

Holme Valley Parish Council

MEETING OF THE FULL COUNCIL

MONDAY, 20 OCTOBER 2025 7pm

THE EXHIBITION ROOM, THIRD FLOOR, THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS

IN THE CHAIR: Cllr Glenn Kirkby

PRESENT:

Cllr Isaac Barnett
Cllr Lawrence Baylin
Cllr Donna Bellamy
Cllr Mary Blacka
Cllr Damian Brook
Cllr Pat Colling
Cllr Charles Greaves
Cllr Chris Green
Cllr Jenny Holmes
Cllr Jo Liles
Cllr Alison Morgan
Cllr Steve Ransby
Cllr Martin Rostrom
Cllr Jane Rylah
Cllr Sarah Whitelaw
Cllr Andy Wilson

APPROVED APOLOGIES & REASONS: Cllr Harry Davis, Cllr Tom Dixon, Cllr Andrew Fenwick, Cllr Donald Firth, Cllr Hugh Osborne, Cllr Tricia Stewart.

OFFICER: Rich McGill (Deputy Clerk/RFO)

IN ATTENDANCE: Gemma Sharp (Assistant Clerk)

Welcome

The Chair welcomed Members to this fourth Council meeting of the year.

A minute of silence was observed in remembrance of former Councillor, Judith Roberts, who died Sunday 5th October 2025. Mrs Roberts was a Councillor from 2003 to 2023 and was Chair of Council in 2009.

2526 98 Public Question Time

In accordance with *Standing Orders 3 e to g* members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

No members of the public were in attendance.

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PROCEDURAL MATTERS

2526 99 Recording of public meeting

The meeting was being recorded for public broadcast via the HOLME VALLEY PARISH COUNCIL YouTube channel.

There were no other requests to record the meeting.

The Chair made a brief statement before the business of the meeting commenced to ask Members to always be respectful to one another. He said Members should be respectful in both meetings and in emails, and that this applied to communications with the clerking team as well.

2526 100 Items to be heard in private session

RESOLVED: There were no agenda items to be heard in private session.

2526 101 Apologies and reasons for absence

Apologies and reasons had been circulated prior to the meeting starting.

APPROVED: apologies and reasons for absence from Cllr Harry Davis, Cllr Tom Dixon, Cllr Andrew Fenwick, Cllr Firth, Cllr Osborne, Cllr Stewart

2526 102 Receipt of written Declaration of Pecuniary and Other Interests

Revised written declaration(s) of pecuniary and other interests are sent out under separate cover for councillors' information. Councillors are requested to delete the DIs once read.

NOTED: the receipt of written declaration(s) of pecuniary and other interests from Cllr Steve Ransby, already approved by Service Provision in September, redacted and uploaded to the website.

2526 103 Declaration of interests in agenda items and written dispensations

There were no declarations of interest in items on the agenda.

Officers were asked to declare interests in agenda items. None were received.

An action for the Clerk from FULL COUNCIL on 24 March 2025 was to secure written dispensations from councillors appointed as HVPC representatives to organisations at the ANNUAL COUNCIL Meeting on 19 May 2025.

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Council considered the requests for written dispensations from Councillors:

- i. Cllr Green (pertinent to Holme Valley Climate Action Partnership),
- ii. Cllr Kirkby (pertinent to Friends of Honley Library),
- iii. Cllr Morgan (pertinent to Friends of Honley Library),
- iv. Cllr Ransby (pertinent to Holmfirth Civic Hall Community Trust),
- v. Cllr Wilson (pertinent to Holmfirth Civic Hall Community Trust).

RESOLVED: All these requests for written dispensations were approved.

Other applications for a similar dispensation are anticipated.

NOTED: Council noted the Holme Valley Parish Council Dispensation Procedure approved by Council 23rd June 2025. Councillors were encouraged to familiarise themselves with this procedure.

NOTED: Members noted the up-to-date Members Dispensation Log.

NOTED: Members noted the Written Dispensation Application template that Councillors must use when requesting a written dispensation on a matter.

TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETINGS

2526 104 Minutes of Full Council meetings

RESOLVED: the Minutes of the FULL COUNCIL Meeting held on 8 September 2025 numbered 2526 56 to 2526 97 were approved.

RECEIVED: Council received the following information regarding ongoing matters arising from the above minutes which did not appear under other agenda items at this meeting:

- The RFO/Deputy Clerk reported that, whilst he and the Assistant Clerk had been tasked with reviewing the Rialtas accountancy software subscription and looking at alternatives, unfortunately, due to the Clerk's absence and other constraints, they had not had sufficient time to look deeper into this. This item would be deferred to a future meeting.
- The RFO/Deputy Clerk confirmed that Holme Valley Climate Action Partnership (HVCAP) had returned an unspent grant of £5,000 to the Parish Council on 23 September 2025. This had been accounted as Other Receipts and was added to general reserves. The RFO thanked Cllr Green for his work on this.
- The Deputy Clerk reported that, in respect of Remembrance Sunday, the Parish Council had received information regarding timings from all of the local places of worship holding Remembrance Commemorations. After some challenges, it was reported that the New Mill Remembrance Day Parade led by the Royal British Legion would go ahead. The Parish Council thanked Cllr Brook and Cllr Greaves in

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respect of assisting with this. The wreaths for those attending commemorations were available to collect from the Parish Council office.

- RP Electrical had commenced the works to repair and replace the emergency lighting at The Civic. About half of the works had been completed and the works should be finished by the end of the month.
- At the Full Council meeting of 8 September 2025, the Council approved that Social Progress, the Honley social media and marketing company, deliver social media training. Social Progress had been informed and the Assistant Clerk was working to secure dates (these were likely to be late November or early December).

Council considered any further action(s) arising from the minutes of the FULL COUNCIL MEETING, held on 8 September 2025.

RESOLVED: No further action.

At this point, Cllr Blacka further reported as a matter arising that the COVID Memorial Garden at Honley Library was nearing completion. Cllr Blacka asked Council to thank i. the RFO/Deputy Clerk for facilitating the delivery of plants allowing them to be planted in time, ii. Jenny Lockwood and iii. Malcolm Ellis. Cllr Green also asked that thanks be given to Barry Killington, the garden designer, and the team of volunteers.

THE COMMITTEE MINUTES UNDER DELEGATED POWERS

2526 105 Minutes of Standing Committee meetings

APPROVED: Council approved the Minutes of the SERVICE PROVISION COMMITTEE Meeting held on 22 September 2025 numbered 2526 21 to 2526 39.

APPROVED: Council approved the Minutes of the FINANCE AND MANAGEMENT COMMITTEE Meeting held on 29 September 2025 numbered 2526 45 to 2526 64 with one amendment requested by Cllr Whitelaw.

FINANCIAL MATTERS

2526 106 Annual Governance and Accountability Return AGAR 2024/25

NOTED: Council noted the External Auditor's Report and Certificate 2024/25. Council further noted the RFO's verbal report on the one exclusion identified by the Audit.

NOTED: Council noted that the full Annual Governance and Accountability Return Sections 1 and 2 along with Section 3 had been published to the Parish Council's website and noticeboard 30th September 2025, along with the Notice of Conclusion of Audit, and the invitation to inspect the accounts. No one had asked to inspect the accounts. At the

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time of the meeting, the AGAR and Notice of Conclusion of Audit had been published and on display for 15 days. The Parish Council considered when to end the public inspection rights.

RESOLVED: Council resolved that the public inspection rights would end the following day, - 21st October 2025.

Members considered whether any further action on the AGAR 2024/25 was needed.

RESOLVED: No further action.

2526 107 Council Budget 2025-26 Year-To-Date including Earmarked Reserves

The RFO reported on the year-to-date Council Income and Expenditure by Budget Heading October 2025 and Earmarked Reserves. Almost all budget lines were on target. The only one that was concerning was the 4000 salaries budget line which was likely to be around £3,000 over at year end.

NOTED: Council noted the RFO's report.

2526 108 Schedule of Payments

The Parish Council reviewed the Schedule of Payments for September 2025.

NOTED: Council noted the Schedule of Payments for September 2025.

The Parish Council considered the month-to-date Schedule of Payments for October 2025. The RFO reported on some of the pending transactions, pointing out that:

- The number of grants awarded meant that more payments needed approval by Council than normal.
- That in the case of two payments, the Parish Council was trialling a process of gifting a purchase to a community organisation, which thereby allowed it to reclaim VAT on the gift. The RFO reported that this had caused him little extra time currently. A Councillor asked that the RFO keep a record of the amount of time spent on these "gifts".
- The RFO reported that one payment on the Schedule would need to be excised, as it was effectively a double-payment.

RESOLVED: Council approved the amended Schedule of Payments for October and this was initialled by the Chair.

The RFO reported that some businesses and organisations had given the Parish Council some leeway in delaying payment, and so he asked that Councillors on the Unity Trust bank mandate approved the payments quickly once they had been set up.

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2526 109 Chair's Expenses 4200

NOTED: Council noted that the Chair had spent £150 from the Chair's Expenses budget line on governance advice from Hoey Ainscough Associates Ltd. £30 was also due to be spent from this budget on the Holme Valley Lions 45th Charter Dinner which had been attended by Cllr Barnett on behalf of the Chair. Cllr Barnett said he had enjoyed the dinner.

MATTERS RESERVED FOR FULL COUNCIL

2526 110 Referrals to the Monitoring Officer

NOTED: The Deputy Clerk/RFO reported that there had been no communication from the Kirklees Monitoring Officer on referrals regarding named councillors being under consideration. This was noted by Council.

2526 111 Holmfirth Civic Hall – review of lease

As Chair of the Civic Lease Working Group, Cllr Donna Bellamy, reported on progress. A side letter, clarifying terms of the contract was nearing completion.

Cllr Bellamy also reported that a final decision on the lease needed to be made by Council.

NOTED: Council noted Cllr Bellamy's progress report regarding the review of the lease with Holmfirth Civic Hall Community Trust.

The Council considered any further actions in respect of the review of the lease with Holmfirth Civic Hall Community Trust.

RESOLVED: The Parish Council would wait for the return of the Clerk to push on with finalising the side letter, and the lease. The solicitor involved has suggested that she could supply written advice to the Parish Council on the different lease options available (one of which might tend to benefit the Parish Council more, and one of which might benefit the tenant more) which might aid collective decision-making by both parties. There might be a cost to this advice.

Cllr Bellamy was independently researching the different lease options and would share her findings with Cllr Ransby and Cllr Wilson as trustees of Holmfirth Civic Hall Community Trust.

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2526 112 Kirklees Local Plan Review

NOTED: The Council noted the notes from the Reference Group meetings of 5 September 2025 and 3 October 2025.

Cllr Blacka reported on behalf of the Local Plan Reference Group. Cllr Blacka reported that communication with Kirklees officers was very positive. The Big Community Event would give local people the opportunity to be consulted on the Local Plan. The Reference Group was trying to involve more community groups in the plan. Cllr Blacka wanted to thank all Councillors who were involved with the Group.

2526 113 Friends of Honley Library - grants

- i. The FINANCE AND MANAGEMENT STANDING COMMITTEE 29 September 2025 approved to recommend the award of a grant of £15,000 to the Friends of Honley Library towards replacing the roof lights and four windows. Because of the amount, Council needed to approve the award and its payment. The source of the funds would be the earmarked reserve EMR 332 Honley Library which holds £15,000. Council considered this award.
RESOLVED: Council approved the payment of £15,000 to Friends of Honley Library from EMR 332 Honley Library towards replacing roof lights and windows.

- ii. This award would still have left the Friends around £7,000 short on the project to replace the windows and roof lights. Accordingly, the Friends had asked if the Parish Council would allow them to put the underspend on the 2024/25 Parish Council £15,000 running costs grant towards this development. The underspend was £2,502.78.
RESOLVED: Council approved Friends of Honley Library being able to use the £2,502.78 underspend on the from EMR 332 Honley Library towards replacing roof lights and windows.

2526 114 Social Media Policy/Vexatious Communications Escalation Procedure

At the last meeting of Council, Members heard about some issues that had arisen about the use of social media by Members, and by the use of social media by the public addressed to Members. Councillors noted that, whilst Holme Valley Parish Council does have a Media and Communications Policy which includes a section on social media, it may further wish to consider adopting a specific Social Media Policy to include an escalation procedure to handle vexatious communication from members of the public. This consideration had been deferred to this meeting.

As inferred above, the Council does have a Media and Communications Policy which has a section on social media. Whilst there is no statutory duty to do so, the Council may wish to consider adopting a specific Social Media Policy.

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The Assistant Clerk had included a briefing paper and draft social media and escalation policy for consideration.

RESOLVED: The Parish Council would adopt the social media policy, as presented, to include an escalation procedure for vexatious communications.

The Parish Council considered any other actions in relation to the item.

RESOLVED: No further action.

2526 115 Democracy-friendly Schools

Cllr Blacka reported that the Democracy-friendly Schools Working Group had met for the first time in October. Three people had attended.

The Council considered provision for funding of £200 for the Democracy-friendly Schools project.

RESOLVED: The Council approved funding of £200 to this project. The funds would come from general reserves.

The Parish Council considered any further action on the matter of Democracy-friendly Schools.

RESOLVED: No further action.

NEW COUNCIL BUSINESS

2526 116 Holmfirth Town Centre Works – updates and oversight

- i. An outcome of the last Council meeting had been to add a standing agenda item titled *Holmfirth Town Centre Works – Updates and Oversight*, to ensure continued scrutiny, information sharing, and representation of the community's views as the project progresses.

Cllr Greaves had shared a Powerpoint presentation from Kirklees Council regarding communication and engagement between stakeholders and the Holme Valley public in respect of the Holmfirth Town Centre Action Plan.

Cllr Ransby shared that he was disappointed that Holme Valley Parish Council was not included in the presentation as a major stakeholder. Cllr Brook suggested that the engagement plan had come a year too late. Cllr Rylah commented that we needed to focus more on getting the works done as soon as possible with as little negative impact on the people of Holmfirth as possible, like roadworks happening at night. Cllr Kirkby suggested we should be focused on getting the best outcome for the Holme Valley and its people.

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ii. Cllr Whitelaw proposed that, given the evident distress of many Holmfirth business owners regarding the works, the Parish Council should make a statement lamenting both the way the works have been run and the communication about those works. The letter would urge those responsible and with influence to rectify this situation without delay. This would be addressed to stakeholders at Kirklees Council and within the Holmfirth business community. Cllr Bellamy had prepared a statement for consideration to send to Kirklees Council.

RESOLVED: The Parish Council approved sending the statement as shared by Cllr Bellamy to Kirklees Council, with the addition of a request to Kirklees for support for the people and businesses of Holmfirth in the form of free or reduced-cost parking in the run up to Christmas.

Councillors also commented that businesses of Holmfirth would benefit more from active works of support from Holme Valley Parish Council like advocating for shopping locally. The Council proposed creating videos supporting tourism and the businesses of Holmfirth. An amendment to extend this to include Honley was introduced.

RESOLVED: The Parish Council approved expenditure of up to £2,000 via the Tourism budget line from the Tourism EMR for production of videos promoting the Holme Valley and Holme Valley businesses. This would be a Parish Council video, rather than paid as a grant to a community group. It was resolved that Cllr Ransby would speak to some relevant video companies on this matter. Cllr Baylin suggested we make sure that the Parish Council videos do not duplicate the ongoing works of others.

iii. Cllr Whitelaw had previously expressed a general concern with the effectiveness of Kirklees Council's Communication Strategy. However, having had oversight of the powerpoint shared by Cllr Greaves, she felt that the new communication strategy in respect of the Holmfirth Town Centre works was more rigorous.

The Parish Council considered any further action on the communication strategy.

RESOLVED: No further action.

2526 117 Urban Nature Reserve/Local Nature Action Plan

Cllr Green proposed that HOLME VALLEY PARISH COUNCIL develop an urban nature reserve. This would involve:

1. Establishing a Holme Valley Parish Council Urban Nature Reserve. This would be on the lines of the model of the Emersons Green Town Council Nature Reserve (see attached copies of fliers, welcome letter etc).
2. Creating a fund of up to £5000 from the 2026/27 Climate Emergency budget line. This would pay for:
 - design and printing of publicity fliers,
 - the setting up of social media pages,

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- the creation of a database of households signing up to join the Urban Nature Reserve,
- possible funding of a welcome gift (eg small packets of wildflower seeds),
- potential subsidy of "Nature friendly" materials (e.g. bird boxes etc - other suggestions welcome).

3. For publicity to commence immediately for the scheme via social media, the quarterly newsletter, regular media pieces in village publications, via The Big Event.

RESOLVED: The Parish Council resolved to approve the creation of an urban nature reserve in principle.

RESOLVED: The Parish Council further resolved that consideration of budgetary provision for the urban nature reserve for Council year 2026/27 would be deferred to the meetings to recommend and confirm the budget leading up to FULL COUNCIL 15 December 2025.

2526 118 Community Governance Review

This item was deferred from the last meeting.

Following the Local Government Boundary Commission for England full electoral review that took place in 2023/24, from 1 October 2025 Kirklees Council is to undertake a review of Community Governance.

Kirklees Council has since published:

- Terms of Reference and the Review timetable
- The public notice of the Review
- Information on the current structure of Parish and Town Councils
- Area maps relevant to the review

The Stage 1 consultation would run from 1 October to 12 December 2025, during which Kirklees was inviting feedback from residents, businesses, community groups, and other stakeholders. Submissions could be made via: the online form on the website, by email, or post (to the Elections Office).

The Kirklees Policy and Partnerships Manager had met with Cllr Glenn Kirkby, the Chair of Council, Cllr Lawrence Baylin, the Vice Chair and the Clerk 23rd September 2025. Cllr Baylin reported on this meeting. Individuals could submit their views to the consultation. Cllr Wilson and Cllr Bellamy encouraged Councillors to do this. Unfortunately, the timings of the consultation stage did not allow the Parish Council to submit feedback as a corporate body and stakeholder since the next meeting of Council is after the consultation end-date.

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NOTED: That a Community Governance Review was to be undertaken by Kirklees Council.

The Parish Council considered any actions with regards to the Community Governance Review. Cllr Baylin proposed the setting up of a working group to engage with later stages of the Community Governance Review. He suggested that this should be a multi-party working group including one Labour, one Conservative and one independent Councillor.

RESOLVED: The Community Governance Review Working Group was established and Cllr Baylin, Cllr Bellamy and Cllr Green were elected to the Group.

2526 119 Gartside Unit tenancy resignation

- i. As previously reported, the current tenant of the Gartside Unit, EPIKS, had given notice to quit the tenancy on 22 July 2025 with the last day of occupancy being 31 October 2025. **NOTED:** The Assistant Clerk had arranged to meet with the departing tenant at the unit, to take a final meter reading, and to check the condition of the unit.
- ii. Given the ongoing works to the Gartside Building, the tenant had reported that they had not been able to work at the unit since 6th October due to a lack of heat and water and otherwise inadequate working conditions. The tenant understands that these circumstances are likely to continue until the end of the month. The Parish Council considered its response to this situation.

RESOLVED: EPIKS would not be billed for rent for its final month.

REFERRALS FROM STANDING COMMITTEES AND WORKING GROUPS

2526 120 Updates from the Communications and Engagement Working Group

- i. **Updates from the 2025-2027 Communications and Engagement Action Plan and Meetings.**

The Assistant Clerk reported on the ongoing Communications and Engagement Working Group Action Plan 2025-2027 (updated to end of September 2025) and the notes and actions from the Communications and Engagement Working Group meeting of 26 September 2025

NOTED: The Assistant Clerk's report was noted.

- ii. **Big Community Celebration - Saturday 8 November 2025**

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The Big Community Celebration would take place on Saturday 8 November 2025, with the core theme “Our Valley – Our Future” focusing particularly on Environment and Young People

The Assistant Clerk reported that the publicity roll-out for the event was ongoing and sought further support from Members.

At the meeting, councillors were invited to:

1. Sign up to the rota for the day to assist as meet-and-greeters and to help staff the Parish Council stall.
2. Collect flyers and posters for distribution across their communities and local networks.

Members were also asked to:

- Share digital event messages and publicity through their own channels.
- Help gather photos, quotes and case studies from grant recipients and other service users for the event display and other Council materials.

A sum of £5,000 was included in budget line 4660 (Communications & Engagement) for the Big Community Celebration, and approval is now sought to release these funds to cover event expenditure.

RESOLVED: The Parish Council authorised the expenditure up to £5,000 from budget line 4660 (Communications & Engagement) to cover expenditure for the Big Community Celebration.

The Parish Council considered any actions arising from the update.

RESOLVED: No further action.

iii. Proposal for an activity at the Annual Parish Meeting

The Communications and Engagement Working Group proposed incorporating a reception for recent grant recipients into the Annual Parish Meeting on 23 March 2026, to celebrate and showcase community projects supported by the Council’s Community Grants programme.

The event would build on the usual Annual Parish Meeting format, which already includes light refreshments, and could feature short presentations from community organisations and display materials highlighting the impact of Council grant funding. Any associated costs are expected to be modest and met from existing budgets or available underspends. The Assistant Clerk and Cllr Holmes reported.

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RESOLVED: To include a grant recipients' reception as part of the 2026 Annual Parish Meeting programme, to be planned and delivered by the Communications and Engagement Working Group.

2526 121 THE PLANNING COMMITTEE

Design Guide for Shop Fronts – request for assistance

This item was deferred from the last meeting.

The PLANNING COMMITTEE had produced a new Design Guide for Shop Fronts, with a distribution list of relevant businesses already being compiled. The Committee intended for Councillors to hand-deliver the guides with covering letters and requests support from the wider Council in this activity. In addition, Cllrs Wilson and Blacka would be approaching local business associations to help promote and distribute the guide. Cllrs Ransby and Wilson reported.

The Parish Council considered any actions with regards to the Design Guide for Shop Fronts.

RESOLVED: Councillors would help with the distribution of the Design Guides, particularly in their Parish Wards.

RESOLVED: *At 9pm, the Parish Council resolved to suspend standing orders to allow the completion of the rest of the business on this agenda after 9 o'clock.*

2526 122 SERVICE PROVISION COMMITTEE

i. Proposal for a schematic bus map of the Holme Valley from the Sustainable Transport Working Group

The Sustainable Transport Working Group wished to propose that EMR 346 Sustainable Transport is used to commission a metro-style schematic bus network map for the Holme Valley, with accompanying leaflet and poster/signage artwork for use online and at local transport hubs. The purpose of the map is to address the apparent lack of awareness and knowledge of local bus provision amongst potential users, which is a barrier to usage.

Following a referral from the Penistone Line Partnership, a local supplier with experience in route map production (Gable Lake Design), has provided a quotation in the region of £1,600–£2,560 ex VAT (final cost dependent on revisions). The quotation has been provided under a separate cover due to commercial sensitivity.

The work could be delivered via a phased roll-out, allowing the Council to commission priority elements first and defer subsequent items as needed.

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Pricing was consistent with typical market rates and comparable in scale to last year's brand refresh (£2,100).

The Parish Council considered approving expenditure of up to £2,500 from EMR 346 Sustainable Transport to fund the design (and initial print, if budget permits) of the Holme Valley bus network map and related materials, with the option of a phased roll-out.

RESOLVED: Expenditure of up to £2,500 from EMR 346 Sustainable Transport to fund the design, print and roll-out of the Holme Valley bus network map was approved.

ii. Holmfirth Toilets – reroofing, repairs and solar panel installation

The work to install the new roof and solar panels at Holmfirth Public Toilets had been due to take place between 26 September and 17 October 2025.

Due to a delay with the delivery of roof lights this was now expected to be concluded on 24 October 2025.

The delay had meant that the scaffolding needed to stay in place for an additional week and would therefore incur costs for extending the booking of the adjacent parking spaces at a cost of up to approximately £500.

The Assistant Clerk reported that the solar panels were now generating electricity.

NOTED: The Parish Council noted the additional expenditure of up to £500 from budget line 4325 Gartside Building for the extension to parking bay booking.

The Parish Council considered any other actions with regards to Holmfirth Toilets repair, renewal and installation of solar panels project.

RESOLVED: No further action.

iii. Resignation of a member of the Service Provision Committee

The Chair of the SERVICE PROVISION COMMITTEE was notified of the resignation of member Cllr Isaac Barnett, effective from 5 October 2025.

NOTED: The resignation of Cllr Isaac Barnett from the SERVICE PROVISION COMMITTEE was noted.

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iv. Siting of a Parish Council bench – Victoria Street

At the meeting of the SERVICE PROVISION STANDING COMMITTEE 2nd September 2025, minute 2526 32, the Committee resolved to recommend to FULL COUNCIL to enter into an agreement with Wilbys Estate Agents with regards to a bench owned by the Parish Council, sited on land belonging to 36, Victoria Street, Holmfirth.

Members considered a recommendation from the Service Provision Committee to enter into an agreement with Wilbys regarding said bench.

RESOLVED: The Parish Council authorised entering into an agreement with Wilbys regarding the bench.

v. Dog Waste and Litter Earmarked Reserve

At the meeting of the SERVICE PROVISION STANDING COMMITTEE 2nd September 2025, minute 2526 34, the Committee resolved to recommend to Council to close the earmarked reserve EMR 348 Dog Waste and Litter. The Parish Council considered the closure of EMR 348 Dog Waste and Litter and the movement of the funds to general reserves.

RESOLVED: EMR 348 Dog Waste and Litter was authorised.

2526 123 REPORTS FROM KIRKLEES WARD COUNCILLORS

An action for the Clerk from the CLIMATE ACTION, COMMUNICATIONS AND ENGAGEMENT COMMITTEE meeting of 23 October 2023 was to add a standing item on FULL COUNCIL agendas for Kirklees Councillors who are also Parish Councillors to report back on relevant activity and news from Kirklees.

Cllr Bellamy reported that Kirklees Scrutiny were looking for co-optees.

Cllr Greaves reported that snow warden recruitment was ongoing and asked for people to put themselves forward.

2526 124 Request for contact – Holme Valley South Community Connector

This item was deferred from the last meeting.

For information only.

Roxanne Crabtree had recently been appointed Community Connector for Kirklees Community Plus, Holme Valley South. As the title suggests, the role is to help connect people to what is happening in their local area and signpost people to support regarding mental health, finance etc.

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Community Plus is hoping to plan a few community events and complete an action plan based on community needs and wants going forward.

The Clerk has requested more information about her role.

NOTED: This information was noted.

MISCELLANEOUS ITEMS

2526 125 Training Reports

NOTED: A training report from Cllr Blacka was noted.

Cllr Blacka suggested that the training report should not be included as a supporting document, but that a reference might be made to it in the agenda.

2526 126 Standing item – the Climate Emergency

Council is reminded that items on this agenda should have been viewed where appropriate through the lens of the Climate Emergency the Council has declared. The Council considered how actions and decisions taken for all the above items reflect the Climate Emergency

RESOLVED: No further action at this time.

2526 127 Items for Publicity

A standing item to put forward potential items for publicity arising from the meeting.

- The Parish Council would publicise the solar panels project on Holmfirth toilets and how it is generating its own electricity.
- The Big Community Event would be publicised.
- The urban nature reserve would be publicised.

Cllr Colling thanked the clerking team for their work on this meeting in the absence of the Clerk.

The meeting closed at 2110hrs.

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