Holme Valley Parish Council

A

MEETING OF THE SERVICE PROVISION COMMITTEE
MONDAY 16 NOVEMBER 2026

To all Members of the Service Provision Committee

You are hereby summoned to attend a Meeting of the **SERVICE PROVISION COMMITTEE** to be held on **MONDAY 16 NOVEMBER 2026** at **7.30pm*** in **THE EXHIBITION ROOM, THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS** to transact the following business –

*Please note this is a slightly later that usual time due to an extraordinary meeting of the Full Council at 7pm.

AGENDA (A)

	Welcome	**Time**
2627 82	**Public Question Time**	**7.30pm**
	Prior to the commencement of the business session of the Committee, there will be an open session lasting 15 minutes, for members of the public to speak to Committee Members. Members of the public may speak for a maximum of 3 minutes per person.	
2627 83	**Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014**	**7.45pm**
	As Local (Parish & Town) Council meetings can now be recorded, the Chair to check if anybody wishes to record the meeting and ensure that reasonable facilities are provided. The Officer will be recording the meeting in video format for upload to the Parish Council's YouTube channel.	
2627 84	**Apologies and reasons for absence**	**7.46pm**
	Any apologies for absence with reasons received by the Officer will be circulated by email prior to the meeting. These will be considered together.	
	TO CONSIDER: Apologies and reasons for absence.	
2627 85	**Receipt of updated Disclosable Personal and Pecuniary Interests forms**	**7.48pm**
	Any processed revised Disclosable Personal and Pecuniary Interests forms (DPIs) of Committee members received will be circulated by email prior to the meeting. Members are requested to read any unredacted DPIs sent out and then delete them. DPIs are subsequently shared with Kirklees, redacted (signatures and home addresses) and uploaded to the HVPC website. Officer to report further.	
	TO NOTE: receipt of any reviewed DPIs**.**	
2627 86	**Members' and Officers' personal and disclosable pecuniary interests in items on the agenda**	**7.50pm**

	Councillors are required to submit a Declaration of Pecuniary and Other Interests form upon becoming a councillor. Further to this, councillors should declare any interests in forthcoming agenda items at this item in the meeting where possible so that decisions can be made as to whether the councillor may participate in any discussion or vote when the item they have expressed an interest in is heard. Where an interest is declared it may be that the councillor takes no part in any relevant discussion or vote. Written requests for a dispensation with regards to non-pecuniary interests received prior to the agenda being completed may also be considered.	
	TO CONSIDER: Members' and Officers' personal and disclosable pecuniary interests in items on the agenda. ***TO CONSIDER:*** receipt of any Members' requests for written dispensations with regards to non-pecuniary interests in items on the agenda.	
2627 87	**Items on the agenda to be discussed in private session**	**7.52pm**
	On occasion, items can be resolved to be heard in private session. This may be where there are issues of commercial sensitivity, public interest or other good reason why the item should not be discussed in public. In such a case, the room is cleared of members of the public prior to the item being heard and all discussion is taken out of the recorded footage later shared to the HVPC YouTube Channel. Decisions regarding any items heard in private session will be recorded in the minutes.	
	TO CONSIDER: whether any item on the agenda should be discussed in private session.	
2627 88	**Minutes of the previous Service Provision Committee meeting**	**7.54pm**
	TO APPROVE: The minutes of the previous meeting of the SERVICE PROVISION COMMITTEE, held on 12 October 2026 **(B)**, numbered 2627 56 - 2627 81.	
	To receive information regarding ongoing matters arising from the approved minutes not otherwise included in the agenda. Officer to report.	
	TO CONSIDER: any further action(s) arising from the minutes of the previous meeting of the SERVICE PROVISION COMMITTEE, held on 12 October 2026.	
2627 89	**Priorities for Climate Action activities 2025-7**	**7.56pm**
	The Council should take a clear lead in continuing to support climate action in the Holme Valley, in collaboration with other local organisations. The SERVICE PROVISION COMMITTEE has a key role to play in the delivery of the Council's fourth objective as set out below: *4. Address the Climate Emergency*	

	• *Every action will be underpinned by the desire to address the climate emergency which HVPC declared in 2019.* • *This will apply to the PC's own actions and to the projects of grant recipients.* • *Proposed actions will be measured against their impact on the natural environment and climate change.* Consideration of this should be part of all appropriate agenda items.	
	TO CONSIDER: any further action regarding priorities and actions 2025-7 for the SERVICE PROVISION COMMITTEE with regards to Climate Action.	
	ASSETS MAINTAINED BY HOLME VALLEY PARISH COUNCIL	
2627 90	**Maintenance Contractor's Report**	**7.58pm**
	TO RECEIVE: the report from the Maintenance Contractor **(C)**. Officer to report ***TO CONSIDER:*** any actions arising from the reports.	
2627 91	**Holmfirth Public Toilets – development**	**8.00pm**
i.	**Proposed phased development of Holmfirth Public Toilets** Proposal from Cllr Morgan for the phased development of Holmfirth Public Toilets: - The architect is working out detailed costs for the construction of a better disabled toilet which opens directly from the front entrance and uses the defunct office/baby change space. This enables another improvement to convert the existing disabled toilet into a baby changing space. - There is currently £13,108 in EMR 331 Gartside Building which can be used to start the improvements of the toilets as a phased project and another £5,000 that could be taken from the underspend from the day-to-day toilet budget line 4320 giving a possible total of up to £18,000. Cllr Morgan to report. ***TO CONSIDER:*** approving expenditure up to £13,000 from EMR 331 Gartside Building towards the proposed accessible toilet and baby-changing facilities, subject to consideration of the architect's detailed costs before works are commissioned. ***TO CONSIDER:*** recommending a virement of up to £5,000 from budget line 4320 Toilets day to day to budget line 4325 Gartside Building towards the proposed accessible toilet and baby-changing facilities, subject to consideration of the architect's detailed costs before works are commissioned.	
ii.	**Other updates relating to Holmfirth Public Toilets** Officer to report. - Solar export tariff. - Digital donations facility. ***TO CONSIDER:*** any further action relating to Holmfirth Public Toilets.	

2627 92	**Gartside Unit – lettable space**	**8.12pm**
	Milk from the Hills have now opened in the retail unit selling local dairy and other products via vending machines. ***TO NOTE:*** The Acting Clerk and Acting Deputy Clerk have visited the unit and can confirm that the milkshakes are delicious. ***TO CONSIDER:*** Any further actions with regards to the Gartside Unit lettable space.	
2627 93	**Possible installation of an information screen(s) in the Holme Valley**	**8.14pm**
	Item carried forward from the meeting of 12th October 2026. Update from Cllr Whitelaw: *"Following the presentation of the rationale for the deployment of a Communications Screen, I was mandated to explore the issues/considerations/costs relating to the potential installation of such a screen. I have had several conversations with a local resident who is the owner of Digital Media Systems.* *For information, the company has recently been working on installing such screens with a number of small councils including:* *Newport Town Council, Shropshire, Oadby & Wigston town council, Leicestershire, Isle of Bute and are currently working with Dunoon and Backwell PC to deliver their Digital Screens.* *NB There is no suggestion that this company would be commissioned to do the work, should the Council decide to go ahead. That would be subject to the usual procurement and tendering process.* *The most obvious location for a screen is on the Gartside Building, in the centre of the largest population area of the HVPC, therefore the investigations centred around this location. NB There is, of course, the option to have this, or an additional screen, in Honley, for example.* *ADVICE RECEIVED FROM DIGITAL MEDIA SYSTEMS:* *-Place the digital sign facing the car park – this has much more foot traffic than any of the other locations.* *-Use a landscape orientated unit so that the visibility is good & compatible with raw video / pictures etc.* *-Place it high up – above the height of a standard 4x4 vehicle.* *-Power from inside the 'office' that is hired out – use a lockable 20a fuse spur.* *We would build all the tech into the outdoor unit so it does not interfere with the inside the hired building/room.* *Anything smaller than a 75" would be lost – landscape 75" dimensions:* *1945mm x 1223mm x 228mm (W x H x D)* *COSTS – Included for reference is a quote that is 'ball park' for a new screen. There is the option to possibly use a refurbished screen at a reduced cost"* Further information and updated quotations have since been sought from Digital Media Systems and Visivo Technologies. Quotations and supporting information is also circulated separately as appropriate.	

	The options differ in screen size and installation arrangements. Information on cost estimates has been circulated to councillors under a separate cover due commercial sensitivity. **(Di, Dii & Diii)** ***TO CONSIDER:*** further actions regarding the sourcing and installation of information screens in the Holme Valley.	
	OTHER ASSETS MANAGEMENT	
2627 94	**Benches**	**8.24pm**
	Officer to report on progress with siting unused benches and bench repairs. - Rotary and wooden bench from Victoria Street. - Kirkby-Geddes Bench and Bus Shelter from Market Hall. - Other unused bench legs in storage. ***TO CONSIDER:*** further action regarding the reinstatement and placement of available benches.	
	TO CONSIDER: any other actions arising in respect of any Holme Valley Parish Council-owned benches.	
2627 95	**Stone shelters**	**8.28pm**
	At the meeting of the Service Provision Committee on 12 October 2026, Councillors ***RESOLVED*** to proceed with the quote from the roofing supplier received in June 2026. The Acting Deputy Clerk has worked with the supplier to book in a provisional date of 18th January 2027 for the work. Officer and Cllr Baylin to report.	
	TO CONSIDER: actions arising in respect of any other Holme Valley Parish Council-owned stone shelters.	
2627 96	**War Memorials**	**8.33pm**
	Officer and members to report on updates.	
	TO CONSIDER: actions arising in respect of Holme Valley War Memorials.	
2627 97	**Red Heritage Telephone Boxes**	**8.35pm**
	Updates from the officer and members regarding: - Wooldale Veg Box. - Other Heritage Phone Kiosks in the Holme Valley belonging to the Parish Council: The contractor has noted that the phone box at Fultone is in need of repair and some others in the valley are in need of repainting. Indicative costs: - The contractor has quoted £430 per kiosk for a tidy-up and repaint. A full	

	refurbishment, including replacement of all glazing, new signs, stripping and repainting, would cost approximately £1,800 plus VAT per kiosk. Localised repairs would cost significantly less.	
	TO CONSIDER: actions arising in respect of Holme Valley Heritage Phone Kiosks.	
2627 98	**New Mill Closed Cemetery**	**8.38pm**
	Officer to report on any updates.	
	TO CONSIDER: any further actions regarding New Mill Closed Cemetery.	
2627 99	**Dog Waste Strategy**	**8.40pm**
	Officer to report. - 2 replacement units have been ordered for Jaggar Lane, Honley and Honley Moor near the play area at a cost of £189. ***TO CONSIDER:*** any further actions regarding the Parish council's dog waste dispensers.	
2627 100	**Request for support for the installation of a waste bin in Cinder Hills Area**	**8.42pm**
	A resident has requested support with securing additional public waste bins in the Cinder Hills area following ongoing problems with dog fouling and litter **(E).** The locations identified are: - The footpath from Cinderhills Road/Sandy Gate towards Cross Gate Road, where there is no nearby bin. - The footpath between New Laithe Lane and the park off Field Road, where dog fouling continues despite existing bin provision in the adjoining park. ***TO CONSIDER:*** any actions relating to the request for additional public waste bins in Cinder Hills.	
	PARTNERSHIPS, PROJECTS AND REPORTS FROM WORKING GROUPS	
2627 101	**Tourism**	**8.47pm**
	Officer and Members to update. ***TO CONSIDER:*** any further action with regards to tourism in the Holme Valley.	
2627 102	**Youth work in the Holme Valley**	**8.50pm**
	KYA Quarterly Report A report and proposed 2027-28 budget has been obtained from Kirklees Youth Alliance **- (Fi)** - and also a report on expenditure 2025-26 **(Fii).** ***TO NOTE:*** the reports received with regards to the Kirklees initiative **(Fi & Fii).**	

2627 103	**Sustainable Transport Working Group - update**	**8.55pm**
	Folding bus maps are now available from the office for distribution, with some already placed in public venues. The A3 poster versions have also been displayed on local notice boards. Liaison is ongoing with WY Metro regarding planned installation of A2 posters at stands A and D at Holmfirth bus station. Working Group members to report. ***TO CONSIDER:*** any further actions relating to the distribution and display of the bus maps.	
	TO CONSIDER: any further actions relating to sustainable transport.	
2627 104	**Community Nature Reserve Project**	**8.58pm**
i.	Update from the Community Nature Reserve Working Group: *"The nature reserve group have identified five suitable sites for swift boxes in Wooldale. All of these are on community buildings. We have talked to the parties concerned and they are keen to support the project and have swift boxes put up on their buildings.* *We spoke at a meeting at the Quaker meeting House and it was agreed that a public meeting could be held there to discuss the idea of a village nature project. An ecology academic who lives in Wooldale is also very supportive and a source of advice. He also knows of similar projects in Leeds and Otley.* *Cllr Morgan has emailed the speaker from Leeds Swift Conservation to ask if they could provide a speaker for Wooldale.* *The cost of buying more swift boxes is £864 although some on the residents have already said they are happy to buy their own.* *The allotment holders of Wooldale have expressed an interest in creating a wildlife pond on the empty section of the allotment. Cllr Green has spoken with River Holme Connections who would dig and line and fill a new pond for £1000.* *There is a new project developing with the children of Honley Junior School in a nature project. The ideas mooted so far are putting up bird boxes around the school grounds where the children have already done a nature audit and taking part in Hedgehog awareness week next May. This takes the nature initiative into the village as children are provided with hedgehog info, a hedgehog gateway and sticker affirming that their garden is hedgehog friendly. This all affirms that gardens free of pesticides and with nature friendly spaces are essential to improve biodiversity."* Working Group to report. ***TO CONSIDER***: Expenditure of up to £2,000 on swift box and pond proposals from budget line 4840 Climate Action.	
ii.	The Acting Deputy Clerk will be leaving the role at the end of November and can produce a final nature newsletter before departure. Arrangements for future editions will therefore need to be considered.	

	TO CONSIDER: future arrangements for the nature newsletter.	
	TO CONSIDER: any further actions regarding the Community Nature Reserve.	
2627 105	**Christmas Provision 2026 – Update**	**9.05pm**
	At the time of publication: Seven village Christmas trees have been purchased at £150 each including delivery, totalling £1,050. Payment has been made to the supplier. Six deliveries have been arranged across 10, 13 and 19 November. Delivery contacts and locations have been shared with the supplier, with times to be agreed directly with recipients. One delivery remains to be confirmed, subject to receipt of the required paperwork. One outstanding grant payment will be processed once the necessary documentation has been received. An approach is being made to the Scouts regarding collection and disposal of the trees after Christmas. Officer to report further. ***TO CONSIDER:*** any further action relating to Christmas provision in the Holme Valley	
2627 106	**Service Provision Committee Budget 2026-27 and Earmarked Reserves**	**9.07pm**
	Under Standing Orders the SERVICE PROVISION COMMITTEE makes financial decisions for a number of community assets and projects. Reports on expenditure against Budget 2026-27 for Service Provision Budget Lines and Earmarked Reserves Year-to-Date and Projected **(Gi & Gii)** is being shared to monitor potential overspends and underspends and so manage the budget. Earmarked Reserves connected to the Committee should also be monitored to ensure that they remain relevant with reports being prepared for the FINANCE AND MANAGEMENT COMMITTEE. Officer to report further. ***TO NOTE:*** Reports on expenditure against Service Provision Budget lines and Ear Marked Reserves YTD 2026-27 and budget forecast 2026-27. **(Gi & Gii)** ***TO CONSIDER:*** any further actions regarding the Service Provision Budget 2026-27.	
2627 107	**Service Provision Committee Budget 2027-28 and Earmarked Reserves**	**9.10pm**
	The RFO has worked with the Chair to put together a report on the proposed budget for 2027-28. **(H)** RFO and Chair to report. ***TO NOTE:*** Service Provision Committee budget proposals 2027-28.	

	TO CONSIDER: Recommendations to the Finance and Management Committee and Full Council for the Service Provision Committee Budget and EMRs for 2027-28.	
	PUBLICITY	
2627 108	**Items for Publicity**	**9.25pm**
	Members are invited to suggest items for publicity arising from the current work of the Service Provision Committee.	
	TO NOTE: suggestions for aspects of the work of the Service Provision Committee to publicise further.	
	Meeting to close at 9.30pm	

Please note that timings on the agenda are given for guidance of the Chair and should not be taken as the time at which discussion of a particular item will commence. The Committee may agree to defer (in whole or part) any items on the Agenda, if necessary.

Gemma Sharp
Acting Deputy Clerk to the Council

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Holme Valley Parish Council

DRAFT Minutes of the **SERVICE PROVISION COMMITTEE** on **MONDAY 12 OCTOBER 2026** at **7pm** in **THE EXHIBITION ROOM, THE CIVIC, HUDDERSFIELD ROAD, HOLMFIRTH, HD9 3AS** to transact the following business –

Please note, this is an additional meeting to the original 2026/27 meeting schedule following the necessary postponement of business from 21 September 2026.

IN THE CHAIR: Cllr Chris Green

PRESENT: Cllr Lawrence Baylin, Cllr Rob Butler, Cllr Donald Firth, Cllr Jenny Holmes, Cllr Hugh Osborne, Cllr Steve Ransby, Cllr Tricia Stewart, Cllr Andy Wilson.

APPROVED APOLOGIES & REASONS: Cllr Donna Bellamy, Cllr Tom Dixon, Cllr Alison Morgan, Cllr Jo Liles, Cllr Martin Rostron, Cllr Sarah Whitelaw.

ABSENT: Cllr Harry Davis, Cllr Damian Brook

TAKING MINUTES: Gemma Sharp (Acting Deputy Clerk)

	Welcome
2627 56	**Public Question Time**
	2 Members of the public were present for the public session and spoke about Youth Provision in the Holme Valley.
2627 57	**Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014**
	The Officer recorded the meeting in video format for upload to the Parish Council's YouTube channel.
2627 58	**Apologies and reasons for absence**
	NOTED AND APPROVED: Apologies and reasons for absence were approved from Cllr Donna Bellamy, Cllr Tom Dixon, Cllr Alison Morgan, Cllr Jo Liles, Cllr Martin Rostron, Cllr Sarah Whitelaw. ***ABSENT:*** Cllrs Davies and Brook were absent.
2627 59	**Receipt of updated Disclosable Personal and Pecuniary Interests forms**
	None received.
2627 60a	**Members' and Officers' personal and disclosable pecuniary interests in items on the agenda**
	Cllr Kirkby declared a personal interest in item 2627 77 on Youth Provision due to a connection with youth work in Honley. ***RESOLVED:*** Cllr Kirkby would stay in the room for item 2627 77.
	At this point Cllrs ***RESOLVED*** to suspend standing orders to take item 2627 77 out of order and allow members of the public to join discussion.
2627 77	**Youth work in the Holme Valley**

ii.	**Request from Cllr Butler regarding youth work reporting** Cllr Butler has raised concerns regarding the value for money and monitoring of the Council-funded youth provision and has requested that the Committee consider seeking additional information from KYA. His correspondence is attached at. The request includes further information regarding attendance and reach, cost per young person, outcomes and evaluation, sustainability, safeguarding arrangements and financial reporting. The quarterly monitoring reports and financial information currently received are those required under the existing funding arrangements. The additional information requested is not currently held by the Council or included within the agreed reporting requirements and would therefore require a further request to KYA. Any information requested or subsequently provided would need to have regard to relevant data protection and safeguarding requirements. Members discussed youth work in the valley along with the representative from KYA. ***ACTION:*** Cllr Butler to meet with the representative from Kirklees Youth Alliance to discuss the request and to bring forward any resulting proposals to a future meeting of the Service Provision Committee.
2627 60b	**Items on the agenda to be discussed in private session**
	RESOLVED: Items 2627 65, 2627 68, and 2627 70 would be taken in private session due to commercial sensitivity.
2627 61	**Minutes of the previous Service Provision Committee meeting**
	NOTED: The minutes of the meeting of the SERVICE PROVISION COMMITTEE, held on 8 June 2026**,** numbered 2627 01 - 2627 27 inclusive are to be ***NOTED***, having been ***APPROVED*** at FULL COUNCIL on Monday 7 September 2026. ***APPROVED:*** The minutes of the previous meeting of the SERVICE PROVISION COMMITTEE, held on 21 September 2026**,** numbered 2627 28 - 2627 55 with amended apologies for Cllr Wilson.
2627 62	**Priorities for Climate Action activities 2025-7**
	No further actions were identified for the SERVICE PROVISION COMMITTEE with regards to Climate Action from the agenda.
	BUDGETARY MATTERS
2627 63	**Service Provision Committee Budget 2026-27 and Earmarked Reserves**
	Under Standing Orders the SERVICE PROVISION COMMITTEE makes financial decisions for a number of community assets and projects. Reports on expenditure against Budget 2026-27 for Service Provision Budget Lines Year-to-Date and Service Provision Earmarked Reserves Year-to-Date were shared to monitor potential overspends and underspends and so manage the budget along with a report from the Responsible Finance Officer.

	Earmarked Reserves connected to the Committee are also monitored to ensure that they remain relevant with reports being prepared for the FINANCE AND MANAGEMENT COMMITTEE. ***NOTED:*** the Expenditure against Service Provision Budget lines and Ear Marked Reserves YTD 2026-27, and accompanying report from RFO. ***NOTED:*** the next meeting of the Service Provision Committee is 16 November 2026 and will be the meeting at which the Service Provision budget for the 2027/28 council year. If any member wishes to discuss budget proposals with the RFO please can they contact him before 6 November 2026.
	ASSETS MAINTAINED BY HOLME VALLEY PARISH COUNCIL
2627 64	**Maintenance Contractor's Report**
	RECEIVED: the report from the Maintenance Contractor. There were no other actions arising from the reports received from the Maintenance Contractor not covered by other agenda items.
2627 65	**Maintenance Contracts**
	This item was taken in Private Session due to commercial sensitivities. At the Service Provision meeting 23 February 2026, the Committee resolved under item 2526 79 to extend the maintenance contractor's annual contracts (1. benches and shelters 2. Holmfirth toilets) until 31 December 2026 pending a resolution of the tendering process. ***NOTED:*** The Acting Clerk and RFO prepared a report on maintenance contractor remuneration. Members were presented with options for progressing contract renewal at the end of the current agreement and future tending/contracting beyond the next agreement period. In all cases the mileage rate will change in line with HMRC's approved mileage rate. ***ACTION:*** Cllr Baylin to investigate potential sources of external support with preparing specifications and managing the tendering and/or contracting process for the maintenance and toilets service contracts on behalf of the Working Group. ***RESOLVED:*** To extend both the seats and shelters maintenance contract and the toilets service contract, due to expire on 31 December 2026, on their existing terms until 31 December 2027. ***ACTION:*** Working Group to prepare the specifications, and proposed procurement options and timetable for the maintenance and toilets service contracts, enabling the new Council taking office in May 2027 to make decisions ahead of the existing contracts expiring on 31 December 2027.
2627 66	**Holmfirth Public Toilets - development**
i.	**Update on National Lottery funding grant application for public toilet development** Feedback from the application for funding has been received from the National Lottery. Cllr Green gave updates received from the Chair and Councillors discussed possible options for the future development of Holmfirth public toilets.

	ACTION: Acting Deputy Clerk to work with RFO and Working Group to bring information to the Service Provision Committee on available budgets, EMRs and general reserves that can be made available for the development of Holmfirth Public toilets in the current financial year and what could be proposed for the 2027/28 budget. This may include proposals from the Working Group to explore using rental income from the Gartside Unit, grants from HV Land Charity or seeking donations from the surrounding businesses to support the development costs. ***ACTION:*** Cllr Morgan to write to the Mayor of West Yorkshire to seek possible funding support options.
ii.	**Solar Panel export tariff** It has been identified that an export tariff was not put in place following the installation of solar panels and battery storage at Holmfirth Public Toilets. This would enable the Council to receive payment for surplus electricity exported to the grid without changing the existing electricity supply contract. A further review of electricity supply and export tariffs together is proposed ahead of the supply contract ending in November 2027. ***RESOLVED:*** To progress the registration of Holmfirth Public Toilets for the E.ON Next Business Export tariff, subject to confirmation of eligibility and the tariff terms, with a further review of electricity supply and export arrangements ahead of the existing supply contract ending on 1 November 2027.
iii.	**Other updates relating to Holmfirth Public Toilets** The officer gave updates on: - Digital donations facility. - Mapping of baby change facilities in the Holme Valley No further action at this time regarding Holmfirth Public Toilets.
2627 67	**Gartside Unit – lettable space – future plans**
	Following the decision to let the unit to Milk from the Hills, the lease has now been signed by both parties and the tenant has been provided with the keys. The deposit and first month's rent have been received, and work has begun on fitting out the premises in preparation for opening. Milk from the Hills intend to operate the premises as a farm shop-style retail outlet, using vending machines to sell their own dairy products alongside a small range of other locally produced goods. Milk from the Hills have expressed their enthusiasm for the new venture and are looking forward to establishing themselves in the building. No further action at this time regarding the lettable space at the Gartside Unit.
2627 68	**Possible installation of an information screen(s) in the Holme Valley**
	This item was taken in Private Session due to commercial sensitivities. ***RESOLVED:*** The item will be deferred to the Service Provision Committee meeting of 16 November 2026.

	OTHER ASSETS MANAGEMENT
2627 69	**Benches**
	The Parish Council currently has 3 large benches in storage that were removed from Holmfirth town centre during the recent access works with the maintenance contractor, one that was removed from outside of Holy Trinity Church when replacements were installed, one has been relocated from the top of Victoria Street, plus there are additional spare bench legs to make up a further 8 benches. Some of these may be suitable for reinstatement in or close to their previous locations, while others may be available for use elsewhere. Residents have suggested a small number of possible locations for additional seating, including Sands Recreation Ground, Cliff Recreation Ground, Oldfield (2 locations), Magnum/Bare Bones Road, Harden Reservoir, Bottoms Mill pond, in the bus shelter at the memorial hospital, Holmfirth Bus Station, and behind the Post Office overlooking the river. Before benches are installed or reinstated, the ownership and suitability of proposed sites will need to be established, and any necessary permissions obtained from the relevant landowner and/or highway authority. ***ACTION:*** Acting Deputy Clerk and members to investigate whether the benches removed from Holmfirth town centre can be reinstated close to their previous locations and investigate siting benches at the discussed alternative sites. Acting Deputy Clerk to liaise with the Chair and maintenance contractor regarding final placement.
2627 70	**Stone shelters**
	This item was taken in Private Session due to commercial sensitivities. At the previous meeting of the Service Provisions Committee on 8 June 2026, Cllrs ***RESOLVED*** to invite interest from local and suitably qualified contractors to redesign and repair the Hade Edge shelter in line with a proposal from Cllr Baylin and seek input from the local community regarding, for example, choice of materials for the roof. An invitation to quote with a scoping paper was posted via the Council's website and Social Media channels and shared in local groups with a deadline for submissions of 11 September 2026 but no new quotes were received.
	RESOLVED: To move forward on the repairs to Hade Edge Shelter with the supplier that gave a quotation in June 2026.
2627 71	**War Memorials**
	Updates from the officer regarding: i. Hepworth War Memorial – funding is available for repair but obtaining quotes from stone masons registered with Historic England has not been possible. ii. ***NOTED:*** Honley War Memorial - Historic England has undertaken a consultation on the proposed listing of the War Memorial at Honley Green Cliff, which is owned by the Parish Council. The formal consultation period has now closed; members were invited to consider whether they wish to make any observations, subject to Historic England confirming that further comments can still be accepted prior to determination. A report on the War Memorial has been received from Historic England. iii. Other War Memorials in the Holme Valley.

	ACTION: Cllr Ransby to investigate funding for repair of Hepworth War Memorial and implications of listing Honley War Memorial with Historic England.
2627 72	**Red Heritage Telephone Boxes**
	NOTED: Netherthong Heritage Phone Kiosk – A resident of Netherthong has contacted the Parish Council to inform us of a handover of the main custodian to another volunteer as the previous volunteer no longer has time to maintain the contents.
	Councillors discussed a request from a member of the public to adopt the Hepworth heritage phone box at the Butchers Arms. The member of the public was seeking for the Parish Council to take on the phone box as an asset and restore it before they adopted it as a custodian. ***RESOLVED:*** The Service Provision will not pursue an asset transfer and restoration of the Hepworth heritage phone box. The Acting Deputy Clerk will contact the Butchers Arms and the interested volunteer to let them know.
2627 73	**Covid Memorial Orchard at Sands**
	Officer and Councillors reported on updates regarding the plaque at Sands Rec and the trees in the community orchard. Cllr Blacka is following up on the outstanding items.
	No other actions arising from the item.
2627 74	**New Mill Closed Cemetery**
	Officer to report on any updates. Request received from the contractor for the church to organise a working party to clear overgrown plants and debris before the new grass cutting season in 2027.
	ACTION: Acting Deputy Clerk to write to the church at New Mill to request a working party work to clear plants and debris ahead of the new grass cutting season in 2027 and suggest local organisations that may be able to support this.
2627 75	**Dog Waste Strategy**
	The Acting Deputy Clerk gave updates on dog waste bag dispensers: - A replacement dog waste bag dispenser has been installed at Hollowgate, Holmfirth and 2 further replacement units have been requested for Jaggar Lane, Honley and Honley Moor near the play area. - The volunteer who replenishes the dog waste bags at the dispenser on Cliff Recreation Ground is stepping down and has not identified anyone willing to take on the role. The Friends of Cliff Rec could be approached to see whether anyone would be willing to maintain the supply of bags. However, the outgoing volunteer has reported that bags are frequently stolen and that use of the dispenser otherwise appears limited. Members may therefore wish to consider whether the dispenser would be more useful at another location. ***RESOLVED:*** 2 new dog waste bag dispensers to be purchased and installed for up to £500 from budget line 4720 Dog Waste for Honley Jaggar Lane and Honley Moor. ***RESOLVED:*** The bag dispenser at Cliff Rec will remain in place.

	ACTION: Acting Deputy Clerk to write to existing dog waste bag volunteers to thank them for their help. ***ACTION:*** Cllr Stewart will take over the responsibility as Cliff Rec dog waste bag volunteer.
	RESOLVED: At this point members RESOLVED to extend the meeting beyond 9pm to complete the business on the agenda.
	PARTNERSHIPS, PROJECTS AND REPORTS FROM WORKING GROUPS
2627 76	**Tourism**
	Cllr Baylin reported on his proposals for expenditure from the budget line 4765 Tourism. ***NOTED:*** Proposal on tourism expenditure from Cllr Baylin. ***RESOLVED:*** Approval of up to £3,000 of expenditure from budget line 4765 to cover tourism initiatives outlined in Cllr Baylin's proposal.
2627 78	**Sustainable Transport Working Group - update**
	Members of the Sustainable Transport Working Group gave updates on project progress and local developments, news and activity relating to sustainable transport. The Acting Deputy Clerk updated the Committee on the work to create a Holme Valley bus map. Cllr Baylin updated the Committee on the ongoing work of the Peniston Line Partnership.
2627 79	**Community Nature Reserve Project**
	Update from Cllr Morgan: *"The installation of swift boxes in Netherthong went quite well despite being let down by Openreach. We have installed 17 of the 20 nesting boxes. The swifts arrived on the 25th May and left on the 8th August. There will be more details in the next newsletter.* *We have a growing mailing list and I am writing a bi-monthly newsletter and I am also going to write a piece for the Honley Flyer this month to drum up more interest locally.* *The next project will include swift boxes in Wooldale and Honley where people have expressed an interest. The RSPB had apologised for the failure to help in Netherthong and offered their services again. I am also going to visit Honley Junior school to encourage some wildlife friendly activities in school and at home as the engagement with Netherthong school was so successful."* Cllr Green gave updates on progress and future plans for the Community Nature Reserve.
2627 80	**Christmas Provision - Update**
i.	**2025 Grant Evaluations** Evaluations have been received from the majority of recipients of 2025 Christmas Provision grants and are available on the Council's website: https://www.holmevalleyparishcouncil.gov.uk/your-council/grants/grant-awards-2025-2026/christmas-grants-2025-2026/

	Under the terms of the rolling grant scheme, the 2026 grant/provision is dependent upon receipt of the previous year's evaluation and evidence of appropriate Public Liability Insurance. Any outstanding documentation will therefore need to be received before the relevant 2026 grant or provision is released. ***NOTED:*** grant evaluations received in respect of Christmas Provision 2025. ***ACTION:*** Cllr Wilson to follow up with the remaining outstanding evaluation from 2025.
ii.	**2026 Christmas Provisions Budget, Rolling Grants and Community Christmas Trees** The following budgets are available for Christmas Provision in 2026-27: • Rolling Grants: £2,380 • General Christmas Provision/Grants: £5,000 • Total available: £7,380 The following organisations have rolling Christmas grants approved in 2025 continuing into 2026 (subject to receipt of grant evaluations and proof of PL insurance): • **£250 payment – the organisation sources its own tree/provision:** Honley Business Association, Rock Inn Brockholes and Netherthong Community Partnership. • **£250 total including a HVPC-supplied tree plus additional payment for Christmas provision:** Holme Residents Association, Hade Edge Residents Association, New Mill Club and Royal Oak Upperthong. • **HVPC-supplied tree only (up to £210):** St David's Church Holmbridge, Hepworth Community Association, Scholes Methodist Church Seven community trees therefore require procurement by HVPC. Five potential suppliers were approached directly and the opportunity was also publicised through the Council's social media channels. Four quotations were received from suppliers growing trees in or close to the Holme Valley. Field Gate Christmas Trees in Upper Denby provided the best-value quotation at £150 per tree plus £20 delivery, giving a total supply and delivery cost of £1,190 for seven trees. The rolling grants to Holme Residents Association, Hade Edge Residents Association, New Mill Club and Royal Oak Upperthong were approved at £250 and included both an HVPC-supplied tree *and* additional Christmas provision. As the cost of the supplied tree varies from year to year, the Committee is asked to note that the balance of the £250 rolling award should also be released for the additional purpose originally approved. Christmas Provision Rolling Grants EMR 7 trees @ £170 per tree = £1,190 Additional Christmas Provision for 4 organisations (250-170=80 x4) = £320 Rolling grants x 3 @ £250 = £750 Total = £2,260 ***NOTED:*** the arrangements and costs for procurement of the seven community Christmas trees and the position regarding collection and disposal. ***RESOLVED:*** approval the award of rolling grants as presented, conditional on the supply of the required documentation.

iii.	**Holmfirth Town Centre Christmas Tree** The large Christmas tree for Holmfirth town centre has been ordered from Kirklees Council at a cost of £1,260 plus VAT. This includes supply, installation, lighting, removal, disposal and required callouts. ***NOTED:*** the arrangements and expenditure for the 2026 Holmfirth town centre Christmas tree.
iv.	**Christmas Team Grant Applications** Applications have been received for wider Christmas provision in Holmfirth and Honley. Honley Business Association has applied for £1,500, in line with the level of funding awarded for wider Christmas provision in 2025. Holmfirth Christmas Team has applied for £2,000, comprising £1,500 towards additional Christmas lighting and £500 towards the Christmas Celebration event. The Council's current Projects, Events and Other Activities Grant normally has a maximum award of £1,500. The Committee is therefore asked to consider whether to award the usual maximum of £1,500 and/or recommend to Full Council for the additional £500 requested. ***RESOLVED:*** The Committee approved the grant applications from budget line 4705 Christmas Provision: £1,500 Honley Business Association and £1,500 Holmfirth Christmas Team
v.	**Future Christmas provision budgets** The current arrangements for Christmas Provision include a mixture of rolling grants with historic fixed values, independently sourced trees and trees purchased directly by the Council across 2 separate budget lines/EMRs. The actual cost of providing Christmas trees can vary from year to year, meaning the value of provision under a fixed rolling grant can also vary. ***ACTION:*** Acting Deputy Clerk and RFO to include inflationary rises into the Christmas provision budget for 2027/28.
	PUBLICITY
2627 81	**Items for Publicity**
	ACTION: *Acting Deputy* Clerk to publicise the Council's Christmas provision and new bus map through Parish Council channels.
	Meeting to close at 9.25pm

C



Assistant Clerk to the Council
Holme Valley Parish Council
Holmfirth Civic Hall
Council Offices
Huddersfield Road
Holmfirth

06/11/2026

Hello [redacted]

Some of this report might sound a bit repetitive but there are a few additions:

The following is the latest review of the Council's assets :

TOILETS
All in all the toilets are running smoothly .
No major repair work has been needed over the autumn .
A NEW anti-social habit we have found in the toilets its to wee in the bottles of hand wash!! I thought I'd seen it all.

We collect the takings weekly, date the bag and take to the "coin-star" counting machine at Tescos periodically.

We haven't seen too much damage in recent weeks. Just the usual " would you do that at home ?"….ie leaving the toilets a mess for the next customer.

The cash taking situation is the same. About 1 in 5 are donating anything.

Would it be possible to contact card payment suppliers and get a quote for a card payment machine fastened to the door frame. Fixed at 20p payments, would still be on a voluntary arrangement but as practically no-one carries cash it *might* prove profitable .

Air fresheners and liquid soap are a favourite to steal so we only buy cheap ones from Lidl and leave them ¼ full at all times.
The toilet cisterns out in the service tunnel are all working well at the moment but need constant adjustment through perpetual wear and tear.

Last month I sent my son up into the loft space to insulate any bare pipes or potential freezing points with foam pipe insulation.

The food and drink festival weekend went without any problems.

BENCHES
Now the grass has stopped growing again after the summer of stop /start I'm going to do a final strim for the season later this month. After that its just a case of keeping an eye on them and painting when the weather permits.
I dismantled and rebuilt the bench at the end of Bare Bones Road, Hade Edge and cleaned up the old brass plaque it had on it. It looks a handsome thing now. Just needs painting. There is what looks like a recent grave/memorial to a David Wainwright next to this bench. Does anyone know ?
Several benches in the valley have been painted these past few weeks. I'll put those on the asset register spreadsheet.
There are a few benches on my list still to dismante and rebuild…ie the re are two in Hepworth, one in Hinchliffe Mill and two in Honley.
I repaired the one on the left up Bradshaw Road and the one at Black Sike…both had been vandalised.
There are still plenty of benches which have suffered under the blazing sun this summer and now need repainting .
I have in storage 2 large benches . 1 with a plaque which was on the bridge in Holmfirth before the renovations and the other is a large KIRBY-GEDDES one belonging to the Round Table. Is there any chance of them being contacted to come and collect it from my storage space?
I also have 2 green cast iron legs which are in a lock up as they're a fortune to have recast if a car runs in to them. Also in my emporium I have 14 new steel legs to make 7 smaller benches.
I sent a missive to Jen earlier in the summer with a suggestion for a bench site by the river behind the Post Office sorting office where the pavement broadens out.

PHONE BOXES

The council-adopted phone boxes take very minimal maintenance as most of the villages where they are located seem proprietorial towards them. However , a few could do with a spruce. Not a refurbish but just a lick of paint. We continue twice-yearly drive-by checks to keep an eye out on their general state of repair and give them a sweep and tidy where required and take damp books away.

The one at Fulstone could do with some new window frames as some in there are rotting .

WAR MEMORIALS

The war memorials will be washed this week before Remembrance Sunday

BUS SHELTERS

The bus shelter round continues as usual. Regular sweeping and tidying, jet-washing when required.

Hade edge bus shelter is suffering with weather damage and is an ongoing item with the Parish Council.

I fitted some plastic printed “FRAGILE ROOF” signs to deter anyone foolish enough to try walking on it. It really is soggy and would probably go through should an adult walk on it.

It has recently been vandalised agin round the back. Someone has punche a hole in the ceiling and pulled the ply sheeting off. Also one of the new benches I built in there in 2023 has been stolen.

I’m still pleased to see VERY little evidence of anti social behaviour in the shelters. But we never know what to expect when we turn up.

GRAVEYARD

We have done 2 cuts of the graveyard so far as the grass just hasn’t grown. I think 2 cuts will suffice for the season.

Is there any chance of the church being contacted to ask if they could organise a working party for a couple of hours to collect branches and debris before the season starts next year ?

GARTSIDE UNIT

The Gartside unit has new tenants. They have a full set of keys for the electric box in the toilets foyer and also to isolate the water supply should they need to.

POO BAG DISPENSERS

I recently did a survey of all the green boxes that I know of. There doesn't seem to have ever been a register of where they are so I'm keeping a tally as I go on. Desperate for replacement are the one by the sports field on Jaggar Lane , Honley and the one up on the right up Honley Moor near the play area. I sent photo's earlier.

Over all we continue to keep our eyes peeled, respond to public concerns and balance the need to keep our valley looking smart with the need to be conscious and conscientious with the Council's budget.

As usual, many thanks for the opportunity to participate in the upkeep of the Holme Valley

[redacted]

E [redacted]

From: [redacted]
Sent: 05 November 2026 15:47
To: [redacted]
Subject: Fwd: Request for local support: Installation of public waste bins in Cinder Hills area.

[redacted]

You might need this for the Service Provision agenda.

[redacted]

-------- Forwarded Message --------
Subject: Request for local support: Installation of public waste bins in Cinder Hills area.
Date: Thu, 5 Nov 2026 15:29:52 +0000
From: [redacted]
To: [redacted]

Dear Parish Clerk and Councillors,

I hope this email finds you well.

I am writing to you as a resident of Holmfirth to request the Parish Council's guidance and potential backing for the installation of at least one public waste/litter bin in our local area.

Specifically, we are seeing a significant amount of foot traffic - particularly from dog walkers - around a few public footpaths;

- 1) Where Cinderhills Road meets Sandy Gate, there is a small footpath that leads to Cross Gate Road. What3Words: ///hills.wriggled.bottle

- 2) The footpath between New Laithe Lane and the public park off Field Road.
What3Words: ///licks.publish.discloses

The first location has no local waste bin, leading to many leftover bagged and unbagged dog waste, along with standard littering (cans, plastic rubbish etc.). Despite relatively local disposal for the second location (in the adjoining park), there is still a noticeable amount of unbagged dog waste being left behind, which is impacting the cleanliness and beauty of our neighborhood. Particularly as this is a footpath which is near a park, there are children walking here regularly.

I understand that Kirklees Council is the primary authority responsible for installing and maintaining public bins, and that standard litter bins are now used to collect bagged dog waste.

However, I wanted to first reach out to the Parish Council to ask:
1. Is this a location(s) that the Parish Council would be able to support or advocate for in communications with Kirklees Council?

2. Are there any local environmental or ward initiatives currently running that this request could tie into?

Thank you very much for your time, your hard work in our community, and your help with this matter. I look forward to hearing your advice on the best next steps.

Kind regards,

[redacted]

Fi

Report to:	Holme Valley Parish Council [redacted]
Date:	03 November 2026
For consideration at:	**Services Provision Committee** meeting 16 November 2026
Written by:	[redacted] Youth Worker, KYA [redacted]
Purpose of the Report:	1) To provide an update for year 2026-27 to Q2 for the funded Holme Valley Youth Work Offer. 2) Propose a budget and revised offer for 2027-28

Q2 Update (up to 30 Sept 2026)

Key Achievements at the Youth sessions

Youth provision name	Key achievements
Honley Youth Drop-in, Honley Village Hall Monday 4:30-6:30pm	• Successful sports provision, run weekly by Youth Support Worker, [redacted] e.g. football, dodgeball, badminton and tennis. • Reconnected with local Foster Carer group, who continue to promote the session on their WhatsApp group. The drop-in subsequently attracted 5 care experienced young people. • Free summer holiday provision, providing activities for young people over 4 weeks, resulting in 8 new registrations to the club. • 258 posters advertising the provision went out to all Honley High School Year 7 new students.
Phoenix Juniors, The Phoenix Centre Tuesday 5-6:30pm	• 62 responses to Enabling Youth & KYA Young People's Consultation Survey, highlighting mental health as a key issue • Continued successful partnership with Huddersfield Town Foundation, providing us with a sports worker free of charge, in the downstairs sports hall. • 6 young people signposted and attended Café 100 and Honley Summer sessions (Phoenix is termtime only provision.)2 successful workshops with Community Plus focussed on Pride Month, using the Smoothie Bike to create rainbow smoothies.
Phoenix Seniors, The Phoenix Centre Tuesday 6:30-8pm	• Supported 2 young people with finding volunteering opportunities and provided references, 1 led to paid casual employment at Pip's Out of School Club • Supported 1 young person through Barista Coffee Training with Café Direct Meltham • 242 posters advertising the provision went out to Holmfirth High School Year 7 new students.
Café 100, Holmfirth Tech	• Held Café 100's first Residential trip to Bradley Woods in August. 15 young people from across the Holme Valley attended, took part in activities such as ziplining, axe throwing, caving etc.

Wednesday & Thursday 4.30-6.30pm	• Successful Summer holiday provision included events for young people who were moving up to high school in September – registered 10 new young people to the provision. • Established a partnership with Café Direct, Meltham and supported 2 young people through Barista Coffee Training. Both young people offered further training at Grumpy Mule Café at Greenhead College. • Successful partnership with Holmfirth Pride – held a Smoothie Bike stall with Community Plus at the event on 25th July, Holmfirth Pride raised £127 for Café 100 • Supported young people with creating a banner for Holmfirth Pride, which was displayed at the event at the Picturedrome and The Old Bridge

Partnership/Wider Community Work

Date	Partnership/Community Work
13/7/26	• [redacted] chaired the **Holme Valley & Meltham Youth Partnership** meeting • Newly elected Kirklees Cllrs in attendance: [redacted]
15/7/26	• [redacted] attended **The Families Together Partnership (Rural)** multi agency meeting to promote the summer offer
25/7/26	• [redacted] attended **Holmfirth Pride** with Café 100 young people • Ran the Smoothie Bike stall alongside [redacted]**Community Plus**) and a volunteer young person from Café 100
5/8/26	• Attended a meeting with **Café Direct Meltham**, to discuss opportunities for free barista training to local young people • Training took place on 26/8/26 with 3 young people passing the course
15/9/26	• Attended the **NatWest Thrive (in partnership with The National Youth Agency)** renewal training • Delivery of the programme taking place October – December

Next Steps for Q3

Generic	• Deliver the NatWest Thrive programme across all provision • Implement ideas and changes based on findings from Youth Consultation Survey • Plan and deliver a **National Youth Work Week** project • Support young people in planning end of term Christmas trip/treat • Support young people and colleagues through the transitionary period of me leaving the role
Honley Youth	• Focus on building attendance and developing the core group of regular attendees

Café 100	• Supporting the Board of Trustees in gaining the KYA Quality for Youth Bronze Award • Supporting the Board with funding applications and evaluations
Phoenix Centre	• Make the sessions more sustainable and in line with the Youth Survey results. • Combine the separate Junior & Senior sessions to have 1 session for ages 11-17 (due to the termination of the Enabling Youth partnership agreement on 30th September) • Support 2 young people aged 18+ with finding and attending suitable, alternative provision appropriate for their age and needs.

Q2 (1 July - 30 Sept 2026) Data

Number of young people registered *(The JUICE system resets at the start of the academic year, to ensure we have the most up to date details)*	Honley Youth	13	6 with SEND
	Café 100	20	4 with SEND
	Phoenix Juniors	15	4 with SEND
	Phoenix Seniors	6	3 with SEND
	Total	**54 young people registered including 17 (32%) with a Special Educational Need**	
Number of sessions delivered	Honley Youth	10	
	Phoenix Juniors	6	
	Phoenix Seniors	6	
	Café 100	15	
	Total	**31 sessions delivered 1 July – 30 Sept**	
Average number of young people attending the sessions	Honley Youth	**10**	
	Phoenix Juniors	**15**	
	Phoenix Seniors	**5**	
	Café 100	**8**	
	Total	**Average of 38 young people engaging per week in the core youth work offer in the Holme Valley**	

Q2 Qualitative Data (parents & young people reporting social & educational progress)

- 13 out of 14 parents responded to an evaluation survey of Café 100's summer residential trip – they rated the trip 4.92 stars out of 5 stars (there were only 14 parents as one parent had 2 young people on the trip)

1. How would your son/daughter/young person rate the trip?



4. Do you have any comments to make about the trip? (Positive or negative)

13 Responses

ID ↑	Name	Responses
1	anonymous	Just - thank you! It was a fantastic opportunity and especially because it was free.
2	anonymous	Loved it!
3	anonymous	Great trip, great people running it. We are very lucky to have things like this for kids when there lives are permeated by the pressure of social media. Brilliant.
4	anonymous	These trips are amazing; I really hope that funding can continue in the future.
5	anonymous	Fantastic opportunity for children to engage with others and learn team activities
6	anonymous	It was fantastic for the girls as they missed their school residential in COVID. Thanks again!
7	anonymous	The leaders kept him well entertained and made it an enjoyable trip. Grateful to have the opportunity to attend thank you
8	anonymous	Absolutely fantastic. Thank you.
9	anonymous	A great experience seemed to be had by all. More of this is needed!
10	anonymous	My son really enjoyed it
11	anonymous	Brilliant opportunity for the local kids!
12	anonymous	First time she has stayed a night away from home/family and she had so much fun, really enjoyed herself
13	anonymous	5 stars

Youth Worker skills & training development

Date	Training
28/7/26	Child Sexual Exploitation and Child Criminal Exploitation – Flick Learning
5/8/26	Mental Health & Young People and E,D & I – Flick Learning
6/8/26	Food Hygiene Level 3 and Food Allergens – Flick Learning
15/9/26	NatWest Thrive renewal training – National Youth Agency
22/9/26	Autism Awareness – Flick Learning An Awareness of Child Abuse & Neglect – KSCP Working with LGBTQ+ Young People – The Brunswick Centre
30/9/26	Gamifying Democracy – Youth Practitioner Training -The Politics Project

Financial Monitoring Q2 2026-27

Please see Appendix 1

2027-28

Proposed offer for professional youth work in the Holme Valley 2027-28

1. **Phoenix Youth Club** to be recognized as the **Holme Valley Youth Hub** with the Café 100 project and Honley Youth drop-in as the "spokes".
2. Holme Valley Parish Council to fund **18.5 hour dedicated Youth Worker** to
    a. coordinate the youth work offer (centre-based delivery and outreach)
    b. apply for additional funding to support other youth provision in the area as well as projects within the core offer clubs
    c. build the capacity of other local youth organisations
    d. develop new youth work initiatives and partnerships around employability and improved health & wellbeing for the core provisions
3. Holme Valley Parish Council to pay venue costs and sessional Youth Worker fees for the Phoenix Youth Club
4. Café 100 and Honley Youth to fund the venue costs of their sessions (current Honley venue being provided for free by the Honley Village Trust)
5. Café 100 and Honley Youth to fund a sessional Youth Support Worker to support the HVPC-funded Youth Worker, either through an SLA with KYA or in their own right

Proposed breakdown of HVPC funded Youth Worker's time

	Monday	Tuesday	Wednesday	
Café 100 delivery			**2.5**	
Café 100 planning & follow-up			**1.5**	
Phoenix delivery		**2.5**		
Phoenix planning & follow-up		**1.5**		
Holmfirth outreach		**1**		
Honley Youth delivery	**2.5**			
Honley Youth planning & follow-up	**1.5**			
Honley outreach	**1**			
Partnerships & development of the offer			2	
Admin/CPD	1	1.5		
Total hours	**6**	**6.5**	**6**	**18.5**
Additional staffing resources required (from Café 100 and Honley Youth)				
Youth Support Worker (2nd adult)	**2.5**	**2.5**	**2.5**	
Additional KYA volunteer to support the Holme Valley Youth offer	2.5	2.5	2.5	

Proposed 2027-28 Budget

Income	
HVPC Grant	25,000
Total Income	**25,000**
Expenditure	
[redacted] Gross Salary	15,373
Employee oncosts	1,998
Staff Total	**17,371**
Phoenix Centre venue hire	2,099
Sessional Youth Worker (Phoenix Centre)	2,457
Phoenix Youth Club total	**4,556**
IT Equipment e.g. laptop renewal	-
Mobile phone SIM	115
Sundries	7
Juice system	300
Outcome Star Account fee	102
Outcome Star License	49
Miscellaneous total	**573**
KYA management fee	**2,500**
Total Expenditure	**25,000**

Fii

	2026-27 Budget	Q1 Actuals	Q2 Actuals	
Carried forward from 2025-26	**£ 2,868**	**£ 2,868**	**£ 2,868**	
Income				
HVPC Grants	25,000	£ -	£ 10,000	
[redacted] salary reimbursement from EY	2,597	£ 216	£ 1,082	
[redacted] salary reimbursement from Café 100	4,076	£ 688	£ 1,359	
[redacted] salary reimbursement from HY	2,078	£ 331	£ 1,918	
[redacted] fees reimbursement from HY	1,732	£ 210	£ 805	
Travel Embursment				
Total Income	**£ 38,351**	**£ 1,445**	**£ 15,164**	**£ 16,609**
Expenditure				
[redacted] Gross Salary	24,387	£ 4,708	£ 5,029	
[redacted] mployer Pension	975	£ 300	£ 573	
Employers NI and PAYE	240	£ 313	£ 951	
Pension fees	110	£ 26	£ 26	
Payroll fees	93	£ 55	£ -	
Staff Total	**25,805**	**£ 5,401**	**£ 6,579**	**£ 11,981**
Staff motor & travel expenses	30	£ -	£ 10	
IT Support	364	£ 123	£ 37	
IT Equipment & accessories	50	£ 200	£ 14	
Mobile phones	108	£ 28	£ 29	
Printing, postage & stationary	180	£ 6	£ 5	
Marketing	200	£ -	£ -	
Staff Training		£ -	£ 16	
Volunteer expenses	252			
Juice system	1,000	£ 750	£ 750	
Outcome Star evaluation tool	126			
Ethan's fees	1,732	£ 270	£ 726	
Project materials, equipment and refreshments		£ 25	-£ 395	
Sundry expenses	3	£ 6	£ 14	
Contribution to Enabling Youth Phoenix Sessions	4,000			
KYA management fee	2,500		£ 1,000	
Total other		**£ 1,408**	**£ 2,205**	**£ 3,614**
Total Expenditure	**36,350**	**£ 6,810**	**£ 8,784**	**£ 15,594**
year-to-date surplus	**2,001**	**-£ 5,364**	**£ 1,015**	**£ 1,015**

With Cfwd surplus			**£ 3,883**	

Expenditure against Budget 2026-27 Year-to-Date

HVPC Service Provision Standing Committee

CODE	DESCRIPTION		Starting Budget	Virements	Reconcile 2025-26	April	May	June	July	August	September	October	November	Payments from EMR	Total	Remaining	
	Service Provision Committee																
4320	Public toilets - Day to Day	29.03%	£23,100	£0	-£914.37	£914.37	£926.18	£1,299.37	£1,152.04	£957.70	£935.03	£1,435.29	£0.00	£0.00	£6,705.61	£16,394.39	4320
4325	Public toilets - Lettable Space	206.10%	£1,050	£0	£0.00	£0.00	£0.00	£550.00	£0.00	£0.00	£0.00	£1,614.00	£0.00	£1,614.00	£2,164.00	£500.00	4325
4705	Christmas Provision	102.00%	£5,000	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£4,550.00	£550.00	£2,300.00	£5,100.00	£2,200.00	4705
4710	New Mill - Churchyard	0.00%	£788	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£788.00	4710
4715	Defibrillators	0.00%	£0	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£211.95	£0.00	£0.00	£211.95	-£211.95	4715
4720	Street Litter and Dog Waste	32.10%	£1,260	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£404.50	£0.00	£0.00	£404.50	£855.50	4720
4730	Minibus	57.91%	£23,500	£0	£0.00	£1,908.00	£1,971.00	£1,908.00	£1,971.00	£1,971.00	£1,908.00	£1,971.15	£0.00	£0.00	£13,608.15	£9,891.85	4730
4735	Phone Boxes	0.00%	£1,000	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	4735
4740	Seats & Shelters - Maintenance	37.07%	£13,650	£0	-£495.32	£495.32	£704.95	£698.22	£1,214.57	£906.40	£485.25	£1,050.60	£0.00	£0.00	£5,059.99	£8,590.01	4740
4750	War Memorial		£1,000	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	4750
4760	Youth Work in the Holme Valley	60.00%	£25,000	£0	£0.00	£0.00	£0.00	£0.00	£10,000.00	£0.00	£0.00	£5,000.00	£0.00	£0.00	£15,000.00	£10,000.00	4760
4765	Tourism		£5,000	£0	£0.00	£1,000.00	£0.00	£450.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,450.00	£1,450.00	£5,000.00	4765
4770	Sustainable Transport		£0	£0	£0.00	£750.00	£0.00	£0.00	£0.00	£0.00	£0.00	£420.00	£0.00	£1,170.00	£1,170.00	£0.00	4770
4840	Climate Action	0.00%	£5,000	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	4840
	Total Service Provision	48.29%	**£105,348**	**£0**	**-£1,409.69**	**£5,067.69**	**£3,602.13**	**£4,905.59**	**£14,337.61**	**£3,835.10**	**£3,328.28**	**£16,657.49**	**£550.00**	**£6,534.00**	**£50,874.20**	**£61,007.80**	
															OK		

Earmarked reserves:	END APR 1ST	NOW
326 EMR Defibrillator Special Reserve	£1,673.56	£1,673.56
331 EMR Gartside Building	£18,108.00	£13,108.00
346 EMR Sustainable Transport	£4,250.00	£4,250.00
347 EMR Tourism	£2,401.00	0
351 EMR Holmfirth Toilets Refurb	0	0
352 EMR War Memorial	£2,500.00	£2,500.00
353 EMR Phone Boxes	£2,000.00	£2,000.00
356 EMR Rolling Grants (Service Provision only)	£2,380.00	£2,380.00
357 EMR Maintenance Contract Negotiations - Toilets	£2,100.00	£2,100.00
358 EMR Maintenance Contract Negotiations - Seats/Shelters	£1,365.00	£1,365.00
359 EMR Stone Bus Shelters	£15,885.00	£15,885.00
	£52,662.56	£45,261.56

EMR Rolling Grants	
Scholes Christmas Tree Group	£210
Brockholes Christmas Tree Group	£250
Holmbridge Christmas Tree Group	£210
Honley Business Association Christmas Tree Group	£250
Hade Edge Christmas Tree Group	£250
Hepworth Community Association Christmas Tree Group	£210
Netherthong CP Christmas Tree Group	£250
Holme Village Christmas Tree Group	£250
Royal Oak Upperthong Christmas Tree Group	£210
New Mill Club Christmas Tree Group	£210
	£2,300

Gii

Expenditure against Budget 2026-27 Projected

HVPC Service Provision Standing Committee

CODE	DESCRIPTION		Starting Budget	Virements	Reconcile 2025-26	April	May	June	July	August	September	October	November	December	January	February	March	Payments from EMR	Total	Remaining	
	Service Provision Committee																				
4320	Public toilets - Day to Day	59.33%	£23,100	**-£5,000**	-£914.37	£914.37	£926.18	£1,299.37	£1,152.04	£957.70	£935.03	£1,435.29	£1,000.00	£1,000.00	£2,000.00	£1,000.00	£2,000.00	£0.00	£13,705.61	**£4,394.39**	4320
4325	Public toilets - Gartside Building	1968.00%	£1,050	**£5,000**	£0.00	£0.00	£0.00	£550.00	£0.00	£0.00	£0.00	£1,614.00	£0.00	£0.00	£0.00	**£18,000.00**	£500.00	£14,614.00	£20,664.00	£0.00	4325
4705	Christmas Provision	131.20%	£5,000	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£4,550.00	£550.00	£1,260.00	£200.00	£0.00	£0.00	£2,300.00	£6,560.00	£740.00	4705
4710	New Mill - Churchyard	100.00%	£788	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£788.00	£0.00	£0.00	£0.00	£0.00	£0.00	£788.00	£0.00	4710
4715	Defibrillators	0.00%	£0	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£211.95	£0.00	£0.00	£0.00	£0.00	£400.00	£611.95	£611.95	£0.00	4715
4720	Street Litter and Dog Waste	99.56%	£1,260	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£404.50	£425.00	£0.00	£0.00	£0.00	£425.00	£0.00	£1,254.50	£5.50	4720
4730	Minibus	98.76%	£23,500	£0	£0.00	£1,908.00	£1,971.00	£1,908.00	£1,971.00	£1,971.00	£1,908.00	£1,971.15	£1,908.00	£1,971.00	£1,971.00	£1,780.00	£1,971.00	£0.00	£23,209.15	£290.85	4730
4735	Phone Boxes	100.00%	£1,000	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	£0.00	£1,000.00	£0.00	4735
4740	Seats & Shelters - Maintenance	161.61%	£13,650	£0	-£495.32	£495.32	£704.95	£698.22	£1,214.57	£906.40	£485.25	£1,050.60	£1,000.00	£1,000.00	£1,000.00	£1,000.00	**£13,000.00**	£12,000.00	£22,059.99	**£3,590.01**	4740
4750	War Memorial		£1,000	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	£0.00	£1,000.00	£0.00	4750
4760	Youth Work in the Holme Valley	100.00%	£25,000	£0	£0.00	£0.00	£0.00	£0.00	£10,000.00	£0.00	£0.00	£5,000.00	£5,000.00	£0.00	£0.00	£5,000.00	£0.00	£0.00	£25,000.00	£0.00	4760
4765	Tourism		£5,000	£0	£0.00	£1,000.00	£0.00	£450.00	£0.00	£0.00	£0.00	£0.00	£600.00	£600.00	£600.00	£600.00	£600.00	£1,450.00	£4,450.00	£2,000.00	4765
4770	Sustainable Transport		£0	£0	£0.00	£750.00	£0.00	£0.00	£0.00	£0.00	£0.00	£420.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,170.00	£1,170.00	£0.00	4770
4840	Climate Action	100.00%	£5,000	£0	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	£1,000.00	£1,000.00	£1,000.00	£1,000.00	£0.00	£5,000.00	£0.00	4840
	Total Service Provision	120.05%	**£105,348**	**£0**	**-£1,409.69**	**£5,067.69**	**£3,602.13**	**£4,905.59**	**£14,337.61**	**£3,835.10**	**£3,328.28**	**£16,657.49**	**£12,271.00**	**£6,831.00**	**£6,771.00**	**£28,380.00**	**£21,896.00**	**£32,145.95**	**£126,473.20**	**£11,020.75**	
																			OK		

Earmarked reserves:	END APR 1ST	NOW	PROJECTED END 26/27
326 EMR Defibrillator Special Reserve	£1,673.56	£1,673.56	£1,673.56
331 EMR Gartside Building	£18,108.00	£13,108.00	**£108.00**
346 EMR Sustainable Transport	£4,250.00	£3,830.00	£3,830.00
347 EMR Tourism	£2,401.00	0	0
351 EMR Holmfirth Toilets Refurb	0	0	0
352 EMR War Memorial	£2,500.00	£2,500.00	£2,500.00
353 EMR Phone Boxes	£2,000.00	£2,000.00	£2,000.00
356 EMR Rolling Grants (Service Provision only)	£2,380.00	£2,380.00	0
357 EMR Maintenance Contract Negotiations - Toilets	£2,100.00	£2,100.00	£2,100.00
358 EMR Maintenance Contract Negotiations - Seats/Shelters	£1,365.00	£1,365.00	£1,365.00
359 EMR Stone Bus Shelters	£15,885.00	£15,885.00	**£3,885.00**
	£52,662.56	£44,841.56	£17,461.56

EMR Rolling Grants	
Scholes Christmas Tree Group	£210
Brockholes Christmas Tree Group	£250
Holmbridge Christmas Tree Group	£210
Honley Business Association Christmas Tree Group	£250
Hade Edge Christmas Tree Group	£250
Hepworth Community Association Christmas Tree Group	£210
Netherthong CP Christmas Tree Group	£250
Holme Village Christmas Tree Group	£250
Royal Oak Upperthong Christmas Tree Group	£210
New Mill Club Christmas Tree Group	£210
	£2,300

Chair's Budget Proposal 2027/28

HVPC Service Provision Standing Committee

The RFO met with the Service Provision Committee Chair to frame the Chair's proposal for the Committee budget and earmarked reserves for 2027/28. <u>This represents a starting point for deliberations not an end point.</u>

CODE	DESCRIPTION	Budget 2026/27	Chair's Proposed Budget 2027/28	Difference 2026-27 to 2027-28		RFO'S narrative:
	Service Provision Committee					
4320	**Public toilets - Day to Day**	**£23,100**	**£20,000**	**-£3,100**	4320	The **4320 Public toilets - Day to Day** would be reduced by **£3,100**. This budget line has been significantly underspent the last 5 years.
4325	**Gartside Building**	**£1,050**	**£0**	**-£1,050**	4325	The **4325 Gartside Building** would be reduced to **0**. Project funding would come from the earmarked reserve.
4705	**Christmas Provision**	**£5,000**	**£8,500**	**£3,500**	4705	The **4705 Christmas Provision budget line** would be increased to **£8,500**. In part, this is because the rolling grants cease with the old Council. But there is also an expectation that the cost of trees will increase next year.
4710	**New Mill - Churchyard**	**£788**	**£1,000**	**£212**	4710	The **4710 New Mill Churchyard** budget line would have an inflationary uplift.
4715	**Defibrillators**	**£0**	**£0**	**£0**	4715	
4720	**Dog Waste**	**£1,260**	**£1,500**	**£240**	4720	The **4720 Dog Waste** budget line would have an inflationary uplift.
4730	**Minibus**	**£23,500**	**£23,500**	**£0**	4730	The **4730 Minibus** budget does not vary year on year.
4735	**Phone Boxes**	**£1,000**	**£500**	**-£500**	4735	The **4735 Phone Boxes** budget has been reduced by **£500**. There is an earmarked reserve with £2,000.
4740	**Seats & Shelters - Maintenance**	**£13,650**	**£11,000**	**-£2,650**	4740	The **4740 Seats and Shelters** would be reduced by **£2,650**. This budget line has been significantly underspent the last 5 years.
4750	**War Memorial**	**£1,000**	**£500**	**-£500**	4750	The **4750 War Memorials** budget has been reduced by **£500**. There is an earmarked reserve with £2,500.
4760	**Youth Work in the Holme Valley**	**£25,000**	**£25,000**	**£0**	4760	The **4760 Youth Work in the Holme Valley** budget is unchanged.
4765	**Tourism**	**£5,000**	**£5,000**	**£0**	4765	The **4765 Tourism** budget is unchanged.
4770	**Sustainable Transport**	**£0**	**£0**	**£0**	4770	The **4770 Sustainable Transport** would hold **0**. There is £3,830 in an earmarked reserve.
4840	**Climate Action**	**£5,000**	**£5,000**	**£0**	4840	The **4840 Climate Action** budget line for the urban nature reserve is unchanged.
	Total Service Provision	**£105,348**	**£101,500**	**-£3,848**		**Overall the Service Provision budget would be reduced by £3,848.**

Earmarked reserves:	NOW	Projected End 26/27	Proposed EMRs 2027/28	**Difference 2026-27 to 2027-28**	
326 EMR Defibrillator Special Reserve	£1,673.56	£1,673.56	£1,673.56	0	
331 EMR Gartside Building	£13,108.00	**£108.00**	**£50,000.00**	**£49,892.00**	The **331 EMR Gartside Building** would be increased to **£50,000** to fund the next stage of the toilets redevelopment.
346 EMR Sustainable Transport	£3,830.00	£3,830.00	£3,830.00	0	
347 EMR Tourism	0	0	0	0	
351 EMR Holmfirth Toilets Refurb	0	0	0	0	
352 EMR War Memorial	£2,500.00	£2,500.00	£2,500.00	0	
353 EMR Phone Boxes	£2,000.00	£2,000.00	£2,000.00	0	
356 EMR Rolling Grants (Service Provision only)	£2,380.00	0	0	0	The **356 EMR Rolling Grants** is reduced to 0. This is because the rolling Christmas tree grants cease this year.
357 EMR Maintenance Contract Negotiations - Toilets	£2,100.00	£2,100.00	£2,100.00	0	
358 EMR Maintenance Contract Negotiations - Seats/Shelters	£1,365.00	£1,365.00	£1,365.00	0	
359 EMR Stone Bus Shelters	£15,885.00	**£3,885.00**	**£13,885.00**	**£10,000.00**	
	£44,841.56	£17,461.56	£77,353.56	**£59,892.00**	

NB: Any additional expenditure of £10,000 by the Parish Council puts an extra £1 on the Band D household charge.