

# Holme Valley Parish Council

**DRAFT** Minutes of the **PLANNING STANDING COMMITTEE** held at the **EXHIBITION ROOM** at **THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** on **MONDAY 28 APRIL 2025** at **700pm**

## Attendees:

Cllr Mary Blacka (Chair)

Cllr Andy Wilson (Vice Chair)

Cllr Isaac Barnett, Cllr Harry Davis, Cllr Tom Dixon, Cllr Donald Firth, Cllr Steve Ransby

Assistant Clerk: Gemma Sharp

## Apologies:

Cllr Damian Brook, Cllr Pat Colling, Cllr Andrew Fenwick, Cllr Jo Liles

## Welcome

The Chair welcomed the committee. As it was the last committee meeting of the current committee before the Annual Council meeting in May she thanked the members for their efforts and the interesting and productive work that had been achieved during the year.

The Chair also welcomed Cllr Harry Davis to the committee.

## Open Session at Planning

No members of the public were present for the public session.

### **2526 01 Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014 on 6 August 2014**

As Local (Parish and Town) Council meetings can now be recorded, the Chair checked if any members of the public wished to record the meeting. The meeting was already being recorded by the Officer for public broadcast via the Holme Valley Parish Council YouTube channel.

No other recordings were made.

### **2526 02 To accept apologies for absence**

**Noted and Approved:** Apologies and reasons for absence had been received from Cllrs Fenwick and Colling.

**Noted:** Apologies had been received from Cllrs Brook and Liles.

**Action:** The Assistant Clerk will correct the attendance record for the previous committee meeting on 31 March 2025 as Cllr Fenwick's apologies and reason for absence were not included.

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**2526 03 To receive Members' and Officers' personal and disclosable pecuniary interests in items on the agenda**

None declared.

**2526 04 To consider written requests for new DPI dispensations**

None received.

**2526 05 To consider whether items on the agenda should be discussed in private session**

**Resolved:** None of the meeting would be held in private session.

**2526 06 To Confirm the Minutes of the Previous Meeting**

**Approved:** Minutes of the Planning Committee meeting held on 31 March 2025, numbered 2425 211 – 2425 228 inclusive, with amendment on apologies as above.

**2526 07 Kirklees Planning Applications**

- i. **Noted:** List of Kirklees planning applications 4 February 2025 to 25 March 2025 updated with the views of the Committee.
- ii. The Committee discussed the new or amended applications received from Kirklees Council 25 March 2025 to 22 April 2025 inclusive – List 2526-01 enclosed.

**Resolved:** That the Planning Committee's comments on the above applications be forwarded to Kirklees Council by the Officer.

**2526 08 Peak District National Park Authority**

- i. - No new or amended applications were received from the Peak District National Park Authority from 4 February 2025 to 25 March 2025 inclusive to be updated with the views of the Committee.
- ii. - No new or amended applications were received by Peak District National Park Authority 25 March 2025 to 22 April 2025 inclusive.

**2526 09 HVPC Planning Committee Remit 2025/26 Onwards**

**Noted:** On 24 March 2025 Full Council **resolved** to adopt the recommendations from the Planning Committee for the year 2025/26 onwards as follows:

1. The PLANNING COMMITTEE should remain as a standing committee.
2. The frequency of meetings should be reduced to every other month.
3. The COMMITTEE will review the existing criteria for what constitutes a 'significant application' to reduce further which applications are considered.

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4. A sub-committee to be established to meet in-between COMMITTEE meetings to handle any applications that meet the criteria for comment.
5. The COMMITTEE will review the effectiveness of the changes after a 6-month trial.

**Noted:** Following discussions at the previous committee meeting on 31 March 2025 Cllr Blacka has summarised the recommended criteria for commenting on planning applications, which were included in the papers.

**Resolved:** No further recommendations on changes to the criteria for commenting on planning applications were needed at this time.

**Resolved:** The planning committee recommend the use of the summarised criteria for commenting on planning applications by the new planning committee that will be formed at the Annual Council meeting on 19 May 2025.

**Resolved:** In order to address the interim period before the sub-committee is formed to handle planning applications, the Planning Committee will form a Working Group consisting of all members of the current Planning Committee.

- A list of new applications received between 22 April 2025 and 22 May 2025 will be circulated by the Assistant Clerk on 22 May 2025 for consideration by the Working Group.
- The Working Group will meet on Wednesday 28 May 2025 at 7pm in the Exhibition Room at The Civic.
- The Chair will forward the comments on applications to the Clerking team to pass on to Kirklees as soon as is practicable after the meeting.

### 2526 10 Traffic Calming

#### i. Kirklees Council Management of Speeding in the Holme Valley

Cllr Wilson has received information from Kirklees Council regarding the Holme Valley mobile SIDs via a personal FOI request and gave an overview of the results:

- No data was available for the location at New Mill Road.
- Much of the data received was older information that had previously been received.
- The accompanying information included the aspiration to move the devices every 3 months, but this was at odds with expectations of every 2 months.
- New locations are not yet agreed.

**Action:** Assistant Clerk to send a letter from the Planning Committee to HV South Kirklees Councillors (Cllrs Crook, Rylah and Brook), to confirm previous locations, and confirm planned locations for the HV South mobile SID and reiterate the desired locations that HVPC councillors have identified.

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**Action:** Cllr Wilson to send the Assistant Clerk the list of potential SID locations identified by the Planning Committee.

**Action:** Assistant Clerk to contact HV North Councillors to find out the likely next location and timeframe for the HV North device.

## ii. School Parking Bollards

New Mill school have confirmed they would like to use the parking bollards. The Assistant Clerk confirmed that delivery was expected to take place in the next few days.

## 2526 11 Ongoing highways campaigns, including unmade roads, green lanes and byways of the Holme Valley

The ongoing campaigns are:

- i. Ramsden Road
- ii. Cartworth Moor Road
- iii. Cheeseagate Nab

Cllr Wilson gave updates on Ramsden Road and Cheeseagate Nab:

- A permanent TRO closure for the road has been granted but with licensing for some motorbikes. Items i and iii can now be removed as a regular agenda item.

The Assistant Clerk updated the Committee on communications regarding enforcement at Windy Ridge Quarry at Cartworth Moor.

**Noted:** Residents of Cartworth Moor have received a letter from Rt Hon. Paul Davies MP regarding updates with enforcement at Windy Ridge Quarry.

## 2526 12 Planning Policy, Guidance and Consultation

### MMU PhD Study on the Social Sustainability of UK High Street

Holme Valley Parish Council has been invited to take part in a Manchester Metropolitan University PhD study on the social sustainability of UK high streets.

The PhD Student has indicated that he will be available for a meeting in-person in June or July 2025.

**Action:** The Assistant Clerk will circulate possible dates for in-person meeting with the PhD Student from Manchester Metropolitan University for an evening in June 2025 (avoiding 3<sup>rd</sup> and 12<sup>th</sup>).

## 2526 13 Design Code

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The Design Code is now ready and printed. 500 printed copies are available at the office.

Cllr Ransby reported on the Design Code and shared thoughts about distribution.

**Resolved:** The Design Code would be hand delivered to local businesses with a shop front and to local agents and developers.

**Action:** Cllr Ransby and the Assistant Clerk will work together to create a distribution list to be divided up for delivery by councillors.

## 2526 14 Holmfirth Town Centre Group

No meeting has taken place since the last one.

## 2526 15 Kirklees Public Rights of Way Forum

**Noted:** A meeting of the Kirklees Public Rights of Way Forum took place on 24 March 2025, the notes and action points from the meeting have been circulated.

## 2526 16 Kirklees Local Plan Review

At a previous meeting on 15 July 2024 the committee **resolved** to form a Working Group consisting of Cllr Blacka (Chair), Cllr Ransby, Cllr Colling, and Cllr Wilson to coordinate the work around the Kirklees Local Plan Review and the response from Holme Valley Parish Council. Cllr Liles, Cllr Rylah and Cllr Whitelaw have since joined membership of this group and they are also working with a representative from Holme Valley Vision.

The Working Group have established a “Reference Group” and have invited local community groups with an interest in local community, business and the natural and built environments to support their contributions to the Kirklees Local Plan review.

Cllr Blacka reported on the meeting of the Reference Group that took place on 25 April 2025.

- Kirklees officers attended the meeting and gave a presentation.
- Notes from the meeting, and the presentation slides will be circulated by Cllr Blacka.

**Note:** the Reference Group last met on 25 February 2025, the notes from the meeting were included with the papers.

**Note:** the Working Group last met on 28 March 2025, the notes from the meeting were included with the papers.

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## 2526 17 Neighbourhood Development Plan

Cllr Ransby reported on progress with work on the Holme Valley Parish Council Neighbourhood Development Plan actions. Refining of the criteria to measure success continue following feedback.

## 2526 18 Planning Standing Committee Expenditure against Budget and reserves 2024-25

**Noted:** The Planning Committee's expenditure against budget 2025-26 year to date:

- The Planning Committee has one budget line under its remit. This is 4505 Neighbourhood Plan. At the start of the 2025/26 Council year, the budget contained £2,500. No expenditure has come from this budget line.
- The Committee has oversight of the Design Guide EMR containing £1,500 for the design and printing of the Shop Front Design Guide Booklet. An invoice for the artwork and layout design has been received for £1,120.00. £290 was the final cost for 500 printed copies.

**Resolved:** The remaining £90 in the EMR will be returned to general reserves.

## 2526 19 Publicising the work of Holme Valley Parish Council

The Assistant Clerk updated on planned activity.

**Action:** Assistant Clerk to include the new Design Code in the news items from the Parish Council over the coming months.

Close 8.14pm