It is a ceramics-based project for members of Sharing Memories, engaging them socially with others in their community. It is an accessible, investigative and imaginative project into the world of clay, looking at the wildlife within our local area. It will include Creatures of the Grass, Creatures of the River, Creatures of the Sky and Creatures of the Trees.

Our members will initially discuss their favourite local walks and think about the creatures they will have seen in different settings. We will then do some short walks to inspire their work. They will then embark on first sketching then creating in clay their chosen creatures. They will learn different ceramics techniques, such as coiling, pinching, slabs, slips and slip scratching. We will invite 3 local valley ceramic artists to demonstrate their work and run workshops with the group (Gail Dooley, John Holt, Amie Flexen).

Much of the work will be done in air drying clay but they will create one creature that they will create in a local ceramics studio, fire and glaze.

The project will be separated into different blocks based on the Creatures of the Grass, River, Sky and Trees. In each block members will learn a new technique and interact with different intergenerational groups. We will invite 4 valley primary schools to work with us – to do something that they would not normally do at school, mainly to provide our members with the opportunity to interact with children, which they tell us every time we consult with them that they would like to do more often as it makes them feel alive. We will run several sessions alongside The Bridgewood Trust in Armitage Bridge (day centre for adults with learning difficulties) and the adults at Enfield Down, Honley (residential centre for those suffering with mental illnesses). Our members will be teaching and mentoring all the other people they work with once they have learnt a new skill themselves, and it is this mentoring that ensures engagement between different social groups and ages.

With each block of work, once the creatures have been created, sessions will focus on creating some small tiles that will feature appropriate words of wisdom or encouragement the creatures might have for us such as "Tread Carefully" or "Sometimes it's good to look down".

The project will finish with an exhibition of all the work at a venue in the Holme Valley, then we will create a few "Creature Walks" in the valley, carefully placing some of the work along designated paths that we will feature and promote on

social media, using smart technology to signpost the walks and pinpoint where the creatures and tiles are located, the aim being to get anyone who has been involved in the project and the general public to enjoy and appreciate the physical environment in the wonderful Holme Valley.

Why do you feel your project is worthwhile? (Maximum 500 words)

It is worthwhile as it brings benefit to many different groups of people and facilitates social engagement within the Holme Valley.

For our members, who are mainly in their 70's 80's and one even in her 90's, it tackles loneliness and social isolation in rural Holme valley. On the last project we ran, we evaluated this using a loneliness scale and proved with interviews and questionnaires at the start and end of the project, that members' assessment of their own state of mind with regards to loneliness had significantly improved through our weekly sessions. The older, less mobile members cannot easily access public transport and would not venture into Huddersfield for such activities, so as we provide taxis to and from sessions, it ensures they get out and interact socially, which they otherwise would not do. Our members also tell us constantly that they really enjoy working with school-age children and look forward to those sessions.

It is worthwhile as it taps into the natural creativity and experiences of people within the valley affording social interaction and ultimately better social cohesion. Keeping people active, socialising between the ages is vital for a healthy community.

The project also encourages people to appreciate our local physical and natural heritage of our environment, so they are more likely to protect and preserve it. The project ensures people slow down, look closer and consider their local environs, focusing on the rich wildlife.

The project gives economic benefit to 3 local ceramics artists, the freelance lead Sharing Memories facilitator / artist and freelance project manager. It also provides meaningful and interesting regular roles for our 2 (hopefully soon to be 3) volunteers. They are involved with helping at sessions, making refreshments for members, providing transport to avoid taxi costs where possible and some of the background administration work.

For adults at The Bridgewood Trust and Enfield Down, it provides them with creative sessions that are that little bit different and more specialist, that perhaps they might not otherwise get the opportunity to get involved with. In addition, as we have worked there for several projects, we see recognition now between our members and especially people at The Bridgewood Trust – they visibly enjoy each other's company.

The creative nature of this ceramics project will hopefully inspire both the adults and children alike – they may not have got involved in such a tactile creative activity before, and it should provide the kickstart for some participants to explore ceramics further, further benefitting their health and wellbeing.

The project will also enhance the Holme Valley generally, attracting visitors who

may hear about the exhibition and walks on social media. They will hopefully visit the final exhibition and/or take part in one of the Creature Walks at the end of the project, benefitting their mental and physical health.

The project likewise creates things for the public in the valley to do, visiting the exhibition or going on one of the walks.

How will your project benefit the people of the Holme Valley? (Maximum 200 words)

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Sharing Memories Members will enjoy weekly creative and intergenerational activities, making friends, resulting in them being less lonely, thus improving their health and wellbeing. They will learn new creative skills proving the adage that it is "never too late". The short walks at the start of the project will keep members active mentally & physically.

School children will get to interact with and learn from an older generation, and experience first-hand new creative skills that would never be part of the curriculum. They will produce work they can be proud of and show off to their parents and friends on the final walks.

Adults at Enfield Down & Bridgewood Trust will get involved in a creative project they would otherwise not get the opportunity to do.

General public will get to appreciate art and the natural surroundings on the final walks, keeping active and fit, whilst enjoying the local Holme Valley environs, enhanced by the addition of ceramic art. The whole project will get more people to appreciate our native creatures and our valley, thereby encouraging them to protect it.

Artists and volunteers – those involved get to both earn a living and be involved in meaningful creative work

Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)

- the general population,
 children under 16,
 young people under 25,
 older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other
 - Circa 15 older people (our members) over 60 will benefit by being involved in the whole project
 - 120 children across 4 valley primary schools will benefit by taking part in one session each. They will then be encouraged to view the final exhibition and walk the Creature Walks at the end of the project
 - Families and friends of everyone involved in the project will all benefit by being invited to the final exhibition and to take part in the Creature Walks.
 - 15 people at The Bridgewood Trust (with learning disabilities) and 10 people at Enfield Down (recovering from mental illnesses) will benefit from taking part in the designated sessions at their centres. Anyone there is welcome to join in, but those are the numbers of people we usually get in sessions.

• The general population will benefit from being invited to visit our exhibition and then seeing the Creature Walks promoted on our social media and taking part by walking the routes and spotting the ceramic creatures. The number of people who will do this is clearly unknown but everyone involved in the project will be encouraged to spread the word to get as many people involved as possible.

How will your project address the ongoing climate emergency? (Maximum 200 words)

Whilst not directly addressing climate change, our project tackles the emergency indirectly:

- In creating ceramic creatures, we will use natural products clay & natural paints
- We will focus, inform and educate project participants about the natural habitats and creatures that reside in our valley, influencing their behaviour to protect them, maintaining the biodiversity. We'll encourage people to consider and research the impact that climate change is having on their chosen creatures, building awareness of how their actions can preserve the fauna of our beautiful valley.
- The walks that inspire at the start of the project and the final "Creature Walks" at the end will promote an active lifestyle both of participants and the general public
- We will encourage participants, freelance staff members & volunteers who do drive to give lifts to others who don't, reducing our need for taxis. If however taxis are used we will ensure they are shared.

Grant 1: Assets Grants This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line. Maximum award is £5,000. Grant 2: Projects, Events and Other Activities Grants

This applies to all other grants. Applicants from community groups could apply for

funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and

community of the Holme Valley.

Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Our Freelance Artist – 20 sessions x £225 / session (a day's work)	£4500	Other grant awards, Holme Valley PC	£1350
Project Manager – 20 sessions x £225 / session (a day's work)	£4500	Other grant awards	-
Visiting artists x 3 @ £200	£600	Other grant awards	-
Taxis £50 / week x 20 weeks	£1000	Other grant awards , Holme Valley PC	£50
Materials x £50 / week for 20 weeks	£1000	Other grant awards	£100
Rent x 12 weeks (other weeks we are at other venues) @ £33.60 / week	£403.20	Other grant awards	-
Insurance @ £25 / month x 6 months	£150	Other grant awards	-
Refreshments for members @ £6 / week x 20 weeks	£120	Other grant awards	-
Project Total Cost	£12273.20	Total amount requested from HVPC	£1500

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

I have applied to The Community Plus Fund & Naturesave and am still currently applying to The Arts Council, Awards for All, Edgar E Lawley Foundation

Has the group received a grant from the Parish

YES

Council in the last five years?	March 2022 - £987 for InDeep project
	Sept 2023 - £1500 for Sing Your Soul Sunny project
	Nov 2024 - £1490 for Shadow Puppets project
	Please give details

8	Documentation				
	Please ensure you enclose the following with your application:				
1.	This Application form	YES			
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A	
3.	Last 3 years accounts (if you have them)	YES	NO	N/A	
4.	Copy of bank statements for the last 6 months	YES	NO	N/A	
5.	Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A	
6.	A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A	
7.	Anything else: -	YES	NO	N/A	

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

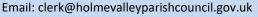
Name	
Signature	
Position in organisation	Project Manager
Date	24/07/2025

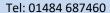
Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS







Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of July to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

This would help provide food, toiletries and toys (for our Christmas appeal – which we have begun preparation for.)

1 Contact Details		
Name of organisation Full Life Church – FOOD BANK		
Address	Miry Lane, Thongsbridge. Holmfirth	
Postcode	HD9 7RW	
Contact person		
Position in group	Chair of Trustees	

Correspondence address	As above
Postcode	
Daytime phone	
Evening phone	
Email	Foodbank@fulllifechurch.co.uk

2 About your organisation		
What sort of group are you? - put an 'x' in the box	 Unregistered community group Registered charity Other (please state) 	
Charity Registration No	1051957 If applicable	
When did the group start?	1976	
How many people are involved in	many people are involved in	
running your group?	Unpaid Management Committee	3
	Paid F/T Staff	0
	Paid P/T Staff	3
	Volunteers (excluding Management Committee)	35

3 Your Finances (your last full financial year)		
Financial Year	23/24	
Income 125,109		
Expenditure	112,136	
Reserves held 12.973		
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	We have no contingencies running into 2025	

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)

NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5

Your Project

Outline the project that you are seeking a grant for (Maximum 500 words)

To assist with the funding food provision. Toiletries and person hygiene products.

To help with our Christmas Joy appeal, providing, toys, wrapping paper and Christmas treats for children in the Holme Valley who would get very little and in some cases nothing at Christmas.

Why do you feel your project is worthwhile? (Maximum 500 words)

We offer a vital service to our local community, supporting families, Loney and those dealing with wellbeing issues. The cost of this requires us to fund raise and what we raise will help us to continue providing our support into the local community. With food provision, warm space, social events and activities and our Christmas Joy project that provides presents to local children (more than 2.000 presents in 2024).

How will your project benefit the people of the Holme Valley? (Maximum 200 words)

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

We are currently proving support to around 90 families within the Holme Valley with Food, household items and toiletries, we also support the need by sourcing clothes, bedding, furniture and electrical goods. The grant support will help us continue and grow our support to those in need. The seasonal pressures always increase demand on our services so we will expect that increase this Autumn winter!

Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)

- the general population,
 children under 16,
 young people under 25,
 older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

We support within all the categories above.

We meet specific needs of individuals, families and groups (being lunch gatherings for social interaction) and for warm space.

How will your project address the ongoing climate emergency? (Maximum 200 words)

We are very keen to avoid the vast amounts of 'Food Waste' and therefore collect surplus foods from Supermarkets and restaurants to re distribute through the food bank, thus avoiding edible foods ending up in landfill.

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

6

This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes
the Parish Council's own buildings. This grant might pay for repairs, renovations,
or new developments to these locations. In very special circumstances, other
expenditure of a community asset may be funded from this budget line.



• Maximum award is £5,000.

Grant 2: Projects, Events and Other Activities Grants

This applies to all other grants. Applicants from community groups could apply
for funding support for one-off events like festivals, for short-term projects, for
equipment and resources and anything else which may benefit the people and
community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council

Cost of Food	2000	HVPC	600
Toys, wrapping paper, tape etc	1000	HVPC	500
Printing and admin	200	HVPC	100
Project Total Cost		Total amount requested from HVPC	1200

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?	YES
	Please give details

8	Documentation			
	Please ensure you enclose the following with your applica	ation:		
1.	This Application form	YES		
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3.	Last 3 years accounts (if you have them)	YES	NO	N/A
4.	Copy of bank statements for the last 6 months	YES	NO	N/A
5.	Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6.	A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7.	Anything else: -	YES	NO	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Position in organisation	Chair of Trustees
Date	30/07/25

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.



Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of July to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Produce materials to encourage more people to travel sustainably by using local buses to access walking routes around the valley.

1	Contact Details
Name of organisation	Environment Kirklees Ltd (EPIKS)
Address	Office F1, The Media Centre, 7 Northumberland street, Huddersfield,
Postcode	HD1 1RL
Contact person	
Position in group Active Travel Officer	
Correspondence address	Office F1, The Media Centre, 7 Northumberland street, Huddersfield, HD1 1RL

Postcode				
Daytime phone				
Evening phone				
Email				
2 About	your organisation			
What sort of group are you? - put an 'x'	Unregistered community group			
in the box	Registered charity			
	Other (please state) X			
	Not for profit company Company limited by guarantee no 3367452			
Charity Registration No N/A				
When did the group start? Environment Kirklees Ltd formed from a merger of Environmental Alliance Ltd and Kirklees Environmental Partnership, formalised on 10 April 2018. Tradeo from 2020 onwards				
How many people are involved in	Trustees 4			
running your group?	Unpaid Management Committee 4			
	Paid F/T Staff 1			
	Paid P/T Staff 9			
	Volunteers (excluding Management Committee) 2			
3 Your Finances (your last full financial year)				
Financial Year	2023 - 24			
Income	£ 60,730			
Evenoraliture	C 60 161			

3 Your Finances (your last full financial year)		
Financial Year 2023 - 24		
Income	£ 60,730	
Expenditure	£ 60,161	
Reserves held	£ 1,733	
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Our reserves are very limited and allow us to cover ongoing costs when some of our grants secured are paid in arrears, not in advance.	

4	Your Bank Account	
plar	our group does not have its own bank account, are you nning to use the bank account of another organisation its permission? (Delete as needed)	NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5 Your Project

Outline the project that you are seeking a grant for (Maximum 500 words)

Encouraging people to walk, wheel and ride has been the focus of the Active Travel Hub EPIKS has been delivering in the valley this year but this funded work finishes in November. We are keen to make sure there is a local legacy for the Valley linking activity with public transport, supporting people to make use of local buses to access a variety of walks in the area.

This project seeks to build on initial work by local volunteers scoping seven walks which all start and finish at bus stops. They vary in length and difficulty and offer opportunities for residents and visitors to access beautiful greenspace without needing a car. So far, each route has some initial information about the terrain, accessibility considerations, bus services and points of interest. However, to be useable more widely, this information needs to be transformed into attractive leaflets and online material so we can promote it through local partners including HVPC, Holmfirth & Honley libraries as well as on our Walking Wheeling Riding in Kirklees website.

The funding requested will allow us to check, photograph and map the 7 routes.

Routes include ones in New Mill, Honley, Hepworth and Holme Village. We are keen that everyone benefits from this work and it should be noted that three of the routes have been identified as accessible so these will be checked by our Active Travel Hub Officer, who uses a wheelchair, so that we are confident that they are fully accessible.

Once we have the key information, our Communications Officer will develop a series of tri-fold leaflets capturing the map, images and key local information. We aim to produce 700 leaflets (7 x 100 printed copies) as well as approximately 15 posters to display on key community noticeboards with summary information signposting where to download the routes online.

Why do you feel your project is worthwhile? (Maximum 500 words)

Transportation accounts for 30% UK carbon emissions so encouraging people to use active travel (walking, wheeling or cycling) and public transport is a key way of addressing the climate emergency. Travelling by bus to access walking routes is an accessible and inclusive way to help people reach different parts of the Holme Valley. This project is seeking to support more people to have confidence connecting public transport and walking.

The proposed routes are predominantly leisure routes but will be of interest to both local people and visitors. By having leaflets providing information and mapping of routes, more people will have confidence that they can reach different locations without needing a car and know what to expect when they get there. This is particularly important for those with accessibility needs and it is essential that opportunities are made available for everyone in the community.

Lack of knowledge about the bus network and opportunities to travel through the valley and access greenspace can be a blocker and leaflets that combine interesting and attractive spaces with bus routes will help people take that first step into using public transport. This is essential if bus services are to be retained and fully-utilised, helping reduce congestion, improve the sense of community through experiencing shared services and enabling those without a car to get around the valley.

Walking and wheeling help improve health and wellbeing and we believe that promoting local routes will increase the number of people using the buses and the routes. Visitors and tourists will also benefit from the availability of local walks, which in turn may attract more people to the Holme Valley benefiting local businesses. All this encourages more access to nature and by appreciating the wildlife and local environment, people are more likely to care for it and seek to live in a more sustainable way.

How will your project benefit the people of the Holme Valley? (Maximum 200 words) The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Local people will be able to access information about seven local routes all accessible by bus within or from the Holme Valley. This information will help more local people be aware of the bus network and the range of walks accessible to them. This will provide more opportunities for people to explore the valley with confidence and feel empowered to travel by bus to reach new areas. This will benefit their health and wellbeing as well as reduce their carbon footprint.

Those who do not have access to a car will particularly benefit as they may not be aware of the walks accessible by bus. Whilst regular walkers may be familiar with the footpath network, it is important to recognise that those who walk rarely are less likely to use a route if they fear getting lost or reaching a barrier (eg. stiles, steep steps / banks or boggy / overgrown ground). Therefore, mapping of these 7 routes will help give more people confidence to walk locally, helping them connect to their local community and environment.

Who in the Holme Valley will benefit? How many people will benefit?

(Maximum 200 words)

- the general population,
 children under 16,
 young people under 25,
 older people over 60,
- disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

All ages will benefit from the mapped walks as they will be available free of charge both online and printed.

Disabled people will also benefit as the routes will include several accessible walks so everyone can access local green spaces. By highlighting accessibility, we believe this will encourage those who may have previously felt excluded from 'walking' to try the routes.

How will your project address the ongoing climate emergency? (Maximum 200 words)

As covered above, enabling and empowering people to walk, wheel and cycle rather than use their cars to move around their local area is an essential part of addressing the ongoing climate emergency. Providing information about routes is one step towards giving people more confidence to use local buses (avoiding car journeys) and to improve their health and well-being by accessing walking routes. This all helps people appreciate their local natural environment and realise its value and benefits for themselves, their community and the wider planet.

To address climate change, people need to be provided with opportunities and skills to make sustainable choices. Whilst a small step forward, these maps will give local people new options and nudge them to think about how they travel locally. They will also prompt people to explore their local area, which in turn may increase their interest in seeking to reduce congestion and improve more local routes so active travel is seen as viable for more people across the Holme Valley.

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

6

This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes
the Parish Council's own buildings. This grant might pay for repairs, renovations,
or new developments to these locations. In very special circumstances, other
expenditure of a community asset may be funded from this budget line.



Maximum award is £5,000.

Grant 2: Projects, Events and Other Activities Grants

This applies to all other grants. Applicants from community groups could apply
for funding support for one-off events like festivals, for short-term projects, for
equipment and resources and anything else which may benefit the people and
community of the Holme Valley.



Maximum award is £1,500.

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan				
ltem	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council	
Staff Cost: Checking and photographing routes to create material for leaflets – 7 x 3.5 hours at £18 per hour = £441	£441	HVPC	£441	
Staff Cost: Design work including maps, layout, digital versions at 7 x 6hrs at £18 per hour = £756	£756	HVPC	£756	
Printing costs - 700 leaflets and 10 posters	£300	HVPC	£300	
Additional support as needed to collect materials, manage the project – 7 x 3 hrs at £18 per hour plus any volunteer support	£378	EPIKS through Active Travel Hub Funding	£0	
Project Total Cost	£1,875	Total amount requested from HVPC	£1,497	

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No (but note the budget above reflects a contribution in paid staff time through the Active Travel Hub Funding for the Holme Valley Hub (from West Yorkshire Combined Authority)

Has the group received a grant from the Parish Council in the last five years?

YES:

In 2022 - Contribution towards the purchase of an ecargo bike for the Holme Valley through the Climate Emergency Fund

8	Documentation			
	Please ensure you enclose the following with your applica	ation:		
1.	This Application form	YES		
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3.	Last 3 years accounts (if you have them) Provided 23/24 as most recent audited accounts.	YES	NO	N/A
4.	Copy of bank statements for the last 6 months (provided for April, May, June, July 25 as standard statements with previous Feb, March provided as transaction reports from the bank)	YES	NO	N/A
5.	Copies of written estimates/quotations for capital purchases (if relevant) Estimate for printing based on previous experience of costs	YES	NO	N/A
6.	A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7.	Anything else: -	YES	NO	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Position in	Programme Manager

organisation	
Date	30/7/25

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.



Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of July to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Screening annually 50 films from around the world with related local events in community venues in the Holme Valley.

1 Contact Details		
Name of organisation	Holmfirth Film Festival	
Address		
Postcode		
Contact person		
Position in group	Director/Chair	

Charity Registration No

When did the group start?

in running your group?

How many people are involved

Correspondence address	As above	
Postcode		
Daytime phone		
Evening phone		
Email		
2	Abou	it your organisation
What sort of group are	e you? - put an	Unregistered community group
A III the box		Registered charity
		Other (please state) X
		>
		Community Interest Company

CIC 8875828

2010

	Volunteers (excluding Management Committee)	30			
3 Your Finances (your last full financial year)					
Financial Year	2023-24 (the 2025 accounts are not yet completed)				
Income	15,036.00				
Expenditure	15,084.00				
Reserves held	16.641.52				
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	An amount (£2,000) is held for the conpayment of film licence invoices, which notoriously late in being issued (some up to a year and even longer). We had pay for replacing equipment for which are no or few grants. We continue to	ch are etimes ve to h there			

If applicable

Trustees

Paid F/T Staff
Paid P/T Staff

Unpaid Management Committee

new equipment.

Because we lost our BFI funding last year (2024-25) and we had to cover losses of £1,5614.38 which we expected and hope that the funding will be restored later this year. We also hold money for emergencies. Covid is an example when we did a Festival online.

Also for historic film restoration which is expensive and payment for local artists/musicians composing and performing original film soundtracks for which there are no grants. Occasional free screenings and events, oral histories and the cultural voucher for young people.

We also fund the sometimes one-off, obscure or less popular films that we see as partofour remit for the Festival. This can include local artists and film-makers. We also recently took on the films of the recently deceased local film-maker, Mike Wade, which he has left to the Festival, which may require some expenditure.

4 Your Bank Account		
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	YES	NOT APPLICABLE

Account Name	
Sort Code	
Account Number	

5	Your Project
Outline the project that you ar	e seeking a grant for (Maximum 500 words)

The Festival's prime objective is to be able to provide the Valley with a wide range of film that would otherwise be largely unavailable to local audiences on a big screen. That ranges from British independents, historic, world cinema, documentaries to film of a specific local interest. The Festival caters to a wide range of audiences from children to specific adult groups. Over the year we will screen 50 films and organise a number of related events in up to 8 different community venues from Choppards (now gone) to the Civic. This October we are planning to put on films in small community venues throughout the Holme Valley. The grant we are seeking will specifically go towards the cost of venue hire which has risen very sharply in the last few years from around £1,500 to £2,700. At the same time we have seen costs also rise for screening and promotion. We have had a grant from the British Film Institute which helped cover this and enabled us in a period of continuing high costs of living to keep our prices as low as possible and present events and films that would otherwise not be possible. We were, however, forced to raise our ticket price (to £6) but hope that our new bid to the BFI will be successful. But if we are going to be able to provide a broad range of films to the Holme Valley we need help in this specific area and, in particular, the Civic which is our prime venue.

Why do you feel your project is worthwhile? (Maximum 500 words)

The Festival adds to the cultural life of the Holme Valley and to a particularly important viewpoint for both Valley residents and to the wider world – that the Valley is a centre of creative activity and that it has a history of involvement in film. Through its activities it adds to the idea of community by the extensive involvement of volunteers and through its direct collaboration with various and numerous local community and volunteer groups from venues to environmental and cultural groups. The Festival which attracts annually 2,500 viewers receives tremendous feedback which we really appreciate and is a prime reason why the Festival Committee feels that it is a vital activity that continues to meet a need and still is able to innovate and draw in new and diverse audiences.

How will your project benefit the people of the Holme Valley? (Maximum 200 words)

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The Festival makes available access at still a low price of British, independent and World cinema films which otherwise would only be able to be seen by people in the Holme Valley on a big screen by travelling to the major cities. It also tries to use venues throughout the Valley and to co-operate with local groups (such as River Connections, the Walking Festival, cycling groups, green groups, foodbanks, Ukraine refugees) by using film to promote their activities. Also by direct help to the Hepworth film society.

It has become an essential part of the cultural life of the valley and helps promote the area on a regional and even national way. We are also about to engage in another round of our very successful Oral History series, filming the lives of people in the Holme Valley in the context of history, culture and work.

Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)

- the general population,
 children under 16,
 young people under 25,
 older people over 60,
- disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

British Film Institute funding has been predicated on the Festival making particular efforts to attract young people (through the Cultural Voucher and children's films, under represented ethnic groups, people with disabilities, whist at the same time screening films that attract a wide audience as possible for independent, British, European and world cinema. That also includes screening films which provide as wide a range of examples of different lifestyles, socially, culturally and economically. Over the year we will screen 50 or more films, and associated events, and attract 2,500 people.

An important aspect locally and for the BFI is the screening of historic film and use of regional and national archives.

How will your project address the ongoing climate emergency? (Maximum 200 words)

The Festival has been an important part of Kirklees Declares on Climate Change and will be screening specific films and events on the subject and related areas such as cycling, rewilding, wildlife and farming. Committee members are committed to the subject with a high take up of solar panels, heat pumps, electric cars, tree planting and membership of relevant groups in the Valley etc.. We are actively considering a screening of films outdoors using batteries.

6 Grants from Holme Valley Parish Council "x"

Put an

Grant 1: Assets Grants

This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes
the Parish Council's own buildings. This grant might pay for repairs,
renovations, or new developments to these locations. In very special
circumstances, other expenditure of a community asset may be funded from
this budget line.



Maximum award is £5,000.

Grant 2: Projects, Events and Other Activities Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan				
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council	
Specifically for venue hire in the Holme Valley	£2,700 (this includes the Civic, Upperhong, Netherthong, Wilshaw, Honley, Hepworth and others.	Grants, fundraising, ticket sales	£1,500 (this will cover, in particular, the Civic)	
Project Total Cost		Total amount requested from HVPC	1,500	

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

We are in the process of a new application to the British Film Institute (BFI) Film Hub North and to the Community Fund (for anew Oral History Project in the Holme Valley)

Has the group received a grant from the Parish Council in the last five years?	YES / NO
	In August 2024 we received a grant of £1000. We have previously received grants, not every year but on a regular basis - £1000-£1500.
	Please give details

8	Documentation			
	Please ensure you enclose the following with your applica-	tion:		
1.	This Application form	YES		
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3.	Last 3 years accounts (if you have them)	YES	NO	N/A
4.	Copy of bank statements for the last 6 months	YES	NO	N/A
5.	Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6.	A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7.	Anything else: -	YES	NO	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.

• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

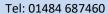
Name	
Signature	
Position in organisation	
Date	29.7.2025

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.



The Civic, Huddersfield Road, Holmfirth HD9 3AS Email: clerk@holmevalleyparishcouncil.gov.uk





Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of July to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Enabling a group of parents with children who have Special educational needs and disabilities (SEND) or Mental health issues to connect through therapeutic activities and feel more resilient and supported.

1	1 Contact Details		
Name of organisation	Holme Valley Crystal Nest		
Address	39, Huddersfield Road Holmfirth		
Postcode	HD9 3JH		
Contact person			
Position in group	Founder/Course Leader		

Correspondence address	As above				
Postcode					
Daytime phone					
Evening phone					
Email	Email				
What sort of group are	e you? - put an 'x'	 Unregistered of 	community gro	oup X	
in the box		Registered cha	nrity		
		3	, L		
		Other (please st	tate)		
		>			
Charity Registration N	0				
		Now around to come	aanaa in Can	+ a ma la a	If applicable
When did the group st	tart?	New group to comn		1	2025 ————
How many people are involved in		Llana aid MA		ustees	
running your group?		Unpaid Mi	anagement Comi Paid F/		1
			Paid P/		1
		Volunteers (excluding Ma			1
3	Your Financ	es (your last full fi	nancial yea	ar)	
Financial Year		N/A -New start up			
Income					
Expenditure					
Reserves held					
Describe the position ie how much is held agains whether any is earmarked	st contingencies and				
4 Your Bank Account					
Tour Bank Account					
If your group does not	If your group does not have its own bank account, are you YES NO				NO

planning to use the bank account of another organisation	
with its permission? (Delete as needed)	

Account Name	
Sort Code	
Account Number	

5 Your Project

Outline the project that you are seeking a grant for (Maximum 500 words)

This is a pilot project which has been discussed with PCAN, I have attended parent support groups, spoken with Community Plus and written this project according to need.

To support parents of children with Special educational needs and disabilities (SEND) or Mental Health, form a group of up to 8 parents (this could easily be extended if the need for more was required) that can meet each week, taking part in creative activities with wellbeing been the focus. This will include Holistic therapies. It is planned as an 8-week course. We would like to give something back to our community, we know how hard it can be to have a child with SEND or mental health issues we want to offer time to recharge and reconnect with yourself.

We have planned an 8-week block which would run each week, specially designed to support emotional well-being, reduce stress and anxiety, form friendships and create a space and time for healing. Through gentle practices and activities including relaxation techniques, therapeutic tools, meditation - all of which will help the parents feel more balanced, resilient and supported.

- Week 1 Welcome to the apothecary, make an individual vision board and crystal bracelet making.
- Week 2 Sound bath experience with The Sound Hub Healing Energy Holistic s
- Week 3 Regroup and discussion whilst experiencing the Gem pit pick a bag full of gems to take home.
- Week 4 Candle making with Aromatherapy oils and crystals
- Week 5 Crystals and their healing properties what can help?
- Week 6 Meditation techniques with Kelly at The Sound Hub.
- Week 7 Crystal Art creating a crystal canvas that they can display in their home.
- Week 8 Final week Evaluation What comes next? How do we use these sessions in the future?

This would then be repeated with their child. Each activity would be repeated with

their children, so they have had the same experience and can relate to that experience and use the techniques to support and move forward. Engaging in problems and tackling them with resilience. They will have also formed a network of support after attending the course and a place to come - The Crystal Apothecary.

I would see this project running back-to-back with parents then children. Therefore, the costs would be repeated. This would then be a 16-week course of activities.

Why do you feel your project is worthwhile? (Maximum 500 words)

My background is Education, 17 years as a Primary teacher and 10 years as a Head teacher in a school in the Colne Valley. I know and have seen first-hand the impact of having a child with SEND and the impact Mental Health can have on the whole family. I know there is very little support, and parents need an outlet more than anything. Since working in the Holmfirth area, talking to parents, children and the community, I feel I can offer this support as a non-profit way of giving something back and with my experience can help families to feel supported. Jonathan Burhouse of Rockshop Wholesale Ltd is offering full support and is keen to endeavour that this on a sustained basis.

After speaking with Community plus, Claire Baldwin and attending the PCAN support group in Honley and Holmfirth I have devised an 8-week program that will enrich and empower these parents to feel that they can make it through another week. At the end of the program, they will have techniques they can go to and resources to support alongside a network of fellow parents who are going through similar hurdles on a day —to- day basis.

The wish would be to follow this program on with their children and the impact of this could be huge. As I am hoping to run this as a Pilot, the future is endless as I feel I could incorporate more businesses in the Holmfirth area to give back to their community.

How will your project benefit the people of the Holme Valley? (Maximum 200 words) The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The local community will benefit as this project is about promoting early intervention, reducing the stigma which is associated with having a child with SEND and or mental health, it will also strengthen family support systems. This will be done by equipping parents with tools, strategies, knowledge and above all confidence in seeking help for themselves and their children when needed. The project will undoubtedly lead to better mental health outcomes for both the parent and the child. This will then lead to improved school performance, and a decrease in long term social and emotional issues. As families become more supported and informed, the overall well-being of the community improves, creating a more compassionate, resilient and inclusive environment for everyone.

Who in the Holme Valley will benefit? How many people will benefit?

(Maximum 200 words)

- the general population,
 children under 16,
 young people under 25,
 older people over 60,
- disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

This project's aim is to support parents and children in the Holme Valley, children from primary age right through to young adults and their families. If they live with elderly parents and grandparents, they will be welcome to attend. We will not discriminate against any groups from attending. This will be done in conjunction with local schools, PCAN group and Community Plus colleagues.

How will your project address the ongoing climate emergency? (Maximum 200 words)

While the primary focus of this pilot is to support parents of children with Special educational needs and disabilities (SEND), it can also contribute to addressing the climate emergency through emphasis on community resilience and sustainable practices. By fostering stronger, more connected families and communities, the project encourages local engagement and shared resources, reducing the need for excessive travel, services, or interventions. Additionally, incorporating eco – friendly practices into workshops or support materials – reducing paper use, promoting local sustainable services – demonstrating environmental responsibility. The holistic approach supports both social and environmental wellbeing, showing that caring for vulnerable populations and the planet go hand in hand.

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

6

This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes
the Parish Council's own buildings. This grant might pay for repairs, renovations,
or new developments to these locations. In very special circumstances, other
expenditure of a community asset may be funded from this budget line.



• Maximum award is £5,000.

Grant 2: Projects, Events and Other Activities Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very

special circumstances.

7 Your Project Budget Plan				
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council	
Staffing costs Building costs including heating etc	£1500.00 £500	Financial support given from Rockshop Wholesale Ltd	0.00 0.00	
Provide refreshments	£150.00	Will be provided by Rockshop Wholesale Ltd	0.00	
Sound Hub costs for both activities	£30.00 pp		£480.00	
Bead Bar and gem pit activity	£12pp		£192.00	
Candle making and crystal decoration	£15		240.00	
Crystal art and canvas	£15pp		£240.00	
Crystal and Healing -pack of Crystals for everyone	£8		£128.00	
Project Total Cost	£3,430.00	Total amount requested from HVPC	1280.00	

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?	YES / NO
	Please give details

8 Documentation

Please ensure you enclose the following with your application:			
1. This Application form	YES		
2. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES	NO	N/A
3. Last 3 years accounts (if you have them)	YES	NO	N/A
4. Copy of bank statements for the last 6 months	YES	NO	N/A
5. Copies of written estimates/quotations for capital purchases (if relevant)	YES	NO	N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	NO	N/A
7. Anything else: -	YES	NO	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Position in	Manager of Crystal
organisation	Apothecary
Date	30 th July 2025

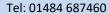
Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk





Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

To set up a community choir in Wooldale for male and female residents, over the age of 16 years, in Wooldale and the surrounding area.

1	Contact Details	
Name of organisation	Wooldale Warblers	
Address		
Postcode		
Contact person		
Position in group		
Correspondence address		
Postcode		
Daytime phone		
Evening phone		
Email		

2 About your organisation			
What sort of group at the box	are you? - put an 'x' in	 Unregistered community group Registered charity Other (please state) 	x
Charity Registration	No		If applicable
When did the group	start?	Advertised to start on 8 th Sep 25	1917
		Trustees	0
How many people running your grou		Unpaid Management Committee	5
Turring your grou	γ:	Paid F/T Staff	0
		Paid P/T Staff	0
		Volunteers (excluding Management Committee)	8
3	3 Your Finances (your last full financial year)		
Financial Year N/A			
Income New Project			
Expenditure			
Reserves held			
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects			
4 Your Bank Account			
planning to use the	I planning to use the hank account of another organisation		NOT PLICABLE
Account Name	Account Name Waiting for NatWest to complete their paperwork		
Sort Code			
Account Number			

5

Your Project

Outline the project that you are seeking a grant for

We are seeking start-up capital to run a community choir "Wooldale Warblers" for the residents of Wooldale and the local area. We would like help with the initial costs whilst we build up membership numbers. The group shall be self-financing with 35 members through members fees, sponsorship, and donations at concerts.

Warblers shall be a members organisation run by unpaid volunteers to address, social isolation, community adhesion, mental health. It will primarily be a friendship group, of all ages (over 16 years), meeting once a week to enjoy singing together. Nicola Mills, a resident of Wooldale, is a professional opera singer shall be our musical director. We have an accompanist who is also a local resident lined up to start.

Why do you feel your project is worthwhile?

We believe an "all welcome" local choir focussed on friendship and community will help to alleviate social isolation in Holmfirth, New Mill, Wooldale and the surrounding area. The choir shall be accessible to residents who for many reasons have difficulty in traveling any distance.

Singing together is an easy, non-threatening, activity which studies show helps to improve mental health and long-term memory.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

A choir based in the Holme Valley, open to all over the age of 16 years shall help its members through the joy of singing together. It will also bring joy to the community through its concerts. The first planned concert shall be Christmas carols around the village to bring Christmas cheer to the residents.

Who in the Holme Valley will benefit? How many people will benefit?

- the general population, children under 16, young people under 25, older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

As many members who want to join us and are over the age of 16 years.

Hopefully, our singing shall be enjoyed by many more.

How will your project address the ongoing climate emergency?

The choir shall not impact on the climate emergency except that by being local there shall be less travel and consequently less CO2 used.

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

6

This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes the
Parish Council's own buildings. This grant might pay for repairs, renovations, or
new developments to these locations. In very special circumstances, other
expenditure of a community asset may be funded from this budget line.



• Maximum award is £5,000.

Grant 2: Community Benefits Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost 1 st Year	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Publicity Leaflets	£75	Holme Valley PC	£75
Setting up website	£150	Donations/Holme Valley PC	£75
Room Hire	£920	Donations/Holme Valley PC	£0
Cost of Musical Director	£3,220	Donations/Holme Valley PC	£270
Cost of accompanist	£1,840	Donations/Holme Valley PC	£150

Music	£1,600	Donations/Holme Valley PC	£500
Refreshments	£120	Donations	£0
Project Total Cost	£7,925	Total amount requested from HVPC	£1,070

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

Yes – Wooldale Community Centre to cover cost of room hire £920

Has the group received a grant from the Parish Council in the last five years?	NO
	Please give details

8	Documentation	
	Please ensure you enclose the following with your application	n:
1.	This Application form	YES
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3.	Last 3 years accounts (if you have them)	N/A
4.	Copy of bank statements for the last 6 months	N/A
5.	Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6.	A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7.	Anything else: - Publicity leaflet also see www.wooldalewarblers.org	YES

Declaration I am authorised to make the application on behalf of the above organisation. I have read and noted the Council's criteria relating to this applicationand agree to abide by the conditions listed if a grant is awarded. I have filled in every section of the application form.

- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	31 July 2025

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

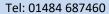
For internal use only	
Date application received	
Application meets criteria	Yes / No
Name of Committee reviewing application	
Date of meeting	
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	

Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk





Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

To provide kit for 9 junior teams representing the club in local netball leagues and tournaments.

1 Contact Details	
Name of organisation	Hepworth Hurricanes Netball Club
Address	Hepworth United Football Club Far Lane Hepworth Holmfirth (Training out of Holmfirth high school.)
Postcode	HD9 1RN
Contact person	
Position in group	Chair

Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	 Unregistered community group Registered charity Other (please state) 	
Charity Registration No	1163904	If applicable
When did the group start?	May 2021	
How many people are involved in	Trustees	5
running your group?	Unpaid Management Committee	20
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	45

3 Your Finances (your last full financial year)		
Financial Year	September 2024 to June 2025 (Due to how our season runs)	
Income	£61,453.35	
Expenditure	£44,481.50	
Reserves held	£500	
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Our reserves are kept for emergancy costs	

4 Your Bank Account

If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)		NOT APPLICABLE
--	--	-------------------

Account Name	
Sort Code	
Account Number	

5 Your Project

Outline the project that you are seeking a grant for

Participation in local leagues is relatively new for our young people, and it is an important step in developing our Netball Club. This will give our youngsters a taste of competition and the opportunity to represent their club and the Holme Valley community, whilst building new friendships and relationships encouraging a more cohesive team ethos that continues to support building confidence and resilience and raises the aspirations of our young people.

We currently run 9 junior age groups from under 10 to under 16 with a total of about 125 young people involved

Our schedule supports a variety of weekly training sessions for participants aged 7-70+ that offer different talent pathways. The club (we are a community group - working within the umbrella of the football club) enables all age groups to play in the local leagues, whilst also supporting the development of Coaching Staff, Umpires, First Aiders and Safeguarding Officers - through various training platforms. Our Coaches are all volunteers and active members of the club, who give a huge amount of their time to develop these squads, and to enable participation in competitive sport.

Each squad is coached by volunteers who give up their own time to give the young people the opportunity to train and play in the local leagues.

In order to compete in the local leagues we require a set of dresses for each team so that we can ensure that no young person misses out on this valuable opportunity because they/their parents/carers do not have the funds to purchase the kit and to make sure we are totally inclusive.

Why do you feel your project is worthwhile?

Its value is seen in the development and enjoyment of all of our participants - our members total over 230 across the broad spectrum of age and ability. Participants are able to develop and enhance their levels of skill and attainment. Netball embraces and promotes physical, mental and social wellbeing - these are key ingredients for all ages to enrich their experiences whilst actively taking part in a safe space where all comers feel supported.

It's important to note here that participation offers peer mentoring, role models and Leadership opportunities that involves decision making and taking responsibility. It also offers that safe space for so many, those facing personal challenges and some experiencing loneliness. Being a part of a community group in the Holme Valley instils a real sense of pride when we step out on Court.

The team dresses for each of the junior teams will ensure that every young person can share this sense of pride and value whilst representing Hepworth Hurricanes as part of the Holme Valley.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

This project will enable 9 junior teams to participate in the local netball leagues to represent Hepworth Hurricanes and the Holme Valley. They will be working within a supportive environment to develop their skills and progress through the age groups into the senior section that we run. As well as physical benefits, participation also allows young people to develop self-confidence and supports their positive mental health and wellbeing. Wearing team kit offers a sense of belonging and boosts personal self-esteem.

This will impact 125 young people providing them with the opportunity to play in local leagues regardless of whatever their personal/family financial circumstances may be.

Who in the Holme Valley will benefit? How many people will benefit?

22) the general population, 22 children under 16, 22 young people under 25, 22 older people over 60, 22 disabled people, 22 people of minority ethnic origin, 22 particular groups, 22 other

Our diverse membership of around 230 participants showcases that everyone is welcome - there are plenty of different sessions on offer that the people of the Holme Valley can find the one that suits them best. From junior participation, to the teenage years rising to the senior age ranks, and Walking Netball which embraces older participants and helps maintain mobility and social cohesion, and there's also a group for those returning to play after a long period - all sessions have the guarantee of offering both fun and fitness.

The number of young people under 16 who will benefit directly from this is over 150 so far.

How will your project address the ongoing climate emergency?

Our activity offers a low impact to the neighbouring environment, many of our members are able to walk to our sessions held at Holmfirth High School, using local facilities set at the heart of the community reduces the need to travel.

All communication is done electronically and the same occurs for promoting our programmes across the community - reducing the need for paper.

Our members bring their own drinks bottles that are refillable on site.

Our equipment is well maintained and resourced where possible by using recycled materials - for example Team Kit, Bibs and Match Balls.

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

6

• This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes
the Parish Council's own buildings. This grant might pay for repairs, renovations,
or new developments to these locations. In very special circumstances, other
expenditure of a community asset may be funded from this budget line.



Maximum award is £5,000.

Grant 2: Community Benefits Grants

This applies to all other grants. Applicants from community groups could apply
for funding support for one-off events like festivals, for short-term projects, for
equipment and resources and anything else which may benefit the people and
community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
ltem	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Team Dresses	£4,560	Holme Valley PC	£1500
		Sponsorship (£1000)	£0
		Remaining raised by fundraising	£0
Dress Patches	£403.20	Fundraising	£0
Courts Costs for Training (Yearly for juniors)	£11,250	Monthly Subs	£0
Junior league court fees (Estimated on previous year)	£4,225	Weekly Match Fees	£0
Junior Tournament Costs (Estimated on previous tournament costs)	£500	Monthly Subs	£0
First Aiders x 9	£918	Monthly Subs	£0
Qualified Safeguarding personnel x9	£396	Monthly Subs	£0
DBS x18	£310.32	Monthly Subs	£0
Coaching qualifications	£900	Monthly Subs	£0
Project Total Cost	£23,492.52	Total amount requested from HVPC	£1,500

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?

Yes

A grant of £1500 was gratefully received earlier in 2025 to enable 50 young people from the Holme Valley community to access coaching staff required to support their participation in a country wide netball weekend event

An evaluation of the project and it's benefits and success has been submitted.

8	Documentation	
	Please ensure you enclose the following with your applica	ation:
1.	This Application form	YES
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3.	Last 3 years accounts (if you have them) —	YES
4.	Copy of bank statements for the last 6 months –	YES
5.	Copies of written estimates/quotations for capital purchases (if relevant)	
6.	A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7.	Anything else: - Junior dresses quote	YES

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this applicationand agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

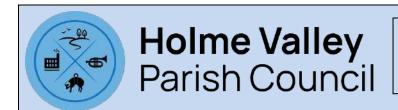
This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	31/07/2025

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.

possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal	use only
Date application received	
Application meets criteria	Yes / No
Name of Committee reviewing application	
Date of meeting	
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	



The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: deputyclerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of July to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Our popular Mum and Baby Group, providing vital support to local mums who are experiencing mental health challenges.

1	Contact Details	
Name of organisation	The Nest Holmfirth CIC	
Address	The Tech Holmfirth, 140 Huddersfield Road,	
Postcode	HD9 3AR	
Contact person		
Position in group	Managing Director	
Correspondence address	As above	
Postcode		
Daytime phone		
Evening phone		
Email		

2 About your organisation		
What sort of group are you? - put an 'x' in the box	 Unregistered community group Registered charity Other (please state) Community Interest Company 	
Charity Registration No	If applicable	
When did the group start?	April 2022	
How many people are involved in	Trustees	5
running your group?	Unpaid Management Committee	As above
<i>.</i> .	Paid F/T Staff	
	Paid P/T Staff	4
	Volunteers (excluding Management Committee)	6
Your Finances (your last full financial year)		

3 Your Finances (your last full financial year)	
Financial Year	Ending April 2025
Income	£51,380
Expenditure	£41,303
Reserves held	£12,338
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Our reserves are a cushion to sustain basic operations for 6 months which we deem necessary in this difficult funding environment (£12,000). The remaining money is restricted income.

4	Your Bank Account	
If your group does not have it planning to use the bank account with its permission? (Delete a	unt of another organisation	NOT APPLICABLE

Account Name	
Sort Code	

5

Account Number

Your Project

Outline the project that you are seeking a grant for (Maximum 500 words)

We would like to continue our very popular Mum and Baby Group. This is a very well-attended weekly group, facilitated by an experienced session leader. It enables Mums to share and discuss their challenges (and successes) in their first year of parenting. Attendees receive a free hot drink and biscuits, and babies can safely play in our purpose-designed space. Many mums who attend this group have been diagnosed with postnatal depression or postnatal anxiety. We have some mums attend who are from Holmfirth and have permission to visit from the nearest Mum and Baby Unit (for mums in crisis). Mums can receive nurturing support and signposting to relevant local services from the session leader. However, even more than that, they find the space and confidence to support each other as peers. This group builds community and there is a very valued facilitated Whatsapp group that mums are invited to join who attend the session.

This group is donation-based, but we do have many members of the community who are unable to regularly contribute financially and so this group cannot be self-sustaining while still being accessible to those who need it the most. Our free groups are often the only community groups they attend. We do partner with the local health visiting service who refer parents to us.

Why do you feel your project is worthwhile? (Maximum 500 words)

Our Mum and Baby group is a lifeline for many of the attendees. It is often the only parenting group some attendees can attend due to financial restriction and/or because it is a facilitated session and led by people who are trained. There isn't another group like this anywhere locally (because it is a discussion and support group – not just a playgroup).

We conducted a survey over the past twelve months of our free support groups:

96.5% of parents reported feeling more supported as a parent after attending a session at The Nest.

87.3% stated they felt less lonely as a result of attending a session at The Nest.

7.3% of parents rated their state of mind 'great' or 'good' before a session at The Nest. This increased to 92.4% after their session at The Nest!

21.2% of parents stated their state of mind was 'terrible' or 'not good' before their

session at The Nest, but 0% selected this afterwards.

We have been able to reach many parents experiencing mental health difficulties who have fallen through the gaps of the health visiting service. We have processes in place to support parents receive the help they need, and which they would likely not have sought themselves if they had not attended the group.

How will your project benefit the people of the Holme Valley? (Maximum 200 words)

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

As we are based in Holmfirth Tech, the majority of our attendees come from the Holme Valley (although we do have some attendees from the wider Huddersfield area).

Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)

- the general population, children under 16, young people under 25, older people over 60,
- ◆ disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

Women with children under the age of 1, but the impact of support is wider-reaching, as supporting the mother means supporting the child and the wider family unit. We are inclusive and welcome all mothers. We pride ourselves on being an accessible space and have often worked with individual mums to ensure they are able to access our provision.

Based on previous attendance, in a 12 month period this group can support over 100 individual mothers.

How will your project address the ongoing climate emergency? (Maximum 200 words)

As this group focuses on mental health, it doesn't directly address the climate emergency.

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

6

• This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes the



Parish Council's own buildings. This grant might pay for repairs, renovations, or new equipment for these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.

• Maximum award is £5,000.

Grant 2: Projects, Events and Other Activities Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



Maximum award is £1,500.

- If you are unsure about which grant to apply for, contact the Parish Council on 01484 687460 or email: deputyclerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
Wage for the facilitator (£36 per two hour session for 48 sessions)	£1728	Other grant awards (hopefully) and around £400 from anticipated donations from the group	
Portion toward rent based on £15 per hour	£1440	Holme Valley PC	£1440
Refreshments	£240	Donations from the group	
Project Total Cost	£3408	Total amount requested from HVPC	£1440

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

Yes — Woodward Trust and Delamere Dairy Foundation. If unsuccessful we will apply to other funds too as this is such a crucial project to us. We are finding more and more that our postcode goes against us as we don't just support families experiencing disadvantage. However, this group definitely does support a lot of families experiencing disadvantage.

Has the group received a grant from the Parish Council in the last five years?

YES

£795 in October 2024 (the original grant was for £1,357.50 but due to somebody offering their time for free, we were able to return £562.50). This was for Friday parent support sessions.

£555 in February 2023 for arts and craft holiday sessions.

Please give details

8	Documentation	
	Please ensure you enclose the following with your application	n:
1.	This Application form	YES
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES
3.	Last 3 years accounts (if you have them)	YES
4.	Copy of bank statements for the last 6 months	YES
5.	Copies of written estimates/quotations for capital purchases (if relevant)	N/A
6.	A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	N/A
7.	Anything else: - Sample testimonials – although please note some of these are from our Dads Group and workshops too.	YES

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.

- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Position in organisation	Managing Director
Date	25 th August 2025

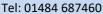
Send the completed application form, together with all supporting documentation, preferably in PDF format to: deputyclerk@holmevalleyparishcouncil.gov.uk

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS







Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of July to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

For Yorkshire dialect classes to commence – an intergenerational opportunity for learning about our West Riding dialect of the Holme Valley.

1 Contact Details	
Name of organisation	Past Truisms CIC
Address	
Postcode	
Contact person	
Position in group	Director
Correspondence address	As above
Postcode	
Daytime phone	
Evening phone	As above
Email	

2 About your organisation		
What sort of group are you? - put an 'x' in the box	 Unregistered community group Registered charity Other (please state) x Community Interest Company (Social Enterprise – Heritage and Education) 	
Charity Registration No	12055218	If applicable
When did the group start?	June 2019	
How many people are involved in	Trustees	5
running your group?	Unpaid Management Committee	1
	Paid F/T Staff	0
	Paid P/T Staff	0
	Volunteers (excluding Management Committee)	4
3 Your Finances (your last full financial year)		
Financial Year	2023-24	
Income	841	
Expenditure 631		
Reserves held 2,144		
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects 1,800 of reserves is earmarked for upcoming activity and projects from October 2025 to March 2026		
4 Your Bank Account		
If your group does not have its own bayou planning to use the bank account organisation with its permission? (Del	of another NOT AF	PPLICABLE
Account Name		
Sort Code		

Account Number

5

Your Project

Outline the project that you are seeking a grant for (Maximum 500 words)

This project will initiate Yorkshire Dialect Classes that will be on offer to anyone who lives in the Holme Valley. The classes will bring together local people who are interested in the Yorkshire accent and its ancient dialect and will encourage them to find out more about its origins, its uniqueness and how it varies between the three Ridings. At each 'class' participants will be encouraged to listen to dialect readings, interpret dialect phrases and to have fun whilst trying to read and to write in dialect. They will be encouraged to write their own dialect prose or poetry or to simply practice conversational West Riding dialect together.

At the end of the project period, a celebration of West Riding dialect will take place at Honley Library with a guest speaker from the Yorkshire Dialect Society and class participants will be encouraged to perform their own new creations or to contribute prose and poems by renowned Yorkshire authors who write in dialect.

Why do you feel your project is worthwhile? (Maximum 500 words)

This project is a worthwhile investment because it directly addresses the social and cultural needs of the Holme Valley community by promoting social engagement, preserving heritage, and connecting residents in a meaningful way. It leverages the community's existing pride in its local identity to create a valuable learning and social opportunity.

According to recent research, Holme Valley's unique West Riding dialect and rich history are now at risk of being lost. Due to curriculum constraints, schools are no longer able to provide in-depth local history and heritage education and due to over-reliance on social media for communication where dialect is filtered out by 'universal standard English', our connection to our area and ancestors who spoke in dialect is in danger of becoming extinct. This project is a proactive effort to counteract this decline by offering a unique and accessible platform for residents to learn about the fascinating differences between the three Ridings and the nuances of their own dialect. By generating renewed interest and pride, the classes will assist in preserving this vital part of our local heritage.

Beyond preserving dialect, these classes are a powerful tool for social engagement. They will bring together a diverse group of residents, from "born and bred" locals to "off-comders" (in-comers), and crucially, will be open to all ages from 14 and up. This creates a rare and valuable opportunity for youth and older residents to interact, share knowledge, and forge new connections. It's a chance to get people "off screens" and into face-to-face conversations filled with laughter and shared learning. This inclusive, intergenerational approach builds a stronger, more connected community.

How will your project benefit the people of the Holme Valley? (Maximum 200 words)

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

This project will directly benefit the people of Holme Valley by creating a unique opportunity for residents to connect and celebrate their local heritage. The Yorkshire Dialect Classes will bring together people of all ages, from teenagers to older adults, fostering intergenerational connections and ensuring the preservation of the rich West Riding dialect and its cultural history.

These classes provide a crucial platform for residents to learn about a topic of local pride that is often overlooked in formal education. Participants will engage in creative activities, such as writing their own dialect prose and poetry, which will culminate in a celebratory event at Honley Library. This public

event, featuring a guest speaker from the Yorkshire Dialect Society, will further enhance community pride and make local heritage accessible to a wider audience. The project will assist with preserving the dialect and its history, creating new links between residents as they connect face to face through language and laughter, away from their screens.

Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)

- the general population,
 children under 16,
 young people under 25,
 older people over 60,
- disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

Anybody aged 14 years and above will be able to attend the classes. As they will take place during the early evening, they will be able to accommodate up to 30 people at each of the 5 sessions who come from all walks of life — whether older school children and students, working people, those out of work, people with disabilities, those from minority ethnic groups and those who are retired. They will take place in a community setting (Honley Village Hall), with volunteers who are DBS checked and within a public space only.

During the 'Celebration' at Honley Library with a guest speaker from the Yorkshire Dialect Society, upto 75 people will be able to attend.

How will your project address the ongoing climate emergency? (Maximum 200 words)

By focusing on the unique dialect and heritage of the Holme Valley, the project encourages a deeper connection to the local area. This sense of pride and place is foundational to building a resilient community. When people feel a strong connection to where they live, they are more motivated to protect it—not just its cultural identity, but also its natural environment. The classes promote a "get off screens" approach and face-to-face connection, which reduces reliance on technology and encourages locally-focused, low-carbon social activities. This also helps to build strong community networks, which are essential for collective action and mutual support during climate-related events like flooding, drought or extreme weather.

The project's intergenerational nature is vital for climate resilience. As older residents share their knowledge of local history and dialect with younger generations, they can also pass on valuable traditional knowledge about the land, local ecosystems, and historical ways of living that were more in tune with the environment. This includes knowledge of local weather patterns, farming practices in the Holme Valley, our industrial history alongside stunning rural resources in danger of water company problems and sewage leakage (such as Mag Valley) which can be focused on an observed in order to address future climate challenges. By bringing together different age groups, the project ensures that this intangible heritage, which is a key part of climate resilience, is not lost.

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

6

This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes
the Parish Council's own buildings. This grant might pay for repairs,
renovations, or new developments to these locations. In very special
circumstances, other expenditure of a community asset may be funded from



this budget line.

• Maximum award is £5,000.

Grant 2: Projects, Events and Other Activities Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council
5 x class sessions Honley V Hall hire	125		125
Dialect publications to be provided for all attending the sessions (40 @ 1.50 each)	60		60
Printing and photocopying of all class materials	50		50
Refreshments for classes and final Celebration (coffee, tea, biscuits)	60		60
Speaker contribution for the Yorkshire Dialect Society (inclu mileage)	120		120
Project Total Cost		Total amount requested from HVPC	415

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

NO

Has the group received a grant from the Parish Council in the last five years?	NO
	Please give details

8	Documentation			
	Please ensure you enclose the following with your application:			
1.	This Application form	YES		
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES		
3.	Last 3 years accounts (if you have them)	YES		
4.	Copy of bank statements for the last 6 months	YES	(issued bi- annually)	
5.	Copies of written estimates/quotations for capital purchases (if relevant)			N/A
6.	A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)			N/A
7.	Anything else: -			N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.

 I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion. 		
This declaration must be signed Holder or Trustee.	by an authorised person, eg Committee Member, Office	
Name		
Signature		
Position in organisation	Director	
Date	29/08/2025	

Send the completed application form, together with all supporting documentation, preferably in PDF format to: clerk@holmevalleyparishcouncil.gov

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.



Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460

Grant Application Form

Please complete and return to the clerk by email

or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

Children's Seasonal Party (Halloween Fancy Dress and Children's Christmas Party) - aged 3-13 years, held at the Village Hall, Honley We are seeking a grant to pay for the DJ at each party to provide entertainment (Music and games) for the children and families.

1 Contact Details	
Name of organisa- tion	Honley Village Community Trust CIO

Address	The Village Hall,
	Roundway,
	Honley,
	Holmfirth
Postcode	HD9 6DE
Contact person	
Position in group	Trustee including Honley Flyer Editor & Social Media
Correspondence address	
Postcode	
Daytime phone	
Evening phone	
Email	

2 About your organisation			
What sort of group are you? - put an 'x' in the box	Unregistered community group		
	X Registered charity		
	Other (please state)		
Charity Registration No	1195759	If applicable	
When did the group start?	1993		
How many people are involved in	Trustees 10		
running your group?	Unpaid Management Committee	10	
	Paid F/T Staff		
	Paid P/T Staff		
	Volunteers (excluding Management Commit- tee)	approx 75	

Your Finances (your last full financial year)	
Financial Year	2024
Income	37589
Expenditure	27562
Reserves held	50000
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects	Contingency and in particular held for any serious problems relating to Magdale Dam - a mill pond with earth dam

4 Your Bank Account	
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)	NOT APPLIC- ABLE

Account Name	
Sort Code	
Account Number	

5 Your I	Project
Outline the project that you are seeking a	grant for

Over recent years it has been our absolute pleasure to provide and host a Christmas Party for the children of the village and Holme Valley. These have been a huge success and sell out entertaining some 45 children (and parents). Last year we took this winning formula and hosted our first Halloween Family Fancy Dress party, mainly focused on the children but we invited parents to get involved too. We decorate the hall for both parties, have a DJ to entertain with a disco and party games (including prizes), provide food and drinks, and a takeaway goody bag. Santa attends the Christmas event and our volunteer helpers get dressed up as Elf's:-)

Both of these parties have become an annual event which parents and children look forward to them, we are proud to host them as a community event.

The grant we are seeking is to pay for the DJ at both the Christmas and Halloween party. We believe the DJ is key to our party and making it memorable for the children as they dance and play with their friends, and make new friends at these events.

We use a reputable DJ who is known to the children as he also does the school parties. He is excellent with the children and they absolutely love it.

The Halloween Fancy Dress Party is scheduled to take place on Saturday 25th October 5-7pm, The cost for the DJ is £200

The Children's Christmas Party is scheduled to take place on Saturday 13th December 2-4pm, the cost of the DJ is £180

We intend to cover the cost of the food, drinks, decorations, cleaning, Santa (for Christmas), selection boxes (Christmas), goody bags (both parties), table cloths, plates/cups etc through ticket sales and donations.

In addition to the Children's parties we also intend to run our annual Children's Christmas Craft event and Halloween Pumpkin carving. Both have grown to be a huge success over the years, with parents particularly liking somewhere to come and carve their pumpkins with the kids. We love to see all the creative ideas and the children get excited for Halloween. The Christmas crafts enables the children to create Christmas cards, snow globes, advent calendars and such like.

Why do you feel your project is worthwhile?

We are strongly committed to fostering a sense of community and togetherness in Honley and the Holme Valley and we pride ourselves on providing memorable children's events, open to all to attend.

We've seen first and the positive impact of bringing families and neighbours closer. This Halloween and Christmas our vision is no different. We believe in creating magical moments that resonate with both children and parents alike. By applying for this grant, our aim is to hold two events at the Village Hall, namely a Halloween Fancy Dress Party and a Children's Christmas Party where children can have fun, dance, play games together, enjoy food and most of all be children and make memories.. The event will be open to children aged 3 - 13 years old.

The grant will ensure that both these events go ahead, providing a safe place for families and children to come together to celebrate the seasons events. The joy and smiles on the children's faces at these events are second to non, heartwarming and worth all the planning and effort we all put into it. Without the grant such events would not be possible.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

qty 40-45 x 3-13 year old children and their families across Honley and the Holme Valley

The event will be heavily advertised on Social Media & The Honley Flyer. Posters will be printed and displayed in local shop windows & the Library and it will be shared with the school so they can display on their notice boards.

Who in the Holme Valley will benefit? How many people will benefit?

the general population,
 children under 16,
 young people under 25,
 older people over
 disabled people,
 people of minority ethnic origin,
 particular groups,
 other

Families and children aged 3-13 years who live in Honley and The Holme Valley.

How will your project address the ongoing climate emergency?

We are very conscious of the ongoing climate challenges and we aim to play our part as much as possible. We aim to use as much sustainable resources and recycle where possible. We will use cardboard not single use plastic where possible

6 Grants from Holme Valley Parish Council Put an "X"

Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes
 the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances,
 other expenditure of a community asset may be funded from this budget
 line.
- Maximum award is £5,000.

Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- X

- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
ltem	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount reques- ted from the Parish Council
Children's DJ entertainment - Halloween Fancy Dress Party	£200	HVCT Grant	200
Children's DJ entertainment - Children's Christmas Party	£180	HVPC Grant	180
Food & drinks for 45 children - Halloween Fancy Dress Party	£135	Ticket Sales & Donations	N/a
Food & drink for 45 children - Children's Christmas Party	£135	Ticket Sales & Donations	N/a
Goody bags / Selection Boxes	£157	Ticket Sales & Donations	N/a
Table Cloths / Plates / Cups	£40	Ticket Sales & Donations	N/a

Project Total Cost	877	Total amount requested from HVPC	380
Posters & Tickets - Christmas	£15	Ticket Sales & Donations	N/a
Posters & Tickets - Halloween	£15	Ticket Sales & Donations	N/a

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

No

Has the group received a grant from the Parish Council in the last five years?	YES 2025 61000 Hay habbar purchase for Magdale
ish Council in the last five years?	2025 - £1000 Hay bobber purchase for Magdale, £400 80th anniversary afternoon tea, £4,000 tree management Magdale, £120 Easter crafting, £220 Easter bunny 2024 - £840 Magdale management £200 Halloween party, £578 afternoon tea Easter bunny, £372 easter crafting, £1369 Magdale management, £2640 Magdale management 2023: £780 Easter Family Events, £750 Coronation Afternoon Tea; £750 for Tree Safety Survey; £850 - Kids Xmas party: £390 - Kids arts and crafts (Xmas & Damper Halloween); £405 Magdale Map; £2250 Magdale Dam Improvements. £500 - Wreath Making 2022: £1k for wreath making workshops: £1k towards Honley Community Orchard. 2021: Village Hall Roof. £5k towards repair 2020: Honley Youth Project. £4k support
	Please give details

8	Documentation			
	Please ensure you enclose the following with your application:			
1.	1. This Application form YES			
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES		
3.	Last 3 years accounts (if you have them)	YES		
4.	Copy of bank statements for the last 6 months	YES		

5. Copies of written estimates/quotations for capital purchases (if relevant)			N/A
6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)			N/A
7. Anything else: -	YES	NO	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	August 2025

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only		
Date application received		

Application meets criteria	Yes / No
Name of Committee reviewing application	
Date of meeting	
Minute number	
Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/ phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Z

Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS Email: clerk@holmevalleyparishcouncil.gov.uk

Tel: 01484 687460



Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Towards improvements to make the Honley Library building energy efficient – as per program (below).

1 Contact Details		
Name of organisation	Friends of Honley Library	
Address	The Library West Avenue Honley Holmfirth	
Postcode	HD9 6HF	
Contact person		
Position in group	volunteer	
Correspondence address Postcode		
Daytime phone		
Evening phone		
Email		

2 About your organisation			
What sort of group are you? - put an 'x' in the box	 Unregistered community group Registered charity X Other (please state) 		
Charity Registration No	1181829		
When did the group start?	01/06/2013		
How many people are involved in running your group?	Trustees 9 Unpaid Management Committee 7 Paid F/T Staff 0 Paid P/T Staff 0		
	Volunteers (excluding Management Committee) 23		
3 Your Finances (your last full financial year)			
Financial Year	2024/25		
Income	£20965		
Expenditure	£11094		
Reserves held	£5570		
Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects Reserves are earmarked for replacement windows and roof lights			
4 Your Bank Account			
If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)			
Account Name			
Sort Code			
Account Number			

5

Your Project

Outline the project that you are seeking a grant for

We have a planned program of improvements to the energy efficiency of the building. As trusted partners of FoHL, we feel it would be helpful to provide an overview of the plans, with costs where known.

 To replace the roof lights and remaining 4 windows with double-glazed units including those in the roof of the building. We have been making improvements to the building since it was transferred from the Council in a poor state of repair. We have recently replaced 2 more single-glazed windows (5 in total) and this will be our next phase of work to complete this project.

The windows and roof lights are ill-fitting and single glazed, with internal wrought-iron scrolls feature that reduces daylight and have started to leak in one area and are no longer fit for purpose. They are not energy efficient and so do not keep the building warm, and even on a sunny day restrict daylight therefore needing all the lights to be switched on, thereby incurring large energy costs for our charity (around £5,000 per year-1/3rd of our annual budget). We developed our building plan through analysis of local need, if we can improve the energy efficiency (and therefore reduce heating/ lighting costs) of the library, we feel we would be able to meet another of the community 'asks' to open the library for more weekly sessions.

The quotes for these are:

4 remaining windows £5,856

2 roof lights £17,688.73

Total £23,544.73

Less a grant £1,500 secured from Kirklees Members Local Project Fund (included in income figure at section 3 above)

Balance = £22,044.73

- 2. To replace the front door, remove the side cupboards and install an additional door to prevent heat loss every time someone enters or leaves the building. Our Trustee Malcolm Ellis, a retired Chartered Surveyor estimates the cost would be approx. £15,000.
- 3. To upgrade boiler and radiators.
- 4. To install Solar panels.

Why do you feel your project is worthwhile?

Replacing the ill-fitting roof lights and windows, replacement of the entrance door and replacement of our old boiler and installing solar panels are all part of a long-term plan of improvements to energy efficiency and sustainability in order to secure the future of the community library space.

We developed our building plan, including our plans for the extension, through analysis of local data showing the needs of our community. We consult regularly within the local community to ensure that our plans continue to meet the need. Our active volunteers (over 30) live locally and work in the library delivering services and taking feedback, all of which is used to refine our plans. We share updates on our social media and via the local 'Honley Flyer' newsletter. HVPC provide a grant of £15,000 per year to FoHL to run and maintain the library. We have been able to fund 5 of the replacement windows thus far using a combination of grants (£4,000) and budgeting from this and last year's grant. The cost to replace the remaining

windows and roof lights (c£22K) is not achievable in this way, and our other energy efficiency projects will need substantial investment.

All of the above are essential if we are to develop the library as a comfortable and welcoming space. These projects would allow us to reduce the amount currently spent on energy and divert the funds to projects that directly benefit the community. E.g. an increase in the popular school holiday activities at cost, and to increase the number of sessions to offer a warm space.

How will your project benefit the people of the Holme Valley?

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Many of our users spend a considerable amount of time in the library (up to 2 hours) and we continue to make it a warm and welcoming space for them. If we can reduce energy costs, we can meet the community 'ask' to open for longer, including a late night once a week and all-day Saturday.

There are no longer any Council run services in Honley. Huddersfield (with Council services) is our nearest town, and there is one train per hour (with a 25 minute uphill walk to the station). The bus service is unreliable and infrequent. There are several small and isolated surrounding villages that also use our library.

The library is well-used and is gaining new library members every month. Last year (2024) footfall was 22,267, an increase of over 1,100 on 2023 (21,112) and over 5,600 on 2023 (16,621). In 2023 we held 234 events and in 2024 this increased to 291 events which are requested by the community and are always well attended.

Who in the Holme Valley will benefit? How many people will benefit?

- the general population,
 children under 16,
 young people under 25,
 older people over 60,
- disabled people, ◆ people of minority ethnic origin, ◆ particular groups, ◆ other

87% of our population are in the lower half of the income, education and employment deprivation indicators (OCSI local insight report from 2021 census) and 15% of our residents dwell in the most deprived 10% of all the nation's neighbourhoods. 100% of residents are in the lowest half of the deprivation ranking under the domain of 'Barriers to Housing and Services', reflecting the remoteness of our residents from the Kirklees services. The 65+ age group is higher than the national average (24.7% v 18.4%) and this is reflected in our user information.

Regular users of the library and services are:

- Very young children and babies with a parent
- School aged children accompanied by a parent, and often a single parent at the weekend
- Schools and local children's groups, e.g. Squirrels, pre-school settings, children from the local specialist provision at our high school
- Children with additional needs parents support group meet monthly
- Adults mainly for library lending and our specific activities, access to newspapers and magazines and use of computer facilities and printing/photocopying
- Older adults who use our IT support, and come to the social events and opportunities that are available.

Please see our video https://www.youtube.com/watch?v=uqwXwCU-0Rs in which some of our users explain why the library is so important to them. While our offer is a universal one, we know that the greatest level of need in our community is among young parents and their preschool children, and our older residents. Our activities for young children are very well attended, and allow time for parents to meet up and chat afterwards. Regular users include very young children and babies with a parent/grandparent/carer, school aged children accompanied by a parent, and often a single parent at the weekend. Schools and local children's groups, e.g. Squirrels, pre-school settings, children from the local specialist provision at our high school.

Our older residents cite the access to IT (with support when needed) plus the opportunity for them to have some social engagement as being the reasons that they come to the library. Many enjoy our specific activities and regular talks, access to newspapers and magazines and use of computer facilities for printing/photocopying.

How will your project address the ongoing climate emergency?

The transfer of the library saved it from closure in the short term; our aim is to secure long-term financial viability. With rising energy costs and a limited budget, we are implementing measures to make the building more energy/cost efficient, and the remaining windows and roof lights plus other improvements will make a significant difference.

All projects on our energy efficiency plan will make the building warmer and therefore more welcoming/comfortable for our users. With reduced energy costs, we will be able to open the library for additional sessions (meeting the needs of our users to access the facilities).

Grants from Holme Valley Parish Council

Put an "X"

Grant 1: Assets Grants

6

This grant applies to "built" public amenities such as a community hall, bandroom, clubhouse, park or outdoor space in community ownership. It includes the
Parish Council's own buildings. This grant might pay for repairs, renovations, or
new developments to these locations. In very special circumstances, other
expenditure of a community asset may be funded from this budget line.



• Maximum award is £5,000.

Grant 2: Community Benefits Grants

 This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.



- Maximum award is £1,500.
- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: clerk@holmevalleyparishcouncil.gov.uk
- The Parish Council can award more money than the maximum award in very special circumstances.

7 Your Project Budget Plan			
Item	Cost	Where will the funding come from? - reserves, fundraising, donations, other grant awards or Holme Valley PC	Amount requested from the Parish Council

Remainder 4 windows	£5,856.00	£1,500 from grant	£4,356.00
2 roof lights	£17,688.73	Reserves of £5,570	£12,118.73
New Entrance	£15,000		£15,000
Replacement boiler	£19,945	nil	19,945
Replacement radiators	Not costed	nil	
Solar panels	£10,995		10,995
Project Total Cost	£69,484.73	Total amount requested from HVPC	£15,000

Has the group applied elsewhere for other grants to fund this project? If yes, please give details.

- 1. Npower decision April 2025 for £19,999 refused 'over subscribed'
- 2. Asda Foundation May 2025 for £15,919 decision refused 'over subscribed'.
- 3. Freemasons June 2025 for £4,356 decision pending (Aug).

Has the group received a grant from the Parish Council in the last five years?	YES. We receive £15,000 annual grant towards the running costs of the building.
	Please give details

8	Documentation				
	Please ensure you enclose the following with your application:				
1.	1. This Application form YES				
2.	Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet)	YES			
3.	Last 3 years accounts (if you have them)	YES			
4.	Copy of bank statements for the last 6 months	YES			
5.	Copies of written estimates/quotations for capital purchases (if relevant)	YES			

6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)	YES	YES	
7. Anything else: -	YES	NO	N/A

9 Declaration

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this applicationand agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding thisapplication.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.

Name	
Signature	
Date	25/07/25

Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at clerk@holmevalleyparishcouncil.gov.

For internal use only			
Date application received			
Application meets criteria	Yes / No		
Name of Committee reviewing application			
Date of meeting			
Minute number			

Grant awarded	Yes / No
Amount awarded	
Legal power under which award is made	
Date applicant is notified by email/phone of the outcome	
Date when formal letter of award is posted	
Date when payment is made	
Date blank Grant Audit Form is posted	
Date completed Grant Audit Form received	
or Date report received after project is complete	

Date: 29/08/2025

Time: 12:57

Holme Valley Parish Council

Unity Trust Current Account T2

Page 1

List of Payments made between 01/07/2025 and 31/07/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/07/2025	Grenke	2526/04/01	141.59	F&M 2526 13	Photocopier Lease
08/07/2025	British Telecom	2526/04/02	60.78	F&M 2425 13	INTERNET AND PHONE
08/07/2025	Enterprise Print	2526/04/03	122.00	COUNCIL 2425 94	MAILERS & LEAFLETS
08/07/2025	West Yorks Combined Authority	2526/04/04	1,908.00	F&M 2526 13	HV MINIBUS SERVICE JUN
08/07/2025	Staff 02	2526/04/05	15.59	F&M 2526 13	REIMBURSEMENT ZOOM
14/07/2025	Business Stream	2526/04/06	300.25	F&M 2526 13	WATER AND SEWAGE TOILETS
15/07/2025	Time In Time Out Media	2526/04/07	252.00	F&M 2526 13	COUNCIL NEWS
15/07/2025	Salaries Staff	2526/04/08	1,532.14	F&M 2526 13	SALARY STAFF 05
15/07/2025	Salaries Staff	2526/04/09	1,828.59	F&M 2526 13	SALARY STAFF 02
15/07/2025	West Yorkshire Pension Fund	2526/04/10	1,178.25	F&M 2526 13	PENSIONS
15/07/2025	HMRC	2526/04/11	1,838.88	F&M 2526 13	PAYE TAX AND NI
15/07/2025	Salaries Staff	2526/04/12	1,645.25	F&M 2526 13	SALARY STAFF 04
16/07/2025	E.ON NEXT	2526/04/13	48.80	F&M 2526 13	ELECTRICITY TOILETS
18/07/2025	West Yorks Combined Authority	2526/04/14	1,971.00	F&M 2526 13	HV MINIBUS SERVICE MAY
18/07/2025	HOLME VILLAGE COMMUNITY	2526/04/15	30.00	COUNCIL 2425 94	RENT FOR LP FARMING CONSULT
18/07/2025	Document Logic	2526/04/16	54.00	F&M 2526 13	PHOTOCOPYING
18/07/2025	Principal Hygiene	2526/04/17	72.00	F&M 2526 13	SERVICE NAPPY UNITS
18/07/2025	Principal Hygiene	2526/04/18	291.00	F&M 2526 13	SERVICE SANITARY UNITS
18/07/2025	Staff 02	2526/04/19	5.00	F&M 2526 13	REIMBURSEMENT BUS FARE
18/07/2025	JRB Enterprises Ltd	2526/04/20	334.50	F&M 2425 94	POO BAGS
18/07/2025	Society Local Council Clerks	2526/04/21	18.00	F&M 2526 13	WEBINAR - CHATGPT
18/07/2025	Society Local Council Clerks	2526/04/22	108.00	F&M 2526 13	WEBINAR - VAT
18/07/2025	Society Local Council Clerks	2526/04/23	54.00	F&M 2526 13	WEBINAR - VILLAGE HALLS
18/07/2025	Society Local Council Clerks	2526/04/24	36.00	F&M 2526 13	WEBINAR - CANVA
21/07/2025	Maintenance Contractor	2526/04/25	1,664.05	F&M 2526 13	MAINTENANCE
21/07/2025	Maintenance Contractor	2526/04/26	46.00	F&M 2526 13	EXPENSES
31/07/2025	Unity Trust	2526/04/27	9.60	F&M 2526 13	SERVICE CHARGE

Total Payments

15,565.27

Time: 14:32

Date: 11/09/2025

Holme Valley Parish Council

Unity Trust Current Account T2

Page 1

List of Payments made between 01/08/2025 and 31/08/2025

Date Paid	Payee Name	Reference	Amount Paid Authorized Ref	Transaction Detail
07/08/2025	British Telecom	2526/05/01	63.64 F&M 2526/13	Phone and internet
12/08/2025	HMRC	2526/05/02	1,839.08 F&M 02/06/2025	Staff tax and NI
13/08/2025	Viking	2526/05/03	247.66 F&M 2526/34	Stationary and stamps
13/08/2025	Wooldale Electrical Co Ltd	2526/05/06	1,440.00 F&M 2526/34	Holmfirth Toilets solar
13/08/2025	Richard McGill	2526/05/05	15.59 F&M 2526/13	Reimbursment for Zoom
13/08/2025	Richard McGill	2526/05/04	95.88 F&M 2526/13	Reimbursement for Dropbox
13/08/2025	Kirklees Council	2526/05/07	1,128.00 F&M 2526/13	Remove and replace 2 bins
13/08/2025	Vision ICT	2526/05/08	60.00 F&M 2526/13	SSL Certificate 2025-26
13/08/2025	YLCA	2526/05/09	54.80 F&M 2526/13	Webinar - code of conduct
13/08/2025	HCHCT	2526/05/10	52.90 F&M 2526/13	PAT testing July 2025
13/08/2025	West Yorks Combined Authority	2526/05/11	1,971.00 F&M 2526/13	Holme Valley Minibus Service
13/08/2025	Holmfirth Arts Festival	2526/05/12	1,500.00 F&M 2526/13	Rolling Grant - Flow Project
13/08/2025	Holmfirth Festival of Folk	2526/05/13	1,500.00 F&M 2526/13	Rolling Grant - Festival Costs
13/08/2025	Friends of Cliff Rec	2526/05/14	500.00 F&M 2526/13	Rolling Grant - Carols
15/08/2025	Time In Time Out Media	2526/05/15	252.00 F&M 2526 13	Council News
15/08/2025	Staff 04	2526/05/16	1,645.05 F&M 2526/13	Salary Staff 04
15/08/2025	West Yorkshire Pension Fund	2526/05/17	1,178.25 F&M 2526/13	Employee and Employer pension
15/08/2025	Staff 05	2526/05/18	1,531.94	Salary Staff 05
15/08/2025	Staff 02	2526/05/19	1,828.79 F&M 2526/13	Salary Staff 02
19/08/2025	E.ON NEXT	2526/05/20	45.86 F&M 2526/13	Electricity Holmfirth Toilets
20/08/2025	Document Logic	2526/05/21	95.40 2526/13	Printer/photocopier
20/08/2025	Staff 04	2526/05/22	77.94 2526/13	Reimbursment defib pad
20/08/2025	Society Local Council Clerks	2526/05/23	36.00 F&M 2526/13	Webinar civility and respect
20/08/2025	Society Local Council Clerks	2526/05/24	108.00 F&M 2526/13	Webinar quotes & tenders
20/08/2025	Society Local Council Clerks	2526/05/25	18.00 F&M 2526/13	Webinar chatGPT for councils
20/08/2025	Staff 04	2526/05/26	0.85 F&M 2526/13	Reimburse parking at toilets
20/08/2025	Staff 02	2526/05/27	129.90 F&M 2526/13	Reimburse Canva subscription
26/08/2025	Maintenance Contractor	2526/05/28	139.02 F&M 2526/13	Expenses toilets/seats/gartsid
26/08/2025	Maintenance Contractor	2526/05/29	1,781.37 F&M 2526/13	Mainenance activity
31/08/2025	Unity Trust	2526/05/30	10.05 F&M 2526/13	Service charge

Total Payments

19,346.97



Holme Valley Parish Council Cash Book 2025-26

Unity Trust T2 Current Account

- <i>J</i>								
Schedule c	of Payments Septer	ber 2025						
No HVPC ref	Payment Sent Date Payment method Check v Statemen	To pay	Description	Net	Vat	Gross	Authorisation to Pay	Legislation
		ВТ	INTERNET AND PHONE	£51.95	£10.39	£62.34	F&M 2526 13	GPC Localism Act 2011
		TIME IN TIME OUT MEDIA	TITO COUNCIL NEWS	£210.00	£42.00	£252.00	F&M 2526 13	GPC Localism Act 2011
	20	STAFF 02	SALARY	£2,105.72	£0.00	£2,105.72	F&M 2526 13	GPC Localism Act 2011
	50	HMRC	PAYE TAX AND NI	£2,352.48	£0.00	£2,352.48	F&M 2526 13	GPC Localism Act 2011
	50	WEST YORKSHIRE PENSIONS FUND	PENSIONS	£1,422.82	£0.00	£1,422.82	F&M 2526 13	GPC Localism Act 2011
		STAFF 04	SALARY	£1,945.02	£0.00	£1,945.02	F&M 2526 13	GPC Localism Act 2011
	50	STAFF 05	SALARY	£1,768.86	£0.00	£1,768.86	F&M 2526 13	GPC Localism Act 2011
	50	MOSEDALE GILLATT ARCHITECTS	FEES TOWARDS VISIONING STUDY FOR THE CIVIC	£5,986.45	£1,197.29	£7,183.74	Council 2526 68	GPC Localism Act 2011
		ROYAL BRITISH LEGION	POPPY WREATHS	£160.00	£0.00	£160.00	F&M 2526 13	GPC Localism Act 2011
	50	STAFF 02	REIMBURSEMENT ZOOM AUG-SEP	£12.99	£2.60	£15.59	F&M 2526 13	GPC Localism Act 2011
		WEST YORKSHIRE COMBINED AUTHORITY	HV MINIBUS SERVICE JUL	£1,971.00	£0.00	£1,971.00	F&M 2526 13	GPC Localism Act 2011
		MAINTENANCE CONTRACTOR	EXPENSES	£112.00	£22.41	£134.41	F&M 2526 13	GPC Localism Act 2011
	50	MAINTENANCE CONTRACTOR	MAINTENANCE	£1,793.82	£0.00	£1,793.82	F&M 2526 13	GPC Localism Act 2011
		DOCUMENT LOGIC	PHOTOCOPYING	£99.37	£19.88	£119.25	F&M 2526 13	GPC Localism Act 2011
		E.ON NEXT	ELECTRICITY - HOLMFIRTH TOILETS	£51.52	£2.58	£54.10	F&M 2526 13	GPC Localism Act 2011
		WOOLDALE ELECTRICAL COMPANY	HOLMFIRTH TOILETS - SOLAR AND BATTERY 2ND DEPOSIT	£6,540.00	£1,308.00	£7,848.00		GPC Localism Act 2011
		HOLME VALLEY CLIMATE ACTION PARTNERSHIP	GRANT - LOCAL FOOD DEMOS AT FOOD FEST	£928.00	£0.00	£928.00		GPC Localism Act 2011
				£27,512.00	£2,605.15	£30,117.15		•

Cash Book 7. Unity Trust Current Account T2 2025-26 v3

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Holme Valley Parish Council

Cashbook 5

CCLA Deposit Fund

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Receipts for Month 4			Nominal Ledger Analysis						
Receipt Ref Name of Payer Balance Br	£ Amnt Received rought Fwd : 75,000.00	£ Debtors	£VAT A/c	<u>£ Amount</u> 75,000.00	Transaction Detail				
Banked:	0.00			0.00					
Total Receipts for Month	0.00	0.00	0.00	0.00					
Cashbook Totals	75,000.00	0.00	0.00	75,000.00					

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Holme Valley Parish Council

Cashbook 5

CCLA Deposit Fund

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Payme	nts for Month 4			Nominal Ledger Analysis						
Date	Payee Name	Reference £ Total Amnt		£ Creditors	£ VAT	A/c Centre	£ Amount Transaction Detail			
			0.00							
	Total Payments for Month		0.00	0.00	0.00		0.00			
	Balance Ca	rried Fwd	75,000.00							
	Cashho	ook Totals	75.000.00	0.00	0.00		75.000.00			

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Holme Valley Parish Council

Cashbook 7

Unity Trust Current Account T2

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Receipts for Month 4				No	minal L	edger Anal	ysis
Receipt Ref Name of Payer	£ Am	nt Received	£ Debtors	£ VAT A/c	Centre	£ Amount	Transaction Detail
Balance Brou	ght Fwd :	117,422.61				117,422.61	
2526/04/01 Banked: 02/07/2025	254.80						
2526/04/01 CCLA		254.80		1090	100	254.80	Interest from PSDF
2526/04/01 Banked: 02/07/2025	254.80						
2526/04/01 CCLA		254.80		1090	100	254.80	INTEREST ON PSDF
2526/04/02 Banked: 02/07/2025	8.80						
2526/04/02 CCLA		8.80		1090	100	8.80	INTEREST ON PSDF
2526/04/01 Banked: 02/07/2025	-254.80						
2526/04/01 CCLA		-254.80		1090	100	-254.80	REVERSE DUPLICATE
2526/04/03 Banked: 12/07/2025	350.00						
2526/04/03 Environment Kirklees Ltd	l	350.00		1250	100	350.00	RENT
2526/04/04 Banked: 14/07/2025	200.00						
2526/04/04 ARTS FOR HEALTH		200.00		1095	100	200.00	RETURNED UNSPENT GRANT
2526/04/05 Banked: 22/07/2025	1,076.06						
2526/04/05 HMRC VAT Return		1,076.06		105		1,076.06	VAT REPAYMENT
Total Receipts for Month	1,889.66		0.00	0.00		1,889.66	
Cashbook Totals	119,312.27		0.00	0.00		119,312.27	

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Holme Valley Parish Council

Cashbook 7

Unity Trust Current Account T2

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Paymen	ts for Month 4				Nomi	nal L	_edger A	nalysis	
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/07/2025	Cranka	2526/04/01	141 50		23.60	4201	T 150	117 00	Dhotopopiar Logge
		2526/04/01							Photocopier Lease
	British Telecom	2526/04/02			10.13				INTERNET AND PHONE
	Enterprise Print West Verks Combined Authority	2526/04/03				4660			MAILERS & LEAFLETS
08/07/2025	West Yorks Combined Authority	2526/04/04	1,908.00			4730		1,908.00) HV MINIBUS SERVICE JUN
08/07/2025	Staff 02	2526/04/05	15.59		2.60	4400	0 150	12.99	REIMBURSEMENT ZOOM
14/07/2025	Business Stream	2526/04/06	300.25			4320	0 400	300.25	WATER AND SEWAGE TOILETS
15/07/2025	Time In Time Out Media	2526/04/07	252.00		42.00	4660	0 150	210.00	COUNCIL NEWS
15/07/2025	Salaries Staff	2526/04/08	1,532.14			4000	0 110	1,532.14	SALARY STAFF 05
15/07/2025	Salaries Staff	2526/04/09	1,828.59			4000	0 110	1,828.59	SALARY STAFF 02
15/07/2025	West Yorkshire Pension Fund	2526/04/10	1,178.25			4000	0 110	1,178.25	PENSIONS
15/07/2025	HMRC	2526/04/11	1,838.88			4000	0 110	1,838.88	B PAYE TAX AND NI
15/07/2025	Salaries Staff	2526/04/12	1,645.25			4000	0 110	1,645.25	SALARY STAFF 04
	E.ON NEXT	2526/04/13	48.80		2.32	4320	0 400	46.48	ELECTRICITY TOILETS
18/07/2025	West Yorks Combined Authority	2526/04/14	1,971.00			4730	0 400	1,971.00	HV MINIBUS SERVICE MAY
18/07/2025	HOLME VILLAGE COMMUNITY CENTRE	2526/04/15	30.00			4505	5 300	30.00	RENT FOR LP FARMING CONSULT
18/07/2025	Document Logic	2526/04/16	54.00		9.00	4205	5 150	45.00	PHOTOCOPYING
	Principal Hygiene	2526/04/17	72.00		12.00	4320	0 400	60.00	SERVICE NAPPY UNITS
18/07/2025	Principal Hygiene	2526/04/18	291.00		48.50	4320	0 400	242.50	SERVICE SANITARY UNITS
18/07/2025	Staff 02	2526/04/19	5.00			4205	5 150	5.00	REIMBURSEMENT BUS FARE
18/07/2025	JRB Enterprises Ltd	2526/04/20	334.50		55.75	4720	0 400	278.75	POO BAGS
	Society Local Council Clerks	2526/04/21	18.00		3.00	4060	0 110	15.00	WEBINAR - CHATGPT
18/07/2025	Society Local Council Clerks	2526/04/22	108.00		18.00	4060	0 110	90.00	WEBINAR - VAT
18/07/2025	Society Local Council Clerks	2526/04/23	54.00		9.00	4060	0 110	45.00	WEBINAR - VILLAGE HALLS
18/07/2025	Society Local Council Clerks	2526/04/24	36.00		6.00	4060	0 110	30.00	WEBINAR - CANVA
21/07/2025	Maintenance Contractor	2526/04/25	1,664.05			4740	0 400	809.30	MAINTENANCE - SEATS & SHELTERS
						4320	0 400	854.75	MAINTENANCE - TOILETS
21/07/2025	Maintenance Contractor	2526/04/26	46.00		7.67	4320	0 400	38.33	EXPENSES - TOILETS
31/07/2025	Unity Trust	2526/04/27	9.60			4215	5 150	9.60	SERVICE CHARGE
	Total Payments for Mo	onth	15,565.27	0.00	249.57			15,315.70	
	Balance Carried	Fwd	103,747.00						
	Cashbook To	otals	119,312.27	0.00	249.57		_	119,062.70	,

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Holme Valley Parish Council

Cashbook 8

Unity Trust Instant Access A/C

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For	Month	No:	4
-----	-------	-----	---

Receipts for Month 4				Nominal Ledger Analysis					
Receipt Ref Name of Payer	£ Am	nt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail	
Balance Bro	ught Fwd :	58,936.42					58,936.42		
2526/04/06 Banked: 10/07/2025	40.00								
2526/04/06 LING FAMILY		40.00			1095	100	40.00	DONATION BENCH PLAQUE	
Total Receipts for Month	40.00		0.00	0.00			40.00		
Cashbook Totals	58,976.42		0.00	0.00			58,976.42		

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Holme Valley Parish Council

Cashbook 8

Unity Trust Instant Access A/C

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Payme	nts for Month 4		Nominal Ledger Analysis						
Date	Payee Name	Reference £ Total Amr	t £ Creditors	£ VAT	A/c Centre	£ Amount Transaction Detail			
		0.00	l						
	Total Payments fo	r Month 0.00	0.00	0.00		0.00			
	Balance Car	ried Fwd 58,976.42	2						
	Cashboo	ok Totals 58 976 42	0.00	0.00		58 976 42			

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Holme Valley Parish Council

Trial Balance for Month No: 4

Account Number Order

Page 1

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Credit A/c Code Account Name Centre Centre Name **Debit** VAT Control A/c 105 249.57 220 CCLA Deposit Fund 75.000.00 Unity Trust Current Account T2 103,747.00 230 235 Unity Trust Instant Access A/C 58,976.42 General Reserves 310 61,641.17 323 **EMR Community Assets** 2,017.00 325 **EMR Election Fund** 14,000.00 326 **EMR Defibrillator Special Resr** 1,738.51 331 **EMR Gartside Building** 10,000.00 **EMR Honley Library** 332 15,000.00 336 **EMR Royal Events** 2.000.00 337 **EMR COVID Memorial** 3,770.00 341 **EMR Gartside Energy Projects** 17,657.68 **EMR Rolling Grants** 7,668.00 345 346 **EMR Public Transport** 2,500.00 347 **EMR Tourism** 4,961.00 EMR Dog Waste & Litter 3,800.00 348 349 **EMR Community Engagement** 3,609.87 352 **EMR War Memorials** 2,500.00 354 **EMR Digital & Physical Assets** 1,000.00 355 EMR Shop Front Design Guide 90.00 1076 Precept 100 Income 223,890.00 1078 Special Expenses Grant 100 1,725.50 Income 1090 **Bank Interest** 100 1,393.50 Income 1092 **Toilets Donations** 100 Income 340.00 100 1095 Other receipts Income 240.00 1200 Allotment Rents 100 Income 321.50 1250 Gartside Building 100 Income 1,441.66 1300 Garage plot income 100 Income 840.00 4000 Salaries 110 Staff Expenditure 32,186.39 4060 Staff Training 110 Staff Expenditure 717.40 4061 Councillor Training 150 Administration 62.40 Council Office Expenditure 150 Administration 510.40 4205 4210 Audit 150 Administration 423.31 4215 **Bank Charges** 150 Administration 83.00 4225 Elections 150 Administration 5,918.38 4235 Insurance 150 Administration 12,088.61 4250 Office/Room Hire 150 Administration 10,000.00 4265 Subscriptions 150 Administration 2,772.00 4275 Telephone and Internet 150 Administration 151.55 4290 **COVID Memorial** 150 Administration 1,106.50 Public Toilet - Day to Day 4320 400 Service Provision 3,738.88

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Holme Valley Parish Council

Trial Balance for Month No: 4

Account Number Order

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A/c Code	e Account Name	Centre	Centre Name	Debit	Credit
4400	Electronic Support	150	Administration	1,336.96	
4420	Honley Library	250	Finance & Management	15,017.73	
4425	The Civic	250	Finance & Management	40,000.00	
4505	Neighbourhood Plan	300	Planning	1,440.00	
4650	Communications & Engagement	350	Publications & Communication	310.00	
4660	Communications & Engagement	150	Administration	1,759.62	
4710	New Mill - Churchyard	400	Service Provision	177.00	
4720	Dog Waste	400	Service Provision	278.75	
4730	Minibus	400	Service Provision	5,787.00	
4735	Phone Boxes	400	Service Provision	708.00	
4740	Seats & Shelters-Maintenance	400	Service Provision	2,215.02	
4760	Youth Work in the Holme Valley	400	Service Provision	10,000.00	
5020	Grant - Council Grant	150	Administration	300.00	
6000	Transfer from EMR	150	Administration		1,106.50
6000	Transfer from EMR	300	Planning		1,410.00
6000	Transfer from EMR	400	Service Provision		400.00
			Trial Balance Totals :	387,061.89	387,061.89
			Difference	0.00	

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Holme Valley Parish Council

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Detailed Balance Sheet - Excluding Stock Movement

Month 4 Date 31/07/2025

A/c	Description	Actual	
	Current Assets		
105	VAT Control A/c	250	
220	CCLA Deposit Fund	75,000	
230	Unity Trust Current Account T2	103,747	
235	Unity Trust Instant Access A/C	58,976	
	Total Current Assets		237,973
	Represented by :-		
300	Current Year Fund	81,103	
310	General Reserves	64,558	
323	EMR Community Assets	2,017	
325	EMR Election Fund	14,000	
326	EMR Defibrillator Special Resr	1,739	
331	EMR Gartside Building	10,000	
332	EMR Honley Library	15,000	
336	EMR Royal Events	2,000	
337	EMR COVID Memorial	3,770	
341	EMR Gartside Energy Projects	17,658	
345	EMR Rolling Grants	7,668	
346	EMR Public Transport	2,500	
347	EMR Tourism	4,961	
348	EMR Dog Waste & Litter	3,800	
349	EMR Community Engagement	3,610	
352	EMR War Memorials	2,500	
354	EMR Digital & Physical Assets	1,000	
355	EMR Shop Front Design Guide	90	
	Total Equity		237,973

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Holme Valley Parish Council

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Detailed Income & Expenditure by Budget Heading 31/07/2025

Month No: 4

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100	Income								
1076	Precept	0	223,890	447,780	223,890			50.0%	
1078	Special Expenses Grant	0	1,726	3,451	1,726			50.0%	
1090	Bank Interest	264	1,394	4,500	3,107			31.0%	
1092	Toilets Donations	0	340	2,500	2,160			13.6%	
1095	Other receipts	240	240	6,650	6,410			3.6%	
1200	Allotment Rents	0	322	324	3			99.2%	
1250	Gartside Building	350	1,442	4,200	2,758			34.3%	
1300	Garage plot income	0	840	840	0			100.0%	
	Income :- Income	854	230,192	470,245	240,053			49.0%	0
	Net Income	854	230,192	470,245	240,053				
110	Staff Expenditure			-					
_	Salaries	8,023	32,186	96,108	62 022		63,922	33.5%	
		6,023 180	32,100 717	2,300	63,922		•		
4060	Staff Training			2,300	1,583		1,583	31.2%	
	Staff Expenditure :- Indirect Expenditure	8,203	32,904	98,408	65,504	0	65,504	33.4%	0
	Net Expenditure	(8,203)	(32,904)	(98,408)	(65,504)				
150	Administration								
4061	Councillor Training	0	62	900	838		838	6.9%	
4200	Chairman's Expenses	0	0	1,000	1,000		1,000	0.0%	
4205	Council Office Expenditure	168	510	2,000	1,490		1,490	25.5%	
4210	Audit	0	423	1,650	1,227		1,227	25.7%	
4215	Bank Charges	10	83	500	417		417	16.6%	
4220	Conference / Seminars	0	0	500	500		500	0.0%	
4225	Elections	0	5,918	10,000	4,082		4,082	59.2%	
4230	Repairs & Maintenance	0	0	1,000	1,000		1,000	0.0%	
4235	Insurance	0	12,089	12,000	(89)		(89)	100.7%	
4240	Travel Allowance	0	0	300	300		300	0.0%	
4245	Office Equipment	0	0	300	300		300	0.0%	
4250	Office/Room Hire	0	10,000	10,200	200		200	98.0%	
4260	FOIA/EIR requests	0	0	500	500		500	0.0%	
4265	Subscriptions	0	2,772	3,000	228		228	92.4%	
4275	Telephone and Internet	51	152	600	448		448	25.3%	
4285	Remembrance Sunday	0	0	160	160		160	0.0%	
4290	COVID Memorial	0	1,107	0	(1,107)		(1,107)	0.0%	1,107
4400	Electronic Support	13	1,337	1,700	363		363	78.6%	
	Communications & Engagement	332	1,760	15,000	13,240		13,240	11.7%	
	Grant - Council Grant	0	300	0	(300)		(300)	0.0%	
	Administration :- Indirect Expenditure	573	36,513	61,310	24,797	0	24,797	59.6%	1,107
	Net Expenditure	(573)	(36,513)	(61,310)	(24,797)				

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Holme Valley Parish Council

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Detailed Income & Expenditure by Budget Heading 31/07/2025

Month No: 4

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
	Movement to/(from) Gen Reserve	(573)	(35,406)	(61,310)	(25,904)				
250	Finance & Management								
4315	Grants - Community Assets	0	0	48,440	48,440		48,440	0.0%	
4405	Grants - Projects and Events	0	0	20,500	20,500		20,500	0.0%	
4420	Honley Library	0	15,018	15,750	732		732	95.4%	
	The Civic	0	40,000	60,000	20,000		20,000	66.7%	
Fina	ance & Management :- Indirect Expenditure	0	55,018	144,690	89,672	0	89,672	38.0%	0
	Net Expenditure	0	(55,018)	(144,690)	(89,672)				
300	Planning								
_	Neighbourhood Plan	30	1,440	2,500	1,060		1,060	57.6%	1,410
	Planning :- Indirect Expenditure	30	1,440	2,500	1,060	0	1,060	57.6%	1,410
	Net Expenditure	(30)	(1,440)	(2,500)	(1,060)				
6000	plus Transfer from EMR	0	1,410	0	(1,410)				
	Movement to/(from) Gen Reserve	(30)	(30)	(2,500)	(2,470)				
350	Publications & Communication								
4650	Communications & Engagement	0	310	0	(310)		(310)	0.0%	
	Publications & Communication :- Indirect Expenditure	0	310	0	(310)	0	(310)		0
	Net Expenditure	0	(310)	0	310				
400	Service Provision								
4320	Public Toilet - Day to Day	1,542	3,739	23,100	19,361		19,361	16.2%	
4325	Public Toilet - Lettable Space	0	0	1,050	1,050		1,050	0.0%	
4705	Christmas Provision	0	0	4,592	4,592		4,592	0.0%	
4710	New Mill - Churchyard	0	177	788	611		611	22.5%	
4720	Dog Waste	279	279	1,260	981		981	22.1%	
4730	Minibus	3,879	5,787	23,500	17,713		17,713	24.6%	
4735	Phone Boxes	0	708	400	(308)		(308)	177.0%	400
4740	Seats & Shelters-Maintenance	809	2,215	13,650	11,435		11,435	16.2%	
4750	War Memorial	0	0	500	500		500	0.0%	
4760	Youth Work in the Holme Valley	0	10,000	26,250	16,250		16,250	38.1%	
4840	Climate Action	0	0	5,000	5,000		5,000	0.0%	
	Service Provision :- Indirect Expenditure	6,509	22,905	100,090	77,185	0	77,185	22.9%	400
	Net Expenditure	(6,509)	(22,905)	(100,090)	(77,185)				
6000	plus Transfer from EMR	0	400	0	(400)				

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Holme Valley Parish Council

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Detailed Income & Expenditure by Budget Heading 31/07/2025

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available		ransfer rom EMR
Grand Totals:- Income	854	230,192	470,245	240,053			49.0%	
Expenditure	15,316	149,089	406,998	257,909	0	257,909	36.6%	
Net Income over Expenditure	(14,462)	81,103	63,247	(17,856)				
plus Transfer from EMR	0	2,916	0	(2,916)				
Movement to/(from) Gen Reserve	(14,462)	84,020	63,247	(20,773)				

Holme Valley Parish Council

Bank - Cash and Investment Reconciliation as at 31 July 2025

ank & Investment Balances			
HSBC Current A/C	0.00		
HSBC - Money Manager	0.00		
31/07/2025 CCLA Deposit Fund 75,000.00			
31/07/2025 Unity Trust Current Account T2 103,747.00			
01/07/2025 Unity Trust Instant Access 58,976.42			
		237,723.42	
ıt			
<u>-</u>			
		0.00	
		237,723.42	
		237,723.42	
HSBC Current A/C		237,723.42	
HSBC Current A/C Money Manager - HSBC		<u> </u>	
		0.00	
Money Manager - HSBC		0.00	
Money Manager - HSBC CCLA Deposit Fund		0.00 0.00 75,000.00 103,747.00	
Money Manager - HSBC CCLA Deposit Fund Unity Trust Current Account T2		0.00 0.00 75,000.00	
	HSBC - Money Manager CCLA Deposit Fund Unity Trust Current Account T2	HSBC - Money Manager 0.00 CCLA Deposit Fund 75,000.00 Unity Trust Current Account T2 103,747.00 Unity Trust Instant Access 58,976.42	

Previewed Draft - Do Not Submit to HMRC

 Date: 29/08/2025
 Holme Valley Parish Council
 Page 1

 Time: 12:58
 VAT Return: 01/07/2025 - 30/09/2025
 User: RFO

Source	Ledger	Ref No	Month		Code	Gross	Net	VAT
Cashbook	2		4			0.00	0.00	0.00
Cashbook	7		4			1,889.66	1,889.66	0.00
Cashbook	8		4			40.00	40.00	0.00
		ОИТРИТ	To	otal Rate:	z	1,929.66	1,929.66	0.00
Cashbook	7		4			48.80	46.48	2.32
		INPUT	To	otal Rate:	F	48.80	46.48	2.32
Cashbook	7		4			1,483.46	1,236.21	247.25
		INPUT	To	otal Rate:	S	1,483.46	1,236.21	247.25
Cashbook	7		4			14,033.01	14,033.01	0.00
		INPUT	To	otal Rate:	Z	14,033.01	14,033.01	0.00
VAT Return Sum	mary:			Total	Outputs	1,929.66	1,929.66	0.00
				Total	Inputs	15,565.27	15,315.70	249.57
VAT due in the pe	riod on sales and	other outputs					Box 1	0.00
VAT due in the pe	riod on acquisition	s of goods made i	n Northern Ire	land from E	U Member S	States	2	0.00
Total VAT due							3	0.00
VAT reclaimed in t	the period on purc	hases and other in	puts (includin	g acquisitio	ns in Northe	rn Ireland from EU m	ember states) 4	249.57
Net VAT to reclai							5	249.57
Total value of sal			•	_			6	1,929.00
Total value of pur	rchases and all o	ther inputs exclu	ding any VA	Γ			7	15,315.00
Total value of disp	atches of goods a	nd related costs (e	xcluding VAT) from Nortl	nern Ireland	to EU Member States	8	0.00
Total value of acqu	uisitions of goods	and related costs (excluding VA	T) made in	Northern Ire	land from EU Membe	r States 9	0.00
VAT on acquisition	ns of goods and re	lated costs made i	n Northern Ire	eland from E	EU Member	States		0.00

Date 10/09/2025

Time 14:18

ZC

Holme Valley Parish Council

Cashbook 5

CCLA Deposit Fund

Page: 1

User: GEMMA

Receipts for Month 5			ı	Nominal Ledger Analy	rsis
Receipt Ref Name of Payer Balance Bro	£ Amnt Receive		£VAT A	√c Centre £ Amount 75,000.00	Transaction Detail
Banked	0.00	0		0.00	
Total Receipts for Month	0.00	0.00	0.00	0.00	
Cashbook Totals	75,000.00	0.00	0.00	75,000.00	

Date 10/09/2025

Time 14:18

Holme Valley Parish Council

Cashbook 5

CCLA Deposit Fund

Page: 2

User: GEMMA

Payments for Month 5		Nominal Ledger						
Date Payee Name	Reference	Reference £ Total Amnt		£ VAT	A/c Centre	£ Amount Transaction Detail		
		0.00						
Total Payme	nts for Month	0.00	0.00	0.00		0.00		
Balance	Carried Fwd	75,000.00						
Cas	hbook Totals	75,000.00	0.00	0.00		75,000.00		

Date 10/09/2025

Time 14:17

Holme Valley Parish Council

Cashbook 7

Unity Trust Current Account T2

Page: 3

For Month No: 5

User: GEMMA

Receipts for Month 5			No	ominal L	edger Anal	lysis
Receipt Ref Name of Payer	£ Amnt Reco		rs £VAT A/c	Centre	£ Amount 103,747.00	Transaction Detail
balance bro	ought rwa . 103,77	47.00			103,747.00	
2526/0501 Banked 04/08/2025	269.28					
2526/0501 CCLA	2	69.28	1090	0 100	269.28	Interest from PSDF
2526/0502 Banked 07/08/2025	2.56					
2526/0502 Arts for Health CIC		2.56	1095	5 100	2.56	Returned grant
2526/05/03 Banked 12/08/2025	350.00					
2526/05/03 Environment Kirklees I	Ltd 3	50.00	1250	0 100	350.00	Rent
2526/05/04 Banked 14/08/2025	260.00					
2526/05/04 Holmfirth Toilets	2	60.00	1092	2 100	260.00	Toilets donations
2025/05/05 Banked 18/08/2025	118.50					
2025/05/05 Friends of Cliff Rec	1	18.50	1095	5 100	118.50	Returned grant
2526/05/06 Banked 21/08/2025	562.50					
2526/05/06 The Nest Holmfirth	5	62.50	1098	5 100	562.50	Returned grant
2526/05/07 Banked 21/08/2025	65.11					
2526/05/07 Friends of Honley Libra	ary	65.11	1095	5 100	65.11	Returned grant
2526/05/08 Banked 27/08/2025	315.00					
2526/05/08 Holmfirth Toilets	3	15.00	1092	2 100	315.00	Toilets donations
Total Receipts for Month	1,942.95	0.0	0.00		1,942.95	
-						
Cashbook Totals	105,689.95	0.0	0.00	_	105,689.95	
_						

Date 10/09/2025

Time 14:17

Holme Valley Parish Council

Cashbook 7

Unity Trust Current Account T2

Page: 4

For Month No: 5

User: GEMMA

Payments	for Month 5			Nominal Ledger					
<u>Date</u>	Payee Name	Reference £	Total Amnt	£ Creditors	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	£ Amount	Transaction Detail
07/08/2025	British Telecom	2526/05/01	63.64		10.61	4275	150	53.03	Phone and internet
12/08/2025	HMRC	2526/05/02	1,839.08			4000	110	1,839.08	Staff tax and NI
13/08/2025	Viking	2526/05/03	247.66		15.03	4205	150	232.63	Stationary and stamps
13/08/2025	Wooldale Electrical Co Ltd	2526/05/06	1,440.00		240.00	4805	450	1,200.00	Holmfirth Toilets solar
						341	0	-1,200.00	Holmfirth Toilets solar
						6000	450	•	Holmfirth Toilets solar
	Richard McGill	2526/05/05	15.59		2.60	4400	150		Reimbursment for Zoom
13/08/2025	Richard McGill	2526/05/04	95.88			4400	150	95.88	Reimbursement for Dropbox
13/08/2025	Kirklees Council	2526/05/07	1,128.00		188.00	4720	400	940.00	Remove and replace 2 bins
						348	0	-940.00	Remove and replace 2 bins
						6000	400	940.00	Remove and replace 2 bins
13/08/2025	Vision ICT	2526/05/08	60.00		10.00	4660	150	50.00	SSL Certificate 2025-26
13/08/2025	YLCA	2526/05/09	54.80			4060	110	27.40	Webinar - code of conduct
						4061	150	27.40	Webinar - code of conduct
13/08/2025	HCHCT	2526/05/10	52.90			4205	150	52.90	PAT testing July 2025
13/08/2025	West Yorks Combined Authority	2526/05/11	1,971.00			4730	400		Holme Valley Minibus Service
13/08/2025	Holmfirth Arts Festival	2526/05/12	1,500.00			4405	250	1,500.00	Rolling Grant - Flow Project
13/08/2025	Holmfirth Festival of Folk	2526/05/13	1,500.00			4405	250	1,500.00	Rolling Grant - Festival Costs
13/08/2025	Friends of Cliff Rec	2526/05/14	500.00			4405	250	500.00	Rolling Grant - Carols
15/08/2025	Time In Time Out Media	2526/05/15	252.00		42.00	4660	150	210.00	Council News
15/08/2025		2526/05/16	1,645.05			4000	110		Salary Staff 04
15/08/2025	West Yorkshire Pension Fund	2526/05/17	1,178.25			4000	110	·	Employee and Employe pension
15/08/2025	Staff 05	2526/05/18	1,531.94			4000	110		Salary Staff 05
15/08/2025		2526/05/19	1,828.79			4000			Salary Staff 02
	E.ON NEXT	2526/05/20	45.86			4320	400		Electricity Holmfirth Toilets
	Document Logic	2526/05/21	95.40		15.90		150	79.50	Printer/photocopier
20/08/2025		2526/05/22	77.94			4715			Reimbursment defib pad
	Society Local Council Clerks	2526/05/23	36.00						Webinar civility and respect
	Society Local Council Clerks	2526/05/24	108.00		18.00	4060	110		Webinar quotes & tenders
	Society Local Council Clerks	2526/05/25	18.00		3.00	4060			Webinar chatGPT for councils
20/08/2025		2526/05/26	0.85			4320			Reimburse parking at toilets
20/08/2025	Staff 02	2526/05/27	129.90			4660			Reimburse Canva subscription
26/08/2025	Maintenance Contractor	2526/05/28	139.02		23.16	4320	400		Expenses toilets
						4740	400		Expenses seats & shelters
						4325	400	15.83	Expenses gartside building

Date 10/09/2025

Time 14:17

Holme Valley Parish Council

Cashbook 7

Unity Trust Current Account T2

Page: 5

User: GEMMA

Payments	for Month 5			Nominal Ledger					
<u>Date</u>	Payee Name	Reference !	E Total Amnt	£ Creditors	£ VAT	A/c	<u>Centre</u>	£ Amount	Transaction Detail
26/08/2025	Maintenance Contractor	2526/05/29	1,781.37			4740	400	722.87	Mainenance benches & shelters
						4320	400	881.50	Mainenance Toilets
						4710	400	177.00	Mainenance churchyard
31/08/2025	Unity Trust	2526/05/30	10.05			4215	150	10.05	Service charge
	Total Payments	for Month	19,346.97	0.00	611.12			18,735.85	
	Balance Carried Fwd		86,342.98						
	Cashbo	ook Totals	105,689.95	0.00	611.12			105,078.83	

Date 10/09/2025

Holme Valley Parish Council

Cashbook 8

Time 14:18

Unity Trust Instant Access A/C

Page: 1

User: GEMMA

For	Month	No:	5
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eceipts for Month 5			Nominal Ledger Analysis					
Receipt Ref Name of Payer Balance Brou	£ Amnt Received ght Fwd : 58,976.42	£ Debtors	<u>£VAT</u> A		Amount Transaction Detail			
Banked	0.00				0.00			
Total Receipts for Month	0.00	0.00	0.00		0.00			
Cashbook Totals	58,976.42	0.00	0.00	58	,976.42			

Date 10/09/2025

Holme Valley Parish Council

Time 14:18

Cashbook 8
Unity Trust Instant Access A/C

For Month No: 5

User: GEMMA

Page: 2

Payment	s for Month 5			Nominal Ledger				
<u>Date</u>	Payee Name	Refere	ence £ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount Transaction Detail	
			0.00					
	Total Payments for Month 0.00			0.00	0.00		0.00	
	Balance Car	ried Fwd	58,976.42					
	Cashboo	ok Totals	58,976.42	0.00	0.00		58,976.42	

Date: 10/09/2025

Time: 14:20

Holme Valley Parish Council

Trial Balance for Month No: 5

Account Number Order

A/c Code Account Name **Centre Centre Name Debit** Credit 105 VAT Control A/c 860.69 220 CCLA Deposit Fund 75.000.00 230 Unity Trust Current Account T2 86,342.98 235 Unity Trust Instant Access A/C 58,976.42 310 **General Reserves** 61,631.17 323 **EMR Community Assets** 2,017.00 325 **EMR Election Fund** 14,000.00 **EMR Defibrillator Special Resr** 326 1,738.51 331 **EMR Gartside Building** 10,000.00 **EMR Honley Library** 332 15.000.00 336 **EMR Royal Events** 2,000.00 **EMR COVID Memorial** 337 3,770.00 341 **EMR Gartside Energy Projects** 16,457.68 345 **EMR Rolling Grants** 7,768.00 **EMR Public Transport** 346 2.500.00 347 **EMR Tourism** 4,961.00 348 EMR Dog Waste & Litter 2.860.00 349 **EMR Community Engagement** 3.609.87 352 **EMR War Memorials** 2.500.00 354 **EMR Digital & Physical Assets** 1.000.00 223,890.00 1076 Precept 100 Income 1078 Special Expenses Grant 100 Income 1,725.50 **Bank Interest** 1090 100 Income 1.662.78 **Toilets Donations** 1092 100 Income 915.00 1095 Other receipts 100 Income 988.67 1200 Allotment Rents 100 Income 321.50 1250 Gartside Building 100 Income 1.791.66 1300 Garage plot income 100 Income 840.00 4000 Salaries 110 Staff Expenditure 40,209.50 4060 Staff Training 110 Staff Expenditure 879.80 Councillor Training 4061 150 Administration 89.80 Council Office Expenditure Administration 150 875.43 4205 4210 Audit 150 Administration 423.31 4215 **Bank Charges** 150 Administration 93.05 4225 Elections 150 Administration 5,918.38 Insurance 150 Administration 12,088.61 4235 4250 Office/Room Hire 150 Administration 10,000.00 4265 Subscriptions 150 Administration 2,772.00 4275 Telephone and Internet 150 Administration 204.58 **COVID Memorial** 4290 150 Administration 1,106.50 4320 Public Toilet - Day to Day 400 Service Provision 4.751.38 4325 Public Toilet - Lettable Space 400 Service Provision 15.83 150 4400 Electronic Support Administration 1,445.83 3,500.00 4405 Grants - Projects and Events 250 Finance & Management 4420 Honley Library 250 Finance & Management 15.017.73 4425 The Civic 250 Finance & Management 40,000.00 **Planning** 4505 Neighbourhood Plan 300 1,440.00 Communications & Engagement 350 **Publications & Communication** 4650 310.00 4660 Communications & Engagement 150 Administration 2,127.87 4710 New Mill - Churchyard 400 Service Provision 354.00 Defibrillators 400 4715 Service Provision 64.95 1,218.75 4720 Dog Waste 400 Service Provision 4730 Minibus 400 Service Provision 7,758.00 4735 Phone Boxes 400 Service Provision 708.00 4740 Seats & Shelters-Maintenance 400 Service Provision 2,951.45 4760 Youth Work in the Holme Valley 400 Service Provision 10.000.00 4805 Climate Action 450 Climate Emergency 1,200.00 Grant - Council Grant 5020 150 Administration 300.00 1,106.50 6000 Transfer from EMR 150 Administration Planning 6000 Transfer from EMR 300 1.410.00 6000 Transfer from EMR 400 Service Provision 1,340.00 6000 Transfer from EMR 450 Climate Emergency 1,200.00

Continued over page

Page 1

User: GEMMA

Date: 10/09/2025

Time: 14:20

Holme Valley Parish Council

Trial Balance for Month No: 5

Account Number Order

A/c Code Account Name

Centre Centre Name

Debit

Credit

Page 2

User : GEMMA

Trial Balance Totals:

389,004.84

389,004.84

Difference

0.00

10/09/2025

Holme Valley Parish Council

Page 1

14:21

Detailed Balance Sheet - Excluding Stock Movement Month 5 Date 31/08/2025

A/c	<u>Description</u>	Actual		
	Current Assets			
105	VAT Control A/c	861		
220	CCLA Deposit Fund	75,000		
230	Unity Trust Current Account T2	86,343		
235	Unity Trust Instant Access A/C	58,976		
	Total Current Assets	_	221,180	
	Represented by :-			
300	Current Year Fund	64,310		
310	General Reserves	66,688		
323	EMR Community Assets	2,017		
325	EMR Election Fund	14,000		
326	EMR Defibrillator Special Resr	1,739		
331	EMR Gartside Building	10,000		
332	EMR Honley Library	15,000		
336	EMR Royal Events	2,000		
337	EMR COVID Memorial	3,770		
341	EMR Gartside Energy Projects	16,458		
345	EMR Rolling Grants	7,768		
346	EMR Public Transport	2,500		
347	EMR Tourism	4,961		
348	EMR Dog Waste & Litter	2,860		
349	EMR Community Engagement	3,610		
352	EMR War Memorials	2,500		
354	EMR Digital & Physical Assets	1,000		
	Total Equity		_	221,180

Holme Valley Parish Council

Bank - Cash and Investment Reconciliation as at 31 August 2025

	Comminued Ba	ank & Investment Balances		
Bank Statement I	Balances			
	31/07/2025	HSBC Current A/C	0.00	
	31/07/2025	HSBC - Money Manager	0.00	
	31/08/2025	CCLA Deposit Fund	75,000.00	
	31/08/2025	Unity Trust Current Account T2	86,342.98	
	31/08/2025	Unity Trust Instant Access	58,976.42	
				220,319.40
Receipts not on E	Bank Statemer	nt		
		<u></u>		
				0.00
Closing Balance)			
_				
_		HSBC Current A/C		220,319.40
_	Accounts	HSBC Current A/C Money Manager - HSBC		220,319.40 0.00
_	Accounts 1			220,319.40 0.00 0.00
_	Accounts 1 2	Money Manager - HSBC		220,319.40 0.00 0.00 75,000.00
_	Accounts 1 2 5	Money Manager - HSBC CCLA Deposit Fund		220,319.40 0.00 0.00 75,000.00 86,342.98
Closing Balance All Cash & Bank	Accounts 1 2 5 7	Money Manager - HSBC CCLA Deposit Fund Unity Trust Current Account T2		0.00 220,319.40 0.00 0.00 75,000.00 86,342.98 58,976.42 0.00

Previewed Draft - Do Not Submit to HMRC

Date: 10/09/2025 Holme Valley Parish Council Page 1

Time: 14:25 VAT Return: 01/07/2025 - 30/09/2025 User: GEMMA

Source	Ledger	Ref No	<u>Month</u>	Code	Gross	Net	<u>VAT</u>
Cashbook	2		4		0.00	0.00	0.00
Cashbook	7		4		1,889.66	1,889.66	0.00
Cashbook	8		4		40.00	40.00	0.00
Cashbook	7		5		1,942.95	1,942.95	0.00
		OUTPUT	Total F	Rate: Z	3,872.61	3,872.61	0.00
Cashbook	7		4		48.80	46.48	2.32
Cashbook	7		5		45.86	43.68	2.18
		INPUT	Total F	Rate: F	94.66	90.16	4.50
Cashbook	7		4		1,483.46	1,236.21	247.25
Cashbook	7		5		3,653.65	3,044.71	608.94
		INPUT	Total F	Rate: S	5,137.11	4,280.92	856.19
Cashbook	7		4		14,033.01	14,033.01	0.00
Cashbook	7		5		15,647.46	15,647.46	0.00
		INPUT	Total F	Rate: Z	29,680.47	29,680.47	0.00
VAT Return Sun	nmary:			Total Outputs	3,872.61	3,872.61	0.00
				Total Inputs	34,912.24	34,051.55	860.69
VAT due in the p	eriod on sales and	other outputs				Box 1	0.00
VAT due in the po	eriod on acquisition	s of goods made i	n Northern Ireland	from EU Member St	ates	2 _	0.00
Total VAT due						3	0.00
VAT reclaimed in	the period on purc	hases and other ir	nputs (including ac	quisitions in Northern	Ireland from EU mer	mber states) 4	860.69
Net VAT to recla	nim from HMRC					5 _	860.69
Total value of sa	ales and all other o	outputs excluding	g any VAT			6	3,872.00
Total value of p	urchases and all o	ther inputs exclu	iding any VAT			7	34,051.00
Total value of dis	patches of goods a	nd related costs (e	excluding VAT) from	m Northern Ireland to	EU Member States	8	0.00
Total value of acc	quisitions of goods	and related costs	(excluding VAT) ma	ade in Northern Irela	nd from EU Member	States 9	0.00
VAT on acquisition	ons of goods and re	lated costs made	in Northern Ireland	from EU Member St	ates		0.00



Your Account Statement

Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall WV1 9DG

Mr Richard Mcgill Holme Valley Parish Council Holmfirth Civic Hall (Top Floor) **Huddersfield Road** Holmfirth HD9 3AS

Date: 31/07/2025

Account Name: Holme Valley Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20511579

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

Contact Us

Call us: 0345 140 1000 Email us: us@unity.co.uk

Visit us: unity.co.uk



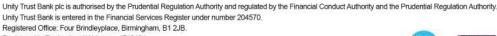
For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

	Your Current T2 account transactions:				
Date	Туре	Details	Payments Out	Payments In	Balance
30/06/2025		Balance brought forward	£0.00	£0.00	£117,422.61
02/07/2025	Credit	CCLA Investment Management Limited	£0.00	£254.80	£117,677.41
02/07/2025	Credit	CCLA Investment Management Limited	£0.00	£8.80	£117,686.21
03/07/2025	Direct Debit	Direct Debit (GRENKELEASING LIMI)	£141.59	£0.00	£117,544.62

Page number 1 of 4

Statement number 014











	Your Current T2 account transactions:				
Date	Туре	Details	Payments Out	Payments In	Balance
08/07/2025	Direct Debit	Direct Debit (BT GROUP PLC)	£60.78	£0.00	£117,483.84
08/07/2025	Faster Payment Debit	B/P to: Enterprise NEW	£122.00	£0.00	£117,361.84
08/07/2025	Faster Payment Debit	B/P to: WYCA	£1,908.00	£0.00	£115,453.84
08/07/2025	Faster Payment Debit	B/P to: Rich McGill	£15.59	£0.00	£115,438.25
14/07/2025	Direct Debit	Direct Debit (SCOTTISH WATER BUS)	£300.25	£0.00	£115,138.00
14/07/2025	Credit	ENVIRONMENT KIRKLEES LTD	£0.00	£350.00	£115,488.00
14/07/2025	Credit	ARTS FOR HEALTH CIC	£0.00	£200.00	£115,688.00
15/07/2025	Standing Order	S/O to: TiTo	£252.00	£0.00	£115,436.00
15/07/2025	Faster Payment Debit	B/P to: Gemma Sharp	£1,532.14	£0.00	£113,903.86
15/07/2025	Faster Payment Debit	B/P to: Richard McGill	£1,828.59	£0.00	£112,075.27
15/07/2025	Faster Payment Debit	B/P to: WYPF	£1,178.25	£0.00	£110,897.02
15/07/2025	Faster Payment Debit	B/P to: HMRC	£1,838.88	£0.00	£109,058.14
15/07/2025	Faster Payment Debit	B/P to: Jen McIntosh	£1,645.25	£0.00	£107,412.89
16/07/2025	Direct Debit	Direct Debit (E.ON NEXT LTD)	£48.80	£0.00	£107,364.09
18/07/2025	Faster Payment Debit	B/P to: WYCA	£1,971.00	£0.00	£105,393.09
18/07/2025	Faster Payment Debit	B/P to: Holme Village CC	£30.00	£0.00	£105,363.09
18/07/2025	Faster Payment Debit	B/P to: Document Logic NEW	£54.00	£0.00	£105,309.09
18/07/2025	Faster Payment Debit	B/P to: Principal Hygiene	£72.00	£0.00	£105,237.09
18/07/2025	Faster Payment Debit	B/P to: Principal Hygiene	£291.00	£0.00	£104,946.09
18/07/2025	Faster Payment Debit	B/P to: Rich McGill	£5.00	£0.00	£104,941.09
18/07/2025	Faster Payment Debit	B/P to: JRB ENTERPRISES	£334.50	£0.00	£104,606.59
18/07/2025	Transfer	B/P to: SLCC ENTERPRISES	£18.00	£0.00	£104,588.59
18/07/2025	Transfer	B/P to: SLCC ENTERPRISES	£108.00	£0.00	£104,480.59
18/07/2025	Transfer	B/P to: SLCC ENTERPRISES	£54.00	£0.00	£104,426.59

Page number 2 of 4

Statement number 014





Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.





Your Current T2 account transactions:					
Date	Туре	Details	Payments Out	Payments In	Balance
18/07/2025	Transfer	B/P to: SLCC ENTERPRISES	£36.00	£0.00	£104,390.59
21/07/2025	Faster Payment Debit	B/P to: John Ford	£1,664.05	£0.00	£102,726.54
21/07/2025	Faster Payment Debit	B/P to: John Ford	£46.00	£0.00	£102,680.54
22/07/2025	Credit	HMRC VAT	£0.00	£1,076.06	£103,756.60
31/07/2025	Fee	Service Charge	£9.60	£0.00	£103,747.00







Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on 0345 **140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number 0808 196 8420.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on 0345 140 1000. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website - unity.co.uk/interest-rates

A copy of our fees and charges can be found on our website https://www.unity.co.uk/terms-and-conditions/

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.





Your pre-notification statement

unity trust bank

Page number 1 of 3

Statement number: 014

Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall

WV1 9DG

Mr Richard Mcgill Holme Valley Parish Council Holmfirth Civic Hall (Top Floor) Huddersfield Road Holmfirth United Kingdom HD9 3AS

Date: 31/07/2025

Account Name: Holme Valley Parish Council

Sort Code: 608301

Account Number: 20511579

Dear Mr Richard Mcgill,

This letter outlines charges relating to the transactions and debit interest on your account between 01/07/2025 and 31/07/2025.

You can find full details of our fees and charges within the Standard Service Tariff on our website https://www.unity.co.uk/terms-and-conditions/

The charges for this billing period are:

Total charges	£10.05
Total debit interest	£0.00
To be debited from your account on	31/08/2025







Pre-notification of account charges					
Type Count Charge					
Automated Payments	10	£1.50			
Faster Payments	17	£2.55			
Manual	-	£0.00			
Account Fee	_	£6.00			

Additional information						
The combined account charge includes the following transaction types:						
Automated Payments	Bacs Credit (in) Direct Debit Faster Payment (in)					
Faster Payments	Standing Orders (out)	Bill Payments (out)				
Manual	Cheques Credits					
Account Fee	This is the standard charge for maintaining your account regardless of any transactions.					
Total charge	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.					





Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest.

Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

Credit interest – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

Debit interest – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

Overdrafts

Arranged overdrafts - We agree in advance to provide you with an overdraft that allows you to borrow money on your account up to an agreed overdraft limit. If approved by Unity you will be given an arranged overdraft limit along with an agreed interest rate. These are typically agreed for a period of 12 months and are linked to the Bank of England Base Rate.

Unarranged overdrafts – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

In either of these circumstances, debit interest will be applied on each working day that your account is overdrawn.

For details of our interest rates and charges, please visit https://www.unity.co.uk/terms-and-conditions/

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number 0808 196 8420.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on 0345 140 1000. We aim to resolve any issues as soon as possible.

Thanks

Your Unity Team

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

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To help us improve our service and maintain security, we may monitor and/ or record your telephone calls with us.



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Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.





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Date:29/08/2025

Holme Valley Parish Council

Page 1

Time: 12:28



Bank Reconciliation Statement as at 31/07/2025 for Cashbook 7 - Unity Trust Current Account T2

User: RFO

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Unity Trust Current Account T2	31/07/2025		103,747.00
		_	103,747.00
Unpresented Payments (Minus)		Amount	
		0.00	
		<u> </u>	0.00
			103,747.00
Unpresented Receipts (Plus)			
		0.00	
			0.00
			103,747.00
	Balance	e per Cash Book is :-	103,747.00
		Difference is :-	0.00
Signatory 1:			
Name	Signed	Date	
Signatory 2:			
Name	Signed	Date	

ZDiii

Your Account Statement



Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall WV1 9DG

Mr Richard Mcgill Holme Valley Parish Council Holmfirth Civic Hall (Top Floor) Huddersfield Road Holmfirth HD9 3AS

Date: 31/07/2025

Account Name: Holme Valley Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20511582

The credit interest rate is 2.25% AER as of your statement date.

Contact Us

Call us: 0345 140 1000
Email us: us@unity.co.uk

Wisit us: unity.co.uk

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Instant Access account transactions:						
Date Type Details Payments Out Payments In Ba					Balance	
30/06/2025		Balance brought forward	£0.00	£0.00	£692.12	
10/07/2025	Credit	Credit 000004	£0.00	£58,284.30	£58,976.42	

Page number 1 of 2

Statement number 013







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Sending or Receiving Currency

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When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on 0345 **140 1000** for more information.

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Date:29/08/2025

Holme Valley Parish Council

Time: 12:39

Bank Reconciliation Statement as at 31/07/2025 for Cashbook 8 - Unity Trust Instant Access A/C



Bank Statement Account Name (s) Statement Date Page No **Balances Unity Trust Instant Access** 01/07/2025 58,976.42 58,976.42 **Unpresented Payments (Minus) Amount** 0.00 0.00 58,976.42 **Unpresented Receipts (Plus)** 0.00 0.00 58,976.42 Balance per Cash Book is :-58,976.42 Difference is :-0.00 Signatory 1: NameSignedDate Signatory 2: NameDate





Statement of Account

Mr Richard C McGill Holme Valley Parish Council Huddersfield Civic Hall Huddersfield Road HOLMFIRTH HD9 3AZ

5 August 2025

Account name: HOLME VALLEY PARISH COUNCIL

Account number: **PS3078504-001**

Statement period: **30/06/2025 to 31/07/2025**

Account summary

Total valuation as at 31 July 2025 £75,000.00
Total valuation as at last statement at 30 June 2025 £75,000.00

Holdings as at 31 July 2025

Fund name	Unit/share holdings	Price per unit/share	Value
The Public Sector Deposit Fund SC4 GB00B3LDFH01	75,000.0000	£1.00	£75,000.00

Total value £75,000.00

The average Fund yield for this period was 4.23% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Jul 2025	04/08/2025	Paid to Nominated Bank Details	£269.28	

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk I

Freephone 0800 022 3505

www.ccla.co.uk

All CCLA forms are available on our website: **www.ccla.co.uk/resources/client-documentation**. Please ensure that you download and use the latest available form to make any transaction or amendment. Using an old form will result in the instruction being rejected.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on **www.ccla.co.uk/glossary**. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at **clientservices@ccla.co.uk**.

Date:29/08/2025

Holme Valley Parish Council

Page 1 User: RFO

Time: 12:41



Bank Reconciliation Statement as at 31/07/2025 for Cashbook 5 - CCLA Deposit Fund

Bank Statement Account Name (s)	Statement	Date Page No	Balances
CCLA Deposit Fund	31/07/2	2025	75,000.00
		•	75,000.00
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			75,000.00
Unpresented Receipts (Plus)			
		0.00	
			0.00
			75,000.00
		Balance per Cash Book is :-	75,000.00
		Difference is :-	0.00
Signatory 1:			
Name	Signed	Date	
Signatory 2:			
Name	Signed	Data	

ZEi

Your Account Statement

unity trust bank

For Businesses. For Communities. For Good

Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall WV1 9DG

Mr Richard Mcgill Holme Valley Parish Council Holmfirth Civic Hall (Top Floor) Huddersfield Road Holmfirth HD9 3AS

Date: 31/08/2025

Account Name: Holme Valley Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20511579

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

Call us: 0345 140 1000
Email us: us@unity.co.uk

Visit us: unity.co.uk

Your Current T2 account transactions:						
Date	Туре	Details	Payments Out	Payments In	Balance	
31/07/2025		Balance brought forward	£0.00	£0.00	£103,747.00	
04/08/2025	Credit	CCLA Investment Management Limited	£0.00	£269.28	£104,016.28	
05/08/2025	Credit	ARTS FOR HEALTH CIC	£0.00	£2.56	£104,018.84	
07/08/2025	Direct Debit	Direct Debit (BT GROUP PLC)	£63.64	£0.00	£103,955.20	

Page number 1 of 4

Statement number 015











	Your Current T2 account transactions:						
Date	Туре	Details	Payments Out	Payments In	Balance		
12/08/2025	Faster Payment Debit	B/P to: HMRC	£1,839.08	£0.00	£102,116.12		
12/08/2025	Credit	ENVIRONMENT KIRKLEES LTD	£0.00	£350.00	£102,466.12		
13/08/2025	Faster Payment Debit	B/P to: Viking	£247.66	£0.00	£102,218.46		
13/08/2025	Faster Payment Debit	B/P to: Wooldale Electric	£1,440.00	£0.00	£100,778.46		
13/08/2025	Faster Payment Debit	B/P to: Rich McGill	£15.59	£0.00	£100,762.87		
13/08/2025	Faster Payment Debit	B/P to: Rich McGill	£95.88	£0.00	£100,666.99		
13/08/2025	Faster Payment Debit	B/P to: Kirklees Council	£1,128.00	£0.00	£99,538.99		
13/08/2025	Faster Payment Debit	B/P to: Vision ICT	£60.00	£0.00	£99,478.99		
13/08/2025	Faster Payment Debit	B/P to: YLCA	£54.80	£0.00	£99,424.19		
13/08/2025	Faster Payment Debit	B/P to: HCHCT	£52.90	£0.00	£99,371.29		
13/08/2025	Faster Payment Debit	B/P to: WYCA	£1,971.00	£0.00	£97,400.29		
13/08/2025	Faster Payment Debit	B/P to: Holmfrth Arts Fes	£1,500.00	£0.00	£95,900.29		
13/08/2025	Faster Payment Debit	B/P to: Folk Festival	£1,500.00	£0.00	£94,400.29		
13/08/2025	Faster Payment Debit	B/P to: Frnds of Cliff Rec	£500.00	£0.00	£93,900.29		
14/08/2025	Credit	Post Office Cash Deposit 341320 341320	£0.00	£260.00	£94,160.29		
15/08/2025	Standing Order	S/O to: TiTo	£252.00	£0.00	£93,908.29		
15/08/2025	Faster Payment Debit	B/P to: Jen McIntosh	£1,645.05	£0.00	£92,263.24		
15/08/2025	Faster Payment Debit	B/P to: WYPF	£1,178.25	£0.00	£91,084.99		
15/08/2025	Faster Payment Debit	B/P to: Gemma Sharp	£1,531.94	£0.00	£89,553.05		
15/08/2025	Faster Payment Debit	B/P to: Richard McGill	£1,828.79	£0.00	£87,724.26		
18/08/2025	Credit	FRIENDS OF CLIFF REC	£0.00	£118.50	£87,842.76		
19/08/2025	Direct Debit	Direct Debit (E.ON NEXT LTD)	£45.86	£0.00	£87,796.90		
20/08/2025	Faster Payment Debit	B/P to: Document Logic NEW	£95.40	£0.00	£87,701.50		
20/08/2025	Faster Payment Debit	B/P to: Jen McIntosh	£77.94	£0.00	£87,623.56		

Page number 2 of 4

Statement number 015





Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.







	Your Current T2 account transactions:					
Date	Туре	Details	Payments Out	Payments In	Balance	
20/08/2025	Transfer	B/P to: SLCC ENTERPRISES	£36.00	£0.00	£87,587.56	
20/08/2025	Transfer	B/P to: SLCC ENTERPRISES	£108.00	£0.00	£87,479.56	
20/08/2025	Transfer	B/P to: SLCC ENTERPRISES	£18.00	£0.00	£87,461.56	
20/08/2025	Faster Payment Debit	B/P to: Jen McIntosh	£0.85	£0.00	£87,460.71	
20/08/2025	Faster Payment Debit	B/P to: Rich McGill	£129.90	£0.00	£87,330.81	
21/08/2025	Credit	The Nest Holmfirth CIC	£0.00	£562.50	£87,893.31	
26/08/2025	Faster Payment Debit	B/P to: John Ford	£139.02	£0.00	£87,754.29	
26/08/2025	Faster Payment Debit	B/P to: John Ford	£1,781.37	£0.00	£85,972.92	
26/08/2025	Credit	FRIENDS OF HONLEY LIBRARY	£0.00	£65.11	£86,038.03	
27/08/2025	Credit	Post Office Cash Deposit 185320 185320	£0.00	£315.00	£86,353.03	
31/08/2025	Fee	Service Charge	£10.05	£0.00	£86,342.98	







Sending or Receiving Currency

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When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on 0345 **140 1000** for more information.

Fraud Concerns

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What happens when something goes wrong?

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Your pre-notification statement

Page number 1 of 3

Statement number: 015

Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall WV1 9DG

Mr Richard Mcgill Holme Valley Parish Council Holmfirth Civic Hall (Top Floor) **Huddersfield Road** Holmfirth **United Kingdom** HD9 3AS

Date: 31/08/2025

Account Name: Holme Valley Parish Council

Sort Code: 608301

Account Number: 20511579

Dear Mr Richard Mcgill,

This letter outlines charges relating to the transactions and debit interest on your account between 01/08/2025 and 31/08/2025.

You can find full details of our fees and charges within the Standard Service Tariff on our website https://www.unity.co.uk/terms-and-conditions/

The charges for this billing period are:

Total charges	£11.10
Total debit interest	£0.00
To be debited from your account on	30/09/2025







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Pre-notification of account charges					
Туре	Count	Charge			
Automated Payments	9	£1.35			
Faster Payments	23	£3.45			
Manual	2	£0.30			
Account Fee	_	£6.00			

Additional information						
The combined account of	The combined account charge includes the following transaction types:					
Automated Payments	Bacs Credit (in)	Bacs Credit (in) Direct Debit Faster Payment C (out)				
Faster Payments	Standing Orders (out)	Orders Bill Payments (out)				
Manual	Cheques	Credits				
Account Fee	This is the standard charge for maintaining your account regardless of any transactions.					
Total charge	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.					









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Unarranged overdrafts – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

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Thanks

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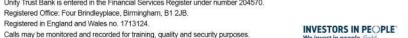
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Date: 10/09/2025

Holme Valley Parish Council

Page 1

Time: 13:57

Bank Reconciliation Statement as at 31/08/2025 for Cashbook 7 - Unity Trust Current Account T2



User: GEMMA

Bank Statement Account Name (s)	Statement Date	Page	Balances
Unity Trust Current Account T2	31/08/2025		86,342.98
		_	86,342.98
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			86,342.98
Unpresented Receipts (Plus)			
		0.00	
		_	0.00
			86,342.98
	Balance	e per Cash Book is :-	86,342.98
		Difference is :-	0.00
Signatory 1:			
Name	Signed	Date	
Signatory 2:			
Name			



Your Account Statement

unity trust bank

For Businesses, For Communities, For Good

Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall WV1 9DG

Mr Richard Mcgill Holme Valley Parish Council Holmfirth Civic Hall (Top Floor) Huddersfield Road Holmfirth HD9 3AS

Date: 31/08/2025

Account Name: Holme Valley Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20511582

The credit interest rate is 2.25% AER as of your statement date.

Contact Us

Call us: 0345 140 1000

Email us: us@unity.co.uk

Visit us: unity.co.uk

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Your Instant Access account transactions:					
Date Type Details Payments Out Payments In Balance					
31/07/2025		Balance brought forward	£0.00	£0.00	£58,976.42

Page number 1 of 2

Statement number 014





Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.







Sending or Receiving Currency

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Date: 10/09/2025

Holme Valley Parish Council

Page 1

User: GEMMA

Time: 14:06



Bank Reconciliation Statement as at 31/08/2025 for Cashbook 8 - Unity Trust Instant Access A/C

Bank Statement Account Name (s)	Statement Date	Page	Balances
Unity Trust Instant Access	31/08/2025		58,976.42
		_	58,976.42
Unpresented Payments (Minus)		Amount	
		0.00	
		_	0.00
			58,976.42
Inpresented Receipts (Plus)			
		0.00	
		_	0.00
			58,976.42
	Balance po	er Cash Book is :-	58,976.42
		Difference is :-	0.00
Signatory 1:			
Name	. Signed	Date	
Signatory 2:			





Statement of Account

Mr Richard C McGill Holme Valley Parish Council Huddersfield Civic Hall Huddersfield Road HOLMFIRTH HD9 3AZ

5 September 2025

Account name: HOLME VALLEY PARISH COUNCIL

Account number: **PS3078504-001**

Statement period: **31/07/2025 to 31/08/2025**

Account summary

Total valuation as at 31 August 2025 £75,000.00 Total valuation as at last statement at 31 July 2025 £75,000.00

Holdings as at 31 August 2025

Fund name	Unit/share holdings	Price per unit/share	Value
Public Sector Deposit Fund SC4 - Public Sector GB00B3LDFH01	75,000.0000	£1.00	£75,000.00

Total value £75,000.00

The average Fund yield for this period was 4.11% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Aug 2025	02/09/2025	Paid to Nominated Bank Details	£261.30	

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

All CCLA forms are available on our website: **www.ccla.co.uk/resources/client-documentation**. Please ensure that you download and use the latest available form to make any transaction or amendment. Using an old form will result in the instruction being rejected.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

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Date: 10/09/2025

Holme Valley Parish Council

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Time: 14:08

Bank Reconciliation Statement as at 31/08/2025 for Cashbook 5 - CCLA Deposit Fund



User: GEMMA

Bank Statement Account Name (s)	Statemen	t Date	Page	Balances
CCLA Deposit Fund	31/0	8/2025		75,000.00
			_	75,000.00
Unpresented Payments (Minus)		_	Amount	
			0.00	
				0.00
				75,000.00
Unpresented Receipts (Plus)				
			0.00	
				0.00
				75,000.00
		Balance per 0	Cash Book is :-	75,000.00
			Difference is :-	0.00
Signatory 1:				
Name	. Signed		Date	
Signatory 2:				
Name	. Signed		Date	

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Holme Valley Parish Council

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Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 6

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100	Income								
1076	Precept	0	223,890	447,780	223,890			50.0%	
1078	Special Expenses Grant	0	1,726	3,451	1,726			50.0%	
1090	Bank Interest	0	1,663	4,500	2,837			37.0%	
1092	Toilets Donations	0	915	2,500	1,585			36.6%	
1095	Other receipts	0	989	6,650	5,661			14.9%	
1200	Allotment Rents	0	322	324	3			99.2%	
1250	Gartside Building	0	1,792	4,200	2,408			42.7%	
1300	Garage plot income	0	840	840	0			100.0%	
	Income :- Income	0	232,135	470,245	238,110			49.4%	0
	Net Income		232,135	470,245	238,110				
110	Staff Expenditure								
4000	Salaries	0	40,210	96,108	55,899		55,899	41.8%	
4060	Staff Training	0	880	2,300	1,420		1,420	38.3%	
	Staff Expenditure :- Indirect Expenditure	0	41,089	98,408	57,319	0	57,319	41.8%	0
	Net Expenditure		(41,089)	(98,408)	(57,319)				
150	Administration -								
_		•	0.0	222	0.40		0.10	40.007	
4061	Councillor Training	0	90	900	810		810	10.0%	
4200	Chairman's Expenses	0	0	1,000	1,000		1,000	0.0%	
4205	Council Office Expenditure	0	875	2,000	1,125		1,125	43.8%	
	Audit	0	423	1,650	1,227		1,227	25.7%	
4215	· ·	0	93	500	407		407	18.6%	
4220	Conference / Seminars	0	0	500	500		500	0.0%	
	Elections	0	5,918	10,000	4,082		4,082	59.2%	
	Repairs & Maintenance	0	0	1,000	1,000		1,000	0.0%	
	Insurance	0	12,089	12,000	(89)		(89)	100.7%	
	Travel Allowance	0	0	300	300		300	0.0%	
	Office Equipment	0	0	300	300		300	0.0%	
4250		0	10,000	10,200	200		200	98.0%	
	•	0	0	500	500		500	0.0%	
	Subscriptions	0	2,772	3,000	228		228	92.4%	
	Telephone and Internet	0	205	600	395		395	34.1%	
	,	0	0	160	160		160	0.0%	
4290		0	1,107	0	(1,107)		(1,107)	0.0%	1,107
4400	''	0	1,446	1,700	254		254	85.0%	
4660	0 0	0	2,128	15,000	12,872		12,872	14.2%	
5020	Grant - Council Grant	0	300	0	(300)		(300)	0.0%	
	Administration :- Indirect Expenditure	0	37,445	61,310	23,865	0	23,865	61.1%	1,107
	Net Expenditure	0	(37,445)	(61,310)	(23,865)				

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Holme Valley Parish Council

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Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 6

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
	Movement to/(from) Gen Reserve	0	(36,339)	(61,310)	(24,971)				
250	Finance & Management								
4315	Grants - Community Assets	0	0	48,440	48,440		48,440	0.0%	
4405	Grants - Projects and Events	0	3,500	20,500	17,000		17,000	17.1%	3,500
4420	Honley Library	0	15,018	15,750	732		732	95.4%	•
	The Civic	0	40,000	60,000	20,000		20,000	66.7%	
Fina	ance & Management :- Indirect Expenditure	0	58,518	144,690	86,172	0	86,172	40.4%	3,500
	Net Expenditure		(58,518)	(144,690)	(86,172)				
6000	plus Transfer from EMR	3,500	3,500	0	(3,500)				
	Movement to/(from) Gen Reserve	3,500	(55,018)	(144,690)	(89,672)				
200	Planning								
300	Planning Neighbourhood Plan	0	1 110	2.500	1.060		1.060	E7 60/	1 110
4505	Neighbourhood Plan	0	1,440	2,500	1,060		1,060	57.6%	1,410
	Planning :- Indirect Expenditure	0	1,440	2,500	1,060	0	1,060	57.6%	1,410
	Net Expenditure	0	(1,440)	(2,500)	(1,060)				
6000	plus Transfer from EMR	0	1,410	0	(1,410)				
	Movement to/(from) Gen Reserve	0	(30)	(2,500)	(2,470)				
350	Publications & Communication								
4650	Communications & Engagement	0	310	0	(310)		(310)	0.0%	
	Publications & Communication :- Indirect Expenditure	0	310	0	(310)	0	(310)		0
	Net Expenditure		(310)		310				
400	Service Provision								
4320	Public Toilet - Day to Day	0	4,751	23,100	18,349		18,349	20.6%	
	Public Toilet - Lettable Space	0	4,731	1,050	1,034		1,034	1.5%	
	Christmas Provision			•					
	New Mill - Churchyard	0	0 354	4,592 788	4,592 434		4,592 434	0.0% 44.9%	
4715		0	65	0	(65)		(65)	0.0%	65
4713	Dog Waste	0	1,219	1,260	(63)		(03)	96.7%	940
	Minibus	0	7,758	23,500	15,742		15,742	33.0%	340
	Phone Boxes	0	7,758	23,500 400	(308)		(308)	33.0% 177.0%	400
	Seats & Shelters-Maintenance	0	2,951	13,650	10,699		10,699	21.6%	400
	War Memorial	0	2,331	500	500		500	0.0%	
	Youth Work in the Holme Valley	0	10,000	26,250	16,250		16,250	38.1%	
7,00	Toda. Work in the Holline Valley	O	10,000	20,200	10,200		10,200	00.170	

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Holme Valley Parish Council

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Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 6

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMF
4840	Climate Action	1,200	1,200	5,000	3,800		3,800	24.0%	1,200
	Service Provision :- Indirect Expenditure	1,200	29,022	100,090	71,068	0	71,068	29.0%	2,60
	Net Expenditure	(1,200)	(29,022)	(100,090)	(71,068)				
6000	plus Transfer from EMR	1,265	2,605	0	(2,605)				
	Movement to/(from) Gen Reserve	65	(26,417)	(100,090)	(73,673)				
450	Climate Emergency								
4805	Climate Action	(1,200)	0	0	0		0	0.0%	
(_ Climate Emergency :- Indirect Expenditure	(1,200)	0	0	0	0	0		
	Net Expenditure	1,200	0	0	0				
6000	plus Transfer from EMR	(1,200)	0	0	0				
	Movement to/(from) Gen Reserve	0	0	0	0				
	Grand Totals:- Income	0	232,135	470,245	238,110			49.4%	
	Expenditure	0	167,825	406,998	239,173	0	239,173	41.2%	
	Net Income over Expenditure	0	64,310	63,247	(1,063)				
	plus Transfer from EMR	3,565	8,621	0	(8,621)				
	Movement to/(from) Gen Reserve	3,565	72,932	63,247	(9,685)				

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Holme Valley Parish Council Earmarked Reserves

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	Account	Opening Balance	Net Transfers	Closing Balance
323	EMR Community Assets	2,017.00		2,017.00
325	EMR Election Fund	7,000.00	7,000.00	14,000.00
326	EMR Defibrillator Special Resr	1,738.51	-64.95	1,673.56
331	EMR Gartside Building	3,400.00	6,600.00	10,000.00
332	EMR Honley Library	15,000.00		15,000.00
336	EMR Royal Events	1,000.00	1,000.00	2,000.00
337	EMR COVID Memorial	4,876.50	-1,106.50	3,770.00
341	EMR Gartside Energy Projects	13,526.68	2,931.00	16,457.68
345	EMR Rolling Grants	1,000.00	3,268.00	4,268.00
346	EMR Public Transport	5,000.00	-2,500.00	2,500.00
347	EMR Tourism	4,961.00	0.00	4,961.00
348	EMR Dog Waste & Litter	3,800.00	-940.00	2,860.00
349	EMR Community Engagement	3,609.87	0.00	3,609.87
351	EMR Holmfirth Toilets Refurb	2,504.00	-2,504.00	0.00
352	EMR War Memorials	0.00	2,500.00	2,500.00
354	EMR Digital & Physical Assets	0.00	1,000.00	1,000.00
		69,433.56	17,183.55	86,617.11



Sheet 1: VAT incurred/projected APR-MAR on NON-BUSINESS activities

	Actual VAT	Forecast VAT	Notes
APR	£254.19		Actuals from invoices
MAY	£575.97		Actuals from invoices
JUN	£98.40		Actuals from invoices
JUL	£249.57		Actuals from invoices
AUG	£611.12		Actuals from invoices
SEP		£357.85	Average based on APR-AUG average
OCT		£357.85	Average based on APR-AUG average
NOV		£357.85	Average based on APR-AUG average
DEC		£357.85	Average based on APR-AUG average
JAN		£357.85	Average based on APR-AUG average
FEB		£357.85	Average based on APR-AUG average
MAR		£357.85	Average based on APR-AUG average
,	£1,789.25	£2,504.95	

Sheet 2: Partial Exemption Calculator

Sheet 2: De Minimis Test

Category	Amount (£)
VAT on non-business activities (reclaimat	ole under s33) £6,108
VAT directly attributable to taxable busine	ess activities
VAT directly attributable to exempt busine	ess activities £5,370
Residual VAT (overheads/shared costs)	
Of which: apportioned to taxable	
Of which: apportioned to exempt	
Total Input VAT	£11,478
Total Recoverable VAT before de minimis	test £6,108
Total Irrecoverable VAT (exempt)	£5,370
Check: De minimis test (irrecoverable < £	7,500 and < 50% total i PASS
Final Recoverable VAT	£11,478

Sheet 3: VAT Partial Exemption & Apportionment Template

Sheet 3: Input VAT Breakdown

Cost Item	Total Cost (£)	VAT (£)	Use Type	Apportionment Basis	Exempt VAT (£)	Recoverable VAT (£)
Parish Council non-business expenditure /a*		£4,294 Non-business		N/A	£0	£4,294
Solar Panels Project	£12,900	£2,580 Mixed (non-busin	ess and exempt business)	40% exempt	£1,032	£1,548 40% person of floor space used by tenant
Toilets Project Manager	£2,220	£444 Mixed (non-busin	ess and exempt business)	40% exempt	£178	£266 40% person of floor space used by tenant
Parkinson Partnership	£800	£160 Exempt business		N/A	£160	£0
The Civic Visioning Document	£20,000	£4,000 Exempt business		N/A	£4,000	£0
Totals		£11,478			£5,370	£6,108.40

Adjust the "Apportionment Basis" column based on floor area, usage hours, or other fair metrics. This calculation has been based on floor area.

* Calculation based on actual invoices to-date and calculation based on an average monthly calculation till year end