

To all Members of the Finance & Management Committee

You are hereby summoned to attend a meeting of the **Finance and Management Standing Committee** to be held at **HOLMFIRTH CIVIC HALL, HUDDERSFIELD ROAD, HOLMFIRTH HD9 3AS** on **MONDAY 10<sup>th</sup> AUGUST 2026** at **7pm** to transact the following business -

**- AGENDA – (A)**

**Welcome** **7.00 pm**

**Public Question Time**

Prior to the commencement of the business session of the Council, there will be an open session lasting 15 minutes, for members of the public to speak to the Council.

**2627 23** **Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014** **7.15 pm**

As Local (Parish & Town) Council meetings can now be recorded, the Chair to check if anybody wishes to record the meeting, to ensure reasonable facilities can be provided. The Officer will be recording the meeting in video format for upload to the Parish Council's YouTube channel.

**2627 24** **To accept apologies for absence** **7.16 pm**

**To note**, the absences from the meeting.

**To receive**, apologies for absence given in advance of the meeting; these to be recorded in the minutes.

**To consider**, the approval of reasons given for absence by Members.

**2627 25** **Receipt of written Declaration of Pecuniary and Other Interests** **7.17 pm**

**2627 26** **Declaration of interests in agenda items and written dispensations** **7.18 pm**

Reminder:

1. If a member has listed in written declaration as a pecuniary or other interest an organisation or body etc which features in the agenda then this should be declared by the Member.
2. If a Member has a pecuniary or other interest not listed in written declaration in an organisation or body etc which features in the agenda then this should be declared.
3. The onus is on individual Members to make declarations appropriately.
4. Failure to declare may constitute a breach of the Code of Conduct and may be reported to the Monitoring Officer by other Members or by members of the public.

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**2627 27**      **To consider whether items on the agenda should be discussed in private session**      **7.19 pm**

**2627 28**      **To confirm the Minutes of the previous Committee meeting**      **7.20 pm**

- To note the Minutes of the Finance & Management Committee Meeting held on 1 June 2026, numbered 2627 1 to 2627 22 inclusive.  
**(B)**

Matters arising from the last meeting/minutes:

The RFO reports that, in respect of the money the Parish Council owes on its garage rentals in respect of VAT, he has made arrangements to pay the £513.34 owed. This will be deducted by HMRC from the VAT to be repaid at the end of the JUL-SEP quarter.

**2627 29**      **Prioritising Climate Action activities 2025-7**      **7.22 pm**

**To consider**, ways in which the Parish Council can prioritise the climate emergency through its works.

**2627 30**      **Holme Valley Parish Council Annual Governance and Accountability Return AGAR 2025/26 - draft**      **7.23 pm**

**To note**, the Parish Council is still awaiting the final processing of the AGAR 2025/26.

**2627 31**      **Grants**      **7.24 pm**

Grant applications being considered 28 September 2026

- Ai.** List of all 4315 Community Assets grants due to be considered **(C)**  
List of all 4405 Projects and Events grants due to be considered **(D)**

The RFO/Deputy Clerk will be forwarding the full packs to the Committee Chair over the next few weeks, - that is, application, constitution, accounts, bank statements, other documentation, -- for her review.

The applications will then go out to Members.

**Aii.** Applications with potential issues for this committee:

- a.** Application from Netherthong Primary School for parking buddy signs. This might normally be excluded under the Grants Policy section 5 Exclusions:

“Grants will not normally be awarded for:

.... Items or services that would normally be provided by other statutory public bodies like schools .....

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But the Parish Council has funded parking buddy signs to schools in the past through the Planning Committee's budget line.

- b. Application from Hinchliffe Mill School for epipens. This might normally be excluded under the Grants Policy section 5 Exclusions:  
"Grants will not normally be awarded for:  
.... Items or services that would normally be provided by other statutory public bodies like schools, NHS services ....."
- c. After7 Club is a new leisure/friendship group in the process of being established. The application included: no constitution, no statement of the type of group, no details on organisational structure, trustees, management board etc., no bank account. The RFO/Deputy Clerk has advised the applicant on these matters but had no reply.
- d. Holme Village Residents Association have applied for a retrospective grant for paint works to the public toilets in the village. Retrospective grants are disallowed under the Grants Policy. The applicant was advised of this before making the application.  
**To consider**, any actions on these applications.

## B. Grant Evaluations

**To note**, new grant evaluations received since the last meeting from the following community organisations:

2025/26:

- [Holmfirth Harriers](#)
- [Holmfirth Arts Week](#)
- [Friends of Honley](#)

There are still some outstanding Grant Evaluation Reports from:

- 2025/26 (Holmbridge Cricket Club; Full Life Church Food Bank;)
- 2024/25 (Holme Village Community Centre - toilets; Project Communities; The Nest; New Mill Community Garden; Brockholes Green Spaces [interim report received])
- 2023/24 (Hade Edge Residents Association x 2; Holmfirth WI)

Holme Village Community Centre has an application in the next cycle. Other new applicants with prior awards will need to supply grant evaluation reports for those projects ahead of the September meeting. The RFO will keep chasing these.

The RFO will be sending out grant evaluation forms for the February 2026 awards in the late summer and autumn.

**To consider**, any further action on grant evaluations.

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## C. Rolling Grants

### i. **To note**, these are the ongoing rolling grants of this Committee:

1. Holmfirth Festival of Folk - £1,500 - Festival costs
2. Holmfirth Film Festival - £1,500 – venue hire
3. Friends of Honley - £1,500 – annual planting
4. Friends of Cliff Rec - £500 – Carols on the Cliff
5. Honley Business Association - £1,560 - CCTV
6. Wooldale Community Group - £1,000 – venue rental for clubs

The Honley Business Association and Wooldale Community Group rolling grants are normally paid in the new year before end March.

The Parish Council has received the relevant supporting paperwork for the other four rolling grants which have been reviewed by the Chair.

**To approve**, the rolling grant of £1,500 to Holmfirth Festival of Folk. **(Ei, Eii)**

**To approve**, the rolling grant of £1,500 to Holmfirth Film Festival. **(Fi, Fii)**

**To approve**, the rolling grant of £1,500 to Friends of Honley. **(Gi, Gii)**

**To approve**, the rolling grant of £500 to Friends of Cliff Recreation Ground. **(Hi, Hii)**

### ii. In addition, Friends of Honley Library have submitted a Rolling Grant Agreement for their annual running costs grant of £15,000. This is normally paid in early May, that is, after the precept has been received and before the annual Council meeting. **(I)**

**To consider**, approving in principle this payment of £15,000 as a rolling grant at that time. This would essentially be a final act of the retiring Council. The £15,000 rolling grant would need to be built into the Committee budget provision for 2026/27. The £15,000 grant is not guaranteed in the Honley Library lease; it is an annual discretionary award.

### iii. **To consider**, any further action on rolling grants.

2627 32

## Finance and Management Working Groups

7.50 pm

To consider, the status of Finance and Management working groups.

### i. **To note**, The Grants Working Group has not met this Council year.

Members are: Cllr Wilson, Cllr Blacka, Cllr Holmes, Cllr Kirby, Cllr Rylah, Cllr Whitelaw, and the RFO/Deputy Clerk.

**To consider**, actions in respect of this working group.

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- ii. The Financial Regulations Working Group has not met this Council year.

Members are: Cllr Wilson, Cllr Blacka, and the RFO/Deputy Clerk.

**To consider**, actions in respect of this working group.

- iii. The IT Policy Assertion 10 Working Group has not met this Council year.

Members are Cllr Dixon, Cllr Kirkby, Cllr Liles and Cllr Osborne.

**To consider**, actions in respect of this working group.

## 2627 33 Chair's Expenses 7.55 pm

**To note**, the Chair 2026/27 has a Chair's Expenses budget line of £1,000. There has been no expenditure from this budget line as yet.

## 2627 34 Schedule of Payments 7.56 pm

- i. **To note**, the final Schedule of Payments for April 2026. **(Ji)**
- ii. **To note**, the final Schedule of Payments for May 2026. **(Jii)**
- iii. **To note**, the final Schedule of Payments for June 2026. **(Jiii)**
- v. **To note**, the draft, final Schedule of Payments for July 2026. **(Jiv)**
- vi. **To approve**, the month-to-date Schedule of Payments for August 2026. **(Jiv)**

The Chair must initial the Schedules of Payments and they must be attached to the minutes of the meeting.

## 2627 35 Financial Statements 8.00 pm

**To note** the accounting summaries – copies enclosed – for financial year 2026-27.

- i. For April 2026 including the year-end transactions **(K)**:
  - (1) Cash Books All Accounts Receipts and Payments (to end 30 April 2026)
  - (2) Trial Balance (to end 30 April 2026)
  - (3) Detailed Income and Expenditure against budget headings (to end 30 April 2026)
  - (4) Balance Sheet (to end 30 April 2026)
  - (5) Cash and Investment Reconciliation (to end 30 April 2026)
  - (6) Earmarked Reserves (to end 30 April 2026)
  - (7) VAT Return – year-to-date for the quarter APR-JUN 2026; not for submission.
- ii. For May 2026 including the year-end transactions **(L)**:
  - (1) Cash Books All Accounts Receipts and Payments (to end 31 May 2026)
  - (2) Trial Balance (to end 31 May 2026)
  - (3) Detailed Income and Expenditure against budget headings (to end 31 May 2026)
  - (4) Balance Sheet (to end 31 May 2026)
  - (5) Cash and Investment Reconciliation (to end 31 May 2026)
  - (6) Earmarked Reserves (to end 31 May 2026)

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- (7) VAT Return – year-to-date for the quarter APR-JUN 2026; not for submission.

iii. For June 2026 including the year-end transactions (M):

- (1) Cash Books All Accounts Receipts and Payments (to end 30 June 2026)
- (2) Trial Balance (to end 30 June 2026)
- (3) Detailed Income and Expenditure against budget headings (to end 30 June 2026)
- (4) Balance Sheet (to end 30 June 2026)
- (5) Cash and Investment Reconciliation (to end 30 June 2026)
- (6) Earmarked Reserves (to end 30 June 2026)
- (7) VAT Return – year-to-date for the quarter APR-JUN 2026; submitted and payment £3,472.96 received 19 07 2026.

The RFO/Deputy Clerk had not completed the July Rialtas accounts by the time this agenda was posted.

iv. **To note**, the draft income and expenditure against budget headings in July 2026, and the RFO/Deputy Clerk's verbal report. **(N)**

Income side:

- **To note**, The Parish Council has received more money than expected in 1095 Other Receipts due to returned grants.

Expenditure side:

- **To note**, as already reported to Council, 4235 Insurance is around £202 over budget.
- **To note**, as already reported to Council, 4265 Subscriptions is around £90 over budget.
- **To note**, 4260 FOIA/EIR requests is £7,000 over budget.
- **To note**, all other budget lines are largely on target.

**To consider**, any further actions on income and expenditure against budget.

- v. **To consider**, any further action on the income and expenditure YTD of the Parish Council.
- vi. **To consider**, as per the guidance in the SAPPP Practitioners' Guide 2026, the Committee must approve the bank reconciliations cross-referenced with bank statements, and this must be minuted.

For April 2026:

- CCLA PSDF Bank Statement **(Oi)** and CCLA PSDF Bank Reconciliation **(Oii)**.
- Unity Trust Current Account T2 Bank Statement **(Oiii)** and Unity Trust Current Account T2 Bank reconciliation **(Oiv)**.
- Unity Trust Savings Account Bank Statement **(Ov)** and Unity Trust Savings Account Bank reconciliation **(Ovi)**.

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For May 2026:

- CCLA PSDF Bank Statement **(Pi)** and CCLA PSDF Bank Reconciliation **(Pii)**.
- Unity Trust Current Account T2 Bank Statement **(Piii)** and Unity Trust Current Account T2 Bank reconciliation **(Piv)**.
- Unity Trust Savings Account Bank Statement **(Pv)** and Unity Trust Savings Account Bank reconciliation **(Pvi)**.

For June 2026:

- CCLA PSDF Bank Statement **(Q1)** and CCLA PSDF Bank Reconciliation **(Qii)**.
- Unity Trust Current Account T2 Bank Statement **(Qiii)** and Unity Trust Current Account T2 Bank reconciliation **(Qiv)**.
- Unity Trust Savings Account Bank Statement **(Qv)** and Unity Trust Savings Account Bank reconciliation **(Qvi)**.

**To approve** these bank reconciliations as above.

The Chair and a second signatory on the bank mandates have to sign and date all the bank reconciliations, checking against the bank statements.

**2627 36**

## **Banking**

**8.15 pm**

RFO/Deputy Clerk to report.

### Unity Trust:

We have, at last, received notification that Cllrs Bellamy, Blacka, Holmes and Ransby have been added to the Unity Trust bank mandates. These Councillors will be inducted into the Unity Trust banking system over the next few weeks, will authorise payments, and get comfortable with the process. Other Councillors will be removed in due course at the appropriate time.

The Unity Trust accounts continue to work well without too many problems.

### Unity Trust MultiPay Card (underwritten by Lloyds Bank PLC):

The RFO/Deputy Clerk reports some issues caused by his own oversight with the MultiPay card. The RFO/Deputy Clerk made a payment on behalf of the Parish Council using the MultiPay card through his own Amazon account. Unfortunately, he did not realise that Amazon payments then defaulted to the new card and he paid a number of purchases of his own without realising. This has been flagged to Cllr Baylin when he undertakes the internal control check. The RFO/Deputy Clerk reimbursed the Parish Council for these amounts, and these reimbursements were entered as negative payments rather than income so that the budget levels were not affected by this oversight. The RFO/Deputy Clerk has removed the MultiPay card from his own Amazon account and set up an account for the Parish Council. The RFO/Deputy Clerk apologises for this issue.

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## CCLA

In respect of the CCLA Public Sector Deposit Fund account, this account is seldom used. As agreed at Annual Council, Cllr's Holmes and Ransby will be added to the mandate for this account in due course and previous names removed.

**To consider**, any further action in respect of the Parish Council's bank accounts.

### **2627 37 Internal Control Check 8.20 pm**

**To note**, Cllr Baylin undertook the first internal controls check covering APR-JUN 2026. Cllr Baylin to report.

Since Cllr Baylin's check, the RFO/Deputy Clerk now records transactions differently. Previously, the exact same transaction number would be used for receipts as payments. Both a receipt and a payment might, say, be coded as 2627/01/01. Following Cllr Baylin's comments, this can no longer happen. Receipts and payments transactions are sequential and there are no duplicated transaction numbers.

**To consider**, any further actions from Cllr Baylin's report.

### **2627 38 Financial Records for the website 8.25 pm**

**To note**, the financial records for April, May and June 2026 have been added to the website. The July records should be added soon.

### **2627 39 The Civic, Holmfirth 8.26 pm**

Trustees to report.

- i. **To note**, the reports from Holmfirth Civic Hall Community Trust. As these reports may be at times commercially sensitive, these are shared separate to this Agenda and its supporting documentation. **(R)**
- ii. **To consider**, any further actions with regard to the Parish Council's engagement with The Civic and with Holmfirth Civic Hall Community Trust.
- iii. **Civic Vision Working Group**  
Cllr Holmes to report.

### **2627 40 Honley Library 8.35 pm**

- i. **To note** the reports from Friends of Honley Library. As these reports may be at times commercially sensitive, these are shared separate to this Agenda and its supporting documentation. **(S)**
- ii. **To consider**, any further actions with regard to the Parish Council's engagement with Honley Library and with the Friends.

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2627 41

## Other tenancies

8.40 pm

### Allotments

- i. **To note**, all rent on allotments have been received. Two cheques need depositing.

Tenancy agreements countersigned by the Clerk will be mailed out over the next month.

### Garages

- ii. **To note**, all rent on garages have been received. One cheque needs depositing.

Tenancy agreements countersigned by the Clerk will be mailed out over the next month.

### Gartside Building

- iii. Officer and spokesperson from the Service Provision Committee to report on the current situation.

2627 42

## Publicising the work of Holme Valley Parish Council

8.45 pm

**To consider**, recent events or news that this Committee wishes to publicise via the press, Parish Council website or social media.

## Close of Meeting

8.50 pm

Please note that timings on the agenda are given for guidance of the Chairman and the Council only and should not be taken as the time at which discussion of a particular item will commence. The Committee may agree to defer (in whole or part) any items on the Agenda, if necessary.



Mr Richard McGill  
Responsible Finance Officer and Deputy Clerk to the Council

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**DRAFT MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 1 JUNE 2026**

Those present:

Chair: Cllr J Holmes

Vice Chair: Cllr T Dixon

Councillors: Cllrs L Baylin, D Bellamy, M Blacka, D Brook, R Butler, T Dixon, C Green, A Morgan, H Osborne, J Rylah, T Stewart, S Whitelaw

Proper Officer: Mr R McGill (RFO/Deputy Clerk)

**- AGENDA – (A)****Welcome**

The Chair welcomed Members to this first meeting of the Finance and Management Standing Committee 2026/27.

**Public Question Time**

No members of the public were present at the meeting.

**2627 2 To accept apologies for absence**

**NOTED:** The Committee noted that Cllrs Davis, Kirkby, Liles, Rostron and Wilson were absent from the meeting.

Members considered apologies submitted by Cllrs Kirkby, Liles, Rostron and Wilson.

**RESOLVED:** The Committee approved the reasons for their apologies.

**2627 1 Public Bodies (Admission to Meetings) Act 1960 amended by Openness of Local Government Bodies Regulations 2014**

The RFO/Deputy Clerk recorded the meeting for upload to the Parish Council's YouTube channel. No one else wanted to record the meeting.

**2627 3 Receipt of written Declaration of Pecuniary and Other Interests**

**NOTED:** It was noted that no new written Declarations of Pecuniary and Other Interests had been received ahead of the meeting. Cllr Rylah had just handed in a new DPI which would be shared in due course. The Council clarified with Cllr Butler that he did not need to submit a new DPI form since his current declaration was only a few months old.

Signed: \_\_\_\_\_

## 2627 4 Declaration of interests in agenda items and written dispensations

**NOTED:** Members were reminded that:

1. If a member has listed in written declaration as a pecuniary or other interest an organisation or body etc which features in the agenda then this should be declared by the Member.
2. If a Member has a pecuniary or other interest not listed in written declaration in an organisation or body etc which features in the agenda then this should be declared.
3. The onus is on individual Members to make declarations appropriately.
4. Failure to declare may constitute a breach of the Code of Conduct and may be reported to the Monitoring Officer by other Members or by members of the public.

**RESOLVED:** No declarations of interest in items on the agenda were declared.

## 2627 5 To consider whether items on the agenda should be discussed in private session

**RESOLVED:** Members resolved at this time that no item should be heard in private session.

## 2627 6 To confirm the Minutes of the previous Committee meeting

**NOTED:** Members noted the Minutes of the Finance and Management Committee Meeting held on 2 March 2026, numbered 2526 107 to 2526 124 inclusive, already approved at Council.

### Matters arising from the last meeting/minutes:

The RFO reported that, in respect of the money the Parish Council owed on its garage rentals in respect of VAT, he has still not made arrangements to pay the £513.34 owed, because he is unable to submit the next VAT return until last year's accounts are closed after the Annual Governance and Accountability Return. As soon as the 2025/26 accounts are closed, the RFO would speak to Rialtas about how to record a VAT-only payment.

Cllr Holmes with regard to agenda item 2526 118 regarding the procurement of a grants specialist in respect of The Civic. Cllr Holmes shared that the legal basis for this procurement was 5.12 I as a specialist service, and 5.12 iii as works, goods or services that constitute an extension of an existing contract.

## 2627 7 Prioritising Climate Action activities 2025-7

The Parish Council considered ways in which the Parish Council could prioritise the climate emergency through its works.

**RESOLVED:** The Parish Council would pay heed to the climate emergency in all Council business including when considering grant applications over the year.

Signed: \_\_\_\_\_

## Holme Valley Parish Council Annual Governance and Accountability Return AGAR 2025/26 - draft

The Committee considered approving the draft AGAR and supporting documentation as presented for the pending visit of the internal auditor, and to recommend it (pending any amendments from the internal auditor) to full Council:

- Fixed Asset List 2025/26 at 31<sup>st</sup> March 2026. The RFO/Deputy Clerk reported on changes to the asset register. He suggested that the internal auditor might remove some items. Members of the Committee suggested that the Service Provision Committee had voted to gift the swift boxes to local organisations, and the RFO/Deputy Clerk said he would remove the boxes from the list.

**RESOLVED:** The draft Fixed Asset List 2025/26 was approved with amendments.

- AGAR Annual Return 2025/26 Form 3
  - o Section 1 Annual Governance Statement
  - o Section 2 Accounting Statements
  - o Section 3 Annual External Audit Report (currently blank)
  - o Annual Internal Audit Report (currently blank)

With regard to Section 1 Annual Governance Statement, the RFO/Deputy Clerk stated that he was not sure whether the Parish Council was compliant on this. Though the Parish Council was compliant on a lot of Assertion 10, there were some requirements that the Parish Council had an action plan for, but was not currently compliant, - website, data protection regarding personal devices, data protection training. The RFO would consult with the internal auditor before submission.

- AGAR supporting documents to be sent to the external auditor
  - o Making Provision for the Exercise of Public Rights – the notice would be posted Monday 22<sup>nd</sup> June and members of the public could inspect accounts Tuesday 23<sup>rd</sup> June to Monday 3<sup>rd</sup> August 2026.
  - o Confirmation of the dates of the period for the exercise of public rights
  - o Bank Reconciliation with box 8
  - o Reconciliation between box 7 and box 8
  - o Explanation of variances
  - o Contact details (redacted)
  - o Declaration that the accounts are unaudited
  - o Letter to Kirklees notifying of the precept.
  - o Report on the exception on the 2024/25 External Auditor's Report.
  - o Agenda item when the Internal Auditor was first approved.
  - o Assertion 10 Checklist.

Signed: \_\_\_\_\_

## Holme Valley Parish Council

**RESOLVED**, the Committee resolved that the above draft Annual Governance Accountability Return with supporting documents would be presented to the internal auditor and thereafter, pending any amendments, to Council.

**NOTED**, Members noted that the internal auditor was to visit 11 June to undertake the year-end audit and complete the Annual Internal Audit Report section of the AGAR.

**NOTED**, the Committee noted that the accounts 2025/26 had not been finalised and, because of that, the financial reports for April and May 2026 were draft reports produced from spreadsheets rather than being formal accounting reports from the Rialtas accounts package. Once last year's accounts were signed off, the Rialtas accounting documentation for April and May would be produced.

**2627 9**

### **List of Regular Payments**

The RFO/Deputy Clerk reported on the updated List of Regular Payments. Members considered the list.

**RESOLVED**, the List of Regular Payments 2026/27 was approved.

Cllr Dixon pointed out that he is a member of Friends of Cliff Recreation Ground, which is mentioned in the list. Cllr Blacka and Cllr Stewart also declared similar interests and left the room. Cllr Whitelaw also declared an interest in Holmfirth Film Festival and left the room at this time. Cllr Bellamy also said she knew a director of one of the companies on the list, and would not vote.

There was discussion about whether some "approved suppliers" should be on the list, or whether other means to allow them to be paid legally and in a timely fashion should be found. Cllr Baylin suggested we may need scrutiny over said payments. It was suggested that the Financial Regulations Working Group might consider these issues, and how to manage them effectively.

**NOTED**, It was noted that, for the convenience of Members on the Unity Trust bank mandate, payments authorised as a regular payment under Financial Regulation 6.6 would be authorised under this agenda item 2627 9 for the year ahead, and described thus: "Approved as a regular payment of Holme Valley Parish Council under Financial Regulation 6.6 approved at Finance and Management 1<sup>st</sup> June 2026 agenda item 2627 9."

Signed: \_\_\_\_\_

2627 10

## Approval of Payments 2026/27 as agenda items

**NOTED**, For the convenience of Members on the Unity Trust bank mandate, Members noted that these following descriptions of approval of payments delegated to the Clerk and/or RFO would be described as per the respective agenda numbers:

- i any payments of up to £500 excluding VAT, within an agreed budget.
- ii payments of up to £2,000 excluding VAT in cases of serious risk to the delivery of council services or to public safety on council premises.
- iii any payment necessary to avoid a charge under the Late Payment of Commercial Debts (Interest) Act 1998 or to comply with contractual terms, where the due date for payment is before the next scheduled meeting of the council or Finance and Management Committee, where the Clerk and RFO certify that there is no dispute or other reason to delay payment, provided that a list of such payments shall be submitted to the next appropriate meeting of council or Finance and Management Committee.
- iv Fund transfers within the councils banking arrangements up to the sum of £10,000, provided that a list of such payments shall be submitted to the next appropriate meeting of council or Finance and Management Committee.

**NOTED**, It was noted that all other payments, - that is, those above £500 and not a regular payment of the Parish Council, - will normally need to be approved on an *ad hoc* basis by the Finance and Management Committee or by full Council and the minute documented.

2627 11

## Grants

**A. NOTED**, The Committee noted the list of all grants awarded 2025/26.

### **B. Grant Evaluations**

**NOTED**, new grant evaluations received since the last meeting from the following community organisations were noted by the Committee:

2025/26:

- Brockholes Village Trust
- Huddersfield Sailing Club

2024/25

- Full Life Church Food Bank

Signed: \_\_\_\_\_

# Holme Valley Parish Council

**NOTED**, The Committee noted that there are still some outstanding Grant Evaluation Reports from:

- 2025/26 (Holmbridge Cricket Club; Full Life Church Food Bank; Holmfirth Film Festival)
- 2024/25 (Holme Village Community Centre - toilets; Project Communities; The Nest; New Mill Community Garden; Holme Valley Lions; Brockholes Green Spaces [interim report received])
- 2023/24 (Hade Edge Residents Association x 2; Holmfirth WI)

The RFO would keep chasing these. The RFO will be sending out grant evaluation forms for the February 2026 awards in the late summer and autumn.

Members considered any further action on grant evaluations.

**RESOLVED**, No additional further action.

## C. Rolling Grants

- i. **NOTED**, Members noted that this is the last year of the current council term and it is also the last year of any rolling grant agreements approved by the Parish Council.
- ii. **NOTED**, the Committee noted that these were the ongoing rolling grants of this Committee:

1. Holmfirth Festival of Folk - £1,500 - Festival costs
2. Holmfirth Film Festival - £1,500 – venue hire
3. Friends of Honley - £1,500 – annual planting
4. Friends of Cliff Rec - £500 – Carols on the Cliff
5. Honley Business Association - £1,560 - CCTV
6. Wooldale Community Group - £1,000 – venue rental for clubs

Rolling grants 1-4 were normally paid in the first part of the financial year once all the paperwork is received and approved by this Committee. Rolling grants 5 and 6 were normally paid after new year, again, once all paperwork is received and approved by Members.

The RFO will be chasing the paperwork that these organisations need to supply to fulfil their commitments to the rolling grants process, with a view to these awards being approved at the next meeting of this Committee and paid thereafter.

- iii. Members considered any further action on rolling grants.  
**RESOLVED**, No further action.

Signed: \_\_\_\_\_

## 2627 12 Finance and Management Working Groups

Members considered the status of the following Finance and Management working groups:

- i. The Grants Working Group had completed its work for the 2025/26 council year, and this was summarised in its Annual Report. Not all the outcomes from the Report had been actioned yet but the RFO/Deputy Clerk reported that the website had been updated with the agreed text, the Grants Policy, and the application form.

As the report had been presented some potential unresolved issues with the grants process were still apparent. The Committee vote whether to reestablish the Grants Working Group for the new Council year.

**RESOLVED**, The Grants Working Group would be reestablished with the existing membership if they wished to continue. Provisional membership was Cllr Holmes, Cllr Blacka, Cllr Kirkby, Cllr Whitelaw, Cllr Wilson and the Deputy Clerk. Cllr Rylah was elected as an additional member. The existing grants systems and paperwork would operate through the next grants applications cycle, - July 31<sup>st</sup> closing date for 28<sup>th</sup> September consideration.

- ii. A Financial Regulations Working Group had been previously tasked with refining the NALC model Financial Regulations 2025. It was the later tasked with reviewing the same Financial Regulations in the context of whether the Regulations were working effectively. Some amendments were then needed following the Interim Internal Audit Report from early 2026. Consideration was also to be given to ways of ensuring that creditors of the Parish Council could be paid in a timely fashion. Consideration may also be given to reviewing and amending some of the wording of the document in the light of recent experience regarding “getting” quotations or “seeking to get” quotations. This Working Group was not anticipated to be needed beyond one or two further meetings. Members 2025/26 were Cllr Wilson, Cllr Blacka and the RFO/Deputy Clerk.

**RESOLVED**, The Financial Regulations Working Group was maintained, provisionally, with its existing membership for 2026/27.

- iii. The IT Policy Assertion 10 Working Group had been established by full Council in February 2026. Its brief was to review the Parish Council’s IT Policy in the context of Assertion 10 of the Annual Governance and Accountability Return and to ensure compliance. Members 2025/26 were Cllr Dixon, Cllr Kirkby, Cllr Liles, Cllr Osborne and Stewart.

Members considered maintaining or disestablishing the Working Group.

**RESOLVED**, The IT Policy (Assertion 10) Working Group 2026/27 was maintained, provisionally, with its existing membership for 2026/27.

## 2627 13 Chair’s Expenses

**NOTED**, Members noted that the Chair 2025/26 had made a donation of £795 to Full Life Church Foodbank from his remaining Chair’s Expenses budget.

Signed: \_\_\_\_\_

**NOTED**, Members noted that the Chair 2026/27 had a Chair's Expenses budget line of £1,000.

## 2627 14      **Schedule of Payments**

- i. **NOTED**, The Committee noted the final Schedule of Payments for March 2026.
- ii. **NOTED**, The Committee noted the draft Schedule of Payments for April 2026.
- iii. **NOTED**, The Committee noted the draft Schedule of Payments for May 2026.
- iv. Members considered the draft Schedule of Payments for June 2026.  
**RESOLVED**, The draft Schedule of Payments for June 2026 was approved.

The Chair initialled the Schedules of Payments and these were set aside to be attached to the minutes of the meeting.

## 2627 15      **Financial Statements**

**NOTED**, The Committee noted the accounting summaries – copies enclosed – for financial year 2025-26.

- i. For March 2026 including the year-end transactions:
  - (1) Cash Books All Accounts Receipts and Payments (to end 31 March 2026)
  - (2) Trial Balance (to end 31 March 2026)
  - (3) Detailed Income and Expenditure against budget headings (to end 31 March 2026)
  - (4) Balance Sheet (to end 31 March 2026)
  - (5) Cash and Investment Reconciliation (to end 31 March 2026)
  - (6) Earmarked Reserves (to end 31 March 2026)
  - (7) VAT Return – year-to-date for the quarter JAN-MAR 2026 submitted 30 April 2026.

RFO/Deputy Clerk to report.

- ii. **NOTED**, the receipts and payments transacted in April 2026.
- iii. **NOTED**, the receipts and payments transacted in May 2026.
- iv. **NOTED**, the income and expenditure against budget headings in May 2026, and the RFO/Deputy Clerk's following verbal report.

Income side:

- The first half of the precept and special expenses grant had been received 1<sup>st</sup> May 2026 - £223,858.50. This is to last until around November 1<sup>st</sup> 2026.
- Last year's expected income £6,814.84 from Holmfirth Civic Hall Community Trust had been finally received in May 2026. This was offset against last year's accounts, not this.

Signed: \_\_\_\_\_

# Holme Valley Parish Council

Expenditure side:

- **NOTED**, as already reported to Council, 4235 Insurance would be around £202 over budget.
- **NOTED**, as already reported to Council, 4265 Subscriptions would be around £90 over budget.
- **NOTED**, £15,000 was paid to Friends of Honley Library 4420 to pay towards the library's ongoing costs.
- **NOTED**, £25,000 was paid to Holmfirth Civic Hall Community Trust 4425 to pay towards The Civic's ongoing costs.

The Committee considered any further actions on income and expenditure against budget.

**RESOLVED**, No further action.

- v. The Committee considered any further action on the income and expenditure YTD of the Parish Council.

**RESOLVED**, No further action.

- vi. As per the guidance in the SAPPP Practitioners' Guide 2026, the Committee considered the following bank reconciliations cross-referenced with bank statements.

For February 2026:

- Unity Trust Current Account T2 Bank Statement and Unity Trust Current Account T2 Bank reconciliation.
- Unity Trust Savings Account Bank Statement and Unity Trust Savings Account Bank reconciliation.
- CCLA PSDF Bank Statement and CCLA PSDF Bank Reconciliation.

For March 2026:

- Unity Trust Current Account T2 Bank Statement and Unity Trust Current Account T2 Bank reconciliation.
- Unity Trust Savings Account Bank Statement and Unity Trust Savings Account Bank reconciliation. CCLA PSDF Bank Statement and CCLA PSDF Bank Reconciliation.

**RESOLVED**, these bank reconciliations as above were approved.

The Chair and Vice Chair signed and dated all the bank reconciliations, checking against the bank statements.

Signed: \_\_\_\_\_

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## Banking

The RFO/Deputy Clerk reported on banking arrangements.

### Unity Trust:

Cllrs Bellamy, Blacka, Holmes and Ransby had supplied the information needed to add them to the Unity Trust bank mandates. Until these new mandates were set up, the existing 2025/26 mandates would still apply, - that is, Cllr Baylin, Cllr Colling, Cllr Kirkby, Cllr Morgan, Cllr Wilson.

**NOTED**, The Unity Trust accounts continued to work well without too many problems.

### Unity Trust MultiPay Card (underwritten by Lloyds Bank PLC):

After some sticking points, the RFO/Deputy Clerk reported that the card is now working well.

All the Parish Council's ongoing online subscriptions had now been set up to pay with the card rather than officers having to pay with their own money and be reimbursed. This applied to: Microsoft 365, Dropbox (cloud storage), Zoom, Canva, McAfee anti-virus.

The RFO also purchased his new laptop with the card. This was under the £500 authorisation limit for payments that the RFO has.

**NOTED**, It was noted that the RFO/Deputy Clerk had expressed a certain discomfort in that this purchase and payment was outside of the normal Council payment processes whereby two Councillors have to log on to order the payment through Unity Trust. The Committee noted the RFO/Deputy Clerk's concern and further noted that the payment limits for the card were set up to minimise the opportunity for significant fraud. The RFO/Deputy Clerk would notify Members on the Unity Trust mandate when he had made such an out-of-the-ordinary payment using the MultiPay Card and would share the card statements with this Committee plus any supporting invoices.

### CCLA

**NOTED**, In respect of the CCLA Public Sector Deposit Fund account, it was noted that this account is seldom used. As agreed at Annual Council, Cllr's Holmes and Ransby would be added to the mandate for this account in due course and previous names removed.

Members considered any further action in respect of the Parish Council's bank accounts.

**RESOLVED**: No further action.

2627 17

## Internal Control Check

The Committee noted that Cllr Green had undertaken the final end-of-year internal controls check in May 2026. Cllr Green reported that there were no issues with the accounts. He also commented that he had found the process useful to understand some of the financial incomings and outgoings of the Council.

Signed: \_\_\_\_\_

The Committee considered any further actions from Cllr Green's report.

**RESOLVED**, No further action.

The Parish Council thanked Cllr Green for undertaking the internal control checks over the year.

The Committee considered electing a new Councillor to undertake the internal control checks for the current Council year, - 2026-27.

**RESOLVED**, Cllr Lawrence Baylin was elected to undertake the internal controls checks for the current year.

## **2627 18 Financial Records for the website**

**NOTED**, Members noted that the financial records for March 2026 had been added to the website. The records for the year end, April and May would be added in due course.

## **2627 19 The Civic, Holmfirth**

Cllr Baylin spoke though, as a very new trustee, he had yet to attend a Trust meeting and felt he could not speak on behalf of the trustees. Cllr Baylin commented that he noted that the trust had been turned down for a grant from the National Lottery on the basis of insufficient community engagement and would bring this up at the next trustees meeting. Cllr Whitelaw pointed out that the funding advisor might offer suggestions on this.

- i. **NOTED**, Members noted the reports from Holmfirth Civic Hall Community Trust that had been shared separately.
- ii. Members considered any further actions with regard to the Parish Council's engagement with The Civic and with Holmfirth Civic Hall Community Trust.  
**RESOLVED**: No further action.

### **iii. Civic Vision Working Group**

Cllr Holmes reported on the Working Group.

- Karen Horton has been formally contacted to develop a financial strategy for the redevelopment of The Civic. She has started work but needs The Civic's business plan before she can make significant progress.
- The quantity surveyor's report and costings had been received 28<sup>th</sup> April. Estimated costs £3,500,000 plus fees. Cllr Holmes suggested that Committee Members should have access to this report.
- Cllr Baylin suggested that the trustees of Friends of Honley Library and The Civic could learn from each other.

Signed: \_\_\_\_\_

## Holme Valley Parish Council

- Cllr Holmes reported that the community public consultation on The Civic was underway. Four local businesses had been asked to quote for publicity on the campaign. The public presentation by the architect would be on 25 June at 7pm. Members were prompted to encourage people to attend.
- Cllr Whitelaw wanted to remind Members that The Civic as a project is a matter of partnership working between the Parish Council, as owners, and Holmfirth Civic Hall Community Trust, as building managers, for the benefit of the whole community.
- Cllr Holmes suggested that the Parish Council needs to be more visible in The Civic, so we are more seen by the public. Cllr Holmes says we are working hard to improve the relationship with The Trust, which is central to the success of “the vision” and the future of the hall.
- Cllr Stewart said that it would be a good idea to promote the consultation at the next meeting of U3A.

### 2627 20 Honley Library

- NOTED**, The Committee noted the reports from Friends of Honley Library that had been shared separately.  
Cllr Morgan, as a trustee, reported that building work had started.
- The Committee considered any further actions with regard to the Parish Council’s engagement with Honley Library and with the Friends.  
**RESOLVED**, No further action.

### 2627 21 Other tenancies

#### Allotments

- NOTED**, Members noted that all rent on allotments had been received. Two cheque needed depositing.

Tenancy agreements countersigned by the Clerk would be mailed out over the next month.

#### Garages

- NOTED**, All rent on garages had been received. One cheque needed depositing.

Tenancy agreements countersigned by the Clerk would be mailed out over the next month.

#### Gartside Building

- Cllr Morgan reported that organisations expressing interest in the tenancy of the Gartside Building had been contacted. As yet there had not been any replies.

Signed: \_\_\_\_\_

# Holme Valley Parish Council

2627 22

## Publicising the work of Holme Valley Parish Council

Members considered recent events or news that this Committee wished to publicise via the press, Parish Council website or social media.

**RESOLVED**, The Officers would publicise The Civic consultation via social media and the website. Holmfirth Pride, which the Parish Council supported with a grant, was pending on 25 July. The Arts Festival was also coming up which we also support, as well as Honley Show. All of these things, together, promote the Holme Valley. The full list of grants awarded 2025/26 would also be a good way of advertising the next grants cycle.

The meeting closed at 930pm.

Signed: \_\_\_\_\_

Grants Awarded 2021-26 to the organisations  
applying for grants in the next cycle (September 28  
2026):

### Community Assets Grants 4315

| Community Assets Grants 4315  | Holmfirth and District Bowling Club<br>£5,000.00<br>Installation of solar panels and battery |
|-------------------------------|----------------------------------------------------------------------------------------------|
| 2026-27                       | First recent application                                                                     |
| 2025-26                       |                                                                                              |
| 2024-25                       |                                                                                              |
| 2023-24                       |                                                                                              |
| 2022-23                       |                                                                                              |
| 2021-22                       |                                                                                              |
| <b>TOTAL PREVIOUS AWARDED</b> | <b>£0</b>                                                                                    |

| Community Assets Grants 4315  | Netherthong Primary School<br>£571.95 + £114.39 = £686.34<br>£686.34<br>Parking Buddies |
|-------------------------------|-----------------------------------------------------------------------------------------|
| 2026-27                       | First application                                                                       |
| 2025-26                       |                                                                                         |
| 2024-25                       |                                                                                         |
| 2023-24                       |                                                                                         |
| 2022-23                       |                                                                                         |
| 2021-22                       |                                                                                         |
| <b>TOTAL PREVIOUS AWARDED</b> | <b>£0</b>                                                                               |

| Community Assets       | Hepworth Community Association                     |
|------------------------|----------------------------------------------------|
|                        | £1,747.39 + £349.47 = £2,096.86                    |
| Grants 4315            | £2,096.86                                          |
|                        | Parking Buddies                                    |
| 2026-27                |                                                    |
| 2025-26                | £2,500.00<br>heat pump                             |
| 2024-25                |                                                    |
| 2023-24                |                                                    |
| 2022-23                | £5,000.00<br>structural work to the village hall   |
| 2021-22                | £5,000.00<br>to Hepworth Play Group - play surface |
| TOTAL PREVIOUS AWARDED | £12,500                                            |

| Community Assets       | HVCAP - Holmfirth Edible Gardens Group              |
|------------------------|-----------------------------------------------------|
|                        | £282.00                                             |
| Grants 4315            | Equipment to maintain garden plus seeds etc         |
| 2026-27                |                                                     |
| 2025-26                | £1,370.00<br>Food event at Food Festival (as HVCAP) |
| 2024-25                | £928.00<br>Food event at Food Festival (as HVCAP)   |
| 2023-24                | £897.00<br>Food event at Food Festival (as HVCAP)   |
| 2022-23                |                                                     |
| 2021-22                |                                                     |
| TOTAL PREVIOUS AWARDED | £3,195                                              |

|                               |                                                |
|-------------------------------|------------------------------------------------|
| <b>Community Assets</b>       | <b>HVCAP - Book Rest Garden</b>                |
|                               | <b>£396.56 + £99.40 = £495.96</b>              |
| <b>Grants 4315</b>            | <b>£495.96</b>                                 |
|                               | Equipment, plants, seeds, hedge trimming costs |
| 2026-27                       |                                                |
| 2025-26                       | <b>£1,370.00</b>                               |
|                               | Food event at Food Festival (as HVCAP)         |
| 2024-25                       | <b>£928.00</b>                                 |
|                               | Food event at Food Festival (as HVCAP)         |
| 2023-24                       | <b>£897.00</b>                                 |
|                               | Food event at Food Festival (as HVCAP)         |
| 2022-23                       |                                                |
| 2021-22                       |                                                |
| <b>TOTAL PREVIOUS AWARDED</b> | <b>£3,195</b>                                  |

|                               |                                       |
|-------------------------------|---------------------------------------|
| <b>Community Assets</b>       | <b>Holmfirth Harriers</b>             |
|                               | <b>£5,000.00</b>                      |
| <b>Grants 4315</b>            | Lower and insulate club house ceiling |
| 2026-27                       |                                       |
| 2025-26                       | <b>£5,000.00</b>                      |
|                               | Heating System for Clubhouse          |
| 2024-25                       | <b>£5,000.00</b>                      |
|                               | Solar Panels and Battery              |
| 2023-24                       |                                       |
| 2022-23                       |                                       |
| 2021-22                       |                                       |
| <b>TOTAL PREVIOUS AWARDED</b> | <b>£10,000</b>                        |

| Community Assets Grants 4315  | Holme Residents Association<br>£48.00 |
|-------------------------------|---------------------------------------|
| 2026-27                       | Owl box                               |
| 2025-26                       |                                       |
| 2024-25                       |                                       |
| 2023-24                       |                                       |
| 2022-23                       | £439.96<br>Gazebos for the Coronation |
| 2021-22                       |                                       |
| <b>TOTAL PREVIOUS AWARDED</b> | <b>£440</b>                           |

| Community Assets Grants 4315  | Holme Residents Association<br>£1,000.00 |
|-------------------------------|------------------------------------------|
| 2026-27                       | Painting public toilets - RETROSPECTIVE  |
| 2025-26                       |                                          |
| 2024-25                       |                                          |
| 2023-24                       |                                          |
| 2022-23                       | £439.96<br>Gazebos for the Coronation    |
| 2021-22                       |                                          |
| <b>TOTAL PREVIOUS AWARDED</b> | <b>£440</b>                              |

| <b>Community Assets Grants 4315</b> | <b>Hade Edge Football Club</b><br><b>£3,755.00</b> |
|-------------------------------------|----------------------------------------------------|
|                                     | Heaters for the clubhouse                          |
| 2026-27                             | First application                                  |
| 2025-26                             |                                                    |
| 2024-25                             |                                                    |
| 2023-24                             |                                                    |
| 2022-23                             |                                                    |
| 2021-22                             |                                                    |
| <b>TOTAL PREVIOUS AWARDED</b>       | <b>£0</b>                                          |

| <b>Community Assets Grants 4315</b> | <b>Holme Village Community Centre</b><br><b>£5,000.00</b> |
|-------------------------------------|-----------------------------------------------------------|
|                                     | Sound and video equipment for the centre                  |
| 2026-27                             |                                                           |
| 2025-26                             | <b>£5,000.00</b><br>New flooring                          |
| 2024-25                             | <b>£5,000.00</b><br>Installation of toilets               |
| 2023-24                             |                                                           |
| 2022-23                             |                                                           |
| 2021-22                             | <b>£5,000.00</b><br>Connection to the national grid       |
| <b>TOTAL PREVIOUS AWARDED</b>       | <b>£15,000</b>                                            |

| <b>Community Assets</b>       | <b>Friends of Hade Edge School</b>                               |
|-------------------------------|------------------------------------------------------------------|
| <b>Grants 4315</b>            | <b>£4,997.28</b><br>Outdoor play equipment etc for mum babu club |
| <b>2026-27</b>                | <b>First application</b>                                         |
| <b>2025-26</b>                |                                                                  |
| <b>2024-25</b>                |                                                                  |
| <b>2023-24</b>                |                                                                  |
| <b>2022-23</b>                |                                                                  |
| <b>2021-22</b>                |                                                                  |
| <b>TOTAL PREVIOUS AWARDED</b> | <b>£0</b>                                                        |

| <b>Community Assets</b>       | <b>6th Holme Valley Scouts (Honley)</b>             |
|-------------------------------|-----------------------------------------------------|
| <b>Grants 4315</b>            | <b>£5,000.00</b><br>Soundproofing for the scout hut |
| <b>2026-27</b>                | <b>First application</b>                            |
| <b>2025-26</b>                |                                                     |
| <b>2024-25</b>                |                                                     |
| <b>2023-24</b>                |                                                     |
| <b>2022-23</b>                |                                                     |
| <b>2021-22</b>                |                                                     |
| <b>TOTAL PREVIOUS AWARDED</b> | <b>£0</b>                                           |

|                                     |                                                                                             |
|-------------------------------------|---------------------------------------------------------------------------------------------|
| <b>Community Assets Grants 4315</b> | <b>Honley Business Association</b><br><b>£1,500.00</b><br>Gazebo Weights for outdoor events |
| <b>2026-27</b>                      |                                                                                             |
| <b>2025-26</b>                      | <b>£3,310</b><br>CCTV; Xmas                                                                 |
| <b>2024-25</b>                      | <b>£3,810</b><br>Defibs upkeep; CCTV; Xmas                                                  |
| <b>2023-24</b>                      | <b>£2,810</b><br>Xmas, CCTV                                                                 |
| <b>2022-23</b>                      | <b>£6,120</b><br>CCTV x 2, Xmas, open gardens                                               |
| <b>2021-22</b>                      | <b>£6,000</b><br>Outdoor play equipt, Xmas lights                                           |
| <b>TOTAL PREVIOUS AWARDED</b>       | <b>£22,050</b>                                                                              |

Grants Awarded 2021-26 to the organisations  
applying for grants in the next cycle (September 28  
2026):

## Projects and Events Grants 4405

| Projects &<br>Events<br>Grants 4405 | Holme Valley Civic Society<br>£1,413.80<br>Public exhibition on the 1852 Great Flood 175th<br>Anniversary |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------|
| 2026-27                             | First application                                                                                         |
| 2025-26                             |                                                                                                           |
| 2024-25                             |                                                                                                           |
| 2023-24                             |                                                                                                           |
| 2022-23                             |                                                                                                           |
| 2021-22                             |                                                                                                           |
| <b>TOTAL PREVIOUS<br/>AWARDED</b>   | <b>£0</b>                                                                                                 |

| Projects &<br>Events<br>Grants 4405 | After7 Club<br>£1,425.00<br>Social group for adults |
|-------------------------------------|-----------------------------------------------------|
| 2026-27                             | First application                                   |
| 2025-26                             |                                                     |
| 2024-25                             |                                                     |
| 2023-24                             |                                                     |
| 2022-23                             |                                                     |
| 2021-22                             |                                                     |
| <b>TOTAL PREVIOUS<br/>AWARDED</b>   | <b>£0</b>                                           |

| Projects &<br>Events<br>Grants 4405 | Hinchliffe Mill School<br>$\pounds 489.95 + \pounds 97.99 = \pounds 587.94$<br>Emergency epipens for pupils |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------|
| 2026-27                             | First application                                                                                           |
| 2025-26                             |                                                                                                             |
| 2024-25                             |                                                                                                             |
| 2023-24                             |                                                                                                             |
| 2022-23                             |                                                                                                             |
| 2021-22                             |                                                                                                             |
| <b>TOTAL PREVIOUS<br/>AWARDED</b>   | <b>£0</b>                                                                                                   |

| Projects &<br>Events<br>Grants 4405 | Honley Male Voice Choir<br>$\pounds 1,500.00$<br>Rehearsal venue and storage costs |
|-------------------------------------|------------------------------------------------------------------------------------|
| 2026-27                             | First application                                                                  |
| 2025-26                             |                                                                                    |
| 2024-25                             |                                                                                    |
| 2023-24                             |                                                                                    |
| 2022-23                             |                                                                                    |
| 2021-22                             |                                                                                    |
| <b>TOTAL PREVIOUS<br/>AWARDED</b>   | <b>£0</b>                                                                          |

| Projects &<br>Events<br>Grants 4405 | Holmfirth Arts Festival                                        |
|-------------------------------------|----------------------------------------------------------------|
|                                     | £1,500.00                                                      |
|                                     | Holmfirth Arts Festival - festival costs                       |
| 2026-27                             |                                                                |
| 2025-26                             | £3,000.00<br>Flow Project; Creative Confluences Arts Programme |
| 2024-25                             | £1,500.00<br>Flow Project                                      |
| 2023-24                             | £1,500.00<br>Flow Project                                      |
| 2022-23                             | £1,000.00<br>Training for young music makers                   |
| 2021-22                             | £1,000.00<br>Outdoor events production costs                   |
| <b>TOTAL PREVIOUS<br/>AWARDED</b>   | <b>£8,000</b>                                                  |

| Projects &<br>Events<br>Grants 4405 | Holmfirth Forward                                      |
|-------------------------------------|--------------------------------------------------------|
|                                     | £1,500.00                                              |
|                                     | Holmfirth Heritage Mural                               |
| 2026-27                             |                                                        |
| 2025-26                             | £1,800.00<br>Holmfirth Pride (£300 + £1,500)           |
| 2024-25                             |                                                        |
| 2023-24                             | £3,240.00<br>Holmfirth lamp post brackets              |
| 2022-23                             | £500.00<br>Map of Holmfirth businesses - 2nd print run |
| 2021-22                             | £1,000.00<br>Map of Holmfirth businesses               |
| <b>TOTAL PREVIOUS<br/>AWARDED</b>   | <b>£6,540</b>                                          |

| <b>Projects &amp; Events</b>  | <b>Sharing Memories</b>                                  |
|-------------------------------|----------------------------------------------------------|
| <b>Grants 4405</b>            | <b>£1,500.00</b><br>Materials for arts wellbeing project |
| <b>2026-27</b>                |                                                          |
| <b>2025-26</b>                | <b>£1,500.00</b><br>Arts project for older people        |
| <b>2024-25</b>                | <b>£1,490.00</b><br>Arts project for older people        |
| <b>2023-24</b>                | <b>£1,500.00</b><br>Sing Your Soul Sunny Project         |
| <b>2022-23</b>                | <b>£1,000.00</b><br>Indeep Project                       |
| <b>2021-22</b>                | <b>£987.00</b><br>Arts Project                           |
| <b>TOTAL PREVIOUS AWARDED</b> | <b>£6,477</b>                                            |

| <b>Projects &amp; Events</b>  | <b>Huddersfield Riding for the Disabled</b>       |
|-------------------------------|---------------------------------------------------|
| <b>Grants 4405</b>            | <b>£736.00</b><br>Cost of two ponies for sessions |
| <b>2026-27</b>                | First application                                 |
| <b>2025-26</b>                |                                                   |
| <b>2024-25</b>                |                                                   |
| <b>2023-24</b>                |                                                   |
| <b>2022-23</b>                |                                                   |
| <b>2021-22</b>                |                                                   |
| <b>TOTAL PREVIOUS AWARDED</b> | <b>£0</b>                                         |

| <b>Projects &amp;<br/>Events<br/>Grants 4405</b> | <b>10th Holme Valley (New Mill) Scouts<br/>£1,300.00</b>          |
|--------------------------------------------------|-------------------------------------------------------------------|
|                                                  | Camping equipment                                                 |
| 2026-27                                          |                                                                   |
| 2025-26                                          |                                                                   |
| 2024-25                                          |                                                                   |
| 2023-24                                          |                                                                   |
| 2022-23                                          |                                                                   |
| 2021-22                                          | £2,017.00<br>Towards clubhouse - this is in the earmarked reserve |
| <b>TOTAL PREVIOUS<br/>AWARDED</b>                | <b>£2,017</b>                                                     |

| <b>Projects &amp;<br/>Events<br/>Grants 4405</b> | <b>Musica Holme Valley<br/>£1,051.00</b> |
|--------------------------------------------------|------------------------------------------|
|                                                  | Cultural tour of Italy costs             |
| 2026-27                                          | First application                        |
| 2025-26                                          |                                          |
| 2024-25                                          |                                          |
| 2023-24                                          |                                          |
| 2022-23                                          |                                          |
| 2021-22                                          |                                          |
| <b>TOTAL PREVIOUS<br/>AWARDED</b>                | <b>£0</b>                                |

| <b>Projects &amp; Events<br/>Grants 4405</b> | <b>Holmfirth Tech</b><br><b>£1,500.00</b><br>Weekly room hire for weekly Links sessions |
|----------------------------------------------|-----------------------------------------------------------------------------------------|
| 2026-27                                      |                                                                                         |
| 2025-26                                      | <b>£4,826.13</b><br>Soundproofing etc dance studio                                      |
| 2024-25                                      | <b>£1,500</b><br>Food, drink for Warm Spaces project                                    |
| 2023-24                                      | <b>£5,000</b><br>Refurb Rock Room                                                       |
| 2022-23                                      | <b>£15,000</b><br>Energy costs and replace kitchen                                      |
| 2021-22                                      | <b>£10,000</b><br>Kitchen equipment and toilets                                         |
| <b>TOTAL PREVIOUS<br/>AWARDED</b>            | <b>£36,326</b>                                                                          |

| <b>Projects &amp; Events<br/>Grants 4405</b> | <b>Honley Village Community Trust</b><br><b>£1,500.00</b><br>Halloween, Christmas Parties for kids |
|----------------------------------------------|----------------------------------------------------------------------------------------------------|
| 2026-27                                      |                                                                                                    |
| 2025-26                                      | <b>£1,411.50</b><br>3 various, separate projects                                                   |
| 2024-25                                      | <b>£6,980.00</b><br>8 various, separate projects                                                   |
| 2023-24                                      | <b>£10,264</b><br>10 various, separate projects                                                    |
| 2022-23                                      | <b>£8,155</b><br>5 various, separate projects                                                      |
| 2021-22                                      | <b>£7,000</b><br>3 various, separate projects                                                      |
| <b>TOTAL PREVIOUS<br/>AWARDED</b>            | <b>£33,811</b>                                                                                     |

| <b>Projects &amp; Events Grants 4405</b> | <b>Earth Village CIC</b><br><b>£1,400.00</b> |
|------------------------------------------|----------------------------------------------|
|                                          | 10 week wellbeing course - costs             |
| <b>2026-27</b>                           | <b>First application</b>                     |
| <b>2025-26</b>                           |                                              |
| <b>2024-25</b>                           |                                              |
| <b>2023-24</b>                           |                                              |
| <b>2022-23</b>                           |                                              |
| <b>2021-22</b>                           |                                              |
| <b>TOTAL PREVIOUS AWARDED</b>            | <b>£0</b>                                    |

| <b>Projects &amp; Events Grants 4405</b> | <b>No Dots Ltd</b><br><b>£1,146.50</b> |
|------------------------------------------|----------------------------------------|
|                                          | Drop in events for community wellbeing |
| <b>2026-27</b>                           | <b>First application</b>               |
| <b>2025-26</b>                           |                                        |
| <b>2024-25</b>                           |                                        |
| <b>2023-24</b>                           |                                        |
| <b>2022-23</b>                           |                                        |
| <b>2021-22</b>                           |                                        |
| <b>TOTAL PREVIOUS AWARDED</b>            | <b>£0</b>                              |

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Rolling Grant Agreement- Holmfirth Festival of Folk

The **Finance and Management** Committee of Holme Valley Parish Council has resolved to offer a rolling contribution benefit grant of **£1,500** per annum to the **HOLMFIRTH FESTIVAL OF FOLK**

Date after 31<sup>st</sup> March of the financial year that you wish to be paid:

01/09/202x

This will be payable on or before this date for each subsequent year for

- **2024 (financial year 2024-25)**
- **2025 (financial year 2025-26)**
- and
- **2026 (financial year 2026-27).**

### Documentation required each year

| In order to draw down the grant each year <b>HOLMFIRTH FESTIVAL OF FOLK</b> will provide upon request to the <b>Finance &amp; Management Committee</b> : | 2023-24 | 2024-25 | 2025-26 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|---------|
| 1. The constitution or group rules - if they have changed from those initially submitted                                                                 | Yes     |         |         |
| 2. Last 3 years accounts (if you have them)                                                                                                              | Yes     |         |         |
| 3. Copy of bank statements for the last 6 months                                                                                                         | Yes     |         |         |
| 4. An evaluation of the use made of the previous year's grant – see appendix 1                                                                           | Yes     |         |         |

## Declaration on behalf of Holmfirth Festival of Folk

- I am authorised to sign the rolling grant agreement on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this agreement and agree to accept the conditions listed.
- I certify that the information contained in this agreement is correct.
- If the information in the agreement changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact me by phone, mail or email regarding this agreement.
- I give permission for the Council to publicise the project in the local media and on its website.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name

[REDACTED]

Signature

[REDACTED]

Position:

Treasurer

Date

29/05/24

## Declaration on behalf of Holme Valley Parish Council

- I am authorised to sign the rolling grant agreement on behalf of Holme Valley Parish Council.
- Holme Valley Parish Council will pay out a rolling community benefit grant of £1,500 per annum to the Holmfirth Festival of Folk.
- This will be payable on or before 01/09/2024 and by the same date for each subsequent year for 2024 (financial year 2024-25), 2025 (financial year 2025-26) and 2026 (financial year 2026-27).
- Holme Valley Parish Council reserves the right to terminate this agreement prior to May 2027 if the stipulations within the agreement are not met or should it be obliged to do so due to any unforeseen circumstances beyond its reasonable control.

Name

[REDACTED]

Signature

[REDACTED]

Position:

PARISH CLERK

Date

[REDACTED]

## **Holme Valley Parish Council**

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



# **Grant Application Form**

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

What will your grant pay for?

The grant will help to defray the running cost of the Holmfirth Festival of Folk which takes place over the first or second weekend in May every year, providing a showcase for the best in traditional music and dance from the local area, across the UK and further afield.

| 1 Contact Details    |                            |
|----------------------|----------------------------|
| Name of organisation | Holmfirth Festival of Folk |
| Address              | <div></div> <div></div>    |

|                        |            |
|------------------------|------------|
| Postcode               | [REDACTED] |
| Contact person         | [REDACTED] |
| Position in group      | Treasurer  |
| Correspondence address | [REDACTED] |
| Postcode               | [REDACTED] |
| Daytime phone          | [REDACTED] |
| Evening phone          | [REDACTED] |
| Email                  | [REDACTED] |

| 2 About your organisation                           |                                                                                                                                                                                                                                                                                                      |          |  |                             |    |                |  |                |  |                                             |    |
|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|-----------------------------|----|----------------|--|----------------|--|---------------------------------------------|----|
| What sort of group are you? - put an 'x' in the box | <ul style="list-style-type: none"> <li>Unregistered community group <input checked="" type="checkbox"/></li> <li>Registered charity <input type="checkbox"/></li> <li>Other (please state) <input type="checkbox"/></li> </ul> <p>.....</p>                                                          |          |  |                             |    |                |  |                |  |                                             |    |
| Charity Registration No                             | If applicable                                                                                                                                                                                                                                                                                        |          |  |                             |    |                |  |                |  |                                             |    |
| When did the group start?                           | 1997 in current form                                                                                                                                                                                                                                                                                 |          |  |                             |    |                |  |                |  |                                             |    |
| How many people are involved in running your group? | <table border="1"> <tr> <td>Trustees</td> <td></td> </tr> <tr> <td>Unpaid Management Committee</td> <td>10</td> </tr> <tr> <td>Paid F/T Staff</td> <td></td> </tr> <tr> <td>Paid P/T Staff</td> <td></td> </tr> <tr> <td>Volunteers (excluding Management Committee)</td> <td>15</td> </tr> </table> | Trustees |  | Unpaid Management Committee | 10 | Paid F/T Staff |  | Paid P/T Staff |  | Volunteers (excluding Management Committee) | 15 |
| Trustees                                            |                                                                                                                                                                                                                                                                                                      |          |  |                             |    |                |  |                |  |                                             |    |
| Unpaid Management Committee                         | 10                                                                                                                                                                                                                                                                                                   |          |  |                             |    |                |  |                |  |                                             |    |
| Paid F/T Staff                                      |                                                                                                                                                                                                                                                                                                      |          |  |                             |    |                |  |                |  |                                             |    |
| Paid P/T Staff                                      |                                                                                                                                                                                                                                                                                                      |          |  |                             |    |                |  |                |  |                                             |    |
| Volunteers (excluding Management Committee)         | 15                                                                                                                                                                                                                                                                                                   |          |  |                             |    |                |  |                |  |                                             |    |

| 3 Your Finances (your last full financial year) |      |
|-------------------------------------------------|------|
| Financial Year                                  | 2023 |

|                                                                                                                                           |                                                                                                                                                                                                                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Income</b>                                                                                                                             | £24,178                                                                                                                                                                                                                                                                        |
| <b>Expenditure</b>                                                                                                                        | £21,459                                                                                                                                                                                                                                                                        |
| <b>Reserves held</b>                                                                                                                      | £10,880                                                                                                                                                                                                                                                                        |
| <b>Describe the position of any reserves</b> ie how much is held against contingencies and whether any is earmarked for specific projects | This is the cash remaining in the organisation's current account at 28/08/23 and is expected to be the balance at the year ended 31/08/23. We try and maintain a reserve so that we can sustain a fallow year in funding or exceptional situation such as Covid 19 in 2020/21. |

| 4 Your Bank Account                                                                                                                                        |  |                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------|
| If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed) |  | NOT APPLICABLE |

|                |            |
|----------------|------------|
| Account Name   | [REDACTED] |
| Sort Code      | [REDACTED] |
| Account Number | [REDACTED] |

| 5 Your Project                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Outline the project that you are seeking a grant for</b></p> <p>The Holmfirth Festival of Folk is held over the first or second weekend in May annually and is therefore the first of the major festivals to be held in the village of Holmfirth across the year and traditionally attracts large numbers of visitors from the local area and further afield.</p> <p>The firm focus of the festival is traditional music and dance and performances are held at various venues across the town beginning on the Friday evening and running</p> |

through until Sunday evening. While there are concert performances by established artists, a key element of the festival is the participation of as many people as possible in the making of music and dance. To this end as well as concerts, we offer a range of sessions, workshops, singarounds and introductions to everything from French dancing to playing the hurdy-gurdy.

We also work closely with local schools and 2024 will be no exception. A programme of tuition is held in local schools in the months preceding the festival and over the weekend our youngsters are encouraged to display their talents at a series of events specially tailored for young people.

Dance is a key feature of the festival and one highlight of the weekend, which brings thousands of spectators out to line the streets, is the procession of the various dance teams taking part in the festival from the Memorial Garden to Victoria Park. This is a colourful spectacle ending in demonstrations of the various dance styles featured in the park. For safety reasons the procession necessitates the closure of some of the major roads through Holmfirth for a period of around an hour. The cost of road closure rises by the year and it is this element which will specifically be defrayed by any grant income received.

#### **Why do you feel your project is worthwhile?**

The festival brings thousands of additional people into the town. In 2023 footfall counters recorded an additional 6000 people on the Saturday and Sunday. Feedback forms indicate that the average person attending the event spends around £35.00 in the town. Local businesses benefit hugely as does the community of Holmfirth which enjoys a music and dance spectacle and family centred events that all can enjoy.

#### **How will your project benefit the people of the Holme Valley?**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The festival offers something for everyone and can be largely enjoyed free of charge if you need. There are paid for concerts in the Civic Hall and bands in pubs and cafés that can be experienced by all visitors as well as family and children's events, usually in the Methodist Church gardens and a family ceilidh in the Civic Hall. Street dancers add to the atmosphere of the event and add a colourful spectacle culminating in a procession through the town.

#### **Who in the Holme Valley will benefit? How many people will benefit?**

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

All of the above can take part and enjoy the festival.

## How will your project address the ongoing climate emergency?

The Holmfirth Festival of Folk is a community based music and dance event. It does not have a large carbon footprint but at the same time it is not aiming to influence policy on issues that affect climate change.

6  
"X"

## Grants from Holme Valley Parish Council

Put an

### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



### Grant 2: Community Benefits Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)
- The Parish Council can award more money than the maximum award in very special circumstances.

7

## Your Project Budget Plan

| Item           | Cost | Where will the funding come from?<br><small>- reserves, fundraising, donations, other grant awards or Holme Valley PC</small> | Amount requested from the Parish Council |
|----------------|------|-------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| Civic Concerts | 9000 | Ticket sales, donations, fundraising                                                                                          | 0                                        |
| Pubs & Cafes   | 4000 | Donations, fundraising                                                                                                        | 0                                        |

|                           |      |                                         |             |
|---------------------------|------|-----------------------------------------|-------------|
| Family Events             | 2500 | Donations, fundraising                  | 0           |
| Traffic Management        | 1500 | Funding, reserves                       | 1000        |
| Insurance                 | 1000 | Donations, fundraising                  | 500         |
| Folk Club                 | 750  | Donations, fundraising                  | 0           |
| Others                    | 3000 | Donations, fundraising<br>0             | 0           |
|                           |      |                                         |             |
| <b>Project Total Cost</b> |      | <b>Total amount requested from HVPC</b> | <b>1500</b> |

**Has the group applied elsewhere for other grants to fund this project? If yes, please give details.**

Yes. Thornton Family Fund have granted £1000. We will also be applying to One Community (Longley Farm Fund), Arts Council, Magic Little Grants and around ten others with a lower chance of success.

|                                                                                       |                                                                                                                                                                |
|---------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Has the group received a grant from the Parish Council in the last five years?</b> | <p>YES</p> <p>2023 £1,000</p> <p>2022 £1,000</p> <p>2021 £0</p> <p>2020 £0</p> <p>2019 £1,000</p> <p>2018 £750</p> <p>2017 £500</p> <p>Please give details</p> |
|---------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|

## 8 Documentation

Please ensure you enclose the following with your application:

|                                                                                                                                     |     |
|-------------------------------------------------------------------------------------------------------------------------------------|-----|
| <b>5. This Application form</b>                                                                                                     | YES |
| <b>6. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet) | YES |
| <b>7. Last 3 years accounts</b> (if you have them)                                                                                  | YES |

|                                                                                                                  |     |
|------------------------------------------------------------------------------------------------------------------|-----|
| 8. Copy of bank statements for the last 6 months                                                                 | YES |
| 9. Copies of written estimates/quotations for capital purchases (if relevant)                                    | N/A |
| 10. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000) | N/A |
| 11. Anything else: -                                                                                             | N/A |

| 9 Declaration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I have filled in every section of the application form.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul> <p><b>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</b></p> |                                                                                     |
| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| Signature                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 28/08/2023                                                                          |

**Send the completed application form (with all supporting documentation) to:**  
**Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS.**  
**If possible, email a copy of the grant application in Word to the Clerk at**  
**clerk@holmevalleyparishcouncil.gov.**

| For internal use only      |                              |
|----------------------------|------------------------------|
| Date application received  | 28 <sup>th</sup> August 2023 |
| Application meets criteria | Yes / <del>No</del>          |

|                                                                 |                                       |
|-----------------------------------------------------------------|---------------------------------------|
| <b>Name of Committee reviewing application</b>                  | <b>Finance and Management</b>         |
| <b>Date of meeting</b>                                          | <b>25<sup>th</sup> September 2023</b> |
| <b>Minute number</b>                                            |                                       |
| <b>Grant awarded</b>                                            | <b>Yes / No</b>                       |
| <b>Amount awarded</b>                                           | <b>£1,500</b>                         |
| <b>Legal power under which award is made</b>                    | <b>Local Government Act 1972 S145</b> |
| <b>Date applicant is notified by email/phone of the outcome</b> | <b>29/09/2023 (EMAIL)</b>             |
| <b>Date when payment is made</b>                                | <b>17/10/2023</b>                     |
| <b>Date blank Grant Audit Form is sent</b>                      | <b>23/02/2024</b>                     |
| <b>Date completed Grant Audit Form received</b>                 |                                       |
| <b>or Date report received after project is complete</b>        |                                       |



**Holme Valley  
Parish Council**

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [deputyclerk@holmevalleyparishcouncil.gov.uk](mailto:deputyclerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460

# Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

|                                                                   |                                                            |
|-------------------------------------------------------------------|------------------------------------------------------------|
| <b>Name of Organisation</b>                                       | Holmfirth Festival of Folk                                 |
| <b>Amount of award</b>                                            | £ 1500.00                                                  |
| <b>Purpose for which the grant was awarded (Maximum 20 words)</b> | To put toward the cost of traffic management/road closure. |

## The Story of Your Project

- *Tell us what you did with the money awarded to you (Maximum 500 words)*
- *Attach a few photos*

The Holmfirth Festival of Folk is an annual event taking place over three days over the weekend following the May Bank Holiday.

There are concerts at the Civic Hall, folk bands in pubs and cafes around the town, street dancers adding a colourful spectacle, and family and children's events taking place in the grounds of the Methodist Church and Memorial Gardens.

The event attracts thousands of people into the town centre giving a boost to the local economy.

## The Story of Your Project contd.

| <b>What you achieved</b>                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>What were the benefits of your project?</b><br><b>(Maximum 500 words)</b>                                                        | <p>Benefits were as follows:-</p> <ul style="list-style-type: none"> <li>• A community event that can be enjoyed by all.</li> <li>• Workshops to encourage young people to learn how to play musical instruments.</li> <li>• Family events such as a ceilidh, circus skills, maypole dancing and young children's events such as Madame Zucchini and her talking vegetables show.</li> <li>• A boost to local businesses. Feedback forms suggest that on average attendees spend around £30.00 each which will equate to an additional £300k being spent in the town over the weekend plus any multiplier effect from re-spend.</li> <li>• Opportunities for local artists to perform.</li> <li>• Opportunities for artistes to perform in front of an audience for the first time.</li> </ul> |
| <b>Who benefited from the project?</b><br><b>(Maximum 200 words)</b>                                                                | <p>All those that attended and the local businesses that enjoyed an increase in sales.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>How many people benefited?</b><br><b>(Maximum 200 words)</b>                                                                     | <p>The footfall counter recorded an additional 4,000 people on the Saturday and 3,500 additional on the Sunday compared to the average count over the year. This would be 7,500 people coming into town to enjoy the festival. All those participating benefit from a good turn out as do the local independent businesses.</p> <p>The weather was not particularly kind this year, especially on the Saturday and some would be put off attending as a result. It also meant that visitors sought refuge indoors, so the pubs and cafes benefitted from this and more tickets for the Civic Concerts were sold on the day as well.</p>                                                                                                                                                        |
| <b>Was the project inclusive?</b><br><b>How were marginalised groups (elderly, disabled, young people etc) able to participate?</b> | <p>The event is open to everyone with activities aimed at young people and families as well as older people. The Civic Hall is used for the ticketed concerts, and this building caters for disabled visitors with ramps and lifts.</p> <p>The artists are from different backgrounds and bring a following with them in many cases. The Bhangra event and workshop proved very popular this year.</p>                                                                                                                                                                                                                                                                                                                                                                                         |

|                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|---------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Reflecting on climate change, did the project address any aspects of the climate emergency? How?</b> | <p>The festival may help with climate change in a small way. The thousands of people attending tend to be local community residents who walk into town to enjoy the spectacle. This may prevent other activities which would involve driving somewhere else. We put on buses to transport dancers from the campsite to the centre of town and promote the use of reusable glasses during the event.</p> <p>UK CO2 emissions represent just 1% of the global total so unilaterally achieving net zero will be insignificant in affecting climate change. China, India and Russia need to be on board with an accelerated plan to reduce emissions. This should be the key objective at world level.</p> |
| <b>Did you achieve what you were trying to do?<br/>(Maximum 200 words)</b>                              | <p>2026 was a success in terms of delivering the programme across all the disparate venues throughout the town.</p> <p>The quality of the acts and dancers was maintained, and all participating venues had a very good weekend.</p> <p>The weather undoubtedly affected attendance on the Saturday, but businesses still enjoyed a fruitful weekend.</p>                                                                                                                                                                                                                                                                                                                                              |

## Finance and Expenditure

***We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes***

|                      |                  |
|----------------------|------------------|
| <b>Grant awarded</b> | <b>£ 1500.00</b> |
|                      |                  |

| Date     | Description of expenditure (use another sheet if necessary) | Amount    |
|----------|-------------------------------------------------------------|-----------|
| 01/05/26 | Doocey Traffic Management                                   | £234.00   |
| 13/05/26 | Doocey Traffic Management                                   | £1,512.00 |

|          |                                           |                  |
|----------|-------------------------------------------|------------------|
| 16/03/26 | Graham Sykes Insurance                    | £854.05          |
|          |                                           | £                |
|          |                                           | £                |
|          |                                           | £                |
|          |                                           | £                |
|          |                                           | £                |
|          |                                           | £                |
|          |                                           | £                |
|          |                                           | £                |
|          | <b>Total expenditure</b>                  | <b>£2,600.05</b> |
|          | <b>Amount of grant remaining (if any)</b> | <b>£0.00</b>     |

***Any amount of the award unspent may have to be returned to the Parish Council***

|                             |                                                                                     |      |          |
|-----------------------------|-------------------------------------------------------------------------------------|------|----------|
| Person completing this form |  | Date | 11/07/26 |
| Position in organisation    | <b>Treasurer</b>                                                                    |      |          |

Send the completed application form, together with all supporting documentation, preferably in PDF format to: [deputyclerk@holmevalleyparishcouncil.gov.uk](mailto:deputyclerk@holmevalleyparishcouncil.gov.uk)

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

**Have you considered inviting a Member of the Parish Council to come and see your project and how your grant money has been spent? Why not give the Parish Council a ring and arrange a visit 01484 687460?**

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Rolling Grant Agreement- Holmfirth Film Festival

The **Finance and Management** Committee of Holme Valley Parish Council has resolved to offer a rolling community benefit grant of **£1,500** per annum to the **HOLMFIRTH FILM FESTIVAL**

Date after 31<sup>st</sup> March of the financial year that you wish to be paid:

01/08/2026

This will be payable on or before this date for each subsequent year for

- This is the last year that this rolling grant can be awarded because a new Council is voted in next year (May 2027). That Council may choose to renew or not these rolling grants.

### Documentation required each year

|                                                                                                                                                       |         |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--|
| In order to draw down the grant each year <b>HOLMFIRTH FILM FESTIVAL</b> will provide upon request to the <b>Finance &amp; Management Committee</b> : | 2025-26 |  |
| 1. The constitution or group rules - if they have changed from those initially submitted                                                              |         |  |
| 2. Last year's accounts (if you have them)                                                                                                            |         |  |
| 3. Copy of bank statements for the last 6 months                                                                                                      |         |  |
| 4. An evaluation of the use made of the previous year's grant – see appendix 1                                                                        |         |  |

## Declaration on behalf of **Holmfirth Film Festival**

- I am authorised to sign the rolling grant agreement on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this agreement and agree to abide by the conditions listed.
- I certify that the information contained in this agreement is correct.
- If the information in the agreement changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this agreement.
- I give permission for the Council to publicise the project in the local media and on its website.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name

Signature

Position:

**Festival Director**

Date

**10/07/2026**

## Declaration on behalf of **Holme Valley Parish Council**

- I am authorised to sign the rolling grant agreement on behalf of Holme Valley Parish Council.
- Holme Valley Parish Council will pay out a rolling community benefit grant of **£1,500** per annum to the **Holmfirth Film Festival**
- This will be payable after ...01../.....08...../.....2026..... and by the same date for each subsequent year for **this is the final year of the agreement**
- Holme Valley Parish Council reserves the right to terminate this agreement prior to May 2027 if the stipulations within the agreement are not met or should it be obliged to do so due to any unforeseen circumstances beyond its reasonable control.

Name

Signature

Position:

**PARISH CLERK**

Date

**APPLICATION – to be completed in Year 1 only**

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of July to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

Screening annually 50 films from around the world with related local events in community venues in the Holme Valley.

| 1 Contact Details    |                         |
|----------------------|-------------------------|
| Name of organisation | Holmfirth Film Festival |
| Address              |                         |
| Postcode             |                         |
| Contact person       |                         |
| Position in group    | Director/Chair          |

|                        |          |
|------------------------|----------|
| Correspondence address | As above |
| Postcode               |          |
| Daytime phone          |          |
| Evening phone          | Same     |
| Email                  |          |

| 2 About your organisation                           |                                                                                                                                                                                                                                                                                                                         |          |  |                             |    |                |   |                |   |                                             |    |
|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|-----------------------------|----|----------------|---|----------------|---|---------------------------------------------|----|
| What sort of group are you? - put an 'x' in the box | <ul style="list-style-type: none"> <li>Unregistered community group <input type="checkbox"/></li> <li>Registered charity <input type="checkbox"/></li> <li>Other (please state) <input checked="" type="checkbox"/> <ul style="list-style-type: none"> <li>Community Interest Company (CIC).....</li> </ul> </li> </ul> |          |  |                             |    |                |   |                |   |                                             |    |
| Charity Registration No                             | CIC 8875828 <small>If applicable</small>                                                                                                                                                                                                                                                                                |          |  |                             |    |                |   |                |   |                                             |    |
| When did the group start?                           | 2010                                                                                                                                                                                                                                                                                                                    |          |  |                             |    |                |   |                |   |                                             |    |
| How many people are involved in running your group? | <table border="1"> <tr> <td>Trustees</td> <td></td> </tr> <tr> <td>Unpaid Management Committee</td> <td>12</td> </tr> <tr> <td>Paid F/T Staff</td> <td>0</td> </tr> <tr> <td>Paid P/T Staff</td> <td>0</td> </tr> <tr> <td>Volunteers (excluding Management Committee)</td> <td>30</td> </tr> </table>                  | Trustees |  | Unpaid Management Committee | 12 | Paid F/T Staff | 0 | Paid P/T Staff | 0 | Volunteers (excluding Management Committee) | 30 |
| Trustees                                            |                                                                                                                                                                                                                                                                                                                         |          |  |                             |    |                |   |                |   |                                             |    |
| Unpaid Management Committee                         | 12                                                                                                                                                                                                                                                                                                                      |          |  |                             |    |                |   |                |   |                                             |    |
| Paid F/T Staff                                      | 0                                                                                                                                                                                                                                                                                                                       |          |  |                             |    |                |   |                |   |                                             |    |
| Paid P/T Staff                                      | 0                                                                                                                                                                                                                                                                                                                       |          |  |                             |    |                |   |                |   |                                             |    |
| Volunteers (excluding Management Committee)         | 30                                                                                                                                                                                                                                                                                                                      |          |  |                             |    |                |   |                |   |                                             |    |

| 3 Your Finances (your last full financial year)                                                                                    |                                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Financial Year                                                                                                                     | 2023-24 (the 2025 accounts are not yet completed)                                                                                                                                                                                                                          |
| Income                                                                                                                             | 15,036.00                                                                                                                                                                                                                                                                  |
| Expenditure                                                                                                                        | 15,084.00                                                                                                                                                                                                                                                                  |
| Reserves held                                                                                                                      | 16.641.52                                                                                                                                                                                                                                                                  |
| Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects | An amount (£2,000) is held for the continuing payment of film licence invoices, which are notoriously late in being issued (sometimes up to a year and even longer). We have to pay for replacing equipment for which there are no or few grants. We continue to invest in |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>new equipment.</p> <p>Because we lost our BFI funding last year (2024-25) and we had to cover losses of £1,5614.38 which we expected and hope that the funding will be restored later this year. We also hold money for emergencies. Covid is an example when we did a Festival online.</p> <p>Also for historic film restoration which is expensive and payment for local artists/musicians composing and performing original film soundtracks for which there are no grants. Occasional free screenings and events, oral histories and the cultural voucher for young people.</p> <p>We also fund the sometimes one-off, obscure or less popular films that we see as part of our remit for the Festival. This can include local artists and film-makers. We also recently took on the films of the recently deceased local film-maker, Mike Wade, which he has left to the Festival, which may require some expenditure.</p> |
|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| 4 Your Bank Account                                                                                                                                        |     |                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------------|
| If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed) | YES | NOT APPLICABLE |

|                |  |
|----------------|--|
| Account Name   |  |
| Sort Code      |  |
| Account Number |  |

| 5 Your Project                                                           |
|--------------------------------------------------------------------------|
| Outline the project that you are seeking a grant for (Maximum 500 words) |

The Festival's prime objective is to be able to provide the Valley with a wide range of film that would otherwise be largely unavailable to local audiences on a big screen. That ranges from British independents, historic, world cinema, documentaries to film of a specific local interest. The Festival caters to a wide range of audiences from children to specific adult groups. Over the year we will screen 50 films and organise a number of related events in up to 8 different community venues from Choppards (now gone) to the Civic. This October we are planning to put on films in small community venues throughout the Holme Valley. The grant we are seeking will specifically go towards the cost of venue hire which has risen very sharply in the last few years from around £1,500 to £2,700. At the same time we have seen costs also rise for screening and promotion. We have had a grant from the British Film Institute which helped cover this and enabled us in a period of continuing high costs of living to keep our prices as low as possible and present events and films that would otherwise not be possible. We were, however, forced to raise our ticket price (to £6) but hope that our new bid to the BFI will be successful. But if we are going to be able to provide a broad range of films to the Holme Valley we need help in this specific area and, in particular, the Civic which is our prime venue.

#### **Why do you feel your project is worthwhile? (Maximum 500 words)**

The Festival adds to the cultural life of the Holme Valley and to a particularly important viewpoint for both Valley residents and to the wider world – that the Valley is a centre of creative activity and that it has a history of involvement in film. Through its activities it adds to the idea of community by the extensive involvement of volunteers and through its direct collaboration with various and numerous local community and volunteer groups from venues to environmental and cultural groups. The Festival which attracts annually 2,500 viewers receives tremendous feedback which we really appreciate and is a prime reason why the Festival Committee feels that it is a vital activity that continues to meet a need and still is able to innovate and draw in new and diverse audiences.

#### **How will your project benefit the people of the Holme Valley? (Maximum 200 words)**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

The Festival makes available access at still a low price of British, independent and World cinema films which otherwise would only be able to be seen by people in the Holme Valley on a big screen by travelling to the major cities. It also tries to use venues throughout the Valley and to co-operate with local groups (such as River Connections, the Walking Festival, cycling groups, green groups, foodbanks, Ukraine refugees) by using film to promote their activities. Also by direct help to the Hepworth film society.

It has become an essential part of the cultural life of the valley and helps promote the area on a regional and even national way. We are also about to engage in another round of our very successful Oral History series, filming the lives of people in

the Holme Valley in the context of history, culture and work.

**Who in the Holme Valley will benefit? How many people will benefit?**

**(Maximum 200 words)**

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

British Film Institute funding has been predicated on the Festival making particular efforts to attract young people (through the Cultural Voucher and children's films, under represented ethnic groups, people with disabilities, whilst at the same time screening films that attract a wide audience as possible for independent, British, European and world cinema. That also includes screening films which provide as wide a range of examples of different lifestyles, socially, culturally and economically. Over the year we will screen 50 or more films, and associated events, and attract 2,500 people.

An important aspect locally and for the BFI is the screening of historic film and use of regional and national archives.

**How will your project address the ongoing climate emergency? (Maximum 200 words)**

The Festival has been an important part of Kirklees Declares on Climate Change and will be screening specific films and events on the subject and related areas such as cycling, rewilding, wildlife and farming. Committee members are committed to the subject with a high take up of solar panels, heat pumps, electric cars, tree planting and membership of relevant groups in the Valley etc.. We are actively considering a screening of films outdoors using batteries.

**6**  
"X"

**Grants from Holme Valley Parish Council**

Put an

**Grant 1: Assets Grants**

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



## Grant 2: Projects, Events and Other Activities Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

X

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)
- The Parish Council can award more money than the maximum award in very special circumstances.

7

## Your Project Budget Plan

| Item                                            | Cost                                                                                           | Where will the funding come from? -<br><small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small> | Amount requested from the Parish Council           |
|-------------------------------------------------|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| Specifically for venue hire in the Holme Valley | £2,700 (this includes the Civic, Upperhong, Netherthong, Wilshaw, Honley, Hepworth and others. | Grants, fundraising, ticket sales                                                                                             | £1,500 (this will cover, in particular, the Civic) |
|                                                 |                                                                                                |                                                                                                                               |                                                    |
|                                                 |                                                                                                |                                                                                                                               |                                                    |
|                                                 |                                                                                                |                                                                                                                               |                                                    |
|                                                 |                                                                                                |                                                                                                                               |                                                    |
|                                                 |                                                                                                |                                                                                                                               |                                                    |
|                                                 |                                                                                                |                                                                                                                               |                                                    |
|                                                 |                                                                                                |                                                                                                                               |                                                    |
| Project Total Cost                              |                                                                                                | Total amount requested from HVPC                                                                                              | 1,500                                              |

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

We are in the process of a new application to the British Film Institute (BFI) Film Hub North and to the Community Fund (for a new Oral History Project in the Holme Valley)

|                                                                                              |                                                                                                                                                                                                       |
|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Has the group received a grant from the Parish Council in the last five years?</b></p> | <p><b>YES / NO</b></p> <p>In August 2024 we received a grant of £1000.</p> <p>We have previously received grants, not every year but on a regular basis - £1000-£1500.</p> <p>Please give details</p> |
|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| <p><b>8 Documentation</b></p>                                                                                                              |                   |                  |                   |
|--------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|
| <p>Please ensure you enclose the following with your application:</p>                                                                      |                   |                  |                   |
| <p><b>5. This Application form</b></p>                                                                                                     | <p><b>YES</b></p> |                  |                   |
| <p><b>6. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet)</p> | <p><b>YES</b></p> | <p><b>NO</b></p> | <p><b>N/A</b></p> |
| <p><b>7. Last 3 years accounts</b> (if you have them)</p>                                                                                  | <p><b>YES</b></p> | <p><b>NO</b></p> | <p><b>N/A</b></p> |
| <p><b>8. Copy of bank statements for the last 6 months</b></p>                                                                             | <p><b>YES</b></p> | <p><b>NO</b></p> | <p><b>N/A</b></p> |
| <p><b>9. Copies of written estimates/quotations for capital purchases</b> (if relevant)</p>                                                | <p><b>YES</b></p> | <p><b>NO</b></p> | <p><b>N/A</b></p> |
| <p><b>10. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b></p>             | <p><b>YES</b></p> | <p><b>NO</b></p> | <p><b>N/A</b></p> |
| <p><b>11. Anything else: -</b></p>                                                                                                         | <p><b>YES</b></p> | <p><b>NO</b></p> | <p><b>N/A</b></p> |

| <p><b>9 Declaration</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I have filled in every section of the application form.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> </ul> |  |

- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

|                                 |                |
|---------------------------------|----------------|
| <b>Name</b>                     | [REDACTED]     |
| <b>Signature</b>                | [REDACTED]     |
| <b>Position in organisation</b> | Director/Chair |
| <b>Date</b>                     | 29.7.2025      |

**Send the completed application form, together with all supporting documentation, preferably in PDF format to: [clerk@holmevalleyparishcouncil.gov](mailto:clerk@holmevalleyparishcouncil.gov)**

**Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.**

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Rolling Grant Agreement- Friends of Honley

The **Finance and Management** Committee of Holme Valley Parish Council has resolved to offer a rolling community benefit grant of **£1,500** per annum to the **FRIENDS OF HONLEY**

Date after 31<sup>st</sup> March of the financial year that you wish to be paid:

1<sup>ST</sup> August 2026

This will be payable on or before this date for each subsequent year for

- This is the last year of the current Council term and therefore is the last year of the rolling grant.

### Documentation required each year

|                                                                                                                                                 |                |                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------------------|
| In order to draw down the grant each year <b>FRIENDS OF HONLEY</b> will provide upon request to the <b>Finance &amp; Management Committee</b> : | <b>2026-27</b> |                        |
| 1. The constitution or group rules - if they have changed from those initially submitted                                                        | N/a            | Rules have not changed |
| 2. Last 3 years accounts (if you have them)                                                                                                     | Yes            | Informal a/cs attached |
| 3. Copy of bank statements for the last 6 months                                                                                                | Yes            | Attached               |
| 4. An evaluation of the use made of the previous year's grant – see appendix 1                                                                  | Yes            | Attached               |

## Declaration on behalf of **FRIENDS OF HONLEY**

- I am authorised to sign the rolling grant agreement on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this agreement and agree to abide by the conditions listed.
- I certify that the information contained in this agreement is correct.
- If the information in the agreement changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this agreement.
- I give permission for the Council to publicise the project in the local media and on its website.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name

[REDACTED]

Signature

[REDACTED] [REDACTED]

Position:

**Festival Director**

Date

10/07/2026

## Declaration on behalf of Holme Valley Parish Council

- I am authorised to sign the rolling grant agreement on behalf of Holme Valley Parish Council.
- Holme Valley Parish Council will pay out a rolling community benefit grant of **£1,500** per annum to the **Friends of Honley**
- This will be payable on or after ...01...../.....08...../.....2026..... and by the same date for each subsequent year for – **this is the last year of this rolling grant cycle.**
- Holme Valley Parish Council reserves the right to terminate this agreement prior to May 2027 if the stipulations within the agreement are not met or should it be obliged to do so due to any unforeseen circumstances beyond its reasonable control.

Name

[REDACTED]

Signature

[REDACTED]

Position:

**PARISH CLERK**

Date

[REDACTED]

**APPLICATION – to be completed in Year 1 only**

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of July to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

**In under 20 words, tell us what the grant would pay for?**

Seasonal ground level planting across 43 locations and 10 hanging baskets, sourced locally, with volunteer opportunities for all ages/skills

| 1                                  | Contact Details   |
|------------------------------------|-------------------|
| Name of organisation               | Friends of Honley |
| Address                            | ██████████        |
| Postcode                           | ██████            |
| Contact person                     | ██████████        |
| Position in group                  | Committee Member  |
| Correspondence address<br>Postcode | As above          |
| Daytime phone                      | ██████████        |

|               |                      |
|---------------|----------------------|
| Evening phone | █s above             |
| Email         | ████████████████████ |

## 2 About your organisation

|                                                     |                                                                                                                                                                                                                                                                                                      |          |  |                             |   |                |  |                |  |                                             |     |
|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|-----------------------------|---|----------------|--|----------------|--|---------------------------------------------|-----|
| What sort of group are you? - put an 'x' in the box | <ul style="list-style-type: none"> <li>Unregistered community group <input checked="" type="checkbox"/></li> <li>Registered charity <input type="checkbox"/></li> <li>Other (please state)<br/>➤ <i>Registered community group</i><br/>.....</li> </ul>                                              |          |  |                             |   |                |  |                |  |                                             |     |
| Charity Registration No                             | If applicable                                                                                                                                                                                                                                                                                        |          |  |                             |   |                |  |                |  |                                             |     |
| When did the group start?                           | Incepted in 2014 under HVCT and as a separate community group in 2023                                                                                                                                                                                                                                |          |  |                             |   |                |  |                |  |                                             |     |
| How many people are involved in running your group? | <table border="1"> <tr> <td>Trustees</td> <td></td> </tr> <tr> <td>Unpaid Management Committee</td> <td>6</td> </tr> <tr> <td>Paid F/T Staff</td> <td></td> </tr> <tr> <td>Paid P/T Staff</td> <td></td> </tr> <tr> <td>Volunteers (excluding Management Committee)</td> <td>100</td> </tr> </table> | Trustees |  | Unpaid Management Committee | 6 | Paid F/T Staff |  | Paid P/T Staff |  | Volunteers (excluding Management Committee) | 100 |
| Trustees                                            |                                                                                                                                                                                                                                                                                                      |          |  |                             |   |                |  |                |  |                                             |     |
| Unpaid Management Committee                         | 6                                                                                                                                                                                                                                                                                                    |          |  |                             |   |                |  |                |  |                                             |     |
| Paid F/T Staff                                      |                                                                                                                                                                                                                                                                                                      |          |  |                             |   |                |  |                |  |                                             |     |
| Paid P/T Staff                                      |                                                                                                                                                                                                                                                                                                      |          |  |                             |   |                |  |                |  |                                             |     |
| Volunteers (excluding Management Committee)         | 100                                                                                                                                                                                                                                                                                                  |          |  |                             |   |                |  |                |  |                                             |     |

## 3 Your Finances (your last full financial year)

|                                                                                                                                    |                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Financial Year                                                                                                                     | 23/24                                                                                                                                                                                                              |
| Income                                                                                                                             | 15,145.00                                                                                                                                                                                                          |
| Expenditure                                                                                                                        | 12,931.00                                                                                                                                                                                                          |
| Reserves held                                                                                                                      | 18,000.00                                                                                                                                                                                                          |
| Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects | <p>£3.5k is earmarked for existing projects</p> <p>£5k is earmarked for Honley Open Gardens</p> <p>£6k is earmarked for 1 year's summer planting</p> <p>£2.5k is earmarked for 1 year's autumn/spring planting</p> |

## 4 Your Bank Account

|                                                                                                                                                                   |            |                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------------|
| <b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b> | <b>YES</b> | <b>NOT APPLICABLE</b> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------------|

|                       |            |
|-----------------------|------------|
| <b>Account Name</b>   | ██████████ |
| <b>Sort Code</b>      | ██████     |
| <b>Account Number</b> | ██████████ |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>5</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Your Project</b> |
| <b>Outline the project that you are seeking a grant for (Maximum 500 words)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                     |
| <p>Friends of Honley plant twice each year, - in summer and in autumn/spring. We create colour in 47 locations across our village, in flower beds, tubs and containers of different types. In summer we also hang 43 hanging baskets, 33 of which are funded by businesses, leaving 10 which Friends of Honley fund for erection on our scroll lampposts.</p> <p>We seek your support with our Summer planting scheme</p> <p>The planting scheme extends a little bit each year, and attracts very positive feedback from residents and visitors alike.</p> <p>We believe the benefits are significant:</p> <ul style="list-style-type: none"> <li>• The scheme offers volunteer opportunities for folk of all ages and abilities, alongside learning opportunities from our 2 RHS gardeners</li> <li>• The scheme instils a sense of pride in both our volunteers who create the scheme and in Honley's residents</li> <li>• We have found that where we plant, we experience a reduction, if not negation, in social misbehavior and property vandalism.</li> <li>• We source planting and plant material locally, therefore supporting our economy</li> <li>• Our businesses contend that the planting scheme helps attract much needed footfall</li> </ul> |                     |
| <b>Why do you feel your project is worthwhile? (Maximum 500 words)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                     |
| <p>The project offers an opportunity for volunteers of all ages and abilities to enjoy light physical, outdoor activity.</p> <p>We plan tasks to attract those that are socially confident but also those who like to work on their own and struggle in groups</p> <p>The tasks and projects offer the opportunity to acquire new skills. We are fortunate to have two RHS respected gardeners, who partner with those who wish to learn and similarly we have a proficient gardener leading our community garden</p> <p>We run the planting and gardening projects over a series of days to optimize inclusion and through this and assigning high planters to those that struggle with bending, we ensure we provide tasks to meet all levels of physical ability and offer opportunities for inclusion to busy people.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                  |                     |

We partner with 33 local businesses who fund their own hanging basket, alongside the 10 baskets which FoH fund and 4,500 plants. FoH manages the relationship with our 2 suppliers, using our collective spending power to get the best possible price and benefit for our benefactors and businesses whilst also supporting our local economy.

### **How will your project benefit the people of the Holme Valley? (Maximum 200 words)**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Friends of Honley, Honley residents and those from Holme Valley social media groups post photographs and comments on facebook as to the beauty of the summer colour that the planting provides, which we achieve through HVPC grants and events that we run to raise funds. We use this opportunity to promote our benefactors, and volunteer opportunities in Friends of Honley.

We are fortunate to attract around 35 volunteers each month, who we believe achieve physical and intrinsic benefits of being an FoH volunteer. We have approx 100 volunteers

The planting instils a sense of pride in our achievement and community

It is seen and enjoyed village wide, so approximately 6,500 folk of all ages and abilities.

We source locally to support our local economy, provide jobs and offset miles

We are fortunate to have 2 renowned RHS recognised gardeners in our team, who provide benefit to our volunteers by sharing knowledge with them – which can be of all ages and abilities, on gardening skills and knowledge

### **Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)**

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

Our seasonal planting is seen and enjoyed village wide, so approximately 6,500 folk of all ages and abilities.

However we are finding that due to the quality of the planting throughout the village we are getting visitors from outside the area which is great for all local businesses as well.

People of all ages and physical abilities are catered for. We believe that the quality of the volunteers' planting experience is as important as the number of volunteers involved. Therefore, we make allowances for the socially less able by encouraging people to choose what they want to do, with whom, when and where. As regards physical abilities, we have created various planting locations to optimise access for as many volunteers and passersby who enjoy the planting, as possible.

### **How will your project address the ongoing climate emergency? (Maximum 200 words)**

1. Careful choice of plants and plant material: We source locally grown and locally sold plants to offset miles, and to reduce the risk of ex-country plant disease
2. We use peat free compost, and source bare roots plants where possible to reduce our use of plastics. Where plastics are used, these are recycled
3. We separate all green material from grey and locate all the former to Meltham recycling centre, as a means of composting, once we have filled our community garden compost bins.
4. Our RHS gardeners provides excellent tuition to our volunteers on how to plant and garden to protect our environment and address the climate emergency
5. As regards water utilisation to maintain the planting, we do not water ourselves but partner with a supplier who delivers bulk solutions and uses grey water where possible

## 6

### Grants from Holme Valley Parish Council

Put an "X"

#### Grant 1: Assets Grants

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.



#### Grant 2: Projects, Events and Other Activities Grants

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.



- **If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)**
- **The Parish Council can award more money than the maximum award in very special circumstances.**

## 7

### Your Project Budget Plan

| Item                                | Cost  | Where will the funding come from?<br><small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small> | Amount requested from the Parish Council |
|-------------------------------------|-------|-----------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| 10 summer hanging baskets           | £713  | HVPC                                                                                                                        | £713                                     |
| Summer Plants compost & maintenance | £3153 | £2366 from Reserves                                                                                                         | £787                                     |

|                           |               |                                         |               |
|---------------------------|---------------|-----------------------------------------|---------------|
|                           |               |                                         |               |
|                           |               |                                         |               |
|                           |               |                                         |               |
|                           |               |                                         |               |
|                           |               |                                         |               |
|                           |               |                                         |               |
| <b>Project Total Cost</b> | <b>£3,866</b> | <b>Total amount requested from HVPC</b> | <b>£1,500</b> |

**Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.***

No

**Has the group received a grant from the Parish Council in the last five years?**

YES / NO

Yes

£6,775 in 2022 towards Honley Youth and village plantings

2 x £1,500 in 2024 towards village plantings

Please give details

## 8 Documentation

Please ensure you enclose the following with your application:

|                                                                                                                                     |     |
|-------------------------------------------------------------------------------------------------------------------------------------|-----|
| <b>5. This Application form</b>                                                                                                     | YES |
| <b>6. Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet) | YES |
| <b>7. Last 3 years accounts</b> (if you have them)                                                                                  | NO  |
| <b>8. Copy of bank statements for the last 6 months</b>                                                                             | YES |
| <b>9. Copies of written estimates/quotations for capital purchases</b> (if relevant)                                                | N/A |
| <b>10. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)</b>             | N/A |
| <b>11. Anything else: -</b>                                                                                                         | N/A |

- I am authorised to make the application on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.
- I have filled in every section of the application form.
- I certify that the information contained in this application is correct.
- If the information in the application changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.
- If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.
- I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

|                                 |                                                                                     |
|---------------------------------|-------------------------------------------------------------------------------------|
| <b>Name</b>                     |   |
| <b>Signature</b>                |  |
| <b>Position in organisation</b> | Chair                                                                               |
| <b>Date</b>                     | 26.08.25                                                                            |

**Send the completed application form, together with all supporting documentation, preferably in PDF format to: [clerk@holmevalleyparishcouncil.gov](mailto:clerk@holmevalleyparishcouncil.gov)**

**Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.**



**Holme Valley  
Parish Council**

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [deputyclerk@holmevalleyparishcouncil.gov.uk](mailto:deputyclerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460

# Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

|                                                                       |                                                                                                                                              |
|-----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Name of Organisation</b>                                           | Friends of Honley                                                                                                                            |
| <b>Amount of award</b>                                                | £ 1,500                                                                                                                                      |
| <b>Purpose for which the grant was awarded<br/>(Maximum 20 words)</b> | Seasonal ground level planting across 43 locations and 10 hanging baskets, sourced locally, with volunteer opportunities for all ages/skills |

## The Story of Your Project

- *Tell us what you did with the money awarded to you (Maximum 500 words)*
- *Attach a few photos*

### 1. Local sourcing:

We started our project in February, by checking local supplier sourcing for our project. Going local underpins everything we do. We risk-assessed our hanging basket brackets, which resulted in 22 needing to be replaced, which were installed by Honley DIY for a very marginal fee. This year whilst we again used First Impressions from Wakefield to plant our hanging baskets, they could not maintain them or supply our normal 2,000 plants due to their closure. We therefore worked with Fitzpatricks Fuel & Garden centre, again in Honley, to source these and found a new supplier, Stephenson Landscapes of Honley, to water and feed all the containers/baskets. Without these new local suppliers, the project would not have been feasible. As well as excellent pricing and support from each, we negotiated the extra benefit from Fitzpatricks of local storage at zero cost of each of our empty containers at the end of season in October.

### 2. New locations:

This year we included the HVPC stone bus stop at Southgate/Westgate junction in the 40+planting locations. The newly planted bus stop, used by many local residents, has attracted loads of positive comments and queries from other villages as to how this has been achieved. We plan to replant the bus stop in autumn with evergreen grasses and trailers to provide all year colour for our bus users, and hopefully encourage use of the service.

### 3. Volunteers & Partnerships:

-We advertised and attracted 2 new vitally important groups of volunteers; “a man/men with a van” to collect our hanging baskets from First Imp in Wakefield, and a group of sturdy chaps to install all 37 hanging baskets and 2 other flower towers (10 of the hanging baskets were funded by FoH and 27 by local businesses). Both of these services had been provided by First Imp.

-We partnered with 18 pupils from Honley High school, to help support their Citizenship qualification, by planting up 5 large barrier planters together.

-In addition we worked with 49 volunteers who prepped, cleaned and planted all of the many locations. We were delighted to see existing and new volunteers, ranging from 5yrs to 84 yrs.

-Aside from our volunteers, feedback on social media and that given directly by village users, shows that the scheme has instilled a sense of pride in where we live, work and socialise.

## The Story of Your Project contd.

## What you achieved

**What were the benefits of your project?  
(Maximum 500 words)**

We have cemented the “one community” “one Honley team” belief by bringing together suppliers, volunteers, our young people at Honley High and businesses to create a seasonal planting scheme for the benefit of all in Honley. .

Feedback from suppliers and volunteers showed that they learnt new things from our RHS gardeners, enjoyed “giving back” and also made new friendships, whilst some of our more isolated volunteers opportunities to interact.

We strengthened the bond between community and business to shop local

We provided important sustenance with drinks and food to our volunteers, especially important for those with diabetes or for those in food poverty.

We have also found that where we plant, we are experiencing minimal social misbehavior

|                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                              | <p>Our businesses believe that the planting scheme has helped attract much needed footfall</p> <p>The project has instilled a pride in where we live</p> <p>Bus users have commented on the improved environment as they start or finish their journey at the newly planted bus stop.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <p><b>Who benefited from the project?</b><br/><b>(Maximum 200 words)</b></p> | <p>Friends of Honley volunteers benefited from extrinsic and intrinsic benefits of volunteer opportunities and knowledge from our 2 RHS gardeners</p> <p>Obviously 6,500 residents have enjoyed the results of the project.</p> <p>Our businesses have benefited from additional footfall and new supplier relationships, alongside potential future business income.</p> <p>We've helped those with social isolation issues either to volunteer or to enjoy what has been achieved. Eg We have a group of residents in the early morning or late, sit quietly on their own different benches in the village, to observe the displays.</p> <p>Pupils from Honley High school have been helped to support their citizenship education, whilst our community has seen our young people invest in our community.</p> <p>The cubs and scouts approached us asking to help and whilst dates did not align, they are now aware of opportunities for later this year or next.</p> <p>We've instilled a pride in our community as FOH, Honley residents and those from Holme Valley social media groups have posted photographs and comments on facebook as to what has been achieved. This included celebrating what we've achieved together, despite the loss of First Impressions. The post attracted feedback, commenting on the fact that the latter demonstrated our emotional resilience.</p> <p>We hope that HVPC has benefited as we have promoted it as our benefactor and enabler in making this happen.</p> |
| <p><b>How many people benefited?</b><br/><b>(Maximum 200 words)</b></p>      | <p>Our seasonal planting has been enjoyed village wide, so approximately 6,500 folk of all ages and abilities.</p> <p>We've also attracted interest and traffic from other locations by bus, car or on foot.</p> <p>We've provided business opportunities for a number of local businesses and heavily promoted their generosity in offering excellent commercial terms and going above and beyond.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

|                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <p><b>Was the project inclusive?</b></p> <p>How were marginalised groups (elderly, disabled, young people etc) able to participate?</p> | <p>Volunteers of all ages and physical abilities have been catered for. We believe that the quality of the volunteers' planting experience is as important as the number of volunteers involved. Therefore, we made allowances for the socially less able by encouraging people to choose what they want to do, with whom, when and where, and provided opportunities for refreshments, breaks and social interaction as preferred. Similarly in working with Honley High school, we took account of pupil needs, by selecting the right volunteers to work with them and adapting our planting schedule to meet the needs of their curriculum.</p> <p>As regards physical abilities, volunteers chose planting locations (height, size, colour, location) thereby optimising access for as many volunteers as possible. We also select planting locations that are as easily seen/accessible by passersby as possible.</p>                                                                                                                                                                                           |
| <p><b>Reflecting on climate change, did the project address any aspects of the climate emergency? How?</b></p>                          | <p>Yes, through increased awareness of the issue and in making the right decisions as a result.</p> <ol style="list-style-type: none"> <li>1. Sourcing: Careful choice of plants and plant material: We sourced locally grown and locally sold plants to offset miles, and to reduce the risk of ex-country plant disease</li> <li>2. We used peat free compost, and recycled plastics from plant containers where the container was of appropriate material</li> <li>3. We separated all our green material from grey, taking both to Meltham recycling centre. (Note: we wish that Kirklees would support us by collecting green material when they empty and collect grey material from public bins. Currently we have to drive to Meltham, using a volunteer's trailer to do so).</li> <li>4. Our RHS gardeners provided excellent tuition on climate change and how to plant and garden to protect our environment and address the climate emergency</li> <li>5. As regards water utilisation to maintain the planting, Stephenson landscapes is undertaking this for us efficiently and effectively.</li> </ol> |
| <p><b>Did you achieve what you were trying to do?</b></p> <p><b>(Maximum 200 words)</b></p>                                             | <p>Yes. As well as hitting our previously established goals for the project, which have been outlined above, we are very pleased that we managed to overcome the loss of a critical supplier in First Impressions, which they announced in January .</p> <p>Thanks to the support of local businesses and our determination to succeed, we</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

|  |                                                                                                                                                                                                                                                                                       |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | successfully created new local supplier links of which we are really proud and also this supports our local economy. Without these newly negotiated arrangements and their help and support, the project could not have continued. We have also therefore de-risked for future years. |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Finance and Expenditure

***We ask groups to retain their receipts and invoices, and to keep a record of what they've spent for auditing purposes***

|                      |                |
|----------------------|----------------|
| <b>Grant awarded</b> | <b>£ 1,500</b> |
|----------------------|----------------|

| Date    | Description of expenditure (use another sheet if necessary) | Amount           |
|---------|-------------------------------------------------------------|------------------|
| 16/6/26 | Plants and compost (Fitzpatricks)                           | £ 1377.35        |
| 13/6/26 | 10 hanging baskets                                          | £ 740            |
|         |                                                             | £                |
|         |                                                             | £                |
|         |                                                             | £                |
|         |                                                             | £                |
|         |                                                             | £                |
|         |                                                             | £                |
|         |                                                             | £                |
|         |                                                             | £                |
|         |                                                             | £                |
|         | <b>Total expenditure</b>                                    | <b>£ 2117.35</b> |
|         | <b>Amount of grant remaining (if any)</b>                   | <b>£ 0</b>       |

***Any amount of the award unspent may have to be returned to the Parish Council***

|                             |            |      |         |
|-----------------------------|------------|------|---------|
| Person completing this form |            | Date | 31/7/26 |
| Position in organisation    | Chair, FoH |      |         |

Send the completed application form, together with all supporting documentation, preferably in PDF format to: [deputyclerk@holmevalleyparishcouncil.gov.uk](mailto:deputyclerk@holmevalleyparishcouncil.gov.uk)

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

**Have you considered inviting a Member of the Parish Council to come and see your project and how your grant money has been spent? Why not give the Parish Council a ring and arrange a visit 01484 687460?**



















# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Rolling Grant Agreement- Friends of Cliff Recreation Ground

The **Finance and Management** Committee of Holme Valley Parish Council has resolved to offer a rolling community benefit grant of **£500** per annum to the **FRIENDS OF CLIFF RECREATION GROUND**

Date after 31<sup>st</sup> March of the financial year that you wish to be paid:

This will be payable on or before this date for each subsequent year for

- 2024 (financial year 2024-25)
- 2025 (financial year 2025-26)
- and
- 2026 (financial year 2026-27).

### Documentation required each year

| In order to draw down the grant each year <b>FRIENDS OF CLIFF REC</b> will provide upon request to the <b>Finance &amp; Management Committee</b> : | 2024-25      | 2025-26 | 2026-27 |
|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------|---------|
| 1. The constitution or group rules - if they have changed from those initially submitted                                                           |              |         |         |
| 2. Last 3 years accounts (if you have them)                                                                                                        |              |         |         |
| 3. Copy of bank statements for the last 6 months                                                                                                   |              |         |         |
| 4. An evaluation of the use made of the previous year's grant – see appendix 1                                                                     | Not required |         |         |

## Declaration on behalf of Friends of Cliff Recreation Ground

- I am authorised to sign the rolling grant agreement on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this agreement and agree to abide by the conditions listed.
- I certify that the information contained in this agreement is correct.
- If the information in the agreement changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this agreement.
- I give permission for the Council to publicise the project in the local media and on its website.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name

[REDACTED]

Signature

Position:

Secretary

Date

## Declaration on behalf of Holme Valley Parish Council

- I am authorised to sign the rolling grant agreement on behalf of Holme Valley Parish Council.
- Holme Valley Parish Council will pay out a rolling community benefit grant of £500 per annum to the Friends of Cliff Recreation Ground
- This will be payable on or before ...../...../..... and by the same date for each subsequent year for 2024 (financial year 2024-25), 2025 (financial year 2025-26) and 2026 (financial year 2026-27).
- Holme Valley Parish Council reserves the right to terminate this agreement prior to May 2027 if the stipulations within the agreement are not met or should it be obliged to do so due to any unforeseen circumstances beyond its reasonable control.

Name

[REDACTED]

Signature

Position:

CLERK

Date

## APPLICATION – to be completed in Year 1 only

### Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



# Grant Application Form

Please complete and return to the clerk by email or post as above.

Grants are awarded in September and February. Your application must be submitted by the end of August to be considered in September and the end of January to be considered in February.

There is an explanation of the types of grants available in Section 6, p4.

In under 20 words, tell us what the grant would pay for?

Running the Carols on the Cliff event on 17 December 2023

| 1                    | Contact Details                        |
|----------------------|----------------------------------------|
| Name of organisation | The Friends of Cliff Recreation Ground |
| Address              | [REDACTED]<br>[REDACTED]<br>Holmfirth  |
| Postcode             | [REDACTED]                             |
| Contact person       | [REDACTED]                             |
| Position in group    | Secretary                              |

|                        |          |
|------------------------|----------|
| Correspondence address | As above |
| Postcode               |          |
| Daytime phone          |          |
| Evening phone          | same     |
| Email                  |          |

| 2 About your organisation                           |                                                                                                                                                                                                                                |
|-----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| What sort of group are you? - put an 'x' in the box | <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Unregistered community group</li> <li><input type="checkbox"/> Registered charity</li> <li><input type="checkbox"/> Other (please state)</li> </ul> |
| Charity Registration No                             |                                                                                                                                                                                                                                |
| When did the group start?                           | 2010                                                                                                                                                                                                                           |
| How many people are involved in running your group? | Trustees 0                                                                                                                                                                                                                     |
|                                                     | Unpaid Management Committee 9                                                                                                                                                                                                  |
|                                                     | Paid F/T Staff 0                                                                                                                                                                                                               |
|                                                     | Paid P/T Staff 0                                                                                                                                                                                                               |
|                                                     | Volunteers (excluding Management Committee)                                                                                                                                                                                    |

| 3 Your Finances (your last full financial year)                                                                                    |                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Financial Year                                                                                                                     | 1 January to 31 December 2022                                                    |
| Income                                                                                                                             | £2441.04                                                                         |
| Expenditure                                                                                                                        | £3669.27                                                                         |
| Reserves held                                                                                                                      | £349.76 (Current Unrestricted Reserves)                                          |
| Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects | Unrestricted reserves are needed to pay for consumables, eg paper, printing ink. |

| 4 Your Bank Account |
|---------------------|
|---------------------|

|                                                                                                                                                                   |            |                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------------|
| <b>If your group does not have its own bank account, are you planning to use the bank account of another organisation with its permission? (Delete as needed)</b> | <b>YES</b> | <b>NOT APPLICABLE</b> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------------|

|                       |  |
|-----------------------|--|
| <b>Account Name</b>   |  |
| <b>Sort Code</b>      |  |
| <b>Account Number</b> |  |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>5</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Your Project</b> |
| <b>Outline the project that you are seeking a grant for</b>                                                                                                                                                                                                                                                                                                                                                                                                        |                     |
| <p>Every year for the past 10 years or so we have organised and run an afternoon carol singing event on Cliff Rec. Music is provided by Hade Edge Band and Father Christmas, with presents for all children attending, is in his shelter.</p> <p>We now have a dedicated number of followers and want to repeat the event this December.</p>                                                                                                                       |                     |
| <b>Why do you feel your project is worthwhile?</b>                                                                                                                                                                                                                                                                                                                                                                                                                 |                     |
| <p>People now come from around the Holme Valley and even beyond in order to listen to Hade Edge Band play and, more especially, to sing well loved Christmas carols and songs. It's a great prelude to Christmas</p> <p>The Holme Valley scouts now help us by providing refreshments. In doing so they have attracted volunteers to their organisation.</p>                                                                                                       |                     |
| <b>How will your project benefit the people of the Holme Valley?</b>                                                                                                                                                                                                                                                                                                                                                                                               |                     |
| <p>The Parish Council can only give out grants that directly benefit the people of the Holme Valley</p> <p>Our carol singing event is entering the history books as an annual pre-Christmas event. One where walking to the Rec is advised and where people come together for a good old sing and listen to a brass band. One of the main attractions of the event is its simplicity.</p> <p>For children it's the magic of seeing Father Christmas in person.</p> |                     |
| <b>Who in the Holme Valley will benefit? How many people will benefit?</b>                                                                                                                                                                                                                                                                                                                                                                                         |                     |
| <ul style="list-style-type: none"> <li>♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,</li> <li>♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other</li> </ul>                                                                                                                                                                                                                     |                     |

Everyone although we admit disability access is difficult.

Children especially benefit, including those who attend the lantern making session.

Dog walkers too.

Well over 100 people have attended recent Carols on the Cliff in recent years. The numbers have increased every year.

**How will your project address the ongoing climate emergency?**

We discourage driving as parking facilities are very bad.

We actively encourage walking to the Rec.

We work alongside Holme Valley Scouts who are committed to climate change action

We now concentrate our advertising on social media and a few strategically placed flyers. We have stopped printing door to door flyers.

**6**

## **Grants from Holme Valley Parish Council**

Put an "X"

### **Grant 1: Assets Grants**

- This grant applies to "built" public amenities such as a community hall, band-room, clubhouse, park or outdoor space in community ownership. It includes the Parish Council's own buildings. This grant might pay for repairs, renovations, or new developments to these locations. In very special circumstances, other expenditure of a community asset may be funded from this budget line.
- Maximum award is £5,000.

### **Grant 2: Community Benefits Grants**

- This applies to all other grants. Applicants from community groups could apply for funding support for one-off events like festivals, for short-term projects, for equipment and resources and anything else which may benefit the people and community of the Holme Valley.
- Maximum award is £1,500.

**X**

- If you are unsure about which grant to apply for, please contact the Parish Council on 01484 687460 or email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)
- The Parish Council can award more money than the maximum award in very special circumstances.

**7**

## **Your Project Budget Plan**

| Item                                                                                                                 | Cost           | Where will the funding come from?<br><small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small> | Amount requested from the Parish Council |
|----------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| Hade Edge Band                                                                                                       | £200           | HVPC                                                                                                                        | £200                                     |
| Printing                                                                                                             | £96            | HVPC                                                                                                                        | £96                                      |
| Christmas presents                                                                                                   | £95            | HVPC                                                                                                                        | £95                                      |
| Room hire – lantern workshop                                                                                         | £36            | HVPC                                                                                                                        | £36                                      |
| N.B. We underspent by £184.28 at the May 2023 Coronation event. Keeping this reduces our funding request accordingly |                |                                                                                                                             |                                          |
|                                                                                                                      |                |                                                                                                                             |                                          |
|                                                                                                                      |                |                                                                                                                             |                                          |
|                                                                                                                      |                |                                                                                                                             |                                          |
| <b>Project Total Cost</b>                                                                                            | <b>£427.00</b> | <b>Total amount requested from HVPC</b>                                                                                     | <b>£427</b>                              |

Has the group applied elsewhere for other grants to fund this project? *If yes, please give details.*

No

**NOTE**

The Friends of Cliff Recreation Ground is holding an underspend of £184.28 from a previous grant for the Coronation Celebration, 8 May '23.

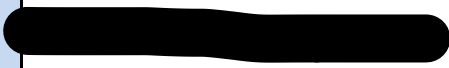
|  |                     |
|--|---------------------|
|  | Please give details |
|--|---------------------|

## 8 Documentation

Please ensure you enclose the following with your application:

|                                                                                                                                     |     |    |     |
|-------------------------------------------------------------------------------------------------------------------------------------|-----|----|-----|
| 1. <b>This Application form</b>                                                                                                     | YES |    |     |
| 2. <b>Your constitution or group rules</b> (if you have them, if not please describe your management structure on a separate sheet) | YES | NO | N/A |
| 3. <b>Last 3 years accounts</b> (if you have them)                                                                                  | YES | NO | N/A |
| 4. <b>Copy of bank statements for the last 6 months</b>                                                                             | YES | NO | N/A |

|                                                                                                                 |     |    |     |
|-----------------------------------------------------------------------------------------------------------------|-----|----|-----|
| 5. Copies of written estimates/quotations for capital purchases (if relevant)                                   | YES | NO | N/A |
| 6. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000) | YES | NO | N/A |
| 7. Anything else: -                                                                                             | YES | NO | N/A |

| 9 Declaration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I have filled in every section of the application form.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul> <p><b>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</b></p> |                                                                                      |
| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| Signature                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 1 <sup>st</sup> August 2023                                                          |

**Send the completed application form (with all supporting documentation) to: Holme Valley Parish Council, The Civic, Huddersfield Road Holmfirth, HD9 3AS. If possible, email a copy of the grant application in Word to the Clerk at [clerk@holmevalleyparishcouncil.gov](mailto:clerk@holmevalleyparishcouncil.gov).**

| For internal use only                   |                        |
|-----------------------------------------|------------------------|
| Date application received               |                        |
| Application meets criteria              | Yes / No               |
| Name of Committee reviewing application | Finance and Management |
| Date of meeting                         | 25/09/2023             |

|                                                                 |                                                                 |
|-----------------------------------------------------------------|-----------------------------------------------------------------|
| <b>Minute number</b>                                            | <b>2324 59 viii 19</b>                                          |
| <b>Grant awarded</b>                                            | <b>Yes / No</b>                                                 |
| <b>Amount awarded</b>                                           | <b>£427 (then £500 as a rolling grant for the Council term)</b> |
| <b>Legal power under which award is made</b>                    | <b>LGA 1972 S145</b>                                            |
| <b>Date applicant is notified by email/phone of the outcome</b> | <b>29/09/2023</b>                                               |
| <b>Date when formal letter of award is posted</b>               | <b>N/A</b>                                                      |
| <b>Date when payment is made</b>                                | <b>17/10/2023</b>                                               |
| <b>Date blank Grant Audit Form is posted</b>                    | <b>Not done – event didn't happen</b>                           |
| <b>Date completed Grant Audit Form received</b>                 | <b>Not received – event didn't happen</b>                       |
| <b>or Date report received after project is complete</b>        |                                                                 |

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Grant Evaluation

- The Parish Council likes to hear how community groups have used the money awarded to them
- As the money awarded is public money, we also need to make sure that the money has been spent appropriately and as agreed

|                                                               |                                                                                               |
|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Name of Organisation                                          | Friends of Cliff Rec Holmfirth                                                                |
| Amount of award                                               | £ 500                                                                                         |
| Purpose for which the grant was awarded<br>(Maximum 20 words) | Organising and running the annual Carols on the Cliff event<br>14 <sup>th</sup> December 2025 |

### The Story of Your Project

- *Tell us what you did with the money awarded to you (Maximum 500 words)*
- *Attach a few photos*

Every year apart from 2023 the Friends of Cliff Rec have held a carol singing event on the rec. Father Christmas comes along and there is music from HD9 brass and refreshments provided by Holmfirth Scouts. This is held in the late afternoon until the sun goes down



**The Story of Your Project contd.**



## What you achieved

**What were the benefits of your project?**  
(Maximum 500 words)

A community event which attracts people of all ages from near and far  
The event is particularly appealing to young families because of the opportunity to meet Father Christmas.  
Everyone enjoys the music and a chance to sing traditional and new carols and Christmas songs

**Who benefited from the project?**  
(Maximum 200 words)

Apart from children there are dog walkers, singers of all abilities and those who just enjoy listening to the music.  
The scouts are part of the tradition now and they appreciate the chance to show the public their presence in the community

|                                                                                                                              |                                                                                                                                                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                              |                                                                                                                                                                                                                                                                             |
| <b>How many people benefited?</b><br><b>(Maximum 200 words)</b>                                                              | <p>About 150 this year. The weather was cold and gloomy but it did stay more or less dry.</p>                                                                                                                                                                               |
| <b>Was the project inclusive?</b><br>How were marginalised groups (elderly, disabled, young people etc) able to participate? | <p>Young people especially come along. For those who are lonely it is a non-intimidating event. We acknowledge that the terrain is difficult for disabled people.</p> <p>Being a free event always helps.</p>                                                               |
| <b>Reflecting on climate change, did the project address any aspects of the climate emergency? How?</b>                      | <p>We encourage those attending to arrive on foot. Mostly because parking is difficult around the rec. This is always respected.</p> <p>The rec is a lovely place to walk to and around and there is the possibility that some people will return to walk in the future</p> |
| <b>Did you achieve what you were trying to do?</b><br><b>(Maximum 200 words)</b>                                             | <p>The Carols on the Cliff event never ceases to delight us when many people faithfully follow us every year.</p> <p>Organising the event is now a well practiced routine and although it is hard work, we all feel great when it's yet another success</p>                 |

## Finance and Expenditure

***We ask groups to retain their receipts and invoices, and to keep a record of***

***what they've spent for auditing purposes***

|                      |              |
|----------------------|--------------|
| <b>Grant awarded</b> | <b>£ 500</b> |
|----------------------|--------------|

| <b>Date</b> | <b>Description of expenditure (use another sheet if necessary)</b> | <b>Amount</b>   |
|-------------|--------------------------------------------------------------------|-----------------|
|             | <b>Band</b>                                                        | <b>£ 350</b>    |
|             | <b>Printing</b>                                                    | <b>£ 45.50</b>  |
|             | <b>Presents</b>                                                    | <b>£ 8</b>      |
|             |                                                                    | <b>£</b>        |
|             |                                                                    | <b>£</b>        |
|             |                                                                    | <b>£</b>        |
|             |                                                                    | <b>£</b>        |
|             |                                                                    | <b>£</b>        |
|             |                                                                    | <b>£</b>        |
|             |                                                                    | <b>£</b>        |
|             | <b>Total expenditure</b>                                           | <b>£ 403.50</b> |
|             | <b>Amount of grant remaining (if any)</b>                          | <b>£ 96.50</b>  |

***Any amount of the award unspent may have to be returned to the Parish Council***

|                                    |                                                                                      |             |                                             |
|------------------------------------|--------------------------------------------------------------------------------------|-------------|---------------------------------------------|
| <b>Person completing this form</b> |  | <b>Date</b> | <b>15<sup>th</sup><br/>January<br/>2026</b> |
| <b>Position in organisation</b>    | <b>Secretary</b>                                                                     |             |                                             |

Send the completed application form, together with all supporting documentation, preferably in PDF format to: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic, Huddersfield Road, Holmfirth, HD9 3AS.

**Have you considered inviting a Member of the Parish Council to come and see your project and how your grant money has been spent? Why not give the Parish Council a ring and arrange a visit 01484 687460?**



E 28/26  
50352946



Friends of Cliff Recreation Ground  
(friendsofcliffrec@hotmail.co.uk)

BANK TRANSFER AUTHORISATION FORM

Name of Payee: [REDACTED]

Invoice no.: N/A

Date of invoice / Claim form: 24 November '25

Account name: [REDACTED]

Account number: 15361242

Sort Code: 08-93-00

Amount: £45-50

Purpose of expenditure:

Please give a breakdown of amounts, if appropriate.

Printing for Carols on the Cliff, 25:

- 50 x A4 posters, A4, Full colour
- 100 x carol sheets, A3 folded to A4, B&W

**RMS**  
Holmfirth colour print located  
26 Huddersfield Road  
Hd92p

DATE: 24/11/2025 TIME: 15:53:51  
MID: 2101820706 MID: 2101820706  
DATCH: 000038 NVD CE: 009541

**Sale**

CARD NUM: 00000000000000000000  
APPL: Visa Debit  
AID: A0000000031010  
ACCOUNT: DEFAULT  
CARD TYPE: VISA  
CARD CODE: 865122  
APPR CODE: 532815270486  
BREF NUM: TS: E800  
TVR: 0080008000 AE1325169A4044FT  
TC

SALE AMOUNT: £ 45.50

PIN VERIFIED OK  
NO SIGNATURE REQUIRED

**Approved**  
I AGREE TO PAY THE ABOVE TOTAL AMOUNT  
ACCORDING TO CARD ISSUER AGREEMENT  
XXXXX MERCHANT COPY XXXXX  
Version 2.4.0.0.49

Name of Signatory: [REDACTED]

Signature: [REDACTED]

Date:

26/11/25

28/11/25

TO BE COMPLETED BY TREASURER

Date of bank transfer:

2 January '26

Transaction reference no.:

50352946

Treasurer's signature: [REDACTED]



Friends of Cliff Recreation Ground  
(friendsoc/cliffrec@hotmail.co.uk)

### BANK TRANSFER AUTHORISATION FORM

Name of Payee: [REDACTED]

Invoice no.: N/A

Date of invoice / Claim form: 24 November '25

Account name: [REDACTED]

Account number: 31839799

Sort Code: 40-25-10

Amount: £8.00

Purpose of expenditure:

Purchase of four toys for Carols on the Cliff, 25

Name of Signatory: [REDACTED]

Signature: [REDACTED]

Date:

26/11/25



Big Brands Big Savings

B&M Retail Ltd  
H01 002

|              |           |        |
|--------------|-----------|--------|
| BATH SPINNER |           |        |
| 4 x 2.00     |           | £8.00  |
| Total        | (4 items) | £8.00  |
| PAID BY      |           |        |
| Cash         |           | £10.00 |
| Change       |           | -£2.00 |



00013000330023111706313

12/11/25 10:53 000713 0000 3300

VAT No. 873 5836 01

NO REFUNDS OR EXCHANGES

WITHOUT A VALID PROOF OF PURCHASE

Check out our App on IOS or Android Phones

### TO BE COMPLETED BY TREASURER

Date of bank transfer:

28<sup>th</sup> November '25

Transaction reference no.:

49339917

Treasurer's signature: [REDACTED]

# Holme Valley Parish Council

The Civic, Huddersfield Road, Holmfirth HD9 3AS

Email: [clerk@holmevalleyparishcouncil.gov.uk](mailto:clerk@holmevalleyparishcouncil.gov.uk)

Tel: 01484 687460



## Rolling Grant Agreement- Friends of Honley Library

The **Finance and Management** Committee of Holme Valley Parish Council has resolved to offer a rolling community benefit grant of **£15,000** per annum to the **FRIENDS OF HONLEY LIBRARY**

Date after 31<sup>st</sup> March of the financial year that you wish to be paid:

5<sup>th</sup> May

This will be payable on or before this date for each subsequent year for

- **For agreement for payment in early May 2027.**

### Documentation required each year

In order to draw down the grant each year **FRIENDS OF HONLEY LIBRARY** will provide upon request to the **Finance & Management Committee**:

|                                                                                          | 2024-<br>25 | 2025-<br>26 | 2026-<br>27 | 2027-<br>28 |
|------------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| 1. The constitution or group rules - if they have changed from those initially submitted |             |             |             |             |
| 2. Last year's accounts (if you have them)                                               |             |             |             |             |
| 3. Copy of bank statements for the last 6 months                                         |             |             |             |             |
| 4. An evaluation of the use made of the previous year's grant – see appendix 1           |             |             |             |             |

## Declaration on behalf of Friends of Honley Library

- I am authorised to sign the rolling grant agreement on behalf of the above organisation.
- I have read and noted the Council's criteria relating to this agreement and agree to abide by the conditions listed.
- I certify that the information contained in this agreement is correct.
- If the information in the agreement changes, I will inform the Council.
- I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this agreement.
- I give permission for the Council to publicise the project in the local media and on its website.

**This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.**

Name

[REDACTED]

Signature

[REDACTED]

Position:

Chair of Trustees

Date

02/07/2026

## Declaration on behalf of Holme Valley Parish Council

- I am authorised to sign the rolling grant agreement on behalf of Holme Valley Parish Council.
- Holme Valley Parish Council will pay out a rolling community benefit grant of £15,000 per annum to the Friends of Honley Library
- This will be payable on or before 05/05/2027 and by the same date for each subsequent year for 2027 (financial year 2027-28).
- Holme Valley Parish Council reserves the right to terminate this agreement prior to May 2027 if the stipulations within the agreement are not met or should it be obliged to do so due to any unforeseen circumstances beyond its reasonable control.

Name

[REDACTED]

Signature

[REDACTED]

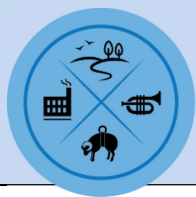
Position:

CLERK

Date

[REDACTED]

**APPLICATION – to be completed in Year 1 only**



# Grant Application Form

## Honley Library Operating Costs

Please complete and return to the deputy clerk by email or post as above.

Please, get this application to us before end September each year.

**In under 20 words, tell us what the grant would pay for?**

**Maintenance and repair (and upgrade???) of the library building to ensure all leaseholder's responsibilities and community needs are met.**

**Utilities bills**

**Maintenance and repairs to the library building.**

| 1 Contact Details    |                                                      |
|----------------------|------------------------------------------------------|
| Name of organisation | Friends of Honley Library                            |
| Address              | Honley Library<br>West Avenue<br>Honley<br>Holmfirth |
| Postcode             | HD9 6HF                                              |

|                        |                              |
|------------------------|------------------------------|
| Contact person         | ██████████                   |
| Position in group      | ████████████████████         |
| Correspondence address | Honley Library, West Avenue, |
| Postcode               | Honley HD9 6HF               |
| Daytime phone          | ██████████                   |
| Evening phone          | As above                     |
| Email                  | ████████████████             |

| 2 About your organisation                           |                                                                                                                                                                                                                                                                                                       |          |    |                             |   |                |  |                |  |                                             |    |
|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----|-----------------------------|---|----------------|--|----------------|--|---------------------------------------------|----|
| What sort of group are you? - put an 'x' in the box | <ul style="list-style-type: none"> <li>Unregistered community group <input type="checkbox"/></li> <li>Registered charity <input checked="" type="checkbox"/></li> <li>Other (please state) <input type="checkbox"/></li> </ul>                                                                        |          |    |                             |   |                |  |                |  |                                             |    |
| Charity Registration No                             | 1181829 <small>If applicable</small>                                                                                                                                                                                                                                                                  |          |    |                             |   |                |  |                |  |                                             |    |
| When did the group start?                           | 2014                                                                                                                                                                                                                                                                                                  |          |    |                             |   |                |  |                |  |                                             |    |
| How many people are involved in running your group? | <table border="1"> <tr> <td>Trustees</td> <td>10</td> </tr> <tr> <td>Unpaid Management Committee</td> <td>8</td> </tr> <tr> <td>Paid F/T Staff</td> <td></td> </tr> <tr> <td>Paid P/T Staff</td> <td></td> </tr> <tr> <td>Volunteers (excluding Management Committee)</td> <td>23</td> </tr> </table> | Trustees | 10 | Unpaid Management Committee | 8 | Paid F/T Staff |  | Paid P/T Staff |  | Volunteers (excluding Management Committee) | 23 |
| Trustees                                            | 10                                                                                                                                                                                                                                                                                                    |          |    |                             |   |                |  |                |  |                                             |    |
| Unpaid Management Committee                         | 8                                                                                                                                                                                                                                                                                                     |          |    |                             |   |                |  |                |  |                                             |    |
| Paid F/T Staff                                      |                                                                                                                                                                                                                                                                                                       |          |    |                             |   |                |  |                |  |                                             |    |
| Paid P/T Staff                                      |                                                                                                                                                                                                                                                                                                       |          |    |                             |   |                |  |                |  |                                             |    |
| Volunteers (excluding Management Committee)         | 23                                                                                                                                                                                                                                                                                                    |          |    |                             |   |                |  |                |  |                                             |    |

| 3 Your Finances (your last full financial year)                                                                                    |                                                                   |
|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| Financial Year                                                                                                                     | 2024-25                                                           |
| Income                                                                                                                             | £20949.21                                                         |
| Expenditure                                                                                                                        | £11078.46                                                         |
| Reserves held                                                                                                                      | £68782.50                                                         |
| Describe the position of any reserves ie how much is held against contingencies and whether any is earmarked for specific projects | Restricted reserves: £67718.77<br>Unrestricted reserves: £1063.73 |

| 4 Your Bank Account |                      |
|---------------------|----------------------|
| Account Name        | ████████████████████ |
| Sort Code           | ██████               |
| Account Number      | ████████             |

| 5 Your Project                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Outline the project that you are seeking a grant for (Maximum 500 words)</b></p> <p>As before we will use this funding for our utilities bills and for the ongoing repair and maintenance of the building. As part of this, we will need to replace our fire door this year, a recommendation from our recent fire safety inspection.</p> <p>Our long-term plan includes bigger improvement projects that we have in view, alongside our plans to extend. We have already made some significant improvements as part of the long- term plan, and during the past year we have replaced some windows (ongoing) and repaired a leak to the roof (caused by the leaking skylights)</p> <p>In addition to our extension project and the ongoing maintenance and improvements to the building, we will continue with our long- term improvement plan as we acquire more funds to supplement our core income.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <p><b>Why do you feel your project is worthwhile? (Maximum 500 words)</b></p> <p>It is essential that we secure the library building for our community and this requires us to make the building more energy-efficient in order to reduce some of our costs, and to enable us to provide a warm space for users during the winter months. The work we have undertaken so far has improved the general appearance of the library, making it a more comfortable and welcoming space. Future work will increase physical access and provide more space so that we can continue to grow the range of activities we offer, and the numbers of people who can attend.</p> <p>The library is well used with membership and attendance figures going up each year, as outlined in our Business Plan. We consult with our community both formally and informally and use the information we get to plan a wide range of activities that support local people. In addition to this, we offer a comprehensive school holiday activity programme to support young families, and this includes an annual session about preparing for high school. These activities are well-attended, aimed at all age groups, and receive very positive feedback. Due to demand, the number of activities on offer has increased each year. Our membership numbers have also increased,</p> |

showing that people also value the library's core function – to borrow books.

Many of our users come into the library to socialize with others as well as to borrow books: young parents with young children take the opportunity of the activities on offer to meet up with other parents; we have a monthly support group for parents of children with Special Needs and Disabilities (SEND), and we have some powerful feedback from the group – they support each other but can also link into services that may be of use to them; our senior users like to come in for a cup of tea, a jigsaw, a newspaper, and a chat with others. All groups have cited the importance of the library to them. The feedback common to all of these groups is that our users feel less isolated, welcomed, supported by those they meet, and that they benefit in terms of the information they get, e.g. services to support children with SEND, ideas for playing with their young children in order to develop language and literacy skills, access to the IT with someone on hand to support their needs with this, and access to other information available – newspapers, magazines, etc.

**How will your project benefit the people of the Holme Valley? (Maximum 200 words)**

The Parish Council can only give out grants that directly benefit the people of the Holme Valley

Our aim is to provide a safe, accessible and welcoming hub for the community. Our activities are designed to increase social opportunities and reduce social isolation, to provide opportunities for lifelong learning, and to increase public access to online services and IT support. The activities and services we provide align with these aims, and all are well-used, with most activities fully or oversubscribed. These activities support not only the residents of Honley, but also the surrounding villages. All our activities are supported by a dedicated and hardworking group of volunteers, and library users know that if they have a query or difficulty, in using the IT equipment for example, there will always be somebody on hand to assist.

**Who in the Holme Valley will benefit? How many people will benefit? (Maximum 200 words)**

- ♦ the general population, ♦ children under 16, ♦ young people under 25, ♦ older people over 60,
- ♦ disabled people, ♦ people of minority ethnic origin, ♦ particular groups, ♦ other

Our users: approximately 40% are under 18; 35% are 18-59 years old; 23% are 60+ years old. Honley's senior population is greater than the national average, hence the large number.

We work with our local schools, pre-school groups and local interest groups e.g. the Civic Society, the Squirrels group, Neighbourhood Watch, PCAN group. We are a member of the Honley Business Association to ensure that we are fully connected across the village, and we participate in the Open Gardens bi-annual event and the annual Christmas Market.

We offer a number of activities for pre-school children and their families. These aim to support young parents while providing the best possible start for young children before they attend school.

Up to March 2025 we had 925 active members with numbers increasing each year,

and continuing to grow.

**How will your project address the ongoing climate emergency? (Maximum 200 words)**

Our long term plan is focused on improving the energy-efficiency of the building: we have already replaced some of our old windows with double glazed units, and the rest will be replaced this year. In addition we plan to replace the skylights in order to preserve heat in the building and prevent leaks. The old and inefficient boiler will be replaced once we secure additional funding, and replaced with a modern alternative. We have noticed the loss of heat through the front door to the library. These are on a timer, and so stay open every time someone enters or leaves. The installation of a porch will reduce the loss of heat through the current door, making the library a more comfortable place in winter. In partnership with HVPC, we are also developing the grounds around the library to improve the biodiversity of the space, and we are responsible for the ongoing maintenance of this.

**6 This Grant from Holme Valley Parish Council**

**Honley Library Grant for Operating Costs**

- As per the lease between Holme Valley Parish Council and Friends of Honley Library, this grant would apply towards the maintenance and running costs of the Library for Permitted Use. This grant might pay for everyday operating expenditure, overheads, as well as maintenance, repairs, renovations, or new equipment.
- Maximum award is £15,000.



- If you are unsure about anything to do with this application, contact the Parish Council on 01484 687460 or email: [deputyclerk@holmevalleyparishcouncil.gov.uk](mailto:deputyclerk@holmevalleyparishcouncil.gov.uk)
- The Parish Council can award more money than the maximum award in very special circumstances.

**7 Your Project Budget Plan**

| Item | Cost | Where will the funding come from?<br><small>reserves, fundraising, donations, other grant awards or Holme Valley PC</small> | Amount requested from the Parish Council |
|------|------|-----------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
|      |      |                                                                                                                             |                                          |

|                                                                                                  |              |                                                                                                         |             |
|--------------------------------------------------------------------------------------------------|--------------|---------------------------------------------------------------------------------------------------------|-------------|
| Replacement fire door                                                                            | £1600 approx | Core funding                                                                                            | 1600        |
| Utilities, insurances, business rates, gas certificate, fire safety, energy saving works         | £6223        | Core funding                                                                                            | 6223        |
| Grounds and building maintenance – waste, cleaning, etc.                                         | £1150        | Core funding                                                                                            | 1150        |
| Admin costs                                                                                      | £1960        | Core funding                                                                                            | 1960        |
| Events and sundries                                                                              | £650         | Core funding                                                                                            | 650         |
| Broadband                                                                                        | £560         | Core funding                                                                                            | 560         |
| Replacement of boiler (£3K), remaining windows (£7K), skylights (£20K), porch replacement (£15K) | £45K est.    | Applications for each element to external grant providers to supplement core funding                    |             |
| Continuing fund raising towards the extension                                                    | £100K est.   | £63K approx. raised so far, 3 medium sized grants to apply for once we have revised planning permission |             |
| <b>Project Total Cost</b>                                                                        |              | <b>Total amount requested from HVPC</b>                                                                 | <b>£15K</b> |

|                                                                                                            |
|------------------------------------------------------------------------------------------------------------|
| <b>Has the group applied elsewhere for other grants to fund this project? If yes, please give details.</b> |
| <i>Masons, Community Fund – for windows. Further grants applied to for our longterm projects</i>           |

|                                                                                       |                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Has the group received a grant from the Parish Council in the last five years?</b> | <p>YES – our annual maintenance grant of £15K as per this application.</p> <p>We would also formally request that any underspend can be put towards the other items on our long-term project plan.</p> <p>Please give details</p> |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| 8 Documentation                                                                                                              |     |
|------------------------------------------------------------------------------------------------------------------------------|-----|
| Please ensure you enclose the following with your application:                                                               |     |
| 5. This Application form                                                                                                     | YES |
| 6. Your constitution or group rules (if you have them, if not please describe your management structure on a separate sheet) | YES |
| 7. Last 3 years accounts (if you have them)                                                                                  | YES |
| 8. Copy of bank statements for the last 6 months                                                                             | YES |
| 9. Copies of written estimates/quotations for capital purchases (if relevant)                                                | N/A |
| 10. A business plan (only for applications over £5,000) or a one-year action plan (for applications over £2,000)             | YES |
| 11. Anything else: -                                                                                                         | NO  |

| 9 Declaration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <ul style="list-style-type: none"> <li>• I am authorised to make the application on behalf of the above organisation.</li> <li>• I have read and noted the Council's criteria relating to this application and agree to abide by the conditions listed if a grant is awarded.</li> <li>• I have filled in every section of the application form.</li> <li>• I certify that the information contained in this application is correct.</li> <li>• If the information in the application changes, I will inform the Council.</li> <li>• I give permission for the Council to record the details of my group electronically and to contact us by phone, mail or email regarding this application.</li> <li>• If the application is successful, I give permission for the Council to publicise the project in the local media and on its website.</li> <li>• I agree to provide a report, including photographs, to the Council, indicating how the grant awarded has been spent, within two months of completion.</li> </ul> <p><b>This declaration must be signed by an authorised person, eg Committee Member, Office Holder or Trustee.</b></p> |  |
| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| Signature                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| Position in organisation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |

**Send the completed application form, together with all supporting documentation,**

**preferably in PDF format to: [deputyclerk@holmevalleyparishcouncil.gov.uk](mailto:deputyclerk@holmevalleyparishcouncil.gov.uk)**

**Alternatively, you can send the paperwork to: Holme Valley Parish Council, The Civic,  
Huddersfield Road, Holmfirth, HD9 3AS.**

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## List of Payments made between 01/04/2026 and 30/04/2026

| Date Paid      | Payee Name                     | Reference  | Amount Paid | Authorized Ref   | Transaction Detail             |
|----------------|--------------------------------|------------|-------------|------------------|--------------------------------|
| 01/04/2026     | Staff 02                       | 2627/01/01 | 15.59       | F&M 2526 13      | REIMBURSE ZOOM NOV-DEC         |
| 01/04/2026     | Staff 02                       | 2627/01/02 | 15.59       | F&M 2526 13      | REIMBURSE ZOOM DEC-JAN         |
| 01/04/2026     | KELLY WHITELEY                 | 2627/01/03 | 350.00      | COUNCIL 2425 94  | REFRESHMENTS ANNUAL PARISH     |
| 01/04/2026     | Staff 02                       | 2627/01/04 | 15.59       | F&M 2526 13      | Staff 02                       |
| 01/04/2026     | KNOWN AIM                      | 2627/01/05 | 750.00      | FIN REGS 6.8iii  | BUS ROUTES MAP                 |
| 01/04/2026     | Honley Village Community Trust | 2627/01/06 | 119.80      | COUNCIL 2425 94  | GRANT - TO POSTS, POSTFIX      |
| 01/04/2026     | HOLMFIRTH CONSERVATION         | 2627/01/07 | 1,000.00    | COUNCIL 2526 201 | GRANT - HV HERITAGE HUB        |
| 01/04/2026     | Staff 02                       | 2627/01/08 | 15.59       | F&M 2526 13      | REIMBURSE ZOOM FEB-MAR         |
| 01/04/2026     | Internal Audit Yorkshire       | 2627/01/09 | 448.31      | F&M 2526 13      | INTERIM INTERNAL AUDIT         |
| 07/04/2026     | British Telecom                | 2627/01/10 | 62.34       | F&M 2526 13      | British Telecom                |
| 07/04/2026     | Grenke                         | 2627/01/11 | 141.59      | F&M 2526 13      | PHOTOCOPIER LEASE              |
| 13/04/2026     | Salaries Staff                 | 2627/01/12 | 1,864.77    | F&M 2526 13      | SALARY STAFF 02                |
| 13/04/2026     | West Yorkshire Pension Fund    | 2627/01/13 | 1,412.28    | F&M 2526 13      | PENSIONS                       |
| 15/04/2026     | HMRC                           | 2627/01/14 | 1,921.78    | F&M 2526 13      | PAYE TAX AND NI                |
| 15/04/2026     | Salaries Staff                 | 2627/01/15 | 1,571.66    | F&M 2526 13      | SALARY STAFF 05                |
| 15/04/2026     | Salaries Staff                 | 2627/01/16 | 1,695.18    | F&M 2526 13      | SALARY STAFF 04                |
| 16/04/2026     | Lloyds Bank                    | 2627/01/17 | 6.00        | F&M 2526 13      | MULTIPAY CARD SERVICE FEE      |
| 17/04/2026     | E.ON NEXT                      | 2627/01/18 | 18.66       | F&M 2526 13      | ELECTRICITY HOLMFIRTH TOILETS  |
| 22/04/2026     | Document Logic                 | 2627/01/19 | 95.40       | F&M 2526 13      | PHOTOCOPYING                   |
| 22/04/2026     | Maintenance Contractor         | 2627/01/20 | 1,339.79    | F&M 2526 13      | MAINTENANCE                    |
| 22/04/2026     | Maintenance Contractor         | 2627/01/21 | 62.58       | F&M 2526 13      | EXPENSES                       |
| 22/04/2026     | Society Local Council Clerks   | 2627/01/22 | 253.00      | F&M 2526 13      | MEMBERSHIP STAFF 02            |
| 22/04/2026     | Society Local Council Clerks   | 2627/01/23 | 253.00      | F&M 2526 13      | MEMBERSHIP STAFF 05            |
| 22/04/2026     | West Yorks Combined Authority  | 2627/01/24 | 1,908.00    | F&M 2526 13      | HV MINIBUS SERVICE APR         |
| 22/04/2026     | Town and Country               | 2627/01/25 | 12,502.26   | F&M 2526 13      | INSURANCE                      |
| 22/04/2026     | Honley Show Society Ltd        | 2627/01/26 | 1,500.00    | COUNCIL 2526 12  | GRANT - PRINT PROGRAMME        |
| 22/04/2026     | Staff 02                       | 2627/01/27 | 15.59       | F&M 2526 13      | REIMBURSE ZOOM MAR-APR         |
| 22/04/2026     | Viking                         | 2627/01/28 | 211.38      | COUNCIL 2425 94  | STATIONERY, CHAIR              |
| 22/04/2026     | Rialtas                        | 2627/01/29 | 879.60      | F&M 2526 13      | OMEGA AND MTD LICENCES         |
| 22/04/2026     | YLCA                           | 2627/01/30 | 3,084.00    | F&M 2526 13      | MEMBERSHIP 2026/27             |
| 22/04/2026     | Vision ICT                     | 2627/01/31 | 30.00       | F&M 2526 13      | HOSTED EMAIL X 1               |
| 22/04/2026     | Staff 04                       | 2627/01/32 | 300.00      | F&M 2526 13      | REIMBURSE PLANNING APPLICATION |
| 22/04/2026     | Document Logic                 | 2627/01/33 | 95.40       | F&M 2526 13      | PHOTOCOPYING                   |
| 22/04/2026     | Staff 02                       | 2526/01/34 | 104.99      | F&M 2526 13      | REIMBURSEMENT MICROSOFT 365    |
| 30/04/2026     | Unity Trust                    | 2627/01/35 | 14.35       | F&M 2526 13      | SERVICE CHARGE                 |
| Total Payments |                                |            | 34,074.07   |                  |                                |



## List of Payments made between 01/05/2026 and 31/05/2026

| <u>Date Paid</u>      | <u>Payee Name</u>              | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u>     |
|-----------------------|--------------------------------|------------------|--------------------|-----------------------|-------------------------------|
| 07/05/2026            | HOYLES FIRE & SAFETY           | 2627/02/01       | 4,978.80           | COUNCIL 2526 200      | GIFT - FIRE ALARM SYSTEM      |
| 07/05/2026            | Peak Parishes Forum            | 2627/02/03       | 6.00               | F&M 2526 13           | SUBSCRIPTION 2026/27          |
| 07/05/2026            | HCHCT                          | 2627/02/04       | 25,000.00          | F&M 2526 13           | ANNUAL GRANT - RUNNING COSTS  |
| 07/05/2026            | Mosedale Gillatt Architects    | 2627/02/05       | 2,159.40           | Fin Regs 6.8iii       | GB 664 9735 85                |
| 07/05/2026            | Rialtas                        | 2627/02/06       | 44.40              | F&M 2526 13           | SOFTWARE DATA TO NEW COMPUTER |
| 07/05/2026            | Vision ICT                     | 2627/02/07       | 60.00              | F&M 2526 13           | SSL CERTIFICATE               |
| 07/05/2026            | Friends of Honley Library      | 2627/02/08       | 15,000.00          | F&M 2526 13           | GRANT - RUNNING COSTS         |
| 07/05/2026            | HCHCT                          | 2627/02/04       | -25,000.00         |                       | TO CORRECT CODE ERROR         |
| 07/05/2026            | HCHCT                          | 2627/02/04       | 25,000.00          | F&M 2526 13           | GRANT - RUNNING COSTS         |
| 07/05/2026            | Friends of Honley Library      | 2627/02/08       | -15,000.00         |                       | CORRECT CODE ERROR            |
| 07/05/2026            | Friends of Honley Library      | 2627/02/08       | 15,000.00          | F&M 2526 13           | GRANT - RUNNING COSTS         |
| 08/05/2026            | British Telecom                | 2627/02/09       | 67.46              | F&m 2526 13           | INTERNET AND PHONE            |
| 15/05/2026            | Salaries Staff                 | 2627/02/10       | 1,864.57           | F&M 2526 13           | SALARY STAFF 02               |
| 15/05/2026            | Salaries Staff                 | 2627/02/11       | 1,627.40           | F&M 2526 13           | SALARY STAFF 05               |
| 15/05/2026            | HMRC                           | 2627/02/12       | 1,956.61           | F&M 2526 13           | PAYE TAX AND NI               |
| 15/05/2026            | Salaries Staff                 | 2627/02/13       | 1,695.18           | F&M 2526 13           | SALARY STAFF 04               |
| 15/05/2026            | West Yorkshire Pension Fund    | 2627/02/14       | 1,247.33           | F&M 2526 13           | PENSIONS                      |
| 19/05/2026            | Lloyds Bank                    | 2627/02/15       | 421.56             | F&M 2526 13           | MULTIPAY CARD EXPENSE         |
| 21/05/2026            | E.ON NEXT                      | 2627/02/16       | 17.68              | F&M 2526 13           | ELECTRICITY TOILETS           |
| 27/05/2026            | HCHCT                          | 2627/02/17       | 144.00             | F&M 2526 13           | ROOM HIRE - ANNUAL PARISH     |
| 27/05/2026            | Staff 05                       | 2627/02/18       | 49.89              | F&M 2526 13           | REIMBURSEMENT                 |
| 27/05/2026            | West Yorks Combined Authority  | 2627/02/19       | 1,971.00           | F&M 2526 13           | HV MINIBUS SERVICE MAY        |
| 27/05/2026            | Maintenance Contractor         | 2627/02/20       | 1,552.29           | F&M 2526 13           | MAINTENANCE                   |
| 27/05/2026            | Maintenance Contractor         | 2627/02/21       | 74.41              | F&M 2526 13           | EXPENSES                      |
| 27/05/2026            | Honley Village Community Trust | 2627/02/22       | 649.20             | COUNCIL 2526 200      | GRANT - KISSING GATE          |
| 27/05/2026            | HCHCT                          | 2627/02/17       | -144.00            |                       | CORRECT CODE                  |
| 27/05/2026            | HCHCT                          | 2627/02/17       | 144.00             | F&M 2526 13           | ROOM HIRE ANNUAL PARISH       |
| 31/05/2026            | Unity Trust                    | 2627/02/23       | 12.70              | F&M 2526 13           | SERVICE CHARGE                |
| <b>Total Payments</b> |                                |                  | <b>60,599.88</b>   |                       |                               |

## List of Payments made between 01/06/2026 and 30/06/2026

| <u>Date Paid</u>      | <u>Payee Name</u>             | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u>     |
|-----------------------|-------------------------------|------------------|--------------------|-----------------------|-------------------------------|
| 08/06/2026            | British Telecom               | 2627/03/01       | 67.14              | F&M 2526 13           | British Telecom               |
| 10/06/2026            | Maintenance Contractor        | 2627/03/02       | 550.00             | F&M 2526 13           | REPAIRS TO GARTSIDE UNIT      |
| 11/06/2026            | HEPWORTH FOCUS                | 2627/03/03       | 100.00             | F&M 2627 9            | MAGAZINE COUNCIL NEWS         |
| 11/06/2026            | KNOWN AIM                     | 2627/03/05       | 576.00             | F&M 2627 10iii        | THE CIVIC VISION CAMPAIGN     |
| 11/06/2026            | HUDDERSFIELD HUB              | 2627/03/07       | 600.00             | F&M 2627 9            | WEBSITE NEWS 3 MONTHS         |
| 11/06/2026            | Time In Time Out Media        | 2627/03/04       | 252.00             | F&M 2627 9            | COUNCIL NEWS - JULY           |
| 11/06/2026            | Full Life Church Food Bank    | 2627/03/06       | 795.00             | F&M 2627 14iv         | CHAIR'S DONATION              |
| 15/06/2026            | Salaries Staff                | 2627/03/09       | 1,695.18           | F&M 2627 9            | SALARY STAFF 04               |
| 15/06/2026            | West Yorkshire Pension Fund   | 2627/03/11       | 1,239.88           | F&M 2627 9            | PENSIONS                      |
| 15/06/2026            | Salaries Staff                | 2627/03/08       | 1,864.57           | F&M 2627 9            | SALARY STAFF 02               |
| 15/06/2026            | HMRC                          | 2627/03/10       | 1,939.30           | F&M 2627 9            | PAYE TAX AND NI               |
| 15/06/2026            | Salaries Staff                | 2627/03/12       | 1,599.53           | F&M 2627 9            | SALARY STAFF 05               |
| 16/06/2026            | E.ON NEXT                     | 2627/03/13       | 18.27              | F&M 2627 9            | ELECTRICITY HOLMFIRTH TOILETS |
| 16/06/2026            | Lloyds Bank                   | 2627/03/14       | 91.71              | F&M 2627 9            | MULTIPAY CARD PURCHASES       |
| 22/06/2026            | Staff 02                      | 2627/03/15       | -52.17             | F&M 2627 9            | CORRECT CARD USE ERROR        |
| 24/06/2026            | Principal Hygiene             | 2627/03/16       | 291.00             | F&M 2627 9            | SERVICE NAPPY UNIT            |
| 24/06/2026            | West Yorks Combined Authority | 2627/03/17       | 1,908.00           | F&M 2627 9            | HV Minibus Service JUN        |
| 24/06/2026            | KNOWN AIM                     | 2627/03/18       | 864.00             | COUNCIL 2627 48       | CIVIC CONSULTATION CAMPAIGN   |
| 24/06/2026            | Ramsdens Solicitors LLP       | 2627/03/19       | 1,837.20           | COUNCIL 2627 47       | CIVIC LEASE FEES              |
| 24/06/2026            | Internal Audit Yorkshire      | 2627/03/20       | 453.49             | F&M 2627 9            | YEAR END AUDIT                |
| 24/06/2026            | NORTHERN CONTENT CO LTD       | 2627/03/21       | 450.00             | COUNCIL 2627 47       | TOURISM VIDEO                 |
| 24/06/2026            | Hoey Ainscough Associates     | 2627/03/22       | 9,000.00           | COUNCIL 2627 47       | GOVERNANCE SUPPORT SAR FOIA   |
| 24/06/2026            | Maintenance Contractor        | 2627/03/23       | 1,650.72           | F&M 2627 9            | MAINTENANCE                   |
| 24/06/2026            | Document Logic                | 2627/03/24       | 95.40              | F&M 2627 9            | PHOTOCOPYING                  |
| 24/06/2026            | Maintenance Contractor        | 2627/03/25       | 104.37             | F&M 2627 9            | EXPENSES                      |
| 30/06/2026            | Unity Trust                   | 2627/03/26       | 4.90               | F&M 2627 9            | MANUAL CREDIT HANDLING CHARGE |
| 30/06/2026            | Unity Trust                   | 2627/03/27       | 11.35              | F&M 2627 9            | SERVICE CHARGE                |
| <b>Total Payments</b> |                               |                  | <b>28,006.84</b>   |                       |                               |

# Holme Valley Parish Council Cash Book 2026-27

## Unity Trust T2 Current Account Schedule of Payments July 2026

| No | HVPC ref   | Payment Sent Date | Payment method | Check v Statement                   | To pay                            | Description                                            | Net        | Vat     | Gross      | Authorisation to Pay | Legislation           |
|----|------------|-------------------|----------------|-------------------------------------|-----------------------------------|--------------------------------------------------------|------------|---------|------------|----------------------|-----------------------|
| 2  | 2627/04/02 | 03/07/2026        | DD             | <input checked="" type="checkbox"/> | GRENKE                            | PHOTOCOPIER LEASE                                      | £117.99    | £23.60  | £141.59    | F&M 2627 9           | GPC Localism Act 2011 |
| 3  | 2627/04/03 | 08/07/2026        | DD             | <input checked="" type="checkbox"/> | BT                                | INTERNET AND PHONE                                     | £55.95     | £11.19  | £67.14     | F&M 2526 13          | GPC Localism Act 2011 |
| 4  | 2627/04/04 | 15/07/2026        | BACS           | <input checked="" type="checkbox"/> | HMRC                              | PAYE TAX & NI                                          | £1,939.50  | £0.00   | £1,939.50  | F&M 2627 9           | GPC Localism Act 2011 |
| 5  | 2627/04/05 | 15/07/2026        | BACS           | <input checked="" type="checkbox"/> | STAFF 02                          | SALARY STAFF                                           | £1,864.57  | £0.00   | £1,864.57  | F&M 2627 9           | GPC Localism Act 2011 |
| 6  | 2627/04/06 | 15/07/2026        | BACS           | <input checked="" type="checkbox"/> | WEST YORKSHIRE PENSION FUND       | PENSIONS                                               | £1,239.88  | £0.00   | £1,239.88  | F&M 2627 9           | GPC Localism Act 2011 |
| 7  | 2627/04/07 | 15/07/2026        | BACS           | <input checked="" type="checkbox"/> | STAFF 05                          | SALARY STAFF                                           | £1,599.53  | £0.00   | £1,599.53  | F&M 2627 9           | GPC Localism Act 2011 |
| 8  | 2627/04/08 | 15/07/2026        | BACS           | <input checked="" type="checkbox"/> | STAFF 04                          | SALARY STAFF                                           | £1,694.98  | £0.00   | £1,694.98  | F&M 2627 9           | GPC Localism Act 2011 |
| 10 | 2627/04/10 | 16/07/2026        | DD             | <input checked="" type="checkbox"/> | LLOYDS BANK                       | MULTIPAY CARD FEE (£46.96 = TO BE REIMBURSED)          | £156.25    | £20.66  | £176.91    | F&M 2526 20ic        | GPC Localism Act 2011 |
| 11 | 2627/04/11 | 17/07/2026        | DD             | <input checked="" type="checkbox"/> | E-ON                              | ELECTRICITY HOLMFIRTH TOILETS                          | £16.85     | £0.84   | £17.69     | F&M 2627 9           | GPC Localism Act 2011 |
| 12 | 2627/04/12 | 21/07/2026        | BACS           | <input checked="" type="checkbox"/> | WEST YORKSHIRE COMBINED AUTHORITY | HOLME VALLEY MINIBUS SERVICE - JUN                     | £1,971.00  | £0.00   | £1,971.00  | F&M 2627 9           | GPC Localism Act 2011 |
| 13 | 2627/04/13 | 21/07/2026        | BACS           | <input checked="" type="checkbox"/> | PRINCIPAL HYGIENE SERVICES LTD    | SERVICE NAPPY UNIT                                     | £60.00     | £12.00  | £72.00     | F&M 2627 9           | GPC Localism Act 2011 |
| 14 | 2627/04/14 | 21/07/2026        | BACS           | <input checked="" type="checkbox"/> | STAFF 04                          | REIMBURSEMENT - GET WELL CARD                          | £3.49      | £0.00   | £3.49      | F&M 2627 9           | GPC Localism Act 2011 |
| 15 | 2627/04/15 | 21/07/2026        | BACS           | <input type="checkbox"/>            | KIRKLEES YOUTH ALLIANCE           | GRANT - YOUTH WORK IN THE HOLME VALLEY #1 AND #2 OF 5  | £10,000.00 | £0.00   | £10,000.00 | F&M 2627 9           | GPC Localism Act 2011 |
| 16 | 2627/04/16 | 21/07/2026        | OFFSET ERROR   | <input type="checkbox"/>            | STAFF 02 (RM)                     | REIMBURSE ERROR PAYMENT ON MULTIPAY CARD               | -£46.96    | £0.00   | -£46.96    | F&M 2627 9           | GPC Localism Act 2011 |
| 17 | 2627/04/17 | 22/07/2026        | BACS           | <input checked="" type="checkbox"/> | MAINTENANCE CONTRACTOR            | EXPENSES                                               | £234.65    | £39.34  | £273.99    | F&M 2627 9           | GPC Localism Act 2011 |
| 18 | 2627/04/18 | 22/07/2026        | BACS           | <input checked="" type="checkbox"/> | MAINTENANCE CONTRACTOR            | MAINTENANCE                                            | £2,030.27  | £0.00   | £2,030.27  | F&M 2627 9           | GPC Localism Act 2011 |
| 19 | 2627/04/19 | 22/07/2026        | BACS           | <input checked="" type="checkbox"/> | ENTERPRISE PRINT                  | MORE CIVIC YOUR SAY LEAFLETS                           | £64.00     | £0.00   | £64.00     | F&M 2627 10i         | GPC Localism Act 2011 |
| 20 | 2627/04/20 | 22/07/2026        | BACS           | <input checked="" type="checkbox"/> | STAFF 04                          | REIMBURSEMENT - THE CIVIC VISION WORKING GROUP MEETING | £40.00     | £0.00   | £40.00     | F&M 2627 10i         | GPC Localism Act 2011 |
| 21 | 2627/04/21 | 22/07/2026        | BACS           | <input checked="" type="checkbox"/> | ZEST FOR PRINT LTD                | A1 BOARDS AND ROLLER BANNER                            | £250.00    | £50.00  | £300.00    | F&M 2627 10i         | GPC Localism Act 2011 |
| 22 | 2627/04/22 | 22/07/2026        | BACS           | <input checked="" type="checkbox"/> | ZEST FOR PRINT LTD                | BANNERS                                                | £211.00    | £42.20  | £253.20    | F&M 2627 10i         | GPC Localism Act 2011 |
| 23 | 2627/04/23 | 22/07/2026        | BACS           | <input checked="" type="checkbox"/> | THE TECH                          | PLANNING COMMITTEE ROOM HIRE                           | £42.00     | £0.00   | £42.00     | F&M 2627 10i         | GPC Localism Act 2011 |
| 24 | 2627/04/24 | 22/07/2026        | BACS           | <input checked="" type="checkbox"/> | ENTERPRISE PRINT                  | MORE CIVIC YOUR SAY POSTERS AND LEAFLETS               | £107.00    | £8.60   | £115.60    | F&M 2627 10i         | GPC Localism Act 2011 |
| 25 | 2627/04/25 | 22/07/2026        | BACS           | <input checked="" type="checkbox"/> | BILLY HAIGH FILMOGRAPHY SERVICES  | CAMPAIGN FILM                                          | £1,056.90  | £0.00   | £1,056.90  | F&M 2627 10iii       | GPC Localism Act 2011 |
| 26 | 2627/04/26 | 22/07/2026        | BACS           | <input checked="" type="checkbox"/> | ENTERPRISE PRINT                  | CIVIC YOUR SAY POSTERS AND LEAFLETS                    | £81.00     | £1.00   | £82.00     | F&M 2627 10i         | GPC Localism Act 2011 |
| 27 | 2627/04/27 | 22/07/2026        | BACS           | <input checked="" type="checkbox"/> | KNOWN AIM                         | THE CIVIC REDEVELOPMENT CAMPAIGN - STAGE 2             | £1,770.00  | £0.00   | £1,770.00  | F&M 2627 10iii       | GPC Localism Act 2011 |
| 28 | 2627/04/28 | 31/07/2026        | FEE            | <input type="checkbox"/>            | UNITY TRUST                       | SERVICE CHARGE                                         | £11.05     | £0.00   | £11.05     | F&M 2627 9           | GPC Localism Act 2011 |
|    |            |                   |                |                                     |                                   |                                                        | £26,570.90 | £209.43 | £26,780.33 |                      |                       |

# Holme Valley Parish Council Cash Book 2026-27

Unity Trust T2 Current Account

☐

## Schedule of Payments August 2026

| No | HVPC ref | Payment<br>Sent Date | Payment method | Check v<br>Statement     | To pay                      | Description                             | Net       | Vat     | Gross     | Authorisation to<br>Pay | Legislation           |
|----|----------|----------------------|----------------|--------------------------|-----------------------------|-----------------------------------------|-----------|---------|-----------|-------------------------|-----------------------|
|    |          |                      | BACS           | <input type="checkbox"/> | MOSEDALE GILLATT ARCHITECTS | CONSULTATION, MEETING WITH CONSERVATION | £1,100.00 | £220.00 | £1,320.00 |                         | GPC Localism Act 2011 |
|    |          |                      |                | <input type="checkbox"/> |                             |                                         | £1,100.00 | £220.00 | £1,320.00 |                         |                       |

| Receipts for Month 1     |                      |                        |                  | Nominal Ledger Analysis |            |               |                 |                           |
|--------------------------|----------------------|------------------------|------------------|-------------------------|------------|---------------|-----------------|---------------------------|
| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
| Balance Brought Fwd :    |                      | 75,000.00              |                  |                         |            |               | 75,000.00       |                           |
|                          | Banked               | 0.00                   |                  |                         |            |               |                 |                           |
|                          |                      |                        | 0.00             |                         |            |               | 0.00            |                           |
| Total Receipts for Month |                      | 0.00                   | 0.00             | 0.00                    |            |               | 0.00            |                           |
| Cashbook Totals          |                      | 75,000.00              | 0.00             | 0.00                    |            |               | 75,000.00       |                           |

| Payments for Month 1     |                   |                  |                     | Nominal Ledger     |              |            |               |                 |                           |
|--------------------------|-------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|---------------------------|
| <u>Date</u>              | <u>Payee Name</u> | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|                          |                   |                  | 0.00                |                    |              |            |               |                 |                           |
| Total Payments for Month |                   |                  | 0.00                | 0.00               | 0.00         |            |               | 0.00            |                           |
| Balance Carried Fwd      |                   |                  | 75,000.00           |                    |              |            |               |                 |                           |
| Cashbook Totals          |                   |                  | 75,000.00           | 0.00               | 0.00         |            |               | 75,000.00       |                           |

Date: 17/06/2026

## Holme Valley Parish Council

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## Cashbook 7

User: RFO

## Unity Trust Current Account T2

For Month No: 1

## Receipts for Month 1

## Nominal Ledger Analysis

| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|--------------------------|----------------------|------------------------|------------------|--------------|------------|---------------|-----------------|---------------------------|
| Balance Brought Fwd :    |                      | 63,798.38              |                  |              |            |               | 63,798.38       |                           |
| 2627/01/01               | Banked 01/04/2026    | 240.00                 |                  |              |            |               |                 |                           |
| 2627/01/01               | WILLOW 42 LTD        | 240.00                 |                  |              | 1300       | 100           | 240.00          | GARAGE RENTAL - AN        |
| 2627/01/01               | Banked 01/04/2026    | -240.00                |                  |              |            |               |                 |                           |
| 2627/01/01               | WILLOW 42 LTD        | -240.00                |                  |              | 1300       | 100           | -240.00         | CORRECT ERROR RE VAT      |
| 2627/01/01               | Banked 01/04/2026    | 240.00                 |                  |              |            |               |                 |                           |
| 2627/01/01               | GARAGE TENANT WILLOW | 240.00                 |                  | 40.00        | 1300       | 100           | 200.00          | GARAGE RENTAL             |
| 2627/01/02               | Banked 02/04/2026    | 238.48                 |                  |              |            |               |                 |                           |
| 2627/01/02               | CCLA                 | 238.48                 |                  |              | 1090       | 100           | 238.48          | INTEREST ON PSDF          |
| 2627/01/03               | Banked 07/04/2026    | 30.00                  |                  |              |            |               |                 |                           |
| 2627/01/03               | TENANT A&L D         | 30.00                  |                  |              | 1200       | 100           | 30.00           | ALLOTMENT RENTAL          |
| 2627/01/04               | Banked 07/04/2026    | 120.00                 |                  |              |            |               |                 |                           |
| 2627/01/04               | GARAGE TENANT KB     | 120.00                 |                  | 20.00        | 1300       | 100           | 100.00          | GARAGE RENTAL             |
| 2627/01/05               | Banked 15/04/2026    | 30.00                  |                  |              |            |               |                 |                           |
| 2627/01/05               | ALLOTMENT TENANT CL  | 30.00                  |                  |              | 1200       | 100           | 30.00           | ALLOTMENT RENTAL          |
| 2627/01/06               | Banked 17/04/2026    | 120.00                 |                  |              |            |               |                 |                           |
| 2627/01/06               | GARAGE TENANT CB     | 120.00                 |                  | 20.00        | 1300       | 100           | 100.00          | GARAGE RENTAL             |
| Total Receipts for Month |                      | 778.48                 | 0.00             | 80.00        |            |               | 698.48          |                           |
| Cashbook Totals          |                      | 64,576.86              | 0.00             | 80.00        |            |               | 64,496.86       |                           |

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Date: 17/06/2026

## Holme Valley Parish Council

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## Cashbook 7

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## Unity Trust Current Account T2

For Month No: 1

## Payments for Month 1

## Nominal Ledger

| <u>Date</u> | <u>Payee Name</u>              | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>      |
|-------------|--------------------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|--------------------------------|
| 01/04/2026  | Staff 02                       | 2627/01/01       | 15.59               |                    | 2.60         | 4400       | 150           | 12.99           | REIMBURSE ZOOM NOV-DEC         |
| 01/04/2026  | Staff 02                       | 2627/01/02       | 15.59               |                    | 2.60         | 4400       | 150           | 12.99           | REIMBURSE ZOOM DEC-JAN         |
| 01/04/2026  | KELLY WHITELEY                 | 2627/01/03       | 350.00              |                    |              | 4660       | 150           | 350.00          | REFRESHMENTS ANNUAL PARISH     |
| 01/04/2026  | Staff 02                       | 2627/01/04       | 15.59               |                    | 2.60         | 4400       | 150           | 12.99           | Staff 02                       |
| 01/04/2026  | KNOWN AIM                      | 2627/01/05       | 750.00              |                    |              | 4770       | 400           | 750.00          | BUS ROUTES MAP                 |
|             |                                |                  |                     |                    |              | 346        | 0             | -750.00         | BUS ROUTES MAP                 |
|             |                                |                  |                     |                    |              | 6000       | 400           | 750.00          | BUS ROUTES MAP                 |
| 01/04/2026  | Honley Village Community Trust | 2627/01/06       | 119.80              |                    |              | 4315       | 250           | 119.80          | GRANT - TO POSTS, POSTFIX      |
| 01/04/2026  | HOLMFIRTH CONSERVATION GROUP   | 2627/01/07       | 1,000.00            |                    |              | 4765       | 400           | 1,000.00        | GRANT - HV HERITAGE HUB        |
|             |                                |                  |                     |                    |              | 347        | 0             | -1,000.00       | GRANT - HV HERITAGE HUB        |
|             |                                |                  |                     |                    |              | 6000       | 400           | 1,000.00        | GRANT - HV HERITAGE HUB        |
| 01/04/2026  | Staff 02                       | 2627/01/08       | 15.59               |                    | 2.60         | 4400       | 150           | 12.99           | REIMBURSE ZOOM FEB-MAR         |
| 01/04/2026  | Internal Audit Yorkshire       | 2627/01/09       | 448.31              |                    |              | 4210       | 150           | 448.31          | INTERIM INTERNAL AUDIT         |
| 07/04/2026  | British Telecom                | 2627/01/10       | 62.34               |                    | 10.39        | 4275       | 150           | 51.95           | British Telecom                |
| 07/04/2026  | Grenke                         | 2627/01/11       | 141.59              |                    | 23.60        | 4205       | 150           | 117.99          | PHOTOCOPIER LEASE              |
| 13/04/2026  | Salaries Staff                 | 2627/01/12       | 1,864.77            |                    |              | 4000       | 110           | 1,864.77        | SALARY STAFF 02                |
| 13/04/2026  | West Yorkshire Pension Fund    | 2627/01/13       | 1,412.28            |                    |              | 4000       | 110           | 1,412.28        | PENSIONS                       |
| 15/04/2026  | HMRC                           | 2627/01/14       | 1,921.78            |                    |              | 4000       | 110           | 1,921.78        | PAYE TAX AND NI                |
| 15/04/2026  | Salaries Staff                 | 2627/01/15       | 1,571.66            |                    |              | 4000       | 110           | 1,571.66        | SALARY STAFF 05                |
| 15/04/2026  | Salaries Staff                 | 2627/01/16       | 1,695.18            |                    |              | 4000       | 110           | 1,695.18        | SALARY STAFF 04                |
| 16/04/2026  | Lloyds Bank                    | 2627/01/17       | 6.00                |                    |              | 4215       | 150           | 6.00            | MULTIPAY CARD SERVICE FEE      |
| 17/04/2026  | E.ON NEXT                      | 2627/01/18       | 18.66               |                    | 0.89         | 4320       | 400           | 17.77           | ELECTRICITY HOLMFIRTH TOILETS  |
| 22/04/2026  | Document Logic                 | 2627/01/19       | 95.40               |                    | 15.90        | 4205       | 150           | 79.50           | PHOTOCOPYING                   |
| 22/04/2026  | Maintenance Contractor         | 2627/01/20       | 1,339.79            |                    |              | 4740       | 400           | 495.32          | MAINTENANCE - SEATS & SHELTERS |
|             |                                |                  |                     |                    |              | 4320       | 400           | 844.47          | MAINTENANCE - TOILETS          |
| 22/04/2026  | Maintenance Contractor         | 2627/01/21       | 62.58               |                    | 10.45        | 4320       | 400           | 52.13           | EXPENSES - TOILETS             |
| 22/04/2026  | Society Local Council Clerks   | 2627/01/22       | 253.00              |                    |              | 4060       | 110           | 253.00          | MEMBERSHIP STAFF 02            |
| 22/04/2026  | Society Local Council Clerks   | 2627/01/23       | 253.00              |                    |              | 4060       | 110           | 253.00          | MEMBERSHIP STAFF 05            |
| 22/04/2026  | West Yorks Combined Authority  | 2627/01/24       | 1,908.00            |                    |              | 4730       | 400           | 1,908.00        | HV MINIBUS SERVICE APR         |
| 22/04/2026  | Town and Country               | 2627/01/25       | 12,502.26           |                    |              | 4235       | 150           | 12,502.26       | INSURANCE                      |
| 22/04/2026  | Honley Show Society Ltd        | 2627/01/26       | 1,500.00            |                    |              | 4405       | 250           | 1,500.00        | GRANT - PRINT PROGRAMME        |
| 22/04/2026  | RICHARD MCGILL                 | 2627/01/27       | 15.59               |                    | 2.60         | 4400       | 150           | 12.99           | REIMBURSE ZOOM MAR-APR         |
| 22/04/2026  | Viking                         | 2627/01/28       | 211.38              |                    | 35.23        | 4205       | 150           | 32.15           | STATIONERY                     |
|             |                                |                  |                     |                    |              | 4245       | 150           | 144.00          | CHAIR                          |

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## Holme Valley Parish Council

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## Cashbook 7

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## Unity Trust Current Account T2

For Month No: 1

## Payments for Month 1

## Nominal Ledger

| <u>Date</u>                     | <u>Payee Name</u> | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>      |
|---------------------------------|-------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|--------------------------------|
| 22/04/2026                      | Rialtas           | 2627/01/29       | 879.60              |                    | 146.60       | 4400       | 150           | 733.00          | OMEGA AND MTD LICENCES         |
| 22/04/2026                      | YLCA              | 2627/01/30       | 3,084.00            |                    |              | 4265       | 150           | 3,084.00        | MEMBERSHIP 2026/27             |
| 22/04/2026                      | Vision ICT        | 2627/01/31       | 30.00               |                    | 5.00         | 4660       | 150           | 25.00           | HOSTED EMAIL X 1               |
| 22/04/2026                      | Staff 04          | 2627/01/32       | 300.00              |                    | 50.00        | 4425       | 250           | 250.00          | REIMBURSE PLANNING APPLICATION |
|                                 |                   |                  |                     |                    |              | 362        | 0             | -250.00         | REIMBURSE PLANNING APPLICATION |
|                                 |                   |                  |                     |                    |              | 6000       | 250           | 250.00          | REIMBURSE PLANNING APPLICATION |
| 22/04/2026                      | Document Logic    | 2627/01/33       | 95.40               |                    | 15.90        | 4205       | 150           | 79.50           | PHOTOCOPYING                   |
| 22/04/2026                      | Staff 02          | 2526/01/34       | 104.99              |                    | 17.50        | 4400       | 150           | 87.49           | REIMBURSEMENT MICROSOFT 365    |
| 30/04/2026                      | Unity Trust       | 2627/01/35       | 14.35               |                    |              | 4215       | 150           | 14.35           | SERVICE CHARGE                 |
| <b>Total Payments for Month</b> |                   |                  | 34,074.07           | 0.00               | 344.46       |            |               | 33,729.61       |                                |
| <b>Balance Carried Fwd</b>      |                   |                  | 30,502.79           |                    |              |            |               |                 |                                |
| <b>Cashbook Totals</b>          |                   |                  | 64,576.86           | 0.00               | 344.46       |            |               | 64,232.40       |                                |

Receipts for Month 1

Nominal Ledger Analysis

| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|--------------------------|----------------------|------------------------|------------------|--------------|------------|---------------|-----------------|---------------------------|
| Balance Brought Fwd :    |                      | 59,908.51              |                  |              |            |               | 59,908.51       |                           |
|                          | Banked               | 0.00                   |                  |              |            |               |                 |                           |
|                          |                      |                        | 0.00             |              |            |               | 0.00            |                           |
| Total Receipts for Month |                      | 0.00                   | 0.00             | 0.00         |            |               | 0.00            |                           |
| Cashbook Totals          |                      | 59,908.51              | 0.00             | 0.00         |            |               | 59,908.51       |                           |

| Payments for Month 1     |                   |                  |                     | Nominal Ledger     |              |            |               |                 |                           |
|--------------------------|-------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|---------------------------|
| <u>Date</u>              | <u>Payee Name</u> | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|                          |                   |                  | 0.00                |                    |              |            |               |                 |                           |
| Total Payments for Month |                   |                  | 0.00                | 0.00               | 0.00         |            |               | 0.00            |                           |
| Balance Carried Fwd      |                   |                  | 59,908.51           |                    |              |            |               |                 |                           |
| Cashbook Totals          |                   |                  | 59,908.51           | 0.00               | 0.00         |            |               | 59,908.51       |                           |

## Account Number Order

| <u>A/c Code</u>               | <u>Account Name</u>            | <u>Centre</u> | <u>Centre Name</u>   | <u>Debit</u>      | <u>Credit</u>     |
|-------------------------------|--------------------------------|---------------|----------------------|-------------------|-------------------|
| 105                           | VAT Control A/c                |               |                      | 2,069.55          |                   |
| 220                           | CCLA Deposit Fund              |               |                      | 75,000.00         |                   |
| 230                           | Unity Trust Current Account T2 |               |                      | 30,502.79         |                   |
| 235                           | Unity Trust Instant Access A/C |               |                      | 59,908.51         |                   |
| 310                           | General Reserves               |               |                      |                   | 81,880.05         |
| 323                           | EMR Community Assets           |               |                      |                   | 2,017.00          |
| 325                           | EMR Election Fund              |               |                      |                   | 21,000.00         |
| 326                           | EMR Defibrillator Special Resr |               |                      |                   | 1,673.56          |
| 331                           | EMR Gartside Building          |               |                      |                   | 18,108.00         |
| 336                           | EMR Royal Events               |               |                      |                   | 3,000.00          |
| 337                           | EMR COVID Memorial             |               |                      |                   | 2,364.25          |
| 345                           | EMR Rolling Grants - F&M       |               |                      |                   | 10,120.00         |
| 346                           | EMR Sustainable Transport      |               |                      |                   | 4,250.00          |
| 347                           | EMR Tourism                    |               |                      |                   | 2,401.00          |
| 349                           | EMR Community Engagement       |               |                      |                   | 3,609.87          |
| 352                           | EMR War Memorials              |               |                      |                   | 2,500.00          |
| 353                           | EMR Phone Boxes                |               |                      |                   | 2,000.00          |
| 354                           | EMR Brand Assets               |               |                      |                   | 1,919.53          |
| 356                           | EMR Rolling Grants - SP        |               |                      |                   | 2,380.00          |
| 357                           | EMR Contract - Toilets         |               |                      |                   | 2,100.00          |
| 358                           | EMR Contract - Seats/Shelters  |               |                      |                   | 1,365.00          |
| 359                           | EMR Stone Bus Shelters         |               |                      |                   | 15,885.00         |
| 360                           | EMR Local plan                 |               |                      |                   | 2,470.00          |
| 361                           | EMR Events                     |               |                      |                   | 2,000.00          |
| 362                           | EMR The Civic Vision           |               |                      |                   | 9,453.00          |
| 1090                          | Bank Interest                  | 100           | Income               |                   | 238.48            |
| 1095                          | Other receipts                 | 100           | Income               | 6,814.84          |                   |
| 1200                          | Allotment Rents                | 100           | Income               |                   | 216.00            |
| 1300                          | Garage plot income             | 100           | Income               |                   | 400.00            |
| 4000                          | Salaries                       | 110           | Staff Expenditure    | 8,465.67          |                   |
| 4060                          | Staff Training                 | 110           | Staff Expenditure    | 506.00            |                   |
| 4200                          | Chairman's Expenses            | 150           | Administration       |                   | 795.00            |
| 4205                          | Council Office Expenditure     | 150           | Administration       | 197.49            |                   |
| 4215                          | Bank Charges                   | 150           | Administration       | 20.35             |                   |
| 4235                          | Insurance                      | 150           | Administration       | 12,502.26         |                   |
| 4250                          | Office/Room Hire               | 150           | Administration       |                   | 144.00            |
| 4265                          | Subscriptions                  | 150           | Administration       | 3,084.00          |                   |
| 4315                          | Grants - Community Assets      | 250           | Finance & Management |                   | 6,358.20          |
| 4400                          | Electronic Support             | 150           | Administration       | 1,393.48          |                   |
| 4425                          | The Civic                      | 250           | Finance & Management | 250.00            |                   |
| 4660                          | Communications & Engagement    | 150           | Administration       | 25.00             |                   |
| 4730                          | Minibus                        | 400           | Service Provision    | 1,908.00          |                   |
| 6000                          | Transfer from EMR              | 250           | Finance & Management |                   | 250.00            |
| 6000                          | Transfer from EMR              | 400           | Service Provision    |                   | 1,750.00          |
| <b>Trial Balance Totals :</b> |                                |               |                      | <b>202,647.94</b> | <b>202,647.94</b> |
| <b>Difference</b>             |                                |               |                      | <b>0.00</b>       |                   |

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2026

Month No: 1

## Cost Centre Report

|                                           | Actual<br>Current | Actual Year<br>To Date | Current<br>Annual | Variance<br>Annual | Committed<br>Expenditure | Funds<br>Available | % Spent       | Transfer<br>to/from EMR |
|-------------------------------------------|-------------------|------------------------|-------------------|--------------------|--------------------------|--------------------|---------------|-------------------------|
| <b>100 Income</b>                         |                   |                        |                   |                    |                          |                    |               |                         |
| 1076 Precept                              | 0                 | 0                      | 447,717           | 447,717            |                          |                    | 0.0%          |                         |
| 1078 Special Expenses Grant               | 0                 | 0                      | 3,472             | 3,472              |                          |                    | 0.0%          |                         |
| 1090 Bank Interest                        | 238               | 238                    | 4,500             | 4,262              |                          |                    | 5.3%          |                         |
| 1092 Toilets Donations                    | 0                 | 0                      | 2,500             | 2,500              |                          |                    | 0.0%          |                         |
| 1095 Other receipts                       | (6,815)           | (6,815)                | 2                 | 6,817              |                          |                    | (340742.      |                         |
| 1200 Allotment Rents                      | 216               | 216                    | 324               | 108                |                          |                    | 66.7%         |                         |
| 1300 Garage plot income                   | 400               | 400                    | 840               | 440                |                          |                    | 47.6%         |                         |
| Income :- Income                          | <b>(5,960)</b>    | <b>(5,960)</b>         | <b>459,355</b>    | <b>465,315</b>     |                          |                    | <b>(1.3%)</b> | <b>0</b>                |
| <b>Net Income</b>                         | <b>(5,960)</b>    | <b>(5,960)</b>         | <b>459,355</b>    | <b>465,315</b>     |                          |                    |               |                         |
| <b>110 Staff Expenditure</b>              |                   |                        |                   |                    |                          |                    |               |                         |
| 4000 Salaries                             | 8,466             | 8,466                  | 104,316           | 95,850             |                          | 95,850             | 8.1%          |                         |
| 4060 Staff Training                       | 506               | 506                    | 2,300             | 1,794              |                          | 1,794              | 22.0%         |                         |
| Staff Expenditure :- Indirect Expenditure | <b>8,972</b>      | <b>8,972</b>           | <b>106,616</b>    | <b>97,644</b>      | <b>0</b>                 | <b>97,644</b>      | <b>8.4%</b>   | <b>0</b>                |
| <b>Net Expenditure</b>                    | <b>(8,972)</b>    | <b>(8,972)</b>         | <b>(106,616)</b>  | <b>(97,644)</b>    |                          |                    |               |                         |
| <b>150 Administration</b>                 |                   |                        |                   |                    |                          |                    |               |                         |
| 4061 Councillor Training                  | 0                 | 0                      | 900               | 900                |                          | 900                | 0.0%          |                         |
| 4200 Chairman's Expenses                  | (795)             | (795)                  | 1,000             | 1,795              |                          | 1,795              | (79.5%)       |                         |
| 4205 Council Office Expenditure           | 197               | 197                    | 2,100             | 1,903              |                          | 1,903              | 9.4%          |                         |
| 4210 Audit                                | 0                 | 0                      | 2,000             | 2,000              |                          | 2,000              | 0.0%          |                         |
| 4215 Bank Charges                         | 20                | 20                     | 200               | 180                |                          | 180                | 10.2%         |                         |
| 4220 Conference / Seminars                | 0                 | 0                      | 500               | 500                |                          | 500                | 0.0%          |                         |
| 4225 Elections                            | 0                 | 0                      | 10,000            | 10,000             |                          | 10,000             | 0.0%          |                         |
| 4230 Repairs & Maintenance                | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%          |                         |
| 4235 Insurance                            | 12,502            | 12,502                 | 12,300            | (202)              |                          | (202)              | 101.6%        |                         |
| 4240 Travel Allowance                     | 0                 | 0                      | 300               | 300                |                          | 300                | 0.0%          |                         |
| 4245 Office Equipment                     | 0                 | 0                      | 900               | 900                |                          | 900                | 0.0%          |                         |
| 4250 Office/Room Hire                     | (144)             | (144)                  | 200               | 344                |                          | 344                | (72.0%)       |                         |
| 4260 FOIA/SAR requests                    | 0                 | 0                      | 500               | 500                |                          | 500                | 0.0%          |                         |
| 4265 Subscriptions                        | 3,084             | 3,084                  | 3,000             | (84)               |                          | (84)               | 102.8%        |                         |
| 4275 Telephone and Internet               | 0                 | 0                      | 600               | 600                |                          | 600                | 0.0%          |                         |
| 4285 Remembrance Sunday                   | 0                 | 0                      | 160               | 160                |                          | 160                | 0.0%          |                         |
| 4295 Staffing Review                      | 0                 | 0                      | 2,000             | 2,000              |                          | 2,000              | 0.0%          |                         |
| 4400 Electronic Support                   | 1,393             | 1,393                  | 1,700             | 307                |                          | 307                | 82.0%         |                         |
| 4660 Communications & Engagement          | 25                | 25                     | 10,650            | 10,625             |                          | 10,625             | 0.2%          |                         |
| Administration :- Indirect Expenditure    | <b>16,284</b>     | <b>16,284</b>          | <b>50,010</b>     | <b>33,726</b>      | <b>0</b>                 | <b>33,726</b>      | <b>32.6%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                    | <b>(16,284)</b>   | <b>(16,284)</b>        | <b>(50,010)</b>   | <b>(33,726)</b>    |                          |                    |               |                         |

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2026

Month No: 1

## Cost Centre Report

|                                              | Actual<br>Current | Actual Year<br>To Date | Current<br>Annual | Variance<br>Annual | Committed<br>Expenditure | Funds<br>Available | % Spent       | Transfer<br>to/from EMR |
|----------------------------------------------|-------------------|------------------------|-------------------|--------------------|--------------------------|--------------------|---------------|-------------------------|
| <b>250 Finance &amp; Management</b>          |                   |                        |                   |                    |                          |                    |               |                         |
| 4315 Grants - Community Assets               | (6,358)           | (6,358)                | 46,940            | 53,298             |                          | 53,298             | (13.5%)       |                         |
| 4405 Grants - Projects and Events            | 0                 | 0                      | 19,500            | 19,500             |                          | 19,500             | 0.0%          |                         |
| 4420 Honley Library                          | 0                 | 0                      | 15,750            | 15,750             |                          | 15,750             | 0.0%          |                         |
| 4425 The Civic                               | 250               | 250                    | 65,000            | 64,750             |                          | 64,750             | 0.4%          | 250                     |
| Finance & Management :- Indirect Expenditure | <b>(6,108)</b>    | <b>(6,108)</b>         | <b>147,190</b>    | <b>153,298</b>     | <b>0</b>                 | <b>153,298</b>     | <b>(4.1%)</b> | <b>250</b>              |
| <b>Net Expenditure</b>                       | <b>6,108</b>      | <b>6,108</b>           | <b>(147,190)</b>  | <b>(153,298)</b>   |                          |                    |               |                         |
| 6000 plus Transfer from EMR                  | 250               | 250                    | 0                 | (250)              |                          |                    |               |                         |
| <b>Movement to/(from) Gen Reserve</b>        | <b>6,358</b>      | <b>6,358</b>           | <b>(147,190)</b>  | <b>(153,548)</b>   |                          |                    |               |                         |
| <b>300 Planning</b>                          |                   |                        |                   |                    |                          |                    |               |                         |
| 4505 Neighbourhood Plan                      | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%          |                         |
| Planning :- Indirect Expenditure             | <b>0</b>          | <b>0</b>               | <b>1,000</b>      | <b>1,000</b>       | <b>0</b>                 | <b>1,000</b>       | <b>0.0%</b>   | <b>0</b>                |
| <b>Net Expenditure</b>                       | <b>0</b>          | <b>0</b>               | <b>(1,000)</b>    | <b>(1,000)</b>     |                          |                    |               |                         |
| <b>400 Service Provision</b>                 |                   |                        |                   |                    |                          |                    |               |                         |
| 4320 Public Toilet - Day to Day              | 0                 | 0                      | 23,100            | 23,100             |                          | 23,100             | 0.0%          |                         |
| 4325 Gartside Building                       | 0                 | 0                      | 1,050             | 1,050              |                          | 1,050              | 0.0%          |                         |
| 4705 Christmas Provision                     | 0                 | 0                      | 5,000             | 5,000              |                          | 5,000              | 0.0%          |                         |
| 4710 New Mill - Churchyard                   | 0                 | 0                      | 788               | 788                |                          | 788                | 0.0%          |                         |
| 4720 Dog Waste                               | 0                 | 0                      | 1,260             | 1,260              |                          | 1,260              | 0.0%          |                         |
| 4730 Minibus                                 | 1,908             | 1,908                  | 23,500            | 21,592             |                          | 21,592             | 8.1%          |                         |
| 4735 Phone Boxes                             | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%          |                         |
| 4740 Seats & Shelters-Maintenance            | 0                 | 0                      | 13,650            | 13,650             |                          | 13,650             | 0.0%          |                         |
| 4750 War Memorial                            | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%          |                         |
| 4760 Youth Work in the Holme Valley          | 0                 | 0                      | 25,000            | 25,000             |                          | 25,000             | 0.0%          |                         |
| 4765 Tourism                                 | 0                 | 0                      | 5,000             | 5,000              |                          | 5,000              | 0.0%          | 1,000                   |
| 4770 Sustainable Transport                   | 0                 | 0                      | 0                 | 0                  |                          | 0                  | 0.0%          | 750                     |
| 4840 Climate Action                          | 0                 | 0                      | 5,000             | 5,000              |                          | 5,000              | 0.0%          |                         |
| Service Provision :- Indirect Expenditure    | <b>1,908</b>      | <b>1,908</b>           | <b>105,348</b>    | <b>103,440</b>     | <b>0</b>                 | <b>103,440</b>     | <b>1.8%</b>   | <b>1,750</b>            |
| <b>Net Expenditure</b>                       | <b>(1,908)</b>    | <b>(1,908)</b>         | <b>(105,348)</b>  | <b>(103,440)</b>   |                          |                    |               |                         |
| 6000 plus Transfer from EMR                  | 1,750             | 1,750                  | 0                 | (1,750)            |                          |                    |               |                         |
| <b>Movement to/(from) Gen Reserve</b>        | <b>(158)</b>      | <b>(158)</b>           | <b>(105,348)</b>  | <b>(105,190)</b>   |                          |                    |               |                         |

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2026

Month No: 1

## Cost Centre Report

|                                       | Actual<br>Current | Actual Year<br>To Date | Current<br>Annual | Variance<br>Annual | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|---------------------------------------|-------------------|------------------------|-------------------|--------------------|--------------------------|--------------------|---------|-------------------------|
| Grand Totals:- Income                 | (5,960)           | (5,960)                | 459,355           | 465,315            |                          |                    | (1.3%)  |                         |
| Expenditure                           | 21,055            | 21,055                 | 410,164           | 389,109            | 0                        | 389,109            | 5.1%    |                         |
| <b>Net Income over Expenditure</b>    | <b>(27,015)</b>   | <b>(27,015)</b>        | <b>49,191</b>     | <b>76,206</b>      |                          |                    |         |                         |
| plus Transfer from EMR                | 2,000             | 2,000                  | 0                 | (2,000)            |                          |                    |         |                         |
| <b>Movement to/(from) Gen Reserve</b> | <b>(25,015)</b>   | <b>(25,015)</b>        | <b>49,191</b>     | <b>74,206</b>      |                          |                    |         |                         |

**Detailed Balance Sheet - Excluding Stock Movement****Month 1 Date 30/04/2026**

| <u>A/c</u>                  | <u>Description</u>             | <u>Actual</u>  |
|-----------------------------|--------------------------------|----------------|
| <u>Current Assets</u>       |                                |                |
| 105                         | VAT Control A/c                | 2,070          |
| 220                         | CCLA Deposit Fund              | 75,000         |
| 230                         | Unity Trust Current Account T2 | 30,503         |
| 235                         | Unity Trust Instant Access A/C | 59,909         |
| <b>Total Current Assets</b> |                                | <b>167,481</b> |
| <u>Represented by :-</u>    |                                |                |
| 300                         | Current Year Fund              | (27,015)       |
| 310                         | General Reserves               | 83,880         |
| 323                         | EMR Community Assets           | 2,017          |
| 325                         | EMR Election Fund              | 21,000         |
| 326                         | EMR Defibrillator Special Resr | 1,674          |
| 331                         | EMR Gartside Building          | 18,108         |
| 336                         | EMR Royal Events               | 3,000          |
| 337                         | EMR COVID Memorial             | 2,364          |
| 345                         | EMR Rolling Grants - F&M       | 10,120         |
| 346                         | EMR Sustainable Transport      | 4,250          |
| 347                         | EMR Tourism                    | 2,401          |
| 349                         | EMR Community Engagement       | 3,610          |
| 352                         | EMR War Memorials              | 2,500          |
| 353                         | EMR Phone Boxes                | 2,000          |
| 354                         | EMR Brand Assets               | 1,920          |
| 356                         | EMR Rolling Grants - SP        | 2,380          |
| 357                         | EMR Contract - Toilets         | 2,100          |
| 358                         | EMR Contract - Seats/Shelters  | 1,365          |
| 359                         | EMR Stone Bus Shelters         | 15,885         |
| 360                         | EMR Local plan                 | 2,470          |
| 361                         | EMR Events                     | 2,000          |
| 362                         | EMR The Civic Vision           | 9,453          |
| <b>Total Equity</b>         |                                | <b>167,481</b> |

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## Holme Valley Parish Council

### Bank - Cash and Investment Reconciliation as at 30 April 2026

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

|            |                                |           |
|------------|--------------------------------|-----------|
| 30/04/2026 | CCLA Deposit Fund              | 75,000.00 |
| 30/04/2026 | Unity Trust Current Account T2 | 30,502.79 |
| 30/04/2026 | Unity Trust Instant Access     | 59,908.51 |

**165,411.30**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**165,411.30**

##### All Cash & Bank Accounts

|   |                                       |                   |
|---|---------------------------------------|-------------------|
| 1 | HSBC Current A/C                      | 0.00              |
| 2 | Money Manager - HSBC                  | 0.00              |
| 5 | CCLA Deposit Fund                     | 75,000.00         |
| 7 | Unity Trust Current Account T2        | 30,502.79         |
| 8 | Unity Trust Instant Access A/C        | 59,908.51         |
|   | Other Cash & Bank Balances            | 0.00              |
|   | <b>Total Cash &amp; Bank Balances</b> | <b>165,411.30</b> |

**Earmarked Reserves**

| <u>Account</u>                     | <u>Opening Balance</u>  | <u>Net Transfers</u>    | <u>Closing Balance</u>   |
|------------------------------------|-------------------------|-------------------------|--------------------------|
| 323 EMR Community Assets           | 2,017.00                |                         | 2,017.00                 |
| 325 EMR Election Fund              | 14,000.00               | 7,000.00                | 21,000.00                |
| 326 EMR Defibrillator Special Resr | 1,673.56                |                         | 1,673.56                 |
| 331 EMR Gartside Building          | 0.00                    | 18,108.00               | 18,108.00                |
| 336 EMR Royal Events               | 2,000.00                | 1,000.00                | 3,000.00                 |
| 337 EMR COVID Memorial             | 2,364.25                |                         | 2,364.25                 |
| 345 EMR Rolling Grants - F&M       | 1,560.00                | 8,560.00                | 10,120.00                |
| 346 EMR Sustainable Transport      | 2,500.00                | 1,750.00                | 4,250.00                 |
| 347 EMR Tourism                    | 3,401.00                | -1,000.00               | 2,401.00                 |
| 349 EMR Community Engagement       | 3,609.87                |                         | 3,609.87                 |
| 352 EMR War Memorials              | 2,500.00                |                         | 2,500.00                 |
| 353 EMR Phone Boxes                | 0.00                    | 2,000.00                | 2,000.00                 |
| 354 EMR Brand Assets               | 919.53                  | 1,000.00                | 1,919.53                 |
| 356 EMR Rolling Grants - SP        | 0.00                    | 2,380.00                | 2,380.00                 |
| 357 EMR Contract - Toilets         | 0.00                    | 2,100.00                | 2,100.00                 |
| 358 EMR Contract - Seats/Shelters  | 0.00                    | 1,365.00                | 1,365.00                 |
| 359 EMR Stone Bus Shelters         | 0.00                    | 15,885.00               | 15,885.00                |
| 360 EMR Local plan                 | 0.00                    | 2,470.00                | 2,470.00                 |
| 361 EMR Events                     | 0.00                    | 2,000.00                | 2,000.00                 |
| 362 EMR The Civic Vision           | 0.00                    | 9,453.00                | 9,453.00                 |
|                                    | <b><u>36,545.21</u></b> | <b><u>74,071.00</u></b> | <b><u>110,616.21</u></b> |

Date: 17/06/2026

Holme Valley Parish Council

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Time: 16:17

VAT Return: 01/04/2026 - 30/06/2026

User: RFO

| Source                                                                                                                | Ledger | Ref No | Month       | Code | Gross         | Net       | VAT       |        |
|-----------------------------------------------------------------------------------------------------------------------|--------|--------|-------------|------|---------------|-----------|-----------|--------|
| Cashbook                                                                                                              | 7      |        | 1           |      | 480.00        | 400.00    | 80.00     |        |
|                                                                                                                       |        | OUTPUT | Total Rate: | S    | 480.00        | 400.00    | 80.00     |        |
| Cashbook                                                                                                              | 7      |        | 1           |      | 298.48        | 298.48    | 0.00      |        |
|                                                                                                                       |        | OUTPUT | Total Rate: | Z    | 298.48        | 298.48    | 0.00      |        |
| Cashbook                                                                                                              | 7      |        | 1           |      | 18.66         | 17.77     | 0.89      |        |
|                                                                                                                       |        | INPUT  | Total       | F    | 18.66         | 17.77     | 0.89      |        |
| Cashbook                                                                                                              | 7      |        | 1           |      | 2,061.23      | 1,717.66  | 343.57    |        |
|                                                                                                                       |        | INPUT  | Total       | S    | 2,061.23      | 1,717.66  | 343.57    |        |
| Cashbook                                                                                                              | 7      |        | 1           |      | 31,994.18     | 31,994.18 | 0.00      |        |
|                                                                                                                       |        | INPUT  | Total       | Z    | 31,994.18     | 31,994.18 | 0.00      |        |
| VAT Return Summary:                                                                                                   |        |        |             |      | Total Outputs | 778.48    | 698.48    | 80.00  |
|                                                                                                                       |        |        |             |      | Total Inputs  | 34,074.07 | 33,729.61 | 344.46 |
| VAT due in the period on sales and other outputs                                                                      |        |        |             |      |               | Box 1     | 80.00     |        |
| VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States                         |        |        |             |      |               | 2         | 0.00      |        |
| Total VAT due                                                                                                         |        |        |             |      |               | 3         | 80.00     |        |
| VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member  |        |        |             |      |               | 4         | 344.46    |        |
| Net VAT to reclaim from HMRC                                                                                          |        |        |             |      |               | 5         | 264.46    |        |
| Total value of sales and all other outputs excluding any VAT                                                          |        |        |             |      |               | 6         | 698.00    |        |
| Total value of purchases and all other inputs excluding any VAT                                                       |        |        |             |      |               | 7         | 33,729.00 |        |
| Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States        |        |        |             |      |               | 8         | 0.00      |        |
| Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States |        |        |             |      |               | 9         | 0.00      |        |
| VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States                         |        |        |             |      |               |           | 0.00      |        |

| Receipts for Month 2     |                      |                        |                  | Nominal Ledger Analysis |            |               |                 |                           |
|--------------------------|----------------------|------------------------|------------------|-------------------------|------------|---------------|-----------------|---------------------------|
| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
| Balance Brought Fwd :    |                      | 75,000.00              |                  |                         |            |               | 75,000.00       |                           |
|                          | Banked               | 0.00                   |                  |                         |            |               |                 |                           |
|                          |                      |                        | 0.00             |                         |            |               | 0.00            |                           |
| Total Receipts for Month |                      | 0.00                   | 0.00             | 0.00                    |            |               | 0.00            |                           |
| Cashbook Totals          |                      | 75,000.00              | 0.00             | 0.00                    |            |               | 75,000.00       |                           |

| Payments for Month 2     |                   |                  |                     | Nominal Ledger     |              |            |               |                 |                           |
|--------------------------|-------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|---------------------------|
| <u>Date</u>              | <u>Payee Name</u> | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|                          |                   |                  | 0.00                |                    |              |            |               |                 |                           |
| Total Payments for Month |                   |                  | 0.00                | 0.00               | 0.00         |            |               | 0.00            |                           |
| Balance Carried Fwd      |                   |                  | 75,000.00           |                    |              |            |               |                 |                           |
| Cashbook Totals          |                   |                  | 75,000.00           | 0.00               | 0.00         |            |               | 75,000.00       |                           |

Date: 07/07/2026

## Holme Valley Parish Council

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Time 17:40

## Cashbook 7

User: RFO

## Unity Trust Current Account T2

For Month No: 2

## Receipts for Month 2

## Nominal Ledger Analysis

| <u>Receipt Ref</u>       | <u>Name of Payer</u>    | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|--------------------------|-------------------------|------------------------|------------------|--------------|------------|---------------|-----------------|---------------------------|
| Balance Brought Fwd :    |                         | 30,502.79              |                  |              |            |               | 30,502.79       |                           |
| 2627/02/01               | Banked 01/05/2026       | 225,594.50             |                  |              |            |               |                 |                           |
| 2627/02/01               | Kirklees Council        | 225,594.50             |                  |              | 1076       | 100           | 223,858.50      | PRECEPT                   |
|                          |                         |                        |                  |              | 1078       | 100           | 1,736.00        | SPECIAL EXPENSES GRANT    |
| 2627/02/02               | Banked 01/05/2026       | 6,814.84               |                  |              |            |               |                 |                           |
| 2627/02/02               | Holmfirth Civic Hall CT | 6,814.84               |                  |              | 1095       | 100           | 6,814.84        | REIMBURSEMENT INSURANCE   |
| 2627/02/03               | Banked 05/05/2026       | 231.75                 |                  |              |            |               |                 |                           |
| 2627/02/03               | CCLA                    | 231.75                 |                  |              | 1090       | 100           | 231.75          | INTEREST ON PSDF          |
| 2627/02/04               | Banked 07/05/2026       | 1,805.09               |                  |              |            |               |                 |                           |
| 2627/02/04               | HMRC VAT Return         | 1,805.09               |                  |              | 105        |               | 1,805.09        | VAT REPAYMENT             |
| 2627/02/05               | Banked 08/05/2026       | 240.00                 |                  |              |            |               |                 |                           |
| 2627/02/05               | GARAGE TENANT - MB      | 240.00                 |                  |              | 1300       | 100           | 240.00          | GARAGE RENTAL             |
| 2627/02/05               | Banked 08/05/2026       | -240.00                |                  |              |            |               |                 |                           |
| 2627/02/05               | GARAGE TENANT - MB      | -240.00                |                  |              | 1300       | 100           | -240.00         | REVERSE ERROR RE VAT      |
| 2627/02/05               | Banked 08/05/2026       | 240.00                 |                  |              |            |               |                 |                           |
| 2627/02/05               | GARAGE TENANT - MB      | 240.00                 |                  | 40.00        | 1300       | 100           | 200.00          | GARAGE RENTAL W VAT       |
| 2627/02/06               | Banked 13/05/2026       | 48.00                  |                  |              |            |               |                 |                           |
| 2627/02/06               | ALLOTMENT TENANT - JJ   | 48.00                  |                  |              | 1200       | 100           | 48.00           | ALLOTMENT RENTAL          |
| 2627/02/07               | Banked 28/05/2026       | 30.00                  |                  |              |            |               |                 |                           |
| 2627/02/07               | ALLOTMENT TENANT - MB   | 30.00                  |                  |              | 1200       | 100           | 30.00           | ALLOTMENT RENTAL          |
| Total Receipts for Month |                         | 234,764.18             | 0.00             | 40.00        |            |               | 234,724.18      |                           |
| Cashbook Totals          |                         | 265,266.97             | 0.00             | 40.00        |            |               | 265,226.97      |                           |

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Date: 07/07/2026

## Holme Valley Parish Council

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Time 17:40

## Cashbook 7

User: RFO

## Unity Trust Current Account T2

For Month No: 2

## Payments for Month 2

## Nominal Ledger

| <u>Date</u> | <u>Payee Name</u>              | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>      |
|-------------|--------------------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|--------------------------------|
| 07/04/2026  | Honley Business Association    | 2627/02/02       | 1,560.00            |                    |              | 4315       | 250           | 1,560.00        | GRANT 2025/26 - CCTV           |
| 07/05/2026  | HOYLES FIRE & SAFETY           | 2627/02/01       | 4,978.80            |                    | 829.80       | 4315       | 250           | 4,149.00        | GIFT - FIRE ALARM SYSTEM       |
| 07/05/2026  | Peak Parishes Forum            | 2627/02/03       | 6.00                |                    |              | 4265       | 150           | 6.00            | SUBSCRIPTION 2026/27           |
| 07/05/2026  | HCHCT                          | 2627/02/04       | 25,000.00           |                    |              | 4310       | 400           | 25,000.00       | ANNUAL GRANT - RUNNING COSTS   |
| 07/05/2026  | Mosedale Gillatt Architects    | 2627/02/05       | 2,159.40            |                    | 359.90       | 4425       | 250           | 1,799.50        | GB 664 9735 85                 |
|             |                                |                  |                     |                    |              | 362        | 0             | -1,799.50       | GB 664 9735 85                 |
|             |                                |                  |                     |                    |              | 6000       | 250           | 1,799.50        | GB 664 9735 85                 |
| 07/05/2026  | Rialtas                        | 2627/02/06       | 44.40               |                    | 7.40         | 4400       | 150           | 37.00           | SOFTWARE DATA TO NEW COMPUTER  |
| 07/05/2026  | Vision ICT                     | 2627/02/07       | 60.00               |                    | 10.00        | 4660       | 150           | 50.00           | SSL CERTIFICATE                |
| 07/05/2026  | Friends of Honley Library      | 2627/02/08       | 15,000.00           |                    |              | 4300       | 400           | 15,000.00       | GRANT - RUNNING COSTS          |
| 07/05/2026  | HCHCT                          | 2627/02/04       | -25,000.00          |                    |              | 4310       | 400           | -25,000.00      | TO CORRECT CODE ERROR          |
| 07/05/2026  | HCHCT                          | 2627/02/04       | 25,000.00           |                    |              | 4425       | 250           | 25,000.00       | GRANT - RUNNING COSTS          |
| 07/05/2026  | Friends of Honley Library      | 2627/02/08       | -15,000.00          |                    |              | 4300       | 400           | -15,000.00      | CORRECT CODE ERROR             |
| 07/05/2026  | Friends of Honley Library      | 2627/02/08       | 15,000.00           |                    |              | 4420       | 250           | 15,000.00       | GRANT - RUNNING COSTS          |
| 08/05/2026  | British Telecom                | 2627/02/09       | 67.46               |                    | 11.24        | 4275       | 150           | 56.22           | INTERNET AND PHONE             |
| 15/05/2026  | Salaries Staff                 | 2627/02/10       | 1,864.57            |                    |              | 4000       | 110           | 1,864.57        | SALARY STAFF 02                |
| 15/05/2026  | Salaries Staff                 | 2627/02/11       | 1,627.40            |                    |              | 4000       | 110           | 1,627.40        | SALARY STAFF 05                |
| 15/05/2026  | HMRC                           | 2627/02/12       | 1,956.61            |                    |              | 4000       | 110           | 1,956.61        | PAYE TAX AND NI                |
| 15/05/2026  | Salaries Staff                 | 2627/02/13       | 1,695.18            |                    |              | 4000       | 110           | 1,695.18        | SALARY STAFF 04                |
| 15/05/2026  | West Yorkshire Pension Fund    | 2627/02/14       | 1,247.33            |                    |              | 4000       | 110           | 1,247.33        | PENSIONS                       |
| 19/05/2026  | Lloyds Bank                    | 2627/02/15       | 421.56              |                    | 69.26        | 4215       | 150           | 6.00            | MONTHLY FEE                    |
|             |                                |                  |                     |                    |              | 4245       | 150           | 333.31          | AMAZON - LENOVO LAPATOP        |
|             |                                |                  |                     |                    |              | 4400       | 150           | 12.99           | ZOOM SUBSCRIPTION              |
| 21/05/2026  | E.ON NEXT                      | 2627/02/16       | 17.68               |                    | 0.84         | 4320       | 400           | 16.84           | ELECTRICITY TOILETS            |
| 27/05/2026  | HCHCT                          | 2627/02/17       | 144.00              |                    |              | 4660       | 150           | 144.00          | ROOM HIRE - ANNUAL PARISH      |
| 27/05/2026  | Staff 05                       | 2627/02/18       | 49.89               |                    |              | 4660       | 150           | 49.89           | REIMBURSEMENT                  |
|             |                                |                  |                     |                    |              | 354        | 0             | -49.89          | REIMBURSEMENT                  |
|             |                                |                  |                     |                    |              | 6000       | 150           | 49.89           | REIMBURSEMENT                  |
| 27/05/2026  | West Yorks Combined Authority  | 2627/02/19       | 1,971.00            |                    |              | 4730       | 400           | 1,971.00        | HV MINIBUS SERVICE MAY         |
| 27/05/2026  | Maintenance Contractor         | 2627/02/20       | 1,552.29            |                    |              | 4740       | 400           | 682.79          | MAINTENANCE - SEATS & SHELTERS |
|             |                                |                  |                     |                    |              | 4320       | 400           | 869.50          | MAINTENANCE - TOILETS          |
| 27/05/2026  | Maintenance Contractor         | 2627/02/21       | 74.41               |                    | 12.41        | 4320       | 400           | 39.84           | EXPENSES - TOILETS             |
|             |                                |                  |                     |                    |              | 4740       | 400           | 22.16           | EXPENSES - SEATS & SHELTERS    |
| 27/05/2026  | Honley Village Community Trust | 2627/02/22       | 649.20              |                    |              | 4315       | 250           | 649.20          | GRANT - KISSING GATE           |
| 27/05/2026  | HCHCT                          | 2627/02/17       | -144.00             |                    |              | 4660       | 150           | -144.00         | CORRECT CODE                   |
| 27/05/2026  | HCHCT                          | 2627/02/17       | 144.00              |                    |              | 4250       | 150           | 144.00          | ROOM HIRE ANNUAL PARISH        |
| 31/05/2026  | Unity Trust                    | 2627/02/23       | 12.70               |                    |              | 4215       | 150           | 12.70           | SERVICE CHARGE                 |

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|                          |            |      |          |            |
|--------------------------|------------|------|----------|------------|
| Total Payments for Month | 62,159.88  | 0.00 | 1,300.85 | 60,859.03  |
| Balance Carried Fwd      | 203,107.09 |      |          |            |
| Cashbook Totals          | 265,266.97 | 0.00 | 1,300.85 | 263,966.12 |

| Receipts for Month 2     |                      |                        |                  | Nominal Ledger Analysis |            |               |                 |                           |
|--------------------------|----------------------|------------------------|------------------|-------------------------|------------|---------------|-----------------|---------------------------|
| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
| Balance Brought Fwd :    |                      | 59,908.51              |                  |                         |            |               | 59,908.51       |                           |
|                          | Banked               | 0.00                   |                  |                         |            |               |                 |                           |
|                          |                      |                        | 0.00             |                         |            |               | 0.00            |                           |
| Total Receipts for Month |                      | 0.00                   | 0.00             | 0.00                    |            |               | 0.00            |                           |
| Cashbook Totals          |                      | 59,908.51              | 0.00             | 0.00                    |            |               | 59,908.51       |                           |

| Payments for Month 2     |                   |                  |                     | Nominal Ledger     |              |            |               |                 |                           |
|--------------------------|-------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|---------------------------|
| <u>Date</u>              | <u>Payee Name</u> | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|                          |                   |                  | 0.00                |                    |              |            |               |                 |                           |
| Total Payments for Month |                   |                  | 0.00                | 0.00               | 0.00         |            |               | 0.00            |                           |
| Balance Carried Fwd      |                   |                  | 59,908.51           |                    |              |            |               |                 |                           |
| Cashbook Totals          |                   |                  | 59,908.51           | 0.00               | 0.00         |            |               | 59,908.51       |                           |

## Account Number Order

| <u>A/c Code</u>               | <u>Account Name</u>            | <u>Centre</u> | <u>Centre Name</u>   | <u>Debit</u>      | <u>Credit</u>     |
|-------------------------------|--------------------------------|---------------|----------------------|-------------------|-------------------|
| 105                           | VAT Control A/c                |               |                      | 1,525.31          |                   |
| 220                           | CCLA Deposit Fund              |               |                      | 75,000.00         |                   |
| 230                           | Unity Trust Current Account T2 |               |                      | 203,107.09        |                   |
| 235                           | Unity Trust Instant Access A/C |               |                      | 59,908.51         |                   |
| 310                           | General Reserves               |               |                      |                   | 83,440.05         |
| 323                           | EMR Community Assets           |               |                      |                   | 2,017.00          |
| 325                           | EMR Election Fund              |               |                      |                   | 21,000.00         |
| 326                           | EMR Defibrillator Special Resr |               |                      |                   | 1,673.56          |
| 331                           | EMR Gartside Building          |               |                      |                   | 18,108.00         |
| 336                           | EMR Royal Events               |               |                      |                   | 3,000.00          |
| 337                           | EMR COVID Memorial             |               |                      |                   | 2,364.25          |
| 345                           | EMR Rolling Grants - F&M       |               |                      |                   | 8,560.00          |
| 346                           | EMR Sustainable Transport      |               |                      |                   | 4,250.00          |
| 347                           | EMR Tourism                    |               |                      |                   | 2,401.00          |
| 349                           | EMR Community Engagement       |               |                      |                   | 3,609.87          |
| 352                           | EMR War Memorials              |               |                      |                   | 2,500.00          |
| 353                           | EMR Phone Boxes                |               |                      |                   | 2,000.00          |
| 354                           | EMR Brand Assets               |               |                      |                   | 1,869.64          |
| 356                           | EMR Rolling Grants - SP        |               |                      |                   | 2,380.00          |
| 357                           | EMR Contract - Toilets         |               |                      |                   | 2,100.00          |
| 358                           | EMR Contract - Seats/Shelters  |               |                      |                   | 1,365.00          |
| 359                           | EMR Stone Bus Shelters         |               |                      |                   | 15,885.00         |
| 360                           | EMR Local plan                 |               |                      |                   | 2,470.00          |
| 361                           | EMR Events                     |               |                      |                   | 2,000.00          |
| 362                           | EMR The Civic Vision           |               |                      |                   | 7,653.50          |
| 1076                          | Precept                        | 100           | Income               |                   | 223,858.50        |
| 1078                          | Special Expenses Grant         | 100           | Income               |                   | 1,736.00          |
| 1090                          | Bank Interest                  | 100           | Income               |                   | 470.23            |
| 1200                          | Allotment Rents                | 100           | Income               |                   | 294.00            |
| 1300                          | Garage plot income             | 100           | Income               |                   | 600.00            |
| 4000                          | Salaries                       | 110           | Staff Expenditure    | 16,856.76         |                   |
| 4060                          | Staff Training                 | 110           | Staff Expenditure    | 506.00            |                   |
| 4200                          | Chairman's Expenses            | 150           | Administration       |                   | 795.00            |
| 4205                          | Council Office Expenditure     | 150           | Administration       | 197.49            |                   |
| 4215                          | Bank Charges                   | 150           | Administration       | 39.05             |                   |
| 4235                          | Insurance                      | 150           | Administration       | 12,502.26         |                   |
| 4245                          | Office Equipment               | 150           | Administration       | 333.31            |                   |
| 4265                          | Subscriptions                  | 150           | Administration       | 3,090.00          |                   |
| 4275                          | Telephone and Internet         | 150           | Administration       | 56.22             |                   |
| 4320                          | Public Toilet - Day to Day     | 400           | Service Provision    | 926.18            |                   |
| 4400                          | Electronic Support             | 150           | Administration       | 1,443.47          |                   |
| 4420                          | Honley Library                 | 250           | Finance & Management | 15,000.00         |                   |
| 4425                          | The Civic                      | 250           | Finance & Management | 27,049.50         |                   |
| 4660                          | Communications & Engagement    | 150           | Administration       | 124.89            |                   |
| 4730                          | Minibus                        | 400           | Service Provision    | 3,879.00          |                   |
| 4740                          | Seats & Shelters-Maintenance   | 400           | Service Provision    | 704.95            |                   |
| 6000                          | Transfer from EMR              | 150           | Administration       |                   | 49.89             |
| 6000                          | Transfer from EMR              | 250           | Finance & Management |                   | 2,049.50          |
| 6000                          | Transfer from EMR              | 400           | Service Provision    |                   | 1,750.00          |
| <b>Trial Balance Totals :</b> |                                |               |                      | <b>422,249.99</b> | <b>422,249.99</b> |
| <b>Difference</b>             |                                |               |                      | <b>0.00</b>       |                   |

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2026

Month No: 2

## Cost Centre Report

|                                           | Actual<br>Current | Actual Year<br>To Date | Current<br>Annual | Variance<br>Annual | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|-------------------------------------------|-------------------|------------------------|-------------------|--------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>100 Income</b>                         |                   |                        |                   |                    |                          |                    |              |                         |
| 1076 Precept                              | 223,859           | 223,859                | 447,717           | 223,859            |                          |                    | 50.0%        |                         |
| 1078 Special Expenses Grant               | 1,736             | 1,736                  | 3,472             | 1,736              |                          |                    | 50.0%        |                         |
| 1090 Bank Interest                        | 232               | 470                    | 4,500             | 4,030              |                          |                    | 10.4%        |                         |
| 1092 Toilets Donations                    | 0                 | 0                      | 2,500             | 2,500              |                          |                    | 0.0%         |                         |
| 1095 Other receipts                       | 6,815             | 0                      | 2                 | 2                  |                          |                    | 0.0%         |                         |
| 1200 Allotment Rents                      | 78                | 294                    | 324               | 30                 |                          |                    | 90.7%        |                         |
| 1300 Garage plot income                   | 200               | 600                    | 840               | 240                |                          |                    | 71.4%        |                         |
| Income :- Income                          | <b>232,919</b>    | <b>226,959</b>         | <b>459,355</b>    | <b>232,396</b>     |                          |                    | <b>49.4%</b> | <b>0</b>                |
| <b>Net Income</b>                         | <b>232,919</b>    | <b>226,959</b>         | <b>459,355</b>    | <b>232,396</b>     |                          |                    |              |                         |
| <b>110 Staff Expenditure</b>              |                   |                        |                   |                    |                          |                    |              |                         |
| 4000 Salaries                             | 8,391             | 16,857                 | 104,316           | 87,459             |                          | 87,459             | 16.2%        |                         |
| 4060 Staff Training                       | 0                 | 506                    | 2,300             | 1,794              |                          | 1,794              | 22.0%        |                         |
| Staff Expenditure :- Indirect Expenditure | <b>8,391</b>      | <b>17,363</b>          | <b>106,616</b>    | <b>89,253</b>      | <b>0</b>                 | <b>89,253</b>      | <b>16.3%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                    | <b>(8,391)</b>    | <b>(17,363)</b>        | <b>(106,616)</b>  | <b>(89,253)</b>    |                          |                    |              |                         |
| <b>150 Administration</b>                 |                   |                        |                   |                    |                          |                    |              |                         |
| 4061 Councillor Training                  | 0                 | 0                      | 900               | 900                |                          | 900                | 0.0%         |                         |
| 4200 Chairman's Expenses                  | 0                 | (795)                  | 1,000             | 1,795              |                          | 1,795              | (79.5%)      |                         |
| 4205 Council Office Expenditure           | 0                 | 197                    | 2,100             | 1,903              |                          | 1,903              | 9.4%         |                         |
| 4210 Audit                                | 0                 | 0                      | 2,000             | 2,000              |                          | 2,000              | 0.0%         |                         |
| 4215 Bank Charges                         | 19                | 39                     | 200               | 161                |                          | 161                | 19.5%        |                         |
| 4220 Conference / Seminars                | 0                 | 0                      | 500               | 500                |                          | 500                | 0.0%         |                         |
| 4225 Elections                            | 0                 | 0                      | 10,000            | 10,000             |                          | 10,000             | 0.0%         |                         |
| 4230 Repairs & Maintenance                | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%         |                         |
| 4235 Insurance                            | 0                 | 12,502                 | 12,300            | (202)              |                          | (202)              | 101.6%       |                         |
| 4240 Travel Allowance                     | 0                 | 0                      | 300               | 300                |                          | 300                | 0.0%         |                         |
| 4245 Office Equipment                     | 333               | 333                    | 900               | 567                |                          | 567                | 37.0%        |                         |
| 4250 Office/Room Hire                     | 144               | 0                      | 200               | 200                |                          | 200                | 0.0%         |                         |
| 4260 FOIA/SAR requests                    | 0                 | 0                      | 500               | 500                |                          | 500                | 0.0%         |                         |
| 4265 Subscriptions                        | 6                 | 3,090                  | 3,000             | (90)               |                          | (90)               | 103.0%       |                         |
| 4275 Telephone and Internet               | 56                | 56                     | 600               | 544                |                          | 544                | 9.4%         |                         |
| 4285 Remembrance Sunday                   | 0                 | 0                      | 160               | 160                |                          | 160                | 0.0%         |                         |
| 4295 Staffing Review                      | 0                 | 0                      | 2,000             | 2,000              |                          | 2,000              | 0.0%         |                         |
| 4400 Electronic Support                   | 50                | 1,443                  | 1,700             | 257                |                          | 257                | 84.9%        |                         |
| 4660 Communications & Engagement          | 100               | 125                    | 10,650            | 10,525             |                          | 10,525             | 1.2%         | 50                      |
| Administration :- Indirect Expenditure    | <b>708</b>        | <b>16,992</b>          | <b>50,010</b>     | <b>33,018</b>      | <b>0</b>                 | <b>33,018</b>      | <b>34.0%</b> | <b>50</b>               |
| <b>Net Expenditure</b>                    | <b>(708)</b>      | <b>(16,992)</b>        | <b>(50,010)</b>   | <b>(33,018)</b>    |                          |                    |              |                         |
| 6000 plus Transfer from EMR               | 50                | 50                     | 0                 | (50)               |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b>     | <b>(658)</b>      | <b>(16,942)</b>        | <b>(50,010)</b>   | <b>(33,068)</b>    |                          |                    |              |                         |

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2026

Month No: 2

## Cost Centre Report

|                                              | Actual<br>Current | Actual Year<br>To Date | Current<br>Annual | Variance<br>Annual | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|----------------------------------------------|-------------------|------------------------|-------------------|--------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>250 Finance &amp; Management</b>          |                   |                        |                   |                    |                          |                    |              |                         |
| 4315 Grants - Community Assets               | 6,358             | 0                      | 46,940            | 46,940             |                          | 46,940             | 0.0%         |                         |
| 4405 Grants - Projects and Events            | 0                 | 0                      | 19,500            | 19,500             |                          | 19,500             | 0.0%         |                         |
| 4420 Honley Library                          | 15,000            | 15,000                 | 15,750            | 750                |                          | 750                | 95.2%        |                         |
| 4425 The Civic                               | 26,800            | 27,050                 | 65,000            | 37,951             |                          | 37,951             | 41.6%        | 2,050                   |
| Finance & Management :- Indirect Expenditure | <b>48,158</b>     | <b>42,050</b>          | <b>147,190</b>    | <b>105,141</b>     | <b>0</b>                 | <b>105,141</b>     | <b>28.6%</b> | <b>2,050</b>            |
| <b>Net Expenditure</b>                       | <b>(48,158)</b>   | <b>(42,050)</b>        | <b>(147,190)</b>  | <b>(105,141)</b>   |                          |                    |              |                         |
| 6000 plus Transfer from EMR                  | 1,800             | 2,050                  | 0                 | (2,050)            |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b>        | <b>(46,358)</b>   | <b>(40,000)</b>        | <b>(147,190)</b>  | <b>(107,190)</b>   |                          |                    |              |                         |
| <b>300 Planning</b>                          |                   |                        |                   |                    |                          |                    |              |                         |
| 4505 Neighbourhood Plan                      | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%         |                         |
| Planning :- Indirect Expenditure             | <b>0</b>          | <b>0</b>               | <b>1,000</b>      | <b>1,000</b>       | <b>0</b>                 | <b>1,000</b>       | <b>0.0%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                       | <b>0</b>          | <b>0</b>               | <b>(1,000)</b>    | <b>(1,000)</b>     |                          |                    |              |                         |
| <b>400 Service Provision</b>                 |                   |                        |                   |                    |                          |                    |              |                         |
| 4320 Public Toilet - Day to Day              | 926               | 926                    | 23,100            | 22,174             |                          | 22,174             | 4.0%         |                         |
| 4325 Gartside Building                       | 0                 | 0                      | 1,050             | 1,050              |                          | 1,050              | 0.0%         |                         |
| 4705 Christmas Provision                     | 0                 | 0                      | 5,000             | 5,000              |                          | 5,000              | 0.0%         |                         |
| 4710 New Mill - Churchyard                   | 0                 | 0                      | 788               | 788                |                          | 788                | 0.0%         |                         |
| 4720 Dog Waste                               | 0                 | 0                      | 1,260             | 1,260              |                          | 1,260              | 0.0%         |                         |
| 4730 Minibus                                 | 1,971             | 3,879                  | 23,500            | 19,621             |                          | 19,621             | 16.5%        |                         |
| 4735 Phone Boxes                             | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%         |                         |
| 4740 Seats & Shelters-Maintenance            | 705               | 705                    | 13,650            | 12,945             |                          | 12,945             | 5.2%         |                         |
| 4750 War Memorial                            | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%         |                         |
| 4760 Youth Work in the Holme Valley          | 0                 | 0                      | 25,000            | 25,000             |                          | 25,000             | 0.0%         |                         |
| 4765 Tourism                                 | 0                 | 0                      | 5,000             | 5,000              |                          | 5,000              | 0.0%         | 1,000                   |
| 4770 Sustainable Transport                   | 0                 | 0                      | 0                 | 0                  |                          | 0                  | 0.0%         | 750                     |
| 4840 Climate Action                          | 0                 | 0                      | 5,000             | 5,000              |                          | 5,000              | 0.0%         |                         |
| Service Provision :- Indirect Expenditure    | <b>3,602</b>      | <b>5,510</b>           | <b>105,348</b>    | <b>99,838</b>      | <b>0</b>                 | <b>99,838</b>      | <b>5.2%</b>  | <b>1,750</b>            |
| <b>Net Expenditure</b>                       | <b>(3,602)</b>    | <b>(5,510)</b>         | <b>(105,348)</b>  | <b>(99,838)</b>    |                          |                    |              |                         |
| 6000 plus Transfer from EMR                  | 0                 | 1,750                  | 0                 | (1,750)            |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b>        | <b>(3,602)</b>    | <b>(3,760)</b>         | <b>(105,348)</b>  | <b>(101,588)</b>   |                          |                    |              |                         |

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2026

Month No: 2

## Cost Centre Report

|                                       | Actual<br>Current | Actual Year<br>To Date | Current<br>Annual | Variance<br>Annual | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|---------------------------------------|-------------------|------------------------|-------------------|--------------------|--------------------------|--------------------|---------|-------------------------|
| Grand Totals:- Income                 | 232,919           | 226,959                | 459,355           | 232,396            |                          |                    | 49.4%   |                         |
| Expenditure                           | 60,859            | 81,914                 | 410,164           | 328,250            | 0                        | 328,250            | 20.0%   |                         |
| <b>Net Income over Expenditure</b>    | <b>172,060</b>    | <b>145,045</b>         | <b>49,191</b>     | <b>(95,854)</b>    |                          |                    |         |                         |
| plus Transfer from EMR                | 1,849             | 3,849                  | 0                 | (3,849)            |                          |                    |         |                         |
| <b>Movement to/(from) Gen Reserve</b> | <b>173,909</b>    | <b>148,894</b>         | <b>49,191</b>     | <b>(99,703)</b>    |                          |                    |         |                         |

**Detailed Balance Sheet - Excluding Stock Movement****Month 2 Date 31/05/2026**

| <u>A/c</u>                  | <u>Description</u>             | <u>Actual</u>  |
|-----------------------------|--------------------------------|----------------|
| <u>Current Assets</u>       |                                |                |
| 105                         | VAT Control A/c                | 1,525          |
| 220                         | CCLA Deposit Fund              | 75,000         |
| 230                         | Unity Trust Current Account T2 | 203,107        |
| 235                         | Unity Trust Instant Access A/C | 59,909         |
| <b>Total Current Assets</b> |                                | <b>339,541</b> |
| <u>Represented by :-</u>    |                                |                |
| 300                         | Current Year Fund              | 145,045        |
| 310                         | General Reserves               | 87,289         |
| 323                         | EMR Community Assets           | 2,017          |
| 325                         | EMR Election Fund              | 21,000         |
| 326                         | EMR Defibrillator Special Resr | 1,674          |
| 331                         | EMR Gartside Building          | 18,108         |
| 336                         | EMR Royal Events               | 3,000          |
| 337                         | EMR COVID Memorial             | 2,364          |
| 345                         | EMR Rolling Grants - F&M       | 8,560          |
| 346                         | EMR Sustainable Transport      | 4,250          |
| 347                         | EMR Tourism                    | 2,401          |
| 349                         | EMR Community Engagement       | 3,610          |
| 352                         | EMR War Memorials              | 2,500          |
| 353                         | EMR Phone Boxes                | 2,000          |
| 354                         | EMR Brand Assets               | 1,870          |
| 356                         | EMR Rolling Grants - SP        | 2,380          |
| 357                         | EMR Contract - Toilets         | 2,100          |
| 358                         | EMR Contract - Seats/Shelters  | 1,365          |
| 359                         | EMR Stone Bus Shelters         | 15,885         |
| 360                         | EMR Local plan                 | 2,470          |
| 361                         | EMR Events                     | 2,000          |
| 362                         | EMR The Civic Vision           | 7,654          |
| <b>Total Equity</b>         |                                | <b>339,541</b> |

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## Holme Valley Parish Council

### Bank - Cash and Investment Reconciliation as at 31 May 2026

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

|            |                                |            |
|------------|--------------------------------|------------|
| 31/05/2026 | CCLA Deposit Fund              | 75,000.00  |
| 31/05/2026 | Unity Trust Current Account T2 | 203,107.09 |
| 31/05/2026 | Unity Trust Instant Access     | 59,908.51  |

**338,015.60**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**338,015.60**

##### All Cash & Bank Accounts

|   |                                       |                   |
|---|---------------------------------------|-------------------|
| 1 | HSBC Current A/C                      | 0.00              |
| 2 | Money Manager - HSBC                  | 0.00              |
| 5 | CCLA Deposit Fund                     | 75,000.00         |
| 7 | Unity Trust Current Account T2        | 203,107.09        |
| 8 | Unity Trust Instant Access A/C        | 59,908.51         |
|   | Other Cash & Bank Balances            | 0.00              |
|   | <b>Total Cash &amp; Bank Balances</b> | <b>338,015.60</b> |

**Earmarked Reserves**

| <u>Account</u> |                                | <u>Opening Balance</u>  | <u>Net Transfers</u>    | <u>Closing Balance</u>   |
|----------------|--------------------------------|-------------------------|-------------------------|--------------------------|
| 323            | EMR Community Assets           | 2,017.00                |                         | 2,017.00                 |
| 325            | EMR Election Fund              | 14,000.00               | 7,000.00                | 21,000.00                |
| 326            | EMR Defibrillator Special Resr | 1,673.56                |                         | 1,673.56                 |
| 331            | EMR Gartside Building          | 0.00                    | 18,108.00               | 18,108.00                |
| 336            | EMR Royal Events               | 2,000.00                | 1,000.00                | 3,000.00                 |
| 337            | EMR COVID Memorial             | 2,364.25                |                         | 2,364.25                 |
| 345            | EMR Rolling Grants - F&M       | 1,560.00                | 7,000.00                | 8,560.00                 |
| 346            | EMR Sustainable Transport      | 2,500.00                | 1,750.00                | 4,250.00                 |
| 347            | EMR Tourism                    | 3,401.00                | -1,000.00               | 2,401.00                 |
| 349            | EMR Community Engagement       | 3,609.87                |                         | 3,609.87                 |
| 352            | EMR War Memorials              | 2,500.00                |                         | 2,500.00                 |
| 353            | EMR Phone Boxes                | 0.00                    | 2,000.00                | 2,000.00                 |
| 354            | EMR Brand Assets               | 919.53                  | 950.11                  | 1,869.64                 |
| 356            | EMR Rolling Grants - SP        | 0.00                    | 2,380.00                | 2,380.00                 |
| 357            | EMR Contract - Toilets         | 0.00                    | 2,100.00                | 2,100.00                 |
| 358            | EMR Contract - Seats/Shelters  | 0.00                    | 1,365.00                | 1,365.00                 |
| 359            | EMR Stone Bus Shelters         | 0.00                    | 15,885.00               | 15,885.00                |
| 360            | EMR Local plan                 | 0.00                    | 2,470.00                | 2,470.00                 |
| 361            | EMR Events                     | 0.00                    | 2,000.00                | 2,000.00                 |
| 362            | EMR The Civic Vision           | 0.00                    | 7,653.50                | 7,653.50                 |
|                |                                | <b><u>36,545.21</u></b> | <b><u>70,661.61</u></b> | <b><u>107,206.82</u></b> |

Date: 07/07/2026

Holme Valley Parish Council

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Time: 17:44

VAT Return: 01/04/2026 - 30/06/2026

User: RFO

| <u>Source</u> | <u>Ledger</u> | <u>Ref No</u> | <u>Month</u>       | <u>Code</u> | <u>Gross</u>      | <u>Net</u>        | <u>VAT</u>      |
|---------------|---------------|---------------|--------------------|-------------|-------------------|-------------------|-----------------|
| Cashbook      | 7             |               | 1                  |             | 480.00            | 400.00            | 80.00           |
| Cashbook      | 7             |               | 2                  |             | 240.00            | 200.00            | 40.00           |
|               |               | <b>OUTPUT</b> | <b>Total Rate:</b> | <b>S</b>    | <b>720.00</b>     | <b>600.00</b>     | <b>120.00</b>   |
| Cashbook      | 7             |               | 1                  |             | 298.48            | 298.48            | 0.00            |
| Cashbook      | 7             |               | 2                  |             | 234,524.18        | 234,524.18        | 0.00            |
|               |               | <b>OUTPUT</b> | <b>Total Rate:</b> | <b>Z</b>    | <b>234,822.66</b> | <b>234,822.66</b> | <b>0.00</b>     |
| Cashbook      | 7             |               | 1                  |             | 18.66             | 17.77             | 0.89            |
| Cashbook      | 7             |               | 2                  |             | 17.68             | 16.84             | 0.84            |
|               |               | <b>INPUT</b>  | <b>Total</b>       | <b>F</b>    | <b>36.34</b>      | <b>34.61</b>      | <b>1.73</b>     |
| Cashbook      | 7             |               | 1                  |             | 2,061.23          | 1,717.66          | 343.57          |
| Cashbook      | 7             |               | 2                  |             | 7,800.03          | 6,500.02          | 1,300.01        |
|               |               | <b>INPUT</b>  | <b>Total</b>       | <b>S</b>    | <b>9,861.26</b>   | <b>8,217.68</b>   | <b>1,643.58</b> |
| Cashbook      | 7             |               | 1                  |             | 31,994.18         | 31,994.18         | 0.00            |
| Cashbook      | 7             |               | 2                  |             | 54,342.17         | 54,342.17         | 0.00            |
|               |               | <b>INPUT</b>  | <b>Total</b>       | <b>Z</b>    | <b>86,336.35</b>  | <b>86,336.35</b>  | <b>0.00</b>     |

|                                                                                                                       |  |                      |                   |                   |                   |
|-----------------------------------------------------------------------------------------------------------------------|--|----------------------|-------------------|-------------------|-------------------|
| <b>VAT Return Summary:</b>                                                                                            |  | <b>Total Outputs</b> | <b>235,542.66</b> | <b>235,422.66</b> | <b>120.00</b>     |
|                                                                                                                       |  | <b>Total Inputs</b>  | <b>96,233.95</b>  | <b>94,588.64</b>  | <b>1,645.31</b>   |
| VAT due in the period on sales and other outputs                                                                      |  |                      |                   | <b>Box 1</b>      | 120.00            |
| VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States                         |  |                      |                   | <b>2</b>          | 0.00              |
| <b>Total VAT due</b>                                                                                                  |  |                      |                   | <b>3</b>          | <b>120.00</b>     |
| VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member  |  |                      |                   | <b>4</b>          | 1,645.31          |
| <b>Net VAT to reclaim from HMRC</b>                                                                                   |  |                      |                   | <b>5</b>          | <b>1,525.31</b>   |
| <b>Total value of sales and all other outputs excluding any VAT</b>                                                   |  |                      |                   | <b>6</b>          | <b>235,422.00</b> |
| <b>Total value of purchases and all other inputs excluding any VAT</b>                                                |  |                      |                   | <b>7</b>          | <b>94,588.00</b>  |
| Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States        |  |                      |                   | <b>8</b>          | 0.00              |
| Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States |  |                      |                   | <b>9</b>          | 0.00              |
| VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States                         |  |                      |                   |                   | <b>0.00</b>       |

Receipts for Month 3

Nominal Ledger Analysis

| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u>  | <u>Transaction Detail</u> |
|--------------------------|----------------------|------------------------|------------------|--------------|------------|---------------|------------------|---------------------------|
| Balance Brought Fwd :    |                      | 75,000.00              |                  |              |            |               | 75,000.00        |                           |
|                          | Banked               | 0.00                   |                  |              |            |               |                  |                           |
|                          |                      |                        | 0.00             |              |            |               | 0.00             |                           |
| Total Receipts for Month |                      | 0.00                   | 0.00             | 0.00         |            |               | 0.00             |                           |
| Cashbook Totals          |                      | <u>75,000.00</u>       | <u>0.00</u>      | <u>0.00</u>  |            |               | <u>75,000.00</u> |                           |

| Payments for Month 3 |                                 |                  |                     | Nominal Ledger     |              |            |               |                 |                           |
|----------------------|---------------------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|---------------------------|
| <u>Date</u>          | <u>Payee Name</u>               | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|                      |                                 |                  | 0.00                |                    |              |            |               |                 |                           |
|                      | <b>Total Payments for Month</b> |                  | 0.00                | 0.00               | 0.00         |            |               | 0.00            |                           |
|                      | <b>Balance Carried Fwd</b>      |                  | 75,000.00           |                    |              |            |               |                 |                           |
|                      | <b>Cashbook Totals</b>          |                  | 75,000.00           | 0.00               | 0.00         |            |               | 75,000.00       |                           |

Date: 09/07/2026

## Holme Valley Parish Council

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## Cashbook 7

User: RFO

## Unity Trust Current Account T2

For Month No: 3

## Receipts for Month 3

## Nominal Ledger Analysis

| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|--------------------------|----------------------|------------------------|------------------|--------------|------------|---------------|-----------------|---------------------------|
| Balance Brought Fwd :    |                      | 203,107.09             |                  |              |            |               | 203,107.09      |                           |
| 2627/03/01               | Banked 02/06/2026    | 241.77                 |                  |              |            |               |                 |                           |
| 2627/03/01               | CCLA                 | 241.77                 |                  |              | 1090       | 100           | 241.77          | INTEREST ON PSDF          |
| 2627/03/02               | Banked 03/06/2026    | 435.00                 |                  |              |            |               |                 |                           |
| 2627/03/02               | HOLME VALLEY LIONS   | 435.00                 |                  |              | 1095       | 100           | 435.00          | RETURNED UNSPENT GRANT    |
| Total Receipts for Month |                      | 676.77                 | 0.00             | 0.00         |            |               | 676.77          |                           |

|                 |            |      |      |            |
|-----------------|------------|------|------|------------|
| Cashbook Totals | 203,783.86 | 0.00 | 0.00 | 203,783.86 |
|-----------------|------------|------|------|------------|

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Date: 09/07/2026

## Holme Valley Parish Council

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## Cashbook 7

User: RFO

## Unity Trust Current Account T2

For Month No: 3

## Payments for Month 3

## Nominal Ledger

| Date                     | Payee Name                       | Reference  | £ Total Amnt | £ Creditors | £ VAT    | A/c  | Centre | £ Amount   | Transaction Detail                |
|--------------------------|----------------------------------|------------|--------------|-------------|----------|------|--------|------------|-----------------------------------|
| 08/06/2026               | British Telecom                  | 2627/03/01 | 67.14        |             | 11.19    | 4275 | 150    | 55.95      | British Telecom                   |
| 10/06/2026               | Maintenance Contractor           | 2627/03/02 | 550.00       |             |          | 4325 | 400    | 550.00     | REPAIRS TO<br>GARTSIDE UNIT       |
| 11/06/2026               | HEPWORTH FOCUS                   | 2627/03/03 | 100.00       |             |          | 4660 | 150    | 100.00     | MAGAZINE COUNCIL<br>NEWS          |
| 11/06/2026               | KNOWN AIM                        | 2627/03/05 | 576.00       |             |          | 4660 | 150    | 576.00     | THE CIVIC VISION<br>CAMPAIGN      |
| 11/06/2026               | HUDDERSFIELD HUB                 | 2627/03/07 | 600.00       |             |          | 4660 | 150    | 600.00     | WEBSITE NEWS 3<br>MONTHS          |
| 11/06/2026               | Time In Time Out Media           | 2627/03/04 | 252.00       |             | 42.00    | 4660 | 150    | 210.00     | COUNCIL NEWS - JULY               |
| 11/06/2026               | Full Life Church Food Bank       | 2627/03/06 | 795.00       |             |          | 4200 | 150    | 795.00     | CHAIR'S DONATION                  |
| 15/06/2026               | Salaries Staff                   | 2627/03/09 | 1,695.18     |             |          | 4000 | 110    | 1,695.18   | SALARY STAFF 04                   |
| 15/06/2026               | West Yorkshire Pension Fund      | 2627/03/11 | 1,239.88     |             |          | 4000 | 110    | 1,239.88   | PENSIONS                          |
| 15/06/2026               | Salaries Staff                   | 2627/03/08 | 1,864.57     |             |          | 4000 | 110    | 1,864.57   | SALARY STAFF 02                   |
| 15/06/2026               | HMRC                             | 2627/03/10 | 1,939.30     |             |          | 4000 | 110    | 1,939.30   | PAYE TAX AND NI                   |
| 15/06/2026               | Salaries Staff                   | 2627/03/12 | 1,599.53     |             |          | 4000 | 110    | 1,599.53   | SALARY STAFF 05                   |
| 16/06/2026               | E.ON NEXT                        | 2627/03/13 | 18.27        |             | 0.87     | 4320 | 400    | 17.40      | ELECTRICITY<br>HOLMFIRTH TOILETS  |
| 16/06/2026               | Lloyds Bank                      | 2627/03/14 | 91.71        |             | 5.59     | 4400 | 150    | 12.99      | MULTIPAY CARD -<br>ZOOM           |
|                          |                                  |            |              |             |          | 4215 | 150    | 6.00       | MULTIPAY CARD -<br>FEES           |
|                          |                                  |            |              |             |          | 4205 | 150    | 67.13      | MULTIPAY CARD -<br>PAPER & ERROR  |
| 22/06/2026               | Staff 02                         | 2627/03/15 | -52.17       |             |          | 4205 | 150    | -52.17     | CORRECT CARD USE<br>ERROR         |
| 24/06/2026               | Principal Hygiene                | 2627/03/16 | 291.00       |             | 48.50    | 4320 | 400    | 242.50     | SERVICE NAPPY UNIT                |
| 24/06/2026               | West Yorks Combined<br>Authority | 2627/03/17 | 1,908.00     |             |          | 4730 | 400    | 1,908.00   | HV Minibus Service JUN            |
| 24/06/2026               | KNOWN AIM                        | 2627/03/18 | 864.00       |             |          | 4660 | 150    | 864.00     | CIVIC CONSULTATION<br>CAMPAIGN    |
| 24/06/2026               | Ramsdens Solicitors LLP          | 2627/03/19 | 1,837.20     |             | 306.20   | 4425 | 250    | 1,531.00   | CIVIC LEASE FEES                  |
| 24/06/2026               | Internal Audit Yorkshire         | 2627/03/20 | 453.49       |             |          | 4210 | 150    | 453.49     | YEAR END AUDIT                    |
| 24/06/2026               | NORTHERN CONTENT CO<br>LTD       | 2627/03/21 | 450.00       |             |          | 4765 | 400    | 450.00     | TOURISM VIDEO                     |
|                          |                                  |            |              |             |          | 347  | 0      | -450.00    | TOURISM VIDEO                     |
|                          |                                  |            |              |             |          | 6000 | 400    | 450.00     | TOURISM VIDEO                     |
| 24/06/2026               | Hoey Ainscough Associates        | 2627/03/22 | 9,000.00     |             | 1,500.00 | 4260 | 150    | 7,500.00   | GOVERNANCE<br>SUPPORT SAR FOIA    |
| 24/06/2026               | Maintenance Contractor           | 2627/03/23 | 1,650.72     |             |          | 4740 | 400    | 698.22     | MAINTENANCE -<br>SEATS & SHELTERS |
|                          |                                  |            |              |             |          | 4320 | 400    | 952.50     | MAINTENANCE -<br>TOILETS          |
| 24/06/2026               | Document Logic                   | 2627/03/24 | 95.40        |             | 15.90    | 4205 | 150    | 79.50      | PHOTOCOPYING                      |
| 24/06/2026               | Maintenance Contractor           | 2627/03/25 | 104.37       |             | 17.40    | 4320 | 400    | 86.97      | EXPENSES - TOILETS                |
| 30/06/2026               | Unity Trust                      | 2627/03/26 | 4.90         |             |          | 4215 | 150    | 4.90       | MANUAL CREDIT<br>HANDLING CHARGE  |
| 30/06/2026               | Unity Trust                      | 2627/03/27 | 11.35        |             |          | 4215 | 150    | 11.35      | SERVICE CHARGE                    |
| Total Payments for Month |                                  |            | 28,006.84    | 0.00        | 1,947.65 |      |        | 26,059.19  |                                   |
| Balance Carried Fwd      |                                  |            | 175,777.02   |             |          |      |        |            |                                   |
| Cashbook Totals          |                                  |            | 203,783.86   | 0.00        | 1,947.65 |      |        | 201,836.21 |                                   |

| Receipts for Month 3     |                      |                        |                  | Nominal Ledger Analysis |            |               |                                           |
|--------------------------|----------------------|------------------------|------------------|-------------------------|------------|---------------|-------------------------------------------|
| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> <u>Transaction Detail</u> |
| Balance Brought Fwd :    |                      | 59,908.51              |                  |                         |            |               | 59,908.51                                 |
| 2627/03/03               | Banked 30/06/2026    | 291.25                 |                  |                         |            |               |                                           |
| 2627/03/03               | Unity Trust          | 291.25                 |                  |                         | 1090       | 100           | 291.25 INTEREST ON ACCOUNT                |
| Total Receipts for Month |                      | 291.25                 | 0.00             | 0.00                    |            |               | 291.25                                    |
| Cashbook Totals          |                      | 60,199.76              | 0.00             | 0.00                    |            |               | 60,199.76                                 |

| Payments for Month 3     |                   |                  |                     | Nominal Ledger     |              |            |               |                 |                           |
|--------------------------|-------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|---------------------------|
| <u>Date</u>              | <u>Payee Name</u> | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|                          |                   |                  | 0.00                |                    |              |            |               |                 |                           |
| Total Payments for Month |                   |                  | 0.00                | 0.00               | 0.00         |            |               | 0.00            |                           |
| Balance Carried Fwd      |                   |                  | 60,199.76           |                    |              |            |               |                 |                           |
| Cashbook Totals          |                   |                  | 60,199.76           | 0.00               | 0.00         |            |               | 60,199.76       |                           |

## Account Number Order

| <u>A/c Code</u> | <u>Account Name</u>            | <u>Centre</u> | <u>Centre Name</u>   | <u>Debit</u> | <u>Credit</u> |
|-----------------|--------------------------------|---------------|----------------------|--------------|---------------|
| 105             | VAT Control A/c                |               |                      | 3,472.96     |               |
| 220             | CCLA Deposit Fund              |               |                      | 75,000.00    |               |
| 230             | Unity Trust Current Account T2 |               |                      | 175,777.02   |               |
| 235             | Unity Trust Instant Access A/C |               |                      | 60,199.76    |               |
| 310             | General Reserves               |               |                      |              | 83,440.05     |
| 323             | EMR Community Assets           |               |                      |              | 2,017.00      |
| 325             | EMR Election Fund              |               |                      |              | 21,000.00     |
| 326             | EMR Defibrillator Special Resr |               |                      |              | 1,673.56      |
| 331             | EMR Gartside Building          |               |                      |              | 18,108.00     |
| 336             | EMR Royal Events               |               |                      |              | 3,000.00      |
| 337             | EMR COVID Memorial             |               |                      |              | 2,364.25      |
| 345             | EMR Rolling Grants - F&M       |               |                      |              | 8,560.00      |
| 346             | EMR Sustainable Transport      |               |                      |              | 4,250.00      |
| 347             | EMR Tourism                    |               |                      |              | 1,951.00      |
| 349             | EMR Community Engagement       |               |                      |              | 3,609.87      |
| 352             | EMR War Memorials              |               |                      |              | 2,500.00      |
| 353             | EMR Phone Boxes                |               |                      |              | 2,000.00      |
| 354             | EMR Brand Assets               |               |                      |              | 1,869.64      |
| 356             | EMR Rolling Grants - SP        |               |                      |              | 2,380.00      |
| 357             | EMR Contract - Toilets         |               |                      |              | 2,100.00      |
| 358             | EMR Contract - Seats/Shelters  |               |                      |              | 1,365.00      |
| 359             | EMR Stone Bus Shelters         |               |                      |              | 15,885.00     |
| 360             | EMR Local plan                 |               |                      |              | 2,470.00      |
| 361             | EMR Events                     |               |                      |              | 2,000.00      |
| 362             | EMR The Civic Vision           |               |                      |              | 7,653.50      |
| 1076            | Precept                        | 100           | Income               |              | 223,858.50    |
| 1078            | Special Expenses Grant         | 100           | Income               |              | 1,736.00      |
| 1090            | Bank Interest                  | 100           | Income               |              | 1,003.25      |
| 1095            | Other receipts                 | 100           | Income               |              | 435.00        |
| 1200            | Allotment Rents                | 100           | Income               |              | 294.00        |
| 1300            | Garage plot income             | 100           | Income               |              | 600.00        |
| 4000            | Salaries                       | 110           | Staff Expenditure    | 25,195.22    |               |
| 4060            | Staff Training                 | 110           | Staff Expenditure    | 506.00       |               |
| 4205            | Council Office Expenditure     | 150           | Administration       | 291.95       |               |
| 4210            | Audit                          | 150           | Administration       | 453.49       |               |
| 4215            | Bank Charges                   | 150           | Administration       | 61.30        |               |
| 4235            | Insurance                      | 150           | Administration       | 12,502.26    |               |
| 4245            | Office Equipment               | 150           | Administration       | 333.31       |               |
| 4260            | FOIA/SAR requests              | 150           | Administration       | 7,500.00     |               |
| 4265            | Subscriptions                  | 150           | Administration       | 3,090.00     |               |
| 4275            | Telephone and Internet         | 150           | Administration       | 112.17       |               |
| 4320            | Public Toilet - Day to Day     | 400           | Service Provision    | 2,225.55     |               |
| 4325            | Gartside Building              | 400           | Service Provision    | 550.00       |               |
| 4400            | Electronic Support             | 150           | Administration       | 1,456.46     |               |
| 4420            | Honley Library                 | 250           | Finance & Management | 15,000.00    |               |
| 4425            | The Civic                      | 250           | Finance & Management | 28,580.50    |               |
| 4660            | Communications & Engagement    | 150           | Administration       | 2,474.89     |               |
| 4730            | Minibus                        | 400           | Service Provision    | 5,787.00     |               |
| 4740            | Seats & Shelters-Maintenance   | 400           | Service Provision    | 1,403.17     |               |
| 4765            | Tourism                        | 400           | Service Provision    | 450.00       |               |
| 6000            | Transfer from EMR              | 150           | Administration       |              | 49.89         |
| 6000            | Transfer from EMR              | 250           | Finance & Management |              | 2,049.50      |
| 6000            | Transfer from EMR              | 400           | Service Provision    |              | 2,200.00      |

Continued over page

Date : 09/07/2026

**Holme Valley Parish Council**

Page 2

Time: 11:06

Trial Balance for Month No: 3

User : RFO

Account Number Order

| <u>A/c Code</u>        | <u>Account Name</u> | <u>Centre</u> | <u>Centre Name</u> | <u>Debit</u> | <u>Credit</u> |
|------------------------|---------------------|---------------|--------------------|--------------|---------------|
| Trial Balance Totals : |                     |               |                    | 422,423.01   | 422,423.01    |
| Difference             |                     |               |                    | 0.00         |               |

## Detailed Income &amp; Expenditure by Budget Heading 30/06/2026

Month No: 3

## Cost Centre Report

|                                           | Actual<br>Current | Actual Year<br>To Date | Current<br>Annual | Variance<br>Annual | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|-------------------------------------------|-------------------|------------------------|-------------------|--------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>100 Income</b>                         |                   |                        |                   |                    |                          |                    |              |                         |
| 1076 Precept                              | 0                 | 223,859                | 447,717           | 223,859            |                          |                    | 50.0%        |                         |
| 1078 Special Expenses Grant               | 0                 | 1,736                  | 3,472             | 1,736              |                          |                    | 50.0%        |                         |
| 1090 Bank Interest                        | 533               | 1,003                  | 4,500             | 3,497              |                          |                    | 22.3%        |                         |
| 1092 Toilets Donations                    | 0                 | 0                      | 2,500             | 2,500              |                          |                    | 0.0%         |                         |
| 1095 Other receipts                       | 435               | 435                    | 2                 | (433)              |                          |                    | 21750.0      |                         |
| 1200 Allotment Rents                      | 0                 | 294                    | 324               | 30                 |                          |                    | 90.7%        |                         |
| 1300 Garage plot income                   | 0                 | 600                    | 840               | 240                |                          |                    | 71.4%        |                         |
| Income :- Income                          | <b>968</b>        | <b>227,927</b>         | <b>459,355</b>    | <b>231,428</b>     |                          |                    | <b>49.6%</b> | <b>0</b>                |
| <b>Net Income</b>                         | <b>968</b>        | <b>227,927</b>         | <b>459,355</b>    | <b>231,428</b>     |                          |                    |              |                         |
| <b>110 Staff Expenditure</b>              |                   |                        |                   |                    |                          |                    |              |                         |
| 4000 Salaries                             | 8,338             | 25,195                 | 104,316           | 79,121             |                          | 79,121             | 24.2%        |                         |
| 4060 Staff Training                       | 0                 | 506                    | 2,300             | 1,794              |                          | 1,794              | 22.0%        |                         |
| Staff Expenditure :- Indirect Expenditure | <b>8,338</b>      | <b>25,701</b>          | <b>106,616</b>    | <b>80,915</b>      | <b>0</b>                 | <b>80,915</b>      | <b>24.1%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                    | <b>(8,338)</b>    | <b>(25,701)</b>        | <b>(106,616)</b>  | <b>(80,915)</b>    |                          |                    |              |                         |
| <b>150 Administration</b>                 |                   |                        |                   |                    |                          |                    |              |                         |
| 4061 Councillor Training                  | 0                 | 0                      | 900               | 900                |                          | 900                | 0.0%         |                         |
| 4200 Chairman's Expenses                  | 795               | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%         |                         |
| 4205 Council Office Expenditure           | 94                | 292                    | 2,100             | 1,808              |                          | 1,808              | 13.9%        |                         |
| 4210 Audit                                | 453               | 453                    | 2,000             | 1,547              |                          | 1,547              | 22.7%        |                         |
| 4215 Bank Charges                         | 22                | 61                     | 200               | 139                |                          | 139                | 30.6%        |                         |
| 4220 Conference / Seminars                | 0                 | 0                      | 500               | 500                |                          | 500                | 0.0%         |                         |
| 4225 Elections                            | 0                 | 0                      | 10,000            | 10,000             |                          | 10,000             | 0.0%         |                         |
| 4230 Repairs & Maintenance                | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%         |                         |
| 4235 Insurance                            | 0                 | 12,502                 | 12,300            | (202)              |                          | (202)              | 101.6%       |                         |
| 4240 Travel Allowance                     | 0                 | 0                      | 300               | 300                |                          | 300                | 0.0%         |                         |
| 4245 Office Equipment                     | 0                 | 333                    | 900               | 567                |                          | 567                | 37.0%        |                         |
| 4250 Office/Room Hire                     | 0                 | 0                      | 200               | 200                |                          | 200                | 0.0%         |                         |
| 4260 FOIA/SAR requests                    | 7,500             | 7,500                  | 500               | (7,000)            |                          | (7,000)            | 1500.0%      |                         |
| 4265 Subscriptions                        | 0                 | 3,090                  | 3,000             | (90)               |                          | (90)               | 103.0%       |                         |
| 4275 Telephone and Internet               | 56                | 112                    | 600               | 488                |                          | 488                | 18.7%        |                         |
| 4285 Remembrance Sunday                   | 0                 | 0                      | 160               | 160                |                          | 160                | 0.0%         |                         |
| 4295 Staffing Review                      | 0                 | 0                      | 2,000             | 2,000              |                          | 2,000              | 0.0%         |                         |
| 4400 Electronic Support                   | 13                | 1,456                  | 1,700             | 244                |                          | 244                | 85.7%        |                         |
| 4660 Communications & Engagement          | 2,350             | 2,475                  | 10,650            | 8,175              |                          | 8,175              | 23.2%        | 50                      |
| Administration :- Indirect Expenditure    | <b>11,284</b>     | <b>28,276</b>          | <b>50,010</b>     | <b>21,734</b>      | <b>0</b>                 | <b>21,734</b>      | <b>56.5%</b> | <b>50</b>               |
| <b>Net Expenditure</b>                    | <b>(11,284)</b>   | <b>(28,276)</b>        | <b>(50,010)</b>   | <b>(21,734)</b>    |                          |                    |              |                         |
| 6000 plus Transfer from EMR               | 0                 | 50                     | 0                 | (50)               |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b>     | <b>(11,284)</b>   | <b>(28,226)</b>        | <b>(50,010)</b>   | <b>(21,784)</b>    |                          |                    |              |                         |

## Detailed Income &amp; Expenditure by Budget Heading 30/06/2026

Month No: 3

## Cost Centre Report

|                                              | Actual<br>Current | Actual Year<br>To Date | Current<br>Annual | Variance<br>Annual | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|----------------------------------------------|-------------------|------------------------|-------------------|--------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>250 Finance &amp; Management</b>          |                   |                        |                   |                    |                          |                    |              |                         |
| 4315 Grants - Community Assets               | 0                 | 0                      | 46,940            | 46,940             |                          | 46,940             | 0.0%         |                         |
| 4405 Grants - Projects and Events            | 0                 | 0                      | 19,500            | 19,500             |                          | 19,500             | 0.0%         |                         |
| 4420 Honley Library                          | 0                 | 15,000                 | 15,750            | 750                |                          | 750                | 95.2%        |                         |
| 4425 The Civic                               | 1,531             | 28,581                 | 65,000            | 36,420             |                          | 36,420             | 44.0%        | 2,050                   |
| Finance & Management :- Indirect Expenditure | <b>1,531</b>      | <b>43,581</b>          | <b>147,190</b>    | <b>103,610</b>     | <b>0</b>                 | <b>103,610</b>     | <b>29.6%</b> | <b>2,050</b>            |
| <b>Net Expenditure</b>                       | <b>(1,531)</b>    | <b>(43,581)</b>        | <b>(147,190)</b>  | <b>(103,610)</b>   |                          |                    |              |                         |
| 6000 plus Transfer from EMR                  | 0                 | 2,050                  | 0                 | (2,050)            |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b>        | <b>(1,531)</b>    | <b>(41,531)</b>        | <b>(147,190)</b>  | <b>(105,659)</b>   |                          |                    |              |                         |
| <b>300 Planning</b>                          |                   |                        |                   |                    |                          |                    |              |                         |
| 4505 Neighbourhood Plan                      | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%         |                         |
| Planning :- Indirect Expenditure             | <b>0</b>          | <b>0</b>               | <b>1,000</b>      | <b>1,000</b>       | <b>0</b>                 | <b>1,000</b>       | <b>0.0%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                       | <b>0</b>          | <b>0</b>               | <b>(1,000)</b>    | <b>(1,000)</b>     |                          |                    |              |                         |
| <b>400 Service Provision</b>                 |                   |                        |                   |                    |                          |                    |              |                         |
| 4320 Public Toilet - Day to Day              | 1,299             | 2,226                  | 23,100            | 20,874             |                          | 20,874             | 9.6%         |                         |
| 4325 Gartside Building                       | 550               | 550                    | 1,050             | 500                |                          | 500                | 52.4%        |                         |
| 4705 Christmas Provision                     | 0                 | 0                      | 5,000             | 5,000              |                          | 5,000              | 0.0%         |                         |
| 4710 New Mill - Churchyard                   | 0                 | 0                      | 788               | 788                |                          | 788                | 0.0%         |                         |
| 4720 Dog Waste                               | 0                 | 0                      | 1,260             | 1,260              |                          | 1,260              | 0.0%         |                         |
| 4730 Minibus                                 | 1,908             | 5,787                  | 23,500            | 17,713             |                          | 17,713             | 24.6%        |                         |
| 4735 Phone Boxes                             | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%         |                         |
| 4740 Seats & Shelters-Maintenance            | 698               | 1,403                  | 13,650            | 12,247             |                          | 12,247             | 10.3%        |                         |
| 4750 War Memorial                            | 0                 | 0                      | 1,000             | 1,000              |                          | 1,000              | 0.0%         |                         |
| 4760 Youth Work in the Holme Valley          | 0                 | 0                      | 25,000            | 25,000             |                          | 25,000             | 0.0%         |                         |
| 4765 Tourism                                 | 450               | 450                    | 5,000             | 4,550              |                          | 4,550              | 9.0%         | 1,450                   |
| 4770 Sustainable Transport                   | 0                 | 0                      | 0                 | 0                  |                          | 0                  | 0.0%         | 750                     |
| 4840 Climate Action                          | 0                 | 0                      | 5,000             | 5,000              |                          | 5,000              | 0.0%         |                         |
| Service Provision :- Indirect Expenditure    | <b>4,906</b>      | <b>10,416</b>          | <b>105,348</b>    | <b>94,932</b>      | <b>0</b>                 | <b>94,932</b>      | <b>9.9%</b>  | <b>2,200</b>            |
| <b>Net Expenditure</b>                       | <b>(4,906)</b>    | <b>(10,416)</b>        | <b>(105,348)</b>  | <b>(94,932)</b>    |                          |                    |              |                         |
| 6000 plus Transfer from EMR                  | 450               | 2,200                  | 0                 | (2,200)            |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b>        | <b>(4,456)</b>    | <b>(8,216)</b>         | <b>(105,348)</b>  | <b>(97,132)</b>    |                          |                    |              |                         |

## Detailed Income &amp; Expenditure by Budget Heading 30/06/2026

Month No: 3

## Cost Centre Report

|                                       | Actual<br>Current | Actual Year<br>To Date | Current<br>Annual | Variance<br>Annual | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|---------------------------------------|-------------------|------------------------|-------------------|--------------------|--------------------------|--------------------|---------|-------------------------|
| Grand Totals:- Income                 | 968               | 227,927                | 459,355           | 231,428            |                          |                    | 49.6%   |                         |
| Expenditure                           | 26,059            | 107,973                | 410,164           | 302,191            | 0                        | 302,191            | 26.3%   |                         |
| <b>Net Income over Expenditure</b>    | <b>(25,091)</b>   | <b>119,953</b>         | <b>49,191</b>     | <b>(70,762)</b>    |                          |                    |         |                         |
| plus Transfer from EMR                | 450               | 4,299                  | 0                 | (4,299)            |                          |                    |         |                         |
| <b>Movement to/(from) Gen Reserve</b> | <b>(24,641)</b>   | <b>124,253</b>         | <b>49,191</b>     | <b>(75,062)</b>    |                          |                    |         |                         |

**Detailed Balance Sheet - Excluding Stock Movement****Month 3 Date 30/06/2026**

| <u>A/c</u>                  | <u>Description</u>             | <u>Actual</u>  |
|-----------------------------|--------------------------------|----------------|
| <u>Current Assets</u>       |                                |                |
| 105                         | VAT Control A/c                | 3,473          |
| 220                         | CCLA Deposit Fund              | 75,000         |
| 230                         | Unity Trust Current Account T2 | 175,777        |
| 235                         | Unity Trust Instant Access A/C | 60,200         |
| <b>Total Current Assets</b> |                                | <b>314,450</b> |
| <u>Represented by :-</u>    |                                |                |
| 300                         | Current Year Fund              | 119,953        |
| 310                         | General Reserves               | 87,739         |
| 323                         | EMR Community Assets           | 2,017          |
| 325                         | EMR Election Fund              | 21,000         |
| 326                         | EMR Defibrillator Special Resr | 1,674          |
| 331                         | EMR Gartside Building          | 18,108         |
| 336                         | EMR Royal Events               | 3,000          |
| 337                         | EMR COVID Memorial             | 2,364          |
| 345                         | EMR Rolling Grants - F&M       | 8,560          |
| 346                         | EMR Sustainable Transport      | 4,250          |
| 347                         | EMR Tourism                    | 1,951          |
| 349                         | EMR Community Engagement       | 3,610          |
| 352                         | EMR War Memorials              | 2,500          |
| 353                         | EMR Phone Boxes                | 2,000          |
| 354                         | EMR Brand Assets               | 1,870          |
| 356                         | EMR Rolling Grants - SP        | 2,380          |
| 357                         | EMR Contract - Toilets         | 2,100          |
| 358                         | EMR Contract - Seats/Shelters  | 1,365          |
| 359                         | EMR Stone Bus Shelters         | 15,885         |
| 360                         | EMR Local plan                 | 2,470          |
| 361                         | EMR Events                     | 2,000          |
| 362                         | EMR The Civic Vision           | 7,654          |
| <b>Total Equity</b>         |                                | <b>314,450</b> |

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## Holme Valley Parish Council

### Bank - Cash and Investment Reconciliation as at 30 June 2026

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

|            |                                |            |
|------------|--------------------------------|------------|
| 30/06/2026 | CCLA Deposit Fund              | 75,000.00  |
| 30/06/2026 | Unity Trust Current Account T2 | 175,777.02 |
| 30/06/2026 | Unity Trust Instant Access     | 60,199.76  |

**310,976.78**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**310,976.78**

##### All Cash & Bank Accounts

|   |                                       |                   |
|---|---------------------------------------|-------------------|
| 1 | HSBC Current A/C                      | 0.00              |
| 2 | Money Manager - HSBC                  | 0.00              |
| 5 | CCLA Deposit Fund                     | 75,000.00         |
| 7 | Unity Trust Current Account T2        | 175,777.02        |
| 8 | Unity Trust Instant Access A/C        | 60,199.76         |
|   | Other Cash & Bank Balances            | 0.00              |
|   | <b>Total Cash &amp; Bank Balances</b> | <b>310,976.78</b> |

## Earmarked Reserves

| Account                            | Opening Balance  | Net Transfers    | Closing Balance   |
|------------------------------------|------------------|------------------|-------------------|
| 323 EMR Community Assets           | 2,017.00         |                  | 2,017.00          |
| 325 EMR Election Fund              | 14,000.00        | 7,000.00         | 21,000.00         |
| 326 EMR Defibrillator Special Resr | 1,673.56         |                  | 1,673.56          |
| 331 EMR Gartside Building          | 0.00             | 18,108.00        | 18,108.00         |
| 336 EMR Royal Events               | 2,000.00         | 1,000.00         | 3,000.00          |
| 337 EMR COVID Memorial             | 2,364.25         |                  | 2,364.25          |
| 345 EMR Rolling Grants - F&M       | 1,560.00         | 7,000.00         | 8,560.00          |
| 346 EMR Sustainable Transport      | 2,500.00         | 1,750.00         | 4,250.00          |
| 347 EMR Tourism                    | 3,401.00         | -1,450.00        | 1,951.00          |
| 349 EMR Community Engagement       | 3,609.87         |                  | 3,609.87          |
| 352 EMR War Memorials              | 2,500.00         |                  | 2,500.00          |
| 353 EMR Phone Boxes                | 0.00             | 2,000.00         | 2,000.00          |
| 354 EMR Brand Assets               | 919.53           | 950.11           | 1,869.64          |
| 356 EMR Rolling Grants - SP        | 0.00             | 2,380.00         | 2,380.00          |
| 357 EMR Contract - Toilets         | 0.00             | 2,100.00         | 2,100.00          |
| 358 EMR Contract - Seats/Shelters  | 0.00             | 1,365.00         | 1,365.00          |
| 359 EMR Stone Bus Shelters         | 0.00             | 15,885.00        | 15,885.00         |
| 360 EMR Local plan                 | 0.00             | 2,470.00         | 2,470.00          |
| 361 EMR Events                     | 0.00             | 2,000.00         | 2,000.00          |
| 362 EMR The Civic Vision           | 0.00             | 7,653.50         | 7,653.50          |
|                                    | <b>36,545.21</b> | <b>70,211.61</b> | <b>106,756.82</b> |

**MTD Enabled - Do Not Manually Submit to HMRC**

Date: 09/07/2026

**Holme Valley Parish Council**

**Page 1**

Time: 12:09

VAT Return: 01/04/2026 - 30/06/2026

User: RFO

| <u>Source</u> | <u>Ledger</u> | <u>Ref No</u> | <u>Month</u>       | <u>Code</u> | <u>Gross</u>      | <u>Net</u>        | <u>VAT</u>      |
|---------------|---------------|---------------|--------------------|-------------|-------------------|-------------------|-----------------|
| Cashbook      | 7             |               | 1                  |             | 480.00            | 400.00            | 80.00           |
| Cashbook      | 7             |               | 2                  |             | 240.00            | 200.00            | 40.00           |
| <b>OUTPUT</b> |               |               | <b>Total Rate:</b> | <b>S</b>    | <b>720.00</b>     | <b>600.00</b>     | <b>120.00</b>   |
| Cashbook      | 7             |               | 1                  |             | 298.48            | 298.48            | 0.00            |
| Cashbook      | 7             |               | 2                  |             | 234,524.18        | 234,524.18        | 0.00            |
| Cashbook      | 7             |               | 3                  |             | 676.77            | 676.77            | 0.00            |
| Cashbook      | 8             |               | 3                  |             | 291.25            | 291.25            | 0.00            |
| <b>OUTPUT</b> |               |               | <b>Total Rate:</b> | <b>Z</b>    | <b>235,790.68</b> | <b>235,790.68</b> | <b>0.00</b>     |
| Cashbook      | 7             |               | 1                  |             | 18.66             | 17.77             | 0.89            |
| Cashbook      | 7             |               | 2                  |             | 17.68             | 16.84             | 0.84            |
| Cashbook      | 7             |               | 3                  |             | 18.27             | 17.40             | 0.87            |
| <b>INPUT</b>  |               |               | <b>Total</b>       | <b>F</b>    | <b>54.61</b>      | <b>52.01</b>      | <b>2.60</b>     |
| Cashbook      | 7             |               | 1                  |             | 2,061.23          | 1,717.66          | 343.57          |
| Cashbook      | 7             |               | 2                  |             | 7,800.03          | 6,500.02          | 1,300.01        |
| Cashbook      | 2             |               | 3                  |             | 0.00              | 0.00              | 0.00            |
| Cashbook      | 7             |               | 3                  |             | 11,680.65         | 9,733.87          | 1,946.78        |
| <b>INPUT</b>  |               |               | <b>Total</b>       | <b>S</b>    | <b>21,541.91</b>  | <b>17,951.55</b>  | <b>3,590.36</b> |
| Cashbook      | 7             |               | 1                  |             | 31,994.18         | 31,994.18         | 0.00            |
| Cashbook      | 7             |               | 2                  |             | 54,342.17         | 54,342.17         | 0.00            |
| Cashbook      | 2             |               | 3                  |             | 0.00              | 0.00              | 0.00            |
| Cashbook      | 7             |               | 3                  |             | 16,307.92         | 16,307.92         | 0.00            |
| <b>INPUT</b>  |               |               | <b>Total</b>       | <b>Z</b>    | <b>102,644.27</b> | <b>102,644.27</b> | <b>0.00</b>     |

|                            |                      |                   |                   |                 |
|----------------------------|----------------------|-------------------|-------------------|-----------------|
| <b>VAT Return Summary:</b> | <b>Total Outputs</b> | <b>236,510.68</b> | <b>236,390.68</b> | <b>120.00</b>   |
|                            | <b>Total Inputs</b>  | <b>124,240.79</b> | <b>120,647.83</b> | <b>3,592.96</b> |

VAT due in the period on sales and other outputs **Box 1** 120.00

VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States **2** 0.00

**Total VAT due** **3** 120.00

VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member **4** 3,592.96

**Net VAT to reclaim from HMRC** **5** 3,472.96

**Total value of sales and all other outputs excluding any VAT** **6** 236,390.00

**Total value of purchases and all other inputs excluding any VAT** **7** 120,647.00

Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States **8** 0.00

Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States **9** 0.00

VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States **0.00**

Income and Expenditure against Budget 2026-27 Year-to-Date

Holme Valley Parish Council

| CODE                           | DESCRIPTION                          |           | Starting Budget | Virements | Reconcile 2025-26 | April      | May         | June       | July       | August     | Payments from EMR | Total       | Remaining   |      |
|--------------------------------|--------------------------------------|-----------|-----------------|-----------|-------------------|------------|-------------|------------|------------|------------|-------------------|-------------|-------------|------|
| INCOME                         |                                      |           |                 |           |                   |            |             |            |            |            |                   |             |             |      |
| 1076                           | Precept                              | 50.00%    | £447,717        | £0        | £0.00             | £0.00      | £223,858.50 | £0.00      | £0.00      | £0.00      |                   | £223,858.50 | £223,858.50 | 1076 |
| 1078                           | Special Expenses Grant               | 50.00%    | £3,472          | £0        | £0.00             | £0.00      | £1,736.00   | £0.00      | £0.00      | £0.00      |                   | £1,736.00   | £1,736.00   | 1078 |
| 1090                           | Interest on Investments              | 21.07%    | £4,500          | £0        | £0.00             | £238.48    | £231.75     | £241.77    | £236.07    | £0.00      |                   | £948.07     | £3,551.93   | 1090 |
| 1092                           | Donations - Holmfirth Public Toilets | 0.00%     | £2,500          | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      |                   | £0.00       | £2,500.00   | 1092 |
| 1095                           | Other receipts                       | 21750.00% | £2              | £0        | -£6,814.84        | £0.00      | £6,814.84   | £435.00    | £0.00      | £0.00      |                   | £435.00     | -£433.00    | 1095 |
| 1200                           | Allotment Rents                      | 42.59%    | £324            | -£156     | £0.00             | £60.00     | £78.00      | £0.00      | £0.00      | £0.00      |                   | £138.00     | £30.00      | 1200 |
| 1250                           | Gartside Building                    |           | £0              | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      |                   | £0.00       | £0.00       | 1250 |
| 1260                           | Memorial Benches                     |           | £0              | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      |                   | £0.00       | £0.00       | 1260 |
| 1300                           | Garage Plot Income                   | 71.43%    | £840            | £0        | £0.00             | £400.00    | £200.00     | £0.00      | £0.00      | £0.00      |                   | £600.00     | £240.00     | 1300 |
| Total Income                   |                                      |           | £459,355        | -£156     | -£6,814.84        | £698.48    | £232,919.09 | £676.77    | £236.07    | £0.00      |                   | £227,715.57 | £231,639.43 |      |
|                                |                                      |           |                 |           |                   |            |             |            |            |            |                   |             |             |      |
| 105                            | VAT Refund                           |           | £0              | £0        | -£1,805.09        | £0.00      | £1,805.09   | £0.00      | £3,472.96  | £0.00      | £0.00             | £3,472.96   |             |      |
| 235                            | Transfer in                          |           | £0              | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       |             |      |
| Total Receipts                 |                                      |           | £459,355        | -£156     | -£8,619.93        | £698.48    | £234,724.18 | £676.77    | £3,709.03  | £0.00      | £0.00             | £231,188.53 |             |      |
|                                |                                      |           |                 |           | -£8,619.93        | £698.48    | £234,724.18 | £676.77    | £3,709.03  | £0.00      | £0.00             | £231,188.53 |             |      |
|                                |                                      |           |                 |           |                   | OK         | OK          | OK         | OK         | OK         |                   | OK          |             |      |
| EXPENDITURE                    |                                      |           |                 |           |                   |            |             |            |            |            |                   |             |             |      |
| 230                            | Bank Transfer out                    |           |                 |           |                   | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       |             |      |
|                                |                                      |           |                 |           |                   |            |             |            |            |            |                   |             |             |      |
| <u>110 Staff Expenditure</u>   |                                      |           |                 |           |                   |            |             |            |            |            |                   |             |             |      |
| 4000                           | Salaries                             | 32.15%    | £104,316        | £0        | £0.00             | £8,465.67  | £8,391.09   | £8,338.46  | £8,338.46  | £0.00      | £0.00             | £33,533.68  | £70,782.32  | 4000 |
| 4060                           | Staff Training                       | 22.00%    | £2,300          | £0        | £0.00             | £506.00    | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £506.00     | £1,794.00   | 4060 |
| Total Staff Expenditure        |                                      |           | 31.93%          | £106,616  | £0                | £0.00      | £8,971.67   | £8,391.09  | £8,338.46  | £8,338.46  | £0.00             | £34,039.68  | £72,576.32  |      |
|                                |                                      |           |                 |           |                   |            |             |            |            |            |                   | OK          |             |      |
| <u>150 Administration</u>      |                                      |           |                 |           |                   |            |             |            |            |            |                   |             |             |      |
| 4061                           | Councillor Training                  | 0.00%     | £900            | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £900.00     | 4061 |
| 4200                           | Chairman's Expenses                  | 0.00%     | £1,000          | £0        | -£795.00          | £0.00      | £0.00       | £795.00    | £0.00      | £0.00      | £0.00             | £0.00       | £1,000.00   | 4200 |
| 4205                           | Council Office Expenditure           | 19.69%    | £2,100          | £0        | -£111.65          | £309.14    | £0.00       | £94.46     | £121.48    | £0.00      | £0.00             | £413.43     | £1,686.57   | 4205 |
| 4210                           | Audit                                | 22.67%    | £2,000          | £0        | -£448.31          | £448.31    | £0.00       | £453.49    | £0.00      | £0.00      | £0.00             | £453.49     | £1,546.51   | 4210 |
| 4215                           | Bank Charges                         | 39.18%    | £200            | £0        | £0.00             | £20.35     | £18.70      | £22.25     | £17.05     | £0.00      | £0.00             | £78.35      | £121.65     | 4215 |
| 4220                           | Conference / Seminars                | 0.00%     | £500            | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £500.00     | 4220 |
| 4225                           | Elections                            |           | £10,000         | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £10,000.00  | 4225 |
| 4230                           | Repairs & Maintenance                | 0.00%     | £1,000          | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £1,000.00   | 4230 |
| 4235                           | Insurance                            | 101.64%   | £12,300         | £0        | £0.00             | £12,502.26 | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £12,502.26  | -£202.26    | 4235 |
| 4240                           | Travel Allowance                     | 0.00%     | £300            | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £300.00     | 4240 |
| 4245                           | Office Equipment                     | 37.03%    | £900            | £0        | -£144.00          | £144.00    | £333.31     | £0.00      | £0.00      | £0.00      | £0.00             | £333.31     | £566.69     | 4245 |
| 4250                           | Office/Room Hire                     | 21.00%    | £200            | £0        | -£144.00          | £0.00      | £144.00     | £0.00      | £42.00     | £0.00      | £0.00             | £42.00      | £158.00     | 4250 |
| 4260                           | FOIA/EIR requests                    | 1500.00%  | £500            | £0        | £0.00             | £0.00      | £0.00       | £7,500.00  | £0.00      | £0.00      | £0.00             | £7,500.00   | -£7,000.00  | 4260 |
| 4265                           | Subscriptions                        | 103.00%   | £3,000          | £0        | £0.00             | £3,084.00  | £6.00       | £0.00      | £0.00      | £0.00      | £0.00             | £3,090.00   | -£90.00     | 4265 |
| 4275                           | Internet and Phone                   | 28.02%    | £600            | £0        | -£51.95           | £51.95     | £56.22      | £55.95     | £55.95     | £0.00      | £0.00             | £168.12     | £431.88     | 4275 |
| 4285                           | Remembrance Sunday                   | 0.00%     | £160            | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £160.00     | 4285 |
| 4290                           | COVID Memorial                       |           | £0              | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £0.00       | 4290 |
| 4400                           | Electric Support Maintenance         | 53.50%    | £1,700          | £0        | -£51.96           | £885.44    | £49.99      | £12.99     | £12.99     | £0.00      | £0.00             | £909.45     | £790.55     | 4400 |
| 4660                           | Communications and Engagement        | 57.47%    | £10,650         | £0        | -£350.00          | £375.00    | £99.89      | £2,350.00  | £3,645.36  | £0.00      | £0.00             | £6,120.25   | £4,529.75   | 4660 |
| Total Administration           |                                      |           | 65.84%          | £48,010   | £0                | -£2,096.87 | £17,820.45  | £708.11    | £11,284.14 | £3,894.83  | £0.00             | £31,610.66  | £16,399.34  |      |
| Total Council                  |                                      |           | 42.46%          | £154,626  | £0                | -£2,096.87 | £26,792.12  | £9,099.20  | £19,622.60 | £12,233.29 | £0.00             | £65,650.34  | £88,975.66  |      |
|                                |                                      |           |                 |           |                   |            |             |            |            |            |                   | OK          |             |      |
| Finance & Management Committee |                                      |           |                 |           |                   |            |             |            |            |            |                   |             |             |      |
| 4315                           | Grants - Other Community Assets      | 0.00%     | £46,940         | £0        | -£6,478.00        | £119.80    | £6,358.20   | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £46,940.00  | 4315 |
| 4405                           | Grants - Projects and Events         | 0.00%     | £19,500         | £0        | -£1,500.00        | £1,500.00  | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £19,500.00  | 4405 |
| 4420                           | Honley Library                       | 95.24%    | £15,750         | £0        | £0.00             | £0.00      | £15,000.00  | £0.00      | £0.00      | £0.00      | £0.00             | £15,000.00  | £750.00     | 4420 |
| 4425                           | Holmfirth Civic Hall                 | 45.66%    | £65,000         | £0        | £0.00             | £250.00    | £26,799.50  | £1,531.00  | £0.00      | £1,100.00  | £2,099.50         | £29,680.50  | £37,419.00  | 4425 |
| Total Finance & Management     |                                      |           | 30.36%          | £147,190  | £0                | -£7,978.00 | £1,869.80   | £48,157.70 | £1,531.00  | £0.00      | £1,100.00         | £44,680.50  | £104,609.00 |      |
|                                |                                      |           |                 |           |                   |            |             |            |            |            |                   | OK          |             |      |
| Planning Committee             |                                      |           |                 |           |                   |            |             |            |            |            |                   |             |             |      |
| 4505                           | Neighbourhood Plan                   | 0.00%     | £1,000          | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £1,000.00   | 4505 |
| Total Planning Committee       |                                      |           | 0.00%           | £1,000    | £0                | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £1,000.00   |      |
|                                |                                      |           |                 |           |                   |            |             |            |            |            |                   | OK          |             |      |
| Service Provision Committee    |                                      |           |                 |           |                   |            |             |            |            |            |                   |             |             |      |
| 4320                           | Public toilets - Day to Day          | 14.55%    | £23,100         | £0        | -£914.37          | £914.37    | £926.18     | £1,299.37  | £1,134.98  | £0.00      | £0.00             | £3,360.53   | £19,739.47  | 4320 |
| 4325                           | Public toilets - Lettable Space      | 52.38%    | £1,050          | £0        | £0.00             | £0.00      | £0.00       | £550.00    | £0.00      | £0.00      | £0.00             | £550.00     | £500.00     | 4325 |
| 4705                           | Christmas Provision                  | 0.00%     | £5,000          | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £5,000.00   | 4705 |
| 4710                           | New Mill - Churchyard                | 0.00%     | £788            | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £788.00     | 4710 |
| 4715                           | Defibrillators                       | 0.00%     | £0              | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £0.00       | 4715 |
| 4720                           | Street Litter and Dog Waste          | 0.00%     | £1,260          | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £1,260.00   | 4720 |
| 4730                           | Minibus                              | 33.01%    | £23,500         | £0        | £0.00             | £1,908.00  | £1,971.00   | £1,908.00  | £1,971.00  | £0.00      | £0.00             | £7,758.00   | £15,742.00  | 4730 |
| 4735                           | Phone Boxes                          | 0.00%     | £1,000          | £0        | £0.00             | £0.00      | £0.00       | £0.00      | £0.00      | £0.00      | £0.00             | £0.00       | £1,000.00   | 4735 |
| 4740                           | Seats & Shelters - Maintenance       | 19.30%    | £13,650         | £0        | -£495.32          | £495.32    | £704.95     | £698.22    | £1,231.63  | £0.00      | £0.00             | £2,634.80   | £11,015.20  | 4740 |
| 4750                           | War Memorial                         |           | £1,0            |           |                   |            |             |            |            |            |                   |             |             |      |

## Statement of Account

[REDACTED]  
 Holme Valley Parish Council  
 Huddersfield Civic Hall  
 Huddersfield Road  
 HOLMFIRTH  
 HD9 3AZ

5 May 2026

Account name: **HOLME VALLEY PARISH COUNCIL**  
 Account number: [REDACTED]  
 Statement period: **31/03/2026 to 30/04/2026**

### Account summary

|                                                       |                   |
|-------------------------------------------------------|-------------------|
| Total valuation as at 30 April 2026                   | <b>£75,000.00</b> |
| Total valuation as at last statement at 31 March 2026 | <b>£75,000.00</b> |

### Holdings as at 30 April 2026

| Fund name                                                           | Unit/share holdings | Price per unit/share | Value              |
|---------------------------------------------------------------------|---------------------|----------------------|--------------------|
| <b>Public Sector Deposit Fund SC4 - Public Sector</b><br>[REDACTED] | 75,000.0000         | £1.00                | £75,000.00         |
|                                                                     |                     |                      | <b>Total value</b> |
|                                                                     |                     |                      | <b>£75,000.00</b>  |

The average Fund yield for this period was 3.76% p.a.

Income for the period is as follows:

| Month    | Date paid  | Fund name                                      | Method                         | Amount (£) | Destination |
|----------|------------|------------------------------------------------|--------------------------------|------------|-------------|
| Apr 2026 | 05/05/2026 | Public Sector Deposit Fund SC4 - Public Sector | Paid to Nominated Bank Details | £231.75    |             |

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Freephone 0800 022 3505

[www.ccla.co.uk](http://www.ccla.co.uk)

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Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, [www.ccla.co.uk](http://www.ccla.co.uk). Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at [clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk).

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**Bank Reconciliation Statement as at 30/04/2026  
for Cashbook 5 - CCLA Deposit Fund**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                        | <u>Balances</u>  |
|----------------------------------------|-----------------------|------------------------------------|------------------|
| CCLA Deposit Fund                      | 30/04/2026            |                                    | 75,000.00        |
|                                        |                       |                                    | <u>75,000.00</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 75,000.00        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 75,000.00        |
|                                        |                       | <b>Balance per Cash Book is :-</b> | <b>75,000.00</b> |
|                                        |                       | <b>Difference is :-</b>            | <b>0.00</b>      |

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG



[REDACTED]  
Holme Valley Parish Council  
Holmfirth Civic Hall (Top Floor)  
Huddersfield Road  
Holmfirth  
HD9 3AS

**Date:** 30/04/2026

**Account Name:** Holme Valley Parish Council

**Swift Code (BIC):** [REDACTED]

**IBAN Number:** [REDACTED]

**Sort Code:** [REDACTED]

**Account Number:** [REDACTED]

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

## Contact Us

 Call us: **0345 140 1000**

 Email us: **us@unity.co.uk**

 Visit us: **unity.co.uk**



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

| Your Current T2 account transactions: |                      |                         |              |             |            |
|---------------------------------------|----------------------|-------------------------|--------------|-------------|------------|
| Date                                  | Type                 | Details                 | Payments Out | Payments In | Balance    |
| 31/03/2026                            |                      | Balance brought forward | £0.00        | £0.00       | £63,798.38 |
| 01/04/2026                            | Faster Payment Debit | B/P to: [REDACTED]      | £15.59       | £0.00       | £63,782.79 |
| 01/04/2026                            | Faster Payment Debit | B/P to: [REDACTED]      | £15.59       | £0.00       | £63,767.20 |
| 01/04/2026                            | Faster Payment Debit | B/P to: [REDACTED]      | £350.00      | £0.00       | £63,417.20 |

Page number 1 of 4

Statement number 023

**For Businesses.  
For Communities.  
For Good.**

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| Your Current T2 account transactions: |                      |                                    |              |             |            |
|---------------------------------------|----------------------|------------------------------------|--------------|-------------|------------|
| Date                                  | Type                 | Details                            | Payments Out | Payments In | Balance    |
| 01/04/2026                            | Faster Payment Debit | B/P to: [REDACTED]                 | £15.59       | £0.00       | £63,401.61 |
| 01/04/2026                            | Faster Payment Debit | B/P to: Known Aim                  | £750.00      | £0.00       | £62,651.61 |
| 01/04/2026                            | Faster Payment Debit | B/P to: Honley VCT                 | £119.80      | £0.00       | £62,531.81 |
| 01/04/2026                            | Faster Payment Debit | B/P to: Holmfirth Conserva         | £1,000.00    | £0.00       | £61,531.81 |
| 01/04/2026                            | Faster Payment Debit | B/P to: [REDACTED]                 | £15.59       | £0.00       | £61,516.22 |
| 01/04/2026                            | Faster Payment Debit | B/P to: Intern Audit Yorks         | £448.31      | £0.00       | £61,067.91 |
| 01/04/2026                            | Credit               | WILLOW 42 LTD                      | £0.00        | £240.00     | £61,307.91 |
| 02/04/2026                            | Credit               | CCLA Investment Management Limited | £0.00        | £238.48     | £61,546.39 |
| 07/04/2026                            | Direct Debit         | Direct Debit (BT GROUP PLC)        | £62.34       | £0.00       | £61,484.05 |
| 07/04/2026                            | Direct Debit         | Direct Debit (GRENKELEASING LIMI)  | £141.59      | £0.00       | £61,342.46 |
| 07/04/2026                            | Credit               | [REDACTED]                         | £0.00        | £30.00      | £61,372.46 |
| 07/04/2026                            | Credit               | [REDACTED]                         | £0.00        | £120.00     | £61,492.46 |
| 13/04/2026                            | Faster Payment Debit | B/P to: [REDACTED]                 | £1,864.77    | £0.00       | £59,627.69 |
| 13/04/2026                            | Faster Payment Debit | B/P to: WYPF                       | £1,412.28    | £0.00       | £58,215.41 |
| 15/04/2026                            | Faster Payment Debit | B/P to: HMRC                       | £1,921.78    | £0.00       | £56,293.63 |
| 15/04/2026                            | Faster Payment Debit | B/P to: [REDACTED]                 | £1,571.66    | £0.00       | £54,721.97 |
| 15/04/2026                            | Faster Payment Debit | B/P to: [REDACTED]                 | £1,695.18    | £0.00       | £53,026.79 |
| 15/04/2026                            | Credit               | [REDACTED]                         | £0.00        | £30.00      | £53,056.79 |
| 16/04/2026                            | Direct Debit         | Direct Debit (LLOYDS BANK PLC)     | £6.00        | £0.00       | £53,050.79 |
| 17/04/2026                            | Direct Debit         | Direct Debit (E.ON NEXT LTD)       | £18.66       | £0.00       | £53,032.13 |
| 17/04/2026                            | Credit               | [REDACTED]                         | £0.00        | £120.00     | £53,152.13 |
| 22/04/2026                            | Faster Payment Debit | B/P to: Document Logic NEW         | £95.40       | £0.00       | £53,056.73 |
| 22/04/2026                            | Faster Payment Debit | B/P to: [REDACTED]                 | £1,339.79    | £0.00       | £51,716.94 |
| 22/04/2026                            | Faster Payment Debit | B/P to: [REDACTED]                 | £62.58       | £0.00       | £51,654.36 |

Page number 2 of 4

Statement number 023

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| Your Current T2 account transactions: |                      |                               |              |             |            |
|---------------------------------------|----------------------|-------------------------------|--------------|-------------|------------|
| Date                                  | Type                 | Details                       | Payments Out | Payments In | Balance    |
| 22/04/2026                            | Transfer             | B/P to: SLCC                  | £253.00      | £0.00       | £51,401.36 |
| 22/04/2026                            | Transfer             | B/P to: SLCC                  | £253.00      | £0.00       | £51,148.36 |
| 22/04/2026                            | Faster Payment Debit | B/P to: WYCA                  | £1,908.00    | £0.00       | £49,240.36 |
| 22/04/2026                            | Faster Payment Debit | B/P to: Town and Country      | £12,502.26   | £0.00       | £36,738.10 |
| 22/04/2026                            | Faster Payment Debit | B/P to: Honley Show<br>NEWNEW | £1,500.00    | £0.00       | £35,238.10 |
| 22/04/2026                            | Faster Payment Debit | B/P to: [REDACTED]            | £15.59       | £0.00       | £35,222.51 |
| 22/04/2026                            | Faster Payment Debit | B/P to: Viking                | £211.38      | £0.00       | £35,011.13 |
| 22/04/2026                            | Faster Payment Debit | B/P to: Rialtas               | £879.60      | £0.00       | £34,131.53 |
| 22/04/2026                            | Faster Payment Debit | B/P to: YLCA                  | £3,084.00    | £0.00       | £31,047.53 |
| 22/04/2026                            | Faster Payment Debit | B/P to: Vision ICT            | £30.00       | £0.00       | £31,017.53 |
| 22/04/2026                            | Faster Payment Debit | B/P to: [REDACTED]            | £300.00      | £0.00       | £30,717.53 |
| 22/04/2026                            | Faster Payment Debit | B/P to: Document Logic<br>NEW | £95.40       | £0.00       | £30,622.13 |
| 22/04/2026                            | Faster Payment Debit | B/P to: [REDACTED]            | £104.99      | £0.00       | £30,517.14 |
| 30/04/2026                            | Fee                  | Service Charge                | £14.35       | £0.00       | £30,502.79 |

**Bank Reconciliation Statement as at 30/04/2026  
for Cashbook 7 - Unity Trust Current Account T2**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                        | <u>Balances</u>  |
|----------------------------------------|-----------------------|------------------------------------|------------------|
| Unity Trust Current Account T2         | 30/04/2026            |                                    | 30,502.79        |
|                                        |                       |                                    | <u>30,502.79</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 30,502.79        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 30,502.79        |
|                                        |                       | <b>Balance per Cash Book is :-</b> | <b>30,502.79</b> |
|                                        |                       | <b>Difference is :-</b>            | <b>0.00</b>      |

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

[REDACTED]  
Holme Valley Parish Council  
Holmfirth Civic Hall (Top Floor)  
Huddersfield Road  
Holmfirth  
HD9 3AS

**Date:** 30/04/2026

**Account Name:** Holme Valley Parish Council

**Swift Code (BIC):** [REDACTED]

**IBAN Number:** [REDACTED]

**Sort Code:** [REDACTED]

**Account Number:** [REDACTED]

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Email us: **us@unity.co.uk**

Visit us: **unity.co.uk**



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## Your Instant Access account transactions:

| Date       | Type | Details                 | Payments Out | Payments In | Balance    |
|------------|------|-------------------------|--------------|-------------|------------|
| 31/03/2026 |      | Balance brought forward | £0.00        | £0.00       | £59,908.51 |

**Bank Reconciliation Statement as at 30/04/2026  
for Cashbook 8 - Unity Trust Instant Access A/C**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                        | <u>Balances</u>  |
|----------------------------------------|-----------------------|------------------------------------|------------------|
| Unity Trust Instant Access             | 30/04/2026            |                                    | 59,908.51        |
|                                        |                       |                                    | <u>59,908.51</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 59,908.51        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 59,908.51        |
|                                        |                       | <b>Balance per Cash Book is :-</b> | <b>59,908.51</b> |
|                                        |                       | <b>Difference is :-</b>            | <b>0.00</b>      |

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

## Statement of Account

[REDACTED]  
Holme Valley Parish Council  
Huddersfield Civic Hall  
Huddersfield Road  
HOLMFIRTH  
HD9 3AZ

5 June 2026

Account name: **HOLME VALLEY PARISH COUNCIL**  
Account number: [REDACTED]  
Statement period: **30/04/2026 to 31/05/2026**

### Account summary

Total valuation as at 31 May 2026 **£75,000.00**  
Total valuation as at last statement at 30 April 2026 **£75,000.00**

### Holdings as at 31 May 2026

| Fund name                                                           | Unit/share holdings | Price per unit/share | Value              |
|---------------------------------------------------------------------|---------------------|----------------------|--------------------|
| <b>Public Sector Deposit Fund SC4 - Public Sector</b><br>[REDACTED] | 75,000.0000         | £1.00                | £75,000.00         |
|                                                                     |                     |                      | <b>Total value</b> |
|                                                                     |                     |                      | <b>£75,000.00</b>  |

The average Fund yield for this period was 3.79% p.a.

Income for the period is as follows:

| Month    | Date paid  | Fund name                                      | Method                         | Amount (£) | Destination |
|----------|------------|------------------------------------------------|--------------------------------|------------|-------------|
| May 2026 | 02/06/2026 | Public Sector Deposit Fund SC4 - Public Sector | Paid to Nominated Bank Details | £241.77    |             |

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

[clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk)

Freephone 0800 022 3505

[www.ccla.co.uk](http://www.ccla.co.uk)

Fund documentation is available at [www.ccla.co.uk/investments](http://www.ccla.co.uk/investments), or may be requested from our Client Services team. Telephone calls are recorded.  
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.  
Registered address: One Angel Lane, London EC4R 3AB.

All CCLA forms are available on our website: **[www.ccla.co.uk/resources/client-documentation](http://www.ccla.co.uk/resources/client-documentation)**. Please ensure that you download and use the latest available form to make any transaction or amendment. Using an old form will result in the instruction being rejected.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, [www.ccla.co.uk](http://www.ccla.co.uk). Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at [clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk).

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on **[www.ccla.co.uk/glossary](http://www.ccla.co.uk/glossary)**. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at **[clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk)**.

**Bank Reconciliation Statement as at 31/05/2026  
for Cashbook 5 - CCLA Deposit Fund**

Pii

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                        | <u>Balances</u>  |
|----------------------------------------|-----------------------|------------------------------------|------------------|
| CCLA Deposit Fund                      | 31/05/2026            |                                    | 75,000.00        |
|                                        |                       |                                    | <u>75,000.00</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 75,000.00        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 75,000.00        |
|                                        |                       | <b>Balance per Cash Book is :-</b> | <b>75,000.00</b> |
|                                        |                       | <b>Difference is :-</b>            | <b>0.00</b>      |

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

Mr [REDACTED]  
 Holme Valley Parish Council  
 Holmfirth Civic Hall (Top Floor)  
 Huddersfield Road  
 Holmfirth  
 HD9 3AS

✉ Unity Trust Bank plc  
 PO Box 7193  
 Planetary Road  
 Willenhall  
 WV1 9DG

☎ Call **0345 140 1000\***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

## Account Statement

**01 May 2026 to 31 May 2026**

**Account Name:** Holme Valley Parish Council

**Sort Code:** [REDACTED]

**Account Number:** [REDACTED]

**Swift Code (BIC):** [REDACTED]

**IBAN:** [REDACTED]

### Summary\*\*

| Start balance | Paid out   | Paid in     | End balance |
|---------------|------------|-------------|-------------|
| £30,502.79    | £62,159.88 | £234,764.18 | £203,107.09 |

Your arranged overdraft limit is £0.00



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## Transactions for Current T2 account 20511579

| Date       | Type                    | Details                                | Paid Out £ | Paid In £   | Balance £   |
|------------|-------------------------|----------------------------------------|------------|-------------|-------------|
| 30/04/2026 |                         | Balance brought forward                | £0.00      | £0.00       | £30,502.79  |
| 01/05/2026 | Credit                  | KIRKLEES C FUND                        | £0.00      | £225,594.50 | £256,097.29 |
| 01/05/2026 | Credit                  | HOLMFIRTH CIVIC HALL<br>COMMUNITY TRUS | £0.00      | £6,814.84   | £262,912.13 |
| 05/05/2026 | Credit                  | CCLA Investment Management<br>Limited  | £0.00      | £231.75     | £263,143.88 |
| 07/05/2026 | Faster<br>Payment Debit | B/P to: HOYLES FIRE                    | £4,978.80  | £0.00       | £258,165.08 |
| 07/05/2026 | Faster<br>Payment Debit | B/P to: Honley Bus Assoc               | £1,560.00  | £0.00       | £256,605.08 |
| 07/05/2026 | Faster<br>Payment Debit | B/P to: Peak Park Parishes             | £6.00      | £0.00       | £256,599.08 |
| 07/05/2026 | Faster<br>Payment Debit | B/P to: HCHCT                          | £25,000.00 | £0.00       | £231,599.08 |
| 07/05/2026 | Faster<br>Payment Debit | B/P to: Mosedale Gillatt               | £2,159.40  | £0.00       | £229,439.68 |
| 07/05/2026 | Faster<br>Payment Debit | B/P to: Rialtas                        | £44.40     | £0.00       | £229,395.28 |
| 07/05/2026 | Faster<br>Payment Debit | B/P to: Vision ICT                     | £60.00     | £0.00       | £229,335.28 |
| 07/05/2026 | Faster<br>Payment Debit | B/P to: Friends of Hon Lib             | £15,000.00 | £0.00       | £214,335.28 |
| 07/05/2026 | Credit                  | HMRC VAT                               | £0.00      | £1,805.09   | £216,140.37 |
| 08/05/2026 | Direct Debit            | Direct Debit (BT GROUP PLC)            | £67.46     | £0.00       | £216,072.91 |
| 08/05/2026 | Credit                  | ████████████████████                   | £0.00      | £240.00     | £216,312.91 |
| 13/05/2026 | Credit                  | ████████████████████                   | £0.00      | £48.00      | £216,360.91 |
| 15/05/2026 | Faster<br>Payment Debit | B/P to: ████████████████████           | £1,864.57  | £0.00       | £214,496.34 |
| 15/05/2026 | Faster<br>Payment Debit | B/P to: ████████████████████           | £1,627.40  | £0.00       | £212,868.94 |
| 15/05/2026 | Faster<br>Payment Debit | B/P to: HMRC                           | £1,956.61  | £0.00       | £210,912.33 |
| 15/05/2026 | Faster<br>Payment Debit | B/P to: ████████████████████           | £1,695.18  | £0.00       | £209,217.15 |
| 15/05/2026 | Faster<br>Payment Debit | B/P to: WYPF                           | £1,247.33  | £0.00       | £207,969.82 |
| 19/05/2026 | Direct Debit            | Direct Debit (LLOYDS BANK<br>PLC)      | £421.56    | £0.00       | £207,548.26 |
| 21/05/2026 | Direct Debit            | Direct Debit (E.ON NEXT LTD)           | £17.68     | £0.00       | £207,530.58 |
| 27/05/2026 | Faster<br>Payment Debit | B/P to: HCHCT                          | £144.00    | £0.00       | £207,386.58 |
| 27/05/2026 | Faster<br>Payment Debit | B/P to: ████████████████████           | £49.89     | £0.00       | £207,336.69 |
| 27/05/2026 | Faster<br>Payment Debit | B/P to: WYCA                           | £1,971.00  | £0.00       | £205,365.69 |
| 27/05/2026 | Faster<br>Payment Debit | B/P to: ████████████████████           | £1,552.29  | £0.00       | £203,813.40 |

## Transactions for Current T2 account 20511579

| Date       | Type                    | Details            | Paid Out £ | Paid In £ | Balance £   |
|------------|-------------------------|--------------------|------------|-----------|-------------|
| 27/05/2026 | Faster<br>Payment Debit | B/P to: [REDACTED] | £74.41     | £0.00     | £203,738.99 |
| 27/05/2026 | Faster<br>Payment Debit | B/P to: Honley VCT | £649.20    | £0.00     | £203,089.79 |
| 28/05/2026 | Credit                  | [REDACTED]         | £0.00      | £30.00    | £203,119.79 |
| 31/05/2026 | Fee                     | Service Charge     | £12.70     | £0.00     | £203,107.09 |

**Bank Reconciliation Statement as at 31/05/2026  
for Cashbook 7 - Unity Trust Current Account T2**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                        | <u>Balances</u>   |
|----------------------------------------|-----------------------|------------------------------------|-------------------|
| Unity Trust Current Account T2         | 31/05/2026            |                                    | 203,107.09        |
|                                        |                       |                                    | <hr/> 203,107.09  |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                   |
|                                        |                       | 0.00                               |                   |
|                                        |                       |                                    | <hr/> 0.00        |
|                                        |                       |                                    | 203,107.09        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                   |
|                                        |                       | 0.00                               |                   |
|                                        |                       |                                    | <hr/> 0.00        |
|                                        |                       |                                    | 203,107.09        |
|                                        |                       | <b>Balance per Cash Book is :-</b> | <b>203,107.09</b> |
|                                        |                       | <b>Difference is :-</b>            | <b>0.00</b>       |

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....



Mr [REDACTED]  
Holme Valley Parish Council  
Holmfirth Civic Hall (Top Floor)  
Huddersfield Road  
Holmfirth  
HD9 3AS

- ✉ Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG
- ☎ Call **0345 140 1000\***
- ✉ Email **us@unity.co.uk**
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Account Statement

01 May 2026 to 31 May 2026

**Account Name:** Holme Valley Parish Council  
**Sort Code:** [REDACTED]  
**Account Number:** [REDACTED]  
**Swift Code (BIC):** [REDACTED]  
**IBAN:** [REDACTED]

Summary\*\*

| Start balance | Paid out | Paid in | End balance |
|---------------|----------|---------|-------------|
| £59,908.51    | £0.00    | £0.00   | £59,908.51  |

The credit interest rate is 1.95% AER as of your statement date.



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Transactions for Instant Access account 20511582

| Date       | Type | Details                 | Paid Out £ | Paid In £ | Balance £  |
|------------|------|-------------------------|------------|-----------|------------|
| 30/04/2026 |      | Balance brought forward | £0.00      | £0.00     | £59,908.51 |

**Bank Reconciliation Statement as at 31/05/2026  
for Cashbook 8 - Unity Trust Instant Access A/C**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                        | <u>Balances</u>  |
|----------------------------------------|-----------------------|------------------------------------|------------------|
| Unity Trust Instant Access             | 31/05/2026            |                                    | 59,908.51        |
|                                        |                       |                                    | <u>59,908.51</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 59,908.51        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 59,908.51        |
|                                        |                       | <b>Balance per Cash Book is :-</b> | <b>59,908.51</b> |
|                                        |                       | <b>Difference is :-</b>            | <b>0.00</b>      |

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

## Statement of Account

Mr [REDACTED]  
Holme Valley Parish Council  
Huddersfield Civic Hall  
Huddersfield Road  
HOLMFIRTH  
HD9 3AZ

5 July 2026

Account name: **HOLME VALLEY PARISH COUNCIL**  
Account number: [REDACTED]  
Statement period: **31/05/2026 to 30/06/2026**

### Account summary

Total valuation as at 30 June 2026 **£75,000.00**  
Total valuation as at last statement at 31 May 2026 **£75,000.00**

### Holdings as at 30 June 2026

| Fund name                                                           | Unit/share holdings | Price per unit/share | Value              |
|---------------------------------------------------------------------|---------------------|----------------------|--------------------|
| <b>Public Sector Deposit Fund SC4 - Public Sector</b><br>[REDACTED] | 75,000.0000         | £1.00                | £75,000.00         |
|                                                                     |                     |                      | <b>Total value</b> |
|                                                                     |                     |                      | <b>£75,000.00</b>  |

The average Fund yield for this period was 3.83% p.a.

Income for the period is as follows:

| Month    | Date paid  | Fund name                                      | Method                         | Amount (£) | Destination |
|----------|------------|------------------------------------------------|--------------------------------|------------|-------------|
| Jun 2026 | 02/07/2026 | Public Sector Deposit Fund SC4 - Public Sector | Paid to Nominated Bank Details | £236.07    |             |

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

[clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk)

Freephone 0800 022 3505

[www.ccla.co.uk](http://www.ccla.co.uk)

Fund documentation is available at [www.ccla.co.uk/investments](http://www.ccla.co.uk/investments), or may be requested from our Client Services team. Telephone calls are recorded.  
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.  
Registered address: One Angel Lane, London EC4R 3AB.

All CCLA forms are available on our website: **[www.ccla.co.uk/resources/client-documentation](http://www.ccla.co.uk/resources/client-documentation)**. Please ensure that you download and use the latest available form to make any transaction or amendment. Using an old form will result in the instruction being rejected.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, [www.ccla.co.uk](http://www.ccla.co.uk). Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at [clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk).

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on **[www.ccla.co.uk/glossary](http://www.ccla.co.uk/glossary)**. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at **[clientservices@ccla.co.uk](mailto:clientservices@ccla.co.uk)**.

**Bank Reconciliation Statement as at 30/06/2026  
for Cashbook 5 - CCLA Deposit Fund**



| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                        | <u>Balances</u>  |
|----------------------------------------|-----------------------|------------------------------------|------------------|
| CCLA Deposit Fund                      | 30/06/2026            |                                    | 75,000.00        |
|                                        |                       |                                    | <u>75,000.00</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 75,000.00        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 75,000.00        |
|                                        |                       | <b>Balance per Cash Book is :-</b> | <b>75,000.00</b> |
|                                        |                       | <b>Difference is :-</b>            | <b>0.00</b>      |

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....



Mr [redacted]  
Holme Valley Parish Council  
Holmfirth Civic Hall (Top Floor)  
Huddersfield Road  
Holmfirth  
HD9 3AS

- ✉ Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG
- ☎ Call **0345 140 1000\***
- ✉ Email **us@unity.co.uk**
- 🌐 Visit **www.unity.co.uk**

## Account Statement

01 June 2026 to 30 June 2026

**Account Name:** Holme Valley Parish Council  
**Sort Code:** [redacted]  
**Account Number:** [redacted]  
**Swift Code (BIC):** [redacted]  
**IBAN:** [redacted]

### Summary\*\*

| Start balance | Paid out   | Paid in | End balance |
|---------------|------------|---------|-------------|
| £203,107.09   | £28,059.01 | £728.94 | £175,777.02 |

Your arranged overdraft limit is £0.00



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\*\*Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

## Transactions for Current T2 account 20511579

| Date       | Type                 | Details                            | Paid Out £ | Paid In £ | Balance £   |
|------------|----------------------|------------------------------------|------------|-----------|-------------|
| 31/05/2026 |                      | Balance brought forward            | £0.00      | £0.00     | £203,107.09 |
| 02/06/2026 | Credit               | CCLA Investment Management Limited | £0.00      | £241.77   | £203,348.86 |
| 03/06/2026 | Credit               | HOLME VALLEY LIO                   | £0.00      | £435.00   | £203,783.86 |
| 08/06/2026 | Direct Debit         | Direct Debit (BT GROUP PLC)        | £67.14     | £0.00     | £203,716.72 |
| 10/06/2026 | Faster Payment Debit | B/P to: [REDACTED]                 | £550.00    | £0.00     | £203,166.72 |
| 11/06/2026 | Faster Payment Debit | B/P to: Hepworth Focus             | £100.00    | £0.00     | £203,066.72 |
| 11/06/2026 | Faster Payment Debit | B/P to: TiTo                       | £252.00    | £0.00     | £202,814.72 |
| 11/06/2026 | Faster Payment Debit | B/P to: Known Aim                  | £576.00    | £0.00     | £202,238.72 |
| 11/06/2026 | Faster Payment Debit | B/P to: Full LC Food Bank          | £795.00    | £0.00     | £201,443.72 |
| 11/06/2026 | Faster Payment Debit | B/P to: Huddersfield Hub           | £600.00    | £0.00     | £200,843.72 |
| 15/06/2026 | Faster Payment Debit | B/P to: [REDACTED]                 | £1,864.57  | £0.00     | £198,979.15 |
| 15/06/2026 | Faster Payment Debit | B/P to: [REDACTED]                 | £1,695.18  | £0.00     | £197,283.97 |
| 15/06/2026 | Faster Payment Debit | B/P to: HMRC                       | £1,939.30  | £0.00     | £195,344.67 |
| 15/06/2026 | Faster Payment Debit | B/P to: WYPF                       | £1,239.88  | £0.00     | £194,104.79 |
| 15/06/2026 | Faster Payment Debit | B/P to: [REDACTED]                 | £1,599.53  | £0.00     | £192,505.26 |
| 16/06/2026 | Direct Debit         | Direct Debit (E.ON NEXT LTD)       | £18.27     | £0.00     | £192,486.99 |
| 16/06/2026 | Direct Debit         | Direct Debit (LLOYDS BANK PLC)     | £91.71     | £0.00     | £192,395.28 |
| 22/06/2026 | Credit               | [REDACTED]                         | £0.00      | £52.17    | £192,447.45 |
| 24/06/2026 | Faster Payment Debit | B/P to: Principal Hygiene          | £291.00    | £0.00     | £192,156.45 |
| 24/06/2026 | Faster Payment Debit | B/P to: WYCA                       | £1,908.00  | £0.00     | £190,248.45 |
| 24/06/2026 | Faster Payment Debit | B/P to: Known Aim                  | £864.00    | £0.00     | £189,384.45 |
| 24/06/2026 | Faster Payment Debit | B/P to: RAMSDENS                   | £1,837.20  | £0.00     | £187,547.25 |
| 24/06/2026 | Faster Payment Debit | B/P to: Intern Audit Yorks         | £453.49    | £0.00     | £187,093.76 |
| 24/06/2026 | Faster Payment Debit | B/P to: Northern Content           | £450.00    | £0.00     | £186,643.76 |
| 24/06/2026 | Faster Payment Debit | B/P to: Hoey Ainscough             | £9,000.00  | £0.00     | £177,643.76 |
| 24/06/2026 | Faster Payment Debit | B/P to: [REDACTED]                 | £1,650.72  | £0.00     | £175,993.04 |
| 24/06/2026 | Faster Payment Debit | B/P to: Document Logic NEW         | £95.40     | £0.00     | £175,897.64 |

## Transactions for Current T2 account 20511579

| Date       | Type                 | Details                       | Paid Out £ | Paid In £ | Balance £   |
|------------|----------------------|-------------------------------|------------|-----------|-------------|
| 24/06/2026 | Faster Payment Debit | B/P to: [REDACTED]            | £104.37    | £0.00     | £175,793.27 |
| 30/06/2026 | Fee                  | Manual Credit Handling Charge | £4.90      | £0.00     | £175,788.37 |
| 30/06/2026 | Fee                  | Service Charge                | £11.35     | £0.00     | £175,777.02 |

**Bank Reconciliation Statement as at 30/06/2026  
for Cashbook 7 - Unity Trust Current Account T2**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                        | <u>Balances</u>   |
|----------------------------------------|-----------------------|------------------------------------|-------------------|
| Unity Trust Current Account T2         | 30/06/2026            |                                    | 175,777.02        |
|                                        |                       |                                    | <u>175,777.02</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                   |
|                                        |                       | 0.00                               |                   |
|                                        |                       |                                    | <u>0.00</u>       |
|                                        |                       |                                    | 175,777.02        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                   |
|                                        |                       | 0.00                               |                   |
|                                        |                       |                                    | <u>0.00</u>       |
|                                        |                       |                                    | 175,777.02        |
|                                        |                       | <b>Balance per Cash Book is :-</b> | <b>175,777.02</b> |
|                                        |                       | <b>Difference is :-</b>            | <b>0.00</b>       |

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

Mr [REDACTED]  
 Holme Valley Parish Council  
 Holmfirth Civic Hall (Top Floor)  
 Huddersfield Road  
 Holmfirth  
 HD9 3AS

✉ Unity Trust Bank plc  
 PO Box 7193  
 Planetary Road  
 Willenhall  
 WV1 9DG

☎ Call **0345 140 1000\***

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## Account Statement

**01 June 2026 to 30 June 2026**

**Account Name:** Holme Valley Parish Council

**Sort Code:** [REDACTED]

**Account Number:** [REDACTED]

**Swift Code (BIC):** [REDACTED]

**IBAN:** [REDACTED]

### Summary\*\*

| Start balance | Paid out | Paid in | End balance |
|---------------|----------|---------|-------------|
| £59,908.51    | £0.00    | £291.25 | £60,199.76  |

The credit interest rate is 1.95% AER as of your statement date.



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Transactions for Instant Access account 20511582

| Date       | Type            | Details                 | Paid Out £ | Paid In £ | Balance £  |
|------------|-----------------|-------------------------|------------|-----------|------------|
| 31/05/2026 |                 | Balance brought forward | £0.00      | £0.00     | £59,908.51 |
| 30/06/2026 | Credit Interest | Credit Interest         | £0.00      | £291.25   | £60,199.76 |

**Bank Reconciliation Statement as at 30/06/2026  
for Cashbook 8 - Unity Trust Instant Access A/C**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                        | <u>Balances</u>  |
|----------------------------------------|-----------------------|------------------------------------|------------------|
| Unity Trust Instant Access             | 30/06/2026            |                                    | 60,199.76        |
|                                        |                       |                                    | <u>60,199.76</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 60,199.76        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                  |
|                                        |                       | 0.00                               |                  |
|                                        |                       |                                    | <u>0.00</u>      |
|                                        |                       |                                    | 60,199.76        |
|                                        |                       | <b>Balance per Cash Book is :-</b> | <b>60,199.76</b> |
|                                        |                       | <b>Difference is :-</b>            | <b>0.00</b>      |

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....