

Holme Valley Parish Council

MEETING OF THE FULL COUNCIL

held on **MONDAY, 15 DECEMBER 2025** at **7pm**

in **THE EXHIBITION ROOM, THIRD FLOOR, THE CIVIC, HOLMFIRTH, HD9 3AS**

IN THE CHAIR: Cllr Glenn Kirkby

PRESENT:

Cllr Lawrence Baylin

Cllr Donna Bellamy

Cllr Mary Blacka

Cllr Harry Davis

Cllr Tom Dixon

Cllr Donald Firth

Cllr Chris Green

Cllr Jenny Holmes

Cllr Alison Morgan

Cllr Hugh Osborne

Cllr Steve Ransby

Cllr Martin Rostron

Cllr Jane Rylah

Cllr Tricia Stewart

Cllr Sarah Whitelaw

Cllr Andy Wilson

APPROVED APOLOGIES & REASONS: Cllr Damian Brook, Cllr Pat Colling, Cllr Andrew Fenwick, Cllr

Charles Greaves, Cllr Jo Liles.

TAKING MINUTES: Jen McIntosh (Clerk)

IN ATTENDANCE: Rich McGill (Deputy Clerk/RFO)

DRAFT MINUTES

2526 128 Public Question Time

In accordance with *Standing Orders 3 e to g* members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

The Clerk explained that a Partner from Ramsden's was due to arrive to speak to item 2526 137 Civic Lease.

The Chair requested Councillors to raise their hand if they wished to speak and to not talk over each other. The Chair also referred to the busy agenda and requested that members refrained from repeating points already made.

The Partner from Ramsden's arrived.

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Due to the need of the Partner from Ramsdens to return home as soon as possible the Chair directed that the meeting move to item 2526 137 and suspend Standing Orders so that the Partner could speak.

2526 137 Civic Lease – decision needed regarding Heads of Terms

Cllr Rostron arrived at 7.05pm whilst this item was being heard.

Cllr Bellamy, Chair of the Civic Lease Working Group, explained that work continued on drawing up a new lease and a side letter with Holmfirth Civic Hall Community Trust and was close to completion.

The representative from Ramsden's spoke regarding the one element of the Heads of Terms of the new lease which the Working Group wished FULL COUNCIL to consider before proceeding. This was in respect of whether or not the new lease should be exempt from the provisions of the Landlord and Tenant Act 1954.

The member of the Ramsdens team explained the significance of contracting out of the 1954 Act.

RESOLVED: to approve the exemption of the Lease with Holmfirth Civic Hall Community Trust from the 1954 Landlord and Tenant Act.

The Partner from Ramsdens has offered to attend any future meeting where the finalised lease was to be discussed. They were thanked for their time and valuable contribution.

Following the conclusion of this item the meeting reverted to the agenda order.

PROCEDURAL MATTERS

2526 129 Recording of public meeting

The meeting was recorded for public broadcast via the HOLME VALLEY PARISH COUNCIL YouTube channel.

There were no requests to make additional recordings.

The matter of purchasing better quality recording equipment had been raised with the Clerk. Cllr Whitelaw spoke to this issue, specifying the need for in-meeting amplification.

The Chair had been in discussions with the Assistant Clerk about the Council's systems and approaches. As part of that an action for the Assistant Clerk was to research what equipment might be used and report to a future meeting.

2526 130 Items to be heard in private session

No agenda items were to be heard in private session.

2526 131 Apologies and reasons for absence

Apologies and reasons had been circulated prior to the meeting starting.

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APPROVED: apologies and reasons for absence from Cllr Colling, Cllr Brook, Cllr Greaves, Cllr Liles and Cllr Fenwick.

2526 132 Receipt of written Declaration of Pecuniary and Other Interests

Revised written declarations of pecuniary and other interests for Cllr Baylin and Cllr Davis had been sent out and were **NOTED**.

An **ACTION** for the Clerk was to redact signatures and addresses from the revised declarations, post them to the HVPC website and share with the Kirklees Monitoring Officer.

Cllr Baylin had submitted a request for a written dispensation to speak and vote with regards to any matter arising for Hade Edge Residents Association of which he was a member by virtue of his position as ward councillor.

Cllr Firth arrived at 7.19pm during discussion of this item.

Following discussion, Cllr Baylin withdrew his request to vote.

APPROVED: written dispensation for Cllr Lawrence Baylin to speak but not vote in any matters pertaining to Hade Edge Residents Association of which he is a member by virtue of being a Parish Councillor for Scholes Ward. Dispensation to remain in place from 15-12-2026 until the end of the current term of office.

2526 133 Declaration of interests in agenda items and written dispensations

The Clerk reminded councillors that if a member had listed in their written declaration as a pecuniary or other interest an organisation or body which featured in the agenda then that should be declared by the member. Also, if a member had a pecuniary or other interest not listed in their written declaration in an organisation or body which featured in the agenda then that should be declared.

The Clerk further stated that the onus was on individual members to make declarations appropriately. Failure to declare may constitute a breach of the Code of Conduct and be reported to the Monitoring Officer.

RECEIVED: declarations of interests of councillors in agenda items as follows:

- Cllr Bellamy with regards to **item 2526 147** Packhorse Bridge, Smithy Place, Brockholes.
- Cllr Rylah, Cllr Holmes, Cllr Stewart, Cllr Whitelaw and Cllr Ransby with regards to **item 2526 138**, an out-of-cycle grant application from the Tech.
- Cllr Stewart with regards to any item arising concerning her relation, Kirklees Cllr Mo Crook.
- Cllrs Wilson and Ransby declared interests in the Civic (nb they both have written dispensations in place regarding this interest).

No declarations of interests were made by officers.

TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETINGS

2526 134 Minutes of Full Council meetings

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Before the minutes below were approved the Clerk expressed her thanks to the Deputy Clerk/RFO for clerking the meeting in her absence.

APPROVED: the Minutes of the FULL COUNCIL Meeting held on 20 October 2025 numbered 2526 98 to 2526 127.

The Clerk reported that there was no further information regarding ongoing matters arising from the above minutes which did not appear under other agenda items.

THE COMMITTEE MINUTES UNDER DELEGATED POWERS

2526 135 Minutes of Standing Committee meetings

NOTED: the Minutes of the PLANNING COMMITTEE Meeting held on 6 October 2025 numbered 2526 60 to 2526 76 **APPROVED** at the PLANNING COMMITTEE Meeting held 10 November 2025.

APPROVED: the Minutes of the STAFFING COMMITTEE Meeting held on 3 November 2025 numbered 2526 17 to 2526 34.

APPROVED: the Minutes of the PLANNING COMMITTEE Meeting held on 10 November 2025 numbered 2526 77 to 2526 97.

APPROVED: the Minutes of the SERVICE PROVISION COMMITTEE Meeting held on 17 November 2025 numbered 2526 40 to 2526 58, subject to an amendment to minute 2526 52 Tourism to clarify that the Civic and Gartside Unit were possible location options that might be considered for Holme Valley Tourism Partnership's Heritage Week.

An **ACTION** for the Clerk was to amend the minutes accordingly.

APPROVED: the Minutes of the FINANCE AND MANAGEMENT COMMITTEE Meeting held on 1 December 2025 numbered 2526 65 to 2526 87.

2526 136 Resignation of a councillor

Cllr Isaac Barnett of Netherthong ward had resigned as of Friday 7 November 2025 and a Notice of Vacancy had been posted on Monday 10 November. The Notification of an Election was to be published on Wednesday 31 December with any election to take place on Thursday 5 February 2026.

The Clerk had confirmed with Electoral Services that poll cards would be required.

NOTED: the resignation of Isaac Barnett as councillor for Netherthong Ward.

TOPICAL MATTERS

2526 138 Out-of-cycle Grant Applications

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The Clerk reported that two out-of-cycle grant applications had been received. In both cases the applicants had confirmed that they wish the Council to consider these out-of-cycle applications as 'emergency' applications.

A constitution had been received from Yorkshire Neon Makers after papers for the meeting were published and copies of this were shared. It was confirmed that Cllr Baylin had scrutinised the unredacted full paperwork for each application.

It was up to the Council to decide if it wished to consider each or either application as constituting an emergency and from there to consider the merits of each application weighed against the Council's stated criteria and priorities.

The Council voted to **DECLINE** consideration of a grant application from Yorkshire Neon Makers on the grounds that the application did not satisfy the Council's stipulation that only 'emergency' grants would be considered outside of the normal cycle.

The Council voted to **DECLINE** consideration of a grant application from Holmfirth Tech on the grounds that the application did not satisfy the Council's stipulation that only 'emergency' grants would be considered outside of the normal cycle.

FINANCIAL MATTERS

2526 139 Council Budget 2025-26 Year-To-Date including Earmarked Reserves

Deputy Clerk/RFO reported that staffing expenditure was expected to be c.£3,000 over-budget due to a miscalculation when the budget was originally set.

A number of Earmarked Reserves associated with the Holmfirth Toilets project were down to zero following the recent works. The budget for the project remained within the limits set by the Council.

The Christmas Provision budget line was likely to be overspent due to needing to find a new supplier for Christmas trees, increased cost of the purchase of a tree from Kirklees and because a bigger grant was made to Holmfirth Christmas Team; the Service Provision Committee was addressing this through virement from an underspent budget line.

There were no questions for the Deputy Clerk/RFO.

NOTED: Income and Expenditure against Budget and Earmarked Reserves year-to-October reports.

2526 140 Schedule of Payments

NOTED: Schedule of Payments for November 2025.

NOTED: Schedule of Payments month-to-date for December 2025.

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MATTERS RESERVED FOR FULL COUNCIL

2526 141 Referrals to the Monitoring Officer

The Clerk reported that the Monitoring Officer's team expected two outstanding complaints to have been closed by the date of the meeting, with no breach having been found to have occurred. Both the complainant and the subject of the complaints should have been informed of the outcome by the date of the meeting.

The Monitoring Officer's team had further reported that there was another matter involving the declaring of interests that was now logged as a formal complaint and under investigation. The subjects of the complaint and the complainant were due to be informed as of 11 December 2025.

NOTED: that FULL COUNCIL has been informed that 2 outstanding complaints were expected to be closed by the date of the meeting and that 1 further complaint was under investigation.

NOTED: Cllr Baylin had self-referred to Kirklees Monitoring Officer over his previous Declaration of Pecuniary and Other Interests regarding the omission of an interest in the Tech.

2526 142 Holmfirth Civic Hall – Vision project

The Clerk reported on possible dates for a follow up meeting regarding developing a vision for the Civic. Papers from Mosedale Gillatt Architects had been distributed ahead of the follow up meeting.

RESOLVED: Tuesday 3 February 2026 at 7pm in the Exhibition Room is confirmed for the next meeting with Mosedale Gillatt Architects.

Holmfirth Civic Hall Community Trust trustees and employees to be invited to the meeting.

Cllr Jenny Holmes drew the Council's attention to the original instructions shared with Mosedale Gillatt Architects which referenced the setting up of a Civic Vision Working Group. On 1 December 2025 the FINANCE AND MANAGEMENT COMMITTEE **RESOLVED** to recommend to FULL COUNCIL the setting up of a Vision for the Civic Working Group.

RESOLVED: This Council will establish a Civic Vision Working Group in partnership with Holmfirth Civic Hall Community Trust to work productively with Mosedale Gillatt Architects and 'help create a way forward to reinstate the building to the heart of the community and ensure its success in the future.'

The Vision Group would consist of 5 councillors and 5 trustees. Cllr Andy Wilson and Cllr Steve Ransby would be 2 of the 5 trustees.

RESOLVED: Cllr Baylin, Cllr Holmes, Cllr Kirkby, Cllr Morgan and Cllr Whitelaw to be Vision Group members.

2526 143 Holmfirth Town Centre Works – updates and oversight

This was made a standing item at the FULL COUNCIL meeting on 8 September 2025.

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Cllr Rylah referred to an update given to Kirklees ward councillors. A copy of the update was to be provided by Cllr Rylah and attached to the draft minutes.

The Clerk reported that on 20 October 2025 it was **RESOLVED** to send a letter to Kirklees Council regarding supporting the people and businesses of Holmfirth. This was sent by email on 4 November 2025. No reply had been forthcoming.

An **ACTION** for the Clerk was to chase up a response to the letter.

Cllr Holmes referred to the production of the videos supporting Holmfirth. Cllr Firth wanted to know how many businesses had been contacted and was concerned that not all businesses were being kept informed. Cllr Whitelaw stated that through Holmfirth Business Together businesses were being kept well-informed. The first publicity video had had over 10,000 views. Further data regarding viewing figures for all 6 videos would be presented to FULL COUNCIL in due course.

The Chair requested that Cllr Firth let an appropriate person know if he knew of any businesses which were not being kept informed. Cllr Ransby stated that 188 businesses were situated in Holmfirth Town Centre.

No further actions were resolved upon with regards to Holmfirth Town Centre Works.

2526 144 **Earnshaw's Foundation – Holme Valley Parish Council representative requested**

The Clerk reported that Earnshaw's Foundation was set up to support Holme Sunday School and prior to May 2024 the Parish Council appointed a representative to the Foundation each year as part of the Annual Council Meeting.

In May 2024 it was reported in error that the Foundation was no longer active and therefore a representative was not appointed. This was corrected at the FULL COUNCIL meeting on 24 June 2024 when Cllr Whitelaw was approved as representative (minute 66).

At the Annual Council Meeting in May 2025 the Clerk had omitted to include appointing a representative to Earnshaw's Foundation. The Foundation had been in touch to explain that a representative was needed.

RESOLVED: appointment of Cllr Sarah Whitelaw as Holme Valley Parish Council representative to Earnshaw's Foundation for Council Year 2025/2026.

An **ACTION** for the Clerk was to amend the list of representatives to be considered at successive Annual Council meetings to include the appointment of a representative to Earnshaw's Foundation.

2526 145 **Kirklees Local Plan Review**

The meeting notes of the Reference Group from 7 November 2025 had been distributed.

Cllr Mary Blacka reported the following points:

- New guidance from central government was expected to be published on 18 December 2025.
- Kirklees was leading the way in terms of local council engagement.
- There would be no further consultations until a draft plan is issued.

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- The Reference Group was working towards producing a further document by the end of January 2026.
- The level of engagement was pleasing as was the support from Kirklees.

Cllr Wilson was invited to comment on the status of green/grey belt land and referred to Kirklees stated intention to review all greenbelt land.

Cllr Whitelaw thanked Cllr Blacka for her work and commented that the Reference Group's work was an object lesson in useful collaboration with community groups.

The Holme community was involved in giving feedback regarding the Peak District neighbourhood plan.

There were no actions proposed with regards to the Kirklees Local Plan Review.

2526 146 Community Governance Review

This item was requested by Cllr Lawrence Baylin.

A Community Governance Review briefing from Cllr Lawrence Baylin had been included in papers. The working group had consisted of Cllr Baylin, Cllr Bellamy and Cllr Greaves.

One issue that had arisen was the possible restyling of the Parish Council's name. It was within the power of Holme Valley Parish Council itself to consider the appropriateness of its name. Any move to change the current nomenclature would need to be balanced with the cost and extent of the recent rebranding.

An **ACTION** for the Clerk was to schedule further discussion of this at a future meeting.

No other actions in respect of the Kirklees Community Governance Review were considered.

2526 147 Concerns regarding Packhorse Bridge, Smithy Place, Brockholes

This item was raised by Cllr Donna Bellamy in her role as Kirklees Holme Valley North Councillor.

Cllr Bellamy had written to the clerk team regarding ongoing concerns about Smithy Place Bridge in Brockholes, a Grade II listed structure, which had sustained further damage due to coping stones being pushed into the river.

Residents had contacted Cllr Bellamy expressing alarm that the exposed structure is at risk of further deterioration, which could result in additional cost to Kirklees Council if repairs were delayed. Despite previous reports and assurances from Kirklees Council, no timetable for repairs had yet been confirmed. Cllr Bellamy had also raised this matter with Councillor Enquiries and requested urgent action.

Given the bridge's heritage status, Cllr Bellamy believed it would be helpful if Holme Valley Parish Council could also contact Kirklees Council to reinforce the importance of timely repair and conservation oversight.

Recent photographs showing the current condition of the bridge had been distributed.

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RESOLVED: to refer the matter to the PLANNING COMMITTEE for further consideration.

2526 148 Democracy-friendly Schools

The Working Group reported that the project was moving forward.

Following a meeting with a Kirklees officer, a Democracy in Schools slideshow had been provided, covering:

- A synopsis of the programme
- Our Democracy Happens Where You Are animation (2 mins 20 secs long)
- Examples of resources being used in schools and other settings in your area
- An update on the Democracy Friendly journey of each school in the HVPC area
- An overview of schools and the ward they sit in – both Kirklees Council Wards and HVPC wards.

Councillors were encouraged to check on the current involvement of any schools in their wards. Cllr Stewart to contact Holmfirth high regarding the initiative.

No further actions with regards to the Democracy-Friendly Schools initiative were resolved upon.

2526 149 HVPC Community Nature Reserve

The Working Group reported that it had produced a Foundation statement for the Council to consider. The intention was to upload a finalised copy of this to the HVPC website and include links to a survey to encourage public engagement with the project.

RESOLVED: to approve the Holme Valley Parish Council Foundation statement.

RESOLVED: to commit expenditure of up to £500 from General Reserves for the provision of 15 Swift boxes.

2526 150 Establishment of the Ethics and Integrity Commission

Cllr Sarah Whitelaw wished to draw the Council's attention to the establishment of an Ethics and Integrity Commission – link here

https://eic.independentcommission.uk/?d102_cookies_enabled=all.

The Commission was looking to achieve coherence and consistency in ethical standards and this has been welcomed by NALC as it aligned to NALC's Civility and Respect work. Holme Valley Parish Council is a signatory to NALC's Civility and Respect Pledge.

NALC had requested a meeting with the Commission to explore opportunities for collaboration and wished the experience of the parish and town council sector to inform the Commission's work.

Cllr Whitelaw believed it would be beneficial for the Council to see how its own work aligned to NALC's Civility and Respect focus and whether or not it may benefit from involvement in any collaboration with the Commission.

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There were no actions arising from the establishment of the Ethics and Integrity Commission to consider.

2526 151 Grants to community organisations

This item had been requested by Cllr Lawrence Baylin.

Cllr Baylin wrote:

Local residents have a right to understand how and where their money is being spent and the value of it to the community. Applicants for grant funding are already required to accept that HVPC may use this in our own publicity. I would like to propose that recipients of grants are expected to clearly publicise the HVPC as the source of some/all of their funding, as appropriate, and that a question to that effect is included in the grant application form and the evaluation form.

I would also wish HVPC to consider an increased use of sponsorship of activities and projects, with accompanying publicity, alongside its range of grant funding.

This led to discussion about the Council communicating more clearly its expectations regarding grant recipients publicising the Council as a source of funding. It was stated that this was normal practice.

Rather than being considered at the meeting the matter was **DEFERRED** to the Grants Working Group. In the absence of Cllr Colling, Cllr Wilson would circulate dates and convene a meeting. The issue of sponsorship would also be considered further by the Working Group, for example, the sponsorship of the Honley Show programme.

REFERRALS FROM STANDING COMMITTEES AND WORKING GROUPS

2526 152 Updates from the Communications and Engagement Working Group

Notes from 17 November 2025 meeting of the Communications and Engagement Working Group and the Action Plan 2025-2027 had been distributed with the meeting papers.

The Working Group wished it to be **NOTED** that the support received by the Assistant Clerk was excellent.

The Chair requested that two councillors stopped having a side conversation during the item.

The social media training arranged had been useful. Plans were being formed to celebrate grant recipients at the Annual Parish Meeting in March to make this a lively and engaging event.

No actions arising from the work of the Communications and Engagement Working Group were considered.

THE FINANCE AND MANAGEMENT COMMITTEE

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2526 153 Appointment of Committee Vice-Chair

Following the resignation from COUNCIL of Isaac Barnet there arose a vacancy for a Vice Chair for the FINANCE AND MANAGEMENT COMMITTEE. Cllr Jenny Holmes was elected as Vice Chair at the FINANCE AND MANAGEMENT COMMITTEE meeting on 1 December 2025.

The Chair of the FINANCE AND MANAGEMENT COMMITTEE, Cllr Pat Colling is Chair of the STAFFING COMMITTEE by the fact that she was Council Chair 2024-25. In line with Standing Orders, the Vice Chair of FINANCE AND MANAGEMENT is therefore appointed to the STAFFING COMMITTEE.

NOTED: the appointment of Cllr Jenny Holmes as the Vice Chair of FINANCE AND MANAGEMENT COMMITTEE and as a member of the STAFFING COMMITTEE, effective from Monday 1 December 2025.

THE PLANNING COMMITTEE

2526 154 Design Guide for Shop Fronts – request for assistance

Item from Cllr Andy Wilson.

Cllr Wilson raised the distribution of the Shopfront Design leaflet. He was proud of the character and charm of the valley. The Guide, whilst it was guidance and not statutory, was an attempt to maintain that character and charm.

The intention was for councillors to hand deliver the guides to local businesses. A distribution list of relevant businesses had been compiled. All envelopes will be addressed.

No councillor had declined to be involved and so an assumption would be made that all were willing to assist. Cllr Wilson will contact councillors to take this forward in the New Year.

Thanks were to be passed to the Assistant Clerk for enveloping and addressing all the Guides to be delivered.

No further actions with regards to the Design Guide for Shop Fronts were considered.

THE STAFFING COMMITTEE

2526 155 Staffing Review

One outcome from the Staffing Committee 3rd November 2025 was to recommend to Council the need for a review of the Parish Council's staffing needs, - to make sure the Parish Council had the right level of staffing to meet its goals.

For a small organisation like the Parish Council with three staff, an HR consultant's staffing needs review is usually a fairly small project — typically one or two days of work.

Typical price ranges were:

£500–£1,000

A light-touch assessment:

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- Brief interviews with stakeholder (eg Chair of Council or Chair of Staffing &c)
- Reviewing current roles
- Basic recommendations on whether staffing levels are appropriate

£1,000–£2,000

A fuller review, more common:

- Interviews with all staff
- Review of job descriptions and workloads
- Assessment of gaps or overstaffing
- Written report with recommendations
- Suggested organisational structure and costing

The last external staffing review took place in 2020.

APPROVED: i. that a review of staffing takes place in the council year 2026-7 ii. That expenditure of up to £2,000 is committed to the review in the 2026/7 budget.

THE SERVICE PROVISION COMMITTEE

2526 156 Holmfirth Toilets - Update

Cllr Alison Morgan reported that:

After the renovation of the roof and roof lights and the addition of solar panels it is time to consider the next phases of improvements.

Holme Architecture produced a very thorough condition report in March this year which identified the problems with the roof and the ventilation. It also identified the short-comings of the internal arrangements, the poor design and condition of the disabled toilet, the lack of baby changing facilities and the poor general plumbing and interior decor.

Holme Architecture have been tasked with producing a costed programme of work both renovation and repair, for the forthcoming year and will deliver an in-person presentation for a meeting of the Service Provision Committee in the new year.

Well-designed and well-maintained public toilets are fundamental to human dignity and contribute to public health. They also make good business sense, help revitalise and foster good quality urban living, even inspire people to get out of their cars and start walking, cycling and using public transport.

NOTED: Cllr Morgan's report.

THE BUDGET FOR 2026/7

2526 157 Approving the budget for the council year 2026/7

RFO/Deputy Clerk reported that the Finance and Management Standing Committee met 1st December 2025 and recommended Budget Option A with a budget of £408,164. This would give the Standing Committees all the budgetary funding they requested.

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Council was reminded that only the budget was to be approved at this meeting. Earmarked Reserves and the Precept are draft status and will be put forward for finalising on 2 February 2026.

Approval of expenditure of up to £2,000 for an external review of staffing meant a new budgetary calculation of £410,164.

This would mean £49,233 would be in General Reserves. The Band D Charge would be £41.52. This is about £7 higher than the Kirklees average. The West Yorkshire average is £57.51. The national average charge is £90.20.

APPROVED: a budget for Holme Valley Parish Council 2026/27 of £410,164.

CORRESPONDENCE

2526 158 Reports from Kirklees Ward Councillors

An action for the Clerk from the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE meeting of 23 October 2023 was to add a standing item on FULL COUNCIL agendas for Kirklees Councillors who are also Parish Councillors to report back on relevant activity and news from Kirklees.

Kirklees Ward Councillors from Holme Valley South and Holme Valley North are invited to provide any feedback from them regarding news from Kirklees.

Cllr Bellamy reported on the possibility of being able to apply retrospectively for monies to support the asset transfer of community buildings, for example to carry out repairs. She would send the information to the Clerk.

Cllr Rylah stated that the Kirklees draft budget was now available to view.

There were no actions arising from any reports received from Kirklees Ward Councillors to consider.

Standing Orders were suspended at 9pm to allow the business of the meeting to be concluded.

MISCELLANEOUS ITEMS

2526 159 Standing item – the Climate Emergency

Council is reminded that items on this agenda should have been viewed where appropriate through the lens of the Climate Emergency the Council has declared.

The funding of 15 Swift boxes was **NOTED** as an example from the Minutes of action taken to address the Climate Emergency.

An **ACTION** for the Clerk Team was to move this item to the beginning of all agendas.

No further motions were put forward regarding actions and decisions taken reflecting the Climate Emergency.

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2526 160 Items for Publicity

A standing item to put forward potential items for publicity arising from the meeting.

Suggestions included:

- The Democracy in Schools Initiative
- Shop Front Design Code
- The provision of 15 Swift Boxes
- A Christmas message from the Council to residents.

The meeting closed at 9.02pm.